



**CITY COUNCIL WORK SESSION
MONDAY, JUNE 1, 2026 — 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

AGENDA

To listen to the meeting without providing public comment:

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/29183429449985?p=Gvrc8twB15fSB5KfD6>

Meeting ID: 291 834 294 499 85

Passcode: 8i6sd6sN

Call to Order

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentations

1. 2026 Marysville Business Awards

Discussion Items

2. Memorial Sign Program Policy

Approval of Minutes (Written Comment Only Accepted from Audience)

Consent

Review Bids

Public Hearing

New Business

Legal

Mayor's Business

Staff Business

Call on Councilmembers and Committee Reports

Adjournment/Recess

Executive Session

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.



Agenda Bill

AGENDA ITEM NO. 1.

DATE: June 1, 2026

SUBMITTED BY: Lauren Chomiak, Communications Manager

PRESENTED BY: Jon Nehring, Mayor

ITEM TYPE: Presentation

AGENDA SECTION: Presentations

SUBJECT:
2026 Marysville Business Awards

SUGGESTED ACTION:
Recommended Motion:

SUMMARY:
Each year, the City of Marysville presents three business awards annually to outstanding local businesses/organizations. This presentation celebrates the 2026 winners in the categories of Community Champion, Historic Business and Obstacle Overcomer.

ATTACHMENTS:
None



Agenda Bill

AGENDA ITEM NO. 2.

DATE: June 1, 2026

SUBMITTED BY: Tara Mizell, Parks Director

PRESENTED BY: Tara Mizell, Parks Director

ITEM TYPE: Discussion Item

AGENDA SECTION: Discussion Items

SUBJECT:
Memorial Sign Program Policy

SUGGESTED ACTION:

SUMMARY:

The program offers families with a pathway to sponsor an official memorial sign installed by the City along the streetway where their loved one passed. Each sign carries a safety message — a quiet reminder to every driver who passes by that a life mattered here, and that careful driving matters too.

This program provides:

- A City-installed memorial sign placed near the location of the incident, bearing a safety message and your loved one's name.
- A consistent, dignified sign design that honors your loved one while meeting streetway safety standards.
- A step-by-step application process with City staff available to help at every stage.
- Flexibility for informal memorials and anniversary tributes at meaningful dates you choose.
- A program administered with fairness and equal care for every family, regardless of circumstances.

ATTACHMENTS:

Memorial Sign Program Policy

CITY OF MARYSVILLE, WASHINGTON

Memorial Sign Program Policy Draft

Parks, Culture, and Recreation Department

Prepared by the Parks, Culture and Recreation Department
City of Marysville, Washington

SECTION 1: ABOUT THIS PROGRAM

1.1 Purpose

The City of Marysville established the Memorial Sign Program because we believe that love deserves to be remembered, and that families should have a meaningful, lasting way to honor those they have lost near the place where that loss occurred.

This Program provides families with a pathway to sponsor an official memorial sign installed by the City along the streetway where their loved one passed. Each sign carries a safety message — a quiet reminder to every driver who passes by that a life mattered here, and that careful driving matters too. In this way, your loved one's memory can continue to touch lives and, perhaps, help protect others.

1.2 What the Program Offers

- A City-installed memorial sign placed near the location of the incident, bearing a safety message and your loved one's name.
- A consistent, dignified sign design that honors your loved one while meeting streetway safety standards.
- A step-by-step application process with City staff available to help at every stage.
- Flexibility for informal memorials and anniversary tributes at meaningful dates you choose.
- A program administered with fairness and equal care for every family, regardless of circumstances.

SECTION 2: PROGRAM GOALS

The Memorial Sign Program was created with the following goals in mind:

- Honor loved ones with dignity – Give families a meaningful way to remember someone they have lost.
- Keep our streets safe for everyone – Ensure that memorial signs are placed thoughtfully, in locations where they do not obstruct traffic signals or create hazards.
- Treat every family with equal care – Apply the same compassionate, consistent process to every application, so that no family feels treated differently.
- Be good stewards of the Program – Maintain clear responsibility for signs, keep costs reasonable, and honor our commitments to families over the life of the sign.
- Spread a message that saves lives – Use each sign as a quiet, powerful reminder to passing drivers that care and attention on the street truly matters.
- Make the process as easy as possible – Support families through every step, communicate clearly and kindly, and honor the reality that this application often comes in the middle of deep grief.

SECTION 3: WHO THE PROGRAM IS FOR

3.1 Qualifying Circumstances

A memorial sign may be placed in honor of a loved one when the following circumstances apply:

- Your loved one passed away as a result of a traffic incident involving a motor vehicle on a City of Marysville public street.

- The incident took place within the City of Marysville's street jurisdiction. (If the incident occurred on a state highway or interstate, we encourage you to reach out to the Washington State Department of Transportation at wsdot.wa.gov, as they have their own memorial sign program)
- The application is submitted within five (5) years of the date of the incident. We understand that grief takes time, and we want families to feel they can come to us when they are ready.
- The incident occurred on a public City street, not a private street or private property.
- The incident happened without any law enforcement action being taken against the deceased.

3.2 Who Can Apply

Any of the following people may submit an application:

- An immediate family member or a member of the same household as the person being remembered.

Out of respect for the whole family, the City will not install or maintain a memorial sign if any immediate family member has expressed in writing that they do not wish for one to be placed. If that concern is raised after a sign has already been installed, the City will honor that request and remove it. We recognize that families grieve differently, and we want to be sensitive to everyone's needs.

3.3 Documentation We Will Need

Applicants must submit the following documentation with their application:

- The completed Memorial Sign Application form.
- A copy of the official law enforcement incident or accident report that confirms the circumstances and location of the incident on a City street.
- If an official report is not available, any other documentation you can share — such as coroner's records, court documents, or news reports — and we will do our best to work with what you have.
- For a 'PLEASE DON'T DRIVE IMPAIRED' sign: documentation confirming the driver's intoxication, such as court conviction records or a coroner's toxicology report.

SECTION 4: APPLICATION PROCESS

4.1 How to Apply

Memorial Sign applications are available from the City of Marysville Parks, Culture, and Recreation Department, located at the Community Center at 1015 State Ave, and are also available for download on the City's official website. Families are welcome to submit completed applications and supporting documentation in person, by mail, or by email to:

City of Marysville – Parks, Culture, and Recreation Department
1015 State Avenue, Marysville, WA 98270
Phone: (360) 363-8400 | parksandrec@marysvillewa.gov | www.marysvillewa.gov

4.2 Step-by-Step Application Procedure

1. Obtain and complete the Memorial Sign Application form (available at the Community Center or online).

2. Gather all required documentation as listed in Section 3.3. The Department is happy to assist if you have questions about what to include.
3. Submit the completed application and documentation to the Parks, Culture and Recreation Department in person, by mail, or by email.
4. Upon receipt of a complete application, the Department will issue a written acknowledgment within twenty (20) business days.
5. Within forty-five (45) calendar days of receiving a correctly completed application, the department will inspect the proposed site and issue a written decision either approving, conditionally approving (with an alternative location), or, if the application cannot be approved, explaining why in writing.
6. If approved, the department will notify the family of the fee due (see Section 8) and the proposed installation timeline.
7. Upon receipt of payment, the department will fabricate and install the sign and will notify the family of the installation date. Families who wish to be present at the installation are encouraged to let the department know; every reasonable effort will be made to accommodate that request.

4.3 Incomplete Applications

We understand that gathering documentation during a time of grief can be difficult. If an application is incomplete or would benefit from additional information, the Department will reach out in writing within fifteen (15) calendar days of submission to let the family know what would be helpful to include. Families will have sixty (60) calendar days to provide that information. If the Department does not hear back within that window, the application may be closed — but families are always welcome to reapply when they are ready.

4.4 Review Authority and Approval

The Director of Parks, Culture, and Recreation, or their designee, is the approving authority for Memorial Sign applications. If an application cannot be approved as submitted, the Director will communicate this in writing with a clear explanation of the reasons and information about the family's right to appeal.

4.5 Timeline Summary

Milestone	Timeframe
Application acknowledgment	Within 20 business days of receipt
Site inspection & written decision	Within 45 calendar days of complete application
Request for supplemental documentation	Within 15 calendar days of submission
Supplemental documentation submission window	60 calendar days from deficiency notice
Sign installation after payment received	Within 60 calendar days, weather permitting
Application filing deadline	Within 5 years of the traffic incident

SECTION 5: WHAT THE SIGN LOOKS LIKE

5.1 Size

All memorial signs are a consistent size so that they are clearly visible and treated with equal dignity. The sign panel measures 24 inches wide by 24 inches tall. The name plaque below it measures 24 inches wide by 12 inches tall. Up to three name plaques may be placed beneath a single sign, allowing multiple loved ones from the same incident to be honored together.

5.2 Appearance and Materials

Signs have a deep blue background with crisp white lettering — a design that is both dignified and clearly visible to passing drivers, day and night. All materials meet streetway safety standards for durability and nighttime reflectivity.

5.3 The Message on the Sign

Families may choose one of the following safety messages for their sign. Our staff will talk through the options with you and help you select the one that feels most meaningful and appropriate:

- **PLEASE DON'T DRIVE IMPAIRED** — for incidents where impaired driving was a factor. Supporting documentation is required; please see Section 3.3 or ask our staff for guidance.
- **PLEASE DRIVE SAFELY**
- **WATCH FOR MOTORCYCLISTS**
- **SEAT BELTS SAVE LIVES**
- **PLEASE DON'T TEXT AND DRIVE**
- **WATCH FOR PEDESTRIANS**
- **PLEASE WATCH FOR RIDERS**
- **STAY ALERT, DRIVE SAFE**

5.4 Your Loved One's Name

Each sign includes a plaque that reads "IN MEMORY OF" followed by your loved one's name. This is your loved one's presence on the sign — the rest carries the safety message to the public.

5.5 What Cannot Appear on the Sign

To keep the program consistent and the signs focused on honoring your loved one with dignity, the following are **not** permitted on official memorial signs or plaques:

- Advertising, business names, or website addresses.
- Political or religious content.
- Photographs or illustrations.
- Dates, ages, or personal details beyond the name.
- Any language that would be inappropriate in a public setting.

5.6 Sign Fabrication

The City designs and orders all memorial signs to ensure consistency and quality. We are not able to install privately made signs under this program.

SECTION 6: WHERE THE SIGN WILL BE PLACED

6.1 Placing the Sign Near Where It Matters

We will do our best to place your loved one's sign as close as possible to the location of the incident. A City staff member will visit the site to identify the safest and most appropriate spot — one that is visible, respectful, and consistent with our street safety standards.

- Signs are placed on the right side of the street, facing oncoming traffic, so that drivers approaching from that direction will see the message.
- Signs are placed in the public right-of-way and will not be installed in the center median.
- Signs cannot be placed on bridges, overpasses, retaining walls, utility poles, or other structures.
- Signs will not be placed where they could obstruct a driver's view of traffic signals, street signs, or intersections.

6.2 Spacing Considerations

To keep our streets safe and avoid visual clutter, we will follow these general guidelines:

- Typically, one memorial sign per intersection or per 1,000 feet of street in each direction of travel. If a sign for another individual already exists nearby, we may be able to add your loved one's name to that sign's plaque instead of installing a separate one — something our staff will discuss with you.
- A sign will not be placed closer than 200 feet to an existing street sign or traffic signal.
- If a sign already exists at the site, a second sign may sometimes be installed on the opposite side of the street to face traffic coming from the other direction.

6.3 Locations Where Signs Cannot Be Placed

There are a few locations where, for safety or jurisdictional reasons, we are not able to install a memorial sign:

- State highways and interstates — these are managed by WSDOT (Washington State Department of Transportation), which has its own memorial sign program families can contact at wsdot.wa.gov.
- Private streets or private property.
- School zones where additional signage could distract drivers.
- Locations where installation would affect underground utilities, drainage, or slope stability.

6.4 If the Requested Location Is Not Possible

If your preferred location is not safe or feasible, our staff will work with you to identify the closest suitable alternative.

6.5 Occasional Relocations

On rare occasions — for example, during street construction or utility work — the City may need to temporarily relocate a memorial sign. We will notify you before this happens whenever possible, and will ensure the sign is reinstalled in the nearest suitable location.

SECTION 7: HOW LONG THE SIGN STAYS

7.1 Seven-Year Display Period

Memorial signs are displayed for seven (7) years from the date of installation. During that time, your loved one's name will be there — a visible, tribute. If the sign becomes worn or weathered before the seven years are up, the City will remove it at that point.

7.2 At the End of Seven Years

When the seven-year period comes to a close, the City will remove the sign. If you indicated on your application that you would like to keep the sign after its removal, we will contact you and ask you to pick it up within 45 days.

If a family would like to continue honoring their loved one after the seven years, they are welcome to submit a new application at that time. We will be just as honored to assist then as we are now.

7.3 Circumstances That May Lead to Earlier Removal

We hope the sign remains in place for its full seven years. On rare occasions, however, the City may need to remove a sign sooner. These situations include:

- A safety concern arises at the sign location that cannot be resolved without removing it.
- The sign has been damaged, vandalized, or lost, and a replacement application has not been submitted within 60 days of our notification to the family.
- An immediate family member has asked in writing for the sign to be removed.
- Street construction or right-of-way work requires removal, in which case we will notify you in advance whenever possible.

7.4 If the Sign Is Damaged or Vandalized

We are sorry to say that signs are occasionally damaged or vandalized. The City is not able to automatically replace a sign in these cases, but families are always welcome to submit a new application with the associated fee to have a replacement installed. Any replacement sign will run until the end of the original seven-year period.

7.5 Receiving the Sign After Removal

If you would like to receive the sign when it is taken down, simply indicate that on your application. We will hold it for 45 days after notifying you.

SECTION 8: FEES

8.1 What the Fee Covers

There is a fee associated with this Program to help the City cover the actual costs of designing, fabricating, installing, and caring for your loved one's sign over its seven-year life. We keep these fees as reasonable as possible, and they are set by City Council resolution.

What You Are Paying For	Fee
New memorial sign with one name plaque	\$400- \$500 (per City fee schedule)
Adding a name plaque to an existing sign	\$100 - \$175 (per City fee schedule)
Replacement sign (e.g., after damage or vandalism)	Same as new sign fee
Replacement name plaque only	Same as additional plaque fee

8.2 When the Fee Is Due

The fee is due after your application has been reviewed and approved. Once we confirm approval and let you know the proposed installation timeline, we will ask for payment at that point.

8.3 A Note on Refunds

Because fees are used to cover costs the City incurs in preparing and installing your sign, they are not refundable once those costs have been committed.

8.4 Keeping the Program Self-Sustaining

Fees collected through the Program are used solely to sustain it. The City reviews these fees periodically to make sure they continue to reflect actual costs and remain fair for families.

SECTION 9: CARING FOR THE SIGN

9.1 What the City Takes Care Of

Once your loved one's sign is installed, the City takes responsibility for it. You do not need to worry about upkeep. Specifically, the City will:

- Design, fabricate, install, and own all memorial signs and plaques.
- Periodically check on signs as part of routine street maintenance to make sure they are in good condition.
- Remove signs that have become weathered or worn beyond the point of being clearly visible.
- Remove signs at the end of the seven-year display period and hold them for 45 days so families can retrieve them if they wish.

9.2 How Families Can Help

While the City handles all maintenance, there are a few things families can do to help us keep the sign looking its best:

- Please let us know if you notice the sign has been damaged, knocked down, or is missing. You can reach us at (360) 363-8400 or parksandrec@marysvillewa.gov.

- Please do not paint, decorate, or alter the sign itself — we want it to remain safe and visible for drivers.
- Items like flowers, ribbons, and photographs are welcome near the sign on the ground or in the right-of-way area, within the guidelines of Section 10. **Just please do not attach them directly to the sign post or sign face.**
- If your contact information changes, please update the Parks Office at 360-363-8400.

9.3 Damaged or Missing Signs

We wish we could guarantee that every sign stays safe and undisturbed — unfortunately, damage and vandalism do sometimes occur. The City is not able to replace signs automatically, but families may always submit a new application to have a replacement installed.

SECTION 10: INFORMAL TRIBUTES AND ANNIVERSARY MEMORIALS

10.1 Flowers, Photographs, and Other Tributes

We understand that in the immediate days and weeks after a loss, families and friends naturally want to gather near the place where their loved one passed. The City welcomes informal tributes — flowers, photographs, crosses, stuffed animals, and similar items — placed in the grassy or unpaved area of the right-of-way for up to **30 days following the incident**.

To keep the area safe for everyone who visits and for passing drivers, we ask that tributes:

- Be no **taller than three feet** and no **larger than nine square feet** in area.
- Be placed in the unpaved right-of-way area — not in the street or in a center median, and not within five feet of a travel lane.
- Not block the view of street signs or traffic signals.
- No illumination. (solar lights, LED lights, etc.)
- No open flames. (candles, lighters, lanterns)
- Be placed by someone who intends to care for and remove the items within the 30-day period.
- **Any items not removed after 45 days will be respectfully removed by the City.**

If you are planning to set up a tribute, please feel free to contact the Parks, Culture, and Recreation Department at 360-363-8400.

10.2 Returning on Meaningful Days

The City recognizes that grief does not follow a calendar and that families may wish to return and place a tribute on a date that carries deep meaning. Anniversary tributes may be placed in the unpaved right-of-way for up to seven (7) days surrounding any **one** of the following dates — whichever feels most right for your family:

- The anniversary of the date of the incident;
- Your loved one's birthday;
- The anniversary of the date the memorial sign was first installed; or
- Any other date that holds special meaning — a holiday, a graduation day, etc.

Anniversary tributes follow the same size and safety guidelines as initial informal tributes and are welcome for up to seven years following the incident. We simply ask that materials be removed within the **seven-day window**. If a safety situation ever requires earlier removal, we will make every effort to let you know ahead of time.

SECTION 11: LEGAL FRAMEWORK

11.1 Ownership of the Sign

Memorial signs installed under this Program are owned by the City of Marysville. This allows the City to take full responsibility for their installation, maintenance, and eventual removal. Installing a sign does not grant any legal rights over the land or the streetway where it stands.

11.2 Limitations on the City's Responsibility

The City will do everything within its ability to care for your loved one's sign during its seven-year life. However, because signs are located on public streets, we cannot guarantee they will never be damaged or disturbed. The City is not able to accept legal responsibility for damage, theft, or vandalism of signs or informal memorial items.

11.3 Legal Authority for This Program

This Program was established under the City's authority to manage public rights-of-way, consistent with Washington State law (RCW Title 35A and RCW 47.36) and the Manual on Uniform Traffic Control Devices (MUTCD) as adopted by WSDOT. Signs are designed to comply with all applicable state and City street standards.

For fatalities that occurred on state highways or interstates within Marysville, the Washington State Department of Transportation administers a separate program. Families in that situation are welcome to contact WSDOT at wsdot.wa.gov.

11.4 Applications Are Public Records

Please be aware that applications submitted through this program are public records under the Washington State Public Records Act (RCW 42.56). This means that certain information — including your loved one's name and your contact information — could be requested by members of the public. If you have questions or concerns about this, please feel free to speak with our staff.

11.5 Severability

If any part of this policy is ever found to be legally unenforceable, the rest of the policy will remain in effect and continue to serve families.

11.6 Safety Measures Built Into the Program

Every aspect of this program — from sign placement to spacing requirements to design standards — has been thoughtfully designed with safety in mind. We believe that a program honoring those lost to traffic incidents should itself be a model of care for drivers and street users.

SECTION 12: HOW THE PROGRAM IS ADMINISTERED

12.1 Who Is Here to Help You

The City of Marysville Parks, Culture, and Recreation Department administers this Program from start to finish — receiving applications, reviewing them, inspecting sites, coordinating sign fabrication and installation, and caring for signs throughout their display period. The Director of Parks, Culture, and Recreation oversees the Program and is available to address any concerns that may arise.

12.2 If You Disagree With a Decision

We work hard to approve every application we can, and we always explain our reasoning clearly when we are not able to approve one as submitted. If a family feels a decision was not right, they may appeal. A written appeal may be submitted to the City Administrator's Office within 30 calendar days of receiving the written decision. The appeal should simply explain the family's perspective and share any additional information they feel is relevant. The City Administrator, or their designee, will respond in writing within 30 calendar days.

12.3 Signs Without Authorization

Occasionally, signs or markers are placed along City streets outside of this program. Signs that are not installed through the Program may be removed, as they have not gone through the safety review that is so important on our streets. We encourage anyone who wishes to place a sign to reach out to us; we will do everything we can to help them do so through the program.

12.4 Keeping the Program Current

The Parks, Culture, and Recreation Department reviews this Program every five years — or sooner if laws, street standards, or community needs change — to make sure it continues to serve families as well as it possibly can. Families and community members are always welcome to share feedback with us at any time.

SECTION 13: DEFINITIONS

As used in this Policy, the following terms shall have the meanings set forth below:

Term	Definition
Anniversary Memorial	An informal memorial placed in the unpaved right-of-way on or near the anniversary of a qualifying incident, subject to the time and size restrictions of this policy.
Applicant	The immediate family member, or person acting with the written consent of an immediate family member, who submits a memorial sign application to the City.
City	The City of Marysville, Washington.
Deceased	Any person who was fatally injured in a traffic incident involving a motor vehicle within the City's right-of-way, regardless of fault or intoxication, and for whom a memorial sign is sought.
Department	The City of Marysville Parks, Culture, and Recreation Department, which administers this program.
Eligible Individual	A deceased person who meets the eligibility criteria set forth in Section 3 of this policy, and for whom a memorial sign may be installed.
Immediate Family Member	A spouse, domestic partner, child, stepchild, sibling, step-sibling, parent, stepparent, grandparent, step-grandparent, or lineal descendant of the deceased.
Informal Memorial	Flowers, photographs, stuffed animals, crosses, and similar commemorative items placed at or near a crash site on a temporary basis, as distinct from a formal memorial Sign.
Intoxicated Driver	A driver who, while under the influence of alcohol, drugs, or a combination thereof, caused the death of the deceased, including causing their own death.
Memorial Plaque	A secondary panel installed directly below a Memorial Sign bearing the message 'IN MEMORY OF [Name],' as specified in Section 5 of this policy.
Memorial Sign	A standardized, City-owned traffic safety sign installed in the City's right-of-way pursuant to this policy, bearing an approved safety message and, optionally, one or more memorial plaques.
MUTCD	The Manual on Uniform Traffic Control Devices for Streets and Highways, as adopted or amended by the Washington State Department of Transportation.

Right-of-Way (ROW)	The area of land reserved for or dedicated to public use for street, highway, sidewalk, or utility purposes, as designated on City maps and records.
Representative	A person duly authorized in writing by an immediate family member to act on that member's behalf in connection with this program.
Single Crash Site	The location, and all locations within 1,000 linear feet of that location, where one or more traffic incidents resulting in death have occurred, regardless of the dates of those incidents.
Traffic Incident	A collision, crash, or other event involving a motor vehicle occurring within the City's public right-of-way that results in the death of one or more persons.

APPENDIX A: MEMORIAL SIGN APPLICATION FORM

CITY OF MARYSVILLE

MEMORIAL SIGN PROGRAM – APPLICATION

Parks, Culture, and Recreation Department | 1015 State Avenue, Marysville, WA 98270
Phone: (360) 363-8400 | parksandrec@marysvillewa.gov | www.marysvillewa.gov

THIS FORM IS A PUBLIC RECORD

SECTION A – APPLICANT INFORMATION

Applicant Full Name:	Date of Application:
Mailing Address:	City / State / Zip:
Daytime Phone:	Email Address:
Relationship to Deceased:	

SECTION B – INFORMATION ABOUT THE DECEASED

Name of Deceased (as on incident report):	Name on Sign (if different):
Date of Traffic Incident:	Location of Incident (address/intersection):
Investigating Law Enforcement Agency:	Incident Report Number:

SECTION C – SIGN MESSAGE SELECTION (select one)

Please select the message that you feel best honors your loved one and reflects the circumstances.

- PLEASE DON'T DRIVE IMPAIRED** (requires documentation per policy section 3.3)
- PLEASE DRIVE SAFELY**
- WATCH FOR MOTORCYCLISTS**
- SEAT BELTS SAVE LIVES**
- PLEASE DON'T TEXT AND DRIVE**
- WATCH FOR PEDESTRIANS**
- PLEASE WATCH FOR RIDERS**
- STAY ALERT, DRIVE SAFE**

SECTION D – REQUIRED ATTACHMENTS

- Official law enforcement incident/accident report
- For 'PLEASE DON'T DRIVE IMPAIRED' sign: conviction records or toxicology/coroner documentation

SECTION E – OPTIONAL PREFERENCES

- I would like to be present at the time of sign installation (the City will make every reasonable effort to accommodate this request)
- I would like to receive the sign when it is removed at the end of the display period (I understand I will be responsible for pickup within 45 days of notification)
- Preferred sign location (attach a map or sketch if desired; subject to City approval and placement requirements):

SECTION F – SIGNATURES

By signing below, I confirm that the information provided in this application is true and accurate to the best of my knowledge, and that I have read and understood the City of Marysville Memorial Sign Program Policy.

Applicant Signature: _____ Date: _____

FOR CITY USE ONLY:

Application No.: _____ Date Received: _____

Received by: _____ Application Status: _____

Site Inspection Date: _____ Decision Date: _____

Decision: Approved Conditionally Approved Additional Information Needed

Approved Location: _____

Fee Due: \$ _____ Payment Received: _____

Installation Date: _____ Removal Due Date: _____

Anniversary Date Selected: _____