



**CITY COUNCIL REGULAR MEETING
MONDAY, JULY 27, 2026 — 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

AGENDA

To listen to the meeting without providing public comment:

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/29183429449985?p=Gvrc8twB15fSB5KfD6>

Meeting ID: 291 834 294 499 85

Passcode: 8i6sd6sN

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentations

1. Mayor's Outstanding Volunteer Award
2. 2026 Summer Intern Introductions

Public Comment

Approval of Minutes (Written Comment Only Accepted from Audience)

3. July 13, 2026, City Council Meeting Minutes

Consent

4. July 8, 2026, Claims in the Amount of \$2,363,329.14 paid by EFT Transaction Numbers 195746 through 195759 and Check Numbers 195760 through 195898
5. July 10, 2026, Payroll in the Amount of 2,504,216.76 Paid by EFT Transaction Numbers 156027 through 156451 and Check Numbers 36111 through 36122 with Check Number 155686 Voided

6. July 10, 2026, MISC Payroll in the Amount of \$2,985.28 Paid by EFT Transaction Numbers 156452 through 156453 and Check Numbers 36123 through 36124
7. July 15, 2026, Claims in the Amount of \$737,680.23 paid by EFT Transaction Check Numbers 195899 through 195905 and Check Numbers 195906 through 196022 with Check Numbers 175275 and 176645 Voided
8. July 22, 2026, Claims in the Amount of \$1,269,169.05 paid by EFT Transaction Check Numbers 196023 through 196204 and Check Numbers 196025 through 196125 with Check Number 195877 Voided
9. July 24, 2026, Payroll in the Amount of 2,158,565.00 Paid by EFT Transaction Numbers 156454 through 156875 and Check Numbers 36125 through 36133

Review Bids

10. Bid Award - SWR 2026-005 Ranney Well Electrical Replacement
Recommended Motion: I move to authorize the Mayor to award a contract to Service Electric Co., Inc. in the amount of \$212,745.

Public Hearing

New Business

11. Parks, Recreation and Open Space Plan
Recommended Motion: I move to authorize the Mayor to sign and execute the agreement with Conservation Technix in the amount of \$199,390 to develop the Marysville Parks, Culture, Recreation and Open Space Plan and approve a management reserve of \$19,939 for a total allocation not to exceed \$219,329.
12. Agreement with Rise West Partners, LLC dba Strategies 360 for 2026-2028 Lobbying Services
Recommended Motion: I move to authorize the Mayor to sign and execute the agreement with Rise West Partners, LLC dba Strategies 360 for 2026-2028 lobbying services in the amount of \$178,350 plus expenses.
13. Project Acceptance - Reservoir Cathodic Protection
Recommended Motion: I move to authorize the Mayor to accept the Reservoir Cathodic Protection project, starting the 60-day lien filing period for project closeout.
14. Local Agency Agreement and Project Prospectus with WSDOT for the Citywide Intersection Improvements Project
Recommended Motion: I move to authorize the Mayor to sign and execute the Local Agency Agreement and Local Agency Federal Aid Project Prospectus with WSDOT for the Citywide Intersection Improvements project to obligate \$139,500 in federal funding for preliminary engineering.
15. An **Ordinance** Approving the Appropriations of the 2025-2026 Revised Biennial Budget and Amending Ordinance No. 3376 and Ordinance No. 3325
Recommended Motion: I move to adopt Ordinance No. _____.

16. Purchase Order - 2026 Vactor 2100i
Recommended Motion: I move to authorize the Mayor to sign and execute the purchase order for the 2026 Vactor 2100i.
17. Supplemental Agreement No. 3 to the Professional Services Agreement with Government Portfolio Advisors, LLC for Investment Advisory Services
Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 3 to the Professional Services Agreement with Government Portfolio Advisors, LLC for Investment Advisory Services.
18. An **Ordinance** Establishing a Crime of Crime of Endangerment with a Controlled Substance and Adopting a New Section in the Municipal Code
Recommended Motion: I move to adopt Ordinance No. _____.
19. Public Assistance Grant Agreement (D26-150)
Recommended Motion: I move to authorize the Mayor to sign and execute the Public Assistance Grant Agreement D26-150 with the Washington State Military Department.
20. Change Order 1 with Verde Sports Construction for Cedarcrest Golf Irrigation Repair Project
Recommended Motion: I move to authorize the Mayor to sign Change Order 1 with Verde Sports Construction in the amount of \$34,715.95 for the Cedarcrest Golf Course Irrigation Repair Project

Legal

Mayor's Business

21. Re-appointment of Mark Seely to the Parks, Culture, and Recreation Advisory Board
22. Re-appointment of Shanon Jordan to the Planning Commission
23. Appointments of David Garrett and Allison Nunn to Community Development Block Grant Citizen Advisory Committee

Staff Business

Call on Councilmembers and Committee Reports

Adjournment/Recess

Executive Session

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.



Agenda Bill

AGENDA ITEM NO. 1.

DATE: July 27, 2026

SUBMITTED BY: Sarah Calvin, Executive Services Coordinator

PRESENTED BY: Jon Nehring, Mayor

ITEM TYPE: Presentation

AGENDA SECTION: Presentations

SUBJECT:
Mayor's Outstanding Volunteer Award

SUGGESTED ACTION:

SUMMARY:
Recognition of Grove Church volunteers for their dedication and hard work during their annual iHeart event.

ATTACHMENTS:
Outstanding Volunteer Award

OUTSTANDING VOLUNTEER AWARD



♦ MARYSVILLE ♦

PROUDLY PRESENTED TO

The iHeart Volunteers of Grove Church

*for your exemplary and inspiring commitment to our community.
Your service, enthusiasm and dedication to our city are greatly appreciated.*

PRESENTED ON JULY 27, 2026

Mayor Jon Nehring



Agenda Bill

AGENDA ITEM NO. 2.

DATE: July 27, 2026

SUBMITTED BY: Megan Hodgson, Human Resource Director

PRESENTED BY:

ITEM TYPE: Presentation

AGENDA SECTION: Presentations

SUBJECT:
2026 Summer Intern Introductions

SUGGESTED ACTION:

SUMMARY:
Presentation to provide an overview of the Summer Intern program and introduction of the interns for 2026.

ATTACHMENTS:
None



Agenda Bill

AGENDA ITEM NO. 3.

DATE: July 27, 2026

SUBMITTED BY: Tina Brock, City Clerk

PRESENTED BY: Tina Brock, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: Approval of Minutes (Written Comment Only Accepted from Audience)

SUBJECT:
July 13, 2026, City Council Meeting Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
07132026 Draft Minutes



**CITY COUNCIL REGULAR MEETING
MONDAY, JULY 13, 2026 — 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

***Draft* MINUTES**

Call to Order

Mayor Nehring called the meeting to order at 7:01 p.m.

Invocation

There were none.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember Perkins, Council President Stevens, Councilmember Richards, Councilmember Norton

Staff: City Administrator Jennifer Stapleton, City Attorney Burton Eggertsen, IS Director Stephen Doherty, Assistant Police Chief Jim Lawless, Parks, Culture and Recreation Director Tara Mizell, Assistant Parks, Culture and Recreation Director Dave Hall, Engineering Services Director Jeff Laycock, Utilities and Maintenance Services Superintendent Steven Bradshaw, Interim Community Development Director Angela Gemmer, Procurement and Contracts Director Theresa Bauccio-Teschlog, Communications Manager Lauren Chomiak, Senior Project Engineer Steven Miller, Senior Planner Emily Morgan, Systems Analyst Matt Schwab, City Clerk Tina Brock

Excused: Councilmember Muller

Motion to excuse Councilmember Muller moved by Councilmember Condyles seconded by Councilmember Norton.

AYES: ALL

Approval of the Agenda

Motion to Approve the Agenda moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

Presentations

There were none.

Public Comment

- Michele Stoudt, 98223, commented on item #14 Data Center Moratorium.
- Julie Winchell, 98223, commented on item #14 Data Center Moratorium.
- Mary O'Farrell, 98292, commented on items #13 Canopy Mapping Project and #14 Data Center Moratorium

Mary Kiel's public comment was not accepted because of its political nature.

Approval of Minutes (Written Comment Only Accepted from Audience)

1. June 22, 2026, City Council Meeting Minutes

Motion to Approve June 22, 2026, City Council Meeting Minutes moved by Councilmember Richards seconded by Councilmember Norton.

VOTE: Motion carried 5-0

AYES: Councilmember Condyles, Councilmember James, Councilmember Perkins, Councilmember Richards, Councilmember Norton

ABSTAIN: Council President Stevens

2. July 7, 2026, City Council Special Meeting Minutes

Motion to Approve July 6, 2026, City Council Special Meeting Minutes moved by Councilmember Perkins seconded by Council President Stevens with the amendment of Councilmember Richards' attendance.

Consent

3. June 17, 2026, Claims in the Amount of \$608,581.18 paid by EFT Transaction Numbers 195389 through 195391 and Check Numbers 195392 through 195523 with Check Numbers 191905, 191914 and 191986 Voided
4. June 24, 2026, Claims in the Amount of \$2,396,819.50 paid by EFT Transaction Numbers 195524 through 195532 and Check Numbers 195533 through 195640 with Check Numbers 191919 and 195326 Voided

5. June 25, 2026, Payroll in the Amount of 2,927,233.63 Paid by EFT Transaction Numbers 155599 through 156023 and Check Numbers 36096 through 36108
6. June 25, 2026, Misc. Payroll in the amount of \$2,082.07 Paid by EFT Transaction Numbers 156024 through 156026 and Check Numbers 36109 through 36110
7. July 1, 2026, Claims in the Amount of \$312,091.09 paid by EFT Transaction Numbers 195641 through 195642 and Check Numbers 195643 through 195745

Motion to Approve Consent items 3 - 7 moved by Councilmember Condyles seconded by Councilmember James.

AYES: ALL

Review Bids

There were none.

Public Hearing

There were none.

New Business

8. An **Ordinance** Amending MMC 22G.110, Boundary Line Adjustments

Senior Planner Emily Morgan presented the item.

Motion to adopt Ordinance No. 3380 moved by Councilmember Condyles seconded by Councilmember Perkins.

AYES: ALL

9. Interlocal Agreement Between the City of Marysville and the Marysville School District - SRO Services 2026-2027 School Year

Assistant Police Chief Jim Lawless presented the item.

Motion to approve the interlocal agreement between the City of Marysville and the Marysville School District, providing School Resource Officer services for the 2026-2027 school year moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

10. Intergovernmental Agreement - Snohomish County Diversion Center Participation

Assistant Police Chief Jim Lawless presented the item.

Motion to authorize the Mayor to sign and execute the agreement with Snohomish County for Diversion Center Participation moved by Councilmember Richards seconded by Councilmember Norton.

AYES: ALL

11. Supplemental Agreement No. 4 to the Professional Services Agreement with Parametrix, Inc. for the Geddes Remediation Project

Senior Project Engineer Steve Miller presented the item.

Motion to authorize the Mayor to sign and execute Supplemental Agreement No. 4 to the Professional Services Agreement with Parametrix, Inc. for the Geddes Remediation Project moved by Councilmember Norton seconded by Council President Stevens.

AYES: ALL

12. A **Resolution** Accepting a Donation of Artificial Turf, Fencing, Picnic Tables, and Umbrellas from the Marysville Rotary Club

Assistant Parks Director Dave Hall presented the item.

Motion to approve Resolution No. 2587 moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

13. Intergovernmental Services Agreement — Snohomish County Urban Tree Canopy Mapping Project

Information Systems Director Stephen Doherty presented the item.

Motion to authorize the Mayor to sign and execute the Intergovernmental Services Agreement with Snohomish County for the Urban Tree Canopy Mapping Project in the amount of \$7,792.00 moved by Councilmember Richards seconded by Council President Stevens.

AYES: ALL

14. An **Ordinance** Related to Growth Management, Adopting a Temporary Moratorium on Accepting, Processing, or Approving Land Use and Permit Applications for Data Centers

City Administrator Jennifer Stapleton presented the item.

Motion to adopt Ordinance No. 3381 moved by Councilmember Norton seconded by Councilmember Richards.

AYES: ALL

Legal

Mayor's Business

He met with Strategies360 last week to go over plans leading up to the next legislative session. Internally working on the packet for next year which Council will have plenty of time to review. Strategies360 will assist with future legislative meetings.

Staff Business

Communications Manager Lauren Chomiak shared two updates.

- 2026 traffic wrap artwork for 10 utility boxes and their locations.
- Upcoming education campaign around biking; new page on website with interactive maps and will be on social media.

Assistant Chief Lawless shared information on e-biking State law, education, and enforcement.

Interim Community Development Director Angela Gemmer provided an update for Councilmember James with respect to last year's tree canopy analysis.

Call on Councilmembers and Committee Reports

Councilmember Condyles made comments about the historical street names stamped on the sidewalks which could be removed due to upcoming pavement projects.

Councilmember James commented on the speedy repair by Public Works to fix a sidewalk.

Councilmember Perkins commented on technology changes and moving electronic.

Council President Stevens reported on the Parks Advisory board meeting held last Wednesday. Ribbon cutting for field 3 turf was held prior to the World Cup, so it met the deadline. There is also an art installation from Snohomish County Arts Commission that is quite large and beautiful. The board is beginning the Park, Recreation, and Open Space Plan and had a presentation from the City's Contract and Procurement Specialist. The memorial sign program took effect July 1st. Current installations have until the end of July before the City will engage. In addition to the pocket park at the Community Center, the Rotary is also involved with improvements at Rainier Vista Park.

Councilmember Richards commented that he was glad to have the moratorium in place and thanked staff for the e-bike information.

Councilmember Norton gave thanks on the moratorium and appreciated Council's thoughtful decision making.

Adjournment/Recess

Motion to Adjourn the meeting at 8:07 p.m. moved by Councilmember Norton and seconded by Council President Stevens.

AYES: ALL

Approved by City Council on _____

Prepared by:

Tina Brock

Tina Brock, City Clerk



Agenda Bill

AGENDA ITEM NO. 4.

DATE: July 27, 2026

SUBMITTED BY: Shauna Crane, Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Claims

AGENDA SECTION: Consent

SUBJECT:

July 8, 2026, Claims in the Amount of \$2,363,329.14 paid by EFT Transaction Numbers 195746 through 195759 and Check Numbers 195760 through 195898

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

070826

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/8/2026 TO 7/8/2026

<u>Chk #</u>	<u>Item Description</u>	<u>Account Description</u>	<u>Item Amount</u>
PCARD ONE TIME PAY	PATROL TRAINING LODGING REFUND	POLICE TRAINING-FIREARMS	-857.50
PCARD ONE TIME PAY	PATROL TRAINING TRAVEL REFUND	POLICE TRAINING-FIREARMS	-506.80
PCARD ONE TIME PAY	PATROL TRAINING REGISTRATION REFUND	POLICE TRAINING-FIREARMS	-425.00
PCARD ONE TIME PAY	CREDIT CANCELLED CONFERENCE	POLICE ADMINISTRATION	-392.00
PCARD ONE TIME PAY	TRAINING LODGING REFUND	POLICE TRAINING-FIREARMS	-171.50
PCARD ONE TIME PAY	T/STAT RETURN- LOCK SET RETURN	WASTE WATER TREATMENT PLNT	-118.92
PCARD ONE TIME PAY		PARK & RECREATION FAC	-71.93
PCARD ONE TIME PAY	CHAIN - RETURN	CUSTODIAL SERVICES	-35.40
PCARD ONE TIME PAY	RETURN PART IRRIGATION SUPPLIES	PARK & RECREATION FAC	-8.86
PCARD ONE TIME PAY	POCHELLA SUPPLIES	STORM DRAINAGE	1.08
PCARD ONE TIME PAY	CC FEE- TRAINING	TRAINING	1.50
PCARD ONE TIME PAY	CC FEE/ TRAINING	TRAINING	1.50
PCARD ONE TIME PAY	TENT REPAIR SUPPLIES	RECREATION SERVICES	1.99
PCARD ONE TIME PAY	PLAT RECORD	PARK & RECREATION FAC	2.00
PCARD ONE TIME PAY	WEB SERVICES	COMPUTER SERVICES	2.41
PCARD ONE TIME PAY	MOWER HARDWARE	PARK & RECREATION FAC	3.23
PCARD ONE TIME PAY	OFFICE SUPPLIES - MAILING	UTIL ADMIN	3.82
PCARD ONE TIME PAY	HIGHLIGHTERS	POLICE ADMINISTRATION	4.76
PCARD ONE TIME PAY	GOOD TO GO LATE FEE	UTIL ADMIN	5.00
PCARD ONE TIME PAY		UTIL ADMIN	5.00
PCARD ONE TIME PAY	GRAPHICS PURCHASE	EXECUTIVE ADMIN	5.00
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	5.24
PCARD ONE TIME PAY	FEDEX	OFFICE OPERATIONS	5.70
PCARD ONE TIME PAY	CLEANING BRUSH	CUSTODIAL SERVICES	6.33
PCARD ONE TIME PAY	DRY ERASE MARKERS	UTIL ADMIN	7.54
PCARD ONE TIME PAY	MATERIAL FOR WINDOW REPAIR	COMMUNITY DEVELOPMENT-GENL	8.15
PCARD ONE TIME PAY	OFFICE SUPPLIES	EXECUTIVE ADMIN	8.19
PCARD ONE TIME PAY	GRAPH PAPER	TRANSPORTATION MANAGEMENT	8.30
PCARD ONE TIME PAY	GROCERY STORES	PROBATION	8.39
PCARD ONE TIME PAY	GARBAGE CANS.HARDWARE	PARK & RECREATION FAC	8.51
PCARD ONE TIME PAY	ITEMS NEEDED	POLICE INVESTIGATION	9.39
PCARD ONE TIME PAY	WATER	RECREATION SERVICES	9.81
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	DETENTION & CORRECTION	9.84
PCARD ONE TIME PAY	RAINIER PROJECT SUPPLIES	PARK & RECREATION FAC	9.84
PCARD ONE TIME PAY	SUPPLIES	POLICE ADMINISTRATION	10.93
PCARD ONE TIME PAY	ROOM ALERT	COMPUTER SERVICES	10.94
PCARD ONE TIME PAY	TRAINING MISCELLANEOUS SUPPLIES	POLICE TRAINING-FIREARMS	12.41
PCARD ONE TIME PAY	SUPPLIES	DETENTION & CORRECTION	12.46
PCARD ONE TIME PAY	REPAIR LATCH	EXECUTIVE ADMIN	13.49
PCARD ONE TIME PAY	1 GALLON SPRAY	CUSTODIAL SERVICES	13.60
PCARD ONE TIME PAY	MUSIC UNLIMITED	RECREATION SERVICES	14.21
PCARD ONE TIME PAY	COMMUNICATIONS SUPPLIES	EXECUTIVE ADMIN	14.38
PCARD ONE TIME PAY	IRRIGATION PARTS	PARK & RECREATION FAC	14.99
PCARD ONE TIME PAY	MARKETING/WONDER IDEA	HOTEL/MOTEL PARKS	15.00
PCARD ONE TIME PAY	TAPE/BASKETS	CUSTODIAL SERVICES	15.59
PCARD ONE TIME PAY	OFFICE AND OPERATING SUPPLIES	POLICE PATROL	15.74
PCARD ONE TIME PAY	STRAWBERRY FESTIVAL MISCELLANEOUS	POLICE ADMINISTRATION	15.96
PCARD ONE TIME PAY	HOLE FILLER	PARK & RECREATION FAC	16.32
PCARD ONE TIME PAY	BAR OIL	STORM DRAINAGE	16.83
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	17.38
PCARD ONE TIME PAY	UBER CARE TEAM CLIENT	EMBEDDED SOCIAL WORKER	17.42
PCARD ONE TIME PAY	WATER	POLICE ADMINISTRATION	17.46
PCARD ONE TIME PAY	POSTAGE	EXECUTIVE ADMIN	17.60
PCARD ONE TIME PAY	FLOW CONTROL	DETENTION & CORRECTION	17.89
PCARD ONE TIME PAY	DEADBOLT LOCK	PARK & RECREATION FAC	18.51
PCARD ONE TIME PAY	3-RING BINDER	GIS SERVICES IS	18.58
PCARD ONE TIME PAY	PROFESSIONAL SERVICES	POLICE PATROL	19.36
PCARD ONE TIME PAY	WASTE BASKET	CUSTODIAL SERVICES	19.61
PCARD ONE TIME PAY	FATHER'S DAY CELEBRATION	RECREATION SERVICES	19.85
PCARD ONE TIME PAY	SEATTLE TIMES SUBSCRIPTION	EXECUTIVE ADMIN	19.96
PCARD ONE TIME PAY	ID FEE	EMBEDDED SOCIAL WORKER	20.60
PCARD ONE TIME PAY	FOOD FOR CLIENT	EMBEDDED SOCIAL WORKER	20.72
PCARD ONE TIME PAY	SPRAY TANK FITTINGS	STORM DRAINAGE	20.76
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	20.99
PCARD ONE TIME PAY	FIRST AID KIT	PERSONNEL ADMINISTRATION	21.05
PCARD ONE TIME PAY	OFFICE/ KITCHEN SUPPLIES	UTIL ADMIN	21.37
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	21.84
PCARD ONE TIME PAY	COFFEE RECYCLING EVENT	RECREATION SERVICES	21.88
PCARD ONE TIME PAY	SUPPLIES FATHER'S DAY	RECREATION SERVICES	21.98

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/8/2026 TO 7/8/2026

<u>Chk #</u>	<u>Item Description</u>	<u>Account Description</u>	<u>Item Amount</u>
PCARD ONE TIME PAY	SUPPLIES FOR PARKS	RECREATION SERVICES	22.42
PCARD ONE TIME PAY	BASKETS BAKING SODA	CUSTODIAL SERVICES	22.97
PCARD ONE TIME PAY	REFRESHMENTS	EXECUTIVE ADMIN	22.98
PCARD ONE TIME PAY	OPERATING OFFICE SUPPLIES	WASTE WATER TREATMENT PLNT	23.89
PCARD ONE TIME PAY	COOLER FOR WATER IN VAN	FACILITY MAINTENANCE	24.73
PCARD ONE TIME PAY	TAPE	COMMUNITY DEVELOPMENT-GENL	24.96
PCARD ONE TIME PAY	PATROL SUPPLIES	POLICE PATROL	25.15
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	25.15
PCARD ONE TIME PAY	PATROL BIKE STRAPS	POLICE PATROL	25.16
PCARD ONE TIME PAY	IRRIGATION SUPPLIES	PARK & RECREATION FAC	25.47
PCARD ONE TIME PAY	MAINT LOCKER ROOM	MAINT OF GENL PLANT	25.62
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	25.90
PCARD ONE TIME PAY	WATER STRAWBERRY FEST	POLICE ADMINISTRATION	26.19
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	26.78
PCARD ONE TIME PAY	MVP SUPPLIES	POLICE ADMINISTRATION	26.90
PCARD ONE TIME PAY	OPERATING SUPPLIES	WASTE WATER TREATMENT PLNT	27.01
PCARD ONE TIME PAY	PROFESSIONAL SERVICES	POLICE PATROL	27.11
PCARD ONE TIME PAY	SNOCAT DODGE FUEL	PRO ACT TEAM	27.14
PCARD ONE TIME PAY	OFFICE SUPPLIE	WASTE WATER TREATMENT PLNT	27.34
PCARD ONE TIME PAY	MOTHER'S NATURE CELL MODEM	COMPUTER SERVICES	27.85
PCARD ONE TIME PAY	REFRESHMENTS	EXECUTIVE ADMIN	28.96
PCARD ONE TIME PAY	NAMEPLATES	UTIL ADMIN	29.08
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	OFFICE OPERATIONS	29.53
PCARD ONE TIME PAY	POCHELLA SUPPLIES	STORM DRAINAGE	29.53
PCARD ONE TIME PAY	DEBRIS DISPOSAL	EQUIPMENT RENTAL	30.00
PCARD ONE TIME PAY	SNACKS & WATER	EXECUTIVE ADMIN	30.16
PCARD ONE TIME PAY	DRAIN OPENER/PLUNGER	PARK & RECREATION FAC	30.40
PCARD ONE TIME PAY	PROFESSIONAL SERVICES	OFFICE OPERATIONS	30.45
PCARD ONE TIME PAY	STRAWBERRY FESTIVAL MISCELLANEOUS	POLICE ADMINISTRATION	31.43
PCARD ONE TIME PAY	JUROR SUPPLIES	MUNICIPAL COURTS	31.97
PCARD ONE TIME PAY	HOT DOG WEDNESDAY SUPPLIES	POLICE ADMINISTRATION	32.22
PCARD ONE TIME PAY	SUPPLIES SENIOR COFFEE	RECREATION SERVICES	32.22
PCARD ONE TIME PAY	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-GENL	32.38
PCARD ONE TIME PAY	GARBAGE CANS HARDWARE	PARK & RECREATION FAC	32.66
PCARD ONE TIME PAY	GOOF OFF PAINT REMOVER	CUSTODIAL SERVICES	32.68
PCARD ONE TIME PAY	WATER SYSTEM PARTS	DETENTION & CORRECTION	32.74
PCARD ONE TIME PAY	SUPPLIES - VOICES OF LIBERTY	HOTEL/MOTEL PARKS	34.19
PCARD ONE TIME PAY	SUPPLIES - VOICES OF LIBERTY	HOTEL/MOTEL PARKS	34.19
PCARD ONE TIME PAY	RECYCLING EVENT SUPPLIES	RECREATION SERVICES	35.05
PCARD ONE TIME PAY	IRRIGATION SUPPLIES	PARK & RECREATION FAC	35.09
PCARD ONE TIME PAY	CHAIN FOR STILLY	CUSTODIAL SERVICES	35.40
PCARD ONE TIME PAY	BOLTS FOR PUMPS	PUMPING PLANT	35.87
PCARD ONE TIME PAY	SUPPLIES JULY 4TH	HOTEL/MOTEL PARKS	35.87
PCARD ONE TIME PAY	DOL TRIP PERMIT	EQUIPMENT RENTAL	38.25
PCARD ONE TIME PAY	SPECIAL OLYMPICS	POLICE ADMINISTRATION	38.75
PCARD ONE TIME PAY	WATER PROGRAM SUPPLIES	PARK & RECREATION FAC	38.83
PCARD ONE TIME PAY	LOGO EMBROIDERY X2	EXECUTIVE ADMIN	39.38
PCARD ONE TIME PAY	OFFICE AND OPERATING SUPPLIES	POLICE PATROL	40.34
PCARD ONE TIME PAY	FIREARMS	POLICE TRAINING-FIREARMS	40.85
PCARD ONE TIME PAY	MEAL FOR DETECTIVES	POLICE INVESTIGATION	41.19
PCARD ONE TIME PAY	RAINIER PROJECT SUPPLIES	PARK & RECREATION FAC	41.43
PCARD ONE TIME PAY	SUPPLIES	NON-COURT-FINES/FORFEITURES	41.55
PCARD ONE TIME PAY	OFFICE SUPPLIES	WASTE WATER TREATMENT PLNT	41.63
PCARD ONE TIME PAY	REPAIR SUPPLIES	RECREATION SERVICES	42.11
PCARD ONE TIME PAY	ITEM FOR DEMONSTRATION	POLICE INVESTIGATION	43.69
PCARD ONE TIME PAY	SUPPLIES FATHER'S DAY	RECREATION SERVICES	43.76
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	DETENTION & CORRECTION	44.03
PCARD ONE TIME PAY	REFRESHMENTS - COFFEE KLATCH	EXECUTIVE ADMIN	44.14
PCARD ONE TIME PAY	PART FOR MOWER W027	EQUIPMENT RENTAL	44.31
PCARD ONE TIME PAY	AERIFICATION DEBRIS DUMP	PARK & RECREATION FAC	44.44
PCARD ONE TIME PAY	SAMPLING SUPPLIES	WATER QUAL TREATMENT	44.82
PCARD ONE TIME PAY	PHONE LINE	RECREATION SERVICES	45.29
PCARD ONE TIME PAY		RECREATION SERVICES	45.29
PCARD ONE TIME PAY		POLICE INVESTIGATION	45.30
PCARD ONE TIME PAY		POLICE INVESTIGATION	45.30
PCARD ONE TIME PAY	INK	RECREATION SERVICES	45.90
PCARD ONE TIME PAY	PHONE LINE	PERSONNEL ADMINISTRATION	46.35
PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	46.35
PCARD ONE TIME PAY	VINYL LOGO FOR PODIUM	COMPUTER SERVICES	47.80

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/8/2026 TO 7/8/2026

Chk #

Item Description

Account
Description

Item
Amount

PCARD ONE TIME PAY	DECANT PALLET DISPOSAL	STORM DRAINAGE	48.04
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	48.07
PCARD ONE TIME PAY	BOLTS FOR H016	SEWER MAIN COLLECTION	48.42
PCARD ONE TIME PAY	WELLNESS SUPPLIES	POLICE ADMINISTRATION	48.82
PCARD ONE TIME PAY	OFFICE SUPPLIES	EXECUTIVE ADMIN	49.01
PCARD ONE TIME PAY	DUSTERS	CUSTODIAL SERVICES	49.17
PCARD ONE TIME PAY	SPRAY TANK FITTINGS	STORM DRAINAGE	49.20
PCARD ONE TIME PAY	CADET UNIFORM PANTS	POLICE COMMUNITY SERVICES	49.22
PCARD ONE TIME PAY	HAND TOOL SUPPLIES	PARK & RECREATION FAC	49.22
PCARD ONE TIME PAY	DECANT PALLET DISPOSAL	STORM DRAINAGE	49.47
PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	49.59
PCARD ONE TIME PAY	LG TV CORD	COMPUTER SERVICES	49.91
PCARD ONE TIME PAY	ORCA CARD FOR CLIENT	EMBEDDED SOCIAL WORKER	50.00
PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
PCARD ONE TIME PAY	ORCA CARD REFILL	EMBEDDED SOCIAL WORKER	50.00
PCARD ONE TIME PAY	PESTICIDE TRAINING	TRAINING	50.00
PCARD ONE TIME PAY	PESTICIDE TRAINING	TRAINING	50.00
PCARD ONE TIME PAY	STARLINK	COMPUTER SERVICES	50.00
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	50.36
PCARD ONE TIME PAY	ADVERTISING ON FACEBOOK	HOTEL/MOTEL PARKS	51.35
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	51.41
PCARD ONE TIME PAY	IRRIGATION REPAIR SUPPLIES	PARK & RECREATION FAC	51.91
PCARD ONE TIME PAY	PICTURE FRAMES	EXECUTIVE ADMIN	52.06
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	52.50
PCARD ONE TIME PAY	PAPER	POLICE PATROL	52.66
PCARD ONE TIME PAY		DETENTION & CORRECTION	52.66
PCARD ONE TIME PAY	GAUGE REPLACEMENT FOR POND	WASTE WATER TREATMENT PLNT	53.03
PCARD ONE TIME PAY	STOP THE BLEED SUPPLIES	PERSONNEL ADMINISTRATION	53.19
PCARD ONE TIME PAY	CABLE AND MICROPHONE STAND	HOTEL/MOTEL PARKS	53.77
PCARD ONE TIME PAY	PAPER	OFFICE OPERATIONS	54.27
PCARD ONE TIME PAY	MOWER REPAIR PARTS	PARK & RECREATION FAC	54.69
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	DETENTION & CORRECTION	54.69
PCARD ONE TIME PAY	SUMMER CAMP/MACARONI KID	HOTEL/MOTEL PARKS	54.70
PCARD ONE TIME PAY	DECANT PALLET DISPOSAL	STORM DRAINAGE	55.21
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	55.76
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	55.78
PCARD ONE TIME PAY	PRINTING PAPER	PERSONNEL ADMINISTRATION	57.14
PCARD ONE TIME PAY	FOOD OFFICERS CRITICAL INCIDENT	POLICE PATROL	57.63
PCARD ONE TIME PAY	HANGING BASKET SUPPLIES	PARK & RECREATION FAC	57.98
PCARD ONE TIME PAY	PESTICIDE TESTING	GENERAL SERVICES - OVERHEAD	58.00
PCARD ONE TIME PAY	TRAINING	TRAINING	58.00
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	DETENTION & CORRECTION	58.20
PCARD ONE TIME PAY	BIKE UNIT ADJUSTMENTS	POLICE PATROL	58.24
PCARD ONE TIME PAY	REFRESHMENTS	COMMUNITY EVENTS	58.80
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	59.02
PCARD ONE TIME PAY	REPLACEMENT GATE	SOURCE OF SUPPLY	60.50
PCARD ONE TIME PAY	SPRAY PARK SUPPLIES	PARK & RECREATION FAC	61.31
PCARD ONE TIME PAY	REPAIR SUPPLIES	PARK & RECREATION FAC	62.86
PCARD ONE TIME PAY	BUS TICKET FROM TREATMENT	EMBEDDED SOCIAL WORKER	63.00
PCARD ONE TIME PAY	SNOCAT DODGE FUEL	PRO ACT TEAM	63.90
PCARD ONE TIME PAY	PATROL ROOM SUPPLIES	POLICE PATROL	65.58
PCARD ONE TIME PAY	TRAINING MISCELLANEOUS	POLICE TRAINING-FIREARMS	66.36
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	67.74
PCARD ONE TIME PAY	NEW VEHICLE LICENSE	EQUIPMENT RENTAL	67.75
PCARD ONE TIME PAY	SUPPLIES POHELLA EVENT	STORM DRAINAGE	69.44
PCARD ONE TIME PAY	BACKFLOW TEST	PARK & RECREATION FAC	70.00
PCARD ONE TIME PAY	BOAT LAUNCH DECALS	RECREATION SERVICES	70.02
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	71.67
PCARD ONE TIME PAY	PLANT MATERIAL FOR MCC	PARK & RECREATION FAC	72.31
PCARD ONE TIME PAY	NEW VEHICLE LICENSE	EQUIPMENT RENTAL	72.75
PCARD ONE TIME PAY	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-GENL	73.13
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	DETENTION & CORRECTION	74.84
PCARD ONE TIME PAY	PSYCHOLOGY ASAP REFRESHER	POLICE TRAINING-FIREARMS	75.00
PCARD ONE TIME PAY	PHONE LINE	TRAFFIC CONTROL DEVICES	75.24
PCARD ONE TIME PAY		TRAFFIC CONTROL DEVICES	75.24
PCARD ONE TIME PAY	HANGING BASKET SUPPLIES	PARK & RECREATION FAC	75.43
PCARD ONE TIME PAY	PHONE LINE	STREET LIGHTING	75.83
PCARD ONE TIME PAY		STREET LIGHTING	75.83
PCARD ONE TIME PAY	OTTER BOX	SMALL ENGINE SHOP	76.57

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PCARD ONE TIME PAY	SAFETY SUPPLIES	PARK & RECREATION FAC	76.57
PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	76.97
PCARD ONE TIME PAY	IRRIGATION REPAIRS	PARK & RECREATION FAC	77.48
PCARD ONE TIME PAY	SMALL TOOLS PODIUM UPDATES	COMPUTER SERVICES	77.65
PCARD ONE TIME PAY	SHELVES COURT LAPTOP	MUNICIPAL COURTS	77.91
PCARD ONE TIME PAY	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-GENL	78.39
PCARD ONE TIME PAY	REPLACEMENT CHAINS	STORM DRAINAGE	78.42
PCARD ONE TIME PAY	OFFICE SUPPLIES	SEWER MAIN COLLECTION	78.70
PCARD ONE TIME PAY	DUSTER, LIGHT BULBS	PARK & RECREATION FAC	79.54
PCARD ONE TIME PAY	PHONE LINE	STREET LIGHTING	81.04
PCARD ONE TIME PAY		POLICE PATROL	81.04
PCARD ONE TIME PAY		POLICE PATROL	81.04
PCARD ONE TIME PAY		STREET LIGHTING	81.04
PCARD ONE TIME PAY		STREET LIGHTING	81.25
PCARD ONE TIME PAY	SPRAY PARK SUPPLIES	PARK & RECREATION FAC	81.98
PCARD ONE TIME PAY	FRAMING FOR CLASS CERTIFICATE	POLICE ADMINISTRATION	82.05
PCARD ONE TIME PAY	APWA - APPRECIATION LUNCH	SOLID WASTE OPERATIONS	85.92
PCARD ONE TIME PAY	IPAD CASE	COMPUTER SERVICES	86.42
PCARD ONE TIME PAY	PHONE LINE	OPERA HOUSE	86.99
PCARD ONE TIME PAY		OPERA HOUSE	86.99
PCARD ONE TIME PAY	CLEAN SWEEP LUNCH	SOLID WASTE OPERATIONS	87.08
PCARD ONE TIME PAY	FIRST AID/CPR/AED	PERSONNEL ADMINISTRATION	87.36
PCARD ONE TIME PAY	DOORSTOPS	CUSTODIAL SERVICES	87.42
PCARD ONE TIME PAY	SUBSCRIPTION	EXECUTIVE ADMIN	87.52
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	89.48
PCARD ONE TIME PAY	BASKET WATERING SUPPLIES	PARK & RECREATION FAC	89.93
PCARD ONE TIME PAY	PHONE LINE	STREET LIGHTING	90.24
PCARD ONE TIME PAY	STRAWBERRY FESTIVAL MISCELLANEOUS	POLICE ADMINISTRATION	91.14
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	DETENTION & CORRECTION	94.95
PCARD ONE TIME PAY	BUS TICKET TO TREATMENT	EMBEDDED SOCIAL WORKER	96.14
PCARD ONE TIME PAY	SUPPLIES	PARK & RECREATION FAC	96.56
PCARD ONE TIME PAY	HOSE FOR OLYMPIC PARK	PARK & RECREATION FAC	98.17
PCARD ONE TIME PAY	HOSE FOR CUSTODIAL	PARK & RECREATION FAC	98.17
PCARD ONE TIME PAY	PROBE STICKS	STORM DRAINAGE	98.41
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	98.45
PCARD ONE TIME PAY	ZOOM	COMMUNITY DEVELOPMENT-GENL	98.46
PCARD ONE TIME PAY	EVIDENCE SHIPPING	POLICE PATROL	99.07
PCARD ONE TIME PAY	NEW LOCK SETS	PARK & RECREATION FAC	99.18
PCARD ONE TIME PAY	IRRIGATION REPAIR SUPPLIES	PARK & RECREATION FAC	99.83
PCARD ONE TIME PAY	SHELVES	MUNICIPAL COURTS	101.70
PCARD ONE TIME PAY	EMERGENCY MANAGEMENT STICKERS	EXECUTIVE ADMIN	102.84
PCARD ONE TIME PAY	FLEET SCANNER	SMALL ENGINE SHOP	102.99
PCARD ONE TIME PAY	PHONE LINE	SUNNYSIDE FILTRATION PLANT	103.06
PCARD ONE TIME PAY		SUNNYSIDE FILTRATION PLANT	103.06
PCARD ONE TIME PAY		WASTE WATER TREATMENT PLNT	104.45
PCARD ONE TIME PAY		WASTE WATER TREATMENT PLNT	104.45
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	105.01
PCARD ONE TIME PAY		DETENTION & CORRECTION	106.12
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	108.06
PCARD ONE TIME PAY	WEED EATER PARTS	STORM DRAINAGE	108.27
PCARD ONE TIME PAY	PHONE LINE	COMPUTER SERVICES	108.76
PCARD ONE TIME PAY		PARK & RECREATION FAC	108.76
PCARD ONE TIME PAY		COMPUTER SERVICES	108.76
PCARD ONE TIME PAY		PARK & RECREATION FAC	108.76
PCARD ONE TIME PAY	UNIFORM - CASEY	COMMUNITY DEVELOPMENT-GENL	109.38
PCARD ONE TIME PAY	EVIDENCE SHIPPING	POLICE PATROL	109.64
PCARD ONE TIME PAY	PHONE LINE	MAINT OF GENL PLANT	110.72
PCARD ONE TIME PAY		STREET LIGHTING	110.72
PCARD ONE TIME PAY		STREET LIGHTING	110.72
PCARD ONE TIME PAY		MAINT OF GENL PLANT	110.72
PCARD ONE TIME PAY	TRASH CANS	CUSTODIAL SERVICES	114.33
PCARD ONE TIME PAY	REPLACEMENT VALVE BOLTS	WATER DIST MAINS	115.26
PCARD ONE TIME PAY	ADVERTISING	POLICE ADMINISTRATION	116.03
PCARD ONE TIME PAY	SUPPLIES FOR JULY 4TH	HOTEL/MOTEL PARKS	117.45
PCARD ONE TIME PAY	SCADA MEMBERSHIP	WATER QUAL TREATMENT	118.50
PCARD ONE TIME PAY	T/STAT	WASTE WATER TREATMENT PLNT	118.92
PCARD ONE TIME PAY	EVERETT HERALD SUBSCRIPTION	EXECUTIVE ADMIN	120.00
PCARD ONE TIME PAY	WEED EATER PARTS	STORM DRAINAGE	121.90
PCARD ONE TIME PAY	ELECTROLYTE POPSICLES	STORM DRAINAGE	122.69

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PCARD ONE TIME PAY WEED EATER PARTS/ATTACHMENTS	STORM DRAINAGE	127.97
PCARD ONE TIME PAY GRAFFITI CLEANER	ROADSIDE VEGETATION	130.19
PCARD ONE TIME PAY UNIFORMS & EQUIPMENT	K9 PROGRAM	130.42
PCARD ONE TIME PAY SUPPLIES FOR PARKS	RECREATION SERVICES	131.91
PCARD ONE TIME PAY FANS FOR JAIL	DETENTION & CORRECTION	131.95
PCARD ONE TIME PAY GRASS SEED, TRIMMER GREASE	STORM DRAINAGE	132.88
PCARD ONE TIME PAY MOLLY GROOMING APPOINTMENT	POLICE ADMINISTRATION	136.00
PCARD ONE TIME PAY SUPPLIES	HOTEL/MOTEL PARKS	136.12
PCARD ONE TIME PAY STAFF APPRECIATION BBQ	POLICE ADMINISTRATION	141.99
PCARD ONE TIME PAY EVENT SUPPLIES	RECREATION SERVICES	142.47
PCARD ONE TIME PAY SUPPLIES	POLICE PATROL	143.22
PCARD ONE TIME PAY PART NEEDED	DETENTION & CORRECTION	145.96
PCARD ONE TIME PAY STRIPING PAINT	PARK & RECREATION FAC	147.54
PCARD ONE TIME PAY ADVERTISING	HOTEL/MOTEL PARKS	148.49
PCARD ONE TIME PAY TRAINING EVENT REGISTRATION	EXECUTIVE ADMIN	150.00
PCARD ONE TIME PAY MICROPHONE STANDS	HOTEL/MOTEL PARKS	150.93
PCARD ONE TIME PAY PHONE LINE	FACILITY MAINTENANCE	151.92
PCARD ONE TIME PAY FATHER'S DAY SUPPLIES	FACILITY MAINTENANCE	151.92
PCARD ONE TIME PAY CAMP SNACKS	RECREATION SERVICES	152.15
PCARD ONE TIME PAY LTE CONNECTIVITY	RECREATION SERVICES	152.95
PCARD ONE TIME PAY	POLICE COMMUNITY SERVICES	156.41
PCARD ONE TIME PAY	CODE ENFORCEMENT UNIT	156.42
PCARD ONE TIME PAY AVAST RENEWAL	COMPUTER SERVICES	156.44
PCARD ONE TIME PAY UNIFORMS & EQUIPMENT	DETENTION & CORRECTION	158.63
PCARD ONE TIME PAY	POLICE PATROL	161.85
PCARD ONE TIME PAY PHONE LINE	MUNICIPAL COURTS	164.37
PCARD ONE TIME PAY	MUNICIPAL COURTS	164.37
PCARD ONE TIME PAY STEEL 24" RAKE	STORM DRAINAGE	166.24
PCARD ONE TIME PAY OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-GENL	167.37
PCARD ONE TIME PAY BUSINESS JOURNAL SUBSCRIPTION	EXECUTIVE ADMIN	170.00
PCARD ONE TIME PAY LEAF BLOWER	RECREATION SERVICES	184.89
PCARD ONE TIME PAY PHONE LINE	WATER FILTRATION PLANT	195.59
PCARD ONE TIME PAY	WATER FILTRATION PLANT	195.59
PCARD ONE TIME PAY OFFICE SUPPLIES	STORM DRAINAGE	198.26
PCARD ONE TIME PAY CADDYS	CUSTODIAL SERVICES	203.28
PCARD ONE TIME PAY TATE RETIREMENT LUNCH	LEGAL - PROSECUTION	206.42
PCARD ONE TIME PAY PHONE LINE	FACILITY MAINTENANCE	207.81
PCARD ONE TIME PAY	FACILITY MAINTENANCE	207.81
PCARD ONE TIME PAY PC UPS	SUNNYSIDE FILTRATION PLANT	207.85
PCARD ONE TIME PAY SMALL TOOLS	COMPUTER SERVICES	211.14
SUNNYSIDE NURSERY	PARK & RECREATION FAC	212.86
PCARD ONE TIME PAY PLANT MATERIAL	POLICE PATROL	215.06
PCARD ONE TIME PAY SUPPLIES	EXECUTIVE ADMIN	216.81
PCARD ONE TIME PAY LUNCH - PARADE VOLUNTEERS	PARK & RECREATION FAC	217.98
PCARD ONE TIME PAY PAINTERS TAPE, TAPE MACHINE	STORM DRAINAGE	218.78
PCARD ONE TIME PAY ROUND UP	STORM DRAINAGE	218.78
PCARD ONE TIME PAY ROUND UP	STORM DRAINAGE	218.80
PCARD ONE TIME PAY RECERT TRAINING	EMBEDDED SOCIAL WORKER	220.86
PCARD ONE TIME PAY SUPPLIES	PARK & RECREATION FAC	224.10
PCARD ONE TIME PAY BASKETBALL COURT LINE STENCIL	POLICE TRAINING-FIREARMS	225.00
PCARD ONE TIME PAY PATROL TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	225.00
PCARD ONE TIME PAY	UTIL ADMIN	228.16
PCARD ONE TIME PAY OFFICE SUPPLIES	STORM DRAINAGE	229.73
PCARD ONE TIME PAY OFFICE CHAIR	PERSONNEL ADMINISTRATION	230.00
PCARD ONE TIME PAY MEMBERSHIP ORGANIZATIONS	OFFICE OPERATIONS	235.94
PCARD ONE TIME PAY OFFICE & OPERATING SUPPLIES	COMPUTER SERVICES	236.42
PCARD ONE TIME PAY PHONE LINE	COMPUTER SERVICES	236.42
PCARD ONE TIME PAY	EXECUTIVE ADMIN	240.66
PCARD ONE TIME PAY STORAGE SHELVEING	CUSTODIAL SERVICES	244.22
PCARD ONE TIME PAY BLOWER	SMALL ENGINE SHOP	249.43
PCARD ONE TIME PAY IDENTIFIX	UTIL ADMIN	250.42
PCARD ONE TIME PAY HOTEL- TRAINING	WASTE WATER TREATMENT PLNT	252.70
PCARD ONE TIME PAY SMALL TOOL	POLICE INVESTIGATION	253.80
PCARD ONE TIME PAY SUPPLIES	SMALL ENGINE SHOP	255.15
PCARD ONE TIME PAY SCANNERS	OPERA HOUSE	255.91
PCARD ONE TIME PAY PHONE LINE	OPERA HOUSE	255.91
PCARD ONE TIME PAY	SOLID WASTE OPERATIONS	259.29
PCARD ONE TIME PAY UNIFORM/SHORTS-FERRARO	UTIL ADMIN	266.56
PCARD ONE TIME PAY HOTEL TRAINING-HAVELLANA	UTIL ADMIN	266.56
PCARD ONE TIME PAY HOTEL TRAINING-CHAPARRO	UTIL ADMIN	266.56

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PCARD ONE TIME PAY	HOTEL TRAINING-REILLY	UTIL ADMIN	266.56
PCARD ONE TIME PAY	DUO MOBILE	COMPUTER SERVICES	275.00
PCARD ONE TIME PAY	PHONE LINE	SUNNYSIDE FILTRATION PLANT	292.87
PCARD ONE TIME PAY		SUNNYSIDE FILTRATION PLANT	292.87
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	295.28
PCARD ONE TIME PAY	OFFICE CHAIR	COMPUTER SERVICES	295.37
PCARD ONE TIME PAY	ALASKA AIRLINES	PROBATION	296.80
PCARD ONE TIME PAY	SHORT SCHOOL TRAINING	UTIL ADMIN	300.00
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	304.11
PCARD ONE TIME PAY	MAINT. SUPPLIES	WASTE WATER TREATMENT PLNT	309.45
PCARD ONE TIME PAY	LTE CONNECTIVITY	POLICE INVESTIGATION	312.84
PCARD ONE TIME PAY	GREASE GUN	STORM DRAINAGE	317.41
PCARD ONE TIME PAY	ITEMS NEEDED	NON-COURT-FINES/FORFEITURES	320.25
PCARD ONE TIME PAY	PRESCRIPTION SAFETY GLASSES	UTIL ADMIN	326.29
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	334.55
PCARD ONE TIME PAY	STREET LIGHTING, PARTS	STREET LIGHTING	336.34
PCARD ONE TIME PAY	FENCING MATERIALS	SOURCE OF SUPPLY	342.31
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	357.73
PCARD ONE TIME PAY	ENTRY WALL GRAPHICS	POLICE PATROL	370.59
PCARD ONE TIME PAY	WEED EATER PARTS, ATTACHMENTS	STORM DRAINAGE	386.81
PCARD ONE TIME PAY	OFFICE CHAIRS	STORM DRAINAGE	398.61
PCARD ONE TIME PAY	HANGING BASKETS FERTILIZER	PARK & RECREATION FAC	405.80
PCARD ONE TIME PAY	IRRIGATION REPAIR SUPPLIES	PARK & RECREATION FAC	408.21
PCARD ONE TIME PAY	STREET LIGHTING, SPARE PARTS	STREET LIGHTING	416.55
PCARD ONE TIME PAY	PROFESSIONAL SERVICES	POLICE ADMINISTRATION	450.00
PCARD ONE TIME PAY	HERBICIDE, RATCHET STRAPS	STORM DRAINAGE	456.77
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	POLICE PATROL	456.91
PCARD ONE TIME PAY	TARP	WATER DIST MAINS	464.99
PCARD ONE TIME PAY	NETWORKING EQUIPMENT	COMPUTER SERVICES	470.64
PCARD ONE TIME PAY	SCANNER	UTIL ADMIN	484.07
PCARD ONE TIME PAY	WEED CONFERENCE TRAINING	TRAINING	489.60
PCARD ONE TIME PAY	MAGNETIC VLV BX LIFTER	ENGR-GENL	492.30
PCARD ONE TIME PAY	PATROL TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	497.00
PCARD ONE TIME PAY	TOOLS AND SUPPLIES	WATER DIST MAINS	502.39
PCARD ONE TIME PAY	IRRIGATION SUPPLIES	PARK & RECREATION FAC	503.34
PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	503.77
PCARD ONE TIME PAY	OFFICE SUPPLIES	COMPUTER SERVICES	518.45
PCARD ONE TIME PAY	REPLACEMENT WEED WHACKER	STORM DRAINAGE	522.25
PCARD ONE TIME PAY	CUSTODY TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	525.00
PCARD ONE TIME PAY	TV	SEWER MAIN COLLECTION	544.81
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	575.31
PCARD ONE TIME PAY	CCS PRINTER TONER	WATER CROSS CNTL	591.90
PCARD ONE TIME PAY	SWAT EQUIPMENT	NON-COURT-FINES/FORFEITURES	681.24
PCARD ONE TIME PAY	METER BOX PUMPS/BATTERY KITS	METER READING	750.13
PCARD ONE TIME PAY	PLAYGROUND PARTS	PARK & RECREATION FAC	766.73
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	826.35
PCARD ONE TIME PAY		DETENTION & CORRECTION	826.35
PCARD ONE TIME PAY	PATHOLOGY SERVICES -ANIMAL CASE	POLICE COMMUNITY SERVICES	875.50
PCARD ONE TIME PAY	THOMSON WEST LEGAL RESEARCH	LEGAL - PROSECUTION	961.97
PCARD ONE TIME PAY		LEGAL-GENL	961.97
PCARD ONE TIME PAY	EQUIPMENT	NON-COURT-FINES/FORFEITURES	995.52
PCARD ONE TIME PAY	STORAGE RENTAL	EQUIPMENT RENTAL	1,054.01
PCARD ONE TIME PAY	VAN CON REPLACEMENT	SEWER MAIN COLLECTION	1,200.61
PCARD ONE TIME PAY		STORM DRAINAGE	1,200.61
PCARD ONE TIME PAY	ANNUAL MEETING	TRANSPORTATION MANAGEMENT	1,250.00
PCARD ONE TIME PAY	TREESIZE RENEWAL	COMPUTER SERVICES	1,324.80
PCARD ONE TIME PAY	IMSA TRAINING	TRANSPORTATION MANAGEMENT	1,398.00
PCARD ONE TIME PAY	BIKE RACKS	GMA-PARKS	1,723.95
PCARD ONE TIME PAY	FLUKE GAUGE	WATER DIST MAINS	1,775.09
PCARD ONE TIME PAY	FOOD - ENTIRE DEPARTMENT	POLICE ADMINISTRATION	1,880.42
PCARD ONE TIME PAY	HERBICIDE	STORM DRAINAGE	1,905.53
PCARD ONE TIME PAY	DELINEATORS	STORM DRAINAGE	1,994.34
PCARD ONE TIME PAY	LTE CONNECTIVITY	POLICE PATROL	2,502.68
PCARD ONE TIME PAY	HAZARD TREE REMOVAL	NON-DEPARTMENTAL	2,570.90
PCARD ONE TIME PAY	INVESTIGATIVE SOFTWARE	POLICE INVESTIGATION	3,029.00
PCARD ONE TIME PAY	METER BOXES	WATER SERVICE INSTALL	3,872.31
PCARD ONE TIME PAY	TRAFFIC PROJECT	NON-DEPARTMENTAL	33,514.03
195746 ACH BOYD, RAE	ASSESSMENT/BLOOD DRAWS	DETENTION & CORRECTION	6,890.65
ACH BOYD, RAE	NURSE CONTRACT	DETENTION & CORRECTION	18,081.08

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	ACH BOYD, RAE	DETENTION & CORRECTION	29,326.42
195747	ACH LICENSING, DEPT OF	PERSONNEL ADMINISTRATION	15.00
195748	ACH FIELDTURF USA, INC	GMA-PARKS	792,686.14
195749	ACH LICENSING, DEPT OF	PERSONNEL ADMINISTRATION	15.00
195750	ACH LICENSING, DEPT OF	PERSONNEL ADMINISTRATION	45.00
195751	ACH REVENUE, DEPT OF	GENERAL FUND	712.62
	ACH REVENUE, DEPT OF	GOLF COURSE	1,938.84
195752	ACH GOVERNMENT PORTFOLIO	FINANCE-GENL	7,450.00
195753	ACH LICENSING, DEPT OF	INTERGOVERNMENTAL CUSTODIAL	705.00
195754	ACH LICENSING, DEPT OF	INTERGOVERNMENTAL CUSTODIAL	125.00
195755	ACH PREMERA BLUE CROSS	MEDICAL CLAIMS	96,525.74
195756	ACH DELTA DENTAL OF WA	DENTAL W/ ORTHO	2,980.27
	ACH DELTA DENTAL OF WA	DENTAL CLAIMS	5,153.20
195757	ACH VSP	MEDICAL CLAIMS	311.15
	ACH VSP	MEDICAL CLAIMS	5,051.26
195758	ACH PUBLIC FINANCE	INTEREST & OTHER DEBT SERVICE	1,061.34
195759	ACH LAKE STEVENS SCHOOL	SCHOOL MITIGATION FEES	13,730.00
	ACH LAKE STEVENS SCHOOL	SCHOOL MITIGATION FEES	27,460.00
	ACH LAKE STEVENS SCHOOL	SCHOOL MITIGATION FEES	60,174.00
	ACH LAKE STEVENS SCHOOL	SCHOOL MITIGATION FEES	68,650.00
195760	A & A LANGUAGE SERV	COURTS	204.80
	A & A LANGUAGE SERV	COURTS	211.33
	A & A LANGUAGE SERV	COURTS	219.30
	A & A LANGUAGE SERV	COURTS	219.30
195761	ABOU-ZAKI, KAMAL	COURTS	169.15
195762	ALDRICH, KASSIDY	EXECUTIVE ADMIN	253.03
195763	ALEXANDER PRINTING	POLICE COMMUNITY SERVICES	67.87
	ALEXANDER PRINTING	UTILITY BILLING	120.71
	ALEXANDER PRINTING	UTIL ADMIN	149.95
	ALEXANDER PRINTING	POLICE COMMUNITY SERVICES	555.19
195764	ALL BATTERY SALES	ER&R	124.72
195765	AM TEST INC	WASTE WATER TREATMENT PLNT	1,365.00
195766	ANALYTICAL SERVICES	WATER QUAL TREATMENT	1,849.00
195767	ANDERSON, KRISTEN	MUNICIPAL COURTS	370.00
	ANDERSON, KRISTEN	MUNICIPAL COURTS	370.00
	ANDERSON, KRISTEN	MUNICIPAL COURTS	370.00
	ANDERSON, KRISTEN	MUNICIPAL COURTS	370.00
195768	ARLINGTON, CITY OF	ACCT #700033.31	41.05
195769	ASTOUND BUSINESS	LEASE, MAINTENANCE, INTERNET	111.30
	ASTOUND BUSINESS	CENTRAL SERVICES	513.71
	ASTOUND BUSINESS	COMPUTER SERVICES	2,308.53
195770	AT&T MOBILITY LLC	WASTE WATER TREATMENT PLNT	44.12
	AT&T MOBILITY LLC	LEGAL - PROSECUTION	88.24
	AT&T MOBILITY LLC	RECREATION SERVICES	88.24
	AT&T MOBILITY LLC	ENGR-GENL	136.96
	AT&T MOBILITY LLC	PERSONNEL ADMINISTRATION	138.21
	AT&T MOBILITY LLC	COMMUNITY DEVELOPMENT-GENL	139.99
	AT&T MOBILITY LLC	UTIL ADMIN	139.99
	AT&T MOBILITY LLC	FINANCE-GENL	176.48
	AT&T MOBILITY LLC	GIS SERVICES IS	179.00
	AT&T MOBILITY LLC	LEGAL-GENL	213.80
	AT&T MOBILITY LLC	CITY CLERK	220.60
	AT&T MOBILITY LLC	MUNICIPAL COURTS	220.60
	AT&T MOBILITY LLC	OFFICE OPERATIONS	308.84
	AT&T MOBILITY LLC	WATER QUAL TREATMENT	394.90
	AT&T MOBILITY LLC	FACILITY MAINTENANCE	394.90
	AT&T MOBILITY LLC	FACILITY MAINTENANCE	434.36
	AT&T MOBILITY LLC	RECREATION SERVICES	434.87
	AT&T MOBILITY LLC	PARK & RECREATION FAC	434.88
	AT&T MOBILITY LLC	SEWER MAIN COLLECTION	473.88
	AT&T MOBILITY LLC	EXECUTIVE ADMIN	490.00
	AT&T MOBILITY LLC	POLICE INVESTIGATION	558.00
	AT&T MOBILITY LLC	POLICE ADMINISTRATION	617.64
	AT&T MOBILITY LLC	COMPUTER SERVICES	636.96
	AT&T MOBILITY LLC	DETENTION & CORRECTION	767.00
	AT&T MOBILITY LLC	GENERAL SERVICES - OVERHEAD	829.29
	AT&T MOBILITY LLC	POLICE COMMUNITY SERVICES	838.28
	AT&T MOBILITY LLC	STORM DRAINAGE	947.76
	AT&T MOBILITY LLC	UTIL ADMIN	1,974.50

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195771	AT&T MOBILITY LLC	CELL PHONE	3,008.00
195772	BALLARD SPAHR LLP	LEGAL SERVICES	18,589.00
195772	BHC CONSULTANTS	PROFESSIONAL SERVICE	740.00
195773	BHC CONSULTANTS	LIFT STATION UPGRADES	6,000.99
195773	BICKFORD FORD	RADIATOR OVERFLOW TANK	792.70
195773	BICKFORD FORD	BRAKE PADS, ROTORS	1,010.71
195774	BOB BARKER COMPANY	SUPPLIES	743.31
195775	BOMAR, RICK	INSTRUCTOR PAYMENT	908.60
195776	CARSON-BLAKESLEY, VET	NATURAL GAS	748.80
195777	CASCADE NATURAL GAS	PDU'S	73.85
195778	CDW GOVERNMENT INC	UPS & PDU	920.54
195779	CDW GOVERNMENT INC	DUCT TAPE	6,877.40
195779	CENTRAL WELDING SUPP	CO2 SERVICE FREEZING	33.91
195779	CENTRAL WELDING SUPP	GLOVES	42.34
195779	CENTRAL WELDING SUPP	CO2 SERVICE FREEZING	44.11
195779	CENTRAL WELDING SUPP	FACE SHIELDS, HEADGEAR	58.68
195779	CENTRAL WELDING SUPP	SAFETY GLASSES	84.69
195779	CENTRAL WELDING SUPP	CO2 TANK REFILL	142.82
195779	CENTRAL WELDING SUPP	EAR PLUGS	168.15
195779	CENTRAL WELDING SUPP	GLOVES	193.21
195779	CENTRAL WELDING SUPP	EARPLUGS	213.33
195779	CENTRAL WELDING SUPP	SHOVELS	217.14
195779	CENTRAL WELDING SUPP	GLOVES	217.14
195779	CENTRAL WELDING SUPP	EARPLUGS	217.14
195779	CENTRAL WELDING SUPP	SHOVELS	231.05
195779	CENTRAL WELDING SUPP	GLOVES	253.11
195779	CENTRAL WELDING SUPP	GLOVES, HEADLAMPS, GLASSES	293.41
195779	CENTRAL WELDING SUPP	RAINCOATS	352.88
195779	CENTRAL WELDING SUPP	RAIN PANTS	435.00
195779	CENTRAL WELDING SUPP	GLOVES, GLASSES	555.75
195780	CENTURY COMMUNITIES	REFUND - DOUBLE CHARGED	1,382.82
195780	CENTURY COMMUNITIES	INTERGOVERNMENTAL CUSTODIAL	1,459.05
195780	CENTURY COMMUNITIES	GMA PARK-ECON ENVIRONMENT	6.50
195780	CENTURY COMMUNITIES	NON-BUS LICENSES AND PERMITS	1,956.00
195780	CENTURY COMMUNITIES	ECONOMIC ENVIRONMENT	2,746.55
195781	CERTERRA NORTHWEST	PROFESSIONAL SERVICE	6,300.00
195782	CML SECURITY, LLC	COMPUTER TROUBLESHOOTING	2,028.55
195783	CNR INC	MAINTENANCE CONTRACT	218.80
195784	CODE PUBLISHING	ECODE ANNUAL MAINTENANCE	1,365.78
195785	COMCAST	ACCT #8498310021752089	1,307.33
195786	COMMERCIAL FIRE	FIRE EXTINGUISHERS	599.07
195787	CORE & MAIN LP	SERVICE LINE REPAIR	843.05
195787	CORE & MAIN LP	VALVE REPAIR	229.75
195787	CORE & MAIN LP	SERVICE LINE REPAIR	361.46
195788	CORRECTIONS, DEPT OF	DOC WORK	1,570.77
195788	CORRECTIONS, DEPT OF	PARK & RECREATION FAC	159.98
195788	CORRECTIONS, DEPT OF	WATER RESERVOIRS	211.01
195789	COSTLESS SENIOR SRVC	ROADSIDE VEGETATION	293.42
195790	CUMMINS NORTHWEST	DETENTION & CORRECTION	242.24
195791	DARWIN AI	SEWER LIFT STATION	152.76
195792	DATA QUEST LLC	COMPUTER SERVICES	26,500.00
195793	DAVID EVANS & ASSOC	POLICE ADMINISTRATION	27.35
195793	DAVID EVANS & ASSOC	PAVEMENT PRESERVATION	21,148.42
195794	DEAVER, JAMES	GMA - STREET	27,967.79
195795	DELEON, CASCIA	GMA - STREET	220.38
195796	DNA LABS INTERNATIONAL	TRANSPORTATION MANAGEMENT	500.00
195797	E&E LUMBER	GENERAL FUND	2,645.00
195798	E&E LUMBER	POLICE PATROL	38.83
195798	E&E LUMBER	PARK & RECREATION FAC	21.84
195798	E&E LUMBER	CODE ENFORCEMENT UNIT	27.31
195798	E&E LUMBER	PARK & RECREATION FAC	38.83
195798	E&E LUMBER	PARK & RECREATION FAC	122.53
195799	EAST JORDAN IRON WOR	HYDRANTS	3,693.09
195799	EAST JORDAN IRON WOR	HYDRANTS	3,762.89
195800	ELLIS, BRANDY	GMA-PARKS	30.15
195801	ENVIRO-CLEAN EQUIP	ER&R	3,003.76
195802	EVERETT-HERALD	UTIL ADMIN	288.00
195803	EVERETT TIRE & AUTO	TIRES	1,446.72
195803	EVERETT, CITY OF	VET SERVICE	40.00

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	EVERETT, CITY OF	REMAINS STORAGE	
	EVERETT, CITY OF	BOARDING FEES	
	EVERETT, CITY OF		
	EVERETT, CITY OF	SERVICE AND BOARDING	
	EVERETT, CITY OF	MAY ADMIN FEES	
195804	FEDEX	POSTAGE FOR SHIPPING	
195805	FELDMAN & LEE P.S.	PUBLIC DEFENSE CONTRACT	
195806	FERGUSON ENTERPRISES	SERVICE DISCONNECT CAPS	
195807	FOUNTAIN PEOPLE INC	TRANSMITTER PUCK W/MOUNT	
195808	FTRS, LLC	RECOVER WA EXCISE TAX	
	FTRS, LLC		
	FTRS, LLC		
	FTRS, LLC		
	FTRS, LLC		
195809	GALLS, LLC	CUSTODY UNIFORM PIECES	
	GALLS, LLC		
	GALLS, LLC		
195810	GOLDSTREET DESIGN	PATROL UNIFORM PIECES	
195811	GOVCONNECTION INC	CONSUMER CONFIDENCE REPORT	
195812	GRAINGER	UPS	
	GRAINGER	WIPES, GLOVES, BATTERIES	
	GRAINGER	VEHICLE SPILL KITS	
	GRAINGER	GLOVES	
195813	GRAY AND OSBORNE	PROFESSIONAL SERVICE	
	GRAY AND OSBORNE		
195814	GREENSHIELDS INDS	CHAIN, RIGGING REPLACEMENTS	
195815	GUPTA, PREMCHAND	INTERPRETER SERVICES	
195816	HACH COMPANY	SAMPLER REPAIRS	
195817	HALE, CRAIG	REIMBURSEMENT CLAIM	
195818	HARRIS, SHELLEY	REFUND - JUNK IN THE TRUNK	
195819	HD FOWLER COMPANY	BRASS FITTINGS	
	HD FOWLER COMPANY	COPPER CUTTER WHEELS	
	HD FOWLER COMPANY	METER BOX LIDS	
	HD FOWLER COMPANY	REPAIR CLAMP, GASKETS	
	HD FOWLER COMPANY	WHITE LOCATE PAINT	
	HD FOWLER COMPANY	BRASS FITTINGS	
	HD FOWLER COMPANY	METER BOXES	
	HD FOWLER COMPANY	BRASS FITTINGS	
195820	HD SUPPLY	RAGS, SEALANT	
	HD SUPPLY	PUMP SPRAYERS	
	HD SUPPLY	HAND SANITIZER	
195821	HERNANDEZ, RUBEN	INSTRUCTOR PAYMENT	
195822	HÜGER, ESTATE OF THE	UB REFUND	
195823	HUTCHISON LAW, LLC	CONFLICT COUNSEL	
	HUTCHISON LAW, LLC		
	HUTCHISON LAW, LLC		
195824	INTERMOUNTAIN LOCK	PADLOCKS	
	INTERMOUNTAIN LOCK		
195825	INTRADO LIFE & SAFET	E911 SERVICES	
195826	JULZ ANIMAL HOUZ	SUPPLIES - MOLLY	
195827	KANEHEN, GREGORY	CHAPLAIN STIPEND	
195828	KENDALL CHEVROLET	DIAGNOSIS-REPAIR	
195829	KENNERMER, JAMES	UB REFUND	
195830	KING STUMP GRINDING	TREE REMOVAL	
195831	KPFF CONSULTING	PROFESSIONAL SERVICE	
195832	KUPIRYANOVA, SVETLAN	INTERPRETER SERVICES	
195833	LAVELLE, SARAH	REIMBURSEMENT - MILEAGE	
195834	LEE, HYUNCHUL	REFUND - ART MACHINES	
195835	LOOMIS	ARMORED CAR SERVICE	
	LOOMIS		
	LOOMIS		
	LOOMIS		
	LOOMIS		
195836	MALLORY SAFETY & SUP	MASKS	
195837	MARYSVILLE 17ND PH2	HYDRANT METER RENTAL/FEES	
	MARYSVILLE 17ND PH2		
195838	MARYSVILLE, CITY OF	8224 67TH AVE NE	
	MARYSVILLE, CITY OF	6915 ARMAR RD	
	MARYSVILLE, CITY OF	4708 79TH AVE NE	
	MARYSVILLE, CITY OF	6915 ARMAR RD	
		POLICE COMMUNITY SERVICES	100.00
		POLICE COMMUNITY SERVICES	235.00
		POLICE COMMUNITY SERVICES	450.00
		POLICE COMMUNITY SERVICES	3,780.00
		POLICE COMMUNITY SERVICES	7,510.00
		SEWER LIFT STATION	31.24
		PUBLIC DEFENSE	95,000.00
		WATER SERVICES	112.24
		PARK & RECREATION FAC	803.44
		PARK & RECREATION FAC	92.90
		UTIL ADMIN	185.24
		MAINTENANCE	250.10
		GENERAL SERVICES - OVERHEAD	550.94
		SOLID WASTE OPERATIONS	717.09
		DETENTION & CORRECTION	29.54
		DETENTION & CORRECTION	436.51
		POLICE PATROL	714.46
		WATER QUAL TREATMENT	2,474.96
		SUNNYSIDE FILTRATION PLANT	1,394.74
		ER&R	301.67
		ER&R	722.86
		WASTE WATER TREATMENT PLNT	767.78
		GOLF CAPITAL OUTLAY	2,965.18
		SEWER CAPITAL PROJECTS	4,715.01
		WATER DIST MAINS	838.22
		COURTS	300.00
		WASTE WATER TREATMENT PLNT	804.31
		RISK MANAGEMENT	452.89
		PARKS-RECREATION	50.00
		WATER/SEWER OPERATION	93.00
		WATER SERVICE INSTALL	255.29
		WATER SERVICES	256.71
		WATER DIST MAINS	491.56
		ER&R	545.08
		WATER/SEWER OPERATION	1,583.36
		WATER SERVICE INSTALL	1,859.55
		WATER/SEWER OPERATION	4,696.64
		ER&R	64.25
		SOLID WASTE OPERATIONS	87.19
		ER&R	129.70
		RECREATION SERVICES	666.00
		WATER/SEWER OPERATION	60.54
		PUBLIC DEFENSE	450.00
		PUBLIC DEFENSE	450.00
		PUBLIC DEFENSE	450.00
		ER&R	215.63
		ER&R	317.77
		COMPUTER SERVICES	400.00
		POLICE ADMINISTRATION	28.87
		POLICE ADMINISTRATION	750.00
		EQUIPMENT RENTAL	2,216.15
		WATER/SEWER OPERATION	152.09
		SUNNYSIDE FILTRATION PLANT	1,750.40
		GMA - STREET	18,079.92
		COURTS	210.00
		EXECUTIVE ADMIN	133.33
		PARKS-RECREATION	385.00
		UTILITY BILLING	164.39
		MUNICIPAL COURTS	164.39
		POLICE ADMINISTRATION	164.40
		COMMUNITY DEVELOPMENT-GENL	164.40
		GOLF ADMINISTRATION	378.97
		POLICE PATROL	2,133.01
		WATER-UTILITIES/ENVIRONMNT	-138.50
		WATER/SEWER OPERATION	1,150.00
		STORM DRAINAGE	71.76
		PARK & RECREATION FAC	141.86
		PARK & RECREATION FAC	143.86
		PARK & RECREATION FAC	155.76

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	MARYSVILLE, CITY OF	6915 ARMAR RD MTR 1	PARK & RECREATION FAC 213.34
	MARYSVILLE, CITY OF	6915 ARMAR RD	PARK & RECREATION FAC 339.68
	MARYSVILLE, CITY OF	7115 GROVE ST.	GOLF ADMINISTRATION 342.76
	MARYSVILLE, CITY OF	6915 ARMAR RD IRRIGATION	PARK & RECREATION FAC 350.78
	MARYSVILLE, CITY OF		PARK & RECREATION FAC 420.26
	MARYSVILLE, CITY OF	7007 GROVE ST	GOLF ADMINISTRATION 1,506.07
	MARYSVILLE, CITY OF	6915 ARMAR RD	PARK & RECREATION FAC 2,148.33
	MARYSVILLE, CITY OF	6810 84TH ST NE	GOLF ADMINISTRATION 9,959.92
195839	MATIA CONTRACTORS	MOTHER NATURE/RETAINAGE	GMA-PARKS -542.37
	MATIA CONTRACTORS		GMA-PARKS 11,867.11
195840	MC CLURE & SONS INC	EFFLUENT FLOW SPLITTING	SEWER CAPITAL PROJECTS 34,878.00
	MC CLURE & SONS INC		SEWER CAPITAL PROJECTS 67,752.70
195841	MCMaster-CARR	CREDIT FOR INV 65813709	WASTE WATER TREATMENT PLNT -377.36
	MCMaster-CARR	PAX PIPING REPAIR	WASTE WATER TREATMENT PLNT 131.12
	MCMaster-CARR	SHOP SUPPLIES	WASTE WATER TREATMENT PLNT 324.90
	MCMaster-CARR	DRIVE BELTS	WASTE WATER TREATMENT PLNT 727.61
195842	MIRIAM TECHNOLOGIES	WEBCHECK SERVICE	UTILITY BILLING 1,329.22
195843	MITCHELL 1	PRO-DEMAND SUBSCRIPTION	EQUIPMENT RENTAL 2,481.19
195844	NAPA AUTO PARTS	HYDRANT RIVETS	HYDRANTS 18.47
	NAPA AUTO PARTS	FILTERS, WIPER BLADES	ER&R 129.52
195845	NAVIA BENEFIT	PARTICIPANT FEE	PERSONNEL ADMINISTRATION 296.70
195846	NCSI	BACKGROUND SCREENING	PERSONNEL ADMINISTRATION 240.50
	NCSI		PERSONNEL ADMINISTRATION 407.00
195847	NORTH SOUND EMERG	INMATE ER CARE	DETENTION & CORRECTION 672.00
195848	NORTON CORROSION	RESERVOIR CATHODIC PROJECT	UTILITY CONSTRUCTION -4,181.55
	NORTON CORROSION		WATER CAPITAL PROJECTS 3,870.57
	NORTON CORROSION		WATER CAPITAL PROJECTS 87,621.74
195849	OCCUPATIONAL HEALTH	MEDICAL/PHYSICAL EXAMS	PERSONNEL ADMINISTRATION 92.00
	OCCUPATIONAL HEALTH	DOT PHYSICAL EXAM	GENERAL SERVICES - OVERHEAD 141.00
	OCCUPATIONAL HEALTH	MEDICAL/PHYSICAL EXAMS	UTIL ADMIN 141.00
	OCCUPATIONAL HEALTH	DOT PHYSICAL EXAM	PERSONNEL ADMINISTRATION 269.00
	OCCUPATIONAL HEALTH	DOT PHYSICAL EXAM	SOLID WASTE OPERATIONS 282.00
	OCCUPATIONAL HEALTH	DOT PHYSICAL EXAM	UTIL ADMIN 282.00
	OCCUPATIONAL HEALTH	VACCINES, AUDIOGRAM	PERSONNEL ADMINISTRATION 446.00
	OCCUPATIONAL HEALTH	MEDICAL/PHYSICAL EXAMS	POLICE ADMINISTRATION 1,359.00
195850	OTAK	PROFESSIONAL SERVICE	SURFACE WATER CAPITAL PROJECT 63,236.53
195851	PGC INTERBAY LLC	MAINTENANCE/PROSHOP	PRO-SHOP 19,614.38
	PGC INTERBAY LLC		MAINTENANCE 20,709.09
195852	PHAM, JOSEPH	INTERPRETER SERVICES	COURTS 177.56
195853	PHILLIPS SAFETY	PRESCRIPTION SAFETY GLASSES	UTIL ADMIN 204.90
195854	POSTAL SERVICE	CCR NOTIFICATION MAILING	WATER QUAL TREATMENT 7,913.32
195855	PREMIER GOLF CENTERS	MANAGEMENT SERVICE - GOLF	GOLF ADMINISTRATION 11,306.89
195856	PROCOM LLC	PRE-EMPLOYMENT TESTING	POLICE ADMINISTRATION 216.00
195857	PROFORCE LAW ENFORC	FIREARM PARTS	POLICE TRAINING-FIREARMS 1,288.97
	PROFORCE LAW ENFORC		POLICE TRAINING-FIREARMS 4,143.20
195858	PROVIDENCE EVERETT M	INMATE ER CARE	DETENTION & CORRECTION 6,252.22
195859	PUBLIC SAFETY TESTIN	CUSTODY PST TESTING	DETENTION & CORRECTION 8,141.40
195860	PUD	ACCT #205283641	STREET LIGHTING 11.68
	PUD	ACCT #205026479	STREET LIGHTING 16.04
	PUD		STREET LIGHTING 25.10
	PUD	ACCT #204584361	STREET LIGHTING 25.28
	PUD	ACCT #224678714 TWIN LAKES	PARK & RECREATION FAC 30.00
	PUD	ACCT #204584361	STREET LIGHTING 33.52
	PUD	ACCT #202220760	GOLF ADMINISTRATION 55.33
	PUD	ACCT #201380995	PUMPING PLANT 55.54
	PUD	ACCT #201046380	PARK & RECREATION FAC 58.37
	PUD	ACCT #204933311	PUMPING PLANT 61.04
	PUD	ACCT #200998532	PARK & RECREATION FAC 61.93
	PUD	ACCT #223286667	METER READING 68.38
	PUD	ACCT #224162602	PARK & RECREATION FAC 68.94
	PUD	ACCT #221303498	STREET LIGHTING 69.22
	PUD	ACCT #202791166	PUMPING PLANT 71.76
	PUD	ACCT #220153100	TRANSPORTATION MANAGEMENT 80.01
	PUD	ACCT #201610185	TRANSPORTATION MANAGEMENT 81.03
	PUD	ACCT #202183679	TRANSPORTATION MANAGEMENT 83.68
	PUD	ACCT #200869303	TRANSPORTATION MANAGEMENT 88.20
	PUD	ACCT #202140489	TRANSPORTATION MANAGEMENT 92.37
	PUD	ACCT #200800704	STREET LIGHTING 93.06
	PUD	ACCT #202102190	TRANSPORTATION MANAGEMENT 93.08

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	PUD	ACCT #224636050	TRAFFIC CONTROL DEVICES 93.51
	PUD	ACCT #202368536	TRANSPORTATION MANAGEMENT 94.89
	PUD	ACCT #220298624	STREET LIGHTING 125.31
	PUD	ACCT #202572327	STREET LIGHTING 126.28
	PUD	ACCT #201670890	TRANSPORTATION MANAGEMENT 128.18
	PUD	ACCT #200084150	TRANSPORTATION MANAGEMENT 128.33
	PUD	ACCT #202689105	WASTE WATER TREATMENT PLNT 129.81
	PUD	ACCT #202294336	STREET LIGHTING 134.58
	PUD	ACCT #202030078	TRANSPORTATION MANAGEMENT 167.43
	PUD	ACCT #220731285	STREET LIGHTING 171.93
	PUD	ACCT #222592917	PARK & RECREATION FAC 191.17
	PUD	ACCT #201147253	PUMPING PLANT 209.25
	PUD	ACCT #203344585	STREET LIGHTING 281.74
	PUD	ACCT #202576112	STREET LIGHTING 500.53
	PUD	ACCT #200303477	WATER FILTRATION PLANT 529.47
	PUD	ACCT #201639630	GOLF ADMINISTRATION 763.58
	PUD	ACCT #200223857	PARK & RECREATION FAC 1,535.49
	PUD	ACCT #202604203	STREET LIGHTING 2,521.61
	PUD	ACCT #202576112	STREET LIGHTING 3,074.72
	PUD	ACCT #202604203	STREET LIGHTING 3,782.42
	PUD	ACCT #201577921	PUMPING PLANT 7,722.30
	PUD	ACCT #202882098	STREET LIGHTING 15,138.05
	PUD		STREET LIGHTING 18,502.08
195861	RADIA INC PS	INMATE ER CARE	DETENTION & CORRECTION 15.00
	RADIA INC PS		DETENTION & CORRECTION 15.00
	RADIA INC PS		DETENTION & CORRECTION 149.40
195862	RICHARDS, KELLY	REIMBURSEMENT - MEAL	CITY COUNCIL 129.00
195863	ROBERT DROLL LANDSCA	DESIGN SERVICES	GMA-PARKS 17,522.60
195864	ROSENBLATT, ELI	SUMMER CONCERT 7/22/26	RECREATION SERVICES 800.00
195865	RUTKOWSKI, SIERRA	REIMBURSEMENT - MILEAGE	PERSONNEL ADMINISTRATION 247.23
195866	SCHNEIDER, P DIANE	INTERPRETER SERVICES	COURTS 130.00
195867	SCHONEKER, ERIC	UB REFUND	WATER/SEWER OPERATION 226.62
195868	SECURUS TECHNOLOGIES	CIRCUIT MAINTENANCE FEE	DETENTION & CORRECTION 115.00
195869	SINGH, BOOTA	UB REFUND	WATER/SEWER OPERATION 62.26
195870	SKAGIT HOSPITAL	HEARING TESTS	PERSONNEL ADMINISTRATION 35.00
	SKAGIT HOSPITAL		PERSONNEL ADMINISTRATION 140.00
195871	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM 694.03
195872	SNOHOMISH CO 911	DISPATCH - JULY 26	COMMUNICATION CENTER 103,992.09
195873	SPARKS K9 SERVICES	K9 KONA BOARDING	K9 PROGRAM 300.00
195874	SPRAGUE PEST Solutio	PEST CONTROL DELTA	POLICE PATROL 132.37
	SPRAGUE PEST Solutio	PEST CONTROL STATE	POLICE PATROL 165.47
195875	STAPLETON, JENNIFER	REIMBURSEMENT - AIRFARE	EXECUTIVE ADMIN 311.81
195876	STARK, JARRED	REIMBURSEMENT - TRAINING	UTIL ADMIN 300.00
195877	STATE PATROL	FINGERPRINTS	COMMUNITY DEVELOPMENT-GENL 42.00
	STATE PATROL		INTERGOVERNMENTAL CUSTODIAL 234.60
195878	SUMMIT LAW GROUP	LABOR BARGAINING	PERSONNEL ADMINISTRATION 207.50
195879	THE COUNSELING TEAM	WELLNESS COORDINATOR TRAINING	POLICE TRAINING-FIREARMS 1,000.00
195880	THOMSON-REUTERS	ONLINE/SOFTWARE SUBSCRIPTION	LEGAL-GENL 961.96
	THOMSON REUTERS		LEGAL - PROSECUTION 961.97
195881	THORNE, DAVID	IMSA EXPO/TRAINING	TRANSPORTATION MANAGEMENT 220.38
195882	TOMLINSON, ASHLEY	REFUND - AL ROBO CAMP	PARKS-RECREATION 290.00
195883	TRANPO GROUP	PROFESSIONAL SERVICE	GMA - STREET 1,583.66
	TRANPO GROUP		GMA - STREET 12,992.39
195884	TRANSPORTATION, DEPT	ROAD TOLLS V043	POLICE PATROL 4.80
	TRANSPORTATION, DEPT	TOLLS	POLICE PATROL 5.00
195885	TRANSUNION RISK & AL	INVESTIGATIVE TOOL	POLICE INVESTIGATION 501.29
195886	TRUONG, TIEN	REFUND - MINI CAMP	PARKS-RECREATION 69.00
195887	TYLER TECHNOLOGIES	SERVICE CONTRACT	COMPUTER SERVICES 3,618.41
195888	VALDEZ CONSTRUCTION	RETAINAGE RELEASE	UTILITY CONSTRUCTION 152,219.65
195889	VAN HORNE, ANITA	UB REFUND	WATER/SEWER OPERATION 25.00
195890	VERIZON	WIRELESS CHARGES	POLICE PATROL 12.00
	VERIZON		POLICE COMMUNITY SERVICES 12.00
	VERIZON		POLICE COMMUNITY SERVICES 24.02
	VERIZON		POLICE INVESTIGATION 192.06
	VERIZON		METER READING 498.30
195891	VESTIS GROUP INC.	AMR LINES	OPERA HOUSE 130.80
195892	WA AUDIOLOGY SRVCS	LINEN SERVICE	PERSONNEL ADMINISTRATION 125.00
195893	WA STATE TREASURER	AUDIO TESTING	INTERGOVERNMENTAL CUSTODIAL 429.50
	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	GENERAL FUND 32,588.90

**CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/8/2026 TO 7/8/2026**

<u>Chk #</u>	<u>Item Description</u>	<u>Account Description</u>	<u>Item Amount</u>
195894	WAITE, BRIAN	SUMMER CONCERT	RECREATION SERVICES 650.00
195895	WATCH SYSTEMS	COMMUNITY MAILER NOTIFICATIONS	POLICE INVESTIGATION 125.44
195896	WENTZ, KRISTIN	REIMBURSEMENT - UNIFORM	EQUIPMENT RENTAL 250.00
195897	WET RABBIT EXPRESS	CAR WASHES - POLICE	POLICE PATROL 7.80
	WET RABBIT EXPRESS		POLICE PATROL 709.79
195898	WILLIAMS, JUD M	UB REFUND	WATER/SEWER OPERATION 451.94
		WARRANT TOTAL	2,363,329.14



Agenda Bill

AGENDA ITEM NO. 5.

DATE: July 27, 2026

SUBMITTED BY: Shannon Early, Senior Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Payroll

AGENDA SECTION: Consent

SUBJECT:

July 10, 2026, Payroll in the Amount of 2,504,216.76 Paid by EFT Transaction Numbers 156027 through 156451 and Check Numbers 36111 through 36122 with Check Number 155686 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

None



Agenda Bill

AGENDA ITEM NO. 6.

DATE: July 27, 2026

SUBMITTED BY: Karen Kussy, Senior Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Payroll

AGENDA SECTION: Consent

SUBJECT:

July 10, 2026, MISC Payroll in the Amount of \$2,985.28 Paid by EFT Transaction Numbers 156452 through 156453 and Check Numbers 36123 through 36124

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

None



Agenda Bill

AGENDA ITEM NO. 7.

DATE: July 27, 2026

SUBMITTED BY: Shauna Crane, Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Claims

AGENDA SECTION: Consent

SUBJECT:

July 15, 2026, Claims in the Amount of \$737,680.23 paid by EFT Transaction Check Numbers 195899 through 195905 and Check Numbers 195906 through 196022 with Check Numbers 175275 and 176645 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

071526

DATE: 7/16/2026
TIME: 7:35:45AM

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/15/2026 TO 7/15/2026

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
195899	INTERNATIONAL CYBER	SETUP, KICKOFF, REVIEW	GMA - STREET	7,234.88
195900	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	15,355.89
	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	202,185.42
195901	DELTA DENTAL OF WA	CLAIMS POLICE	DENTAL W/ ORTHO	1,554.75
	DELTA DENTAL OF WA	CLAIMS NONREP	DENTAL CLAIMS	6,462.50
195902	LICENSING, DEPT OF	DRIVING ABSTRACT - BROWN	PERSONNEL ADMINISTRATION	15.00
	LICENSING, DEPT OF	DRIVING ABSTRACT - CARVEN	PERSONNEL ADMINISTRATION	15.00
	LICENSING, DEPT OF	DRIVING ABSTRACT - DEVOE	PERSONNEL ADMINISTRATION	15.00
	LICENSING, DEPT OF	DRIVING ABSTRACT - LANGDON	PERSONNEL ADMINISTRATION	15.00
195903	LICENSING, DEPT OF	DRIVING ABSTRACT - FERGUSON	PERSONNEL ADMINISTRATION	15.00
195904	STATE AUDITOR'S OFFICE	AUDIT PERIOD 2025	NON-DEPARTMENTAL	40,908.40
	STATE AUDITOR'S OFFICE		UTIL ADMIN	40,908.40
195905	LAKE STEVENS SCHOOL	MITIGATION FEES	SCHOOL MITIGATION FEES	101,364.00
195906	AC ELECTRIC SERVICE	REFUND - PERMIT PULLED	NON-BUS LICENSES AND	139.00
195907	ADEYEMI, LAWRENCE	UTILITY TAX REBATE	NON-DEPARTMENTAL	70.77
195908	ALBAYATI, KARZAN	UB REFUND	WATER/SEWER OPERATION	52.29
195909	ALEXANDER PRINTING	BUSINESS CARDS, PRINTED MATERIALS	POLICE PATROL	90.69
	ALEXANDER PRINTING		POLICE ADMINISTRATION	226.23
	ALEXANDER PRINTING		POLICE COMMUNITY	359.69
195910	ALLISON, CASSIE	REFUND - DANCE CAMP	PARKS-RECREATION	24.00
195911	ALPHA COURIER INC	COURIER SERVICE	WASTE WATER TREATMENT	298.45
195912	ARAMSCO	STRIPING BEADS	TRAFFIC CONTROL DEVICES	19,350.67
195913	BIGBEY, JAMMIE & SUS	UB REFUND	WATER/SEWER OPERATION	309.25
195914	BILLING DOCUMENT SPE	PAYMENT PROCESSING - JUNE	UTILITY BILLING	2,794.33
	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	11,118.94
195915	BONANNO, LESLEY	REFUND - PILATES	PARKS-RECREATION	13.00
195916	BRANOM INSTRUMENT	POWER SUPPLY	WATER FILTRATION PLANT	312.13
195917	BSN SPORTS, LLC	ATHLETIC SUPPLIES	RECREATION SERVICES	640.30
195918	CANON FINANCIAL	GIS PLOTTER SERVICES	GIS SERVICES IS	267.80
195919	CASCADIA FIRE	REFUND - CREDIT CARD FEE	COMMUNITY DEVELOPMENT	9.07
195920	CML SECURITY, LLC	BOSCH CAMERA RENEWAL	COMPUTER SERVICES	5,567.72
	CML SECURITY, LLC	EQUIPMENT REPLACEMENT & SERVICE	DETENTION & CORRECTION	13,879.90
195921	COLEMAN, CRAIG & FRA	UB REFUND	WATER/SEWER OPERATION	533.01
195922	CONDYLES, PETER	REIMBURSEMENT - AWC CONFERENCE	CITY COUNCIL	762.78
195923	DESIGNER STUDIO	PHOTOS FOR WRESTLING EVENT	OPERA HOUSE	895.17
195924	DICKS TOWING	TOWING SERVICE	POLICE PATROL	125.81
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	246.97
195925	DMH HOLDINGS	REFUND - METER SIZE	WATER-UTILITIES/ENVIRONMN	35.00
195926	DRIVE PAYMENTS, LLC	PAYMENT PROCESSING	UTILITY BILLING	1,232.10
195927	DUEMMELL, JERRY	NATIONAL SCHOOL SAFETY CONFERENCE	POLICE PATROL	440.00
195928	E&E LUMBER	STAFF GAUGE INSTALL	WASTE WATER TREATMENT	6.56
	E&E LUMBER	PORTABLE RESTROOM CLEANING	WASTE WATER TREATMENT	11.25
	E&E LUMBER	LIFT STATION CHECK VALVE TOOL	SEWER LIFT STATION	44.20
195929	EAGLE FENCE	FENCE REPAIR	MAINTENANCE	976.40
195930	FAY, CHRISSY	REFUND - PILATES	PARKS-RECREATION	94.00
195931	FIRST AMERICAN TITLE	SCHOOL POLICY EXCISE TAX FEE	GMA - STREET	977.90
195932	GALLS, LLC	CREDIT TO ORDER 32212663	POLICE PATROL	-536.67
	GALLS, LLC	CUSTODY UNIFORM PIECES	DETENTION & CORRECTION	20.22

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/15/2026 TO 7/15/2026

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
195932	GALLS, LLC	CUSTODY UNIFORM PIECES	DETENTION & CORRECTION	99.53
	GALLS, LLC	DETECTIVE UNIFORM PIECE	POLICE INVESTIGATION	283.35
	GALLS, LLC	PATROL UNIFORM PIECES	POLICE PATROL	283.35
	GALLS, LLC	ADMIN UNIFORM PIECES	POLICE ADMINISTRATION	436.51
	GALLS, LLC	PATROL UNIFORM PIECES	POLICE PATROL	454.58
	GALLS, LLC		POLICE PATROL	637.04
195933	GOOD KARMA BROADCAST	ESPN BROADCASTING ADVERTISING	POLICE ADMINISTRATION	1,823.34
195934	GOODWIN, YVETTE	UB REFUND	WATER/SEWER OPERATION	200.00
195935	GRAINGER	COMMUNICATION CABLE	WASTE WATER TREATMENT	250.46
	GRAINGER		SOURCE OF SUPPLY	250.46
195936	GRIFFEN LAW OFFICE	PUBLIC DEFENSE-CONFLICT COUNCIL	PUBLIC DEFENSE	450.00
	GRIFFEN LAW OFFICE		PUBLIC DEFENSE	2,250.00
195937	HA, ELIZABETH JEAN	INSTRUCTOR PAYMENT	RECREATION SERVICES	235.20
195938	HADLEY, VICKI	REFUND - PILATES	PARKS-RECREATION	13.00
195939	HARMONICA POCKET	SUMMER CONCERT	RECREATION SERVICES	900.00
195940	HD FOWLER COMPANY	IRRIGATION REPAIR MCC	PARK & RECREATION FAC	15.00
	HD FOWLER COMPANY	IRRIGATION SUPPLIES	PARK & RECREATION FAC	28.92
195941	HOETH, DONNA	REFUND - PICKLEBALL	PARKS-RECREATION	20.00
195942	HURTADO, MONICA	REFUND - PILATES	PARKS-RECREATION	13.00
195943	HUTCHISON LAW, LLC	CONFLICT COUNSEL	PUBLIC DEFENSE	450.00
195944	INTERNAL REVENUE SVC	JUNE 2026 PCORI FORM 720 FILING	MEDICAL CLAIMS	2,292.48
195945	JOOLURI, KARTHEEK	REFUND - OPERA HOUSE DEPOSIT	GENERAL FUND	250.00
195946	JULZ ANIMAL HOUZ	SUPPLIES - MOLLY	POLICE ADMINISTRATION	27.26
195947	KHATUA, DEEPTIMAYEE	REFUND - JENNINGS PARK SHELTER	PARKS-RECREATION	90.00
195948	KNIGHT, PAULA & RYAN	UB REFUND	WATER/SEWER OPERATION	302.59
	KNIGHT, PAULA & RYAN		WATER/SEWER OPERATION	3,188.84
195949	KOMBOL, CRYSTAL	REFUND - DANCE CAMP	PARKS-RECREATION	24.00
	KOMBOL, CRYSTAL	REFUND - ZOO TRAIN	PARKS-RECREATION	90.00
	KOMBOL, CRYSTAL		PARKS-RECREATION	90.00
195950	LASTING IMPRESSIONS	T-SHIRTS FOR PARKS	RECREATION SERVICES	450.00
	LASTING IMPRESSIONS		RECREATION SERVICES	462.07
	LASTING IMPRESSIONS	T-SHIRTS	OPERA HOUSE	564.69
195951	MALLORY SAFETY & SUP	TYVEK PANTS	SOLID WASTE OPERATIONS	45.11
	MALLORY SAFETY & SUP		SOLID WASTE OPERATIONS	50.96
	MALLORY SAFETY & SUP		SOLID WASTE OPERATIONS	494.90
195952	MARYSVILLE, CITY OF	3RD ST & STATE AVE	NON-DEPARTMENTAL	28.70
	MARYSVILLE, CITY OF	10118 STATE AVE	ROADWAY MAINTENANCE	73.30
	MARYSVILLE, CITY OF	1221 3 ST	OPERA HOUSE	138.78
	MARYSVILLE, CITY OF	1019 CEDAR AVE FIELD	PARK & RECREATION FAC	141.86
	MARYSVILLE, CITY OF	1050 COLUMBIA AVE	PARK & RECREATION FAC	150.06
	MARYSVILLE, CITY OF	9623 55 AVE NE	PARK & RECREATION FAC	208.38
	MARYSVILLE, CITY OF	1529 3RD ST IRRIGATION	WATER SERVICES	215.50
	MARYSVILLE, CITY OF	514 DELTA AVE	NON-DEPARTMENTAL	229.95
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	MAINT OF GENL PLANT	250.51
	MARYSVILLE, CITY OF	6802 84 ST NE	GOLF ADMINISTRATION	255.13
	MARYSVILLE, CITY OF	61 STATE AVE	PARK & RECREATION FAC	263.61
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	ROADWAY MAINTENANCE	282.29
	MARYSVILLE, CITY OF	4TH ST & I-5 IRRIGATION	PARK & RECREATION FAC	366.64
	MARYSVILLE, CITY OF	514 DELTA AVE RESTROOM	PARK & RECREATION FAC	369.00
	MARYSVILLE, CITY OF	1019 CEDAR AVE	PARK & RECREATION FAC	393.24
	MARYSVILLE, CITY OF	1010 BEACH AVE	PARK & RECREATION FAC	489.17
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	EQUIPMENT RENTAL	501.26

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 7/15/2026 TO 7/15/2026

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
195952	MARYSVILLE, CITY OF	514 DELTA AVE	PARK & RECREATION FAC	681.57
	MARYSVILLE, CITY OF	1225 3 ST	OPERA HOUSE	886.61
	MARYSVILLE, CITY OF	1015 STATE AVE	RECREATION SERVICES	1,119.39
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	WASTE WATER TREATMENT	1,467.51
	MARYSVILLE, CITY OF	1 & STATE AVE IRRIGATION	PARK & RECREATION FAC	2,122.52
	MARYSVILLE, CITY OF	514 DELTA AVE	NON-DEPARTMENTAL	2,275.55
	MARYSVILLE, CITY OF	501 DELTA AVE	NON-DEPARTMENTAL	2,392.33
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	WASTE WATER TREATMENT	2,745.41
	MARYSVILLE, CITY OF		MAINT OF GENL PLANT	3,667.58
	MARYSVILLE, CITY OF	514 DELTA AVE	PARK & RECREATION FAC	8,711.40
195953	MCCALLA, ELIAH	REFUND - CANCELLATION	WATER-UTILITIES/ENVIRONMN	20.00
	MCCALLA, ELIAH		SEWER-UTILITIES/ENVIRONMN	100.00
	MCCALLA, ELIAH		WATER-UTILITIES/ENVIRONMN	500.00
	MCCALLA, ELIAH		SWR	4,490.00
	MCCALLA, ELIAH		WTR	4,750.00
195954	MCELROY, PATRICIA	REFUND - PICKLEBALL	PARKS-RECREATION	20.00
195955	MORZELEWSKI, EMILEE	REFUND - PILATES	PARKS-RECREATION	13.00
	MORZELEWSKI, EMILEE		PARKS-RECREATION	13.00
	MORZELEWSKI, EMILEE		PARKS-RECREATION	13.00
195956	NAVIA BENEFIT	PARTICIPANT FEE	PERSONNEL ADMINISTRATION	596.70
195957	NCSI	BACKGROUND SCREENINGS - EMPLOYMENT	PERSONNEL ADMINISTRATION	314.50
	NCSI	BACKGROUND SCREENINGS - VOLUNTEERS	PERSONNEL ADMINISTRATION	444.00
195958	NORTH CENTRAL	LAB SUPPLIES	WASTE WATER TREATMENT	569.10
195959	NORTH COAST ELECTRIC	I/O CARD FOR 327 RESERVOIR PLC	WATER RESERVOIRS	861.73
	NORTH COAST ELECTRIC	I/O CARDS FOR STILLY PLC UPGRADE	WATER FILTRATION PLANT	3,583.68
195960	NORTHWESTERN AUTO	BODY DAMAGE REPAIR - V057	EQUIPMENT RENTAL	3,086.37
195961	NORTON, KAMILLE	REIMBURSEMENT - AWC CONFERENCE	CITY COUNCIL	1,304.62
195962	OCCUPATIONAL HEALTH	PHYSICAL/VACCINE	SOLID WASTE OPERATIONS	141.00
	OCCUPATIONAL HEALTH		PERSONNEL ADMINISTRATION	177.00
195963	ODE, ERIC R	SUMMER CONCERT	RECREATION SERVICES	600.00
195964	OLASON, MONICA	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,101.60
195965	OSTLIE, LEANNE	REFUND - MINI CAMP	PARKS-RECREATION	69.00
195966	PATHWAY VET ALLIANCE	CREDIT FROM INV 942025	POLICE COMMUNITY	-196.44
	PATHWAY VET ALLIANCE	CREDIT FROM INV 942024	POLICE COMMUNITY	-131.80
	PATHWAY VET ALLIANCE	CREDIT FROM INV 942031	POLICE COMMUNITY	-82.92
	PATHWAY VET ALLIANCE	CREDIT FROM INV 942026	POLICE COMMUNITY	-63.61
	PATHWAY VET ALLIANCE	K9 KONA	K9 PROGRAM	57.80
	PATHWAY VET ALLIANCE	EMERGENCY VET CARE	POLICE COMMUNITY	574.50
	PATHWAY VET ALLIANCE		POLICE COMMUNITY	663.87
	PATHWAY VET ALLIANCE		POLICE COMMUNITY	1,369.70
	PATHWAY VET ALLIANCE		POLICE COMMUNITY	2,011.61
195967	PEARCE SERVICES	REFUND - DUPLICATE REQUEST	STREET-NON/BUS LIC &	687.00
195968	PERKINS, DANNY	REIMBURSEMENT - AWC CONFERENCE	CITY COUNCIL	1,207.93
195969	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	GOLF ADMINISTRATION	40.23
	PGC INTERBAY LLC		PRO-SHOP	188.11
	PGC INTERBAY LLC		PRO-SHOP	662.22
	PGC INTERBAY LLC		MAINTENANCE	1,001.00
	PGC INTERBAY LLC		MAINTENANCE	1,465.30
	PGC INTERBAY LLC		MAINTENANCE	1,902.68
	PGC INTERBAY LLC		MAINTENANCE	2,402.49
	PGC INTERBAY LLC		GOLF ADMINISTRATION	7,089.57
	PGC INTERBAY LLC		MAINTENANCE	7,824.35

**CITY OF MARYSVILLE
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CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT DESCRIPTION	ITEM AMOUNT
195969	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	MAINTENANCE	9,139.35
	PGC INTERBAY LLC		MAINTENANCE	11,934.82
	PGC INTERBAY LLC		GOLF COURSE	27,274.52
195970	PLATT ELECTRIC	VAN STOCK	WASTE WATER TREATMENT	35.87
	PLATT ELECTRIC		SOURCE OF SUPPLY	57.07
	PLATT ELECTRIC	WIRE FOR RAINER VISTA	PARK & RECREATION FAC	78.40
195971	PORTER, DANYEL	REFUND - BURST INTO SPEECH	PARKS-RECREATION	30.00
195972	POWERS, PHILLIP	NATIONAL SCHOOL SAFETY CONFERENCE	POLICE PATROL	440.00
195973	PRIMO BRANDS	WATER COOLER RENTAL	SEWER MAIN COLLECTION	34.98
	PRIMO BRANDS	WATER SERVICE	RECREATION SERVICES	125.89
	PRIMO BRANDS	WATER COOLER RENTAL	WASTE WATER TREATMENT	147.20
195974	PROVIDENCE EVERETT M	INMATE ER CARE	DETENTION & CORRECTION	5,900.44
195975	PROVIDENT ELECTRIC	REFUND - CREDIT CARD FEE	COMMUNITY DEVELOPMENT	11.55
195976	PUBLIC SAFETY TESTIN	SUBSCRIPTION FEE - POLICE/CUSTODY	DETENTION & CORRECTION	133.00
	PUBLIC SAFETY TESTIN	SUBSCRIPTION FEE - POLICE/CUSTODY	DETENTION & CORRECTION	133.00
	PUBLIC SAFETY TESTIN	SUBSCRIPTION FEE - POLICE/CUSTODY	POLICE ADMINISTRATION	963.00
	PUBLIC SAFETY TESTIN	SUBSCRIPTION FEE - POLICE/CUSTODY	POLICE ADMINISTRATION	963.00
195977	PUD	ACCT #202177861	PUMPING PLANT	57.18
	PUD	ACCT #205481823	GOLF ADMINISTRATION	59.60
	PUD	ACCT #224411843	PARK & RECREATION FAC	78.74
	PUD	ACCT #204829691	STREET LIGHTING	79.39
	PUD	ACCT #201142155	TRANSPORTATION	85.15
	PUD	ACCT #200660439	STREET LIGHTING	90.29
	PUD	ACCT #220339238	TRAFFIC CONTROL DEVICES	99.47
	PUD	ACCT #221610405	STREET LIGHTING	102.32
	PUD	ACCT #204879134	TRAFFIC CONTROL DEVICES	103.52
	PUD	ACCT #203996343	STREET LIGHTING	105.77
	PUD	ACCT #202368197	PUMPING PLANT	164.76
	PUD	ACCT #220020531	STREET LIGHTING	172.20
	PUD	ACCT #200812808	PUMPING PLANT	220.29
	PUD	ACCT #200164598	SOURCE OF SUPPLY	394.24
	PUD	ACCT #202461554	SEWER LIFT STATION	533.01
	PUD	ACCT #200021871	RECREATION SERVICES	710.18
	PUD	ACCT #201098969	PUMPING PLANT	1,992.84
195978	PUGET SOUND ENERGY	ACCT #220002768939	NON-DEPARTMENTAL	14.73
	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	69.16
	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	73.47
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	74.91
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	74.91
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	76.34
	PUGET SOUND ENERGY	ACCT #200004804056	RECREATION SERVICES	96.55
	PUGET SOUND ENERGY	ACCT #220009207345	OPERA HOUSE	97.89
	PUGET SOUND ENERGY	ACCT #200023493808	ADMIN FACILITIES	106.64
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	164.31
	PUGET SOUND ENERGY	ACCT #220026412746	NON-DEPARTMENTAL	233.19
	PUGET SOUND ENERGY	ACCT #220026419946	NON-DEPARTMENTAL	342.03
195979	RAILROAD MANAGEMENT	AGREEMENT - LICENSE 305493	UTIL ADMIN	458.76
195980	RAINIER ENVIRONMENT	OUTSIDE LAB TESTING	WASTE WATER TREATMENT	850.00
195981	REECE TRUCKING	HYDRANT RESTORATION	HYDRANTS	53.56
195982	REINER PUMP SYSTEMS	WET END SERVICE KIT	WASTE WATER TREATMENT	7,385.15
195983	REITAN, CATHY	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	110.00
195984	RESCUE 42, INC.	CRD CUSTOMER INSTALL KIT	CENTRAL SERVICES	9,814.05

**CITY OF MARYSVILLE
INVOICE LIST**

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CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT DESCRIPTION	ITEM AMOUNT
195985	RICHARDS, KELLY	REIMBURSEMENT - AIRFARE	CITY COUNCIL	540.04
195986	RISEN ELECTRIC LLC	REFUND - WRONG PERMIT	COMMUNITY DEVELOPMENT	119.00
195987	ROBERTS, JOHN	REFUND - PILATES	PARKS-RECREATION	13.00
	ROBERTS, JOHN		PARKS-RECREATION	13.00
195988	ROBSON, COLIN	UB REFUND	WATER/SEWER OPERATION	401.74
195989	RWC INTERNATIONAL	FUEL FILTER, FUEL, WATER SEPARATOR	ER&R	123.58
195990	SANDERS, ALIXIS	REFUND - AL ROBO CAMP	PARKS-RECREATION	190.00
195991	SCORE	SCORE HEALTH SERVICE	DETENTION & CORRECTION	88.00
	SCORE	VIRTUAL COURT FEES	DETENTION & CORRECTION	675.00
	SCORE	HOUSING FEE	DETENTION & CORRECTION	16,192.87
195992	SIX ROBBLEES INC	HITCH PINS	ER&R	26.26
	SIX ROBBLEES INC	BRAKE CLEANER	ER&R	213.34
195993	SKYLINE ELECTRICAL S	REFUND - OUTSIDE CITY LIMITS	COMMUNITY DEVELOPMENT	119.00
195994	SNO CO PUBLIC WORKS	STATE AVE SIGNAL CALL-OUT	TRANSPORTATION	561.97
195995	SNO CO TREASURER	FIREARMS TRAINING RANGE RENTAL	POLICE TRAINING-FIREARMS	2,800.00
195996	SOLID WASTE SYSTEMS	TUBING, HYDRAULIC PACKER	ER&R	774.05
	SOLID WASTE SYSTEMS	PORX CABLE ASSEMBLY	ER&R	1,143.71
195997	SOUND SAFETY	UNIFORM - ROSE	SOLID WASTE OPERATIONS	125.39
	SOUND SAFETY	UNIFORM - DOUGLAS	SOLID WASTE OPERATIONS	207.64
	SOUND SAFETY		SOLID WASTE OPERATIONS	224.05
	SOUND SAFETY	UNIFORM - TINSLEY	SOLID WASTE OPERATIONS	250.00
195998	SOWARDS, TAMMY	REFUND - PICKLEBALL	PARKS-RECREATION	20.00
195999	SPRAGUE PEST SOLUTION	EXTERIOR RODENT SERVICE	MAINT OF GENL PLANT	90.13
	SPRAGUE PEST SOLUTION		SOLID WASTE OPERATIONS	90.14
	SPRAGUE PEST SOLUTION	PEST CONTROL SERVICE	PARK & RECREATION FAC	103.93
	SPRAGUE PEST SOLUTION		PARK & RECREATION FAC	136.75
196000	SPRINGBROOK NURSERY	TOPSOIL	ROADSIDE VEGETATION	24.27
	SPRINGBROOK NURSERY		ROADSIDE VEGETATION	25.90
196001	STOGIN, ANDREA	REFUND - ON THE ROAD	PARKS-RECREATION	90.00
196002	STRATEGIES 360	PROFESSIONAL SERVICE	GENERAL SERVICES -	1,050.00
	STRATEGIES 360		WASTE WATER TREATMENT	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
196003	SUMMIT LAW GROUP	GENERAL LABOR	PERSONNEL ADMINISTRATION	1,749.00
196004	SUPERIOR RESTROOMS	PORTABLE RESTROOM SERVICE	WATER DIST MAINS	71.11
	SUPERIOR RESTROOMS	PORTABLE RESTROOM CLEANING	WASTE WATER TREATMENT	213.33
	SUPERIOR RESTROOMS		PARK & RECREATION FAC	375.00
196005	TACOMA SCREW PRODUCT	BOLTS, WASHER	EQUIPMENT RENTAL	1,017.39
196006	TASTY HOUSE RENTALS	STAGE RENTAL	HOTEL/MOTEL PARKS	2,163.39
196007	TAURUS POWER	VFD EFFLUENT REPAIR/SERVICE	WASTE WATER TREATMENT	6,682.31
196008	TELAID INDUSTRIES	REFUND - WITHDRAWAL	COMMUNITY DEVELOPMENT	333.20
196009	TIEMERSMA, CHELSEA	REFUND - DANCE CAMP	PARKS-RECREATION	14.00
196010	TRANSPO GROUP	PROFESSIONAL SERVICE	TRANSPORTATION	3,250.00
	TRANSPO GROUP		TRANSPORTATION	6,492.50
196011	TRANSPORTATION, DEPT	ROAD TOLLS	POLICE PATROL	28.00
196012	ULINE	STEEL PAIL PUMP	SOLID WASTE OPERATIONS	135.14
196013	UNIVAR SOLUTIONS USA	SOD HYPO LIQUICHLOR	WATER QUAL TREATMENT	1,600.15
196014	VIOLA, STEFANIE	REFUND - PILATES	PARKS-RECREATION	13.00
196015	WASTE MANAGEMENT	SOLID WASTE SERVICE	WASTE WATER TREATMENT	6,796.53
	WASTE MANAGEMENT		WASTE WATER TREATMENT	7,345.48
196016	WASTEQUIP	6YRD DUMPSTERS	WASTE WATER TREATMENT	4,591.81
196017	WAXIE SANITARY SUPPL	GARBAGE LINERS	PARK & RECREATION FAC	2,529.84
196018	WHEELER, GENESIS	REFUND - PILATES	PARKS-RECREATION	13.00

DATE: 7/16/2026
TIME: 7:35:45AM

CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
196018	WHEELER, GENESIS	REFUND - PILATES	PARKS-RECREATION	13.00
196019	WHISTLE WORKWEAR	UNIFORM - PALITZ	UTIL ADMIN	173.08
	WHISTLE WORKWEAR		UTIL ADMIN	219.80
196020	WHITE CAP	BOTTLED WATER	MAINT OF GENL PLANT	902.42
196021	WOOD, MADDIE	REFUND - PILATES	PARKS-RECREATION	13.00
196022	WOODLAND RESOURCE	TREATMENT AROUND LAGOON	WASTE WATER TREATMENT	2,658.42
WARRANT TOTAL:				<u><u>738,152.74</u></u>

COLIN ROBSON	CHECK LOST/DAMAGED	175275	\$401.74
LAWRENCE ADEYEMI	CHECK LOST/DAMAGED	176645	70.77

<u>REASON FOR VOIDS:</u>		
INITIATOR ERROR	WARRANT TOTAL:	<u>\$737,680.23</u>
CHECK LOST/DAMAGED		
UNCLAIMED PROPERTY		



Agenda Bill

AGENDA ITEM NO. 8.

DATE: July 27, 2026

SUBMITTED BY: Shauna Crane, Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Claims

AGENDA SECTION: Consent

SUBJECT:

July 22, 2026, Claims in the Amount of \$1,269,169.05 paid by EFT Transaction Check Numbers 196023 through 196204 and Check Numbers 196025 through 196125 with Check Number 195877 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

072226

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/22/2026 TO 7/22/2026

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
196023	ACH RAPID FINANCIAL	JURY FUNDS	MUNICIPAL COURTS	621.20
196024	ACH PREMIERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	112,021.42
196025	A & A LANGUAGE SERV	INTERPRETER SERVICE	COURTS	75.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	215.68
	A & A LANGUAGE SERV		COURTS	219.30
	A & A LANGUAGE SERV		COURTS	219.30
	A & A LANGUAGE SERV		COURTS	220.00
196026	AALBU BROTHERS LLC	CONTROLLER, HARNESS KIT - J083	EQUIPMENT RENTAL	870.31
196027	ACAIN, KAYOKO	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	110.00
196028	ACLARA TECHNOLOGIES	ACLARA ONE RENEWAL	COMPUTER SERVICES	62,940.89
196029	ALEXANDER PRINTING	CHAPLAIN PRINT MATERIALS	POLICE ADMINISTRATION	613.87
196030	ALLIANT INSURANCE	RENEWAL MACHINERY COVERAGES	RISK MANAGEMENT	434,251.16
196031	ARLINGTON, CITY OF	EVOC COURSE RENTAL	POLICE TRAINING-FIREARMS	888.13
196032	BILLING DOCUMENT SPE	PAYMENT PROCESSING	UTILITY BILLING	3,102.77
196033	BLACKWELL, JANE C	UB REFUND	WATER/SEWER OPERATION	139.51
196034	BOMAR, RICK	INSTRUCTOR PAYMENT	RECREATION SERVICES	3,255.00
196035	BROWN, TYLER & JORDA	UB REFUND	WATER/SEWER OPERATION	224.29
196036	BUD BARTON'S GLASS	BROKEN GLASS REPLACEMENT	POLICE TRAINING-FIREARMS	464.95
196037	CDW GOVERNMENT INC	MOXA SWITCH	WATER FILTRATION PLANT	4,397.21
196038	CHARM-TEX, INC.	CUSTODY SUPPLIES	GENERAL FUND	-55.00
	CHARM-TEX, INC.		DETENTION & CORRECTION	640.10
196039	CHOE, CHRISTOPHER	JUDICIAL SERVICE	MUNICIPAL COURTS	370.00
196040	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	11,826.20
196041	CRIMINAL JUSTICE	CUSTODY ACADEMY	POLICE TRAINING-FIREARMS	5,897.57
196042	CTS LANGUAGE LINK	INTERPRETER SERVICE	COURTS	210.50
196043	DAVID MCMANAMON LIVI	UB REFUND	WATER/SEWER OPERATION	436.30
196044	DE CASTRO, ROGELIO &	UB REFUND	WATER/SEWER OPERATION	129.31
196045	DELL	SERVER WARRANTY EXTENSIONS	WATER FILTRATION PLANT	231.21
	DELL		SUNNYSIDE FILTRATION	231.21
	DELL		WASTE WATER TREATMENT	231.21
	DELL		IS REPLACEMENT ACCOUNTS	693.69
196046	DIEL, LISA	UB REFUND	WATER/SEWER OPERATION	137.62
196047	DIMENSIONAL COMMUNITY	OPERA HOUSE LCD PANEL	COMPUTER SERVICES	918.96
196048	EAGLE FENCE	GATE INSTALL - 44TH ST & 72ND DR	WATER SUPPLY MAINS	2,735.00
	EAGLE FENCE	GATE INSTALL - 73RD & GROVE	PUMPING PLANT	3,462.51
196049	ERICKSON, MATTHEW	REIMBURSEMENT - WDM2 FEE	UTIL ADMIN	141.00
196050	EVERETT DIST. COURT	TORRES BAIL	GENERAL FUND	500.00
196051	FOREMOST PROMOTIONS	ADDITIONAL GIVEAWAYS	POLICE ADMINISTRATION	1,806.37
196052	GALLS, LLC	PATROL UNIFORM PIECE	POLICE PATROL	9.39
	GALLS, LLC	CUSTODY UNIFORM	DETENTION & CORRECTION	39.38
	GALLS, LLC	PATROL UNIFORM PIECE	POLICE PATROL	53.56
	GALLS, LLC	CUSTODY UNIFORM	DETENTION & CORRECTION	54.71
	GALLS, LLC	PATROL UNIFORM PIECE	POLICE PATROL	661.96
	GALLS, LLC		POLICE PATROL	678.70
	GALLS, LLC		POLICE PATROL	688.55
196053	GENASYS INC	PROTECT CONNECT RENEWAL	COMPUTER SERVICES	6,300.00
196054	GMP CONSULTANTS	CD CONSULTING SERVICES	STORM DRAINAGE	24.04
	GMP CONSULTANTS		COMMUNITY DEVELOPMENT	96.19
	GMP CONSULTANTS		COMMUNITY	120.24
196055	GRAMLICH, JONATHAN &	UB REFUND	WATER/SEWER OPERATION	183.72
196056	HD SUPPLY	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	-60.70

**CITY OF MARYSVILLE
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196056	HD SUPPLY	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	0.01
	HD SUPPLY		CUSTODIAL SERVICES	28.41
	HD SUPPLY		CUSTODIAL SERVICES	31.68
	HD SUPPLY		CUSTODIAL SERVICES	34.88
	HD SUPPLY		CUSTODIAL SERVICES	44.02
	HD SUPPLY	PAPER TOWELS	CUSTODIAL SERVICES	46.35
	HD SUPPLY	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	86.54
	HD SUPPLY		CUSTODIAL SERVICES	89.16
	HD SUPPLY		CUSTODIAL SERVICES	165.37
	HD SUPPLY		CUSTODIAL SERVICES	214.48
	HD SUPPLY		CUSTODIAL SERVICES	248.05
	HD SUPPLY		CUSTODIAL SERVICES	303.48
	HD SUPPLY		CUSTODIAL SERVICES	303.48
	HD SUPPLY		CUSTODIAL SERVICES	303.48
	HD SUPPLY		CUSTODIAL SERVICES	328.10
	HD SUPPLY		CUSTODIAL SERVICES	364.17
	HD SUPPLY		CUSTODIAL SERVICES	364.17
	HD SUPPLY		CUSTODIAL SERVICES	499.71
	HD SUPPLY		CUSTODIAL SERVICES	728.22
	HD SUPPLY		CUSTODIAL SERVICES	1,005.65
	HD SUPPLY		CUSTODIAL SERVICES	1,109.72
	HD SUPPLY		CUSTODIAL SERVICES	1,126.40
196057	HDR ENGINEERING	PROFESSIONAL SERVICE	GMA - STREET	14,476.09
196058	HOLT SERVICES INC	PULL/INSPECT PUMP	PUMPING PLANT	4,200.00
196059	HUTCHISON LAW, LLC	CONFLICT COUNSEL	PUBLIC DEFENSE	450.00
196060	IBSEN, SHIRLEY A	UB REFUND	WATER/SEWER OPERATION	98.76
196061	J2 CLOUD SERVICES	FAX	LEGAL - PROSECUTION	16.43
	J2 CLOUD SERVICES		LEGAL-GENL	16.43
	J2 CLOUD SERVICES		UTILITY BILLING	32.85
	J2 CLOUD SERVICES		CITY CLERK	32.85
	J2 CLOUD SERVICES		COMMUNITY	32.85
	J2 CLOUD SERVICES		WASTE WATER TREATMENT	32.85
	J2 CLOUD SERVICES		WASTE WATER TREATMENT	32.85
	J2 CLOUD SERVICES		EXECUTIVE ADMIN	32.85
	J2 CLOUD SERVICES		POLICE ADMINISTRATION	32.85
	J2 CLOUD SERVICES		RECREATION SERVICES	32.85
	J2 CLOUD SERVICES		POLICE INVESTIGATION	32.85
	J2 CLOUD SERVICES		MUNICIPAL COURTS	32.85
	J2 CLOUD SERVICES		DETENTION & CORRECTION	32.85
	J2 CLOUD SERVICES		PROBATION	32.85
	J2 CLOUD SERVICES		FINANCE-GENL	32.85
	J2 CLOUD SERVICES		UTIL ADMIN	32.85
	J2 CLOUD SERVICES		ENGR-GENL	32.85
	J2 CLOUD SERVICES		PERSONNEL ADMINISTRATION	32.85
	J2 CLOUD SERVICES		WATER DIST MAINS	32.86
	J2 CLOUD SERVICES		COMPUTER SERVICES	32.87
	J2 CLOUD SERVICES		OFFICE OPERATIONS	65.70
	J2 CLOUD SERVICES		MUNICIPAL COURTS	98.56
196062	JALILI, BIJAN	JUDICIAL SERVICE	MUNICIPAL COURTS	370.00
	JALILI, BIJAN		MUNICIPAL COURTS	370.00
196063	JANSSEN, STEPHANIE	REIMBURSEMENT - MILEAGE	FINANCE-GENL	65.25
196064	JET CAPITAL HOLDINGS	UB REFUND	WATER/SEWER OPERATION	52.41

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 7/22/2026 TO 7/22/2026

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT DESCRIPTION	ITEM AMOUNT
196065	KEATING, BUCKLIN & M	PROFESSIONAL SERVICE	RISK MANAGEMENT	164.40
	KEATING, BUCKLIN & M		RISK MANAGEMENT	5,981.40
196066	KIMBALL, KARLEEANN	INSTRUCTOR PAYMENT	RECREATION SERVICES	690.00
196067	KIRK, KELLY & KEITH	UB REFUND	WATER/SEWER OPERATION	43.52
	KIRK, KELLY & KEITH		WATER/SEWER OPERATION	318.79
196068	KOVALYK, YULIYA	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	120.00
196069	LAKEWOOD SCHOOL DIST	INSTRUCTOR PAYMENT	RECREATION SERVICES	2,160.00
196070	LES SCHWAB TIRE CTR	TIRES - W023	EQUIPMENT RENTAL	255.51
	LES SCHWAB TIRE CTR	TIRES - W025	EQUIPMENT RENTAL	897.62
	LES SCHWAB TIRE CTR	TIRES	ER&R	2,356.78
196071	LEXISNEXIS RISK	INVESTIGATIVE TOOL	POLICE INVESTIGATION	227.23
196072	MACLEOD RECKORD, PLLC	BAYVIEW TRAIL PH 1	GMA-PARKS	49,627.28
196073	MARCUS, ASHLEY	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	120.00
196074	MARYSVILLE FIRE	EMERGENCY TRANSPORT	DETENTION & CORRECTION	1,399.72
	MARYSVILLE FIRE		DETENTION & CORRECTION	1,399.72
	MARYSVILLE FIRE		DETENTION & CORRECTION	1,409.28
	MARYSVILLE FIRE		DETENTION & CORRECTION	1,409.28
196075	MATTINGLY, KELSIE	REFUND - SKILL CAMP	PARKS-RECREATION	120.00
196076	MAYFIELD, RACHEL & J	UB REFUND	WATER/SEWER OPERATION	8.60
196077	MCMAHON, COLIN	JUDICIAL SERVICES	MUNICIPAL COURTS	370.00
196078	MITCHELL, NATHAN	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	120.00
196079	MPAC	INSTRUCTOR PAYMENT	RECREATION SERVICES	360.00
196080	MWC FAMILY TRUST	UB REFUND	WATER/SEWER OPERATION	183.01
196081	NAPA AUTO PARTS	CREDIT FOR INV 595044	EQUIPMENT RENTAL	-50.03
	NAPA AUTO PARTS	OIL FILTER - 540	EQUIPMENT RENTAL	4.26
	NAPA AUTO PARTS	BELTS - H011	EQUIPMENT RENTAL	115.69
	NAPA AUTO PARTS	FILTERS	EQUIPMENT RENTAL	154.19
	NAPA AUTO PARTS	FUEL INJECTOR - P167	EQUIPMENT RENTAL	246.28
196082	NAVARRO, ARIANA	INSTRUCTOR PAYMENT	RECREATION SERVICES	826.80
196083	OREILLY AUTO PARTS	CREDIT FOR INV 2843-483460	EQUIPMENT RENTAL	-25.82
	OREILLY AUTO PARTS	ACCUMULATOR - 431	EQUIPMENT RENTAL	34.80
	OREILLY AUTO PARTS	A/C COMPRESSOR, HOSE ASSEMBLY	EQUIPMENT RENTAL	260.25
	OREILLY AUTO PARTS	BRAKE PARTS - J010	EQUIPMENT RENTAL	578.31
	OREILLY AUTO PARTS	BRAKE PARTS - J066	EQUIPMENT RENTAL	592.44
196084	PALAMERICAN SECURITY	SECURITY SERVICES	PROBATION	1,523.22
	PALAMERICAN SECURITY		MUNICIPAL COURTS	4,569.67
196085	PERTEET ENGINEERING	PROFESSIONAL SERVICE	UTILITY CONSTRUCTION	796.50
196086	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	GOLF ADMINISTRATION	94.44
	PGC INTERBAY LLC		MAINTENANCE	146.64
	PGC INTERBAY LLC		PRO-SHOP	181.41
	PGC INTERBAY LLC		PRO-SHOP	250.18
	PGC INTERBAY LLC		GOLF ADMINISTRATION	370.04
	PGC INTERBAY LLC		MAINTENANCE	463.92
	PGC INTERBAY LLC		MAINTENANCE	552.85
	PGC INTERBAY LLC		MAINTENANCE	565.19
	PGC INTERBAY LLC		PRO-SHOP	1,789.51
	PGC INTERBAY LLC		GOLF ADMINISTRATION	1,880.19
	PGC INTERBAY LLC		MAINTENANCE	2,900.03
	PGC INTERBAY LLC		MAINTENANCE	4,406.48
	PGC INTERBAY LLC		MAINTENANCE	6,305.51
	PGC INTERBAY LLC		MAINTENANCE	17,197.07
	PGC INTERBAY LLC		GOLF COURSE	23,752.07

DATE: 7/23/2026
TIME: 9:03:18AM

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
196086	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	MAINTENANCE	34,045.68
196087	PHAM, JOSEPH	INTERPRETER SERVICE	COURTS	177.55
196088	PRIMO BRANDS	WATER SERVICE	POLICE ADMINISTRATION	75.00
	PRIMO BRANDS		OFFICE OPERATIONS	100.00
	PRIMO BRANDS		POLICE INVESTIGATION	115.05
	PRIMO BRANDS		DETENTION & CORRECTION	150.00
	PRIMO BRANDS		POLICE PATROL	300.00
196089	PROVIDENCE EVERETT	INMATE ER CARE	DETENTION & CORRECTION	16.50
	PROVIDENCE EVERETT	MEDICAL ER VISIT	DETENTION & CORRECTION	1,928.73
196090	PUD	ACCT #204259469	TRAFFIC CONTROL DEVICES	59.60
	PUD	ACCT #204262620	TRAFFIC CONTROL DEVICES	59.60
	PUD	ACCT #201346665	SEWER LIFT STATION	60.68
	PUD	ACCT #204260343	TRAFFIC CONTROL DEVICES	61.40
	PUD	ACCT #205195373	PARK & RECREATION FAC	61.84
	PUD	ACCT #202011813	PUMPING PLANT	67.56
	PUD	3106 87TH AVE NE	STREET LIGHTING	68.76
	PUD	ACCT #220681340	STORM DRAINAGE	71.65
	PUD	ACCT #200973956	SEWER LIFT STATION	73.92
	PUD	ACCT #224823856	STREET LIGHTING	75.37
	PUD	ACCT #202461026	MAINT OF GENL PLANT	75.71
	PUD	ACCT #200501617	TRANSPORTATION	76.25
	PUD	ACCT #202524690	PUMPING PLANT	77.51
	PUD	ACCT #203500020	STREET LIGHTING	84.87
	PUD	ACCT #202794657	TRANSPORTATION	88.22
	PUD	ACCT #202294245	SEWER LIFT STATION	95.33
	PUD	ACCT #223945742	TRAFFIC CONTROL DEVICES	97.60
	PUD	ACCT #202288585	TRANSPORTATION	98.85
	PUD	ACCT #200448801	TRANSPORTATION	101.83
	PUD	ACCT #223514563	TRANSPORTATION	102.18
	PUD	ACCT #223735101	STREET LIGHTING	105.24
	PUD	ACCT #201628880	WASTE WATER TREATMENT	105.41
	PUD	ACCT #202303301	SEWER LIFT STATION	106.22
	PUD	ACCT #223154923	STREET LIGHTING	107.86
	PUD	ACCT #222664310	TRANSPORTATION	110.01
	PUD	ACCT #222664740	TRANSPORTATION	117.11
	PUD	ACCT #205237738	TRAFFIC CONTROL DEVICES	131.06
	PUD	ACCT #222663973	TRANSPORTATION	136.81
	PUD	ACCT #223764663	SEWER LIFT STATION	139.71
	PUD	ACCT #205239270	TRAFFIC CONTROL DEVICES	140.69
	PUD	ACCT #221115934	MAINT OF GENL PLANT	144.20
	PUD	ACCT #203291216	GENERAL SERVICES -	145.92
	PUD	ACCT #224854570	STREET LIGHTING	162.64
	PUD	ACCT #201909637	SEWER LIFT STATION	192.54
	PUD	ACCT #222025900	PUMPING PLANT	304.13
	PUD	ACCT #220824148	WASTE WATER TREATMENT	450.49
	PUD	ACCT #201675634	WASTE WATER TREATMENT	471.82
	PUD	ACCT #202177333	MAINT OF GENL PLANT	734.11
	PUD	ACCT #201587284	WASTE WATER TREATMENT	810.24
	PUD	ACCT #201639689	MAINT OF GENL PLANT	1,112.69
	PUD	ACCT #201420635	WASTE WATER TREATMENT	14,911.32
	PUD	ACCT #202075008	WASTE WATER TREATMENT	15,934.80
	PUD	ACCT #201721180	WASTE WATER TREATMENT	25,800.77

CITY OF MARYSVILLE
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196091	PUD	DEERING WILDFLOWER PARK	PARK & RECREATION FAC	102.95
196092	QUADIENT FINANCE USA	POSTAGE MACHINE - POSTAGE	EXECUTIVE ADMIN	3.83
	QUADIENT FINANCE USA		PARK & RECREATION FAC	15.73
	QUADIENT FINANCE USA		PERSONNEL ADMINISTRATION	16.95
	QUADIENT FINANCE USA		COMMUNITY	34.97
	QUADIENT FINANCE USA		LEGAL-GENL	60.76
	QUADIENT FINANCE USA		UTILITY BILLING	170.96
	QUADIENT FINANCE USA		UTIL ADMIN	334.83
	QUADIENT FINANCE USA		POLICE ADMINISTRATION	474.70
	QUADIENT FINANCE USA		FINANCE-GENL	540.07
	QUADIENT FINANCE USA		MUNICIPAL COURTS	2,347.20
196093	REAPER CONSTRUCTION	PARK SIDEWALK/LIGHTING PROJECT	GMA-STREET	-1,242.18
	REAPER CONSTRUCTION	CHANGE ORDER	GMA-STREET	-733.67
	REAPER CONSTRUCTION		GMA - STREET	14,673.46
	REAPER CONSTRUCTION	PARK SIDEWALK/LIGHTING PROJECT	GMA - STREET	24,843.55
196094	REID, STEPHANIE	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	120.00
196095	REITAN, CATHY		PARKS-RECREATION	120.00
196096	RRJ COMPANY LLC	NE CORRIDOR IMPROVEMENT PROJECT	GMA - STREET	212,805.76
196097	SAFEWAY INC.	INMATE MEDICATION	DETENTION & CORRECTION	3.11
196098	SAFEWAY INC.		DETENTION & CORRECTION	12.42
196099	SAFEWAY INC.		DETENTION & CORRECTION	249.18
196100	SAFEWAY INC.		DETENTION & CORRECTION	101.30
196101	SAFEWAY INC.	INMATE FOOD	DETENTION & CORRECTION	40.07
196102	SAFEWAY INC.		DETENTION & CORRECTION	64.18
196103	SAFEWAY INC.	INMATE MEDICATION	DETENTION & CORRECTION	71.23
196104	SAFEWAY INC.		DETENTION & CORRECTION	34.78
196105	SCHNEIDER, P DIANE	INTERPRETER SERVICE	COURTS	130.00
196106	SINDALL, ACACIA	UB REFUND	WATER/SEWER OPERATION	271.27
196107	SMARTSIGHTS	SOFTWARE/MAINTENANCE RENEWAL	COMPUTER SERVICES	24,811.92
196108	SNO CO TREASURER	INMATE HOUSING - JUNE 2026	DETENTION & CORRECTION	31,532.00
196109	SUPERIOR RESTROOMS	PORTABLE RESTROOM	PARK & RECREATION FAC	295.00
196110	TAYLOR MADE TRUCK DR	CDL TRUCK DRIVING CLASS	TRAINING	5,500.11
196111	THOMPSON, JIM & WEND	UB REFUND	WATER/SEWER OPERATION	71.68
196112	THOMPSON, JIM & WEND	UB REFUND	WATER/SEWER OPERATION	101.99
196113	TRANSPO GROUP	PARKING STUDY	COMMUNITY	1,215.00
	TRANSPO GROUP		COMMUNITY	1,925.00
196114	TRANSPORTATION, DEPT	ROAD TOLLS	POLICE ADMINISTRATION	6.00
196115	TRITON GROUP EHM	PROFESSIONAL SERVICE	PROBATION	622.03
	TRITON GROUP EHM		PROBATION	1,622.11
196116	TULALIP TRIBES OF WA	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	120.00
196117	TXLEY INC	CUSTODY SUPPLIES	DETENTION & CORRECTION	830.54
196118	VERIZON	WIRELESS SERVICE	POLICE ADMINISTRATION	22.28
	VERIZON		EQUIPMENT RENTAL	32.59
	VERIZON		SEWER MAIN COLLECTION	40.01
	VERIZON		POLICE COMMUNITY	60.03
	VERIZON		EQUIPMENT RENTAL	61.55
	VERIZON		FINANCE-GENL	78.54
	VERIZON		MUNICIPAL COURTS	126.97
	VERIZON		POLICE PATROL	140.05
	VERIZON		EXECUTIVE ADMIN	162.83
	VERIZON		WATER QUAL TREATMENT	198.05
	VERIZON		FACILITY MAINTENANCE	210.85

DATE: 7/23/2026
TIME: 9:03:18AM

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 7/22/2026 TO 7/22/2026

PAGE: 6

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
196118	VERIZON	WIRELESS SERVICE	SEWER MAIN COLLECTION	266.63
	VERIZON		LEGAL - PROSECUTION	274.89
	VERIZON		SOLID WASTE CUSTOMER	307.05
	VERIZON		COMMUNITY	398.53
	VERIZON		COMPUTER SERVICES	428.84
	VERIZON		STORM DRAINAGE	540.19
	VERIZON		WATER SUPPLY MAINS	560.26
	VERIZON		GENERAL SERVICES -	882.47
	VERIZON		PARK & RECREATION FAC	1,106.22
	VERIZON		ENGR-GENL	1,554.21
	VERIZON		UTIL ADMIN	1,989.28
196119	VESTIS GROUP INC.	UNIFORM CLEANING/FLEET RENTALS	EQUIPMENT RENTAL	27.37
	VESTIS GROUP INC.		EQUIPMENT RENTAL	27.37
	VESTIS GROUP INC.		EQUIPMENT RENTAL	29.44
	VESTIS GROUP INC.		EQUIPMENT RENTAL	50.85
	VESTIS GROUP INC.		EQUIPMENT RENTAL	50.85
	VESTIS GROUP INC.		EQUIPMENT RENTAL	54.69
196120	VESTIS GROUP INC.	CUSTODIAL CLEANING/ ITEM RENTALS	CUSTODIAL SERVICES	45.01
	VESTIS GROUP INC.		CUSTODIAL SERVICES	45.01
	VESTIS GROUP INC.		CUSTODIAL SERVICES	180.00
	VESTIS GROUP INC.		CUSTODIAL SERVICES	180.00
196121	VESTIS GROUP INC.	LINEN SERVICE	OPERA HOUSE	130.80
	VESTIS GROUP INC.		OPERA HOUSE	130.80
196122	WATCH SYSTEMS	COMMUNITY MAILER NOTIFICATIONS	POLICE INVESTIGATION	119.31
196123	WET RABBIT EXPRESS	CAR WASHES	EQUIPMENT RENTAL	163.80
196124	WOOLSEY, JOVY	REFUND - ULTIMATE SPORTS	PARKS-RECREATION	120.00
196125	ZIPLY FIBER	ACCT #3601971148 TWIN LAKES	PARK & RECREATION FAC	550.00

WARRANT TOTAL: 1,269,445.65

WASHINGTON STATE PATROL	INITIATOR ERROR	195877	276.60
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REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

UNCLAIMED PROPERTY

WARRANT TOTAL: **\$1,269,169.05**



Agenda Bill

AGENDA ITEM NO. 9.

DATE: July 27, 2026

SUBMITTED BY: Shannon Early, Senior Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Payroll

AGENDA SECTION: Consent

SUBJECT:

July 24, 2026, Payroll in the Amount of 2,158,565.00 Paid by EFT Transaction Numbers 156454 through 156875 and Check Numbers 36125 through 36133

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

None

Agenda Bill

AGENDA ITEM NO. 10.

DATE: July 27, 2026

SUBMITTED BY: Marcy Manibusan, Administrative Services Supervisor

PRESENTED BY: Steven Bradshaw, Utilities Superintendent
Theresa Bauccio-Teschlog

ITEM TYPE: Bid Award

AGENDA SECTION: Review Bids

SUBJECT:

Bid Award - SWR 2026-005 Ranney Well Electrical Replacement

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to award a contract to Service Electric Co., Inc. in the amount of \$212,745.

SUMMARY:

The Ranney Well has been in service for the city since 1970. The pumps were reconfigured in 2006 to allow pumping to the Stillaguamish Water Treatment Facility. In November 2025, we suffered multiple failures resulting in both supply pumps being inoperable. On March 23, 2026, council approved the contract to replace both pumps and motors and that work is expected to be completed by late September. During the early stages of that work, we found wiring for pump #2 had failed. It was then determined that, due to the age and condition of the wire, it should be replaced in preparation for the new pumps and motors being installed.

On July 7, 2026, Procurement and Contracts issued a Small Works Roster Invitation to Quote #2026-005. The invitation was sent to all contractors on the Electrical Systems and Equipment roster category. On July 22, 2026, one quotation was received. Staff recommends an award to the lowest responsive and responsible bidder, Service Electric Co., Inc. in the amount of \$212,745.

ATTACHMENTS:

Staff Memo Ranney wire replacement, 2026-005 SWR Ranney Well Electrical Contract
Unsigned



MARYSVILLE

UTILITIES & MAINTENANCE
SERVICES

MEMORANDUM

TO: Eric Johnston, Utilities & Maintenance Services Director
Steven Bradshaw, Utilities Maintenance Superintendent

FROM: Billy Gilbert, Water Quality Supervisor

DATE: July 21, 2026

SUBJECT: Ranney well pump station motor wire replacement

This memorandum requests approval to replace up to 2000' of motor wire lead for the Ranney Well Pump Station that supplies raw water to our Stillaguamish Water Treatment Facility

Background:

The Ranney Well has been in service for the city since 1970. The pumps were reconfigured in 2006 to allow pumping to the Stillaguamish Water Treatment Facility. In November of 2025 the city suffered multiple failures resulting in both supply pumps being inoperable. On March 23, 2026, council approved the contract to replace both pumps and motors and that work is expected to be completed in coordination with the wire replacement by late August to Early September. During early stages of work, staff found the wiring for pump #2 had failed. It was then determined due to the age and condition of the wire that it should be replaced in preparation for the new pumps and motors being installed. The Ranney Well pump stations being offline has resulted in the City Marysville purchasing an estimated 240 million gallons of water from the City of Everett since November 2025.

Operational Concerns:

The Ranney Pump station provides raw water for treatment at the Stillaguamish Water Treatment Plant. If these repairs are not completed, the City of Marysville will continue to buy water at an increased quantity from the City of Everett until the Ranney Pump Station can return to service.

Proposed Next Steps:

Staff recommends award to the lowest responsive and responsible bidder and for council to authorize the mayor to sign the contract with Service Electric in the amount of \$212,745.00

(360) 363-8100

Utilities & Maintenance
80 Columbia Avenue
Marysville, WA 98270

SMALL PUBLIC WORKS CONTRACT

THIS SMALL PUBLIC WORKS CONTRACT (the “Contract”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (the “City”), and Service Electric Co, Inc, a Corporation, organized under the laws of the state of Washington, located and doing business at PO Box 1489, Snohomish WA 98291 (the “Contractor”).

WHEREAS, the City desires SWR #2026-005 Ranny Well Electrical Replacement and Inspection; and

WHEREAS, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform, carry out, and complete the project and submitted a bid, proposal, or quote to the City to carry out the project; and

WHEREAS, the Contractor and the City desire to enter into this Contract for completion of the project in accordance with the terms and conditions of this Contract;

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, the City and the Contractor agree as follows:

1. Scope of Work—the Project.

The Contractor shall perform, carry out, and complete the SWR #2026-005 Ranny Well Electrical Replacement and Inspection Project (the “Project”) more fully described in **EXHIBIT A** which is attached hereto and incorporated by this reference. Exhibit A may reference or include a description of the Project, the Contractor’s bid/proposal, plans, drawings, or technical specifications (collectively, with this Contract, the “Contract Documents”).

2. Term of Contract.

The term of this Contract shall commence upon full execution of this Contract by the City and the Contractor and shall terminate upon final payment by the City to the Contractor, unless sooner terminated by either party under Section 8 or another applicable provision of the Contract. The Project shall be completed no later than 60 working days following Notice to Proceed. Working days are administered consistent with current version of the Washington State Department of Transportation’s Standard Specifications for Road, Bridge, and Municipal Construction on full execution of this contract.

3. Commencement of Work.

The Contractor shall not commence any work under this Contract until the City issues a Notice to Proceed. The City will not issue a Notice to Proceed until the Contractor satisfies the following conditions:

- a. The Contract has been signed and fully executed by the parties.

- b. The Contractor has provided the City with satisfactory documentation that the Contractor is licensed and bonded as a contractor in the State of Washington.
- c. The Contractor has obtained a City of Marysville Business License and a State of Washington Unified Business Identifier number.
- d. The Contractor has provided the City with satisfactory documentation that it has industrial insurance coverage as required by Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW.
- e. The Contractor has provided the City with satisfactory documentation that it is not disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- f. The Contractor has provided the City with all certificates of insurance required under Section 13.

The Contractor must satisfy the proceeding conditions within fourteen (14) calendar days of the City providing the Contractor notice of the award of the Contract.

4. Payment for Project.

a. Compensation and Method of Payment. The lump sum/total itemized amount of the Contract is Two hundred twelve thousand, seven hundred forty-five dollars and zero cents (\$212,745.00) including Washington State Sales Tax. The total Project cost includes all costs associated with the Project work, including, but not limited to labor, materials, overhead, sales and use taxes, profit, subcontractors, consultants, professional services, and administrative, permit, and regulatory costs, unless otherwise agreed in writing. The Project cost is based on the proposal/bid submitted by the Contractor dated July 21, 2026. The basis for final payment will be the actual amount of work performed and payments, whether partial or final, will be made according to the Contract Documents.

b. Statement of Intent to Pay Prevailing Wages. The City will not make any payment to the Contractor prior to receiving a copy of Contractor's Intent to Pay Prevailing Wages (or a Combined Intent/Affidavit if approved by the City).

c. Payments. The City will only pay the Contractor for satisfactorily completed work on the Project within the scope of the Contract Documents. Progress payments shall be based on the timely submittal by the Contractor of an invoice in a form acceptable to the City. The form shall be appropriately completed and signed by the Contractor. Invoices not signed and/or completed shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed invoice form and shall make payment to the Contractor within approximately thirty (30) calendar days thereafter. Progress payments shall be subject to retainage in accordance with subsection 7(b) below.

d. Withholding for Defective or Unauthorized Work. The City reserves the right to withhold payment from the Contractor for any defective or unauthorized work. Defective or

unauthorized work includes, without limitation: work and materials that do not conform to the requirements of the Contract Documents; and extra work and materials furnished without the City's written approval. If, during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract Documents, the Contractor shall correct or modify the work to comply with the requirements of the Contract Documents. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract Documents. The City's decision not to, or failure to, withhold payment shall not constitute a waiver of the City's right to final inspection and acceptance of the Project.

e. Final Acceptance. Final Acceptance of the Project is determined when the Project is accepted by the Public Works Director or designee as being one hundred percent (100%) complete.

f. Final Payment: Waiver of Claims. The Contractor must request all changes and equitable adjustments, as provided for in Section 6, prior to seeking final payment. The Contractor's acceptance of final payment shall constitute a waiver of the Contractor's claims, except those previously and properly made and identified by the Contractor as unsettled at the time final payment is made and accepted.

g. Maintenance and Inspection of Financial Records. The Contractor shall maintain reasonable books, accounts, records, documents, and other evidence pertaining to the costs and expenses incurred and the consideration paid under this Contract, in accordance with reasonable and customary accepted accounting practices. All such records and accounts shall be subject to inspection and audit by representatives of City and the Washington State Auditor at all reasonable times and the Contractor shall provide the City copies upon request. The Contractor shall preserve and make available all such records and accounts for a period of three (3) years after final payment under this Contract.

5. Time is of the Essence/Liquidated Damages. – NOT USED

6. Changes.

The City may issue a written change order for any change in the work specified in the Contract Documents during the performance of the Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City's Contract Representative within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the Contractor fails to request a change order within the time specified in this paragraph, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the Project.

If the City determines that the change order increases or decreases the Contractor's costs or time for completion, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. However, if the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The

Contractor shall proceed with the change order work upon receiving either a written change order from the City or an oral order from the City before actually receiving the written change order.

The Contractor accepts all requirements of a change order by (1) endorsing it, (2) writing a separate acceptance, or (3) not protesting it within five (5) business days. A change order that is accepted by the Contractor as provided in this section shall constitute full payment and final settlement of all claims for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

7. Bonding and Retainage.

a. Payment and Performance Bond. Pursuant to Chapter 39.08 RCW, the Contractor shall provide the City a payment and performance bond for the Total Contract Sum to be in effect until the later of: sixty (60) days after the date of Final Acceptance, receipt of all necessary releases from applicable state agencies, or until settlement of any liens filed under Chapter 60.28 RCW.

b. Retainage. The City shall withhold retainage in the amount of five percent (5%) of any and all payments made to the Contractor until the later of: sixty (60) days after the date of Final Acceptance, receipt of all necessary releases from applicable state agencies, or until settlement of any liens filed under Chapter 60.28 RCW. The amount retained shall be placed in a fund by the City pursuant to RCW 60.28.011(4)(a), unless otherwise instructed by the Contractor within fourteen (14) calendar days of Contractor's execution of this Contract.

8. Termination of Contract.

a. Termination. The City may terminate this Contract and take possession of the premises and all materials thereon and finish the Project by whatever methods it may deem expedient, by giving ten (10) business days written notice to the Contractor, upon the occurrence of any one or more of the following: (1) The Contractor makes a general assignment for the benefit of its creditors, has a receiver appointed as a result of insolvency, or files for bankruptcy; (2) The Contractor persistently or repeatedly refuses or fails to complete the work herein necessary to complete the Project; (3) The Contractor fails to make prompt payment to a subcontractor for material or labor; (4) The Contractor persistently disregards instructions of the City's Contract Representative or otherwise substantially violates the terms of this Contract; or (5) The Contractor persistently disregards federal, state, or local laws, ordinances, regulations, or codes.

b. Payment in the Event of Termination. In the event this Contract is terminated by either party, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Contract Documents is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under this Contract exceeds the expense incurred by the City in finishing the Project and all damages sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of performance, such excess shall be paid by the City to the Contractor. Such expense and damages shall include all reasonable legal expenses and costs incurred by the City to protect the rights and interests of the City under the Contract.

9. Contractor's Status as Independent Contractor.

The Contractor is a licensed, bonded, and insured contractor as required and in accordance with the laws of the State of Washington. The Contractor is acting as an independent contractor and has the ability to control and direct the performance and details of its work in the performance of each and every part of this Contract. Nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership, or agency between the Contractor and the City. No officer, employee, volunteer, agents, contractors, or subcontractors of the Contractor shall act on behalf of or represent him or herself as an agent or representative of the City. The Contractor and its officers, employees, volunteers, agents, contractors, and subcontractors shall not make a claim of City employment and shall not make a claim against the City for any employment related benefits, social security, and/or retirement benefits. The Contractor shall be solely responsible for compensating its officers, employees, volunteers, agents, contractors, and subcontractors and for paying all related taxes, deductions, and assessments, including, but not limited to, applicable use and sales taxes, federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Contract.

10. Prevailing Wages.

This Contract is subject to the requirement of Chapter 39.12 RCW and no worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington. The Contractor shall assure that it and any subcontractors fully comply with the requirements of Chapter 39.12 RCW, Chapter 49.28 RCW, and any further laws or regulations applicable because of federal funding, including the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5) and the Copeland “Anti–Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3) and ensure that any subcontractors also comply with these requirements.

The State of Washington prevailing wage rates for Snohomish County apply to work performed under this Contract. The applicable prevailing wage rates may be found at the following website address of the Department of Labor and Industries:

<https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

11. Contractor's Risk of Loss.

The Contractor understands that the whole of the work under this Contract is to be done at the Contractor's risk. The Contractor is familiar with all existing conditions and other contingencies likely to affect the work on the Project, and has made its proposal, bid, or quote accordingly. The Contractor assumes the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion of the Project.

12. Indemnification and Hold Harmless.

a. The Contractor shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

c. The Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW, as provided in RCW 4.24.115. The indemnification obligation under this Contract shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party under workers compensation acts, disability benefits acts, or other employee benefits acts; provided the Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against the Contractor by the City and does not include, or extend to, any claims by the Contractor's employees directly against Contractor. The obligations of the Contractor under this subsection have been mutually negotiated by the parties hereto, and the Contractor acknowledges that the City would not enter into this Contract without the waiver thereof of Contractor.

_____ (City Initials) _____ (Contractor Initials)

d. The provisions of this Section shall survive the expiration or termination of this Contract.

13. Insurance.

a. Insurance Term. The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the Final Acceptance date, unless otherwise indicated herein.

b. No Limitation. The Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance or otherwise limit the City's recourse to any remedy available at law or in equity.

c. Minimum Scope of Insurance. The Contractor's required insurance shall be of the types and coverage as stated below:

- i. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.

- ii. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit, using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
- iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

d. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- ii. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate, and a \$2,000,000 products-completed operations aggregate limit.
- e. City Full Availability of Contractor Limits. If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.
- f. Other Insurance Provision. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
- g. Contractor's Insurance for Other Losses. The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers, contractors, or subcontractors as well as to any temporary structures, scaffolding, and protective fences.

h. Waiver of Subrogation. The Contractor and the City waive all rights against each other, any of their subcontractors, sub-subcontractors, agents, and employees, each of the other, for damages caused by fire or other perils to the extent covered by other property insurance obtained pursuant to this Section or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

i. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

j. Verification of Coverage. The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this Contract and evidence of all subcontractors' coverage.

k. Subcontractors. The Contractor shall cause each and every subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by subcontractors. The Contractor shall ensure that the City is an additional insured on each and every subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

l. Notice of Cancellation. The Contractor shall provide the City and all additional insureds for this work with written notice of any policy cancellation within two business days of its receipt of such notice.

m. Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the required insurance shall constitute a material breach of the Contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

14. Additional Responsibilities of the Contractor.

a. Permits. The Contractor will apply for, pay for, and obtain any and all City, county, state, or federal permits necessary to commence, construct, and complete the Project. All required permits and associated costs shall be included in the Total Contract Sum for the Project.

b. Work Ethic. The Contractor shall perform all work and services under and pursuant to this Contract in timely, professional, and workmanlike manner.

c. Safety. The Contractor shall take all necessary precautions for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local laws, ordinances, regulations, and codes. The Contractor shall erect and properly maintain at

all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards. The Contractor shall ensure that all trenches are provided with adequate safety systems as required by RCW Chapter 49.17 and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

d. Warranty and Correction of Defects. The Contractor guarantees and warrants all its work, materials, and equipment provided and utilized for the Project to be free from defects, damage, or failure which the City may, in its sole discretion, determine is the responsibility of the Contractor, for a period of one (1) year from the date of Final Acceptance of the Project. The Contractor is liable for any costs, losses, expenses, additional damages including consequential damages suffered by the City resulting from defects in, damage, or failure of the Contractor's work, materials, or equipment including, but not limited to, cost of materials and labor expended by the City in making repairs and the cost of engineering, inspection, and supervision by the City.

i. The Contractor is responsible for correcting all defects in workmanship, materials, or equipment discovered within one (1) year after Final Acceptance.

ii. Within seven (7) calendar days of receiving notice of a defect, the Contractor shall start work to correct such defects and shall complete the work within a reasonable time. After performing corrections, the Contractor is responsible for defects in workmanship, materials, and equipment for one (1) year after the City's acceptance of those corrections.

iii. If damage may result from delay or where loss of service may result, the City may choose to complete such corrections by contract or any other means, in which case the costs associated with correcting the defects and any damages resulting from the defects shall be borne by the Contractor.

iv. If the Contractor fails to correct a defect after receiving notice of the defect from the City or fails to bear the costs associated with correcting a defect, the Contractor will thereafter be considered non-responsible with regards to all City projects for one (1) year following the notice of the defect.

e. Compliance with Laws. The Contractor shall perform all work and services under and pursuant to this Contract in full compliance with any and all federal, state, or local laws, ordinances, regulations, or codes. The Contractor shall obtain a City of Marysville Business License prior to commencement of work under this Contract.

f. Nondiscrimination. The Contractor agrees not to discriminate against any employee or applicant for employment or any other persons in the performance of this Contract because of race, religion, creed, color, national origin, marital status, sex, sexual orientation, gender identity, age, disability, or other circumstances as may be defined by federal, state, or local law, ordinance, or regulation except for a bona fide occupational qualification.

15. City Ownership of Work Products.

All work products (reports, maps, designs, specifications, etc.) prepared by or at the request of the Contractor regarding the planning, design, and construction of the Project shall be the property of the City. The Contractor shall provide the City with paper and electronic copies of all work products in possession or control of Contractor at the time the Contractor requests final payment from or upon written request from the City.

16. Assignment and Subcontractors.

a. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.

b. The Contractor shall not subcontract any part of the work to be performed under this Contract without first obtaining the consent of the City and complying with the provisions of this Section.

c. In the event the Contractor does assign this Contract or employ any subcontractor, the Contractor agrees to bind in writing every assignee and subcontractor to the applicable terms and conditions of the Contract Documents.

d. The Contractor shall, before commencing any work, notify the City in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the City may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the City by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance of any subcontractor or assignee by the City shall not constitute a waiver of any right of the City to reject defective work or work not in conformance with the Contract Documents. If the City, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.

e. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for whose acts any of them may be liable to the same extent that it is responsible for the acts and omissions of person directly employed by it.

f. The Contract does not and shall not create or be construed to create any relationship, contractual or otherwise, between the City and any subcontractor or assignee. Nothing in the Contract shall create any obligation on the part of the City to pay or to assure payment of any monies due any subcontractor or assignee.

17. Notices and Contract Representatives.

All notices under this Contract shall be sent by registered or certified mail, postage prepaid, or hand-delivered to the addresses for each Contract Representative listed below. When hand

delivered, notices are deemed effective on the date of receipt. When mailed, notices are deemed effective three (3) business days after deposit in the U.S. mail.

This Contract shall be administered for the City by the City's Contract Representative, Theresa Bauccio-Teschlog, and shall be administered for the Contractor by the Contractor's Contract Representative, Jack Grove. The parties may designate different Contract Representatives by sending written notice to the other party.

To the City: Theresa Bauccio-Teschlog, Procurement and Contracts Director
City of Marysville
501 Delta Avenue
Marysville, WA 98270

To Contractor: Jack Grove
Service Electric Co., Inc.
PO Box 1489
Snohomish, WA 98291

18. Debarment.

By signing this contract, Contractor certifies that it is not presently debarred or proposed for debarment, suspended, or otherwise excluded by any state or federal department or agency from participating in transactions. Contractor agrees to refrain from hiring any subcontractor or employee who is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions. Contractor must immediately notify the City if it or any subcontractor or employee is proposed for debarment or is debarred during the term of this Contract. The City may terminate this Contract if the Contractor, a subcontractor, or employee is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions.

19. Conflict and Severability.

If a court of competent jurisdiction holds any part, term, or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid.

If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

20. Integration, Supersession, and Modification.

This Contract, together with the Contract Documents, exhibits, and attachments represents the entire and integrated Contract between the parties and supersedes all prior negotiations,

representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by a written amendment properly executed by both parties.

21. Non-Waiver.

A waiver by either party of a breach by the other party of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

22. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

23. Third Parties.

The City and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

24. Governing Law.

This Contract shall be governed by and construed in accordance with the laws of the State of Washington.

25. Venue.

The venue for any action to enforce or interpret this Contract shall lie in the Superior Court of Washington for Snohomish County, Washington.

26. Attorney Fees.

Should either the City or the Contractor commence any legal action relating to the provisions of this Contract or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses, and reasonable attorney fees.

27. Authority to Bind Parties and Enter into Contract.

The undersigned represent that they have full authority to enter into this Contract and to bind the parties for and on behalf of the legal entities set forth herein.

28. Counterparts.

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

DATED _____

CITY OF MARYSVILLE

By: _____

Jon Nehring, Mayor

DATED _____

Service Electric Co., Inc (CONTRACTOR)

By: _____

Jack Grove

Its: President

Attested/Authenticated:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

EXHIBIT A
Scope of Work

FORM 3.02 PRICE SHEET
SWR INVITATION FOR QUOTE #2026-005
Ranney Well Electrical Replacement and Inspection

Contractor Name: Service Electric Co., Inc

Restrictive Quote - Only quotes from contractors listed on the MRSC Small Works Roster applicable work category as of the date and time the project was created will be considered for the contract award.

Each lump sum bid price shall include everything necessary for the prosecution and completion of the services as detailed in the specifications including but not limited to furnishing all materials, equipment, supplies, tools, and all management, supervision, labor and service, except as may be provided otherwise in this quote.

Having carefully examined the specifications prepared by the City of Marysville and having familiarized ourselves with the premises and conditions affecting the work, the contractor agrees to perform all work required for the following amount:

#	Project Description	Lump-Sum Base Bid
1.	Mobilization	\$ 5,000.00
2.	Ranney Well electrical replacement	\$ 165,000.00
3.	Allowance – for any instances that repairs, excavation, rerouting, failed breakers, contactors, bus bars, wiring connections, modifications or city approved inspection repairs are needed.	\$20,000.00
4.	Motor Control Center (MCC) Inspection	\$ 5,000.00
	Subtotal:	\$195,000.00
	9.1% Sales Tax: Address: 23315 Dike Road, Arlington WA 98223	\$ 17,745.00
	Total:	\$ 212,745.00

What is the earliest date your company can begin work? 8/17/2026 Wire Ships from Chicago

FORM 3.01 CONTRACTOR COMMITMENT AND INFORMATION**SWR INVITATION FOR QUOTE #2026-005 Ranney Well Electrical Replacement and Inspection**

Company Name: Service Electric Co., Inc.		
Company Address: P.O. Box 1489		
City: Snohomish	State: Washington	ZIP: 98291
Federal Tax ID #: 91-0579381	UBI#: 179-023-787	Contractor's License #SERVIEC805RM
Legal status of Contractor organization: ☐ Individual ☐ Partnership ☒ Corporation ☐ Joint Venture		
Diversity Certification (if applicable): ☐ Disadvantaged Business Enterprise (DBE) ☐ Minority Business Enterprise (MBE) ☐ Women Business Enterprise (WBE) ☐ Minority Women Business Enterprise (MWBE) ☐ Public Works Small Business Enterprise (PWSBE) Certification number:		
Employment Security # 148534-00-7	City of Marysville Business License # 6966CON110	
Contractor Contact Name (if different from Authorizing Official): Jack Grove	Contractor Contact Title: President	
Contractor Contact Email: jack@secoinc.com	Contractor Contact Direct Phone: 425-508-7273	
Contractor Contact Address (if different from above): Same as Above		
City:	State:	ZIP:
By responding to this solicitation, the Contractor understands and agrees to be bound by all requirements and contract terms and conditions contained in this solicitation. By signing this form, the Contractor acknowledges receipt and understanding of any and all addenda issued for this solicitation. This form must be signed by an individual authorized to legally commit the Contractor. The Contractor also certifies that: • I am authorized to commit my firm to this quote and that the information herein is valid for 90 days from this date. • That all information presented herein is accurate and complete and that the specifications can be performed as presented in this quote upon the City's request. • That I have had an opportunity to ask questions regarding this quote and that those questions have been answered. • That this quote is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this quote and is in all respects fair and without collusion or fraud. This form may be signed by ink signature, copy of ink signature, copy of signature, e-signature, or any other form of signature. By submitting this bid, the bidder agrees that its signature will have the same legal effect as an original ink signature.		
Authorizing Official Printed Name: Jack Grove	Authorizing Official Title: President	
Authorizing Official Email: Jack@secoinc.com	Authorizing Official Phone: 425-508-7273	
Authorizing Official Signature & Date:  7/21/26		

FORM 3.03 CERTIFICATION OF COMPLIANCE WITH WAGE PAYMENT STATUTES
SWR INVITATION FOR QUOTE #2026-005
Ranney Well Electrical Replacement and Inspection

The Contractor hereby certifies that within the three-year period immediately preceding the bid solicitation due date (July 22, 2026), the Contractor is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Service Electric Co., Inc.
Contractor's Business Name


Signature of Authorized Official*

Jack Grove
Printed Name

President
Title

7/21/26
Date

Snohomish
City where signed

WA.
State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☒

The State of Incorporation, or if not a corporation, State where the business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

N/A

** If a corporation, the proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, the proposal must be executed by a partner.*

FORM 3.04 MINORITY BUSINESS CERTIFICATION
SWR INVITATION FOR QUOTE #2026-005
Ranney Well Electrical Replacement & Inspection

Contractor Name: Service Electric Co., Inc.

RCW 35.22.650 requires the following of the Contractor:

"Contractor agrees that the contractor shall actively solicit the employment of minority group members. Contractor further agrees that the contractor shall actively solicit bids for the subcontracting of goods or services from qualified minority businesses. Contractor shall furnish evidence of the contractor's compliance with these requirements of minority employment and solicitation. Contractor further agrees to consider the grant of subcontracts to said minority bidders on the basis of substantially equal proposals in the light most favorable to said minority businesses. The contractor shall be required to submit evidence of compliance with this section as part of the bid."

As used here, the term "minority business" means a business at least fifty-one percent (51%) of which is owned by minority group members. Minority group members include, but are not limited to, African-Americans, Women, Native Americans, Asian/Pacific Islander-Americans, and Hispanic-Americans.

I certify that I actively solicited the employment of minority group members. I certify that if this project includes suppliers or subcontractors, I actively solicited bids for the subcontracting of goods or services from qualified minority businesses. I will provide additional evidence of such solicitation if requested by the city.

THE ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

FAILURE TO SIGN THIS CERTIFICATION WILL CAUSE REJECTION OF THE BID.

Authorizing Official Signature:  Date: 7/21/26

FORM 3.05 CERTIFICATE OF NON-DEBARMENT/SUSPENSION

**SWR INVITATION FOR QUOTE #2026-005
Ranney Well Electrical Replacement & Inspection**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER
INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS**

THIS FORM MUST BE COMPLETED BY THE PRIME SUPPLIER AND ANY SUB-TIER SUPPLIERS THAT WILL BE AFFILIATED WITH THE WORK IN THIS PROPOSAL. RETURN ALL COMPLETED FORMS WITH ORIGINAL PROPOSAL PACKAGE.

The Lower Tier Participant (Applicant for a third-party subcontract or subgrant under a federal funded project),

Service Electric Co., Inc. hereinafter referred to as *Supplier*, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the Supplier is unable to certify to any of the statements in this certification, such Supplier must attach an explanation to this submittal.

The Supplier, Service Electric Co., Inc., certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801 et seq. and Title 2 CFR Part 180 are applicable thereto.



Signature of Authorized Official

President

Title of Authorized Official

7/21/26

Date

FORM 3.06 ADDITIONAL BIDDER RESPONSIBILITY CRITERIA PER SECTION 1.10.

Provide two similar projects within the last seven years where the bidding contractor has self-performed a portion of the work. Similar projects must demonstrate successful contract performance similar in size and scope described.

1. Describe the project:

- A. Public Entity name and full address
- B. Point of contact name, title, e-mail address, and phone number
- C. Contract title, number, start and completion dates
- D. Total Value of the project.
- E. Value of the work self-performed.
- F. Describe self-performed work.

1. Repair and refurbishment of the Portal 4 structure, replacement of electronic and mechanical equipment within the structure, upgrades to electrical and control systems serving the portal, and installation of new valves and valve actuators.

- A. City of Everett, 2930 Wetmore Ave, Everett, WA 98201
- B. Zachary Brown Principal Engineer, zbrown@everettwa.gov, 425-257-8872
- C. Water Filter Plant Portal 4 Improvements WO #3755, 1/23-4/24
- D. \$4,520,321.00 - IMCO Construction
- E. \$554,499.40
- F. Replaced 3 miles of MV Cable transformer and switches.

2. New 40-acre cargo storage terminal.

- A. Norton Terminal- Port of Everett, 1205 Craftsman Way #200, Everett, WA 98201
- B. Elise Gronewald Director & Engineering, eliseg@portofeverett.com, 425-232-9961
- C. Norton Terminal Development & MTCA 3rd Interim Action Project #MT-HT-2021-02.2, 10/21-5/23
- D. \$22,950,360.00 – Strider Construction
- E. \$4,986,244.08
- F. Duct Bank, 200A Service, Pump Station, High Mast Lighting.

3. New 8-million-gallon reservoir.

- A. Reservoir 3 Replacement- City of Everett, 6107 Evergreen Way, WA 98205
- B. Randy Loveless, rloveless@everettwa.gov, 425-257-8825
- C. Reservoir 3 Replacement, Phase 1 WO #UP3739 1/25-5/26
- D. \$27,977,792.50 – IMCO Construction
- E. \$655,836.34
- F. Electrical for New Reservoir 3

SECTION 2 - SPECIFICATIONS

2.1 PROJECT DESCRIPTION & COMPLETION TIME

This is a restricted quote. Only quotes submitted from the contractors listed in the MRSC applicable work category will be considered. The list of eligible contractors is in Appendix A.

This electrical replacement project consists of replacing two existing motor cable runs serving the existing motor installation with Type W cable at the Ranney Well which is located on the banks of the Stillaguamish River. To access the sites, contractors must enter an active mine therefore there are additional safety requirements as shown in Section 2.15.

The work must be physically completed in all respects and ready for final acceptance within 60 calendar days of the date of issuance of the Notice to Proceed.

The engineer's estimate is \$180,000 including sales tax.

2.2 PRE-QUOTE MEETING & SITE INSPECTION

If possible, questions should be submitted in writing three (3) working days prior to the pre-quote meeting to give staff time to research answers. No statements made during the meeting will amend or modify this solicitation unless they are subsequently issued as a written addendum.

2.3 EXISTING CABLE

The existing cable in each conduit is identified as:

- Submersible rated, Type W portable power cable
- Four (4) conductor configuration
- Three (3) 3/0 conductors
- One (1) 2/0 grounding conductor

2.4 SUMMARY OF WORK

The following details specific work tasks that are included in this solicitation:

Replacement cable must be:

- Submersible rated, Type W cable ANIXTER 5B-3034-2KV-C or approved equal.
- Suitable for a 100-amp motor application.
- Approved for installation in existing conduit systems voltage issues.
- Sized by the Contractor in accordance with NEC requirements and manufacturer recommendations for the connected motor and VFD system.
- Each cable is approximately 850 – 1000 feet in length installed in three (3) inch conduit. Awarded Contractor to verify prior to beginning work.

2.5 MOTOR CONTROL CENTER (MCC) INSPECTION

After the cable is pulled and completed, the Contractor will perform a detailed inspection and condition assessment of the existing Motor Control Center (MCC) associated with the motor circuit. Inspection activities must include:

- Visual inspection of MCC structure and components.
- Visual Inspection of breakers, contactors, overloads, bus bars, and wiring connections.
- Verification of grounding and bonding.

- Inspection for signs of overheating, corrosion, moisture intrusion, dust accumulation, or equipment deterioration.
- Verification of labeling and identification.
- Inspection of ventilation systems and cooling fans.
- Thermal imaging scan of accessible energized components where operationally feasible.
- Documentation of observed deficiencies and recommended corrective actions.

2.6 DELIVERABLES

The Contractor must provide the following deliverables.

- Cable test results including insulation resistance testing.
- MCC inspection report summarizing findings and recommendations.
- Thermal imaging report, if performed.
- Documentation of any deficiencies identified during the project.
- Product data sheets for proposed VFD cable and cable pulling lubricants.

2.7 ALLOWANCE

The City of Marysville intends to use the allowance listed on the price sheet for risk mitigation in the instance that repairs, excavation, rerouting, failed breakers, contactors, bus bars, wiring connections, modifications or city approved inspection repairs are needed. Documenting the use of an allowance follows the same procedures as change orders stated in Section 1.27. Allowances are not guaranteed payouts under the firm fixed price contract. They are paid out only as required. The contractor must obtain the City of Marysville project manager or designee's written approval before invoicing against the allowance.

2.8 CONTRACTOR RESPONSIBILITIES

Contractor will:

- Work in approved site areas only.
- Comply with all site specific personal protective equipment requirements for an active mine.
- Verification of existing cable routing and terminations prior to removal.
- Removal and disposal of existing motor cable.
- Installation of new Type W cable through the existing conduit systems.
- Use of the existing 3-inch conduit routing.
- Furnishing and use of pulling equipment appropriate for long-distance cable installation.
- Protect existing infrastructure during cable removal and installation.
- Installation of cable identification labels at accessible locations and terminations.
- Proper grounding and termination of cable shield in accordance with manufacturer recommendations.
- Proper torquing of all electrical terminations in accordance with manufacturer recommendations.
- Insulation resistance testing, continuity testing, and operational verification prior to energization.
- Furnish all labor, tools, equipment, materials, supplies, and any other item(s) necessary to complete the project as specified successfully.
- Ensure site is locked and secure at the end of each workday including all hatches and access points.
- Dispose of all trash as necessary at the end of each working day. Upon completion of the project, all areas be clean and free of any debris resulting from the work under this project.
- Recycle materials as is practical.

2.9 CITY OF MARYSVILLE RESPONSIBILITIES

The City of Marysville will:

- Coordinate with Smokey Point Concrete to arrange for site access.
- Coordinate power shut off for the inspection.

2.10 SUB-CONTRACTING

The Contractor must obtain the City of Marysville's written consent prior to entering into any subcontract under this contract.

2.11 TECHNICAL SUBMITTALS

To ensure that the specified products are furnished and installed in accordance with the design intent, procedures have been established for the submittal of product data and for its review by the City

Electronic submittals of wire specifications and deviations from current conditions required for approval may be substituted in lieu of paper copies. Electronic submittals must be submitted utilizing current portable document format (PDF) software.

2.12 LOCATION OF WORK

All work will be performed along the Stillaguamish River at 23315 Dike Road, Arlington WA 98223.

2.13 WORK HOURS

All work under the contract will be performed during normal working hours, Monday – Friday, 7:30 am – 4:00 pm, excluding weekends and holidays or as approved by the city.

2.14 SUBMITTALS

Prior to commencing any work on the project, the Contractor must provide a Project Timeline, Schedule and wire specifications to the City's Project Manager. The Contractor must adhere to the submitted scheduled start and completion dates; any alteration to the schedule must be pre-approved by the City's Project Manager. Additionally, deviations from current conditions must be pre-approved by the city Project Manager.

2.15 MOBILIZATION

Mobilization, disposal, and all other incidental charges shall be included on the Invitation for Quote Form.

2.16 WATER LINES

The photos below depict the Motor Control Center (MCC) annotated as a checkered circle to the end point which is the well. This is a rough drawing of the water line. The conduits are encased in concrete with the water lines. Well access is available via a dirt mine road.

March water level.



Summer water level







Agenda Bill

AGENDA ITEM NO. 11.

DATE: July 27, 2026

SUBMITTED BY: Tara Mizell, Parks Director

PRESENTED BY: Tara Mizell, Parks Director

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:
Parks, Recreation and Open Space Plan

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the agreement with Conservation Technix in the amount of \$199,390 to develop the Marysville Parks, Culture, Recreation and Open Space Plan and approve a management reserve of \$19,939 for a total allocation not to exceed \$219,329.

SUMMARY:

Conservation Technix will spearhead the city's first consultant-driven Parks, Recreation and Open Space plan in 2026-27. The plan will provide a fiscally sound framework for prioritized park acquisition, park maintenance, facility capital needs and programming in alignment with the Department's mission and public priorities. It will work in concert with the City's adopted Comprehensive Plan and Downtown Master Plan. The end goal will be to develop a comprehensive vision for the system as a whole; individual parks, open space areas, trails, recreation facilities, amenities and programs. It will also include a twenty-year optimization plan with strategies, financial forecast and schedule through 2046. In addition, the team will develop site plans (30% design) for Twin Lakes Park, Strawberry Fields and the downtown waterfront park area.

ATTACHMENTS:

Conservation Technix Contract 07.2026

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND CONSERVATION TECHNIX**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and Conservation Technix Inc a, corporation organized under the laws of the state of California, located and doing business at PO Box 885, Orinda, California 94563 (“Consultant”).

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

1. SCOPE OF SERVICES. The Consultant shall provide the work and services described in the attached **EXHIBIT A**, incorporated herein by this reference (the “Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.

2. TERM. The term of this Agreement will commence upon last date of signature below and will terminate at midnight on July 31, 2027, or on the day final payment is received by the Consultant if before July 31, 2027, unless sooner terminated by either party as provided in this Agreement. The parties may extend the term of this Agreement by written amendment.

3. COMPENSATION. The Consultant shall be paid by the City for Services rendered under this Agreement as described in **EXHIBIT A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **One hundred ninety-nine thousand, three hundred ninety dollars (\$199,390.00)** within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City. Such payment shall be full compensation for the Services and for all labor, materials, supplies, equipment, incidentals, and any other expenses necessary for completion.

The Consultant shall submit a monthly invoice to the City for Services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

4. CONSULTANT’S OBLIGATIONS.

4.1 MINOR CHANGES IN SCOPE. The Consultant agrees to accept minor changes, amendments, or revisions to the scope of the Services, as may be required by the City, when such

changes, amendments, or revisions will not have any impact on the cost of the Services or the proposed delivery schedule.

4.2 ADDITIONAL WORK. The City may desire to have the Consultant perform additional work or services which are not identified in the scope of the Services. If the parties agree to the performance of additional work or services, the parties will execute a written supplemental amendment detailing the additional work or services and compensation therefore. In no event will the Consultant be compensated for preparing proposals for additional work or services. In no event shall the Consultant begin work contemplated under a supplemental amendment until the supplemental amendment is fully executed by the parties.

4.3 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the Services shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the Services, the work product, and all documents produced under this Agreement, even though the Services have been accepted by the City.

In the event that the Consultant defaults on this Agreement or in the event that this Agreement is terminated prior to the completion of the Services or the time for completion, all work product and all documents and other materials produced under this Agreement, along with a summary of work as of the date of default or termination, shall become the property of the City. The summary of Services provided shall be prepared at no additional cost to the City. Upon request, the Consultant shall tender the work product, all documents, and the summary to the City within five (5) business days. Tender of said work product shall be a prerequisite to final payment under this Agreement.

The Consultant will not be held liable for reuse of work product or documents produced under this Agreement or modification of the work product or documents for any purpose other than those identified in this Agreement without the written authorization of the Consultant.

4.4 PUBLIC RECORDS ACT. Consultant acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the “PRA”). All records owned, used, or retained by the City are public records subject to disclosure unless exempt under the PRA, whether or not the records are in the possession or control of the City or Consultant. All exemptions to the PRA are narrowly construed.

a. **Confidential Information.** Any records provided to the City by the Consultant which contain information that the Consultant in good faith believes is not subject to disclosure under the PRA shall be marked “Confidential” and shall identify the specific information that the Consultant in good faith believes is not subject to disclosure under the PRA and a citation to the statutory basis for non-disclosure.

b. **Responding to Public Records Requests.** The City shall exercise its sole legal judgment in responding to public records requests.

- (1) The City may rely upon the lack of notification from the Consultant in releasing any records that are not marked “Confidential.”
- (2) If records identified as “Confidential” by the Consultant are responsive to a PRA request, the City will seek to provide notice to Consultant at least ten (10) business days before the date on which the City anticipates releasing records. The City is under no obligation to assert any applicable exemption on behalf of the Consultant. The Consultant may seek, at its sole cost, an injunction preventing the release of information which it believes is protected. In no event will the City have any liability to Consultant for any failure of the City to provide notice prior to release.
- (3) If the City, in its sole legal judgment, believes that the Consultant possesses records that (1) are responsive to a PRA request and (2) were used by the City, the City will request the records from the Consultant. The Consultant will, within ten (10) business days:
 - i. Provide the records to the City in the manner requested by the City;
 - ii. Obtain a court injunction, in a lawsuit involving the requester, covering all, or any confidential portion of, the records and provide any records not subject to the court injunction; or
 - iii. Provide an affidavit, in a form acceptable to the City Attorney, specifying that the Consultant has made a diligent search and did not locate any requested documents.

c. **Indemnification.** In addition to its other indemnification and defense obligations under this Agreement, the Consultant shall indemnify and defend the City from and against any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorneys fees and litigation expenses), suits, judgments, or damages (collectively “Damages”) arising from or relating to any request for records related to this Agreement, to the extent such Damages are caused by action or inaction of the Consultant. This indemnification and defense obligation shall survive the expiration or termination of this Agreement.

4.5 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit.

Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4.6 INDEMNITY.

a. **Indemnification and Hold Harmless.** The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. The provisions of this Section 4.6 shall survive the expiration or termination of this Agreement.

d. The Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of the indemnity contained in subpart "a" of this Section 4.6. This waiver has been mutually negotiated by the parties.

_____ (City Initials)

_____ (Contractor Initials)

4.7 INSURANCE.

a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types and coverage described below:

- (1) Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the Services performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- (3) Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

e. **Other Insurance Provision.** The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. **Verification of Coverage.** The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

h. **Notice of Cancellation.** The Consultant shall provide the City with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

i. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j. **Insurance to be Occurrence Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy. Professional liability insurance may be written on a "Claims-made" basis if it is maintained for a period of three (3) years following completion of the services.

k. **City Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

4.8 LEGAL RELATIONS. The Consultant shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement. The Consultant represents that it and all employees assigned to perform any of the Services under this Agreement are in full compliance with the statutes of the State of Washington governing the Services and that all personnel to be assigned to the Services are fully qualified and properly licensed to perform the work to which they will be assigned.

4.9 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the Services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the Services required under this Agreement. The Consultant shall not make

a claim of City employment and shall not claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work to the Services that the Consultant performs under this Agreement.

d. Prior to commencement of Services, the Consultant shall obtain a business license from the City.

4.10 EMPLOYMENT.

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while performing any Services under this Agreement, shall be considered employees of the Consultant only and not of the City. The Consultant shall be solely liable for: (1) and any and all claims that may or might arise under the Workman’s Compensation Act, Title 51 RCW, on behalf of any said employees while performing any Services under this Agreement, and (2) any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while performing any Services under this Agreement.

c. The Consultant represents, unless otherwise indicated below, that all employees of the Consultant that will perform any Services under this Agreement have never been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below.)*

_____ No, employees performing the Services have never been retired from a Washington state retirement system.

 X Yes, employees performing the Services have been retired from a Washington state retirement system.

In the event the Consultant checks “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, the Consultant hereby agrees to save, indemnify, defend and hold the City harmless from and against all expenses and costs, including reasonable attorney fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event the Consultant checks “yes” and affirms that an employee providing work has ever retired from a Washington State retirement system, every said employee shall be identified by the Consultant and such retirees shall provide the City with all information required by the City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

4.11 NONASSIGNABLE. Except as provided in **EXHIBIT B**, the Services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

4.12 SUBCONTRACTORS AND SUBCONSULTANTS.

a. The Consultant is responsible for all work or services performed by subcontractors or subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors or subconsultants the Consultant directly hires meet the responsibility criteria for the Services. Verification that a subcontractor or subconsultant has proper license and bonding, if required by statute, must be included in the verification process. If the parties anticipate the use of subcontractors or subconsultants, the subcontractors or subconsultants are set forth in **EXHIBIT B**.

c. The Consultant may not substitute or add subcontractors or subconsultants without the written approval of the City.

d. All subcontractors or subconsultants shall have the same insurance coverage and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4.13 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant’s client base and shall obtain written permission from the City prior to providing services to third parties when a conflict or potential conflict of interest exists. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

4.14 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate, or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or the Services provided to the City.

4.15 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against any client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; or rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth its nondiscrimination obligations. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

4.16 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

4.17 DEBARMENT. By signing this contract, Consultant certifies that it is not presently debarred or proposed for debarment, suspended, or otherwise excluded by any state or federal department or agency from participating in transactions. Consultant agrees to refrain from hiring any subcontractor or employee who is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions. Consultant must immediately notify the City if it or any subconsultant or employee is proposed for debarment or is debarred during the term of this Contract. The City may terminate this Contract if the Consultant, a subconsultant, or employee is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions.

5. CITY APPROVAL REQUIRED. Notwithstanding the Consultant's status as an independent contractor, the Services performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if the Services have been completed in

compliance with the Scope of Services and City requirements.

6. GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE

Tara Mizell, Parks Director
501 Delta Avenue
Marysville, WA 98270

Notices to the Consultant shall be sent to the following address:

CONSERVATION TECHNIX INC

Stephen Duh
PO Box 12736
Portland, OR 97212

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Consultant. As per Section 6.1, the Consultant is deemed to have received the termination notice three (3) calendar days after deposit of the termination notice in the U.S. mail with proper postage and address. The termination notice is deemed effective seven (7) calendar days after it is deemed received by the Consultant.

If this Agreement is terminated by the City for its convenience, the City shall pay the Consultant for satisfactory Services performed through the date on which the termination is deemed effective in accordance with payment provisions of Section 3, unless otherwise specified in the termination notice. If the termination notice provides that the Consultant will not be compensated for Services performed after the termination notice is received, the City will have the discretion to reject payment for any Services performed after the date the termination notice is deemed received.

6.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

6.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with exhibits, attachments, and addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by a written supplemental amendment properly signed by both parties.

6.5 SEVERABILITY.

a. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

b. If any part, term, or provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that part, term, or provision shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.6 NONWAIVER. A waiver by either party of a breach by the other party of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

6.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

6.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

DATED _____

CITY OF MARYSVILLE

By _____

Jon Nehring, Mayor

DATED _____

Conservation Technix

By _____

Stephen Duh

Its: President

ATTEST/AUTHENTICATED:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

EXHIBIT A
Scope of Services



Proposal

Marysville Parks, Recreation & Open Space Plan (RFP#2026-001)



CONSERVATION
TECHNIX

PO Box 12736, Portland, OR 97212
conservationtechnix.com
503.989.9345

In Collaboration with:
MxM Landscape Architecture
Stepherson & Associates Communications



Assisting local agencies and non-profits finance
and conserve greenspaces today.

PLANNING TODAY...
GREENING TOMORROW

Proposal & Qualifications

City of Marysville

Parks, Recreation & Open Space Plan

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Submitted by:
Conservation Technix, Inc.
PO Box 12736, Portland, OR 97212
Stephen Duh, Principal
steve@conservationtechnix.com
503-989-9345

FORM 4.01 SUPPLIER COMMITMENT AND INFORMATION

REQUEST FOR PROPOSAL #2026-001 PARKS RECREATION AND OPEN SPACE PLAN

Company Name: Conservation Technix Inc		
Company Address: PO Box 12736		
City: Portland	State: OR	ZIP: 97212
Tax ID #: 20-4481835	UBI #: 602 647 537	
Legal status of supplier organization, i.e., corporation, partnership, sole proprietorship. Corporation		
Diversity Certification (if applicable): ☐ Disadvantaged Business Enterprise (DBE) ☐ Minority Business Enterprise (MBE) ☐ Women Business Enterprise (WBE) ☐ Minority Women Business Enterprise (MWBE) Certification number: N/A		
Website: conservationtechnix.com	City of Marysville Business License # N/A	
Supplier Contact Name (if different from Authorizing Official):	Supplier Contact Title:	
Supplier Contact Email:	Supplier Contact Direct Phone:	
Supplier Contact Address (if different from above):		
City:	State:	ZIP:

By responding to this solicitation, the Supplier understands and agrees to be bound by all requirements and contract terms and conditions contained in this solicitation. By signing this form, the Supplier acknowledges receipt and understanding of any and all addenda issued for this solicitation. This form, signed by an individual authorized to legally commit the Supplier, must be submitted as the cover page.

The Supplier also certifies that:

- I am authorized to commit my firm to this Proposal and that the information herein is valid for 90 days from this date.
- That all information presented herein is accurate and complete and that the scope of work can be performed as presented in this proposal upon the City's request.
- That I have had an opportunity to ask questions regarding this Proposal and that those questions have been answered.
- That this Proposal response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this Proposal and is in all respects fair and without collusion or fraud.

This form may be signed by ink signature, copy of ink signature, copy of signature, e-signature or any other form of signature. By submitting this bid, the bidder agrees that its signature will have the same legal effect as an original ink signature.

Authorizing Official Name: Stephen Duh	Authorizing Official Title: President
Authorizing Official Email: steve@conservationtechnix.com	Authorizing Official Phone: 503-989-9345
Authorizing Official Signature and Date:  07/03/26	

FORM 4.02 PRICE SHEET

REQUEST FOR PROPOSAL #2026-001 PARKS RECREATION AND OPEN SPACE PLAN

Supplier Name: Conservation Technix Inc

Prices must include providing all services as detailed in the Scope of Work.

1. Provide a firm fixed, not to exceed, lump sum amount for each [Section A](#) that includes all services listed in [Section 2](#).
2. Clearly identify any services mentioned in your response that are not included in your proposed fee such as services that would be an additional expense.

A.	Parks, Recreation and Open Space Plan	Firm Fixed, Not To Exceed	\$ 199,390
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Task Breakdown	# of hours for task	Cost
Deliverable: Task 1: Public Process	316	\$ 53,840
Deliverable: Task 2: Comprehensive Needs Assessment, Gap, Analysis and Implementation Strategy	415	\$ 85,350
Deliverable: Task 3: Comprehensive Land Acquisition Strategy and Implementation Plan	50	\$ 9,160
Deliverable: Task 4: Asset Condition Assessments	106	\$ 17,066
Deliverable: Task 5: Maintenance and Operations & Upgrades	54	\$ 8,358
Deliverable: Task 6: Specific Park Planning	121	\$ 17,258
Deliverable: Task 7: Financial Plan and Funding Strategy	54	\$ 8,358



CONSERVATION
TECHNIX



8 July 2026

City of Marysville
Procurement & Contracts
Attention: Theresa Bauccio-Teschlog
501 Delta Avenue
Marysville, WA 98270

RE: Statement of Interest for the 2027 Parks, Recreation and Open Space Plan (RFP#2026-001)

Dear Ms. Bauccio-Teschlog and members of the Selection Committee:

Conservation Technix is pleased to submit our team's qualifications in response to your solicitation. With **special focus and significant expertise** in park and recreation planning, Conservation Technix is a well-qualified choice to assist Marysville in updating its Parks, Recreation and Open Space Plan. With 20 years of experience in community-based planning, facilitation and project management, the firm provides a creative, solutions-oriented approach to projects and excels at integrating long-range planning, implementation strategies and fiscal analysis into its work.

Corporate Information:

Conservation Technix Inc
Federal EIN: 20-4481835
WA UBI: 602 647 537

Authorized Representative & Lead Contact:

Stephen Duh, Principal
PO Box 12736, Portland OR 97212
503-989-9345
steve@conservationtechnix.com

To fully meet the scope of this project, we have partnered with **MxM Landscape Architecture** for interdisciplinary park site master planning and cost estimating, and with **Stepherson & Associates** for community engagement. Our team is distinguished in many ways:

- Our team has **extensive experience with community-based, park and open space planning** and bring focused **experience and capacity to broaden community engagement**. We have successfully completed parks, recreation and open space plans, needs assessments and strategic plans with municipalities across the western US. Our team includes Certified Park and Recreation Planners, certified Planners and registered Landscape Architects experienced in municipal park planning and design.
- As a team, we will be **very accessible to the City**. Our team is familiar with several Snohomish communities through past work on park system plans for Lake Stevens, Edmonds, Lynnwood, Mountlake Terrace and Monroe, among others.
- We **understand the needs and challenges of park and recreation service delivery** with significant hands-on experience and insight as former, public sector park agency staff. As such, the Conservation Technix team offers a **client-side perspective** on issues of communications, policy, funding and operational demands. Our staff have implemented multi-million dollar bond programs, established voter-approved park districts and managed park acquisition programs.
- Our small size and talented staff offer **efficiency, economy and personalized attention**. We will be nimble, flexible and responsive and produce a plan uniquely suited to the City's needs.

This is an exciting and important endeavor for the City. We encourage you to contact our references and are committed to providing a full suite of services in support of a vital parks and recreation program.

Sincerely,

Steve Duh, Principal



- ▶ 20 years specializing in park system planning and outreach
- ▶ National experience and focus working with growing jurisdictions
- ▶ Tools and tactics to engage the community, including online and virtual options
- ▶ Over 100 comprehensive park system master plans completed since 2006

Team Qualifications & Experience

Introduction

Conservation Technix is excited about the opportunity to submit our qualifications for the Marysville Parks, Recreation and Open Space Plan and has organized an experienced, professional team with the **knowledge, expertise and capacity** to meet the timeline and challenges of this critical, community project. Our team brings the unique perspective as former municipal park planners, and as such, we understand the nuances related to policy development and public involvement and the need for succinct, implementable and realistic planning documents. The project team brings significant, direct public-sector experience to this project, including park and trail system planning, park site design, recreation planning, and implementation strategy.

Our team is guided by the principle that the active use and conservation of open spaces promotes the environmental, social and economic vitality of communities. We see parks and recreation as an **essential and core building block** to community livability and as a means to **promote healthy lifestyles and economic vitality**. We are committed to and experienced with **providing a lively and rich community-based planning process** that encourages broad resident input, enhances diversity and equity discussions, and meets people where they are and in their language. **There are no requirements of the RFP that our team cannot meet.**

Core Competencies & Specialized Experience

This proposal will demonstrate that our team has the capacity and experience to engage the City on every aspect of park and recreation planning; we are a full-service team. Conservation Technix has led and managing over 100 community-based, park planning projects since 2006, and we have significant specialized experience.

- Park, trail and recreation system planning is our sole focus and specialty.
- Our team has the technical know-how to facilitate a smooth and dynamic planning process.
- As former public-sector planners, we are a strong partner in facilitating public and advocacy group input.
- We offer significant, specialized experience and the capacity to work as an extension of staff and collaborate across multiple departments.
- We craft actionable plans with clear strategy and policy direction.

In addition to traditional parks and recreation master plans, Conservation Technix has developed plans that incorporate other aspects of **community livability** into our plans. These include in-depth trails plans with design standards, healthy community and active lifestyle approaches, arts and culture policies, funding



strategies and clear implementation tools. We recognize the challenges related to financing improvements requested by the community, and we devote considerable energy to building a capital improvements plan that is both thoughtful and affordable, but also includes smaller projects to build momentum and that can utilize volunteers to grow future supporters.

Our team offers a tremendous depth of experience with **community engagement and public opinion surveys**, ranging from large public meeting presentations, to workshop-style open houses, to intimate stakeholder conversations. We also have capabilities for online engagement as an option for clients as a way to accommodate and hear from those who might not attend an in-person event. Our approach will help build a plan that focuses on more than just the programs and facilities that make up the parks system – it will frame parks and recreation in light of local economic, social and personal benefits.

Our team also offers a unique method of assessing service areas and system deficiencies. We utilize a network-based **walkshed gap analysis** that can illustrate areas of the city with optimal parkland access, as well as highlight areas underserved by park and recreation facilities. Our approach to service standards is based on the local context, available landbase and the potential for opportunities to expand. We aim to offer locally-appropriate and well-reasoned standards built from staff and community guidance.

Outcome-Oriented Plans

Our team includes **leaders in parks and recreation planning**, and we bring the unique experience as former public park agency staff. This is important because we understand from your perspective the challenges of growing a system, making projects pencil out and having the resources to maintain them. We have prepared park district feasibility studies that look at revenue potential and operational loads. We also have prepared detailed proformas for expansive park development programs that are built on realistic capital cost estimates, known and projected revenues and known and anticipated operating expenditures for growing park and recreation systems.

Since 2006, Conservation Technix has enabled public clients to secure over \$40 million in grants or appropriations through the implementation of adopted system plans. Conservation Technix's staff have directly prepared and presented grant applications for public clients that resulted in over \$6 million in program funding. Steve Duh, the firm's principal, also has participated in the NRPA's Mountain Revenue Management School. Conservation Technix stays abreast of NRPA's leading work in parks and recreation, and the firm often utilizes and incorporates agency performance data into our clients' plans.

With every project, we strive to be **innovative, visionary and strategic**, while crafting an actionable plan that is also **practical and functional**. Our plans help clients take action and build partnerships.



The Parks, Arts, Recreation and Trails Master Plan continues to live and pay dividends here in Yuma. Tonight, the Council approved a revenue bond initiative that will bring \$17 million to Parks and Recreation to fund many of the initiatives and priorities set forth in the master plan. A second round of funding is planned to bring another \$8 million to parks two years from now to continue working on projects identified as priorities in the Plan. I can't thank you enough for your work in developing the PART Plan. It has made a huge difference here in Yuma. Thanks again!"

- Eric Urfer, Director
Yuma Parks & Recreation
October 2025

Firm Profiles



Conservation Technix
PO Box 12736
Portland, OR 97212
Phone: 503-989-9345
conservationtechnix.com

Conservation Technix – Primary Consultant

Since 2006, Conservation Technix has assisted local government and non-profit organizations in efforts to finance and conserve greenspaces through innovative solutions and dynamic strategy development and provides the following professional services:

- Comprehensive Park, Recreation and Open Space Planning
- Public Involvement & Facilitation
- Fiscal, Policy and Trend Analyses
- Urban Forestry Management Planning
- Conservation Strategy, Real Property Acquisition & Grant Writing

For 20 years, Conservation Technix has specialized in developing comprehensive park system master plans that address park and recreation facilities, open space and trails, programs and services, maintenance, and future staffing and funding strategies. Through significant and relevant experience in public administration and management, Conservation Technix's staff have "on the ground" knowledge of plan implementation, marketing and finance strategy development, along with a keen understanding of the requisite integration of capital facility planning, budgeting and operations. Conservation Technix's approach to open space planning enables substantial public involvement and engenders guidance from policy makers to ensure an implementable plan adapted to specific community goals.

At our core, we are a planning firm that embraces and respects community-based public processes and aims to use public engagement to build community understanding for and support in client projects. All of our professional staff have experience as public sector park planners, with over 85 years of combined experience. To date, the firm has served 128 clients across seven states. The firm is organized as a corporation.



MxMLA
922 25th Ave S
Seattle WA 98144
Phone: 206-310-7254
mxmla.com

MxM Landscape Architecture – Park Design, Site Assessments & Project Costing

MxM Landscape Architecture (MxM) shapes landscapes of craft and integrity that strengthen communities' civic infrastructure. Founded in 2021, MxM's Puget Sound-based team of landscape architects and urban designers dedicate their work toward making places that connect people to one another and to their environment. Our team has contributed to significant parks and trails projects, public rights-of-way, and public buildings such as community centers. We understand that great design not only reflects and evokes a sense of place, but also balances maintenance and operational needs, aesthetics, circulation and accessibility.

We have partnered with Conservation Technix on several parks, recreation and open space planning efforts, including those for Bonney Lake, Sammamish and Maple Valley. Near Marysville, we have worked with the City of Monroe to develop their PROS plan, developed stormwater studies for the Snohomish County fairgrounds, and we are currently working with the City of Everett of redeveloping Edgewater Park.



Stepherson & Associates
2815 2nd Ave., Suite 400
Seattle, WA 98121
Phone: (206) 508-1461
stephersonassociates.com

Stepherson & Associates Communications – Community Outreach & Engagement

Stepherson & Associates Communications (S&A) is a full-service, minority-owned communications and public engagement firm specializing in parks, urban planning, land use, and environmental projects throughout the Puget Sound region. For nearly 20 years, S&A has supported public agencies in building meaningful relationships with stakeholders and incorporating valuable public input into local planning and infrastructure projects. S&A's engagement approach builds an understanding of a project's purpose and benefit and lays the foundation for smart, thoughtful, and equitable decision-making. Core to their practice, S&A develops equitable engagement strategies to reduce barriers to participation and ensure accessible and culturally appropriate outreach.

S&A brings extensive experience planning and implementing public participation programs for numerous parks, trails, and open space projects – bringing frontline communities together to work toward a shared vision for these important public spaces. Their experience spans large-scale park visioning processes to local neighborhood park improvement projects, park system plans, county-wide master planning projects, community center redevelopments, and more, centering communities that have historically been left out of public processes. This includes as a partner to Conservation Technix on PROS Plans for Mountlake Terrace, Bothell, Sammamish and Maple Valley. Additional Snohomish County experience includes Community Transit's Swift Orange Line, Lynnwood's 33rd Avenue Ring Road project, and regional engagement efforts for PSRC's Regional Safety Action Plan and Sound Transit.

Team Organization

Our team will be **nimble, flexible and responsive**, while providing creative solutions built on recent public sector park experiences, and our team will be guided by significant principal and senior staff involvement throughout the duration of the project. The chart highlights the organization and roles of the core team.

We have the capacity and experience to engage the City on every aspect of park and recreation planning. Our team understands your needs from your perspective, and we can work closely with the City as an extension of staff to **enable a smooth, efficient plan development and review process**.

Steve Duh, the firm's principal, will be the project manager and point of contact with Marysville. Jean Akers, Senior Associate, will act as the alternate representative on the project. All key personnel will be available throughout the duration of this project.



CONSERVATION
TECHNIX

Park & Recreation Planning, Outreach, Site Assessments, Policy, Project Coordination

Steve Duh, Principal-in-Charge

Jean Akers, AICP, PLA, Senior Associate

Michelle Kunec-North, Associate
Project Support Staff



LANDSCAPE
ARCHITECTURE

Site Assessments, Strategy & Capital Planning

Brice Maryman, PLA, FASLA, LEED AP, Principal

Scott Melbourne, ASLA
Amanda Bailey, PLA, ASLA
Tim Spenser
Project Support Staff



Community Outreach & Engagement

Daizsa Faust, Engagement PIC

Aliah Marzolf, Engagement Manager
Janna Kushneryk, Graphic Designer
Project Support Staff

Experience & References

Parks, Recreation & Open Space Planning

Our team is committed to utilizing our full range of experience for the Marysville Parks, Recreation and Open Space Plan. Having worked with numerous mid-sized and growing jurisdictions, we recognize the unique needs and constraints regarding municipal park service delivery, and we offer pragmatic, forward-looking and creative solutions to support growing park and recreation departments and legacy facilities. We have a deep working knowledge of national park planning trends, along with a thorough understanding of financing options. The following descriptive summaries highlight the variety and complexity of public agency projects undertaken by team members.

Jurisdiction	Project	Population	SERVICES								
			System Planning	Community Outreach	Community Survey	Recreation Needs Assessment	GIS Analysis & Travelshed Mapping	Standards & LOS Metrics	Financing Tools & Strategies	Trail & Pathway Planning	Staffing & Operations
Moab, UT	Parks & Recreation Master Plan	5,300	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fife, WA	Parks, Recreation, Aquatics & Trails Plan	11,150	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gig Harbor, WA	Parks, Recreation & Open Space Plan	12,200	✓	✓	✓	✓	✓	✓	✓	✓	✓
San Juan Preservation Trust	Strategic Conservation Plan	17,900	✓						✓		
Mercer Island, WA	Parks, Recreation & Open Space Plan	25,850	✓	✓	✓	✓	✓	✓	✓	✓	✓
Camas, WA	Parks, Recreation & Open Space Plan	27,970	✓	✓	✓	✓	✓	✓	✓	✓	✓
Maple Valley, WA	Parks, Recreation, Arts & Open Space Plan	29,340	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mountlake Terrace, WA	Recreation, Parks & Open Space Plan	24,640	✓	✓	✓	✓	✓	✓	✓	✓	✓
Seaside, CA	Parks & Recreation Master Plan	32,400	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lake Stevens, WA	Parks, Recreation & Open Space Plan	42,200	✓	✓	✓	✓	✓	✓	✓	✓	✓
Corvallis, OR	Recreational Trails Plan	55,000	✓	✓		✓	✓	✓		✓	
Redmond, WA	Parks, Art, Recreation, Culture & Conservation Plan	73,900	✓	✓	✓	✓	✓	✓	✓	✓	
Sante Fe, NM	Parks, Recreation & Open Space Plan	88,200	✓			✓	✓	✓	✓		
St. George, UT	Parks, Recreation, Arts & Trails Master Plan	99,700	✓	✓	✓	✓	✓	✓	✓	✓	
Yuma, AZ	Parks, Arts, Recreation & Trails Master Plan	97,000	✓	✓	✓	✓	✓	✓	✓	✓	
Salinas, CA	Parks, Recreation & Library Services Plan	162,600	✓	✓	✓	✓	✓	✓	✓	✓	✓
Portland Metro, OR	Regional Park Assessment	2,400,000	✓	✓	✓	✓	✓	✓			



Parks, Trails, Recreation & Open Space Plan – Bonney Lake, WA



Project location and current status:

City of Bonney Lake, WA
Status - Completed

Project description:

Bonney Lake is a growing city near Tacoma in the shadow of Mount Rainier. Conservation Technix recently completed and led a public process to update Bonney Lake's Parks, Trails, Recreation & Open Space Plan and craft a functional, 25-year vision for the City's park system. The project included site master planning to guide the development for five future parks, including a new downtown park with space for a future community center and a new sports complex within a largely forested site immediately adjacent to the commercial core of the city. Teaming partner, MxM, led the site master plans, which included site conditions, opportunity and constraint analyses, public engagement, and conceptual and final design layouts for Allan Yorke Park, Bonney Lake Sports Complex, Downtown Park, Victor Falls Park and Cedarview Park.

The project included a complete inventory of the City's parks, open space, trails and programs, and site analyses led to the development of condition assessment matrices that summarized the findings with color-coding and scale ratings to help prioritize system improvements. A rich community engagement process grounded the formulation of the plan. The public involvement process included a mail and online survey conducted in English and Spanish, public meetings, tabling at community events and stakeholder discussions. Conservation Technix analyzed park operations, explored comparables, and identified potential, future staffing needs for the growing system of parks and trails. The Plan updated the City's goals and objectives and established a 25-year capital improvement plan with funding considerations, which will feed into a pending update to the City's park impact fee program.

Project owner:

City of Bonney Lake
Jason Sullivan, Interim Public Services Director
SullivanJ@ci.bonney-lake.wa.us
(253) 447-4355
21719 96th St. E., Buckley, WA 98321

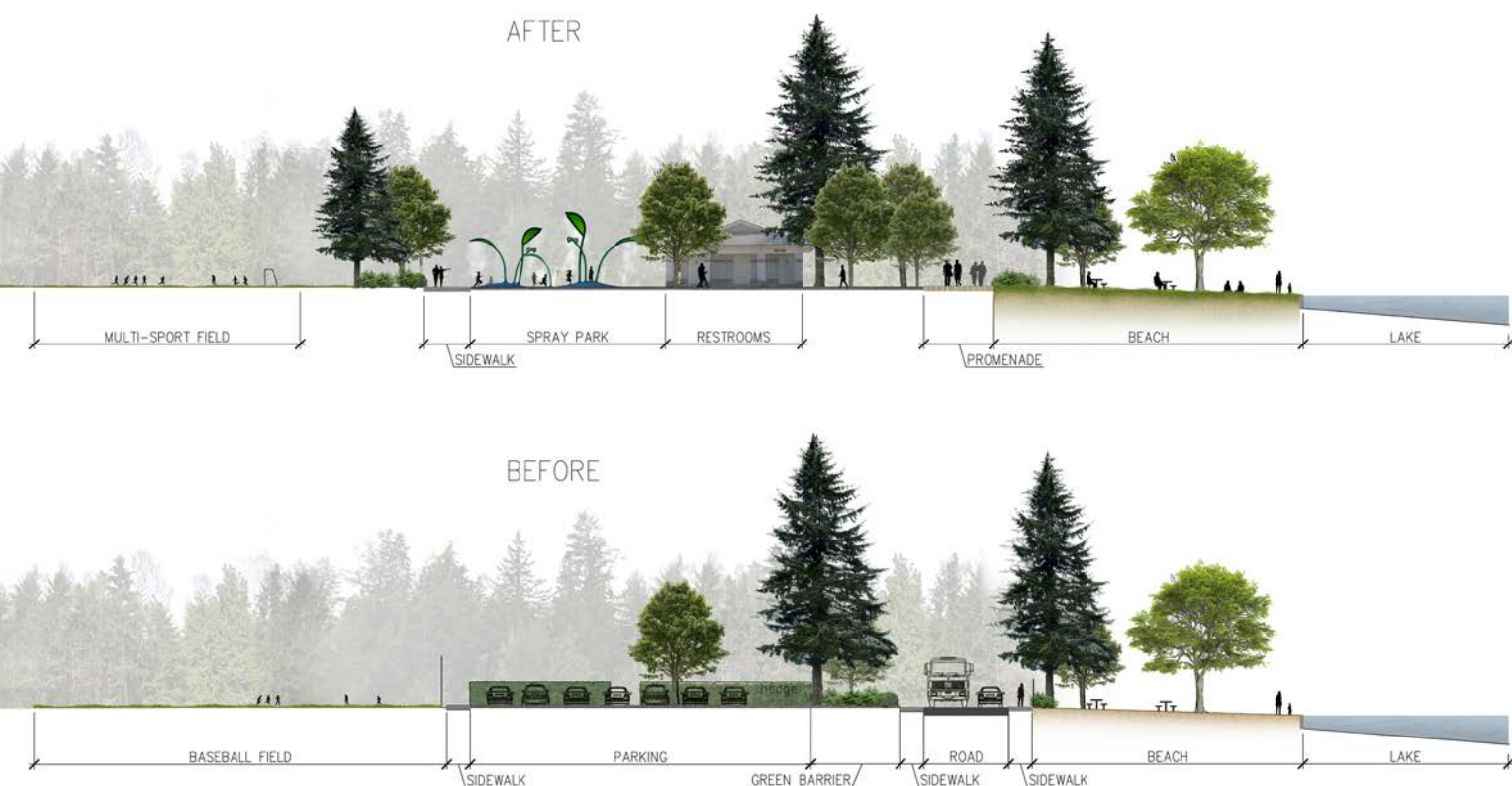
Project duration: 25 months; Completed September 2024

Project Fee: \$385,040

"Over a nearly two-year period, Conservation Technix work closely with the City of Bonney Lake to develop a unified plan for the City's parks and trails system. They were responsive to the needs of the City and flexible as project objectives were modified over the course of the project. Unlike most park plans that take a six-year view of the park system, Conservation Technix was tasked with developing a long-term plan to serve as the City's NorthStar for the park system. They produced an exceptional plan that envisioned the City's park system over a twenty-five year period. As part of the plan, they prepared a well-balanced 25-year capital improvement plan to guide future spending."

- Jason Sullivan, Public Services Director





Allan Yorke Park Site Design (for MxMLA)

BONNEY LAKE, WA



Allan Yorke Park is a distinct and well-loved resource within the City of Bonney Lake, yet its current configuration does not meet growing community demands. Its waterfront is confined and prone to overcrowding, with the adjacent boat launch often causing traffic congestion. The interior green hosts a successful summer concert series yet has limited infrastructure and is cutoff from the lake. As part of the Parks, Trails, Recreation & Open Space Plan, extensive public outreach included tabling at summer events, online surveys, plus an in-person open house. Residents provided clear feedback calling for improved community uses and safety, while also emphasizing the need to better leverage the site's unique qualities.



MxM team members worked with the City to develop a bold park vision that begins by realigning W Tapps Highway to the interior of the site, establishing an uninterrupted connection between the park's core and the transformed shoreline. A spray park offers waterplay for young visitors, while new facilities feature restrooms, concessions, and storage. A covered stage bookends the central gathering space, as improved pathways connect the park's rich mix of sport and natural resources.

Reference:
Jason Sullivan
Public Services Director
City of Bonney Lake
sullivanj@ci.bonney-lake.wa.us
253-447-4355

Role: Landscape Architecture, Master Planning

Fee: \$23,000

Dates: 2022-2024

Edmonds Parks, Recreation & Open Space (PROS) Plan – Edmonds, WA



Project location and current status:

City of Edmonds, WA
 Status - Completed

Project description:

Conservation Technix crafted a new Parks, Recreation & Open Space (PROS) Plan for the City of Edmonds through an inclusive, robust engagement process. Outreach was conducted in four languages (Chinese, English, Korean and Spanish), including social media posts, community survey, pop-up event tabling and direct engagement with non-English community members, and diversity, equity and inclusion were core values of the project. The project also included a random-sample mail, plus online community-wide survey, in four languages, a recreation program assessment to explore services and partner opportunities, and system-wide levels of service and service standards reviews.

The project included a park system inventory and conditions assessment of parks, natural areas, trails and facilities. As a six-year guide and strategic plan for enhancing park and recreation amenities for the community, the Plan considers the park and recreation needs of residents across Edmonds. It updated inventories, demographic conditions, needs analysis, management considerations and capital project priorities.

Project Highlights

- Random-sample mail survey, plus online community-wide survey, in four languages
- Recreation program assessment to explore core services and partner opportunities
- Need analysis, current and project levels of service and service standards review

Project owner:

City of Edmonds
 Angie Feser, Director, Parks, Recreation & Cultural Services
 angie.feser@edmondswa.gov; 425-771-0256
 700 Main Street, Edmonds, WA 98020

Project duration: 17 months; Completed June 2022

"Conservation Technix exceeded our expectations, and I would highly recommend this firm for any work related to parks and recreation policy development, community engagement, project management and acquisitions. This plan update took more than a year and every benchmark deadline was made, quality deliverables were always on time and the project easily finished on budget."

- Angie Feser, P&R Director

Parks, Arts, Recreation & Trails Master Plan – Yuma, AZ



Project location and current status:

City of Yuma, AZ
Status - Completed

Project description:

Conservation Technix completed the Parks, Arts, Recreation & Trails Master Plan for the City of Yuma, which has been experiencing significant growth and is projected to grow over 40% in the coming decade. The project entailed a complete inventory of the city's parks, natural areas, trails and facilities, along with significant public outreach including a dual-language (English & Spanish), two distinct 2,500-household random sample mail and online surveys, topic-oriented focus group discussions, online engagement, open house meetings, and several stakeholder interviews. The new Plan focuses on active living and healthy lifestyles as a core theme and will guide future facility improvements and service delivery. The project integrated arts and culture into the parks and recreation plan, and the process included specific outreach to the Yuma arts community.

The project included a review of the City's diverse suite of recreation programs and considerations for its multiple community centers and its aquatics facilities. An in-depth review of existing parks and trails provided the foundation for capital enhancements and to assess the community's demand for additional recreation features. The Plan updated the City's service standards, reframed and updated goals and policies, and established a 10-year capital improvement plan with funding considerations, which fed into an update to the park impact fee program.

Project Highlights

- In October 2025, Council approved a \$17 million revenue bond initiative to fund many of the Plan initiatives
- Within first year of Plan adoption, the City broke ground on the new East Mesa Community Park, unveiled two new inclusive play pieces, added new shade structures, replaced two playgrounds, and renovated the in-line rink and volleyball courts
- Unique park system gap analysis using GIS to establish street-based walksheds
- Arts and culture program opportunities integrated into plan

Project owner:

City of Yuma
Eric Urfer, Parks & Recreation Director
Eric.Urfer@yumaaz.gov; 928-373-5208
1 City Plaza, Yuma, AZ 85364

Project duration: 11 months; Completed June 2024

"Conservation Technix quickly grasped the vision we had for the master plan going forward and delivered a product that was well constructed and user-friendly. The conclusions are well supported and give us the information we needed to strategically move forward with various park revitalization efforts and programming adjustments. And lastly, the information in the plan has helped bolster several grant applications thanks again to the amount of public input and the resulting recommendations and priorities called for in the plan."

- Eric Urfer, P&R Director

Parks, Recreation, Arts & Trails Master Plan – St. George, UT



Project location and current status:

City of St. George, UT
 Status - Completed

Project description:

Conservation Technix completed the Parks, Recreation, Arts & Trails Master Plan for the City of St. George, which has been experiencing significant growth and continues to be one of the fastest growing cities in the nation. The project entailed a complete inventory of the city's parks, natural areas, trails and facilities, along with significant public outreach including a 2,500-household random sample mail survey, an online survey, topic-oriented focus group discussions, online engagement, open house meetings involving over 180 participants, and several stakeholder interviews. The new Plan focuses on active living and healthy lifestyles as a core theme and will guide future facility improvements and service delivery. The project integrated arts and culture into the parks and recreation plan, and the process included specific outreach to the St. George arts community.

The project included a review of the City's diverse suite of recreation programs and considerations for its multiple community centers and its aquatics facility. An in-depth review of existing parks and trails provided the foundation for capital enhancements and to assess the community's demand for additional recreation features. The Plan updated the City's service standards, offered a unique approach to park gap analysis through street-based walksheds and established a 10-year capital improvement plan with funding considerations, which fed into an update to the city's park impact fee program.

Project Highlights

- Active living and healthy lifestyles as a core theme to guide facility improvements
- Review and inclusion of national and regional recreation trends and sports data
- Unique park system gap analysis using GIS to establish street-based walksheds
- Arts and culture program opportunities integrated into plan

Project owner:

City of St. George
 Shane McAfee, Leisure Services Director (Retired)
 Shane Moore, Parks & Community Services Director
 shane.moore@sgcityutah.gov; 435-627-4530
 200 N. 22 E., St. George, UT 84770

Project duration: 14 months; Completed June 2019

"Conservation Technix helped us through the entire master planning process. Steve was always available and receptive to all ideas. I have done several master plans over the years, and this one was by far the best - as far as process, public input, management of the project. I would engage Conservation Technix again for any kind of similar work."

- Shane McAfee, City of St. George

Key Staff, Roles & Availability

We have the capacity and experience to engage the City on every aspect of park and recreation planning. Steve Duh, the firm's principal, will be the project manager and point of contact with Marysville. He will keep the team cohesive and well-directed, while facilitating for creative, strong ideas. Jean Akers, Senior Associate, will act as the alternate representative on the project. All key personnel will be available throughout the duration of this project, and the chart summarizes team personnel and their roles.

		Roles								Availability	
		Park System Planning	Inventory & Assessment	Standards & LOS	Public Involvement	Needs Assessment	Park Site Master Planning	Capital Planning & Finance	Goals & Strategies		
Key Project Staff	Conservation Technix	Steve Duh, CPRP, PIC	L	s	L	L	s		s	L	65%
		Jean Akers, PLA, AICP	L	s	s	s	L	s	L	L	60%
		Michelle Kunec-North	s		s	s	L			s	35%
	MxMLA	Brice Maryman, PLA		L		s	s	L	L		30%
		Scott Melbourne		s				L	s		25%
		Amanda Bailey, PLA		L		s		L	s		25%
		Tim Spenser		s				s			25%
	Stepherson & Associates	Daizsa Faust				L					15%
		Aliah Marzolf				L					
Janna Kushneryk					s					10%	

NOTE: "L" refers to Lead staff person; "s" refers to support.

Steve Duh, CPRP, Principal, Conservation Technix



Credentials

- Certified Parks & Recreation Professional
- NRPA Rocky Mountain Revenue Management School
- Master of Urban & Regional Planning, Portland State University
- B.S., Environmental Science, SUNY College of Environmental Science & Forestry

Steve is a Certified Park and Recreation Professional and has over 25 years experience in public sector park planning and non-profit program management. Steve brings six years of hands-on public agency experience as program manager for Vancouver-Clark (WA) Parks and Recreation Department where he helped establish a voter-approved parks district to enable a \$40 million program of park development, established an off-leash dog area program, managed the park impact fee program and led several interagency plans. Steve will lead the system planning, including policy frameworks, strategies and partnership opportunities. As project manager, he will be responsible for the timeliness and completeness of team work and providing overall quality control on the project.

Key Experience

- Parks, Art, Recreation & Trails Plan, Yuma, AZ
- Parks, Arts & Recreation Plan, Moab, UT
- Parks & Recreation Master Plan, Las Cruces, NM
- PROS Plan; Sammamish, WA
- Parks, Art, Recreation, Culture & Conservation Plan, Redmond, WA
- PROS Plan, Edmonds, WA
- Parks Master Plan, Monrovia, CA
- PROS Plan, Gig Harbor, WA
- Parks & Recreation Plan, Happy Valley, OR
- Parks & Recreation Plan, Medford, OR
- PROS Plan, Fife, WA

Jean Akers, PLA, AICP, Senior Associate, Conservation Technix



Credentials

- Registered Landscape Architect
- Certified Planner
- Master of Science, Horticulture; Ohio State University
- Bachelor of Landscape Architecture; Temple University
- Bachelor of Agriculture; Ohio State University

Jean is a certified Planner and registered Landscape Architect with over 30 years of significant local and state park planning and design experience. With professional experiences that range from site-specific landscape design to community and regional approaches for land conservation, development and use, Jean can work across multiple scales with a diverse cross-section of stakeholders. She is effective at leading participation processes through her years as college instructor, project manager, planner and public speaker. She will lead system planning, strategy development and site assessments.

Key Experience

- Parks & Open Space Plan; Sequim, WA
- PROS Plan Update; Mercer Island, WA
- Parks & Recreation Plan, Gig Harbor, WA
- Parks & Recreation Master Plan, Santa Fe, NM
- Parks & Recreation Master Plan, St George, UT
- Strategic Conservation Plan, San Juan Preservation Trust
- Parks & Recreation Plan, Moab, UT
- PROS Plan; Redmond, OR
- Parks Master Plan, Dinuba, CA

Michelle Kunec-North, Associate, Conservation Technix



Credentials

- Master of Community & Regional Planning; University of Oregon
- B.S., Environmental Science; University of Virginia
- Bachelor of Urban & Environmental Planning; University of Virginia

Michelle is a planner with 15 years of experience in multi-sector public facility planning, including parks, green infrastructure and transportation systems. She has developed coordinated parks, open space, trail and other public facility plans for several Northwest cities, including available land assessments, short- and long-term acquisition strategies and revenue analyses. Michelle is committed to creating healthy, active communities and has led collaborative, multi-agency partnerships to integrate health and equity in public planning and policy. She will support system planning and lead system analytics.

Key Experience

- PROS Plan, Battle Ground, WA
- Parks, Arts & Recreation Plan, Moab, UT
- PROS Plan, Camas, WA
- Recreation Master Plan, Delano, CA
- Parks & Recreation Plan, Woodburn, OR
- PROS Plan, Ridgefield, WA
- Parks & Recreation Plan, Seaside, CA
- PROS Plan, Edmonds, WA

Daizsa Faust, Engagement Strategic Advisor, Stepherson & Associates



Credentials

- B.A., Communications, University of Hawaii at Hilo
- Certificate in Public Participation, International Association for Public Participation (IAP2)

With nearly a decade of experience in both private and public sector projects, Daizsa designs and implements community engagement, strategic communications, and public involvement programs, serving as a trusted advisor to local governments on complex planning initiatives. She develops equitable engagement strategies that help municipalities build meaningful community partnerships, broaden participation, and translate public input into actionable planning decisions. Her experience includes parks, recreation, comprehensive planning, housing, environmental, and transportation projects for communities throughout the Puget Sound region. She will lead engagement for the project.

Key Experience

- PROSA Plan & Comprehensive Plan Update, Shoreline, WA
- Strategic Business Plan Update, Seattle Public Utilities

Aliah Marzolf, Engagement Lead, Stepherson & Associates



Credentials

- B.S., Biology & Environmental Studies, Eckerd College
- M.S. Urban Planning, University of Washington
- Certificate in Public Participation, International Association for Public Participation (IAP2)

Aliah's background in outreach, strategic communications, and community engagement is grounded in a strong foundation in urban planning, land use, parks and recreation, and transportation. She has supported a range of high-impact planning initiatives, including comprehensive plans, parks and recreation system plans, campus master plans, subarea plans, and long-term strategic facility planning projects. Committed to advancing equitable engagement and sustainable growth, Aliah develops strategic public involvement programs that help communities navigate change while ensuring public input meaningfully informs planning decisions. She will support community outreach for the project.

Key Experience

- Comprehensive Plan Update, Edmonds, WA
- Comprehensive Plan Update, Bellevue, WA
- Pacific Ave Subarea Plan, Tacoma, WA
- UW Medical Center Campus Plan, Seattle

Brice Maryman, PLA, FASLA, LEED AP, Principal, MxM Landscape Architecture



Credentials

- Master in Landscape Architecture, Certificate, Historic Preservation and Planning, University of Washington
- Bachelor of Arts, English, St. Mary's College of Maryland
- Registered Landscape Architect

Brice has managed significant development, parks, trails, and streetscape projects across the Puget Sound region, focusing on improving the vitality of urban ecosystems and the health of human environments. Through all of his work, he is in constant communication with clients, identifying potential obstacles early, soliciting strategic information, and helping to define elegant solutions. Brice will apply his experience and skills to support the team by leading the park inventory and analysis, park site concept designs and development of capital improvement costs for the park system.

Key Experience

- Van Lierop Park, Puyallup, WA
- Reconnect South Park, Seattle, WA
- Lake Sammamish State Park, Issaquah, WA
- Henry M. Jackson Park, Everett, WA
- South Lynnwood Park, Lynnwood, WA
- Juanita Beach Park, Kirkland, WA
- Exploration Park, Mill Creek, WA
- PROS Plan, Maple Valley, WA

Amanda Bailey, PLA, ASLA, Project Manager, MxM Landscape Architecture



Credentials

- Master in Landscape Architecture, Harvard University Graduate School of Design
- Bachelor of Science, Art and Business, University of Wisconsin-Madison
- Registered Landscape Architect

With 16 years of experience, Amanda has worked on dozens of park planning, design and construction projects. She works closely with the client and stakeholders to communicate desires and needs of parks and park systems to achieve improved multimodal and accessible connections between parks, robust facilities and desired programming, as well as facilitating stakeholder design charrettes and putting together comprehensive permit and construction plans, specifications and estimates. She believes in the power of environments – particularly the exposure to nature – having a profound impact on people's lives and health. Amanda will support site assessments and design concept planning.

Key Experience

- Edgewater Park, Everett, WA
- Bonney Lake Sports Complex, Bonney Lake, WA
- Bellingham Civic Athletic Complex, Bellingham, WA
- Riverton Heights Spray Park, SeaTac, WA

Project Understanding & Work Plan

Project Understanding

This project entails the development of an updated citywide Parks, Recreation and Open Space (PROS) Plan, built on community outreach, along with review and approval by the Parks, Culture & Recreation Advisory Board and City Council. The Plan will provide a framework for decision-making to guide the planning, development and maintenance of Marysville's park and recreation facilities over 6- to 20-year time horizons. The major objectives are to:

- Engage residents and community partners through meaningful public outreach to inform plan development;
- Update the park system inventory and conduct a conditions assessment and accessibility assessment of parks and amenities to guide the development of a systemwide needs assessment;
- Compose germane goals, strategies and guidelines to enhance service delivery and respond to community needs relating to park and recreation facilities, activities, programs and operations; and
- Develop a concise, adaptive and actionable plan with clear implementation strategies for RCO acceptance.

At its core, the PROS Plan is about engaging the community and listening. Our team strongly believes that public involvement is crucial to the success of this project. Specifically, we will work with staff to define a comprehensive public participation program, and we will offer an inclusive engagement program to connect with residents and stakeholders to validate the goals and strategies of the Plan.

Preliminary Scope of Work

The following pages detail our team's approach to the scope requested in the RFP. While variations toward the overall project may exist, we are confident that the scope we have outlined will result in a strong Plan built from an engaged public and **in alignment with the intended project budget**. Our team is open to discussing amendments to the scope to better align with your needs, resources and priorities for specific work tasks.

Task 1: Project Initiation & Management

Task 1.1. Kick-off Meeting & On-going Project Management

Hold a project kick-off meeting with City staff to refine the scope of the project and to consider the following:

- Review and discuss the overall objectives and milestones for the project
- Discuss community interests and issues and identify key community partners
- Develop a communication and public outreach plan to include team and staff roles
- Discuss concurrent planning efforts underway and integration of existing documents and policies

Hold up to seven periodic project coordination meetings, via video or phone conference, with City staff to review and discuss work products, prepare for community outreach, refine objectives, and outline implementation strategies.

Deliverables for Task 1:

- Kick-off meeting, including agenda, data request & summary notes
- Periodic Plan coordination meetings (assumes up to 7 meetings)
- Team coordination & consolidated invoicing

Task 2: Existing Conditions & Baseline Analyses

Task 2.1. Review of Existing Plans & Studies

Review and analyze all pertinent, existing city-wide planning materials, including the existing PROS Plan, City Comprehensive Plan, Downtown Master Plan, site master plans, City Council goals, and other foundational documents. Review and validate the park, recreation, pathway and open space goals of the Comprehensive Plan and other City policy statements.

Task 2.2. Demographics, Trends & Profile

Compile relevant statistics and data to include Census figures and Washington OFM and/or Snohomish County projections to profile population trends and other socioeconomic conditions. Examine recent studies and regional statistics, such as the Washington SCORP, NRPA data and sports industry association data, to develop a trend assessment uniquely-focused toward Marysville's offerings.

Task 2.3. Base Mapping & Spatial Analysis

Utilize GIS to analyze the parks, pathways and recreation system against distribution, proximity and accessibility criteria and identify potential shared uses or multiple uses of public lands for recreation. Compile data layers for outdoor homeowner association park amenities and related private recreation facilities. Our team has strong skills in GIS, and we offer a unique method of assessing service areas and system deficiencies. We utilize a network-based watershed gap analysis that can illustrate areas of the city with optimal parkland access, as well as highlight areas underserved by park and recreation facilities.

Task 2.4. Inventory & Conditions Assessment

Expanding upon existing City documentation, our team will conduct a physical assessment of all parks, trails, playgrounds, restrooms, sport courts, shelters, and sports fields to identify potential needs for improvement, enhancement or renovation, along with opportunities to establish or improve sustainable management. During these visits, we will assess and rate the conditions of amenities and identify existing deficiencies; meet with operations staff to discuss facility needs, best management practices or challenges regarding the planned and potential growth of system assets and facilities; and prepare a conditions assessment summary to rate assets and inform cost estimating and capital planning to current recreation planning and facility best practices and peer communities.



We will prepare a parkland and facility summary and categorize the conditions, constraints and potential operational enhancements of the parks, trails and recreation system.

Deliverables for Task 2:

- Written summary of past plans
- Demographics and community profile as written summary and data files
- Working base maps in GIS and PDF formats for project team and field inventory assessments
- GIS dataset management and editing, preliminary maps (see Task 7 for close-out data transfer to city)
- Working draft summaries of individual site assessments noting amenities, conditions and site opportunities

Task 3: Community Engagement

We will work with the City to refine the scope of work and budget for the public involvement components of the project after contract award to ensure our level of effort aligns with the City's budget requirements. Our

overall goal is to ensure a successful project for the City. We will draw from a wide range of techniques that will be tailored to reach targeted audiences and underrepresented and underserved neighborhoods.

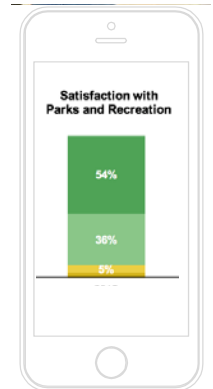
Task 3.1. Public Outreach Strategy

Collaborate with the City to develop a tailored Engagement Plan that aligns outreach activities with each phase of the PROS planning process. The Plan will establish key messaging, communication tools and tactics, identify stakeholders and user groups, and an outreach schedule. The Engagement Plan will also include roles and responsibilities and a schedule for implementing the outreach activities.

Task 3.2. Public Outreach Plan Implementation

Conduct focused, tailored engagement with priority audiences and also community-wide engagement to reach a broad representation of Marysville residents. This includes review of any available literature or prior community engagement the City has conducted recently that provides insight into this project or how to successfully engage with the community.

- Participate in up to two sessions (1 in-person, 1 virtual) with the **Parks, Culture & Recreation Advisory Board** on visioning, challenges, opportunities and service delivery, as well as guidance as the PROS Plan progresses. Additional sessions in Task 7.
- Design and implement random sample **mail- and online-based survey** to identify general community sentiment and preferences, needs, demand and the general use of parks and recreation facilities and to inform and guide the direction and development of the Plan. We propose a random sample of 2,500 households for the mail survey with QR codes to include a reply-ready return envelope and reminder postcard to follow. Prepare online versions of the same survey for the general public and segregate the datasets. Analyze the data and prepare summary findings as a technical memorandum to highlight subgroup responses.
- Facilitate **three public meetings** to encourage meaningful discussion and gather actionable community feedback. We will conduct two in-person meetings held at different times and locations in Marysville to maximize participation and expand access for historically underrepresented communities, complemented by one virtual meeting to provide an additional flexible and accessible engagement. The meetings will share information via visual displays about the PROS Plan, community needs and priorities, options for the future and offer opportunities for the public to provide feedback on local needs, interests and project ideas. Prepare written summaries.
- Coordinate and facilitate up to **two focus group discussions** (6-8 people per group, in-person, 1 to 1.5-hour), including scheduling, meeting invitations, facilitation guides, agenda, and summary. To the extent possible, these in-person focus groups will align with open house meetings. Up to **four additional one-on-one interviews** will be held virtually. The intent is to more deeply address areas of partnerships, service delivery or community needs. Potential stakeholders may include school district representatives, sport groups, trail user groups, program user groups, and relevant community groups and organizations. Special effort will be made to create opportunities to engage with underrepresented communities to ensure the Plan concepts are accessible and reflect the needs and priorities of diverse populations.
- Prepare display materials for one round of up to two, **pop-up tabling events** likely to occur in fall 2026. We will support City staff tabling at local events and develop clear, accessible, and in-language outreach materials to solicit community feedback. It is anticipated that the City conduct additional pop-up sessions, as staff resources and project timeline allow, and prepare summary notes and photos from each pop-up event for use by the consultant team. Prepare a **fact sheet** to support engagement.



- Coordinate with staff to outline and produce up to three updates for a **project webpage**, which will be hosted and updated by the City of Marysville on its website to promote the survey and engagement opportunities, share project materials, and provide transparency to the process. Prepare up to five **social media posts and graphics** for the City to publish to promote the project.

Deliverables for Task 3:

- Presentation materials for Board briefings; PowerPoint slide deck.
- Statistically valid survey in digital and print format and summary; one survey.
- Public meeting facilitation and coordination; up to three meetings.
- Meeting materials, including comment form, sign-in sheets, and wayfinding signs for open house meetings.
- Stakeholder focus group and interview facilitation and summary; up to two group sessions and four interviews.
- Record and document public comments.
- Social media content calendar and graphics support; up to five posts.
- Website content and graphics support for project webpage; up to three updates.

Assumptions for Task 3:

- This scope is subject to revision pending final approved budget.
- The City will collaborate with the consultant to identify priority audiences for engagement and key stakeholders for interviews.
- The City will support in connecting the consultant to stakeholders to schedule interviews.
- City will identify, reserve and provide at its expense an ADA-compliant venue for the in-person engagement events.
- The City will provide compensation and/or light refreshments for open house meeting participants.
- The consultant will print meeting supplies (i.e., agenda, comment forms, sign-in sheets, etc.).
- The City will upload social media and webpage content.
- The City will share project information through available communication channels.

Task 4: Community Needs Assessment

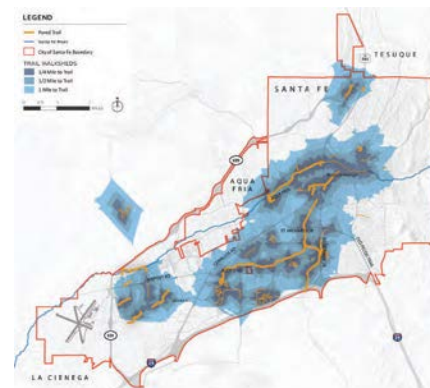
Task 4.1. Park Level of Service Assessment & Benchmarking

We will utilize inventory data, GIS and national data to assess the City's current and future levels of service. Coordinate with staff on the approaches to service standard assessments, which may include NRPA's Parks Metrics data, comparable jurisdictions and local history. Utilize existing LOS approaches to provide a snapshot of current and projected system performance and incorporate the benefits provided from non-city (public or private) recreational amenities. Review current park classifications in terms of hierarchy, appropriateness and function, and discuss the potential for locally-relevant revisions to classifications to fit with local recreation needs, staff direction and an estimate of financial implications.

Task 4.2. Recreational Needs & Gap Analysis

Prepare a system gap analysis that utilizes GIS modeling and findings from the inventory assessment. Create a series of maps that detail park, open space and pathways walksheds by travel time (i.e., 10-minute walk) and/or distance (i.e., ¼-, ½-, 1-mile) from legitimate park entry points and using the road network to identify potential service gaps and potential targets for future acquisitions). Summarize findings and statistics and specifically address potential park, pathways and maintenance improvements to meet the service demands requested by the community and stakeholders.

- Analyze the park, trails and open space system against distribution, proximity and accessibility criteria, along with transportation, geographic and other barriers.
- Assess park service area needs and identify opportunities to enhance inclusion for parks, trails, amenities and recreation facilities, including specialized facilities.
- Assess alternative public and private park and recreation service providers to enhance understanding of market opportunities and potential for new amenities and programs.
- Evaluate service standards and re-align them as appropriate to meet the community's vision and existing and planned park system assets.
- Review current parks maintenance services and examine the demand on maintenance and potential impacts from future improvements.



With extensive work in park system planning, our planning and analytical models exceed the customary “as the crow flies” assessments to consider reality-based networks and barriers to park access, along with treatment for private and quasi-public spaces.

Task 4.3. Recreation Program Assessment

Develop a programming matrix to highlight the range of recreation offerings, and prepare a programming gap analysis where possible deficiencies are identified, as well as program strengths are recognized. Analyze local demographics and use national and regional sports/exercise survey and trend data to provide insight into likely recreation programs, activities, arts programming, facilities and service demand. Develop a program plan for Marysville that will map areas of focus, methods of delivery and required resources for future recreation programming. This analysis will review how well Marysville aligns itself with community needs and demands. The goal of this process is to provide recreation program enhancements that align with needs and wants expressed during the public engagement process.

Task 4.4. Acquisition Strategy & Implementation Program

Through discussions with staff, review the current park and open space acquisition program, process, and staffing to identify existing challenges and opportunities for improvement. Compile updated acquisition procedures, due diligence checklists, and document management tools. Assess the City's staff capacity for in-house acquisitions versus interdepartmental or outsourced acquisition agents.

Develop a strategy to better address opportunities for direct landowner outreach, relationship building, and being ready to act when land becomes available. Utilize existing natural resource datasets and GIS-based parkland gap analyses to identify target areas or parcels of value that meet the City's goals for providing parks, protecting habitat, retaining tree canopy, and preserving natural areas, to include:

- Making informed recommendations about potential candidate acquisition areas that maximize resource utility, while managing potential long-term development and operating costs.
- Identifying potential land acquisition properties in and adjacent to city limits for future expansion of the parks system.
- Identifying opportunities to partner to preserve open space.
- Developing criteria checklist for candidate properties.

Deliverables for Task 4:

- Working draft gap analysis and PROS needs assessment summary
- Service area (travelshed) maps illustrating distribution gaps for parks, open spaces and pathways
- Recreation programming matrix and gap analysis
- Preliminary acquisition strategy and implementation program

Task 5: Park Site Master Plan Development

Task 5.1. Park & Trail Development Plan Concepts

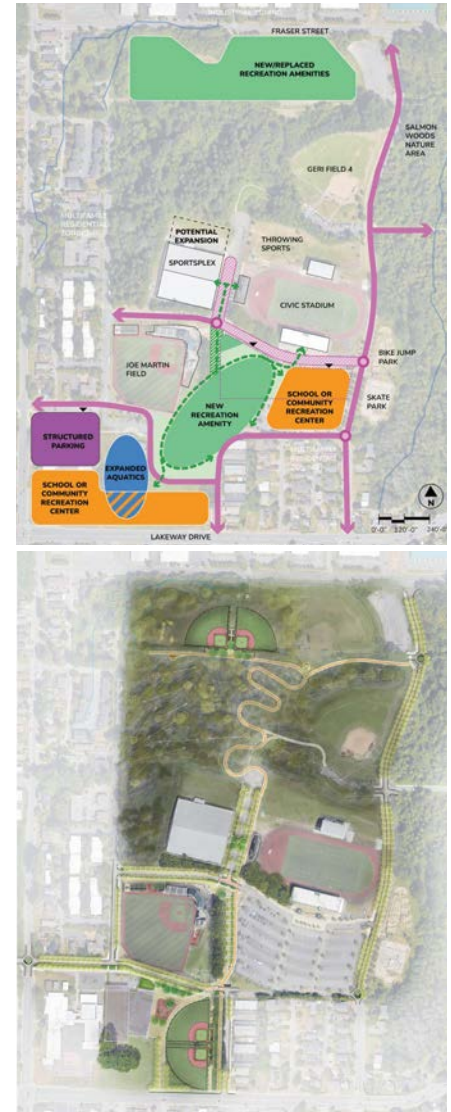
Recognizing that certain tasks will overlap or run concurrently between the park site concept planning and the PROS Plan effort, we fully anticipate that a refined scope and schedule of work will further identify and incorporate efficiencies into the process to streamline scheduling and work flow.

To inspire investment, calibrate costs, and engage the public's collective imagination, The City of Marysville will use the PROS Plan process to develop a few detailed site plans for Gissberg Twin Lakes Park, the Strawberry Fields Athletic Complex, and the downtown Ebey Waterfront Park and trail area. These focused park plans will present community-focused visions for each of these sites so that decision-makers and funding partners feel confident in executing the community's vision. Our team's detailed plans, evocative graphics, and thorough costing will help the city secure public support and grant funding in a time of increased competitiveness for these public funds. Across the Puget Sound region, our team has developed park master plans for both active and passive recreation sites, thinking through the logistics of project delivery and construction, while planning for Council approval, capital project budgeting, and capital funding allocation options.

Our team's master planning work is driven by listening to the community and their vision for their parks. We explore the programmatic capacity of a site through an analysis of slope, critical areas, exposure, natural features, and access, then iteratively test ideas about what could go where in dialogue with the community to develop a complete system of amenities and features. In doing so, we try to match program to place so that the proposed enhancements amplify the inherent potential of their sites making something stronger than the sum of their parts.

Deliverables for Task 5:

- Site plans (30% design) for three parks: Gissberg Twin Lakes Park, the Strawberry Fields Athletic Complex, and the downtown Ebey Waterfront Park



Task 6: Preliminary Plan Development

Task 6.1. Draft PROS Master Plan

The draft Plan will outline a framework for the improvement and growth of City recreation amenities, programs, trails and parks to the specific needs of the community. This framework will help clarify funding, program objectives, development or open space resource goals, and it will set a long-range vision for the City and provide clear action items and strategies for implementation. The Plan will include a compilation of all the analyses and recommendations from the planning process and will include chapters detailing the system inventory, outreach process, community needs, functional area recommendations and goals, and implementation strategies - consistent with RCO guidelines. The Plan will incorporate the following:

- Clear vision, goals and policies for park, open space and program service delivery, including a review and update to the goals and policies of the Comprehensive Plan,
- Priority actions based on community guidance, funding opportunities and fiscal realities,
- Strategies for parks, pathways and open spaces for planning, acquisitions and maintenance,
- Recommendations to enhance or respond to sustainability, resiliency, and inclusion,
- Level of service reviews, recreation program analysis, and future maintenance demand considerations,
- Estimates of capital project costs for acquisition, improvements and development of facilities,
- Strategies and recommendations for performance metrics and monitoring framework, and
- Identification of potential funding sources, financing options, grants and strategic partnerships.

Task 6.2. Capital Improvements Plan

Thinking along a 20-year time horizon can help us frame a strategic, near-term investment portfolio for Marysville's 6-year Capital Improvements Plan that identifies in priority order and sequences the actions necessary to implement Plan recommendations. Our goal is to generate order of magnitude cost projections for all proposed park and recreation components, renovation and redevelopment, potential land acquisition and potential new development. Combined with the work of Task 5 we can then prepare a strategy and priorities for phased implementation.

Working across park systems, one of the areas where we have found there to be a mismatch is between planning documents and the available capital resources for implementation. We actively work with Parks agencies to steward the public's trust by developing realistic cost estimates that frame projects that project managers, staff, and planners can deliver with a realistic budget over a realistic timeline. As on-the-ground implementers, these capital planning project estimates take into account lessons learned from over decades of practice building park landscapes in the central Puget Sound.

Our team builds comprehensive cost estimates that include design, permitting, contingencies, construction, construction management, and taxes. We take today's dollars and escalate costs to the anticipated mid-point of construction so that there isn't a mismatch between community desires and available funds.

Task 6.3. Administrative Draft Plan

Incorporate one round of edits to address input and recommendations received from staff into an Administrative Draft for circulation to and review by the Parks, Culture & Recreation Advisory Board. Incorporate and address a second round of edits following preliminary Commission review and prepare a revised Administrative Draft for the project webpage and general public review.

Task 6.4. SEPA Checklist

Prepare a non-project SEPA Checklist to address the potential environmental impacts resulting from Plan recommendations. We will coordinate with staff to generate the appropriate determination and rely on staff to publish the SEPA Checklist and aggregate comments received.

Deliverables for Task 6:

- Preliminary draft PROS Plan (.pdf)
- Working draft Capital Improvements Plan, project costing and sequencing
- Administrative draft PROS Plan (.pdf)

Task 7: Review & Approvals

Task 7.1. Board & Commission Review

Participate in up to two sessions with the Parks, Culture & Recreation Advisory Board and Planning Commission (one each or joint sessions, virtual) for their review of the draft Plan. Highlight key considerations about policies, strategies, and capital project priorities. Edits will be incorporated into a revised document for circulation to City Council.

Task 7.2. City Council Review

Attend a session with City Council to present the draft Plan and review the key findings, financing measures, policy recommendations and implementation strategies. Edits will be incorporated into a revised document for final City Council approval and adoption.

Task 7.3. Revisions & Final Documentation

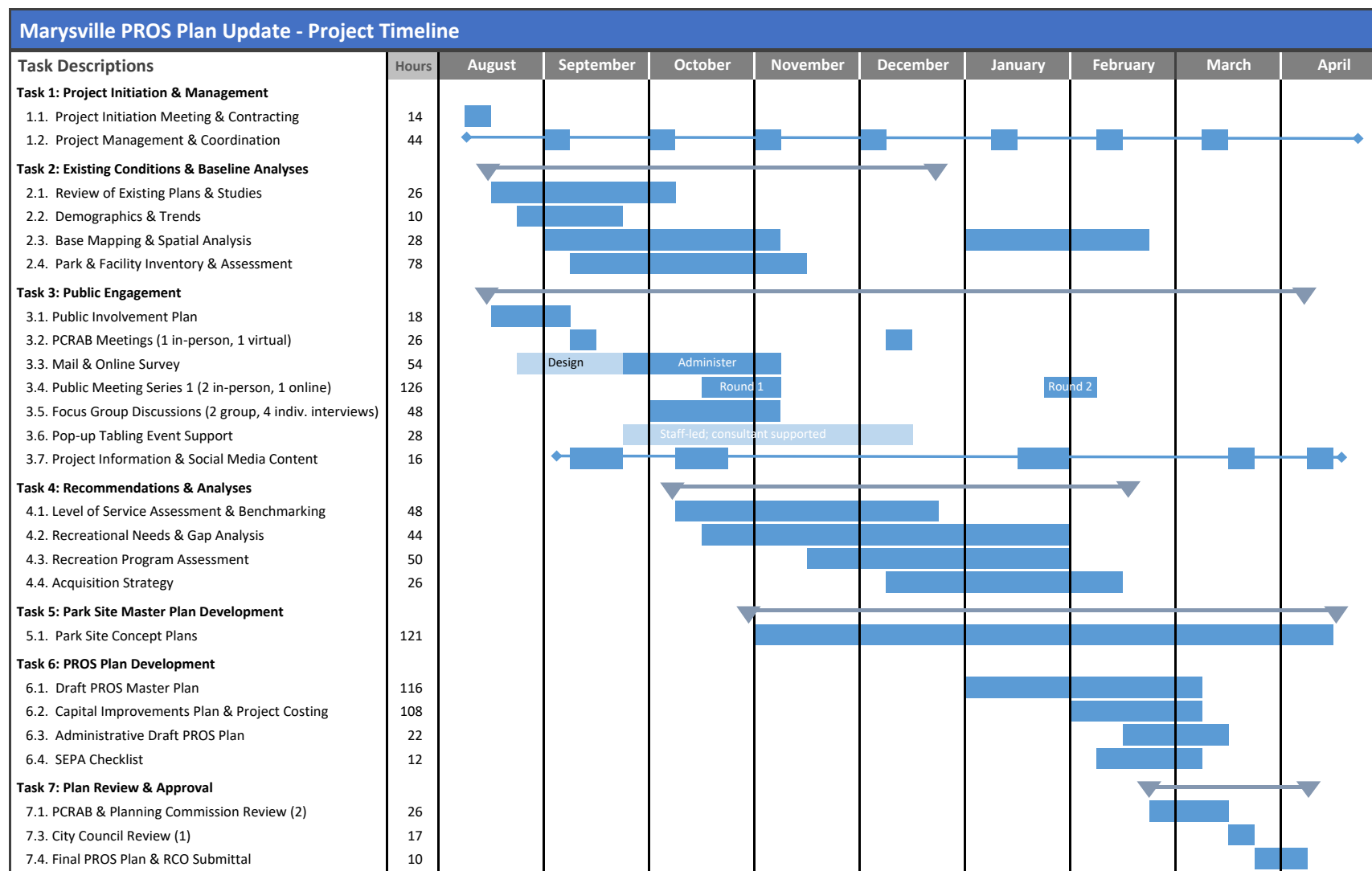
Incorporate final comments or minor errata to finalize the PROS Master Plan. Produce the Plan in booklet format, delivered in print (3 bound) and electronic format (PDF). A data drive of all deliverables (e.g., maps, graphics, tables, content, GIS data, etc.) will be provided in digital formats at project completion.

Deliverables for Task 7:

- Up to two PROS Plan review work sessions with Parks, Culture & Recreation Advisory Board and/or Planning Commission
- One session with City Council
- Data drive (thumb drive or cloud-based link) including raw GIS datasets, GIS map files, final versions of interim reports such as survey summary and focus group notes, PDFs of PROS Plan and map inserts, native files of PROS Plan (.indd, .xls, etc.)

Preliminary Project Timeline

Our team estimates approximately eight months to complete a draft PROS Plan for review and consideration by the City. The following timeline illustrates the major work tasks, key deliverables and anticipated schedule. Refer to the Work Scope section for detailed information about major tasks.



Proposed Budget

To complete the scope of work identified in the Scope of Work section of this submittal, we propose a total not-to-exceed cost of \$199,390, including all direct costs and excluding optional services. Staff rates and a detailed fee summary by task by firm are noted below.

We will work with the City to prepare a revised scope and budget, consistent with the available resources, if needed. Our firm has a strong track record and long history of delivering high-quality, community-based plans for past clients on-time and within budget. Through frequent touch points with City staff and utilizing our specialized and focused experience in park and recreation system planning, we will manage project deliverables within the noted budget and provide the highest value to the City. We will optimize community engagement through our Seattle-based partner, Stepherson & Associates, to support in-person outreach. Also, through our sole focus on park system planning, we are able to quickly grasp local needs, identify relevant regional and national statistics, and draw from our 20 years of experience with municipal clients.

All charges for services will be a not-to-exceed fee, as submitted with, and made part of, this quote. Printing and other direct expenses are billed as cost plus 10%. Travel is reimbursed at cost and using current Federal mileage rates.

Consultant Capacity & Current Workload

All of Conservation Technix's projects are public sector. We have three current park and recreation planning projects under contract, with timelines to completion ranging from four to eight months, and these will not pose a conflict with this project. Our staff and our team partners retain ample capacity to successfully complete the work outlined in the RFP for the Marysville community.

Staff Rates

Firm	Staff	Billing Rate
Conservation Technix	Principal	\$ 210
	Senior Associate I	\$ 185
	Senior Associate II	\$ 160
	Associate	\$ 130
MxMLA	Principal	\$ 197
	Project Manager	\$ 168
	Landscape Designer	\$ 122
	Admin. Assistant	\$ 104
Stepherson & Associates	Engagement PIC	\$ 185
	Engagement Manager	\$ 160
	Graphic Designer	\$ 175



Marysville PROS Plan & Site Concept Plans - Fee Schedule

				Conservation Technix				Stepherson & Associates			MXM Landscape Architects		
				S. Duh	J. Akers	M. Kunec	Associate	D. Faust	A. Marzolf	J. Kushneryk	B. Maryman	A. Bailey Sr. Landscape Architect	T. Spenser
Tasks	Labor (Total Hours)	Labor (Total Fee)	Percent of Total Fee	PIC, PM, Lead Planner	Park Planner, AICP, PLA	Park Planner	Support Staff	Engagement PIC	Engagement Manager	Graphic Designer	PIC	Sr. Landscape Architect	Landscape Designer
Task 1: Project Initiation and Management													
1.1. Project Initiation Meeting, Contracting	14	\$2,630	1%	4	2			2	2		2	2	
1.2. Project Management & Coordination Meetings	44	\$8,442	4%	16	8			4			6	10	
Task 2: Existing Conditions & Baseline Analyses													
2.1. Review of Existing Plans & Studies	26	\$4,650	2%	4	8	10					2	2	
2.2. Demographics & Trends	10	\$1,470	1%	1		3	6						
2.3. Base Mapping & Spatial Analysis	28	\$4,680	2%	4		24							
2.4. Park & Facility Inventory & Assessment	78	\$12,386	6%	4	10						8	28	28
Task 3: Community Engagement													
3.1. Public Involvement Plan	18	\$3,155	2%	3				5	10				
3.2. PCRA Meetings (1 in-person, 1 virtual)	26	\$5,000	3%	12	6				4		2	2	
3.3. Mail & Online Survey	54	\$8,240	4%	8	2	10	30	2	2				
3.4. Public Meeting Series 1 (2 in-person, 1 online)	126	\$21,625	11%	16	2		14	24	44	20	3	3	
3.5. Focus Group Discussions (2 group, 4 indiv. interviews)	48	\$8,630	4%	4	10			20	14				
3.6. Pop-up Tabling Event Support	28	\$4,480	2%	2			8	2	10	6			
3.7. Project Information & Social Media Content	16	\$2,710	1%	2				2	12				
Task 4: Community Needs Assessment													
4.1. Level of Service Assessment & Benchmarking	48	\$8,200	4%	6	16	20	6						
4.2. Recreational Needs & Gap Analysis	44	\$7,240	4%	4	12	18	10						
4.3. Recreation Program Assessment	50	\$8,340	4%	10	8	20	12						
4.4. Acquisition Strategy & Implementation Program	26	\$5,060	3%	10	16								
Task 5: Park Site Master Plan Development											1	6	12
5.1. Inventory, Analysis & Program	68	\$9,450	5%	2	2						4	12	48
5.2. Concept Development	42	\$5,768	3%		2						2	8	30
5.3. Preferred Master Plan Refinement	11	\$2,040	1%	1	2						4	4	
Task 6: Preliminary PROS Plan Development													
6.1. Draft PROS Master Plan	116	\$19,830	10%	20	30	50	16						
6.2. Capital Improvements Plan & Project Costing	108	\$16,716	8%	6	16						12	24	50
6.3. Administrative Draft PROS Plan	22	\$3,420	2%	4		8	10						
6.4. SEPA Checklist	12	\$1,900	1%	2		6	4						
Task 7: Plan Review & Approval													
7.1. PCRA & Planning Commission Review (2)	26	\$5,256	3%	14	4						8		
7.3. City Council Review (1)	17	\$3,068	2%	6	2		5				4		
7.4. Final PROS Plan & RCO Submittal	10	\$1,620	1%	4			6						
Total Hours	1116			169	158	169	127	61	98	26	58	101	168
Hourly Rate				\$210	\$185	\$160	\$130	\$185	\$160	\$175	\$197	\$168	\$122
TOTAL LABOR COST		\$188,675		\$35,490	\$29,230	\$27,040	\$16,510	\$11,285	\$15,680	\$4,550	\$11,426	\$16,968	\$20,496
Direct Costs													
Direct Expenses (travel, mileage, lodging)		\$3,639											
Printing & Postage - Mail survey		\$3,900											
Printing - Displays, Draft & Final Plans		\$1,960											
Subconsultant Overhead (1.5%)		\$1,216											
TOTAL DIRECT COST		\$10,715											
GRAND TOTAL, LABOR & DIRECT COSTS		\$199,390											

Client References

City of Bonney Lake, WA

Jason Sullivan, Public Services Director
SullivanJ@ci.bonney-lake.wa.us; (253) 447-4355
21719 96th St. E., Buckley, WA 98321

Project: Parks, Trails, Recreation & Open Space Plan
Duration: 25 months; Completed September 2024
Role: Prime Consultant
Staff: Steve Duh, Jean Akers, Michelle Kunec
Subs: PRR, Inc. (engagement)
MxM Landscape Architecture (site design)

City of Lake Stevens, WA

Jill Meis, Parks Planning & Development Coordinator
jmeis@lakestevenswa.gov; 425-622-9431
PO Box 257, Lake Stevens, WA 98258

Project: Parks, Recreation & Open Space Plan
Duration: 12 months; Completed March 2026
Role: Prime Consultant
Staff: Steve Duh, Jean Akers, Michelle Kunec
Subs: Consor (engagement)

City of Yuma, AZ

Eric Urfer, Parks & Recreation Director
Eric.Urfer@yumaaz.gov; 928-373-5208
1 City Plaza, Yuma, AZ 85364

Project: Parks, Art, Recreation & Trails Master Plan
Duration: 11 months; Completed June 2024
Role: Prime Consultant
Staff: Steve Duh, Jean Akers, Michelle Kunec
Subs: Ballard*King & Associates (rec planning)

Example Reports

City of Bonney (WA) Lake Parks, Trails, Recreation & Open Space Plan

<https://www.bonneylake.gov/DocumentCenter/View/1098/Parks-Trails-Recreation-and-Open-Space-PTROS-Plan-PDF?bidId=>

City of Yuma (AZ) Parks, Art, Recreation & Trails Master Plan

<https://www.yumaaz.gov/government/parks-recreation/part-master-plan>

City of Duvall (WA) Parks, Recreation & Open Space Plan

https://www.duvallwa.gov/DocumentCenter/View/13680/Duvall_PTOS2024-FINAL

City of Woodburn (OR) Parks & Recreation Master Plan

<https://www.woodburn-or.gov/DocumentCenter/View/878/2024-Parks----Recreation-and-Open-Space-Plan>

Resumes



"For a small firm, Conservation Technix packs a big punch. Steve Duh and his staff showcase a depth of experience that offers insights, thoroughness and cutting-edge thinking. They examine, discuss and analyze data to offer sound recommendations - even if they part from the status quo or expected. The team's presentation to our boards, commissions, community and council meetings were articulate, compelling and relatable. The City of Lynnwood is thrilled with the finished Parks, Arts, Recreation & Conservation Plan - one that is already been put to great use and won't just sit on the shelf."

- Sarah Olson, City of Lynnwood

Steve is a Certified Parks & Recreation Professional and former arborist and has over 20 years experience in public sector and non-profit program management. His background includes urban and land use planning, park and natural resource planning, urban forestry, public involvement and facilitation, policy and budget development and financial and trend analyses. He has led diverse project teams to update park system plans for communities of all sizes across the western United States. Steve's recent projects include managing the public involvement, park planning and project management for the fastest growing cities in Washington, Oregon and Utah. He also managed the City of Tigard's \$17 million park bond program, along with conducting feasibility studies for the establishment of park and recreation districts and preparing park impact fee methodology and rate updates.

Prior to founding Conservation Technix, Steve was the senior parks planner and design section manager for the Vancouver-Clark Parks & Recreation Department. He authored and managed a study to enable the creation of a voter-approved metropolitan parks district and a \$40 million capital park construction program, oversaw capital financing programs, conducted impact fee rate and methodology revisions, and established several local partnerships.

REPRESENTATIVE PROJECTS

City of Camas Parks, Recreation & Open Space Master Plan

The core issues for the PROS Plan involved ways to address service delivery in rapidly developing residential areas, strategizing for system-wide infrastructure upgrades, and expanding the parkland and trail system footprint to fill crucial gaps. The project entailed an in-depth inventory of the City's parks, natural areas, trails and facilities, along with the development of an integrated trail network plan. The Plan analyzed the existing levels of service, updated the City's service standards and offered a unique approach to park gap analysis through street-based walksheds. Acquisition target areas were identified to help fill known and projected gaps and prioritized to balance with available funding. The Plan analyzed the existing levels of service for various facility types and updated the City's service standards. The PROS Plan established a six-year capital plan and an operations and maintenance proforma to assess the on-going maintenance demands of the system.

- Parks, Recreation & Open Space Plan Update; Edmonds, WA
- Parks, Arts, Recreation, Culture, and Conservation Plan; Redmond, WA
- Parks, Recreation & Open Space Plan; Fife, WA
- St George (UT) Parks, Recreation, Arts & Trails Master Plan; St George, UT
- Multi-Jurisdictional Parks & Recreation Master Plan; Hood River Park & Recreation District, OR
- District Comprehensive Parks & Recreation Plan; Key Peninsula Parks District, WA
- Parks, Recreation & Open Space Plan; Mercer Island, WA
- Parks, Recreation & Open Space Plan; Happy Valley, OR
- Citywide Parks Master Plan & Open Space Element for the General Plan; Monrovia, CA
- Corvallis Park and Recreation District Feasibility Study; Corvallis, OR

EDUCATION

- Master's degree, Urban and Regional Planning; Portland State University
- Bachelor of Science, Environmental Science; SUNY College of Environmental Science & Forestry
- NRPA Rocky Mountain Revenue Management School

PROFESSIONAL HIGHLIGHTS

- Contributing Author: *Outdoor Recreation Planning*; Bass, John and Burns, Robert, editors. 2016
- Presenter: *Green Infrastructure: From Single Site to Region*; National Association of Recreation Resource Planners Conference; Portland. 2010
- Presenter: *Metropolitan Park Districts in Washington*; Joint Washington and Oregon State Parks & Recreation Association Conference; Vancouver, WA. 2006

Jean Akers is a registered, professional landscape architect and a certified planner with the American Institute of Certified Planners. With professional experiences that range from small-scale, site-specific landscape design to community and regional approaches for land conservation, development and use, Jean is able to work across multiple landscape scales with a diverse cross-section of stakeholders. She is very effective at leading the public participation process through her years as a college instructor, project manager, planner and public speaker.

While working for the Vancouver-Clark Parks and Recreation Department, she designed neighborhood and community parks, prepared master plans and feasibility studies for regional parks, and developed policies and best management practices while integrating GIS into park and trail planning and asset management. Jean managed a \$19 million park acquisition program and led a community-wide planning effort to explore the future of parks and recreation in Clark County as government revenues continued to fall short of expenses and funding support for the public park and recreation system steadily diminished.

Jean has considerable experience in municipal planning activities as both a private consultant and public planner, and she taught municipal planning as an instructor for the Pennsylvania Municipal Planner's Educational Institute, where her combined planning expertise and teaching experience assisted community leaders in growth management and community planning.

REPRESENTATIVE PROJECTS

- San Juan Preservation Trust Conservation Plan, Friday Harbor, WA
- Parks, Recreation & Open Space Plan; Bonney Lake, WA
- Parks, Recreation Centers & Library Services Master Plan; Salinas, CA
- Parks, Arts, Recreation & Trails Master Plan; Yuma, AZ
- Citywide Parks & Recreation Master Plan; Moab, UT
- Parks & Open Space Plan; Sequim, WA
- Parks, Recreation & Open Space Plan; Happy Valley, OR
- Clark County Parks & Open Space Plan; Clark County, WA

EDUCATION

- Master of Science - Horticulture; Ohio State University
- Bachelor of Landscape Architecture; Temple University
- Bachelor of Agriculture; Ohio State University

PROFESSIONAL HIGHLIGHTS

- Contributing Author: Outdoor Recreation Planning; Bass, John and Burns, Robert, editors. 2016
- National Association of Recreation Resource Planners, 2010, presentation.
- American Planning Association Annual Meeting, 2004, presentation.
- Pennsylvania Parks & Recreation Society Annual Conference, 2002, presentation.
- American Society of Landscape Architects National Conference, 1998, 2001, published.
- Chief Parks Planner; Vancouver-Clark Parks & Recreation; Vancouver, WA. 2007-2011
- Professor; Conway School of Landscape Design; Conway, MA. 2002-2006

AFFILIATIONS

- American Society of Landscape Architects; *Professional Landscape Architect*
- American Planning Association; *AICP*
- Perkiomen Watershed Conservancy, Vice Chair

Michelle has 14 years of experience as a professional planner working to increase opportunities for people to lead healthy, active lives. She has developed coordinated parks, open space, trail and other public facility plans for several Northwest cities, including capital improvement programs, available land assessments, short- and long-term acquisition strategies and revenue analysis. She enjoys facilitating conversations between agency staff, stakeholders and the public to identify priorities and develop strategies that balance multiple community objectives. Michelle has also participated in local and national collaborations to integrate health in public planning and has experience in Health Impact Assessments. Michelle also speaks Spanish and has used her language skills in a variety of meeting settings.

REPRESENTATIVE PROJECTS

Vancouver-Clark Comprehensive Parks, Recreation & Open Space Plan

Michelle managed the development and adoption of the Vancouver-Clark Parks, Recreation & Open Space Plan - a 20-year plan for acquisition and management of a 7,000-acre park and trail system. The planning process included extensive stakeholder and public involvement, including focus groups, workshops and surveys, as well as inventory and trend analysis. Michelle oversaw capital facility plan development – including service standards, prioritization criteria, and funding strategies – for multiple jurisdictions with over \$20 million in combined annual expenditures.

- Parks, Recreation & Open Space Plan; Bothell, WA
- Parks Master Plan; Monrovia, CA
- Park District Comprehensive Plan; Si View Metropolitan Park District, WA
- Parks, Recreation, Arts & Open Space Plan; Maple Valley, WA
- Citywide Parks Master Plan; Redmond, OR
- Parks, Recreation & Open Space Plan; Kirkland, WA
- Portland Plan's Healthy Connected City Strategy; Portland OR
- Parks, Recreation & Open Space Plan; Covington, WA
- Recreation Master Plan; Delano, CA
- Parks & Recreation Master Plan; Creswell, OR
- Arts & Culture Plan; Corvallis, OR

EDUCATION

- Master of Community and Regional Planning, University of Oregon
- Bachelor of Urban and Environmental Planning, University of Virginia
- Bachelor of Science, Environmental Science, University of Virginia

PROFESSIONAL HIGHLIGHTS

- Led Healthy Eating Active Living partnerships for the City of Portland with Multnomah County Health Department and health advocacy organizations
- Advisory committee member for projects including the Portland Bicycle Plan for 2030; Health Impact Assessment of Metro's Climate Smart Communities; Portland Climate Adaptation Plan; and Multnomah County Community Health Assessment
- Policy Analyst/Planner; Bureau of Planning and Sustainability, Portland, OR, 2008-2013
- Parks Planner; Vancouver-Clark Parks & Recreation; Vancouver, WA, 2005-2008

AFFILIATIONS

- Northwest Trail Alliance, volunteer grant writer
- International Mountain Biking Association



Brice Maryman, PLA, FASLA, LEED AP
 Landscape Architect
 MxM Landscape Architecture

Brice Maryman has managed significant parks, trails, streetscape, and parcel development projects across the Puget Sound Region, where he focuses on improving the vitality of ecosystems and the health of human environments. Whether leading the design of parks master plans, coordinating green stormwater infrastructure systems, or managing the implementation of public streetscapes, he is passionately concerned with the vitality of urban ecosystems and the health of human environments. He has served on the development of the STAR Community Index (now LEED for Cities) and is a frequent speaker and presenter at both local and national conferences. Through all of his work he is in constant communication with clients, identifying potential obstacles early, soliciting strategic information, and helping to define elegant solutions.

ASSOCIATIONS

PNW Spatial Justice
 Cohort Participant
 ULI Health Leaders
 Cohort 7
 Certified Playground
 Safety Inspector

**PUBLICATIONS AND
 PRESENTATIONS**

Blueprints: An
 Architectural
 Conference on Early
 Learning Design,
 “Outdoor Spaces and
 Nature Based Learning”
 January 2024.

“Trauma Informed
 Design” Rutledge
 Handbook of Urban
 Design (forthcoming)

“Water in the West”
 ASLA National
 Convention

“HEALing our
 Communities:
 Retrofitting
 Communities to
 Increase Access
 to Schools, Parks,
 and Neighborhood
 Destinations” WRPA/
 WASLA Joint
 Conference

“Park Ways to Public
 Health,” NRPA National
 Conference

“New Adventures in
 Urban Play,” WASLA/
 WRPA Joint Conference

EDUCATION

Master in Landscape Architecture
 Certificate, Historic Preservation and Planning
 University of Washington
 Bachelor of Arts, English
 St. Mary's College of Maryland

RELEVANT PROJECTS

Van Lierop Park, Puyallup, WA
 Vassault Park, Tacoma, WA
 Riverton Heights Spray Park, SeaTac, WA
 Civic Athletic Complex, BellIngham, WA
 South Lynnwood Park, Lynnwood, WA
 Meridian Habitat Park, South Hill, WA
 Exploration Park, Mill Creek, WA
 Reconnect South Park, Seattle, WA
 PROS Plan, Shoreline, WA
 Riverton Spray Park, SeaTac, WA
 PRO Plan, Bonney Lake, WA
 Mill Creek Canyon Park Landmarking, Kent, WA
 Totem Lake Connector, Kirkland, WA
 South Park Community Center, Seattle, WA
 Beacon Mountain at Jefferson Park, Seattle, WA
 Henry M. Jackson Park, Everett, WA
 Juanita Beach Park, Kirkland, WA
 East Duwamish Greenbelt Planning, Seattle, WA
 Baltimore Park Upgrades, Tacoma, WA
 Swan Creek Bridge Feasibility Study, Tacoma, WA



Amanda Bailey, PLA, ASLA
Project Manager
MxM Landscape Architecture

Amanda is a landscape architect with 16 years of experience working on dozens of parks' planning, design and construction projects involving taking inventory of what parks' systems have, listening to community and stakeholders' needs, and poising opportunities that lead to improved outputs. She works closely with the client and stakeholders to communicate desires and needs of parks and park systems to achieve improved multimodal and accessible connections between parks, robust facilities and desired programming, as well as facilitating stakeholder design charrettes and putting together comprehensive permit and construction plans, specifications and estimates.

She believes in the power of environments – particularly the exposure to nature – having a profound impact on people's lives and health. Amanda's goal is for all site users to feel able and empowered through what appears to be an effortless design solution.

EDUCATION

Master in Landscape Architecture,
Harvard University Graduate School of Design
Bachelor of Science, Art and Business
University of Wisconsin-Madison

RELEVANT PROJECTS INCLUDE:

Edgewater Park, Everett, WA
Newcastle Park Playground, Bellevue, WA
ECOSS Georgetown, Seattle, WA
Bellingham Civic Athletic Complex, Bellingham, WA
Bonney Lake Sports Complex, Bonney Lake, WA
Riverton Heights Spray Park, SeaTac, WA
Hing Hay Park, Seattle, WA*
Bell Street Park, Seattle, WA*
Pioneer Square Alleys, Seattle, WA*
Pioneer Square East-West Streets, Seattle, WA*
Weedin Place, Seattle, WA*
South Lynnwood Park, Lynnwood, WA*



DAIZSA FAUST

Engagement Strategic Advisor

With a background in communications, Daizsa brings a decade of experience in community engagement, public relations, media relations, and strategic communications. She has fresh ideas, forethought, and strong storytelling skills to help clients amplify their messages, understanding how to work with internal agency departments and local municipalities. Daizsa led the equitable engagement strategy for the City of Shoreline's PROSA Plan, Comprehensive Plan, and Middle Housing Plan updates, collaborating closely with community consultants, CBOs, and local leaders to design a robust, inclusive outreach framework—deepening her insight into the priorities and needs of communities.

Education

B.A., Communications, University of Hawaii at Hilo, Hawaii

Certifications

Certificate in Public Participation, International Association for Public Participation (IAP2), 2024/2025

Experience Highlights

- Experienced project manager leading multifaceted communications programs for high-profile projects.
- Experience leading engagement for parks, comprehensive plans, and middle housing planning efforts.
- Thoughtful designs equitable engagement for priority audiences.
- Manages comprehensive public involvement programs for large public and private projects.
- Skilled in communicating complex and sensitive information to a wide range of audiences.
- Member of S&A's internal QA/QC team.

RELEVANT PROJECT EXPERIENCE

Equitable Engagement Strategy PROSA Plan & Comprehensive Plan Update | City of Shoreline

The City of Shoreline updated its Parks, Recreation, Open Space, and Arts (PROSA) Plan, as well as its 2044 Comprehensive Plan, to plan for the next 20 years. Through this multi-year visioning process, the City asked the community for feedback on priorities including parks, recreation, public art, housing, transportation, economic development, land use, and the environment to better understand evolving community needs. Daizsa assumed leadership of the PROSA Plan project during implementation, guiding the engagement program through completion. She led the engagement strategy and execution of the Comprehensive Plan, which included conducting in-language focus groups, establishing partnerships with local CBOs, hosting an online open house and survey, and compiling data into a comprehensive engagement report.

Shoreline Parks ADA Transition Plan | City of Shoreline

The City of Shoreline implemented a Park Facilities ADA Transition Plan to improve accessibility for people with disabilities. To identify barriers and solutions, the City sought input from community members, especially those with lived experience. Daizsa led the engagement strategy, combining in-person and digital outreach. She led the launch of an online open house and survey, held interviews with community leaders, and partnered with CBOs to host focus groups centered on people with disabilities and accessibility advocates.

Middle Housing Plan Update | City of Shoreline

In response to a regional housing shortage and increasing living costs, Shoreline launched a study to explore policy and code updates that would expand housing options for all residents. As part of the overarching Comprehensive Plan update, Daizsa led engagement strategy and execution for this project, which included conducting interviews, in-language focus groups, establishing partnerships with local CBOs, and hosting an online open house and survey, all designed to gather community-driven insights on housing issues.

Strategic Business Plan Update | Seattle Public Utilities

Seattle Public Utilities (SPU) updated its Strategic Business Plan to guide the Utility's water and waste priorities, service delivery, investments, and future rates. SPU sought input from the community to ensure the update reflects the current needs of its customers. Daizsa led engagement efforts, which included developing an engagement strategy, informational materials, an online engagement platform and survey, and in-person engagement at community events.

Mouth of Duwamish CSO Program | King County WTD

King County is establishing a new Combined Sewer Overflow (CSO) Program to plan for five CSO locations at the Mouth of the Duwamish River. Given the significance of the project locations, S&A is working with the County to develop a consistent, comprehensive programmatic approach to public engagement. Daizsa leads the development of the programmatic public involvement plan, engagement strategy, program messaging, and project templates.

Clean Water Plan | King County WTD

Incorporates significant public involvement and stakeholder communications efforts. This comprehensive effort will guide King County's investments in the region over the next several decades. Daizsa supported the program by planning and executing the robust engagement program across King County and parts of Snohomish and Pierce counties. Daizsa supported the development of guiding principles as well as the visioning process.



ALIAH MARZOLF

Engagement Lead

Aliah's background in outreach, strategic communications, and community engagement is grounded in a strong foundation in urban and land-use planning, parks, and transportation. She has supported a range of high-impact local projects, including comprehensive planning efforts for local municipalities, campus master plans, and transit-oriented development housing efforts. Committed to advancing sustainable growth and equitable community involvement, Aliah helps communities navigate rapid development by ensuring inclusive engagement and thoughtful planning practices. Aliah skillfully develops and implements communications and public involvement programs and effectively leads day-to-day outreach.

Education

B.S., Biology & Environmental Studies,
Eckerd College

M.S. Urban Planning, University of
Washington

Certifications

Certificate in Public Participation,
International Association for Public
Participation (IAP2), 2024/2025

Experience Highlights

- Manages comprehensive public involvement planning and implementation for land use planning projects.
- Manages day-to-day outreach on comprehensive land use, facility, and transportation initiatives.
- Designs and implements equitable engagement strategies to reduce barriers to engagement with priority audiences.
- Adept at communicating complex concepts in accessible and plain language.
- Oversees the development and implementation of a range of in-person community events – from tabling and pop-ups to large public meetings.

RELEVANT PROJECT EXPERIENCE

Comprehensive Plan Update | City of Edmonds

S&A led public involvement during the SEPA process of Edmonds's comprehensive plan update. Aliah led engagement efforts throughout the FEIS phase by developing outreach materials, coordinating project schedules and public engagement events from planning through implementation.

Comprehensive Plan Update | City of Bellevue

S&A led public involvement during the SEPA process for the City of Bellevue's Comprehensive Plan Update. Aliah managed outreach planning and implementation, coordinating project schedules, developing engagement materials, and organizing public events throughout the EIS and DEIS phases.

Parks, Recreation, and Open Spaces Plan (PROS) Update | City of Sultan

In 2020, the City updated its PROS Plan to guide future parks, recreation, and open space investments while meeting federal and state grant funding requirements. As part of her UW Master's in Urban Planning program, Aliah supported community engagement efforts, developing outreach materials, identifying stakeholders, and coordinating engagement with residents, businesses, youth groups, and government partners to inform the plan's development and City Council adoption.

UW Medical Center Campus Plan | University of Washington

Following its 2020 merger with UW Medical Center and decades of regional growth since its last master plan in 1991, UWMC Northwest launched a new Major Institution Master Plan process in 2022 to expand its inpatient and outpatient services. Aliah supported strategic communications, including outreach with employees, patients, neighbors, and governing bodies in the City of Seattle. Ensured the campus plan reflects the area's cultural diversity, community needs, and the medical center's mission of world-class care and innovation.

Fishermen's Terminal Facility Redevelopment | Port of Seattle

The Port of Seattle developed a long-term strategic plan for Fisherman's Terminal to create a living community landmark that supports the maritime industry. Improvements to the Maritime Innovation Center, site improvements at Fishermen's Terminal, and the Gateway Building will offer greater opportunities for the surrounding communities and fishermen. Aliah led construction communications and supported key stakeholder coordination. She led the creation and distribution of informational materials, conducted on-site outreach to tenants, fishers, and visitors, staffed maritime events, and managed project-related correspondence.

Pacific Ave Subarea Plan | City of Tacoma

This plan update will outline the Pacific Ave corridor and regional network improvements for Tacoma's greater multimodal access and development through this major arterial. Aliah supported public engagement, including the development of a public involvement plan to guide engagement with stakeholders, residents, businesses, and the traveling public. She supported direct outreach with stakeholders, coordinated key messages, and maintained the schedule of outreach activities through the project.

Connecting people | Advancing projects

**FORM 4.04 CERTIFICATE OF NON-DEBARMENT/SUSPENSION
REQUEST FOR PROPOSAL #2026-001 PARKS RECREATION AND OPEN SPACE PLAN**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER

INELIGIBILITY AND VOLUNTARY EXCLUSION

LOWER TIER COVERED TRANSACTIONS

THIS FORM MUST BE COMPLETED BY THE PRIME SUPPLIER AND ANY SUB-TIER SUPPLIERS THAT WILL BE AFFILIATED WITH THE WORK IN THIS QUOTE. RETURN ALL COMPLETED FORMS WITH ORIGINAL QUOTATION PACKAGE.

The Lower Tier Participant (Applicant for a third-party subcontract or subgrant under a federal funded project),
Conservation Technix Inc hereinafter referred to as *Supplier*, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the Supplier is unable to certify to any of the statements in this certification, such Supplier must attach an explanation to this submittal.

The Supplier, Conservation Technix Inc, certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801 et seq. are applicable thereto.



Signature of Authorized Official

President

Title of Authorized Official

07/03/26

Date

**FORM 4.04 CERTIFICATE OF NON-DEBARMENT/SUSPENSION
REQUEST FOR PROPOSAL #2026-001 PARKS RECREATION AND OPEN SPACE PLAN**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER

INELIGIBILITY AND VOLUNTARY EXCLUSION

LOWER TIER COVERED TRANSACTIONS

THIS FORM MUST BE COMPLETED BY THE PRIME SUPPLIER AND ANY SUB-TIER SUPPLIERS THAT WILL BE AFFILIATED WITH THE WORK IN THIS QUOTE. RETURN ALL COMPLETED FORMS WITH ORIGINAL QUOTATION PACKAGE.

The Lower Tier Participant (Applicant for a third-party subcontract or subgrant under a federal funded project), MxM Landscape Architecture LLC hereinafter referred to as *Supplier*, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the Supplier is unable to certify to any of the statements in this certification, such Supplier must attach an explanation to this submittal.

The Supplier, MxM Landscape Architecture LLC, certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801 et seq. are applicable thereto.



Signature of Authorized Official

Principal

July 3, 2026

Title of Authorized Official

Date

**FORM 4.04 CERTIFICATE OF NON-DEBARMENT/SUSPENSION
REQUEST FOR PROPOSAL #2026-001 PARKS RECREATION AND OPEN SPACE PLAN**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER

INELIGIBILITY AND VOLUNTARY EXCLUSION

LOWER TIER COVERED TRANSACTIONS

THIS FORM MUST BE COMPLETED BY THE PRIME SUPPLIER AND ANY SUB-TIER SUPPLIERS THAT WILL BE AFFILIATED WITH THE WORK IN THIS QUOTE. RETURN ALL COMPLETED FORMS WITH ORIGINAL QUOTATION PACKAGE.

The Lower Tier Participant (Applicant for a third-party subcontract or subgrant under a federal funded project),

Stepherson & Associates Communications hereinafter referred to as *Supplier*, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the Supplier is unable to certify to any of the statements in this certification, such Supplier must attach an explanation to this submittal.

Stepherson & Associates Communications
The Supplier, _____, certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801 et seq. are applicable thereto.



Signature of Authorized Official

Principal

Title of Authorized Official

7/3/2026

Date

"As an experienced acquisition program manager, Steve Duh of Conservation Technix provided Vancouver-Clark Parks and Recreation with a customized overview of the land acquisition processes specific to our needs. The time saving reference resources and document templates provided the advantage needed to hit the ground running under critical deadlines, resulting in multiple successful property acquisitions to expand our park system."

- Monica Tubberville, Senior Park Planner, City of Vancouver

"Conservation Technix helped us through the entire master planning process. Steve was always available and receptive to all ideas. I have done several master plans over the years, and this one was by far the best - as far as process, public input, management of the project. I would engage Conservation Technix again for any kind of similar work."

- Shane McAfee, Parks & Recreation Director, City of St. George, UT

"For a small firm, Conservation Technix packs a big punch. Steve Duh and his staff showcase a depth of experience that offers insights, thoroughness and cutting-edge thinking. They examine, discuss and analyze data to offer sound recommendations - even if they part from the status quo or expected. The team's presentation to our boards, commissions, community and council meetings were articulate, compelling and relatable. The City of Lynnwood is thrilled with the finished Parks, Arts, Recreation & Conservation Plan - one that is already been put to great use and won't just sit on the shelf."

- Sarah Olson, (former) Deputy Parks & Recreation Director, City of Lynnwood, WA

"I find that Steve and his staff develop a comprehensive plan that is easy to read and follow. We have also appreciated the open dialog with Conservation Technix in order to create a plan that represents our community's needs and level of services based from citizen's input. The plan is not developed based off of national standards, but what is real and achievable."

- Brian Sjothun, City Manager, City of Medford, OR



CONSERVATION
TECHNIX

PO Box 12736
Portland, OR 97212
Phone: 503.989.9345

conservationtechnix.com



PROCUREMENT AND CONTRACTS

Request for Proposal #2026-001

Procurement Professional Point of Contact:
 Theresa Bauccio-Teschlog
 Procurement and Contracts Director
 (360) 363-8078
tbauccioteschlog@marysvillewa.gov

Parks, Recreation, and Open Space Plan

TIMELINE - The following represents the schedule for this solicitation.	
<u>Event</u>	<u>Date</u>
Issue Date	June 9, 2026
Deadline for Final Questions	June 28, 2026, at 11:59 p.m. Pacific Time
Proposal Due Date	July 8, 2026, at 11:59 p.m. Pacific Time
Anticipated Award	July 27, 2026
Anticipated Contract Start Date	August 2026
Anticipated Contract Term	1 year. The required date for the final PROS plan is March 31, 2027.
E-mailed or delivered Proposals are acceptable. Submit Proposals to: E-mail: tbauccioteschlog@marysvilleawa.gov OR If delivery to the City of Marysville Civic Center Front Counter, 501 Delta Avenue, Marysville, WA 98270. Delivered proposals are accepted Monday through Friday, from 8:00 am to 4:30 p.m., excluding city-observed holidays. If providing paper copies, clearly label the outside of the sealed envelope containing the original proposal response plus five complete identical copies with the Proposal Name, Proposal Number, and contact information listed above. Only Proposals that arrive in the Procurement office by the deadline will be considered, except as determined to be otherwise compliant by the Procurement and Contracts Director.	
Information & Addenda: All Information, including Addenda regarding this solicitation, can be found at: https://www.marysvillewa.gov/1453/Procurement-and-Contracts Suppliers are responsible for checking the City of Marysville website for the issuance of any addenda prior to submitting a Proposal.	
Questions: All questions must be requested electronically utilizing the above link or e-mailed to the Procurement Professional listed above. Unauthorized contact with the City of Marysville employees or contractors regarding this Request for Proposal may result in disqualification. The City of Marysville will consider any oral communications unofficial and non-binding. Proposers should rely only on written statements issued by the individual named above.	

SECTION 1 - INSTRUCTIONS

1.1 PROPOSAL SUBMITTAL

The City must receive the supplier's proposal in its entirety by 11:59 p.m. Pacific Time except as deemed otherwise compliant by the Procurement and Contracts Director. For electronic submissions, the official receipt time is the receiving time stamp from the City's e-mail server as printed.

All proposals and accompanying documentation will become the property of the City of Marysville and may not be returned.

Proposal pricing must be submitted on the forms provided in this document. To receive consideration for award, the Proposal must be completed and signed by an authorized representative of the supplier. Submission of a proposal constitutes acceptance of the procedures, evaluation criteria, and other instructions of this Request for Proposals (RFP).

No supplier may withdraw its Proposal after the hour set for the opening unless the award is delayed for a period exceeding ninety (90) days.

1.2 OFFER PERIOD

All Proposals submitted must remain open for 90 days from the receipt date. The City of Marysville reserves the right to extend this period.

1.3 REQUEST FOR DUE DATE EXTENSION

Suppliers may request an extension of the Proposal Due Date. The supplier must supply any justification and additional information that will facilitate the City of Marysville's evaluation and decision. Any approved extension will be issued as an addendum.

1.4 WITHDRAWAL OF PROPOSALS

Suppliers may withdraw a Proposal that has been submitted at any time up to the due date and time. To accomplish this, a written request signed by an authorized representative of the Supplier must be submitted to the Procurement Professional named on the Request for Proposal cover sheet.

1.5 SINGLE RESPONSE

A single response to the RFP may be deemed a failure of competition, and in the best interest of the City of Marysville, the RFP may be canceled.

1.6 MULTIPLE PROPOSALS

Suppliers interested in submitting more than one proposal may do so, so long as each proposal stands alone and independently complies with the instructions, conditions, and specifications of this Request for Proposal.

1.7 EVALUATION AND AWARD

The City of Marysville will award the Proposal to the responsive and responsible supplier(s) whose offer best meets the needs of the City or reject any and all Proposals.

- a. Responsive Supplier – A business entity or individual who has submitted a bid or proposal that fully conforms in all material respects to the Invitation for Bids (IFB)/Request for Proposals (RFP) and all of its requirements, including all form and substance.

- b. Responsible Supplier – A business entity or individual who has the financial and technical capacity to perform the requirements of the solicitation and subsequent contract.

1.8 WAIVER OF MINOR ADMINISTRATIVE IRREGULARITIES & REJECTION OF PROPOSALS

The City of Marysville reserves the right, at its sole discretion, to waive minor administrative irregularities and informalities contained in any proposal submitted and accepted by the City. The City further reserves the right to make awards to the responsible offer whose proposal is determined to be the most advantageous to the City of Marysville. The City of Marysville reserves the right to reject any and all Proposals.

1.9 EXCLUDED PARTIES

All suppliers must certify that they are not on the Comptroller General's list of ineligible contractors nor the list of parties excluded from Federal procurement or non-procurement programs.

<https://www.sam.gov>.

1.10 BUSINESS LICENSE

The successful supplier will be required to possess or be able to obtain a City of Marysville Business License - <https://marysvillewa.gov/1442/Business-Licensing>.

1.11 NON-ENDORSEMENT

As a result of the selection of a supplier to provide services to the City of Marysville, the City of Marysville is neither endorsing nor suggesting that the supplier's product is the best or only solution. The supplier agrees to make no reference to the City of Marysville in any literature, promotional material, brochures, sales presentation, or the like without the express written consent of the City of Marysville.

1.12 PUBLIC DISCLOSURE

All materials submitted in response to this RFP become the property of the City of Marysville. Selection or rejection of a proposal does not affect this.

Pursuant to Chapter 42.56 RCW and other applicable law, all materials, including, for example, proposals and pricing in proposal responses submitted under this RFP are public records and will be, unless determined otherwise by the City in the City's sole discretion consistent with applicable law, available for inspection and copying by the public following contract award. The City has no obligation to withhold from disclosure materials designated as confidential or proprietary. Nor does the city have an obligation to provide any notices prior to disclosure.

Materials will not be released by the City of Marysville prior to contract award in order to protect the integrity of the procurement process unless otherwise required by law.

Proposers by submission of materials in response to this RFP acknowledge and agree that the City will have no obligation to advocate for nondisclosure in any forum and has no liability whatsoever to proposer for the disclosure of any material submitted by proposer in response to this RFP.

1.13 RESPONSE PROPERTY OF THE CITY OF MARYSVILLE

All materials submitted in response to this request become the property of the City of Marysville. Selection or rejection of a response does not affect this right.

1.14 NO OBLIGATION TO BUY

The City of Marysville reserves the right to refrain from contracting with any supplier. The release of this RFP does not compel the City of Marysville to purchase.

1.15 COST OF PREPARING PROPOSALS

The City of Marysville is not liable for any costs incurred by suppliers in the preparation and presentation of proposals and demonstrations submitted in response to this RFP.

1.16 CONTRACT TERMINATION

In determining any contract award, the City of Marysville reserves the right to consider past performance by the suppliers in the City of Marysville contracts. If the City of Marysville has previously terminated a contract with a supplier for the supplier's default or other non-performance, the City of Marysville reserves the right to reject bids or quotes received from that supplier.

SECTION 2 – SCOPE OF WORK

2.1 PROJECT DESCRIPTION

The City of Marysville Parks, Culture and Recreation Department is seeking proposals from qualified consultant firms to provide professional services to develop a 20-year Parks, Recreation and Open Space (PROS) Master Plan. The PROS Master Plan will provide a fiscally sound framework for prioritized park acquisition, park maintenance, facility capital needs and programming in alignment with the Department’s mission and public priorities. It works in concert with the City’s adopted Comprehensive Plan ([Comp Plan](#)) and Downtown Master Plan ([Downtown Plan](#)).

The planning process undertaken shall develop a comprehensive vision for the City of Marysville parks system as a whole; individual parks, open space areas; trails; recreation facilities; amenities and programs. It will plan for infrastructure (space and facilities), services and programs that serve both a recreation and active transportation purpose. It will also include a twenty-year optimization plan with strategies, financial forecast and schedule through 2046.

The PROS Master Plan will be incorporated into the City’s Comprehensive Plan which was completed and adopted in 2024 and can be accessed [here](#).

2.2 BACKGROUND

The City of Marysville is located 35 miles north of Seattle, oriented north-south along Interstate 5. Marysville borders Everett to the south, Arlington to the north, Tulalip Tribes Reservation to the west and Lake Stevens to the east. Marysville’s population is approximately 73,780 and is estimated to grow to 100,000 by 2046.

The Parks, Culture and Recreation Department (PCRD) mission is

“To enhance the quality of life of Marysville’s citizens by providing beautiful parks, open spaces, and exceptional recreational, cultural, and athletic programs.”

The City of Marysville currently owns 45 parklands totaling 522 acres. Of these parklands, 356.4 acres are developed, 93.6 acres are undeveloped, and close to 72 acres are open space. The city also maintains over 24 miles of trails. In addition to parks and trails, the department also oversees four main facilities used for programming and rentals: the Community Center, Marysville Opera House, Jennings Park Barn and the Rotary Ranch.

The Parks Department completed a PROS plan in 2020 which is attached as Appendix A and was adopted by the City Council via Ordinance 3165. State law requires the PROS Plan to be updated every five years for the City of Marysville to remain eligible for Washington State Recreation and Conservation Office grants.

2.3 WASHINGTON STATE COMPLIANCE

The PROS plan will need to comply with the Growth Management Act requirements set forth in RCW 36.70A and WAC 365-196 to serve as the parks chapter of the city’s Comprehensive Plan. The plan must

also comply with Washington State Recreation and Conservation Office (RCO) Planning Policies to remain eligible for RCO funding.

2.4 PROJECT BUDGET

The estimated budget for the entire project scope is \$200,000. Budget is inclusive of all deliverables, including draft and final PROS Plan and PROS Element, Capital Facilities Element and Site-Specific Plans for three parks, all public engagement activities, all presentations to the City's Parks, Culture & Recreation Advisory Board, Planning Commission and City Council, surveys, internal staff meetings, general project management, and other general project expenses.

2.5 SCOPE OF SERVICES GENERAL OBJECTIVES

The City will evaluate proposals and select a team to perform the scope of work as outlined below. The team will be selected based upon its ability to efficiently, in terms of budget, time and resources, and effectively perform the services as detailed in the sections below.

1. Create and implement a robust community outreach plan for the PROS plan ensuring both in-person and electronic opportunities for residents, user groups, and stakeholders to include an engagement strategy for underserved and underrepresented groups.
2. Develop a prioritized funding strategy for acquisition, development and maintenance and repair projects.
3. Develop a land acquisition and funding strategy that identifies priorities for future open space, trails or active parks to maintain levels of service.
4. Complete a comprehensive condition assessment of park assets, including sports fields, sport courts, playgrounds, picnic shelters, outdoor restrooms, etc. with an accompanying replacement schedule.
5. Develop site plans (30% design) for Twin Lakes Park, Strawberry Fields and the downtown waterfront park area.
6. Establish baseline levels of service and secure Council adopted level of service standards.
7. Develop and prioritize capital projects for the next 20 years with a detailed schedule for the next 6 years, including cost estimates.
8. Formulate a PROS Plan that reflects community and stakeholder input and is strategically aligned with the City's guiding documents, including the Comprehensive Plan and Downtown Master Plan, and other pertinent plans.

2.6 TASKS

The consultant firm shall develop a work plan that at a minimum provides and delivers the following tasks.

A. TASK 1: PUBLIC PROCESS

1. Develop and implement a comprehensive and creative public outreach strategy to ensure Marysville residents, user groups, and stakeholder input and opinions on Marysville Parks, Culture and Recreation parks, facilities open spaces, trails and recreation services inform the PROS Plan.

2. Conduct a statistically valid community survey to capture public opinion. The survey should identify gaps and assess the community's needs and desires for parks, open space, facilities, trails and recreation services. There may be one or multiple surveys used to determine needs, desires and cost structures.
3. Conduct at least three (3) public community meetings and a minimum of two (2) focus groups and individual stakeholder interviews.
4. Participate in a minimum of two (2) meetings with the City's Parks, Culture & Recreation Advisory Board to provide progress and final reports.
5. Act as professional facilitators to gather specific information about services, use, preferences and any agency strengths, weaknesses, opportunities and threats.
6. Provide well-organized and directed activities, techniques and formats that will ensure a positive, open and proactive public participation process is achieved.
7. Provide written records and summaries of the results of all public processes and communication strategies.
8. Coordinate with the City's Communications Manager to ensure all outreach, community activities and reports consider and incorporate the City's brand and the public is informed throughout the planning process.

B. TASK 2: COMPREHENSIVE NEEDS ASSESSMENT, GAP, ANALYSIS AND IMPLEMENTATION STRATEGY

1. Conduct a needs assessment and gap analysis of parks, open space, trails, recreation programs and facilities.
2. Develop a demographic profile of current and potential park users.
3. Identify potential partnerships with local organizations, schools, and businesses to leverage resources and expand program offerings.
4. Analyze regional, national, and global trends in recreation and leisure activities to identify emerging opportunities and challenges.
5. Explore diverse funding mechanisms, including grants, fees, sponsorships, and public-private partnerships, to support plan implementation.
6. Identify necessary resources to support the implementation of the plan.
7. Develop a monitoring and evaluation framework to track progress and measure plan implementation.

C. TASK 3: COMPREHENSIVE LAND ACQUISITION STRATEGY AND IMPLEMENTATION PLAN

1. Develop level of service models for City Council consideration based on existing parks, recreation, trails and open space assets, public input and relevant benchmarks.
2. Develop a strategic framework including opportunities for partnerships with other agencies and organizations for acquiring open or parks space to meet growth demand and maintain adopted levels of service.

D. TASK 4: ASSET CONDITION ASSESSMENTS

1. Perform an assessment of major outdoor and facility recreation assets.
2. Evaluate and rate the condition of park amenities, including playgrounds, outdoor restrooms, sport courts, shelters, and sports fields.

E. TASK 5: MAINTENANCE AND OPERATIONS & UPGRADES

1. Based on existing park assets and potential development of new park assets, develop a strategic funding plan for ongoing maintenance, and future renovation/replacement needs.

F. TASK 6: SPECIFIC PARK PLANNING

1. Develop site plans which consider community input and priorities, future growth demands, consider existing site conditions and past planning efforts and balance financial viability at three specific park sites: Twin Lakes, Strawberry Fields and the downtown waterfront.

G. TASK 7: FINANCIAL PLAN AND FUNDING STRATEGY

1. Provide sustainable park funding recommendations that include public and non-public options, partnership and other strategies to develop, maintain and manage the park system including funding options beyond general tax dollars. For example, funding options beyond general tax dollars.

2.7 WORK MADE FOR HIRE

All deliverables, in whole and in part, shall be deemed works made for hire of City of Marysville for all purposes of copyright law, and copyright shall belong solely to the City of Marysville. To the extent that any such deliverable does not qualify as a work for hire under applicable law, and to the extent that the deliverable includes materials subject to copyright, patent, trade secret, or other proprietary right protection, awarded consultant agrees to assign, and hereby assigns, all right, title and interest in and to Deliverables, including without limitation all copyrights, inventions, patents, trade secrets, and other proprietary rights therein, including renewals thereof, to the City of Marysville.

2.8 CHANGES IN SCOPE OF WORK

The City reserves the right to add or delete similar services to this contract as necessary. In the event of a change, the City of Marysville will provide the consultant with a thirty (30) day written notice of such change.

In addition, the City of Marysville reserves the right to make changes, additions to, or deductions from these Scope of Work provided that they conform to the general scope of the contract. The consultant will not affect any change without the prior written approval of the city.

2.9 TITLE VI

The City of Marysville, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat.252, 42 U.S.C. 2000d to 2000d-4, Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, and RCW 49.60.180(1) hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex or sexual orientation in consideration for an award. During the performance of this Agreement, the consultant shall comply with all federal, state, and local nondiscrimination laws, regulations and

policies, this shall include but not be limited to the following: consultant shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, the consultant shall give written notice of this nondiscrimination requirement to any labor organizations or service provider with which the consultant has a collective bargaining or other agreement.

2.10 ADA COMPLIANCE

Americans With Disabilities Act (ADA) Information. The City Marysville, in accordance with Section 504 of the Rehabilitation Act and the Americans With Disabilities Act (ADA), commits to nondiscrimination on the basis of disability in all of its programs and activities. The consultant is expected to likewise be compliant with the Americans With Disabilities Act (ADA) OF 1990, Public Law 101-336, also referred to as the “ADA” 28 CFR Part 35.

2.11 INSURANCE REQUIREMENTS

The selected team shall maintain insurance that is sufficient to protect the team’s business against all applicable risks, as set forth in the City’s standard contract.

2.12 INDEMNIFICATION

The selected team will be required to indemnify the City in the manner identified in the City’s standard contract.

SECTION 5 – ACRONYMS & DEFINITIONS

Bidder: see “Supplier”.

CFR: Code of Federal Regulations.

City: refers to the City of Marysville (“COM”), located in Washington State.

Contractor: see “Supplier”.

Contract Administrator: see “Procurement Professional”.

Cost Analysis: comparison of offered price to the offeror’s own costs and evaluation of the difference (profit).

Must: see “Shall”.

Offeror: see “Supplier”.

Price Analysis: comparison of proposed price to comparable pricing data.

Prime Contractor: see “Supplier”.

Procurement Professional: the individual in Procurement assigned by the City of Marysville who is responsible for resolving contractual issues and supporting the Project Manager during Contract performance. This includes the issuance of a written document to amend, modify, or deviate from the Contract terms, conditions, requirements, specifications, details, or delivery schedule.

Project Manager: the individual assigned by the requesting department that is responsible for managing, inspecting, and monitoring all Contractor work performed to ensure compliance with the contract requirements. The Project Manager is the Contractor’s primary point of contact and acts as the agency’s representative in charge of work at the site.

Proposer: see “Supplier”.

RCW: Revised Code of Washington.

Recipient: see “City”.

Shall or Must: the terms “shall” or “must” are used whenever a specification expresses a requirement by either the City or the Supplier.

Subcontractor: the individual, association, partnership, firm, company, corporation, or joint venture entering into an agreement with the Supplier to perform any portion of the work covered by this contract.

Submittals: information which is submitted to the City of Marysville by the Supplier.

Supplier: the individual, association, partnership, firm, company, corporation, or a combination thereof, including joint ventures, submitting a response to perform the work.

UCC: Uniform Commercial Code.

WAC: Washington Administrative Code.

WISHA: Washington Industrial Safety and Health Act of 1973.

EXHIBIT B
Subcontractors/Subconsultants

Below is a list of approved subcontractors/subconsultants. If left blank, there are no approved subcontractors or subconsultants.

MxM Landscape Architecture

Stepherson & Associates



Agenda Bill

AGENDA ITEM NO. 12.

DATE: July 27, 2026

SUBMITTED BY: Jennifer Stapleton, City Administrator

PRESENTED BY: Jennifer Stapleton, City Administrator

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Agreement with Rise West Partners, LLC dba Strategies 360 for 2026-2028 Lobbying Services

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the agreement with Rise West Partners, LLC dba Strategies 360 for 2026-2028 lobbying services in the amount of \$178,350 plus expenses.

SUMMARY:

Strategies 360 has been providing lobbying services to the City of Marysville for several years at the state and federal levels. This two-year contract provides services in the first year at the same costs provided in 2026-2026. The second year has a CPI escalator of 5%. Total cost for services under this contract is \$178,350 plus expenses.

ATTACHMENTS:

Proposed Contract - 2026-2028 Lobbying Services



MASTER SERVICES AGREEMENT

This Master Services Agreement ("Agreement"), dated September 1, 2026 ("Effective Date"), is entered into by and between **RISE WEST PARTNERS, LLC**, a Nevada Limited Liability Company, dba **Strategies 360** ("Consultant") with its principal address at 810 E. 5th Street, Carson City, Nevada 89701, and the City of Marysville ("Client"), with its principal address at 501 Delta Ave, Marysville WA 98270 . Client and Consultant are collectively referred to as the ("Parties").

1. Definitions. Capitalized terms used in this Agreement have the meanings set forth below:

- a. "Services" means the services described in each Statement of Work (**SOW**) executed by the Parties.
- b. "Deliverables" means the work product to be provided by Consultant under an SOW.
- c. "Change Order" means a written modification to an SOW approved by both Parties.
- d. "Confidential Information" has the meaning set forth in Section 12 and includes any information reasonably understood to be confidential due to the nature or circumstances of disclosure.
- e. "Client Data" means all information, data, records, files, content, and materials provided by Client to Consultant or otherwise accessed, stored, transmitted, or processed by Consultant in connection with the Services under this Agreement, including but not limited to: business plans, strategies, and marketing information; financial data; personally identifiable information (PII) or other regulated data; creative assets, intellectual property, and proprietary materials; any derivative works or outputs generated from such information.
- f. "Fees" means fees payable for Services as specified in an SOW, exclusive of taxes and pass-through expenses unless otherwise stated.
- g. "Expenses" means third-party costs reasonably incurred in the performance of the Services.

2. Scope of Work. Client has engaged Consultant to perform such services as may be agreed upon from time to time by the Parties (the "Services"). Specific services will be detailed in separate Statements of Work, each forming an Addendum to this Agreement, to ensure clear expectations and responsibilities. The initial Statement of Work is attached hereto as Addendum 1.

3. **Change Orders.** Either Party may propose changes to the scope, schedule, or Fees by submitting a Change Order referencing the applicable SOW. No Change Order is effective unless approved in writing (email acceptable) by authorized representatives of both Parties. Approved Changes may adjust timelines and Fees, including rate changes for out-of-scope work.

4. **Contract Administration; Communications.** Consultant's employees will be responsible for performing the Services under this Agreement and any addenda thereto. Client and Consultant shall identify and maintain a mutually agreeable communication process to keep Client fully and currently informed about the Consultant's activities on behalf of the Client. Consultant will work with other individuals as designated by the Client and as necessary to accomplish the Client's objectives.

5. **Term and Compensation.** This Agreement commences on September 1, 2026, and shall remain in effect until August 31, 2028. In the event that neither party terminates pursuant to Paragraph 5(h), the agreement shall automatically renew for successive annual terms. Detailed terms regarding the initial Scope of Work and Compensation for Services will be provided in Addendum 1.

a. **Discretionary Retainer.** At the time of execution of this Agreement, Consultant may, in its reasonable discretion, require Client to pay an initial retainer in the amount specified in the applicable SOW. Initial Fees incurred for Services shall be applied against the retainer. At any time during the term of this Agreement, Consultant may, in its reasonable discretion, require Client to pay a new retainer, or replenish or add to the existing retainer if the balance is projected to be insufficient to cover anticipated Fees or Expenses. Client shall replenish the retainer within five (5) business days of written notice. Any unused retainer at conclusion or termination of this Agreement shall be refunded to Client after payment of all amounts then due.

b. **Invoicing.** Invoicing for recurring fees, such as monthly retainers, will occur at the beginning of each month unless otherwise provided in the Statement of Work. Hourly-based services are invoiced by the 10th of the following month of service. Expenses will either be invoiced separately or included on the next monthly invoice. The Client must pay in advance for any third-party media buys or content purchases and will be invoiced before the start of services and any ad placements. Any other fee arrangements shall be provided in the Statement of Work.

c. **Non-Payment.** If any undisputed amount remains unpaid for ten (10) days after the due date, Consultant may, after written notice, suspend performance until all past-due amounts are paid. Client shall be responsible for reasonable costs of collection, including attorneys' fees. Suspension will not waive or limit Consultant's right to collect amounts due or to terminate for cause.

d. **Remittance.** Payment terms are Net 30. A late interest charge of 2% per month, or the maximum rate allowed by law, shall accrue on any outstanding balances. The following payment methods are specifically agreed to:

- Rise West Partners, LLC dba Strategies 360. • 810 E. 5th St. • Carson City, NV 89701 •

<u>ACH *Preferred</u>	
Bank Name:	Lexicon Bank
Bank Address:	330 S. Rampart Blvd., Las Vegas, NV 89145
Routing Number/ABA:	122402434
Beneficiary Account Number:	1000078979
Beneficiary Account Name:	Rise West Partners, LLC
<u>Check.</u> Mail to: Rise West Partners, LLC dba Strategies 360, 810 E. 5 th Street, Carson City, NV 89701	
<u>Credit Card.</u> A transaction fee of 3% will be charged	

e. **Taxes.** Consultant's fees do not include applicable sales or excise taxes associated with the Services. Unless otherwise provided in the Statement of Work, Client is responsible for any such applicable state or local sales or excise taxes.

f. **Costs.** Client shall reimburse Consultant for reasonable, pre-approved Expenses incurred in performing the Services. Unless otherwise stated in an SOW, unanticipated pass-through third-party costs are subject to a fifteen percent (15%) administrative markup.

g. **Automatic COLA Adjustment.** For each successive annual renewal term referenced in Section 5, the recurring fees (including any monthly retainer) set forth in the applicable SOW will automatically increase effective on the first day of the renewal term by a cost-of-living adjustment (COLA) equal to the percentage increase, if any, in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average, All Items (1982–84=100), as published by the U.S. Bureau of Labor Statistics, measured from the most recently published CPI-U for the month that is twelve (12) months prior to the renewal date to the most recently published CPI-U for the month immediately preceding the renewal date. Notwithstanding the foregoing, the annual COLA increase will not be less than 0% and will not exceed 5% in any renewal year. Consultant will provide written notice of the calculated COLA adjustment at least thirty (30) days before the renewal date. Any fee changes other than the foregoing COLA adjustment must be agreed in writing by the Parties in an SOW or Change Order.

h. **Termination and Notices.** Either Party can terminate any open Statement of Work or the entire Agreement without cause by providing the other Party with 30 days' written notice. Upon termination, Consultant will invoice Client for any pro-rated fees, unbilled hours, unbilled expenses, and, if applicable, a termination fee. Additionally, an early termination fee of 50% of the project fee will apply to project-based services such as creating marketing materials, logos, print, web pages, digital media, video, or other creative services. This fee compensates for substantial reservation of resources by the Consultant, limiting personnel availability for other client projects.

6. **Confidentiality.** Consultant will keep confidential all proprietary information and materials designated as such by Client or that should be reasonably understood as confidential, except as required by law. This includes data, strategies, and client details. Upon termination of this Agreement, the Consultant will return all such materials to the

Client. Both parties agree to maintain confidentiality during and after the term of this Agreement unless written consent is provided for disclosure.

7. Data Security. Consultant shall implement and maintain commercially reasonable administrative, technical, and physical safeguards designed to protect Client Data against unauthorized access, disclosure, alteration, or destruction. Such safeguards shall be consistent with industry standards for similar services and shall include, at a minimum:

- i. Access controls limiting data to authorized personnel;
- ii. Encryption of Client Data in transit and at rest using industry-standard protocols;
- iii. Secure disposal of Client Data upon termination of this Agreement or as otherwise directed by Client.

a. **Compliance.** Consultant shall comply with all applicable data protection and privacy laws and regulations in connection with its handling of Client Data.

b. **Subcontractors.** Consultant shall ensure that any subcontractor with access to Client Data is bound by written agreements imposing data security obligations no less protective than those set forth herein.

c. **Insurance.** Consultant shall maintain cyber liability or data breach insurance in an amount reasonably acceptable to Client to cover risks associated with unauthorized access, disclosure, or loss of Client Data.

d. **Return or Destruction.** Upon termination of this Agreement or at Client's written request, Consultant shall promptly return or securely destroy all Client Data in its possession or control, except as required by law to retain.

8. Conflict of Interest. The Consultant has performed an internal conflict of interest check and determined that there is no conflict of interest under the Consultant's policy between the work to be performed under this Agreement and the work performed for other clients of the Consultant's state or local branch office managing this Agreement. Consultant shall advise if such a conflict arises in the future.

9. Intellectual Property. Upon completion of work and full payment of all fees, Consultant grants Client the rights to use and modify the delivered content. All other intellectual property rights remain with the Consultant. For services related to trademarks and copyrights, full rights transfer to Client upon full payment; however, Consultant retains a non-exclusive license, in perpetuity, to use such trademarks for marketing and education. Client is responsible for all costs related to trademark and domain name clearances, registrations, and ensuring non-infringement of third-party rights. Client will indemnify, defend and hold Consultant harmless against any infringement or other claims related to materials provided by Client.

10. Independent Contractor. The Consultant is an independent contractor in all services performed under this Agreement. The Consultant is not an employee of Client under the

meaning or application of any federal or state unemployment insurance or workers' compensation laws, and the Consultant shall assume all liabilities and obligations imposed by any one or more of such laws. Consultant will work with the Client to determine the time, place, and manner in which it will accomplish its services.

11. Use of Subcontractors. Consultant may, in its discretion, engage subcontractors or independent contractors to perform any portion of the Services under this Agreement, provided that Consultant remains fully responsible for the performance of all Services and compliance with this Agreement. Consultant will ensure that any subcontractor is bound by written agreements imposing confidentiality, data security, non-compete, non-solicitation, and indemnity obligations consistent with those set forth herein.

a. **No Direct Engagement.** Client agrees that, during the Term of this Agreement and for a period of one (1) year thereafter, Client will not, directly or indirectly, solicit, contract with, or otherwise engage any subcontractor or independent contractor utilized by Consultant in connection with the Services, except with Consultant's prior written consent. The Parties acknowledge that any breach of this Section may cause irreparable harm; therefore, in addition to legal and equitable remedies, Consultant may seek temporary, preliminary, and permanent injunctive relief without posting bond.

12. Consultant Use of Work Product. Consultant may use, reproduce, display, and reference the work product, and results produced under this Agreement (collectively, "Work Product") for Consultant's own marketing, promotional, portfolio, case study, and business development purposes, including but not limited to use on Consultant's website, social media, proposals, presentations, and other marketing materials, provided that:

a. Consultant shall not disclose any of Client's Confidential Information, trade secrets, or proprietary data. Any Work Product used externally must be limited to information that is publicly available, non-confidential, or sufficiently aggregated or anonymized to prevent identification of Client's sensitive information.

b. Upon Client's request, Consultant shall provide Client with a draft of any public facing case study or detailed description of Work Product that references Client by name. Client may request reasonable edits to remove or modify information that Client identifies as sensitive or inaccurate.

c. Consultant may reference Client's name and standard logo in Consultant's list of clients and high-level marketing materials unless Client notifies Consultant in writing that such use is restricted. Any use of Client's logo shall comply with Client's published branding guidelines, if provided.

d. The parties agree that Consultant may describe the nature of the services provided, the general scope of the engagement, and outcomes achieved, provided such descriptions do not disclose Confidential Information as defined in this Agreement.

e. Consultant's rights under this section shall survive termination of this Agreement, subject to Consultant's continuing obligations regarding confidentiality.

13. Entire Agreement. This Agreement constitutes the entire agreement between Client and the Consultant in regard to the subject matter hereof and supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, with respect thereto. No agreements hereafter made between the parties shall be binding on either Party unless reduced to writing and signed by authorized representatives of the parties. If there is a conflict among documents, the following order controls: (i) the applicable SOW (including any Change Orders), (ii) this Master Services Agreement, and (iii) any exhibits or attachments. For clarity, the Parties agree that SOW terms specific to a project will supersede general terms of this Agreement.

14. Governing Law. This Agreement will be governed and construed by the laws of the State of Nevada applicable to agreements made and to be entirely performed within the State of Nevada, without resort to its conflict of law provisions.

15. Arbitration. Any dispute, controversy, or claim arising out of or relating to this Agreement, including its formation, interpretation, performance, breach, or termination, shall be resolved exclusively by binding arbitration administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. The arbitration shall be conducted in Clark County, Nevada, before a single arbitrator mutually agreed upon by the Parties. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The Parties agree that: (a) The arbitrator shall have the authority to award any remedy or relief that a court of competent jurisdiction could order or grant, including injunctive relief and specific performance; (b) The prevailing Party in any arbitration shall be entitled to recover its reasonable attorneys' fees, costs, and expenses incurred in connection with the arbitration, in addition to any other relief awarded.

16. Force Majeure

a. **Definition.** Neither Party will be liable for any failure or delay in performing its obligations (other than the obligation to pay money due) to the extent and for so long as such failure or delay is caused by or results from events beyond the reasonable control of the affected Party, including but not limited to: acts of God; natural disasters (e.g., wildfire, flood, earthquake); epidemics or pandemics and related public health emergencies; war, terrorism, civil unrest or riots; labor disputes, strikes, or boycotts affecting third-party vendors; embargoes or sanctions; governmental orders, laws, or regulations (including emergency directives) (each, a "**Force Majeure Event**")

b. **Notice and Mitigation.** The Party affected by a Force Majeure Event ("**Affected Party**") will: (i) promptly notify the other Party in writing of the occurrence and expected duration; (ii) use commercially reasonable efforts to mitigate the impact and to resume performance as soon as practicable; and (iii) provide reasonable periodic updates upon request.

c. **Suspended Performance; Deliverables.** The Affected Party's performance deadlines will be extended for the duration of the Force Majeure Event. If a Force Majeure Event materially impairs the delivery schedule for any statement of work, the Parties will in good faith adjust timelines and milestones, including by Change Order, without penalty to the Affected Party.

d. **Payments and Pass-Throughs.** Client's obligation to pay undisputed amounts already invoiced and due before the Force Majeure Event remains in effect. For media buys or other third-party purchases pre-funded by Client, Consultant will use commercially reasonable efforts to obtain credits, make-goods, or refunds where available and will pass through any such amounts to Client. If third-party vendors impose non-refundable fees or rescheduling charges due to a Force Majeure Event, Client will be responsible for such amounts to the extent they relate to Client-approved spend.

17. Non-Solicitation of Consultant Employees. During the Term of this Agreement and for a period of one (1) year after the termination of this Agreement, neither Party will solicit, induce, recruit, nor encourage directly or indirectly (nor will they direct, encourage, or assist anyone else to solicit, induce, recruit or encourage) any of the other Party's employees, contractors or vendors to terminate their relationship with either party to work elsewhere or to provide any services as a contractor directly or to others. The Parties acknowledge that any breach of this Section may cause irreparable harm; therefore, in addition to legal and equitable remedies, the non-breaching Party may seek temporary, preliminary, and permanent injunctive relief without posting bond.

18. Indemnification, Liability, and Warranty. Client shall indemnify, defend and hold Consultant harmless against all claims arising from Client's misconduct, negligence, or breaches of this Agreement. Consultant shall indemnify, defend and hold Client harmless against claims resulting from Consultant's breaches. The Consultant's liability, including that of its directors, officers, employees, agents, and affiliates, shall be limited to the fees paid under this Agreement for any damages incurred, whether in contract, tort, or otherwise. The Consultant will not be liable for lost data, profits, business interruptions, or any indirect or consequential damages, regardless of any prior advisories. All liabilities, except for the net profits earned by the Consultant from this Agreement, are disclaimed, including for indirect, special, incidental, punitive, or consequential damages.

19. Electronic Signature and Counterparts. This Agreement may be signed electronically by either Party. It may be executed in counterparts by exchange of signature pages via email or other electronic means, which will be deemed an original and all of which will together constitute the same instrument.

20. Assignment. Neither Party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other Party.

21. Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision shall be limited or eliminated to the minimum extent necessary so that this Agreement shall otherwise remain in full force and effect and enforceable.

By executing this Agreement, each signatory affirms that they have read, understand, and agree with its terms and that each has the full power and authority to enter this Agreement on behalf of the entity for which they have signed.

**Rise West Partners, LLC dba Strategies
360**

CITY OF MARYSVILLE

By: _____
John Ocegüera, CEO

By: _____
Jon Nehring, Mayor

Date:

Date:

*Tax Classification: C-Corporation
Federal Tax ID: 41-2443241*



ADDENDUM # 1 STATEMENT OF WORK

Master Services Agreement Date	Consultant	Client
September 1, 2026	Rise West Partners, LLC dba Strategies 360	City of Marysville

Project Name	Start Date	End Date
State and Federal Lobbying Services	September 1, 2026	August 31, 2028

Fees	Invoicing Schedule	Payment Terms
Described in Scope of work below.	Invoice sent at the beginning of the month	Net 30

Consultant – Project Manager	Consultant – Financial/Billing Contact
Griffynn Clay	Janice Leevin <janicel@strategies360.com>

Client – Project Manager and Signer	Client – Financial/Payables Contact
Mayor Jon Nehring jnehring@marysvillewa.gov	Jennifer Stapleton jstapleton@marysvillewa.gov

Scope of Work
State Legislative Work (2027 & 2028 legislative sessions) State Legislative Work (2027/28 sessions) 1. Work on capital project funding for the City of Marysville's identified priorities 2. Participate in efforts to advance the AWC legislative agenda to affect issues of interest for cities. 3. Participate in efforts to advance the Snohomish County cities legislative priorities 4. Keep abreast of other legislation, policy issues and news that may affect the City of Marysville Federal Legislative Work 1. Seek funding opportunities and advocate for the City of Marysville's identified priorities 2. Advocate for transportation mitigation projects and grade separation funding to mitigate the adverse impacts of increased train travel through the City of Marysville 3. Advocate to Congressional members and federal agencies on behalf of the City of Marysville as issues arise. Fees: The Consultant shall be paid by the City for Services rendered under this Agreement as described in the Scope of Work and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed \$3500 per month for September through December 2026 (out of session rate) plus expenses; and \$12500 per month for January through May 2027(2027 Regular Legislation Session plus one month) and \$3500 per month for June through December 2027 (out of session rate) plus expenses; and \$12500 per month for January through May (2028 Regular Legislative Session plus two months) and \$3500 per month June through August 2028 (out of session rate) plus expenses.

The Master Services Agreement provides provisions regarding additional taxes, costs, and expenses. Any services outside of this Statement of Work and the fees related thereto shall be defined in a separate Statement of Work.

Rise West Partners, LLC dba Strategies 360

CITY OF MARYSVILLE

By: _____
John Ocegueda, CEO

By: _____
Jon Nehring, Mayor

Date:

Date:

Tax Classification: C-Corporation
Federal Tax ID: 41-2443241

Agenda Bill

AGENDA ITEM NO. 13.

DATE: July 27, 2026

SUBMITTED BY: Sam Adlington, Project Engineer

PRESENTED BY: Sam Adlington, Project Engineer

ITEM TYPE: Project Acceptance

AGENDA SECTION: New Business

SUBJECT:
Project Acceptance - Reservoir Cathodic Protection

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to accept the Reservoir Cathodic Protection project, starting the 60-day lien filing period for project closeout.

SUMMARY:

The Reservoir Cathodic Protection Project included installation of impressed current cathodic protection systems at the City's Stillaguamish and Sunnyside water reservoirs. Work included installation of rectifiers, control cabinets, reference electrodes, anodes, electrical conduit, and connections to existing power at each reservoir. The purpose of each installed system is to reduce the effects of corrosion observed within each reservoir.

City Council awarded the project to Norton Corrosion Limited, LLC on September 22, 2025 in the amount of \$118,842.31. The project was completed at a cost of \$91,492.31, which was \$27,350.00 (23%) below the awarded amount as project minor changes and management reserve were not used.

Work performed under this contract was inspected by City staff and found to be physically complete in accordance with the approved plans and specifications. Staff recommends Council's acceptance of the project for closeout.

ATTACHMENTS:

W2303_Physical Completion Letter_2026-05-06



MARYSVILLE
PUBLIC WORKS
Engineering

May 6, 2026

Norton Corrosion Limited, LLC
Attn: Ryan Hurd
8820 222nd St
Woodinville, WA 98077

Subject: Project W2303 – Reservoir Cathodic Protection Project
Notice of Physical Completion

Dear Ryan,

In accordance with the Special Provisions, the Reservoir Cathodic Protection Project was considered physically complete as of Monday May 4, 2026. This notification does not constitute completion, or final acceptance by the City. Recommendation for Final Acceptance will be sent to the City Council for approval at the first available council meeting. Please submit the following items for project closeout:

1. Affidavit of Wages Paid

Upon obtaining receipt of the above items, and acceptance, I will submit a notice of completion of public works project to obtain the following:

1. Certificate of Release from the Department of Labor and Industries
2. Certificate of Release from the Department of Revenue
3. Certificate of Release from the Employment Security Department

It has been a pleasure working with you on this project. I hope that you will consider bidding on future projects with the City.

Sincerely,

Sam Adlington, P.E.
Project Engineer

DATE: July 27, 2026

SUBMITTED BY: Thadd Zehnder, Project Engineer

PRESENTED BY: Thadd Zehnder, Project Engineer

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Local Agency Agreement and Project Prospectus with WSDOT for the Citywide Intersection Improvements Project

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the Local Agency Agreement and Local Agency Federal Aid Project Prospectus with WSDOT for the Citywide Intersection Improvements project to obligate \$139,500 in federal funding for preliminary engineering.

SUMMARY:

The Citywide Intersection Improvement project proposes traffic signal modifications at six intersections across the City. The intersections include 84th St NE/83rd Ave NE, State Avenue/116th St NE, State Avenue/136th St NE, Smokey Pt Blvd/152nd St NE, Grove Street/51st Ave NE and 116th St NE/38th Dr NE. Signals for turn movements will be changed to flashing yellow arrows to allow motorists more opportunities to make these vehicular movements than are currently allowed at these intersections.

The project is funded by a Highway Safety Improvement Program grant from WSDOT that was awarded to the City in October 2024. The total grant amount awarded was \$496,000, of which at time of application would fund \$102,000 in preliminary engineering (design and permitting) and \$394,000 in construction. The preliminary engineering phase is now estimated to cost \$139,500 as indicated on both the Local Agency Agreement and the Local Agency Federal Aid Project Prospectus. WSDOT increased the allocation of federal funds towards preliminary engineering to account for this estimate to provide 100% federal funding.

Federal funds are administered through WSDOT and a Local Agency Agreement and Local Agency Federal Aid Project Prospectus are required to obligate federal funds for design. The Local Agency Agreement ensures that federal funds for the agreed amount are spent in accordance with applicable laws and regulations. The Prospectus serves as the support document for authorization of federal funds. Once preliminary engineering is complete, a supplement to the Local Agency Agreement will be required to obligate construction funds.

ATTACHMENTS:

Local Agency Agreement - Citywide Intersection Improvements, Project Prospectus - Citywide Intersection Improvements



Washington State Department of Transportation

Agency City of Marysville

501 Delta Avenue
Address Marysville, WA 98270

Local Agency Agreement

ALN No. 20.205 - Highway Planning and Construction

(Assistance Listing Number)

Federal Highway Administration (FHWA)

Project Number

Agreement Number

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name 2025 Citywide Intersection Improvements

Length N/A

Termini Multiple locations

Description of Work

Convert protected only, permitted/protected, and permitted only left/right turn signal phasing to flashing yellow arrow at: Ingraham Blvd/84th St NE & 83rd Ave NE, 116th St NE & State Ave, State Ave/Smokey Point Blvd & 136th St NE, Smokey Point Blvd & 152nd St NE, Grove St & 51st Ave NE, 116th St NE & 38th Dr NE.

Project Agreement End Date 4/30/2030

Indirect Cost Rate

☐ Yes ☒ No

Advertisement Date

Type of Work		Estimate of Funding		
		(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE 100 % Federal Aid Participation Ratio(s) for PE	a. Agency	24,300.00		24,300.00
	b. Other Consultant	113,200.00		113,200.00
	c. Other			
	d. State Services	2,000.00		2,000.00
	e. Total PE Cost Estimate	139,500.00	0.00	139,500.00
Right of Way % Federal Aid Participation Ratio(s) for RW	f. Agency			
	g. Other			
	h. Other			
	i. State Services			
	j. Total R/W Cost Estimate	0.00	0.00	0.00
CN % Federal Aid Participation Ratio(s) for CN	k. Contract			
	l. Other Consultant			
	m. Other			
	n. Other			
	o. Agency			
	p. State Services			
	q. Total CN Cost Estimate	0.00	0.00	0.00
r. Total Project Cost Estimate		139,500.00	0.00	139,500.00

Agency Official

By

Title

Agency Date

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction cost (line 5, column 2) in the amount of \$ _____ at \$ _____ per month for _____ months.

Local Force or Local Ad and Award

✓ Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on _____, _____, Resolution/Ordinance No. _____.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions



Local Agency Federal Aid Project Prospectus

	Prefix	Route	()	Date	6/30/2026
Federal Aid Project Number				DUNS Number	076658673
Local Agency Project Number	R2506	(WSDOT Use Only)		Federal Employer Tax ID Number	91-6001459

Agency City of Marysville		CA Agency ☒ Yes ☐ No	Federal Program Title ☒ 20.205 ☐ Other		
Project Title 2025 Citywide Intersection Improvements		Start Latitude N 48.119 End Latitude N 48.119		Start Longitude W -122.182 End Longitude W -122.182	
Project Termini From-To varies		Nearest City Name Marysville			Project Zip Code (+4) 98270-5130
Begin Mile Post n/a	End Mile Post n/a	Length of Project n/a		Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad	
Route ID	Begin Mile Point n/a	End Mile Point n/a	City Number 0745	County Number 31	County Name Snohomish
WSDOT Region Northwest Region		Legislative District(s) 38, 39		Congressional District(s) 1	Urban Area Number 1

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	\$139,500		\$139,500	SEP	2026
R/W					
Const.	\$498,700		\$498,700	APR	2027
Total	\$638,200		\$638,200		

Description of Existing Facility (Existing Design and Present Condition)	
Roadway Width varies	Number of Lanes varies
Existing signals - protected only, permitted/protected, and permitted only left/right turn signal phasing	

Description of Proposed Work
Description of Proposed Work (Attach additional sheet(s) if necessary) Convert protected only, permitted/protected, permitted only left/right turn signal phasing to flashing yellow arrow at-Ingraham Blvd/84th St NE & 83rd Ave NE, 116th St NE&State Ave, State Ave/Smokey Point Blvd&136th St NE, Smokey Point Blvd&152nd St NE, Grove St&51st Ave NE, 116th St NE&38th Dr NE.

Local Agency Contact Person Thadd Zehnder		Title Project Engineer		Phone (360)363-8286	
Mailing Address 501 Delta Ave		City Marysville		State WA	Zip Code 98270
Project Prospectus	By _____ Approving Authority				
	Title				Date

Agency City of Marysville	Project Title 2025 Citywide Intersection Improvements	Date 6/30/2026
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Type of Proposed Work

Project Type (Check all that Apply)

- ☒ New Construction ☐ Path / Trail ☐ 3-R
☒ Reconstruction ☒ Pedestrian / Facilities ☐ 2-R
☐ Railroad ☐ Parking ☐ Other
☐ Bridge

Roadway Width
varies

Number of Lanes
varies

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	☐ Principal Arterial ☐ Minor Arterial ☒ Urban ☐ Rural ☐ NHS ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access	☐ Principal Arterial ☐ Minor Arterial ☒ Urban ☐ Rural ☐ NHS ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access
Terrain	☒ Flat ☐ Roll ☐ Mountain	☒ Flat ☐ Roll ☐ Mountain
Posted Speed	varies	varies
Design Speed	varies	varies
Existing ADT	varies	varies
Design Year ADT	varies	varies
Design Year	varies	varies
Design Hourly Volume (DHV)	varies	varies

Performance of Work

Preliminary Engineering Will Be Performed By Consultant	Others 100 %	Agency %
Construction Will Be Performed By Contractor	Contract 100 %	Agency %

Environmental Classification

- ☐ Class I - Environmental Impact Statement (EIS)
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement
☐ Class III - Environmental Assessment (EA)
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements
- ☒ Class II - Categorically Excluded (CE)
☒ Projects Requiring Documentation (Documented CE)

Environmental Considerations

Project will be altering existing signals, adding/replacing signal heads, adding/modifying service cabinets all within the existing roadway prism/ROW.

Agency City of Marysville	Project Title 2025 Citywide Intersection Improvements	Date 6/30/2026
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Right of Way

☒ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation ☐ Relocation Required
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Utilities

☐ No utility work required
☐ All utility work will be completed prior to the start of the construction contract
☒ All utility work will be completed in coordination with the construction contract

Railroad

☒ No railroad work required
☐ All railroad work will be completed prior to the start of the construction contract
☐ All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

Minor utility work associated with signal cabinets and signals will be completed during construction

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Marysville

Date

By _____ Mayor/Chairperson



Agenda Bill

AGENDA ITEM NO. 15.

DATE: July 27, 2026

SUBMITTED BY: Heide Brillantes, Finance Director

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Ordinance

AGENDA SECTION: New Business

SUBJECT:

An **Ordinance** Approving the Appropriations of the 2025-2026 Revised Biennial Budget and Amending Ordinance No. 3376 and Ordinance No. 3325

SUGGESTED ACTION:

Recommended Motion: I move to adopt Ordinance No. _____.

SUMMARY:

This Ordinance amends the 2025-2026 biennial budget with new information not available at the time of the original budget's adoption. Exhibit A of the Ordinance provides details on the specific budget amendments.

ATTACHMENTS:

2026 Q2 Budget Amendment Ordinance

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
MARYSVILLE, WASHINGTON, APPROVING THE
APPROPRIATIONS OF THE 2025-2026 REVISED BIENNIAL BUDGET
AND AMENDING ORDINANCE NO. 3376 AND ORDINANCE NO. 3325.**

WHEREAS, the City Council approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2025-2026 biennial budget.

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO
ORDAIN AS FOLLOWS:

SECTION 1. Ordinance No. 3363 and Ordinance No. 3325 are amended as set forth in Exhibits “A” and “B”. The amendments are made to the 2025-2026 biennial budget with a total increased expenditure of \$12,584,376.

	2025		2025-2026		2025-2026		2026
	Beginning Fund Balance		Revenues		Expenditures/Expenses		Ending Fund Balance
Current Budget	\$	94,428,446	\$	439,977,835	\$	448,232,801	\$ 86,173,481
Amendments		-		7,084,637		12,584,376	(5,499,739)
Amended Budget	\$	94,428,446	\$	447,062,472	\$	460,817,177	\$ 80,673,742

SECTION 2. The original budget and any prior amendments shall remain in full force and effect, unchanged, except as modified by this amendment.

SECTION 3. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 5. Effective date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2026.

CITY OF MARYSVILLE

By _____
Jon Nehring, MAYOR

ATTEST:

By _____
Chari Taber, DEPUTY CITY CLERK

Approved as to form:

By _____
Jon Walker, CITY ATTORNEY

Date of Publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A

EXHIBIT A

2025-2026 Amendments

Non-General Fund Amendments

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Increase I/NET expenses	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ (25,000)

This amendment increases budgeted expenses in I/Net Fund 108 by \$25,000 to support improvements to the Emergency Operations Center (EOC), Compact Rapid Deployable (CRD), and Council Chambers, and to fund professional services for fiber optic and network connectivity for the future Public Works Administrative facility.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
108	I/NET					25,000	(25,000)

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Parks Maintenance Support	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ (300,000)

This amendment increases budgeted expenses in the GMA – REET I Fund 110 by \$150,000 and in the GMA – REET II Fund 111 by \$150,000 to provide transfers to the General Fund in support of Parks Maintenance operations.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
110	GMA - REET I					150,000	(150,000)
111	GMA - REET II					150,000	(150,000)

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
TBD Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 827,000	\$ (827,000)

This amendment increases expenses in the Transportation Improvement District Fund 114 by \$827,000 to provide additional funding for planned capital projects.

Of the total increase, \$785,000 is allocated to the 2026 Overlays Program (Project T2601). The program was originally budgeted at \$4,215,000; however, additional funding is needed to support the awarded construction contract and associated project costs. This amendment increases the total project budget to \$5,000,000 to cover the higher construction contract amount, consultant services for construction inspection and materials testing, and City staff costs for project and construction management.

The remaining \$42,000 provides funding for a change order associated with the Comeford Park Sidewalk and Lighting Project (Project R2505).

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
114	Transportation Benefit District					827,000	(827,000)

EXHIBIT A

2025-2026 Amendments

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Streets Maintenance Support	\$ -	\$ -	\$ -	\$ -	\$ 2,365,720	\$ (2,365,720)

This amendment increases budgeted expenses in the Transportation Benefit District Fund 114 by \$2,365,720 to provide transfers to the General Fund in support of eligible street maintenance activities.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
114	Transportation Benefit District					2,365,720	(2,365,720)

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
School Mitigation Fees	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -

This amendment increases budgeted revenues and expenses in the School Mitigation Fund (Fund 116) by \$500,000. School impact fees are collected by the City and remitted directly to the applicable school districts. As pass-through revenues, these funds are not available for City operations. Because development-related revenues can fluctuate significantly, additional appropriation authority is recommended to accommodate variations in school mitigation fee collections and the corresponding remittances to the school districts.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
116	School Mitigation			500,000		500,000	

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Transportation Mitigation Fund Transfers	\$ -	\$ -	\$ 2,204,974	\$ -	\$ 500,500	\$ 1,704,474

This amendment recognizes activity associated with the newly established Transportation Mitigation Fund 117. During the first budget amendment of 2026, the City created Fund 117 to separately account for transportation mitigation revenues that were previously recorded in the Street Capital Projects Fund 305. This amendment includes two separate transfers:

- 1) \$2,204,974 transfer to Fund 117: Moves existing transportation mitigation revenue from Fund 305 into the new Transportation Mitigation Fund to align the budget with the updated fund structure.
- 2) \$500,500 transfer to Fund 305: Provides funding for transportation mitigation-supported projects that continue to be budgeted and managed in the Street Capital Projects Fund.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
117	Transportation Mitigation			2,204,974		500,500	1,704,474

EXHIBIT A

2025-2026 Amendments

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Parks Mitigation Fund Transfers	\$ -	\$ -	\$ 2,015,268	\$ -	\$ 600,000	\$ 1,415,268

This amendment recognizes activity associated with the newly established Parks Mitigation Fund 118. During the first budget amendment of 2026, the City created Fund 118 to separately account for parks mitigation revenues that were previously recorded in the Parks Capital Projects Fund 310. This amendment includes two separate transfers:

- 1) \$2,015,268 transfer to Fund 118: Moves existing parks mitigation revenue from Fund 310 into the new Parks Mitigation Fund to align the budget with the updated fund structure.
- 2) \$600,000 transfer to Fund 310: Provides funding for parks mitigation-supported projects that continue to be budgeted and managed in the Parks Capital Projects Fund.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
118	Parks Mitigation			2,015,268		600,000	1,415,268

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Streets Capital Projects	\$ -	\$ -	\$ 915,500	\$ -	\$ 3,120,474	\$ (2,204,974)

This amendment increases expenses in the Streets Construction Fund 305 and includes two components. First, it authorizes the transfer of \$2,204,974 to the newly established Transportation Mitigation Fund 117. Second, it recognizes \$915,500 in revenues and corresponding expenses for current capital projects, including R2104 – Cascade Elementary Safe Routes to School, R2303 – Citywide Pedestrian Safety, R2403 – SR 531 Interim Walkway, and R2505 – Comeford Park Sidewalk & Lighting.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
305	Streets Construction			915,500		3,120,474	(2,204,974)

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Parks Capital Projects	\$ -	\$ -	\$ 600,000	\$ -	\$ 2,615,268	\$ (2,015,268)

This amendment increases expenses in the Parks Construction Fund 310 and has two components. First, it authorizes the transfer of \$2,015,268 to the newly established Parks Mitigation Fund 118. Second, it recognizes \$600,000 in revenues and corresponding expenses for 2026 budgeted capital projects.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
310	Parks Construction			600,000		2,615,268	(2,015,268)

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
H016 Vactor Truck Replacement Funding	\$ -	\$ -	\$ 803,375	\$ -	\$ 1,606,750	\$ (803,375)

This amendment authorizes the replacement of asset H016, the Surface Water/Storm Vac-Con vactor truck, due to safety concerns and declining operational reliability. Fleet Services has determined that required repairs exceed \$60,000, making replacement the appropriate course of action. To offset the capital cost, the scheduled replacement of asset H008 in the 2027/2028 biennium will be deferred to 2029. Funding for the replacement vactor truck will be provided through a transfer from the Waterworks Utility Fund 401 to the Fleet Maintenance Fund 501.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
401	Waterworks Utility					803,375	(803,375)
501	Fleet Maintenance			803,375		803,375	

EXHIBIT A

2025-2026 Amendments

Description	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
Unemployment Compensation	\$ -	\$ -	\$ 45,520	\$ -	\$ 123,664	\$ (78,144)

The amendment increases the unemployment expense budget by \$123,664 based on recent trends. As a self-insured employer, the City pays unemployment claims directly. The cost of these claims is influenced by employee salaries, since higher wages result in higher potential unemployment benefits. This adjustment ensures that the budget accurately reflects anticipated unemployment liabilities for 2026.

Fund #	Fund	2025 Beginning Fund Balance	2025 Revenues	2026 Revenues	2025 Expenses	2026 Expenses	2026 Ending Fund Balance
510	Unemployment Insurance			45,520		123,664	(78,144)

EXHIBIT B

EXHIBIT B
2025-2026 Amendment Account Summary by Fund

Fund Title	Fund No.	Description	Current Budget	Amended Budget	Increase / (Decrease)
General Fund	001	Beginning Fund Balance	\$ 16,273,531	\$ 16,273,531	\$ -
General Fund	001	Revenue/Carryover	141,459,092	141,459,092	-
General Fund	001	Expenditures	149,483,627	149,483,627	-
General Fund	001	Ending Fund Balance	8,248,996	8,248,996	-
Cumulative Reserve	005	Beginning Fund Balance	1,490,190	1,490,190	-
Cumulative Reserve	005	Revenue/Carryover	-	-	-
Cumulative Reserve	005	Expenditures	-	-	-
Cumulative Reserve	005	Ending Fund Balance	1,490,190	1,490,190	-
City Street	101	Beginning Fund Balance	-	-	-
City Street	101	Revenue/Carryover	2,672,000	2,672,000	-
City Street	101	Expenditures	2,600,000	2,600,000	-
City Street	101	Ending Fund Balance	72,000	72,000	-
Drug Enforcement	103	Beginning Fund Balance	44,825	44,825	-
Drug Enforcement	103	Revenue/Carryover	60,537	60,537	-
Drug Enforcement	103	Expenditures	56,000	56,000	-
Drug Enforcement	103	Ending Fund Balance	49,362	49,362	-
Tribal Gaming Fund	104	Beginning Fund Balance	45,690	45,690	-
Tribal Gaming Fund	104	Revenue/Carryover	50,516	50,516	-
Tribal Gaming Fund	104	Expenditures	95,000	95,000	-
Tribal Gaming Fund	104	Ending Fund Balance	1,206	1,206	-
Hotel/Motel Tax	105	Beginning Fund Balance	453,611	453,611	-
Hotel/Motel Tax	105	Revenue/Carryover	638,442	638,442	-
Hotel/Motel Tax	105	Expenditures	628,176	628,176	-
Hotel/Motel Tax	105	Ending Fund Balance	463,877	463,877	-
I/NET	108	Beginning Fund Balance	602,262	602,262	-
I/NET	108	Revenue/Carryover	205,836	205,836	-
I/NET	108	Expenditures	136,500	161,500	25,000
I/NET	108	Ending Fund Balance	671,598	646,598	(25,000)
CDBG	109	Beginning Fund Balance	108,368	108,368	-
CDBG	109	Revenue/Carryover	800,871	800,871	-
CDBG	109	Expenditures	828,270	828,270	-
CDBG	109	Ending Fund Balance	80,969	80,969	-
GMA - REET I	110	Beginning Fund Balance	2,866,419	2,866,419	-
GMA - REET I	110	Revenue/Carryover	4,707,598	4,707,598	-
GMA - REET I	110	Expenditures	5,933,772	6,083,772	150,000
GMA - REET I	110	Ending Fund Balance	1,640,246	1,490,246	(150,000)

EXHIBIT B
2025-2026 Amendment Account Summary by Fund

Fund Title	Fund No.	Description	Current Budget	Amended Budget	Increase / (Decrease)
GMA - REET II	111	Beginning Fund Balance	2,594,199	2,594,199	-
GMA - REET II	111	Revenue/Carryover	4,380,217	4,380,217	-
GMA - REET II	111	Expenditures	5,733,772	5,883,772	150,000
GMA - REET II	111	Ending Fund Balance	1,240,645	1,090,645	(150,000)
Transp Benefit District	114	Beginning Fund Balance	8,329,918	8,329,918	-
Transp Benefit District	114	Revenue/Carryover	12,244,927	12,244,927	-
Transp Benefit District	114	Expenditures	12,527,825	15,720,545	3,192,720
Transp Benefit District	114	Ending Fund Balance	8,047,020	4,854,300	(3,192,720)
Affordable Housing	115	Beginning Fund Balance	489,470	489,470	-
Affordable Housing	115	Revenue/Carryover	757,556	757,556	-
Affordable Housing	115	Expenditures	644,206	644,206	-
Affordable Housing	115	Ending Fund Balance	602,820	602,820	-
School Mitigation	116	Beginning Fund Balance	125,774	125,774	-
School Mitigation	116	Revenue/Carryover	4,000,000	4,500,000	500,000
School Mitigation	116	Expenditures	4,000,000	4,500,000	500,000
School Mitigation	116	Ending Fund Balance	125,774	125,774	-
Transportation Mitigation	117	Beginning Fund Balance	-	-	-
Transportation Mitigation	117	Revenue/Carryover	2,000,000	4,204,974	2,204,974
Transportation Mitigation	117	Expenditures	1,500,000	2,000,500	500,500
Transportation Mitigation	117	Ending Fund Balance	500,000	2,204,474	1,704,474
Parks Mitigation	118	Beginning Fund Balance	-	-	-
Parks Mitigation	118	Revenue/Carryover	859,000	2,874,268	2,015,268
Parks Mitigation	118	Expenditures	600,000	1,200,000	600,000
Parks Mitigation	118	Ending Fund Balance	259,000	1,674,268	1,415,268
LTGO Debt Service	206	Beginning Fund Balance	173,582	173,582	-
LTGO Debt Service	206	Revenue/Carryover	12,016,750	12,016,750	-
LTGO Debt Service	206	Expenditures	12,021,000	12,021,000	-
LTGO Debt Service	206	Ending Fund Balance	169,332	169,332	-
LID 71 Debt Service	271	Beginning Fund Balance	35,996	35,996	-
LID 71 Debt Service	271	Revenue/Carryover	656,820	656,820	-
LID 71 Debt Service	271	Expenditures	676,936	676,936	-
LID 71 Debt Service	271	Ending Fund Balance	15,880	15,880	-
LID Guaranty Fund	299	Beginning Fund Balance	683,447	683,447	-
LID Guaranty Fund	299	Revenue/Carryover	10,000	10,000	-
LID Guaranty Fund	299	Expenditures	20,000	20,000	-
LID Guaranty Fund	299	Ending Fund Balance	673,447	673,447	-

EXHIBIT B
2025-2026 Amendment Account Summary by Fund

Fund Title	Fund No.	Description	Current Budget	Amended Budget	Increase / (Decrease)
Streets Construction	305	Beginning Fund Balance	1,779,132	1,779,132	-
Streets Construction	305	Revenue/Carryover	36,604,244	37,519,744	915,500
Streets Construction	305	Expenditures	32,552,566	35,673,040	3,120,474
Streets Construction	305	Ending Fund Balance	5,830,810	3,625,836	(2,204,974)
Park Construction	310	Beginning Fund Balance	419,131	419,131	-
Park Construction	310	Revenue/Carryover	9,706,282	10,306,282	600,000
Park Construction	310	Expenditures	6,434,717	9,049,985	2,615,268
Park Construction	310	Ending Fund Balance	3,690,696	1,675,428	(2,015,268)
City Facilities	314	Beginning Fund Balance	5,621	5,621	-
City Facilities	314	Revenue/Carryover	730,461	730,461	-
City Facilities	314	Expenditures	264,790	264,790	-
City Facilities	314	Ending Fund Balance	471,292	471,292	-
Residential Density Inc	315	Beginning Fund Balance	-	-	-
Residential Density Inc	315	Revenue/Carryover	4,574,331	4,574,331	-
Residential Density Inc	315	Expenditures	2,010,000	2,010,000	-
Residential Density Inc	315	Ending Fund Balance	2,564,331	2,564,331	-
Water/Sewer Utilities	401	Beginning Fund Balance	19,026,586	19,026,586	-
Water/Sewer Utilities	401	Revenue/Carryover	77,711,075	77,711,075	-
Water/Sewer Utilities	401	Expenditures	83,605,904	84,409,279	803,375
Water/Sewer Utilities	401	Ending Fund Balance	13,131,757	12,328,382	(803,375)
Wtr/Sewer Const Fund	402	Beginning Fund Balance	19,696,059	19,696,059	-
Wtr/Sewer Const Fund	402	Revenue/Carryover	31,310,182	31,310,182	-
Wtr/Sewer Const Fund	402	Expenditures	28,225,298	28,225,298	-
Wtr/Sewer Const Fund	402	Ending Fund Balance	22,780,943	22,780,943	-
Garbage & Refuse	410	Beginning Fund Balance	8,613,918	8,613,918	-
Garbage & Refuse	410	Revenue/Carryover	34,565,651	34,565,651	-
Garbage & Refuse	410	Expenditures	39,304,770	39,304,770	-
Garbage & Refuse	410	Ending Fund Balance	3,874,799	3,874,799	-
Golf Course	420	Beginning Fund Balance	1,240,495	1,240,495	-
Golf Course	420	Revenue/Carryover	9,064,142	9,064,142	-
Golf Course	420	Expenditures	8,895,224	8,895,224	-
Golf Course	420	Ending Fund Balance	1,409,413	1,409,413	-
Utility Debt Service	450	Beginning Fund Balance	2,916,081	2,916,081	-
Utility Debt Service	450	Revenue/Carryover	8,064,106	8,064,106	-
Utility Debt Service	450	Expenditures	7,899,526	7,899,526	-
Utility Debt Service	450	Ending Fund Balance	3,080,661	3,080,661	-

EXHIBIT B
2025-2026 Amendment Account Summary by Fund

Fund Title	Fund No.	Description	Current Budget	Amended Budget	Increase / (Decrease)
Fleet Services	501	Beginning Fund Balance	83,885	83,885	-
Fleet Services	501	Revenue/Carryover	10,437,055	11,240,430	803,375
Fleet Services	501	Expenditures	10,086,385	10,889,760	803,375
Fleet Services	501	Ending Fund Balance	434,555	434,555	-
Facility Maintenance	502	Beginning Fund Balance	49,270	49,270	-
Facility Maintenance	502	Revenue/Carryover	2,984,353	2,984,353	-
Facility Maintenance	502	Expenditures	2,879,005	2,879,005	-
Facility Maintenance	502	Ending Fund Balance	154,618	154,618	-
Information Services	503	Beginning Fund Balance	544,264	544,264	-
Information Services	503	Revenue/Carryover	7,759,477	7,759,477	-
Information Services	503	Expenditures	7,789,729	7,789,729	-
Information Services	503	Ending Fund Balance	514,012	514,012	-
Unemployment Insurance	510	Beginning Fund Balance	128,569	128,569	-
Unemployment Insurance	510	Revenue/Carryover	102,075	147,595	45,520
Unemployment Insurance	510	Expenditures	125,000	248,664	123,664
Unemployment Insurance	510	Ending Fund Balance	105,644	27,500	(78,144)
Risk Management	511	Beginning Fund Balance	2,958,910	2,958,910	-
Risk Management	511	Revenue/Carryover	2,580,404	2,580,404	-
Risk Management	511	Expenditures	3,902,100	3,902,100	-
Risk Management	511	Ending Fund Balance	1,637,214	1,637,214	-
Medical Insurance	512	Beginning Fund Balance	2,649,243	2,649,243	-
Medical Insurance	512	Revenue/Carryover	16,263,835	16,263,835	-
Medical Insurance	512	Expenditures	16,772,703	16,772,703	-
Medical Insurance	512	Ending Fund Balance	\$ 2,140,375	\$ 2,140,375	\$ -
			Net Increase/(Decrease) \$ (5,499,739)		



Agenda Bill

AGENDA ITEM NO. 16.

DATE: July 27, 2026

SUBMITTED BY: Skip Knutsen, Public Works Services Manager

PRESENTED BY: Steven Bradshaw, Utilities Superintendent

ITEM TYPE: Purchase Order

AGENDA SECTION: New Business

SUBJECT:

Purchase Order - 2026 Vactor 2100i

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the purchase order for the 2026 Vactor 2100i.

SUMMARY:

This purchase order will provide for the priority replacement of H016, a 2017 T800 Vac-Con Vactor truck which serves as front-line equipment for meeting the City's Municipal Stormwater and Wastewater NPDES permit requirements. On June 12, Fleet Services assessed this equipment and several findings represented significant safety risks that prevent safe and reliable operation of the vehicle. Given the anticipated repair expenses and recurring safety issues associated with the Vac-Con build, Fleet Services recommends prioritizing the replacement of H016.

ATTACHMENTS:

Purchase Order_2026 Vactor 2100i



80 Columbia Ave
Marysville, WA 98270
Phone: (360) 363-8250
Fax: (360) 651-5524
www.marysvillewa.gov/

DATE	4/13/2026
PO #	F00024

Fleet Services
City of Marysville
80 Columbia Ave
Marysville, WA 98270
ACCT. CODE **TBD**

ORDER DETAILS

VENDOR	
Company Name:	Owen Equipment
Attention:	Peter Blaikie
Street Address:	8721 218th ST
City, ST ZIP:	Kent, WA 98031
Phone:	253-243-4665

SUBTOTAL	\$ 719,095.54
TAX	\$ 78,381.41
SHIPPING	
OTHER	
TOTAL	\$ 797,476.95

As per Sourcwell Contract #101221-VTR
As per quote dated July 17, 2026

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CIT TRUCKS - PERU (C251)
2650 MAY ROAD
PERU, Illinois 61354

VACTOR MANUFACTURING
1621 S ILLINOIS ST
STREATOR, Illinois 61364
United States of America

Grant Magerkurth
Cell Phone:
Office Phone: 815 224-4410
Email: gmagerkurth@cittrucks.com

Jared Dippel

Vehicle Summary

Unit		Chassis	
Model:	T880 Series Conventional	Fr Axle Load (lbs):	20000
Type:	Full Truck	Rr Axle Load (lbs):	46000
Description 1:	POKL510A2027	G.V.W.R. (lbs):	79500
Description 2:	City of Maryville	G.C.W. (lbs):	79500
Application		Road Conditions:	
Intended Serv.:	Construction: Vehicles used in the cons	Class A (Highway)	85
Commodity:	Excavated Earth	Class B (Hwy/Mtn)	10
Body		Class C (Off-Hwy)	5
Type:	Vacuum Tank	Class D (Off-Road)	0
Length (ft):	23	Maximum Grade:	6
Height (ft):	13.5	Wheelbase (in):	285
Max Laden Weight (lbs):	4000	Overhang (in):	65
Trailer		Fr Axle to BOC (in):	74
No. of Trailer Axles:	0	Cab to Axle (in):	211
Type:		Cab to EOF (in):	276
Length (ft):	0	Overall Comb. Length (in):	398.5
Height (ft):	0	Special Req.	
Kingpin Inset (in):	0	U.S. Domestic Registry, 50-state.	
Corner Radius (in):	0		
Restrictions			
Length (ft):	120		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

Sales Code	Std/ Opt	Description	\$ List	Weight
Model				
0000810	S	T880 Series Conventional For use in straight truck and tractor applications both on the road and on the jobsite. T880 offers four hood styles, all with five piece construction and bolt-on fenders. Complex reflector forward lighting and advanced ergonomics. Elastomer bushed front spring pins & heavy-duty shock absorber brackets, 16mm fasteners from rear cab support to end-of-frame, except tractor taper crossmember. Three vinyl inside sunvisors for LH, RH, and center. Under-dash center console with (2) cup holders, (2) 12V outlets & a storage compartment. Glove box door with locking latch.	236,467	15,549
0070060	S	T880	0	0
0072001	O	Chassis Operation Will Include Stationary application used in lower 48 states [US only]. Stationary operation is defined as running the engine under load while stationary at a substantial fraction of engine gross horsepower (60% or greater) for an extended period of time (longer than 5 - 10 minutes).	0	0
0080066	S	CARB Clean Idle Label - PACCAR MX Engines	99	0
0090000	S	Non-Sleeper w/ Rear Axle Capacity less than 59K.	0	0
0098447	O	State of Registry: Washington	0	0
Engine & Equipment				
0701212	O	PACCAR MX-13 510 510@1600 1850@1000, 2024 With Engine Brake N09020 AE001 NO....ENBL MX RETARDER IN NEUTRAL N08200 AE002 650...IDLE TARGET N09100 AA003 64....CC MAX TARGET SPD N09110 AA004 10....CC MIN ENABLE SPD N09120 AA005 OFF...DYNAMIC CC ENABLE N09440 AA061 2000..CAB:MAX ENG SPD-ACCEL CNTRL N09430 AA062 2000..CAB: MAX ENG SPD - SW CNTRL N09420 AA063 6.....CAB: MAX VEH SPD N09510 AA065 800...CAB: DEDICATED PRESET "-" N09520 AA066 900...CAB: DEDICATED PRESET "+" N09780 AA049 CNCL..CAB: CUSTOM PRESET 1 FUNC N09640 AA050 0.....CAB: CUSTOM PRESET 1 N09790 AA051 CNCL..CAB: CUSTOM PRESET 2 FUNC N09650 AA052 0.....CAB: CUSTOM PRESET 2 N09800 AA053 CNCL..CAB: CUSTOM PRESET 3 FUNC N09660 AA054 0.....CAB: CUSTOM PRESET 3 N09500 AA060 OFF...CAB: PRESET +/- SW TYPE N09630 AA067 TRQ...CAB:ACCEL PEDAL TYPE IN PTO N09400 AA068 YES...CAB:ACCEL ACTV IN CAB PTO N09470 AA055 OFF...CAB: CLUTCH INTLK N09840 AA056 OFF...CAB: CUSTOMER INTLK N09480 AA057 ON A..CAB: NEUTRAL INTLK	1,571	0

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Sales Code	Std/Opt	Description	\$ List	Weight
		N09460 AA058 ON A..CAB: PARK BRK INTLK		
		N09490 AA059 ON A..CAB:SER BRK INTLK:NO PTO		
		N09540 AA074 2000..REM:MAX ENG SPD-ACCEL CNTRL		
		N09530 AA075 2000..REM:MAX ENGSPD-SW/TSC1 CTRL		
		N09610 AA077 800...REM: DEDICATED PRESET "-"		
		N09620 AA078 900...REM: DEDICATED PRESET "+"		
		N09810 AA043 CNCL..CAB/REM:CUSTOM PRESET1 FUNC		
		N09670 AA044 750...CAB/REM: CUSTOM PRESET 1		
		N09820 AA045 CNCL..CAB/REM:CUSTOM PRESET2 FUNC		
		N09680 AA046 850...CAB/REM:CUSTOM PRESET 2		
		N09830 AA047 CNCL..CAB/REM:CUSTOM PRESET3 FUNC		
		N09690 AA048 950...CAB/REM: CUSTOM PRESET 3		
		N09600 AA079 OFF...REM: PRESET +/- SW TYPE		
		N09410 AA069 YES...PTO REM PEDAL ENABLE		
		N09560 AA070 OFF...REM: CLUTCH INTLK		
		N09700 AA071 OFF...REM: CUSTOMER INTLK		
		N09570 AA072 0.....REM: NEUTRAL INTLK		
		N09580 AA073 0.....REM:SER BRK INTLK:NO PTO		
		N09550 AA076 650...REM: MIN ENG SPD		
		N09450 AA064 650...CAB: MIN ENG SPD		
		N09760 AA009 5.....DRIVER REWARD VEH SPD BONUS		
		N09770 AA010 -5.....DRIVER REWARD VEH SPD PNLT		
		N09750 AA013 NONE..OFFSET MODE		
		N09720 AA015 3.....MIN SPD FOR DR SHIFT AID		
		N09730 AA016 1.....DSA LOWEST ACTV GEAR		
		N09740 AA017 1.....DSA HIGHEST ACTV GEAR		
		N09340 AA019 YES...EIST PARK BRK RESET ENABLE		
		N09300 AA022 30....EIST LO CLNT TEMP OVERRIDE		
		N09290 AA023 80....EIST HI AMBAIR TEMP OVRDE		
		N09280 AA024 39....EIST LO AMBAIR TEMP OVRDE		
		N09260 AA025 5.....EIST PTO MAX IDLE TIME		
		N09230 AA026 5.....EIST PARKED MAX IDLE TIME		
		N09220 AA027 5.....EIST STANDSTILL IDLE TIME		
		N09240 AA029 YES...EIST RESET FROM ENG LOAD		
		N09250 AA030 NO....EIST OVERRIDE FROM ENG LOAD		
		N09200 AA031 0.....EIST EXPIRATION DISTANCE		
		N09310 AA032 YES...EIST ACCEL PEDAL RESET		
		N09330 AA033 YES...EIST SERVICE BRK RESET		
		N09320 AA034 YES...EIST CLUTCH PEDAL RESET		
		N09270 AA035 YES...EIST PTO OVERRIDE		
		N08030 AA086 64....MAX ACCEL PEDAL VEH SPD		
		N08000 AA087 0.....VSL EXPIRATION DISTANCE		
		N08020 AA088 64....LRSL SPD LMT		
		N09350 AA042 1900..FAST IDLE CNTRL MAX ENG SPD		
		N09050 AA037 4.....DSL SPD OFFSET		
		N09040 AA038 2.....AUTO RTRDR VEH SPD OFFSET		
		N09030 AA039 0.....TIME DELAY FOR RTRDR ACT		
		N09130 AA006 MT....MULTI TORQUE IN CC		
		N09080 AQ001 4.....PCC Negative Offset		
		N09090 AQ002 4.....PCC Positive Offset		
		N09710 AA089 YES...REMOTE INPUTS IN CAB PTO		

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Sales Code	Std/Opt	Description	\$ List	Weight
		N08200 AE002 650...IDLE TARGET		
1000047	O	CARB Emissions Compliant Engine	0	0
1000151	S	PremierSpec	0	0
1000174	O	Enable Engine Regeneration in PTO Mode PACCAR MX Fan Assist - Off	0	0
1000176	O	Enable Fan Assist with Engine Regeneration in PTO Mode PACCAR MX *Use with code 1000174 if Fan Assist is Desired.	0	0
1000204	O	Engine Monitoring Protection -Derate- PACCAR MX Engine Parameter.	0	0
1000243	O	Gearing Analysis: Performance power before economy results.	0	0
1000256	O	Customer's Typical Operating Spd: 64 MPH	0	0
1000282	O	MX Retarder State Cruise Control On Manual Mode Selecting this code will program the engine controller to make manual mode available when cruise control is on, but not set, and the engine brake switch is on. Manual mode means the engine retarder activates whenever the throttle pedal is not depressed. 2013+	0	0
1000343	O	PTO Mode Control - Cab and Remote Station.	0	0
1000526		RegistrationYear Year of Registration: 2026	0	0
1000684	O	Effective VSL Setting NA	0	0
1000858	O	Engine Idle Shutdown Timer Disabled	0	0
1000891	O	Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0	0
1006003	S	Air Compressor: WABCO 25.9 CFM PACCAR MX 2017+ 440cc Air Compressor.	0	0
1051200	S	Air Cleaner: Composite Firewall Mounted PACCAR or Cummins Engines	0	0
1105212	O	Fan Hub: Variable Speed for MX-13 This belt driven fan drive is available on all MX-13 engines with greater than 455 HP. All Intended Services except with Stationary Application or Split-shaft PTO's	516	0
1123555	S	Cooling module: 1330 square inches. Includes aluminum radiator core, aluminum charge air cooler, translucent surge tank and washer bottle, silicone hoses, and extended life coolant.	0	0
1247282	O	EXH: Single Can 2024 RH Under with Single Side-of-Cab Tailpipe. For use with Stationary Applications.	0	55
1290118	O	Tailpipe: 5 in. Single 18 in. 45 degree curved.	-100	0
1321101	S	Fuel Filter: PACCAR Extended Service Interval On-Engine Fuel/Water Separator. 2021 and Later Emissions MX Engines only.	0	0

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Sales Code	Std/ Opt	Description	\$ List	Weight
1321205	S	Run Aid:Fuel Heat *For Fuel Filter	0	0
1321305	S	Start Aid:12V Heat *For Fuel Filter	0	0
1500029	O	Kenworth Fuel Cooler Required for Cummins engines with a single fuel tank. Required for PACCAR MX-13 engine with a single fuel tank and stationary use: High RPM, low vehicle speed, sustained for longer than 1 hour. Optional for all other applications.	317	6
1504005	O	Immersion Block Heater 120V 1500W W/ Plug Under Door on C500, T660, T800 & W900.	150	2
1509029	O	Shutoff Valves for Trailer Heat with Hoses Routed at minimum 3 feet BOC/BOS. Installation includes shutoff valves on a loop of hose routed to 3' BOC/BOS. Trailer heat application not to exceed 12 kW (680 BTU/min) of heat draw from the engine. For applications requiring a significant amount of heat (6-12 kW, Ex: heating a tanker), the engine must be warmed up before opening shutoff valves allowing coolant to flow. A separate coolant heater is recommended for applications requiring more heat.	353	0
1812163	S	Alternator: PACCAR HDS 160 AMP Brushed	0	0
1821210	O	Batteries: 3 PACCAR GP31 Threaded Post (700-730) 2100-2190 CCA dual purpose.	0	0
1836102	S	PACCAR Premium 12V Starter with PACCAR MX Engines PACCAR 12 volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0	0
1840065	S	12V Low Voltage Disconnect for Battery Protection	0	0
1901003	O	Jump Start Terminals Frame Mounted BOC or Sleeper.	364	12
1901017	S	Remote PTO/Throttle, 12-Pin, Engine Bay Remote Control Provision	0	0
1901078	O	J1939 Harness Extension Under Hood at Firewall Driver Side	137	0
Transmission & Clutch				
2016612	O	Transmission: Allison 4000RDS 6-speed, With PTO drive gear. No retarder. 6th Generation controls. For vocational applications. Includes shift control, transmission oil temperature gauge, oil level sensor & heat exchanger. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	25,272	478
2406005	O	45 degree Yokes on Interaxle Drivelines.	606	11
2406803	O	Driveline: 3 Dana SPL250XL W/ 2 Centerbearings Low maintenance offering from Spicer. On-highway 350K mi first service interval, 100K mi subsequent service interval on U-joint, splines lubed for life, quick disconnect end caps.	2,338	202
2410018	O	Torque Converter Included W/ Allison Transmission.	0	0

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Sales Code	Std/Opt	Description	\$ List	Weight
2410099	U	ACTL S/C: 2410072:NO AUTO NTRL	0	0
2410151	O	Pushbutton Control Center Console Mounted. Class 8 with Allison Transmission.	0	0
2410161	O	Customer-Installed Split Shaft PTO Informational only, nothing additional is provided.	0	0
2410204	O	Allison Fuel Sense: Delete	0	0
2410311	U	Decline Allison Neutral at Stop	0	0
2410433	U	ALLISON RDS PACKAGE 172 <i>Narr ALLISON RDS PACKAGE 172 ALLISON 5TH GEN RDS PKG 172 FOR 3000, REQUIRED FOR VAC TRUCKS WITH SPLIT SHA</i>	0	0
2429378	O	C/I Transmission PTO in the LH Mounted position (8 o'clock) for Allison 3000 & 4000 transmissions.	0	0
2460068	U	OPT LOC TRANS OIL COOLER FOR BODY <i>Narr OPT LOC TRANS OIL COOLER FOR BODY OPTIONAL LOC TRANS OIL COOLER REQUIRED FOR HOSEREEL INSTALL</i>	692	0
2495023	O	Two Steel Centerbearing Crossmembers Installed with Heavy-Duty Aluminum Gussets Replacing Standard.	483	70
Front Axle & Equipment				
2506181	O	Dana Spicer D2000 Front Axle rated 20K standard track.	-371	-57
2607002	S	Front Brakes: 14,601-22K Bendix Air Disc Brakes.	0	0
2690025	O	Splined Rotor for Front Air Disc Brakes for Use with Iron Hubs.	-140	0
2702020	O	Front Hubs Iron Hub Pilot 20,000 lbs. 10 Bolt 16.5x6in. or 7in. or air disc brakes. 10 Bolt, 11-1/4 in. bolt circle. Consider Wheelguards (5850002) with aluminum wheels.	-211	80
2741970	S	ConMet PreSet Plus Hub Package; Front Axle.	0	0
2750001	S	Hubcap: Front Vented.	0	0
2769000	S	Slack Adjusters Included W/ Front Axle or Brakes. Also use with disc brakes.	0	0
2866020	S	Front Springs: Taperleaf 20K W/ Shock Absorbers w/ maintenance-free elastomer spring pin bushings. Standard with rubber pins except for C500 which has threaded pins. Not available on W900L. W900B use 2866021.	0	0
2893642	S	Dual Power Steering Gear: 16-22K TRW THP60	0	0
2899336	S	Power Steering Cooler:Radiator Mounted Air-to-Oil	0	0
2900024	O	Front Frame Raised: 1 in.	46	0
Rear Axle & Equipment				
3144183	O	Dual Dana Spicer D46-172HP Rear Axle rated at	2,686	-156

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Sales Code	Std/ Opt	Description	\$ List	Weight
		46K. w/ 16mm housing and 2.06in. shaft diameter. Includes pump. Tandem rear axles.		
3200478	O	Rear Axle Ratio - 4.78.	0	0
3306001	S	Dual Rear Bendix Air Disc Brakes for Dual rear axles to 46K capacity.	0	0
3392605	O	Splined Rotor for Dual Rear Air Disc Brakes for use with iron hubs.	326	0
3403460	O	Dual Rear Hubs: Iron Hub Pilot 52K; 11.25" Bolt circle. Requires "R" series outer ends.	10	104
3441972	S	ConMet PreSet Plus Hub Package; Dual Rear Axle.	0	0
3465900	S	Rear Slack Adjusters Included W/ Axle or Air disc brakes.	0	0
3485002	S	Spring Brakes Included W/ Dual Rear Air Disc brakes.	0	0
3495226	O	Bendix 4S/4M Anti-Lock Brake System.	-3,570	0
3495561	O	Air Operated Park Brake	0	0
3500057	O	Interaxle Driveline: 1 Dana SPL170XL Tandem Rear Axles Only	-65	8
3747460	O	Rear suspension: Tandem Hendrickson RT463 46K. 54 in. axle spacing. Steel beams & barpin bushing. 6 in. saddle height. Unladen Height: 11.1 in. Laden Height: 10 in.	1,103	689
3808131	O	1 Steerable Pusher: Watson-Chalin 13.5K SL13	16,015	1,245
3820036	O	1 Steerable Pusher Brakes: Bendix Non-RSD 15x4 Use with 13.5K axle.	0	0
3820523	O	1 Steerable Pusher Brake Drum 15x4 for Use With 13.5K axle.	0	0
3821136	U	1 STEERABLE PSHR HUBS IRON	0	0
3828334	O	Pusher or Tag: Gauge/ Switch Dash-Mounted, Gauge LH drivers seat, regulator under driver door.	0	0
3828401	O	Pusher: Gauge Digital Display Single Pusher 1	0	0
3830145	O	Delete Standard Heavy-Duty Air Springs for Rear suspension.	-23	-28
3841054	O	1st Pusher Location: 54 in. From C/I Forward tandem axle or single rear axle.	0	0
Tires & Wheels				
4080019	O	Front Tires: Continental HAC3 425/65R22.5 20PR with pressure sensor included	-120	-6
4280057	O	Rear Tires: Continental HDR2+ 11R22.5 14PR	-3,204	176
4781186	U	PSHR:2 MN X MULTI 275/70R22.5	-37	0

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Sales Code	Std/ Opt	Description	\$ List	Weight
4900008	O	Rear Tire Quantity: 8	0	0
5045216	O	Front Wheel: Alcoa 82362 22.5x12.25 aluminum, with Lvl One [TM] finish High Polish, hub-pilot mount. 11400lb. maximum rating. Super single. Standard track axles may be over 102 in. w/425 tires. Air disc brake compatible.	154	-10
5245306	O	Rear Wheel: Alcoa 88067 22.5x8.25 MagnaForce aluminum alloy, hub-pilot mount. 7400 lb maximum rating. Air disc brake compatible. High polish.	3,124	-316
5781510	O	1 Steerable Pusher Wheel: 2 Alcoa 88067 22.5x8.25 MagnaForce aluminum alloy, hub-pilot mount. 7400 lb maximum rating. Air disc brake compatible. High polish.	899	-51
5900008	O	Rear Wheel/Rim Quantity: 8	0	0

Frame & Equipment

6054600	O	Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to 337 in. to 416 in. Truck frame weight is 2.91 lb.-in. per pair of rails. Section modulus is 14.80, RBM is 1,776,000 in.-lbs per rail. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	539	375
6141600	O	Full Steel Insert: for 10-5/8 in. or 10-3/4 in. Steel 337 in. to 416 in. or 2nd insert for 11-5/8 in. steel frame. Adds 1,149,000 in.-lb to main rail RBM. Truck insert weight is 2.05 lb.-in. per pair of rails. Full frame insert length is equal to wheelbase plus rear frame cutoff plus dimension forward of front axle by model. See databook addendum section 7.2.	2,819	761
6309910	U	Delete bumper: Requires a bumper setting code.	-406	0
6319485	S	48.5 in. Bumper Setting. Requires a Bumper Code.	0	0
6391201	O	Custom Frame Layout: One Chassis CFL DEF: LOCATE AS CLOSE AS POSSIBLE TO FUEL TANK CFL REF CH: 263495 CFL A/T: 2 AIR TANKS ABOVE PUSHER AXLE, 2 IN AFTER FRAME CFL C/M: LAYOUT SAME AS 263495 CFL BBX: LOCATE AS CLOSE AS POSSIBLE TO DPF/SCR CFL A/D: MOUNT UNDER RH RAIL AS FAR FORWARD AS POSS	1,380	0
6401233	O	Steel Cantilever Battery Box BOC with smooth aluminum cover. Vocational Style.	735	39
6409902	O	Battery Box Location: RH Side.	116	15
6451090	S	C5, T6, T8 diamond plate cover and black end plates with access step for right hand under DPF/SCR or CNG. For T8, use extended length non-polished battery box on opposite rail to match the length of under cab components. End plates will be painted standard black frame color.	0	0
6679806	O	Do Not Drive: Bumper is Deleted. Unit may be	0	0

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Sales Code	Std/ Opt	Description	\$ List	Weight
		decked. Transporter review delivery options. Requires code 6309910 or 6309912.		
6679864	O	Final End-of-Frame Cut-Off Dimension Will be modified to greater than or equal to 75 in.	0	0
6679911	O	Component Restriction: Do Not Drive- Unit May be decked.	0	0
6679995	O	Customer Will Install Structural End-of-Frame crossmember before vehicle is placed in service.	0	0
6721102	S	Rear Mudflap Arms: Betts B-25 Standard-Duty, straight. Includes B1732 mounting brackets as standard.	0	0
6722000	S	Rear Mudflap Shields: White Plastic Antisail W/ Kenworth logo.	0	0
6742009	S	Square End-of-Frame W/O Crossmember; Non-Towing.	0	0

Fuel Tanks & Equip

7210090	O	Fuel Tank: 90 US Gallon 24.5 in. Aluminum Under replace. Class 8 fuel tanks w/o locking caps include an anti-siphon device on the filler neck.	151	-4
7722153	S	Small Round DEF Tank, 14 Gallons. The DEF tank will be located on the side you specified. If you have specific configuration or body builder concerns, please utilize the Custom Frame Layout option. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	0	0
7831008	O	6 in. Wide Lower Fuel Tank Step, for One 22 in. or 24.5 in. tank LH.	89	2
7840015	O	Polish Only One Aluminum Tank.	477	0
7840038	O	Polished Cover for 1 DEF Tank Any Size.	364	3
7881300	O	Welded-In Fitting W/ Gasket & Cover Plate for mounting customer-installed fuel tank heater.	54	0
7881310	O	Plate and Gasket Moved to Rear of Under Cab Fuel tank. For customer installed fuel tank heaters only.	55	0
7889203	S	DEF to Fuel Fill Ratio 2:1 or Greater.	0	0
7889245	S	Anti-Siphon Device in Fuel Tank Filler Neck. For any number of fuel tanks.	0	0
7889604	S	DEF Tank Location is LH.	0	0
7920090	O	Location: 90 gal fuel tank LH under cab.	0	0

Cab & Equipment

8025301	S	Cab: Stamped Aluminum Cab with Panoramic Curved glass windshield. Standard with stamped aluminum doors, heavy duty in-swinging hinges, and triple sealed doors. Manufactured using self-piercing rivets and structural adhesive. Includes LED exterior marker lights and turn signals.	0	0
8090604	O	Hood: T880 Set-Back Medium Length. 122.6 inch	330	15

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		BBC W/Std Bumper.		
8108011	S	Cab HVAC - Day Cab and 40 in. Sleeper System With Defrost, A/C, and 48,000 BTU/hr Heater. Includes automatic temperature control with one touch defrost operation and dash mounted cab temperature and solar intensity sensors. Pleated fresh air filter and cabin recirculation air filter standard. The Kenworth HVAC system is designed to provide optimal heating and cooling in all operating environments without need for additional insulation. Cab HVAC without sleeper heater AC is available with 40in sleeper.	0	0
8201047	S	Kenworth Smartwheel: 18 in. Non-Leather With Integrated Radio and Cruise Controls.	0	0
8201051	O	Column Mtd Retarder Control, RH Side Use with Manual & Allison Transmissions Only.	0	0
8201200	S	Adjustable Telescoping Tilt Steering Column.	0	0
8205135	O	Information for Customer-Installed PTO Muncie 10-bolt.	0	0
8205202	U	PTO Wiring W/O Dash SW	30	0
8205233	O	Switch - PTO Control Cab/Remote	98	0
8208498	O	Five Spare Switches: Wired to Power.	215	0
8209999	O	Spare Power Wiring For Customer Installed Devices Behind Dash Cluster. Includes 2 batt, 2 ign, 1 acc, 1 LVD at 20A each.	97	2
8222404	S	Gauge: DD Virtual Gauge - Oil Temp Engine	0	0
8222413	S	Gauge: DD Virtual Gauge - Manifold Pressure Boost	0	0
8222414	S	Gauge: DD Virtual Gauge - Engine Percent Torque	0	0
8282027	S	Main Instrument Package: 15" Digital Display. Includes Speedometer, Tachometer, Primary Air Pressure, Secondary Air Pressure, Fuel Level #1, DEF Level, DPF Filter Status, Fuel Economy, Oil Pressure, Coolant Temp, OAT and Voltmeter, and Air Application.	0	0
8282107	O	Large Flat Panel on Rider Side Dash for customer-installed controls. Reduces gauge count by 6.	54	0
8282120	O	USB Charging Port - Dash Panel *Requires 15" Digital Display 8282027/8282028	30	0
8300008	S	Interior Color: Slate Gray	0	0
8330102	S	Interior Package: Vantage Daycab Includes durable headliner and vinyl sidewalls with geometric patterned trim and anodized aluminum accents throughout. Convenient overhead storage cubbies, full size glove box, two center console cupholders, and large door pad map pocket. Standard LH/RH power windows, electric door locks, interior LED lighting, nighttime-friendly red ambient lighting	0	0

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		for dash and footwell, and door mounted courtesy light. Includes two standard 12V power outlets. Driver sunvisor includes strap.		
8390634	S	Rubber Floormat	0	0
8410200	O	Driver Seat: GT701 HB with Vinyl material. The GT701 is standard with a single air bag, scissor linkage seat suspension. It includes a single chamber lumbar support, 10in Fore/Aft adjustment, 7in Up/Down adjustment, 2.5in pan extension, 51 degree seat back recline, and 16 degree full seat tilt. Includes 3-point matching seat belts. DR seat standard w/ dual armrests.	-44	0
8460200	O	Rider Seat: GT701 HB with Vinyl material. The GT701 is standard with a single air bag, scissor linkage seat suspension. It includes a single chamber lumbar support, 10in Fore/Aft adjustment, 7in Up/Down adjustment, 2.5in pan extension, 51 degree seat back recline, and 16 degree full seat tilt. Includes 3-point matching seat belts. RD seat standard w/ LH armrest.	120	34
8490181	S	Seat Color: Black	0	0
8601432	O	Kenworth Radio DEA710 AM/FM/WB/USB, Bluetooth	36	0
8698974	S	Base Level Audio System - Daycab:High Performance Door Speakers.	0	0
8699926	O	CB Installation Kit: Center Mounted of Header. W/header mounted quick release CB mount. One red power post & one black ground post. Includes dual antenna leads located on the mirror brackets. Includes dual antenna & separate speaker.	364	2
8700196	O	Turn Signal: Self-Cancelling	281	0
8700283	S	LH and RH Trip Ledge Rain Deflectors	0	0
8700601	S	Global Telematics Unit	0	0
8700634	O	Provision For Ram Side Of Dash Allows To Maintain 12 Gauges	52	0
8800260	O	Long Grabhandle RH Side Mounted to Side-of-Cab exhaust.	68	2
8800372	O	Grabhandle: LH, Exterior, Side of Cab - Ergonomic Grab Handle Mounted To The Left Hand Exterior Of The Cab For Entry and Exit.	150	3
8800402	S	Dual Cab Interior Grabhandles: A Pillar Mounted Dash Wrap and B Pillar Mounted Grabhandles	0	0
8832113	S	Kenworth Daylite Door With Standard LH/RH electric door locks and LH/RH electric window controls.	0	0
8841411	S	Single Air Horn Under Cab.	0	0
8850139	S	Look-Down, Pass. Door, Black 11x6	0	0
8850831	O	Mirror: RH Hood Mounted, Dual View, Round CX Chrome	216	4

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Quote Number: QUO-1195232-X3J4W5

Sales Code	Std/ Opt	Description	\$ List	Weight
8865003	O	Aero Mirror: Dual Kenworth Chrome Aero. Motorized Heated Mirrors, 7in X 13in With Chrome Mirror Shell and Black Mirror Arms. Also Includes LH/RH Heated 6in X 7in Convex Mirrors. Mirror Brackets Set For 8-1/2 ft Load Width. Mirror Controls Located On Driver Side Door Pad.	354	0
8871446	S	Rear Cab Stationary Window 19in x 36in	0	0
8879917	O	Two Additional Outboard Windows 19in x 12in	469	10
8890038	O	3.5in x 11.5in Plastic Records Holder: Mounted On Rear Cab Panel. Not available With Sleeper Or 2 Person Bench Seat.	65	0
8890101	S	One-Piece Bonded-In Windshield With Curved Glass. Standard.	0	0
8890135	S	Exterior Stainless Steel Sunvisor.	893	19
8890348	O	Wheelwell Fender Extension: 4.5 inches	28	1
8890876	S	Kenworth Cab/Sleeper Air Suspension.	0	0
Lights & Instruments				
9010553	S	Headlamps: SAE Dual Halogen Complex Reflector	0	0
9022137	S	Marker Lights: Five Rectangular LED.	0	0
9030016	S	Turn Signal Lights: Flush Mounted LED. Mounted at top of fender wheel arc.	0	0
9030052	S	LED Stop, Turn, Tail: With Two LED Backup Lights and With An LED License Plate.	0	0
9060055	O	Halogen Spotlight: LH & RH Mounted. T680 and T880 models include dash switch for RH spot lamp as standard.	333	11
9090000	O	Daytime Running Lamps.	180	0
9090039	S	Marker Lights: Interrupter Switch. Included in Turn Signal For All Models Except T3. The T3 Switch Is In The Dash.	0	0
9090049	S	Omit Brake Light with Engine Brake. Can only be selected when chassis also has engine brake. Cannot be used with options to delete engine brake.	0	0
9090115	O	Reflectors: Two Midframe	25	0
9090126	O	Electric Backup Alarm: Meets SAE J994 & OSHA requirements.	173	4
9090302	O	Junction Box: Mounted Behind Cab or Sleeper Not Mounted at End of Frame.	176	1
Air Equipment				
9101218	S	Air Dryer: Bendix AD-HF Puraguard Heated	0	0

Price Level: August 1, 2025

Deal: POKL510A2027

Printed On: 7/16/2026 3:24:31 PM

100% Complete

Date: July 16, 2026

Quote Number: QUO-1195232-X3J4W5

Sales Code	Std/Opt	Description	\$ List	Weight
9108001	S	Moisture Ejection Valve W/ Pull Cable Drain.	0	0
9140020	S	Nylon Air Tubing in Frame & Cab, Excluding Hoses subject to excessive heat or flexing.	0	0
9140248	O	Locate Air Dryer Under LH Rail BOC This code requires the use of a custom frame layout code.	0	0
Extended Warranty				
9200006	O	Base Warranty - PACCAR MX-11 & MX-13 Engine 24 months / 250,000 miles / 400,000 km / 6250 hours.	0	0
9200021	S	Base Warranty - Standard Service Heavy Duty 12 months / 100,000 miles / 160,000 km.	0	0
9212642	O	TruckTech+ RD/OTA - 5YR Sub PACCAR MX Engines	799	0
9220001	O	Base Warranty: Emissions 5YR/100K MI	0	0
Miscellaneous				
9409852	O	GHG Secondary Manufacturer: Does Not Apply	0	0
9490003	O	Additional Lead Time Required for Off Highway & /or specialty component truck.	0	0
9491652	S	EMUX Architecture	0	0
Promotions				
9511431	O	Model Year 2026 Engine	0	0
Paint				
9700000	O	Paint Color Number(s). N9702 A - L0006 WHITE N9720 FRAME N0001 BLACK	0	0
9943004	O	Bumper Unpainted	0	0
9943048	O	Day Cab Bulk Paint	0	0
9943050	O	Day Cab Standard Paint	0	0
9944820	S	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0	0
9965510	S	Base Coat/ Clear Coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0	0

Price Level: August 1, 2025

Deal: POKL510A2027

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Quote Number: QUO-1195232-X3J4W5



<i>Sales Code</i>	<i>Std/ Opt</i>	<i>Description</i>	<i>\$ List</i>	<i>Weight</i>
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Special Requirements

Special Requirement 1 0098025
Special Requirement 2
Special Requirement 3
Special Requirement 4

Fuel Efficiency Score:

Order Comments



Total Weight (lbs)

19,362

Any price increase as the result of force majeure, rising costs of components (including but not limited to material shortages) or government tariffs are not included in the quoted price and will be the financial responsibility of the customer.

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

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While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information



AMERICAN OWNED, AMERICAN MADE

Price Level: August 1, 2025

Deal: POKL510A2027

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100% Complete

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Date: July 16, 2026

Quote Number: QUO-1195232-X3J4W5



Shipping Destinations

Intermediate Destination:

Final Destinations	Quantity
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Requested Schedule Dates

Date	Quantity
10/5/2026	1

VECTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

CUSTOMER:		City of Marysville		
Contact Name		Matt Mosebach		
Address		80 Columbia Avenue		
City/State/Zip		Marysville, WA 98270		
Phone# / Fax #		360-363-8292	BMI:	
Sales Representative		Peter Blaikie *Sourcewell Contract* MX13 Engine 510HP	Date:	7/17/2026
Qty	OPT #	DESCRIPTION	10/1/2025	Ext
	2105i-18	2100i PD, 18" Vacuum, 5 Yard Combo	\$ 316,737.00	\$ -
	2110i-18	2100i PD, 18" Vacuum, 10 Yard Combo	\$ 329,095.00	\$ -
	2112i-18	2100i PD, 18" Vacuum, 12 Yard Combo	\$ 338,480.00	\$ -
1	2115i-18	2100i PD, 18" Vacuum, 15 Yard Combo (required w/pusher axle)	\$ 347,648.00	\$ 347,648.00
	2112i-1024	2100i 1024 PD, 18" Vacuum, 12 Yard Combo	\$ 367,247.00	\$ -
	2115i-1024	2100i 1024 PD, 18" Vacuum, 15 Yard Combo	\$ 376,412.00	\$ -
	2105i-SE2	2100i SEF, Dual Stage, 5 Yard Combo	\$ 340,934.00	\$ -
	2110i-SE2	2100i SEF, Dual Stage, 10 Yard Combo	\$ 340,934.00	\$ -
	2112i-SE2	2100i SEF, Dual Stage, 12 Yard Combo	\$ 350,301.00	\$ -
	2115i-SE2	2100i SEF, Dual Stage, 15 Yard Combo	\$ 362,427.00	\$ -
	2105i-18-CB	2100i PD, 18" Vacuum, 5 Yard Catch Basin	\$ 275,580.00	\$ -
	2110i-18-CB	2100i PD, 18" Vacuum, 10 Yard Catch Basin	\$ 275,580.00	\$ -
	2112i-18-CB	2100i PD, 18" Vacuum, 12 Yard Catch Basin	\$ 285,241.00	\$ -
	2115i-18-CB	2100i PD, 18" Vacuum, 15 Yard Catch Basin	\$ 294,678.00	\$ -
	2112i-1024-18-CB	2100i 1024 PD, 18" Vacuum, Catch Basin	\$ 314,857.00	\$ -
	2115i-1024-18-CB	2100i 1024 PD, 18" Vacuum, 15 Yard Catch Basin	\$ 324,288.00	\$ -
	2105i-SE2-CB	2100i SEF, Dual Stage, 5 Yard Catch Basin	\$ 277,738.00	\$ -
	2110i-SE2-CB	2100i SEF, Dual Stage, 10 Yard Catch Basin	\$ 277,738.00	\$ -
	2115i-SE2-CB	2100i SEF, Dual Stage, 15 Yard Catch Basin	\$ 299,283.00	\$ -
	2115i-27	2100i PD 27" Vacuum, 15 yrd Debris, Combo	\$ 409,966.00	\$ -
GENERAL SPECIFICATIONS				
	2014iSTD	1000 Gallons STD		
	2019iSTD	600 Gallons STD (Single Axle)		
1	2015iSTD	1300 Gallon Water Total (15 Yard Only)		
	009iSTD	Under Engine Toolbox		
	010iSTD	48"W or 40" Wx 22"H x 24"D Curbside Toolbox		
	011iSTD	Aluminum Fenders		
	012iSTD	Mud Flaps		
	014iSTD	Electric/Hydraulic Four Way Boom		
	016iSTD	Color Coded Sealed Electrical System		
	019iASTD	Intuitouch Electronic Package		
	020iSTD	Double Acting Hoist Cylinder		
	025iASTD	Handgun Assembly w/ 35' x 1/2" Hose with Quick Disconnects		
	026iSTD	Ex-Ten Steel Cylindrical Debris Tank		
	030iSTD	Flexible Hose Guide		
	032iSTD	3 Nozzles with Carbide Inserts		

Vector 2100i

1 OF 8

VACTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

045iSTD	Suction Tube Storage (4 Pipe) Rear Door Fixed /Curb Frame		
046iSTD	1" Nozzle Pipe		
048iSTD	10' Leader Hose		
1001iSTD	Flat Rear Door with Hydraulic Locks		
1005iSTD	Dual Stainless Steel Float Shutoff System		
1024iSTD	Debris Body Vacuum Relief System		
1031iSTD	Debris Deflector Plate		
1033iSTD	60" Dump Height		
1041iSTD	Debris Body Up Message and Alarm		
2001iSTD	Low Water Indicator on Screen w/ Alarm and Flow Indicator		
2011iSTD	3" Y-Strainer at Fill, 25' Fill Hose		
2014iSTD	1000 Gallons Standard		
2022iSTD	Additional Water Tank Gauge		
2023iSTD	Liquid Float Level Indicator		
3019iSTD	Digital Water Pressure Gauge		
4000iSTD	180 Degree Non-Extending Boom		
4006iSTD	Front Joystick Boom Control		
4010iSTD	Boom Hose Storage, Post for 5x5 Boom		
4017iSTD	Boom Out of Position Message and Alarm		
4022iSTD	Telescopic Boom Elbow		
5005iSTD	10GPM/1000PSI Water System		
5010iSTD	Rodder System Accumulator - Jackhammer On/Off Control		
5011iSTD	3" Y-Strainer at Pump		
5015iSTD	Midship Handgun Coupling		
5019iSTD	Chassis Engine Cooling Package		
5022iSTD	Side Mounted Water Pump		
6000iBSTD	400'x1" Sewer Hose 2500 or 3000 PSI, Pirahna		
6005iDSTD	Digital Hose Footage Counter		
6007iSTD	Hose Reel Manual Hyd Extend/Retract		
6009iSTD	Hose Reel Chain Cover		
6017iSTD	Hydraulic Tank Shutoff Valves		
6020iSTD	Hydraulic Extending 15", Rotating Hose Reel, 800' Capacity		
6025iSTD	Hose Wind Guide (Dual Roller) - Manual		
7001iSTD	Tachometer/Chassis Engine w/Hourmeter		
7003iSTD	Water Pump Hour Meter		
70041STD	PTO Hour Meter		
7005iSTD	Hydraulic Oil Temp Alarm		
7006iSTD	Tachometer and Hourmeter for Centrifugal Compressor		
7007iSTD	Tachometer and Hourmeter for Blower		
8000iSTD	Circuit Breakers		
8025iSTD	LED Lights, Clearance, Back-Up, Stop, Tail, Turn		
9002iSTD	Tow Hooks, Front/Rear		
9003iSTD	Electronic Back-Up Alarm		
9021iSTD	Camera System, Rear Only		

Vactor 2100i

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VACTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

	S390ASTD	8" Vacuum Pipe Package		
	S390BSTD	7" Vacuum Package		
	S560STD	Emergency Flare Kit		
	S590STD	Fire Extinguisher 5LB		
	i110STD	Module Paint, DuPont Imron Elite, Wet on Wet		
		VACTOR OPTIONS TO ADD/DEDUCT		
	009i	Control Panel Box with Lighting	\$ 334.00	\$ -
1	010i	Toolbox, Curbside with Lighting (adds lightng to side toolbox)	\$ 334.00	\$ 334.00
	018i	Remote Pendant Control with 35' Cord	\$ 1,793.00	\$ -
1	1003i	Debris Body Washout	\$ 2,054.00	\$ 2,054.00
1	1003iB	Rear Door Valve Flushout	\$ 565.00	\$ 565.00
	1004iB	Onboard Digital Scale System w/ Vacuum Relief	\$ 16,843.00	\$ -
1	1005iA	SS Float Ball Cage for Float Shut Off System	\$ 750.00	\$ 750.00
1	1007i	6" Rear Door Butterfly Valve, 3:00	\$ 1,094.00	\$ 1,094.00
1	1007iA	6" Rear Door Butterfly Valve w/Port & Screen, 6:00	\$ 1,398.00	\$ 1,398.00
	1008i	6" Rear Door Knife Valve w/Camloc, 3:00	\$ 1,643.00	\$ -
	1008iA	6" Rear Door Knife Valve w/Camloc w/Screen, 6:00	\$ 1,959.00	\$ -
	1008iB	6" Rear Door Drain Port w/Fixed Screen, 6:00	\$ 771.00	\$ -
	1008iE	6" Rear Door Knife Valve w/Camloc, Air-Actuated, 3:00	\$ 2,472.00	\$ -
	1008iF	6" Rear Door Knife Valve w/Camloc, Air-Actuated, 6:00	\$ 2,784.00	\$ -
	1008iG	6" Rear Door Port - Removed 3:00		\$ -
	1009i	Internally Mounted Trash Pump w/Screen	\$ 14,297.00	\$ -
	1009iA	Externally Mounted Trash Pump w/Floating Arm	\$ 15,511.00	\$ -
	1009iB	Internal Body Screen w/Pump Off Port Only	\$ 920.00	\$ -
1	1009iD	Full Rear Door Swinging Screen	\$ 1,048.00	\$ 1,048.00
1	1009iE	Externally Mounted Trash Pump w/ Basket Intake Screen	\$ 15,511.00	\$ 15,511.00
	1009iF	Rear Door Mounted Trash Pump	\$ 12,542.00	\$ -
	1010i	Pump Off Plumbing to Front	\$ 3,948.00	\$ -
	1010iA	Pump Off Ports Only	\$ 771.00	\$ -
	1010iB	Pump Off Ports and Programming	\$ 3,206.00	\$ -
	1012i	6" Decant System w/Knife Valve, Curbside	\$ 3,077.00	\$ -
	1012iA	6" Decant System w/Knife Valve, Streetside	\$ 3,045.00	\$ -
	1013i	Additional Water, Water and Debris Tanks Joined	\$ 3,173.00	\$ -
	1014i	Centrifugal Separators (Cyclones)	\$ 7,174.00	\$ -
	1014iA	Centrifugal Separators (Cyclones), 304 Stainless Steel	\$ 9,253.00	\$ -
1	1014iB	304SS Centrifugal Separators/Dust Boxes/Plenum/Crossovers	\$ 13,332.00	\$ 13,332.00
	1015i	Folding Pipe Rack, Curbside 8" Pipe	\$ 1,426.00	\$ -
	1015iA	Folding Pipe Rack, Streetside 8" Pipe	\$ 1,426.00	\$ -
	1015iAB	Folding Pipe Rack, Streetside 7" Pipe	\$ 1,426.00	\$ -
	1015iAC	Folding Pipe Rack, Streetside 6" Pipe	\$ 1,426.00	\$ -
	1015iAH	Folding Pipe Rack, Streetside, Hydraulic 8" Pipe	\$ 2,661.00	\$ -
1	1015iAJ	Folding Pipe Rack, Streetside, Hydraulic 7" Pipe	\$ 2,661.00	\$ 2,661.00

VECTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

	1015iAK	Folding Pipe Rack, Streetside, Hydraulic 6" Pipe	\$ 2,661.00	\$ -
	1015iB	Folding Pipe Rack, Rear Door 8" Pipe	\$ 1,426.00	\$ -
	1015iBA	Folding Pipe Rack, Rear Door 7" Pipe	\$ 1,426.00	\$ -
	1015iBH	Folding Pipe Rack, Rear Door, Hydraulic 8" Pipe	\$ 2,661.00	\$ -
	1015iBJ	Folding Pipe Rack, Rear Door, Hydraulic 7" Pipe	\$ 2,661.00	\$ -
	1015iBL	Folding Pipe Rack, Rear Door 6" Pipe	\$ 1,426.00	\$ -
	1015iBM	Folding Pipe Rack, Rear Door, Hydraulic 6" Pipe	\$ 2,661.00	\$ -
	1015iG	Folding Pipe Rack, Curbside 7" Pipe	\$ 1,426.00	\$ -
	1015iH	Folding Pipe Rack, Curbside, Hydraulic 8" Pipe	\$ 2,558.00	\$ -
1	1015iHA	Folding Pipe Rack, Curbside, Hydraulic 7" Pipe	\$ 2,661.00	\$ 2,661.00
	1015iHB	Folding Pipe Rack, Curbside, Hydraulic 6" Pipe	\$ 2,661.00	\$ -
	1015iJ	Folding Pipe Rack, Curbside 6" Pipe	\$ 1,426.00	\$ -
1	1022i	Rear Door Splash Shield	\$ 2,091.00	\$ 2,091.00
1	1023i	Lube Manifold with Lube Chart	\$ 3,104.00	\$ 3,104.00
	1023iA	Plastic Lube Chart	\$ 83.00	\$ -
	1025i	Flat Rear Door Ports	\$ 336.00	\$ -
1	1026i	Debris Body Vibrator, Electric	\$ 3,652.00	\$ 3,652.00
	1030i	Debris Body Inspection Port w/Ladder	\$ 1,664.00	\$ -
	1053i	Stainless Steel Water Barrel for Jet Rodder Pump	\$ 4,075.00	\$ -
	2003i	Laval Water Separator at Fill	\$ 2,339.00	\$ -
	2004i	Continuous Water Tank Fill	\$ 2,339.00	\$ -
1	2006i	Air Purge	\$ 1,759.00	\$ 1,759.00
	2015i	Additional Water, 1200 Gallons (27"hg PD Blower)	\$ 2,657.00	\$ -
	2016i	Additional Water, 1300 Gallons Total (15 yard standard)	\$ 3,664.00	\$ -
	2018i	Additional Water, 1500 Gallons Total	\$ 5,458.00	\$ -
	2020i	6" Gravity Fill Port on Water Tank	\$ 1,193.00	\$ -
	2021i	Additional Water Tank Fill	\$ 982.00	\$ -
	2025i	304 Stainless Steel Water Tanks ILO Aluminum, Single Axle	\$ 10,878.00	\$ -
	2025iA	304 Stainless Steel Water Tanks ILO Aluminum, Tandem Axle	\$ 13,598.00	\$ -
	3013iB	Vac on the Go for the Single Engine Fan	\$ 44,149.00	\$ -
1	3015i	Front Blower Controls	\$ 1,986.00	\$ 1,986.00
1	3017i	Blower High Temp Safety Shutdown	\$ 708.00	\$ 708.00
1	3020i	Digital Water Level Indicator	\$ 914.00	\$ 914.00
1	3021i	Debris Body Level Indicator	\$ 1,227.00	\$ 1,227.00
	3022i	Digital Gray Water Level Indicator	\$ 2,548.00	\$ -
	4005i	180 Degree 10ft Extendable Boom	\$ 12,985.00	\$ -
1	4008i	Grate Lifting Hook, Installed on Boom	\$ 419.00	\$ 419.00
	4009i	Water Ring Assembly, at Hose End	\$ 1,084.00	\$ -
	4009iA	Water Ring Assembly, at Debris Body Inlet	\$ 1,084.00	\$ -
	4011iA	Wireless Controls w/ 2-way Communication & LED Display	\$ 3,203.00	\$ -
1	4011iB	Bellypack Wireless Controls w/ Hose Reel Controls	\$ 4,227.00	\$ 4,227.00
	4011iC	Handheld Wireless Controls	\$ 3,314.00	\$ -
	4011iD	Bellypack Wireless Controls	\$ 4,370.00	\$ -
1	4013i	Rotatable Boom Inlet Hose	\$ 771.00	\$ 771.00

Vector 2100i

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VECTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

	4014i	180 Degree, 5x5 Extendable/Telescopic Boom	\$ 23,460.00	\$ -
	4015i	180 Degree 10ft Telescopic Boom	\$ 20,765.00	\$ -
1	4016i	180 Degree 10x15 Rapid Deployment Boom	\$ 29,313.00	\$ 29,313.00
1	4016iA	Heavy Duty RDB Hose	\$ 1,993.00	\$ 1,993.00
1	4020i	Anti-Splash Valve	\$ 512.00	\$ 512.00
	4021i	Vacuum Accumulator -Constant Speed	\$ 5,642.00	\$ -
	4021iA	Vacuum Accumulator -Variable Speed	\$ 5,642.00	\$ -
	4022iA	Telescopic Boom Elbow, Hard Hat Style	\$ 616.00	\$ -
	4022iD	Telescopic Boom Elbow, Nickel Plated	\$ 529.00	\$ -
1	5002iA	80GPM/2500PSI Rodder Pump		\$ -
	5003iA	70GPM/3000PSI Rodder Pump		\$ -
	5004i	100GPM/2000PSI Rodder Pump w/ 1-1/4" x 500' Hose	\$ 5,443.00	\$ -
	5004iA	100GPM/2000PSI Rodder Pump w/ No Hose	\$ 19,908.00	\$ -
	5005iB	40GPM/2500PSI Water System - HXX Kit 2	\$ 19,907.00	\$ -
	5008iB	Cold Water Recirculator, PTO Driven, 25GPM	\$ 2,333.00	\$ -
	5010iA	Rodder System Accumulator On/Off at Hose Reel	\$ 1,063.00	\$ -
1	5015i	Handgun Couplers, Front and Rear	\$ 822.00	\$ 822.00
1	5016i	Additional Rodder System Accumulator	\$ 3,530.00	\$ 3,530.00
	5017i	Hose Reel - Freespool	\$ 1,348.00	\$ -
	5019i	Chassis Engine Cooling Package	\$ 4,764.00	\$ -
1	5021iC	Hydro Excavation Kit	\$ 3,535.00	\$ 3,535.00
	5023i	Fan Flushout System	\$ 679.00	\$ -
1	5024iA	Water Heater, 400,000 BTUs	\$ 17,708.00	\$ 17,708.00
	5024iC	Water Heater, 800,000 BTUs, 12V	\$ 21,971.00	\$ -
	5026iA	Insulated, Wrapped Water Lines	\$ 5,246.00	\$ -
	5026iB	Heat Traced and Wrapped Water Lines	\$ 6,502.00	\$ -
1	5029i	Cyclone Washout System	\$ 660.00	\$ 660.00
1	5029iA	RDB Washout Coupling	\$ 145.00	\$ 145.00
	5030i	Water Recycler	\$ 138,975.00	\$ -
	5032i	Fresh Water Electric Recirculation System (Recycler)	\$ 2,989.00	\$ -
	5033i	Blanket Heated Rear Door Frame	\$ 12,277.00	\$ -
	6002i3	600' x 1" Aeroquip Sewer Hose 3000psi ILO Standard *	\$ 3,188.00	\$ -
1	6002iB	600' x 1" Pirahna Sewer Hose 2500PSI ILO Standard	\$ 1,233.00	\$ 1,233.00
	6002iB3	600' x 1" Pirahna Sewer Hose 3000PSI ILO Standard	\$ 1,679.00	\$ -
1	6004iD	Rodder Hose Pinch Roller	\$ 1,891.00	\$ 1,891.00
	6005iA	Additional Hose Footage Counter, Rear of Hose Reel	\$ 637.00	\$ -
	6006i	Rodder Hose Guard, Lexan	\$ 1,530.00	\$ -
	6008i	Hose Reel Manual Rewind	\$ 698.00	\$ -
	6012i	Lateral Cleaning Kit w/150' Hose and Nozzle, 25GPM/2000PSI	\$ 4,096.00	\$ -
	6012iA	Lateral Cleaning Kit w/150' Hose and Nozzle, 25GPM/2000PSI Located at Side	\$ 5,575.00	\$ -
	6013i	Hydraulic Tool Package	\$ 1,964.00	\$ -
	6014i	High Pressured Hose Reel	\$ 1,985.00	\$ -
1	6014iA	Two High Pressured Hose Reels	\$ 3,818.00	\$ 3,818.00

Vector 2100i

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VECTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

1	6019i	Rodder Pump Drain Valves	\$ 666.00	\$ 666.00
	6019iA	Final Filter and Silencer Ball Valve Drains	\$ 600.00	\$ -
	6020iC	Hydraulic Extending 15", Rotating Hose Reel, 1,000' Cap.	\$ 3,147.00	\$ -
	6025iA	Hose Wind Guide (Dual Roller), Auto, Non-Indexing	\$ 4,527.00	\$ -
	6025iB	Hose Wind Guide (Dual Roller), Auto, Indexing	\$ 5,103.00	\$ -
1	6025iE	Hose Wind Guide (Dual Roller), Auto, Power Indexing	\$ 6,401.00	\$ 6,401.00
1	6026i	Washington State DOT Legal Front Hose Reel		\$ -
	6027iA	25' Leader Hose ILO Standard	\$ 467.00	\$ -
	6029i	Heated Rodder Pump Cabinet	\$ 11,933.00	\$ -
	6030i	Heated Handgun Cabinet	\$ 9,333.00	\$ -
1	6031i	Front Hose Reel Storage	\$ 401.00	\$ 401.00
1	8001iJ	Rear Directional Control, LED Arrowboard	\$ 3,452.00	\$ 3,452.00
	8001iL	Rear Direction al Control, LED Split Arrowboard	\$ 2,921.00	\$ -
	8001iM	Rear Directional Control, LED Arrowstick	\$ 2,391.00	\$ -
	8001iN	Front Directional Control, LED Arrowstick	\$ 2,391.00	\$ -
	8002i	Hand Light w/ Bumper Plug	\$ 499.00	\$ -
1	8002iA	Rechargeable Wireless LED Spotlight	\$ 484.00	\$ 484.00
	8003i	Hand Light w/ Retractable Reel	\$ 742.00	\$ -
1	8004iD	Rear Mounted - LED Beacon Light	\$ 1,337.00	\$ 1,337.00
	8004iE	Front Mounted - LED Beacon Light	\$ 1,337.00	\$ -
	8004iF	Rear Mounted - LED Beacon Light w/ Limb Guard	\$ 1,382.00	\$ -
	8004iG	Front Mounted - LED Beacon Light w/ Limb Guard	\$ 1,382.00	\$ -
1	8005i	HALO (Handsfree Accessory Light Option)	\$ 3,851.00	\$ 3,851.00
	8012i	Additional Handlight Connector, Rear	\$ 2,523.00	\$ -
	8020iE	Lighting Package, 6 Federal Signal Strobe Lights	\$ 2,102.00	\$ -
	8020iH	10 Light Package, 10 Federal Signal Strobe Lights, LED	\$ 2,840.00	\$ -
1	8020iL	14 Light Package, 14 Federal Signal Strobe Lights, LED	\$ 4,374.00	\$ 4,374.00
	8020iM	Federal Signal Strobe Lights - 4 Light LED System	\$ 866.00	\$ -
1	8027i	LED Mid-Ship Turn Signals	\$ 726.00	\$ 726.00
	8028i	Worklights (2), LED, Boom	\$ 1,037.00	\$ -
1	8028iA	Worklights (2), Self-Leveling Boom LED	\$ 1,073.00	\$ 1,073.00
1	8029i	Worklights (2), LED, Rear Door	\$ 871.00	\$ 871.00
1	8029iA	Worklight, LED, Operators Station	\$ 797.00	\$ 797.00
1	8029iB	Worklight, LED, Hose Reel Manhole	\$ 797.00	\$ 797.00
1	8029iC	Worklight, LED, Curb Side	\$ 792.00	\$ 792.00
1	8029iD	Worklight, LED, Street Side	\$ 792.00	\$ 792.00
1	8030i	Hose Reel Wrapped for Delivery		\$ -
	8035i	(1) 110 Volt 3000 Watt GFCI Electrical Outlet Passenger Side	\$ 7,965.00	\$ -
	9001i	Ziebart Corrosion Protection	\$ 1,957.00	\$ -
	9001iA	Road Salt Protection	\$ 482.00	\$ -
	9021iA	Camera System, Front and Rear	\$ 1,012.00	\$ -
1	9021iB	Camera System, Front, Rear, Both Sides	\$ 2,024.00	\$ 2,024.00
	9021iC	Camera System - Rear & Sides Only	\$ 2,022.00	\$ -
	9023i	Safety Cone Storage Rack - Drop-In Style	\$ 220.00	\$ -

Vector 2100i

6 OF 8

VECTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

1	9023iA	Safety Cone Storage Rack - Post Style	\$ 220.00	\$ 220.00
	9023iB	Additional Safety Cone Storage Rack - Drop-In Style	\$ 220.00	\$ -
	9023iC	Additional Safety Cone Storage Rack - Plate Style	\$ 220.00	\$ -
	9024i	Water Cooler Storage Rack	\$ 220.00	\$ -
	9027iA	Chassis Engine DPF Soot Load Information	\$ 601.00	\$ -
	9070iA	Toolbox, Front Bumper Mounted (2), LED Markers	\$ 3,289.00	\$ -
1	9070iB	Long Handle Tool Storage	\$ 469.00	\$ 469.00
	9070iC	Tool Baskets - Front Bumper Mounted (2), LED Markers (see	\$ 1,895.00	\$ -
	9071i	Tooltray, Behind Cab	\$ 968.00	\$ -
	9071iA	Partial Toolbox BOC 17x30x48	\$ 3,289.00	\$ -
	9071iAL	Partial Toolbox BOC 17x30x48 with Lighting	\$ 3,619.00	\$ -
	9071iE	Toolbox, BOC, 16x30x96	\$ 4,228.00	\$ -
1	9071iEL	Toolbox, BOC, 16x30x96 with Lighting	\$ 4,562.00	\$ 4,562.00
	9071iF	Toolbox, BOC, 14x36x96	\$ 4,262.00	\$ -
	9071iFL	Toolbox, BOC, 14x36x96 with Lighting	\$ 4,594.00	\$ -
	9071iG	Toolbox, BOC 16x30x96 with Tool Tray	\$ 6,292.00	\$ -
	9071iGL	Toolbox, BOC 16x30x96 with Tool Tray with Lighting	\$ 6,624.00	\$ -
	9072iA	Toolbox, Driver Side Frame, 60x24x24	\$ 3,481.00	\$ -
1	9072iAL	Toolbox, Driver Side Frame, 60x24x24 with Lighting	\$ 3,814.00	\$ 3,814.00
	9072iB	Toolbox, Driver Side Frame, 24x24x24	\$ 2,143.00	\$ -
	9072iBL	Toolbox, Driver Side Frame, 24x24x24 with Lighting	\$ 2,474.00	\$ -
	9072iC	Toolbox, Driver Side Chassis Frame 72x18x24	\$ 4,098.00	\$ -
	9072iCL	Toolbox, Driver Side Chassis Frame 72x18x24 with Lighting	\$ 4,351.00	\$ -
	9073iA	Toolbox, Passenger Side Frame, 30x18x24	\$ 2,289.00	\$ -
	9073iAL	Toolbox, Passenger Side Frame, 30x18x24 with Lighting	\$ 2,626.00	\$ -
	9074iA	Toolbox, Driver Side Subframe, 18x24x24	\$ 1,771.00	\$ -
1	9074iAL	Toolbox, Driver Side Subframe, 18x24x24 with Lighting	\$ 2,105.00	\$ 2,105.00
	9074iB	Toolbox, Driver Side Subframe, 16x20x24	\$ 1,771.00	\$ -
	9074iBL	Toolbox, Driver Side Subframe, 16x20x24 with Lighting	\$ 2,105.00	\$ -
	9074iC	Toolbox, Driver Side Subframe, 18x15x10	\$ 1,771.00	\$ -
	9074iCL	Toolbox, Driver Side Subframe, 18x15x10 with Lighting	\$ 2,105.00	\$ -
	9075iA	Toolbox, Driver Side Subframe, 60x20x12	\$ 2,168.00	\$ -
	9075iAL	Toolbox, Driver Side Subframe, 60x20x12 with Lighting	\$ 2,501.00	\$ -
	9075iB	Toolbox, Driver Side Subframe, 48x20x12	\$ 1,971.00	\$ -
	9075iBL	Toolbox, Driver Side Subframe, 48x20x12 with Lighting	\$ 2,300.00	\$ -
	9075iC	Toolbox, Driver Side Subframe, 36x20x12	\$ 1,771.00	\$ -
	9075iCL	Toolbox, Driver Side Subframe, 36x20x12 with Lighting	\$ 2,105.00	\$ -
		TOTAL ADDITIONS		\$ 167,434.00
		TOTAL BODY PRICE		\$ 515,082.00
		Sourcewell Discount (-3%)		\$ 15,452.46
		CONTRACT BODY PRICE		\$ 499,629.54
		OPEN MARKET ITEMS		
1		500655-30 2 Total Printed Full Vector Manuals	\$175.00	\$ 175.00

VACTOR 2100i SEWER CLEANER
SOURCEWELL CONTRACT 101221-VTR

1		KW T880 MX13, 510HP, Tandem Rear Axle with Pusher Axle, steering stops adjusted to max, engine brake at all speeds, see attached spec for details.		\$ 210,853.00
1		Street Side Bumper Basket with LED Marker, One High Pressure Hose Reel mounted behind front bumper curbside with LED Marker, facing curb. The other high pressure reel mid-ship facing curb.		\$1,435.00
1		Ball Valves for Handgun Couplers front and rear.		\$ 1,003.00
				\$ -
		Freight from Factory to Marysville, WA	\$6,000.00	\$ 6,000.00
		TOTAL OPEN MARKET ITEM ADDITIONS		\$ 219,466.00
		Build Price		\$ 719,095.54

Sales Tax 10.9% \$ 78,381.41

Total \$ 797,476.95

Customer Approval

Date

Agenda Bill

AGENDA ITEM NO. 17.

DATE: July 27, 2026

SUBMITTED BY: Heide Brillantes, Finance Director

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Supplemental Agreement No. 3 to the Professional Services Agreement with Government Portfolio Advisors, LLC for Investment Advisory Services

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 3 to the Professional Services Agreement with Government Portfolio Advisors, LLC for Investment Advisory Services.

SUMMARY:

The City has contracted with Government Portfolio Advisors, LLC (GPA) since September 2020 for full-time, non-discretionary investment advisory services. The proposed action is approval of the third supplement to the original contract, extending GPA's services through September 28, 2028. Under the non-discretionary structure, all portfolio adjustments require prior approval to ensure compliance with the City's investment policy, including guidelines for average maturity, duration, security selection, and investment timing. Compensation is based on the City's annual average portfolio balance at approximately 3 basis points, totaling \$34,000 per year.

ATTACHMENTS:

PSA Supplemental No. 3 Government Portfolio Advisors, LLC, Original Agreement

**SUPPLEMENTAL AGREEMENT NO. 3 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND GOVERNMENT PORTFOLIO ADVISORS, LLC**

THIS SUPPLEMENTAL AGREEMENT NO. 3 (“Supplemental Agreement No. 3”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and Government Portfolio Advisors, LLC, a limited liability company (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for investment advisory services (the “Original Agreement”), said Original Agreement being dated September 28, 2020; and

WHEREAS, both parties desire to supplement the Original Agreement, to provide for a third two-year extension to Original Agreement and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, “TERM”, is amended to add that the parties agree to extend the term of the Original Agreement to terminate at midnight on September 28, 2028.

2. Section 3 of the Original Agreement, “COMPENSATION”, is amended to include the additional Consultant fee of \$68,000 and shall read as follows: “In no event shall the compensation paid to Consultant under this Agreement exceed \$226,600 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City.”

The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$55,000
Supplemental Agreement No.1	\$44,000
Supplemental Agreement No.2	\$59,600
Supplemental Agreement No.3	\$68,000
Grand Total	\$226,600

3. Section 6.1 of the Original Agreement, “NOTICES”, is amended to update the City and Consultant contact information as follows:

6.1 **NOTICES.** Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE
Heide Brillantes, Finance Director
501 Delta Ave.
Marysville, WA 98270

Notices to the Consultant shall be sent to the following address:

GOVERNMENT PORTFOLIO ADVISORS, LLC
Deanne Woodring, President
6650 SW Redwood Lane
Suite 365
Portland, OR 97224

3. Each and every provision of the Original Agreement for Professional Services dated September 28, 2020, shall remain in full force and effect, except as modified herein.

DATED this _____ day of _____, 2026

CITY OF MARYSVILLE

By _____
Jon Nehring, Mayor

DATED this _____ day of _____, 2026

GOVERNMENT PORTFOLIO ADVISORS,
LLC

By _____
Deanne Woodring
Its: President

ATTEST/AUTHENTICATED:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND GOVERNMENT PORTFOLIO ADVISORS, LLC**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and Government Portfolio Advisors, a limited liability corporation, licensed in Washington], organized under the laws of the state of Oregon, located and doing business at 2188 SW Park Place, Suite 100, Portland, Oregon, 97205 (“Consultant”).

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

- 1. SCOPE OF SERVICES.** The Consultant shall provide the work and services described in the attached **EXHIBIT A**, incorporated herein by this reference (the “Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.
- 2. TERM.** The term of this Agreement shall commence on September 29, 2020 and shall terminate at midnight on September 28, 2022. The parties may extend the term of this Agreement by executing a written supplemental amendment.
- 3. COMPENSATION.** The Consultant shall be paid by the City for Services rendered under this Agreement as described in **EXHIBIT A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **Fifty-Five Thousand Dollars (\$55,000)** within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City. Such payment shall be full compensation for the Services and for all labor, materials, supplies, equipment, incidentals, and any other expenses necessary for completion.

The Consultant shall submit a monthly invoice to the City for Services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

4. CONSULTANT’S OBLIGATIONS.

4.1 MINOR CHANGES IN SCOPE. The Consultant agrees to accept minor changes, amendments, or revisions to the scope of the Services, as may be required by the City, when such

changes, amendments, or revisions will not have any impact on the cost of the Services or the proposed delivery schedule.

4.2 ADDITIONAL WORK. The City may desire to have the Consultant perform additional work or services which are not identified in the scope of the Services. If the parties agree to the performance of additional work or services, the parties will execute a written supplemental amendment detailing the additional work or services and compensation therefore. In no event will the Consultant be compensated for preparing proposals for additional work or services. In no event shall the Consultant begin work contemplated under a supplemental amendment until the supplemental amendment is fully executed by the parties.

4.3 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the Services shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the Services, the work product, and all documents produced under this Agreement, even though the Services have been accepted by the City.

In the event that the Consultant defaults on this Agreement or in the event that this Agreement is terminated prior to the completion of the Services or the time for completion, all work product and all documents and other materials produced under this Agreement, along with a summary of work as of the date of default or termination, shall become the property of the City. The summary of Services provided shall be prepared at no additional cost to the City. Upon request, the Consultant shall tender the work product, all documents, and the summary to the City within five (5) business days. Tender of said work product shall be a prerequisite to final payment under this Agreement.

The Consultant will not be held liable for reuse of work product or documents produced under this Agreement or modification of the work product or documents for any purpose other than those identified in this Agreement without the written authorization of the Consultant.

4.4 PUBLIC RECORDS ACT. Consultant acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the "PRA"). All records owned, used, or retained by the City are public records subject to disclosure unless exempt under the PRA, whether or not the records are in the possession or control of the City or Consultant. All exemptions to the PRA are narrowly construed.

a. **Confidential Information.** Any records provided to the City by the Consultant which contain information that the Consultant in good faith believes is not subject to disclosure under the PRA shall be marked "Confidential" and shall identify the specific information that the Consultant in good faith believes is not subject to disclosure under the PRA and a citation to the statutory basis for non-disclosure.

b. **Responding to Public Records Requests.** The City shall exercise its sole legal judgment in responding to public records requests.

- (1) The City may rely upon the lack of notification from the Consultant in releasing any records that are not marked "Confidential."
- (2) If records identified as "Confidential" by the Consultant are responsive to a PRA request, the City will seek to provide notice to Consultant at least ten (10) business days before the date on which the City anticipates releasing records. The City is under no obligation to assert any applicable exemption on behalf of the Consultant. The Consultant may seek, at its sole cost, an injunction preventing the release of information which it believes is protected. In no event will the City have any liability to Consultant for any failure of the City to provide notice prior to release.
- (3) If the City, in its sole legal judgment, believes that the Consultant possesses records that (1) are responsive to a PRA request and (2) were used by the City, the City will request the records from the Consultant. The Consultant will, within ten (10) business days:
 - i. Provide the records to the City in the manner requested by the City;
 - ii. Obtain a court injunction, in a lawsuit involving the requester, covering all, or any confidential portion of, the records and provide any records not subject to the court injunction; or
 - iii. Provide an affidavit, in a form acceptable to the City Attorney, specifying that the Consultant has made a diligent search and did not locate any requested documents.

c. **Indemnification.** In addition to its other indemnification and defense obligations under this Agreement, the Consultant shall indemnify and defend the City from and against any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorneys fees and litigation expenses), suits, judgments, or damages (collectively "Damages") arising from or relating to any request for records related to this Agreement, to the extent such Damages are caused by action or inaction of the Consultant. This indemnification and defense obligation shall survive the expiration or termination of this Agreement.

4.5 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit.

Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4.6 INDEMNITY.

a. Indemnification and Hold Harmless. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. The provisions of this Section 4.6 shall survive the expiration or termination of this Agreement.

d. The Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of the indemnity contained in subpart "a" of this Section 4.6. This waiver has been mutually negotiated by the parties.

 (City Initials)

 (Contractor Initials)

4.7 INSURANCE.

a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types and coverage described below:

- (1) Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the Services performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- (3) Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

e. **Other Insurance Provision.** The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. **Verification of Coverage.** The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

h. **Notice of Cancellation.** The Consultant shall provide the City with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

i. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j. **Insurance to be Occurrence Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy. Professional liability insurance may be written on a "Claims-made" basis if it is maintained for a period of three (3) years following completion of the services.

k. **City Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

4.8 LEGAL RELATIONS. The Consultant shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement. The Consultant represents that it and all employees assigned to perform any of the Services under this Agreement are in full compliance with the statutes of the State of Washington governing the Services and that all personnel to be assigned to the Services are fully qualified and properly licensed to perform the work to which they will be assigned.

4.9 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the Services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the Services required under this Agreement. The Consultant shall not make

a claim of City employment and shall not claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work to the Services that the Consultant performs under this Agreement.

d. Prior to commencement of Services, the Consultant shall obtain a business license from the City.

4.10 EMPLOYMENT.

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while performing any Services under this Agreement, shall be considered employees of the Consultant only and not of the City. The Consultant shall be solely liable for: (1) any and all claims that may or might arise under the Workman’s Compensation Act, Title 51 RCW, on behalf of any said employees while performing any Services under this Agreement, and (2) any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while performing any Services under this Agreement.

c. The Consultant represents, unless otherwise indicated below, that all employees of the Consultant that will perform any Services under this Agreement have never been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please use initials to indicate No or Yes below.)*

_____ No, employees performing the Services have never been retired from a Washington state retirement system.

_____ Yes, employees performing the Services have been retired from a Washington state retirement system.

In the event the Consultant checks “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, the Consultant hereby agrees to save, indemnify, defend and hold the City harmless from and against all expenses and costs, including reasonable attorney fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event the Consultant checks “yes” and affirms that an employee providing work has ever retired from a Washington State retirement system, every said employee shall be identified by the Consultant and such retirees shall provide the City with all information required by the City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

4.11 NONASSIGNABLE. Except as provided in **EXHIBIT B**, the Services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

4.12 SUBCONTRACTORS AND SUBCONSULTANTS.

a. The Consultant is responsible for all work or services performed by subcontractors or subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors or subconsultants the Consultant directly hires meet the responsibility criteria for the Services. Verification that a subcontractor or subconsultant has proper license and bonding, if required by statute, must be included in the verification process. If the parties anticipate the use of subcontractors or subconsultants, the subcontractors or subconsultants are set forth in **EXHIBIT B**.

c. The Consultant may not substitute or add subcontractors or subconsultants without the written approval of the City.

d. All subcontractors or subconsultants shall have the same insurance coverage and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4.13 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant’s client base and shall obtain written permission from the City prior to providing services to third parties when a conflict or potential conflict of interest exists. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

4.14 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate, or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or the Services provided to the City.

4.15 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against any client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; or rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth its nondiscrimination obligations. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

4.16 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

5. CITY APPROVAL REQUIRED. Notwithstanding the Consultant's status as an independent contractor, the Services performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if the Services have been completed in compliance with the Scope of Services and City requirements.

6. GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE
Sandy Langdon, Finance Director
1049 State Ave.
Marysville, WA 98270

Notices to the Consultant shall be sent to the following address:

GOVERNMENT PORTFOLIO ADVISORS

Deanne Woodring, CFA, Presiden/Senior Portfolio Advisor
2188 SW Park Place, Suite 100
Portland, OR 97205

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Consultant. As per Section 6.1, the Consultant is deemed to have received the termination notice three (3) calendar days after deposit of the termination notice in the U.S. mail with proper postage and address. The termination notice is deemed effective seven (7) calendar days after it is deemed received by the Consultant.

If this Agreement is terminated by the City for its convenience, the City shall pay the Consultant for satisfactory Services performed through the date on which the termination is deemed effective in accordance with payment provisions of Section 3, unless otherwise specified in the termination notice. If the termination notice provides that the Consultant will not be compensated for Services performed after the termination notice is received, the City will have the discretion to reject payment for any Services performed after the date the termination notice is deemed received.

6.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

6.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with exhibits, attachments, and addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by a written supplemental amendment properly signed by both parties.

6.5 SEVERABILITY.

a. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

b. If any part, term, or provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that part, term, or provision shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.6 NONWAIVER. A waiver by either party of a breach by the other party of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

6.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

6.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

DATED this 29th day of July, 2020.

CITY OF MARYSVILLE

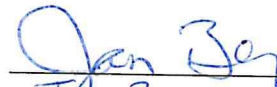
By 
Jon Nehring, Mayor

DATED this 31 day of July, 2020.

CONSULTANT

By 
Denise Woodruff (Name)
Its: President (Title)

ATTEST/AUTHENTICATED:



Jon Berg, Deputy City Clerk

Approved as to form:



Jon Walker, City Attorney

EXHIBIT A

Scope of Services

EXHIBIT B
Subcontractors/Subconsultants

Below is a list of approved subcontractors/subconsultants. If left blank, there are no approved subcontractors or subconsultants.

ATTACHMENT A
TABLE OF CONTENTS

1. SCOPE OF SERVICE
2. COST PROPOSAL
3. GPA DISCLOSURES

1. SCOPE OF SERVICE

1) Provide full-time non-discretionary advisory services for the City's investment portfolio.

GPA is structured to serve public entities who are looking to improve their investment management process with the assistance of a non-discretionary investment advisor. We believe that the City, and all public funds, should maintain control of investments as the Finance Director/Treasurer and Board have the ultimate fiduciary responsibility. That is why we emphasize in our service a clear communication approach that incorporates guidelines, education and support documents for decision making elements.

Specific Tasks:

1. Create guidelines for the structure including extensive review of investment policy
2. Determine appropriate average maturity and duration
3. Propose specific securities to be purchased within policy
4. Propose plan to time investments
5. Establish process to communicate for specific purchases and approval procedures for City on each transaction

GPA will provide full-time non-discretionary management services to the City. We will collaborate with the Finance staff to ensure that the investment program is implemented in a manner that is clearly identified in policy and practice. GPA incorporates a process that offers a high level of communication regarding portfolio strategy, market expectations, and trade execution. Through efficiencies in our investment process, our services will reduce the amount of City staff's time allocated to the management of the investment fund.

Non-discretionary services require prior approval from the Finance staff on any portfolio changes. Non-discretionary management offers the City an opportunity to access outside resources, improve the existing investment management process, increase access to fixed income securities, and maintain control of the ultimate investment decisions.

2) Be available in a timely manner, in person, by telephone or e-mail, for consultation or advice.

Given the team approach of the professionals of GPA, the City can be assured of timely consultation for investment advice. In addition, our location ensures that information can be provided in person to City staff as needed and upon request. Our team is accessible and available at all times.

- 3) *Comply with all federal laws and state of Washington laws and the ordinances, resolutions and policies of the City.*

GPA clearly understands all federal, state and local ordinances of local fund investing. In addition, we understand the unique adoptions of community investing that Washington entities have implemented.

- 4) *Provide assistance in developing and implementing investment strategies.*

We understand the importance of developing and implementing investment strategies to maintain and enhance portfolio quality and performance within the parameters of the City's established investment policies and cash flow requirements. Our philosophy of duration management for the portfolio targets the preservation of principal (safety), liquidity, and yield components of public fund investment policies.

- 5) *Work with the City's cash management staff to assure completion of investment trades, delivery of the securities, availability of funds, and assist with trade settlement.*

GPA will work with City personnel to assure coordination of investment trades, security delivery, fund availability, and trade settlement assistance. Competitive pricing reports will be provided with each transaction, meeting all of the City requirements set forth by the Investment Policy. GPA will also provide technical and fundamental research incorporated in strategic reports.

GPA also provides an extensive strategy review quarterly that incorporates yield curve, asset class and other fundamental research. Additionally, each transaction proposal will include a review of the yield curve and existing portfolio holdings compared to the proposed holdings. This documentation will be provided to the City prior to executing the trade.

GPA will provide all trade details on each transaction including the security description and funds required to be transferred for the purchase, if necessary. These directions will be sent to the City and to the safekeeping bank.

- 6) *Provide investment advice including breakeven analysis on recommendations made to sell low yield securities and replace them with higher yielding securities.*

GPA will provide strategic documentation on all trade proposals that includes supportive analysis in regards to breakeven, duration targeting and rebalancing the portfolio. The proposals are prepared and presented to City personnel by email with a follow up phone discussion regarding the strategy reasoning to swap securities in the portfolio.

All documentation will be sent to the City and retained by GPA for our records.

- 7) *Assist in the annual review and update of the City's Investment Policy and review of procedures.*

The Investment Policy is the working document that provides for specific guidance and risk constraints of the portfolio. It is important to incorporate industry best practices and the City's direction regarding the risk parameters of the investment portfolio. GPA is highly experienced in drafting investment policies to meet the best practice standards and to work with clients to ensure that the risk parameters in the policy are specific to the goals of their clients. The policy is well written and will provide for additional flexibility to invest, yet maintain a high level of conservative investing practices.

Procedures and Documentation: GPA will review the City's current internal controls and reporting documentation, if requested, and assist in meeting best practice standards. GPA's quarterly strategic report provides a comprehensive review of liquidity versus investment funds, asset allocation, and yield curve positioning.

8) *Perform due diligence reviews of current and proposed broker/dealers and financial institutions as described in the City's Investment Policy.*

Broker/Dealer Due Diligence: GPA has an established review process to provide ongoing oversight to broker/dealers on our approved dealer list.

9) *Provide detailed reports of investment portfolio activity and performance at least monthly. Include relevant benchmarks, earnings and accounting methodology.*

GPA will provide monthly performance reports with mark to market pricing and measurement against the selected benchmark. An independent pricing of the market values of outstanding investments will be provided monthly, quarterly and annually at fiscal year-end. The accounting method used to calculate investment performance is the Modified Dietz method. This method estimates when external cash flows are received into or withdrawn from a portfolio by assuming that all external cash flows occur at the mid-point of the period, thus half-weighting the net total external flow for the period when calculating the period's average capital invested (denominator): Reports shall follow Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) fair-value reporting. Provide separate semi-annual and annual portfolio performance reports based on the City's fiscal year.

10) *Provide City staff with ongoing training and technical advice as needed.*

We would be available to provide educational forums as needed to support the needs of the Finance Department. The GPA professionals are actively involved in providing education forums at WFOA, WMTA as well as GFOA. Additionally, our non-discretionary service naturally incorporates an education process, as trades are proposed and implemented including a discussion of the market conditions. Deanne is a GFOA trainer, which involves leading two-day seminars for GFOA on investment best practices and is well versed in providing on-site trainings as needed.

11) *Provide itemized monthly invoices of charges and provide periodic status reports on the services provided by the firm.*

GPA will provide detailed monthly invoices for services rendered.

2. COST FOR SERVICES

With the annual average balance of \$80MM (for the Operating and Reserve Fund, including liquidity balances), the fees would be reduced to 3 basis points on average assets under management and would equate to an annual fee of \$24,000.

Year 1: \$24,000

Year 2: \$24,000

The addition of bond proceeds will be a separate fee based off the estimated annual average

balances through the life of the project and specifically negotiated based on the 3 basis points application.

We value our long history of work with the City and we are discounting our price due to our valued relationship. Our current RFP pricing is listed below to provide support to our pricing approach for the City.

CURRENT RFP Pricing:

Pricing Scale on public fund assets including LGIP Pool and Bank Deposits (total funds):

\$50,000,000	5.0 Basis points
\$50,000,001 to \$100,000,000	4.0 Basis Points
\$100,000,001 to \$150,000,000	3.5 Basis Points
\$150,000,001 to \$300,000,000	3.0 Basis Points
Exceeding \$300,000,000	Negotiated

3. GPA DISCLOSURES:

- 1) **PERFORMANCE RECORDS:** The ADVISOR maintains composites of returns which are audited performance records that conform to the Global Investment Performance Standards (GIPS). THE CITY acknowledges that the advisor shall have the right to retain historical performance data from inception date to the termination date of THE CITY, during the term of this agreement and such period thereafter, that the ADVISOR continues to show performance. ADVISOR shall defend and indemnify and hold THE CITY harmless for any claims that arise or relate in any way, from ADVISOR's use of such information.
- 2) **LIABILITY OF LOSS:** The ADVISOR shall have ~~not~~no liability for any losses arising out of the delays in performing or inability to perform the services which it renders under this Agreement which result from events beyond its control, including interruption of business activities of the ADVISOR or other financial institutions due to acts of God, acts of governmental authority, acts of war, terrorism, civil riots, labor disputes or any action or inaction due to malfunction. The ADVISOR does not guarantee future performance or any specific level of performance, and THE CITY understands that the market value of investments may fluctuate and at any point in time be worth more or less than the amount originally invested.
- 3) **ANTI-MONEY LAUNDERING:** THE CITY understands that the Advisor prohibits the investment of funds by any persons or entities that are acting, directly or indirectly, in any type of money laundering activities or on behalf of terrorist organizations, including those persons or entities that are included on the List of Specially Designated Nationals and Blocked Persons maintained by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") which is available at <http://www.treas.gov/ofac>. THE CITY represents, warrants and covenants that it is not, nor is any person or entity controlling, controlled by or under common control with it a "Prohibited Person" as identified by the OFAC.
- 4) **CONSENT TO ELECTRONIC DELIVERY OF DOCUMENTS; OTHER DISCLOSURES:** The ADVISOR is required to provide annual or periodic disclosures to THE CITY and must record and maintain records of its delivery. THE CITY consents to the delivery of documents related to the investment advisory service described within this Agreement in an electronic manner, as described below:

Documents subject to this Consent to Electronic Delivery include the Form ADV Part 1, Part 2A, and Part 2B, account reports and reviews and other information about account activity, and any disclosure or notification that is required under applicable regulations, other regulatory communications, and Privacy Policy information.

THE CITY agrees and acknowledges that delivery of documents may be via electronic means, including, but not limited to, a PDF file to the email addresses provided to the ADVISOR by client, or via secure online access to such documents. ADVISOR may use electronic delivery to effectively deliver any or all documents related to the relationship between THE CITY and ADVISOR. THE CITY acknowledges that it has access to this media and the ability to print and/or download the information provided thereby.

THE CITY will provide appropriate e-mail addresses for sending electronic information consistent with these terms of electronic delivery. THE CITY will notify ADVISOR in writing if delivery should be made to any additional e-mail addresses or if delivery to any of the initially provide e-mail addresses should be discontinued. It is THE CITY's responsibility to provide ADVISOR with updates regarding changes to any authorized email addresses. Should it come to the attention of the ADVISOR that the e-mail addresses provided are not functioning, all documents will be sent in paper form. The consent to electronic delivery is valid until such consent is revoked, in writing, to the ADVISOR by THE CITY. Occasional requests for paper documents does not trigger revocation of this consent.

- 5) NON-DISCRETIONARY SERVICES: THE ADVISOR will discuss overall strategy and investment structure with the client. Trade proposals will be sent to the designated authorized person for approval prior to execution of the transaction. Once the approval is provided to the ADVISOR, the trade will be transacted at the prevailing competitive prices at the time of trade.

**SUPPLEMENTAL AGREEMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND GOVERNMENT PORTFOLIO ADVISORS**

THIS SUPPLEMENTAL AGREEMENT NO. 1 (“Supplemental Agreement No. 1”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and Government Portfolio Advisors, a limited liability corporation, licensed in Washington (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for Investment Advisory Service (the “Original Agreement”), said Original Agreement being dated September 29, 2020; and

WHEREAS, both parties desire to supplement the Original Agreement, by expanding the Scope of Services to provide for two-year extension with no change in scope and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, “TERM”, is amended to add that the parties agree to extend the term of the Original Agreement to terminate at midnight September 28, 2024.

2. Section 3 of the Original Agreement, “COMPENSATION”, is amended to include the additional Consultant fee of \$44,000 and shall read as follows: “In no event shall the compensation paid to Consultant under this Agreement exceed \$99,000 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City.”

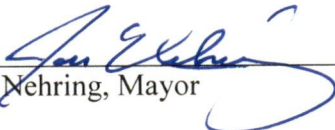
The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$55,000
Supplemental Agreement No.1	\$44,000
Grand Total	\$99,000

3. Each and every provision of the Original Agreement for Professional Services dated September] 29, 2020, shall remain in full force and effect, except as modified herein.

DATED this 28th day of October, 2022.

CITY OF MARYSVILLE

By 
Jon Nehring, Mayor

DATED this 30 day of September, 2022.

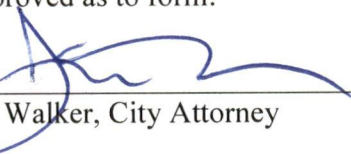
GOVERNMENT PORTFOLIO ADVISORS,
LLC

By 
Deanne Woodring
Its: President

ATTEST/AUTHENTICATED:


Genevieve Gaddis, Deputy City Clerk

Approved as to form:


Jon Walker, City Attorney

**SUPPLEMENTAL AGREEMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND GOVERNMENT PORTFOLIO ADVISORS**

THIS SUPPLEMENTAL AGREEMENT NO. 2 (“Supplemental Agreement No. 2”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and Government Portfolio Advisors, a limited liability corporation, licensed in Washington State (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for Investment Advisory Service (the “Original Agreement”), said Original Agreement being dated September 28, 2020; and

WHEREAS, both parties desire to supplement the Original Agreement, by expanding the Scope of Services to provide for a second two-year extension to Original Agreement] and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Exhibit A, as referenced and incorporated in Section 1 of the Original Agreement, “SCOPE OF SERVICES”, shall be replaced by Exhibit A-2, attached hereto and by this references made part of this Supplemental Agreement No. 2, and a part of the Original Agreement.

2. Section 2 of the Original Agreement, “TERM”, is amended to add that the parties agree to extend the term of the Original Agreement to terminate at midnight on September 28, 2026.

3. Section 3 of the Original Agreement, “COMPENSATION”, is amended to include the additional Consultant fee of \$59,600 and shall read as follows: “In no event shall the compensation paid to Consultant under this Agreement exceed \$158,600 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City.”

The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$55,000
Supplemental Agreement No.1	\$44,000
Supplemental Agreement No. 2	\$59,600
Grand Total	\$158,600

4. Each and every provision of the Original Agreement for Professional Services dated September 10, 2024, shall remain in full force and effect, except as modified herein.

DATED 9/21/2024

CITY OF MARYSVILLE

DocuSigned by:
By Jon Nehring
A8AE51528DE9478...
Jon Nehring, Mayor

DATED this 9/20/2024

[CONSULTANT] Government Portfolio Advisors

DocuSigned by:
By DEANNE WOODRING
14A27B374CF7453...
[Name] DEANNE WOODRING
Its: [Title] President

ATTEST/AUTHENTICATED:

Signed by:
Chari Taber
78D1E8FDC9F0463...
Chari Taber, Deputy City Clerk

Approved as to form:

Signed by:
Jon Walker
786AB5A2684C462...
Jon Walker, City Attorney

City of Marysville Contract Renewal and Fee Support

Original Contract Date:	September 28, 2020
Contract Expiration:	September 28, 2024
Renewal Option:	May extend
Current Fee:	\$25,500
Proposed Fee:	\$29,800 annually

Adjust annual flat fee to align with current balances per the original contract pricing of 3 basis points on total Operating and Reserve funds. Utilizing the most recent 12-month average (\$99,411,094 for the Operating and Reserve funds), the fee for services will increase to \$29,800 annually (based on 3 basis points on total funds).

	Average Balance (7/1/23 to 4/30/24)	Flat Fee	AUM Equivalent
Operating & Reserve Funds	\$99,411,094	\$29,800 annually	3 basis points
Operating & Reserve Funds (<i>investments only</i>)	\$66,080,977	\$29,800 annually	4.5 basis points

2020 Contract:

2. COST FOR SERVICES

With the annual average balance of \$80MM (for the Operating and Reserve Fund, including liquidity balances), the fees would be reduced to 3 basis points on average assets under management and would equate to an annual fee of \$24,000.

Year 1: \$24,000

Year 2: \$24,000

The addition of bond proceeds will be a separate fee based off the estimated annual average balances through the life of the project and specifically negotiated based on the 3 basis points application.

We value our long history of work with the City and we are discounting our price due to our valued relationship. Our current RFP pricing is listed below to provide support to our pricing approach for the City.

CURRENT RFP Pricing:

Pricing Scale on public fund assets including LGIP Pool and Bank Deposits (total funds):

\$50,000,000	5.0 Basis points
\$50,000,001 to \$100,000,000	4.0 Basis Points
\$100,000,001 to \$150,000,000	3.5 Basis Points
\$150,000,001 to \$300,000,000	3.0 Basis Points
Exceeding \$300,000,000	Negotiated

Annual Average Balances (July 1 to June 30) on Operating Funds (Core & Liquidity):

2023-24*	2022-2023	2021-2022	2020-2021	2019-2020
\$94,051,365	\$89,304,607	\$89,434,879	\$75,128,476	\$76,193,802

Annual Average Balances (July 1 to June 30) on Reserve Fund Investments:

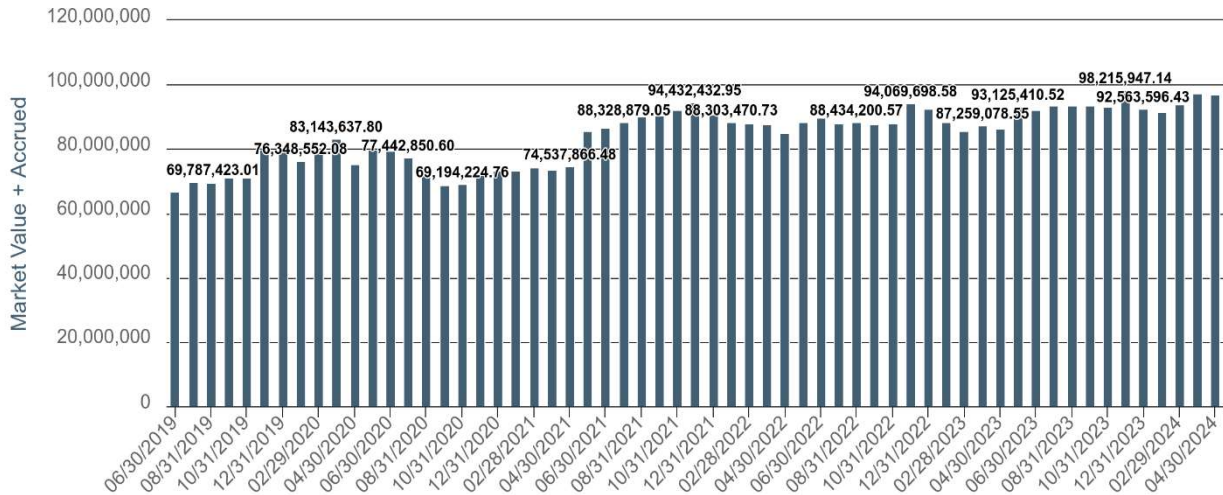
2023-24*	2022-2023	2021-2022	2020-2021	2019-2020
\$5,359,728	\$5,302,181	\$5,537,250	\$5,732,959	\$5,703,040

**Through April 2024*

Annual Average Balances (July 1 to June 30) on Operating Funds (Core only):

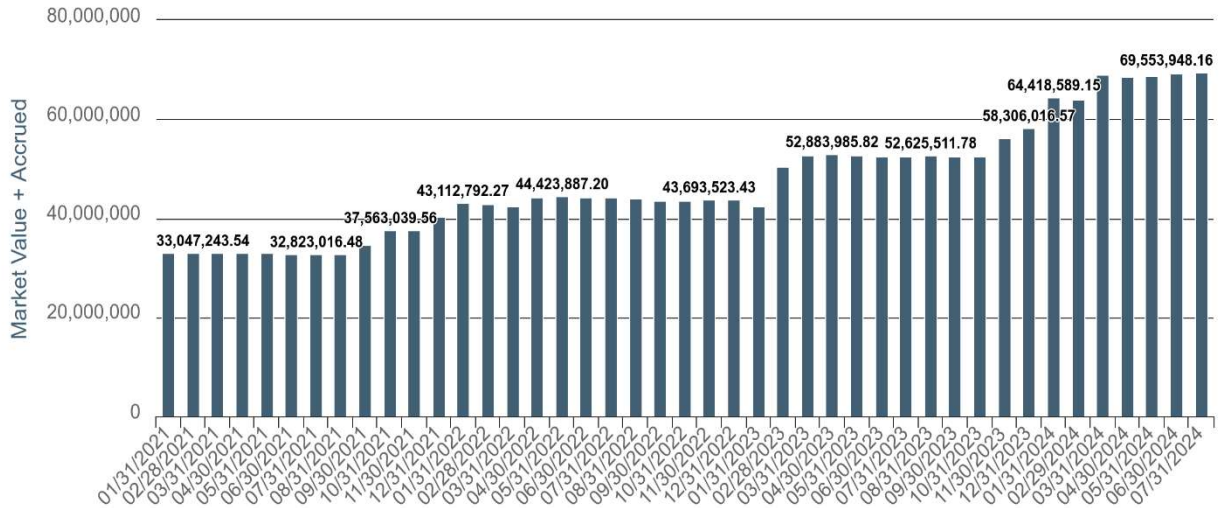
2023-24*	2022-2023	2021-2022	2020-2021	2019-2020
\$59,058,406	\$47,219,282	\$39,764,058	\$33,050,101	\$35,107,773

Historical Balances and Earnings - Operating Funds (Core & Liquidity):



Market Value + Accrued	Period Begin	Period End	Interest Income	Net Amort/Acc Income	Total Earnings
73,372,773.08	01/01/2021	01/31/2021	43,941.66	(5,368.37)	38,573.29
74,121,842.99	02/01/2021	02/28/2021	42,393.55	(4,848.85)	37,544.70
73,748,577.41	03/01/2021	03/31/2021	41,528.32	(5,357.50)	36,170.82
74,537,866.48	04/01/2021	04/30/2021	39,608.33	(5,178.89)	34,429.44
85,738,174.23	05/01/2021	05/31/2021	39,816.33	(5,366.43)	34,449.90
86,577,604.97	06/01/2021	06/30/2021	38,339.56	(5,385.00)	32,954.56
88,328,879.05	07/01/2021	07/31/2021	40,336.93	(5,088.04)	35,248.89
90,044,277.68	08/01/2021	08/31/2021	33,139.65	(3,993.48)	29,146.17
90,548,902.60	09/01/2021	09/30/2021	30,359.04	(3,294.45)	27,064.58
92,051,459.53	10/01/2021	10/31/2021	29,798.54	(3,053.16)	26,745.38
94,432,432.95	11/01/2021	11/30/2021	30,227.02	(2,880.34)	27,346.68
90,604,093.66	12/01/2021	12/31/2021	28,885.00	(2,223.27)	26,661.73
88,303,470.73	01/01/2022	01/31/2022	27,489.87	(162.48)	27,327.39
88,113,949.30	02/01/2022	02/28/2022	25,828.17	847.93	26,676.10
87,762,635.10	03/01/2022	03/31/2022	29,548.57	901.87	30,450.43
85,016,992.27	04/01/2022	04/30/2022	36,882.95	759.29	37,642.23
88,413,580.18	05/01/2022	05/31/2022	49,391.71	764.66	50,156.37
89,597,959.54	06/01/2022	06/30/2022	60,444.09	1,269.13	61,713.22
88,134,754.41	07/01/2022	07/31/2022	80,244.58	1,729.56	81,974.14
88,434,200.57	08/01/2022	08/31/2022	100,252.92	1,729.56	101,982.48
87,669,005.63	09/01/2022	09/30/2022	113,585.65	2,758.45	116,344.10
88,154,003.03	10/01/2022	10/31/2022	128,976.11	3,257.98	132,234.09
94,069,698.58	11/01/2022	11/30/2022	155,907.88	4,458.22	160,366.09
92,400,506.11	12/01/2022	12/31/2022	178,800.68	5,787.27	184,587.96
88,452,817.41	01/01/2023	01/31/2023	187,968.36	5,785.95	193,754.32
85,749,690.11	02/01/2023	02/28/2023	167,651.11	6,582.69	174,233.80
87,259,078.55	03/01/2023	03/31/2023	175,403.54	14,330.96	189,734.50
86,140,275.21	04/01/2023	04/30/2023	175,705.79	15,089.97	190,795.76
93,125,410.52	05/01/2023	05/31/2023	208,607.81	17,175.17	225,782.98
92,065,841.80	06/01/2023	06/30/2023	223,456.61	17,631.38	241,087.99
93,435,535.59	07/01/2023	07/31/2023	241,830.76	18,957.64	260,788.41
93,506,090.41	08/01/2023	08/31/2023	247,866.58	19,235.23	267,101.81
93,422,891.78	09/01/2023	09/30/2023	251,405.14	19,007.69	270,412.84
93,279,396.92	10/01/2023	10/31/2023	267,242.17	19,978.33	287,220.50
98,215,947.14	11/01/2023	11/30/2023	262,867.37	19,388.15	282,255.51
92,563,596.43	12/01/2023	12/31/2023	270,230.93	19,454.52	289,685.45
91,419,789.87	01/01/2024	01/31/2024	261,809.62	22,732.17	284,541.79
93,976,871.05	02/01/2024	02/29/2024	258,167.67	24,318.63	282,486.30
97,340,902.24	03/01/2024	03/31/2024	267,395.42	25,671.67	293,067.08
93,352,633.09	04/01/2024	04/30/2024	264,425.56	25,045.21	289,470.77

Historical Balances and Earnings – Investment Core Funds Only:



Market Value + Accrued	Period Begin	Period End	Interest Income	Net Amort/Acc Income	Total Earnings
33,047,243.54	01/01/2021	01/31/2021	39,671.65	(5,368.37)	34,303.28
32,999,468.76	02/01/2021	02/28/2021	38,666.64	(4,848.85)	33,817.79
32,907,179.65	03/01/2021	03/31/2021	38,000.60	(5,357.50)	32,643.10
32,910,048.97	04/01/2021	04/30/2021	36,607.06	(5,178.89)	31,428.17
32,925,824.05	05/01/2021	05/31/2021	37,005.50	(5,366.43)	31,639.07
32,815,391.59	06/01/2021	06/30/2021	35,251.29	(5,385.00)	29,866.29
32,823,016.48	07/01/2021	07/31/2021	33,100.22	(5,088.04)	28,012.18
32,784,868.75	08/01/2021	08/31/2021	29,558.56	(3,993.48)	25,565.08
34,678,061.02	09/01/2021	09/30/2021	26,670.65	(3,294.45)	23,526.33
37,563,039.56	10/01/2021	10/31/2021	25,953.65	(3,053.16)	22,900.49
37,563,236.77	11/01/2021	11/30/2021	26,444.98	(2,880.34)	23,564.64
40,431,126.11	12/01/2021	12/31/2021	25,326.22	(2,223.27)	23,102.95
43,112,792.27	01/01/2022	01/31/2022	24,168.00	(162.48)	24,005.52
42,967,006.28	02/01/2022	02/28/2022	22,783.08	847.93	23,631.01
42,439,966.34	03/01/2022	03/31/2022	22,984.54	901.87	23,886.40
44,242,914.89	04/01/2022	04/30/2022	26,116.96	759.29	26,876.24
44,423,887.20	05/01/2022	05/31/2022	27,288.14	764.66	28,052.80
44,138,775.37	06/01/2022	06/30/2022	27,336.91	1,269.13	28,606.04
44,283,288.25	07/01/2022	07/31/2022	28,238.46	1,729.56	29,968.02
44,028,752.71	08/01/2022	08/31/2022	28,214.22	1,729.56	29,943.78
43,554,635.47	09/01/2022	09/30/2022	29,422.26	2,758.45	32,180.71
43,465,619.29	10/01/2022	10/31/2022	30,826.03	3,257.98	34,084.01
43,693,523.43	11/01/2022	11/30/2022	30,581.36	4,458.22	35,039.57
43,779,918.57	12/01/2022	12/31/2022	31,822.90	5,787.27	37,610.18
42,511,569.11	01/01/2023	01/31/2023	31,874.62	5,785.95	37,660.58
50,523,224.22	02/01/2023	02/28/2023	35,366.54	6,582.69	41,949.23
52,724,160.28	03/01/2023	03/31/2023	62,704.69	14,330.96	77,035.65
52,883,985.82	04/01/2023	04/30/2023	69,628.43	15,089.97	84,718.40
52,733,441.91	05/01/2023	05/31/2023	70,901.38	17,175.17	88,076.55
52,449,263.57	06/01/2023	06/30/2023	79,329.91	17,631.38	96,961.29
52,557,163.58	07/01/2023	07/31/2023	91,108.31	18,957.64	110,065.96
52,625,511.78	08/01/2023	08/31/2023	93,690.01	19,235.23	112,925.24
52,465,287.64	09/01/2023	09/30/2023	96,202.54	19,007.69	115,210.24
52,479,134.39	10/01/2023	10/31/2023	105,098.60	19,978.33	125,076.93
56,123,487.12	11/01/2023	11/30/2023	109,440.78	19,388.15	128,828.92
58,306,016.57	12/01/2023	12/31/2023	130,549.56	19,454.52	150,004.08
64,418,589.15	01/01/2024	01/31/2024	148,517.42	22,732.17	171,249.59
64,016,304.00	02/01/2024	02/29/2024	159,458.24	24,318.63	183,776.87
69,024,937.16	03/01/2024	03/31/2024	166,743.73	25,671.67	192,415.39
68,567,625.36	04/01/2024	04/30/2024	183,887.17	25,045.21	208,932.38
68,875,493.35	05/01/2024	05/31/2024	187,827.43	26,090.92	213,918.35
69,162,173.79	06/01/2024	06/30/2024	188,695.68	25,086.43	213,782.11
69,553,948.16	07/01/2024	07/31/2024	195,221.13	26,804.29	222,025.42



Agenda Bill

AGENDA ITEM NO. 18.

DATE: July 27, 2026

SUBMITTED BY: Jon Walker, City Attorney

PRESENTED BY: Jon Walker, City Attorney

ITEM TYPE: Ordinance

AGENDA SECTION: New Business

SUBJECT:

An **Ordinance** Establishing a Crime of Crime of Endangerment with a Controlled Substance and Adopting a New Section in the Municipal Code

SUGGESTED ACTION:

Recommended Motion: I move to adopt Ordinance No. _____.

SUMMARY:

State law criminalizes exposing children and dependent adults to methamphetamine or ephedrine, pseudoephedrine, or anhydrous ammonia, including their salts, isomers, and salts of isomers. RCW 9A.42.100. Such exposure is a class B felony. However, if a person exposed a child to other controlled substances, that would have to be prosecuted as reckless endangerment or some other charge, which may not neatly fit the circumstances of the exposure. The Marysville Police Department has investigated cases in the city where young children have been hospitalized due to exposure to fentanyl and there have been other cases in nearby jurisdictions. This ordinance would criminalize a person permitting a child or dependent person to be exposed to, ingest, inhale, or have contact with a controlled substance classified on Schedule I or Schedule II of the Uniform Controlled Substances Act. If the person does so knowingly or intentionally, it is a gross misdemeanor. If they do so negligently, it is a misdemeanor. Methamphetamine is specifically excluded from the "knowingly and intentionally" crime because state law criminalizes the same mental state and, consequently, the city is preempted from prosecuting the same crime with a lesser penalty. However, methamphetamine is included if the exposure is done negligently. Because it involves a different mental state and therefore has different elements to the crime, the city is not

preempted from adopting it.

ATTACHMENTS:

Ordinance - Endangerment with a Controlled Substance

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, ESTABLISHING A CRIME OF CRIME OF ENDANGERMENT
WITH A CONTROLLED SUBSTANCE AND ADOPTING A NEW SECTION IN
THE MUNICIPAL CODE.**

WHEREAS, controlled substances listed on schedule I of the uniform controlled substances act have no currently accepted medical use in treatment in the United States and lack accepted safety for use in treatment under medical supervision, as well as having a high potential for abuse; and

WHEREAS, controlled substances listed on schedule II of the uniform controlled substances act have accepted medical uses in treatment in the United States with severe restrictions under medical supervision, as well as having a high potential for abuse; and

WHEREAS, RCW 9A.42.100 criminalizes exposing a dependent child or dependent adult methamphetamine (a schedule II substance) or ephedrine, pseudoephedrine, or anhydrous ammonia, including their salts, isomers, and salts of isomers, but does not address other controlled substances; and

WHEREAS, inhalation or ingestion of or exposure to controlled substances listed on schedule I and II can result in serious injury or death; and

WHEREAS, officers of the Marysville Police Department have investigated circumstances in the city where young children have been exposed to controlled substances, including fentanyl and required hospitalization; and

WHEREAS, children and dependent adults are especially at risk of harm from being exposed to controlled substances without that exposure occurring under medical supervision or pursuant to a valid prescription; and

WHEREAS, persons who are in possession of controlled substances are responsible for ensuring that those substances are not handled, stored, or ingested in a manner that may endanger any child or dependent adult; and

WHEREAS, criminalizing the intentionally, knowingly, or negligently exposing a child or dependent adult to controlled substances will enhance public health and safety.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. A new section, 6.55.020, is added to the municipal code as set forth in Exhibit A.

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 3. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 4. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2026.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
_____, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A

Endangerment with a controlled substance.

(1) (a) A person is guilty of the crime of endangerment with a controlled substance in the first degree if the person knowingly or intentionally permits a child or dependent person to be exposed to, ingest, inhale, or have contact with a controlled substance classified on Schedule I or Schedule II of the Uniform Controlled Substances Act except methamphetamine or ephedrine, pseudoephedrine, or anhydrous ammonia, including their salts, isomers, and salts of isomers, that are being used in the manufacture of methamphetamine, including its salts, isomers, and salts of isomers.

(b) Endangerment with a controlled substance in the first degree is a gross misdemeanor.

(2) (a) A person is guilty of the crime of endangerment with a controlled substance in the second degree if the person negligently permits a child or dependent person to be exposed to, ingest, inhale, or have contact with a controlled substance classified on Schedule I or Schedule II of the Uniform Controlled Substances Act.

(b) Endangerment with a controlled substance in the second degree is a misdemeanor.

(3) Administering or providing a controlled substance to a child or dependent person in accordance with a valid prescription or in the course of delivering health care services is not a violation of this section.



Agenda Bill

AGENDA ITEM NO. 19.

DATE: July 27, 2026

SUBMITTED BY: Sarah Lavelle, Emergency Preparedness Manager

PRESENTED BY: Sarah Lavelle, Emergency Preparedness Manager

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Public Assistance Grant Agreement (D26-150)

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the Public Assistance Grant Agreement D26-150 with the Washington State Military Department.

SUMMARY:

This grant agreement is for Public Assistance reimbursement of costs related to debris removal and emergency protective measures during December 2025 severe storms.

ATTACHMENTS:

D26-150_Grant Agreement

**Washington State Military Department
PUBLIC ASSISTANCE GRANT AGREEMENT FACE SHEET**

1. SUBRECIPIENT Name and Address: City of Marysville 501 Delta Ave. Marysville, WA 98270		2. Grant Agreement Amount: To be determined, based upon approved project worksheets		3. Grant Number: D26-150	
4. SUBRECIPIENT, phone/email: Sarah LaVelle 360-363-8096 slavelle@marysvillewa.gov		5. Grant Agreement Start Date: December 5, 2025		6. Grant Agreement End Date: April 7, 2030	
7. DEPARTMENT Program Manager, phone/email: Jonathan L. Holmes, (253) 512-7429 Jonathan.Holmes@mil.wa.gov		8. Unique Entity Identifier (UEI): KENDBGSMVPQ7		9. UBI # (state revenue): 314-000-001	
10. Funding Authority: Washington State Military Department (the "DEPARTMENT"), and Federal Emergency Management Agency (FEMA)					
11. Funding Source Agreement #: FEMA-4906-DR-WA		12. Program Index # 764FC (Federal) / 762FE (State) / 764FD (Admin)		13. Catalog of Federal Domestic Asst. (CFDA) # & Title: 97.036, Public Assistance	
				14. Federal EIN #: 91-6001459	
15. Total Federal Award Amount: N/A		16. Federal Award Date: N/A			
17. Service Districts: (BY LEGISLATIVE DISTRICT): <u>38,3th</u> (BY CONGRESSIONAL DISTRICT): <u>2th</u>		18. Service Area by County(ies): Snohomish		19. Women/Minority-Owned, State Certified?: ☒ N/A ☐ NO ☐ YES, OMWBE # _____	
20. Contract Classification: ☐ Personal Services ☐ Client Services ☒ Public/Local Gov't ☐ Research/Development ☐ A/E ☐ Other _____			21. Contract Type (check all that apply): ☐ Contract ☒ Grant ☒ Agreement ☐ Intergovernmental (RCW 39.34) ☐ Interagency		
22. Contractor Selection Process: ☒ "To all who apply & qualify" ☐ Competitive Bidding ☐ Sole Source ☐ A/E RCW ☐ N/A ☐ Filed w/OFM? ☐ Advertised? ☐ YES ☐ NO _____			23. Contractor Type (check all that apply) ☐ Private Organization/Individual ☐ For-Profit ☒ Public Organization/Jurisdiction ☒ Non-Profit ☐ VENDOR ☒ SUBRECIPIENT ☐ OTHER		
24. BRIEF DESCRIPTION: Presidential Disaster Declaration # FEMA-4906-DR-WA Severe Winter Storms, Straight-Line Winds, Flooding, Landslides, and Mudslides. To provide funds to the SUBRECIPIENT for emergency work and the repair or replacement of disaster-damaged facilities. as approved by FEMA in project worksheets describing eligible scopes of work and associated funding. The DEPARTMENT is the Recipient and Pass-through Entity of the Presidential Disaster Declaration # FEMA-4906-DR-WA Severe Winter Storms, Straight-Line Winds, Flooding, Landslides, and Mudslides, and FEMA State Agreement, which are incorporated by reference, and makes a subaward of Federal award funds to the SUBRECIPIENT pursuant to this Agreement. The SUBRECIPIENT is accountable to the DEPARTMENT for use of Federal award funds provided under this Agreement and the associated matching funds.					
IN WITNESS WHEREOF, the DEPARTMENT and SUBRECIPIENT acknowledge and accept the terms of this Agreement, references and attachments hereto and have executed this Agreement as of the date and year written below. This Agreement Face Sheet, Special Terms and Conditions (Attachment 1), General Terms and Conditions (Attachment 2), Project Worksheet Sample (Attachment 3), Washington State Public Assistance Applicant Manual dated April 7, 2026 (Attachment 4), and all other documents, exhibits and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this Agreement. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.					
In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:					
1. Applicable Federal and State Statutes and Regulations 5. Special Terms and Conditions 2. DHS Standard Terms and Conditions 6. General Terms and Conditions, and, 3. Presidential Declaration, FEMA State Agreement, and other Documents 7. Other provisions of the contract incorporated by reference. 4. Statement of Work and/or Project Description as outlined in FEMA approved Project Worksheet(s)					
WHEREAS, the parties hereto have executed this Agreement on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE SUBRECIPIENT:		
Signature _____ Date _____ Stacey McClain, Governor's Authorized Representative Washington State Military Department			Signature _____ Date _____ print or type name: <u>Jon Nehring</u>		
APPROVED AS TO FORM: David B, Merchant 5/28/2026 Assistant Attorney General			APPROVED AS TO FORM:		
			SUBRECIPIENT's Attorney _____ Date _____		

**Washington State Military Department
SPECIAL TERMS AND CONDITIONS**

ARTICLE I – KEY PERSONNEL

The individuals listed below shall be considered key personnel and point of contact. Any substitution by either party must be submitted in writing.

SUBRECIPIENT		MILITARY DEPARTMENT	
Name	Sarah LaVelle	Name	Jonathan L. Holmes
Title	Emergency Preparedness Manager	Title	Deputy State Coordinating Officer Public Assistance
E-Mail	slavelle@marysvillewa.gov	E-Mail	Jonathan.Holmes@mil.wa.gov
Phone	360-363-8096	Phone	(253) 512-7429

ARTICLE II - ADMINISTRATIVE REQUIREMENTS

The SUBRECIPIENT shall comply with all applicable state and federal laws, rules, regulations, requirements and program guidance identified or referenced in this Agreement and the informational documents published by FEMA applicable to the Presidential Declaration including, but not limited to, all criteria, restrictions, and requirements of the “FEMA State Agreement” published by FEMA and the federal regulations commonly applicable to FEMA grants, all of which are incorporated herein by reference. The Presidential Declaration and the FEMA State Agreement are incorporated in this Agreement by reference.

The SUBRECIPIENT shall comply with the Washington State Public Assistance Applicant Manual dated April 7, 2026 incorporated in this Agreement as **Attachment 4**. The DHS Standard Terms and Conditions are incorporated by reference in this Agreement in Appendix F of the Washington State Public Assistance Applicant Manual dated April 7, 2026.

The SUBRECIPIENT acknowledges that since this Agreement involves federal award funding, the period of performance described herein may begin prior to the availability of appropriated federal funds. The SUBRECIPIENT agrees that it will not hold the DEPARTMENT, the State of Washington, or the United States liable for any damages, claim for reimbursement, or any type of payment whatsoever for services performed under this Agreement prior to distribution of appropriated federal funds, or if federal funds are not appropriated or in a particular amount.

Federal funding is provided by FEMA and is administered by the DEPARTMENT. Under the authority of Presidential Disaster Declaration number FEMA-4906-DR-WA, the DEPARTMENT is reimbursing the SUBRECIPIENT for those approved eligible costs and activities necessary under the Public Assistance Grant Program during the incident period beginning December 5 to December 19, 2025. Eligible costs and activities will be identified in Project Worksheets approved by FEMA and a Project Worksheet Sample is incorporated as **Attachment 3**. The DEPARTMENT is also providing Advance Payments to the SUBRECIPIENT where provided by FEMA and required and allowed by law. Any interest earned on advance payments (except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450)) shall be promptly, but at least quarterly, remitted to the DEPARTMENT to be paid to FEMA. The subrecipient may keep interest amounts up to \$100 per year for administrative expenses.

STATE AND FEDERAL REQUIREMENTS FOR PUBLIC ASSISTANCE GRANTS:

The following requirements apply to all DHS/FEMA Presidential Disasters administered by the DEPARTMENT:

1. FUNDING

The DEPARTMENT will administer the Public Assistance (PA) Grant Program, provide Advance payments, and reimburse approved eligible Public Assistance costs to the SUBRECIPIENT that are identified under the auspices of Presidential Disaster Declaration Number FEMA-4906-DR-WA and authorized by and consistent with the Stafford Act (P.L. 93-288, as amended) and applicable regulations.

It is understood that no final dollar figure is committed to at the time that this Agreement is executed, but that financial commitments will be made by amendments to the project application as Project Worksheets are completed in the field and projects are authorized by state and federal officials.

Pursuant to the FEMA-STATE AGREEMENT, FEMA will contribute not less than **75** percent of the eligible costs for any eligible project and 100 percent of the federal PA Management Costs, up to 5 percent of the total award amount for each Subrecipient, as provided for in subsection 3.E. of Article II of this Public Assistance Agreement. The SUBRECIPIENT commits to providing the remaining up to **25** percent non-federal match to any eligible project that has been identified under the Presidential Disaster Declaration number FEMA-4906-DR-WA, subject to the following exceptions:

DEPARTMENT Match: During the 2026 Session of the State Legislature, funding of the non-federal share of 4906-DR-WA costs was addressed. The State Legislature approved partial funding for the non-federal share which will be equally split for eligible costs covered under the Project Worksheets for the 4906-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides event. For local jurisdictions, Public Assistance grant funding will be 75 percent federal funds, 12.5 percent state funds and 12.5 percent local funds.

Donated Resources: FEMA will credit the SUBRECIPIENT for the value of donated resources (non-cash contributions of property or services) related to eligible Emergency Work to offset the non-Federal cost share of its eligible Emergency Work project worksheets – categories A and B, and for the value of donated resources related to eligible work on a Permanent Work project to offset the non-Federal cost share of that specific Permanent Work project worksheet for which the resources were donated – categories C through G. The Donated Resources are recognized by FEMA in a Project Worksheet. Donated Resources offset the non-federal share of the eligible emergency work approved in Project Worksheets or specific permanent work approved in Project Worksheets. For non-state agency SUBRECIPIENTS, the donated resource value will first be applied to the SUBRECIPIENT's non-federal share, and, if a DEPARTMENT match is authorized, any remaining donated resource value will be applied to the DEPARTMENT's share. The value of the Donated Resources is calculated as described in Public Assistance Program and Policy Guide V.5 (PAPPG), and is capped at the non-Federal share of approved eligible emergency work costs or capped at the non-Federal share of the specific approved eligible permanent work costs, as applicable. The Federal share of the Donated Resources will not exceed the non-federal share of eligible emergency work costs or of specific permanent work costs approved in Project Worksheets. Any excess credit for eligible emergency work costs can be credited only to other eligible emergency work costs, for the same SUBRECIPIENT in the same disaster. The value of excess donated resources cannot be credited toward or transferred to another eligible SUBRECIPIENT, or toward other State obligations. The DEPARTMENT does not match a FEMA donated resource credit.

The Project Worksheet, sample provided in Attachment 3, is required to be completed by FEMA or State Project Specialists.

2. GRANT AGREEMENT PERIOD

- a. Activities payable under this Agreement and to be performed by the SUBRECIPIENT under this Agreement shall be those activities which occurred during or subsequent to the incident period defined in the FEMA State Agreement and shall terminate upon completion of the project(s) approved by federal and state officials, including completion of close-out and audit. This period shall be referred to as the "Grant Agreement Period."
- b. The Grant Agreement Period shall only be extended by (1) written notification of FEMA approval of the Grant Agreement Period followed up with a mutually agreed written amendment, or (2) written notification from the DEPARTMENT to the SUBRECIPIENT issued by the DEPARTMENT to address extensions of its underlying federal grant performance period or to provide additional time for completion of the SUBRECIPIENT's project(s).

3. PAYMENTS

The DEPARTMENT, using funds granted for the purposes of the Presidential Disaster Declaration from FEMA, shall issue payments to the SUBRECIPIENT in compliance with the Washington State Public Assistance Applicant Manual dated April 7, 2026 (**Attachment 4**) procedures as follows:

- a. Small Project Payments: Payments are made for all small projects to the SUBRECIPIENT upon submission and approval of an A19-1A State of Washington Invoice Voucher to the DEPARTMENT, after FEMA has approved funding through approval of Project Worksheets.
- b. Progress Payments: Progress payment of funds for costs already incurred on large projects minus 10 percent retainage may be made to the SUBRECIPIENT upon submission by the SUBRECIPIENT of an A19-1A State of Washington Invoice Voucher, a letter of request, and a spreadsheet identifying the claimed costs supporting the payment request and approval by the DEPARTMENT.
- c. Progress Payments: Progress payment of funds for costs already incurred on Architectural & Engineering (A&E) small/large projects minus 10 percent retainage may be made to the SUBRECIPIENT upon submission by the SUBRECIPIENT of an A19-1A State of Washington Invoice Voucher, a letter of request, and a spreadsheet identifying the claimed costs supporting the payment request and approval by the DEPARTMENT.
- d. Improved Projects: Payments on improved projects (capped project) will be pro-rated based upon the percentage of the project that is funded under this disaster grant to the overall project cost. This percentage will be identified when the first payment on the improved project is made. Progress payments will be made as outlined above in Section B.
- e. Final Payment: Final Payment on a large project will be made following submission by the SUBRECIPIENT of a certification of completion on the STATEMENT OF DOCUMENTATION / FINAL INSPECTION REPORT form upon completion of project(s), completion of all final inspections by the DEPARTMENT, and final approval by FEMA. Final payment on a large project will include any retainage withheld during progress payments. Final payments may also be conditional upon financial review, if determined necessary by the DEPARTMENT or FEMA. Adjustments to the final payment may be made following any audits conducted by the Washington State Auditor's Office, the United States Inspector General or other federal or state agency.
- f. The SUBRECIPIENT is eligible to receive federal PA Management Costs up to 5 percent of the total award amount obligated for each Subrecipient at the time of its request. PA Management Costs includes any of the following when associated with the PA portion of a major disaster or emergency: Indirect costs, direct administrative costs, and other administrative expenses associated with a specific project. Documentation is required to substantiate the eligibility of management activities and associated costs in accordance with PA Management Costs Interim Policy – Standard Operating Procedures.
- g. All payment requests shall be made on an A19-1A form, State of Washington, Invoice Voucher. Payments will be made by electronic fund transfer to the SUBRECIPIENT's account.
- h. Federal funding shall not exceed the total federal contribution eligible for Public Assistance costs under Presidential Disaster Declaration number FEMA-4906-DR-WA.
- i. For state agencies, the DEPARTMENT will, through interagency reimbursement procedures, transfer payment to the SUBRECIPIENT. Payment will be transferred by journal voucher to Agency No. _____, Accounting Fund No. _____.
- j. Within the total Grant Agreement Amount, travel, sub-contracts, salaries, benefits, printing, equipment, and other goods and services will be reimbursed on an actual cost basis unless otherwise provided in this Agreement.
- k. For travel costs, SUBRECIPIENTS shall comply with 2 CFR 200.474 and should consult their internal policies, state rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended, and federal maximum rates set forth at <http://www.gsa.gov>, and follow the most restrictive.
- l. If travel costs exceed set state or federal limits, travel costs shall not be reimbursed without written approval by DEPARTMENT Key Personnel.
- m. Receipts and/or backup documentation for any approved items that are authorized under this Agreement must be maintained by the SUBRECIPIENT consistent with record retention requirements of this Agreement, and be made available upon request by the DEPARTMENT, and local, state, or federal auditors.

- n. All work under this Agreement must end on or before the Grant Agreement End Date, and the final reimbursement request must be submitted to the DEPARTMENT within 45 days after the Grant Agreement End Date, except as otherwise authorized by written amendment of this Agreement and issued by the DEPARTMENT.
- o. No costs for purchases of equipment/supplies will be reimbursed until the related equipment/supplies have been received by the SUBRECIPIENT, its subrecipient or contractor, or any non-federal entity to which the SUBRECIPIENT makes a subaward, and is invoiced by the vendor.
- p. SUBRECIPIENTS shall only use federal award funds under this Agreement to supplement existing funds, and will not use them to replace (supplant) non-federal funds that have been budgeted for the same purpose. The SUBRECIPIENT may be required to demonstrate and document that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

The DEPARTMENT shall provide Advance Payments as provided by FEMA and as required and authorized by law.

4. CLOSEOUT

To initiate close-out, the SUBRECIPIENT is required to certify in writing, by Project Worksheet Number, date completed and total amount expended on the project, completion of the small projects. To initiate close-out of the large projects, the SUBRECIPIENT shall submit certification of completion on a STATEMENT OF DOCUMENTATION/FINAL INSPECTION REPORT form to the DEPARTMENT.

The DEPARTMENT will then complete a site inspection and a financial review of documentation to support the claimed costs. Certifications on small and large projects are due within sixty days following the completion of the project or receipt of the approved Project Worksheet, whichever date is later.

If SUBRECIPIENT is claiming federal PA Management Costs: Indirect costs, direct administrative costs, and other administrative expenses associated with disaster-specific projects must be supported by documentation to substantiate the eligibility of management activities and associated costs that has been prepared and assembled in accordance with FEMA Recovery 2000 Policy FP 104-11-2, Public Assistance Management Costs (Interim) and PA Management Costs Standard Operating Procedures prior to close-out.

After all of the projects have been certified as complete and approved for closure by FEMA, the DEPARTMENT will forward a final A19-1A State of Washington Invoice Voucher to the SUBRECIPIENT for release of the remaining funds due to the subrecipient for eligible costs, including any retainage previously withheld, and the allowance for federal indirect costs.

5. DOCUMENTATION / REPORTING REQUIREMENTS

For all Advance Payment, the SUBRECIPIENT shall provide documentation and receipts for all costs related to the Advance Payment and provide such to the DEPARTMENT quarterly.

The SUBRECIPIENT is required to retain all documentation which adequately identifies the source and application of Public Assistance funds, including the federal Management Costs reimbursement, for six years following the closure of this disaster grant. For all funds received, source documentation includes adequate accounting of actual costs and recoveries incurred.

The SUBRECIPIENT shall also comply with the Federal Funding Accountability and Transparency Act (FFATA) and related OMB Guidance consistent with Public Law 109-282 as amended by section 6202(a) of Public Law 110-252 (see 31 U.S.C. 6101 note) and complete the FFATA Form located at <https://mil.wa.gov/emergency-management-division/grants/requiredgrantforms> and return to the DEPARTMENT; which is incorporated by reference and made a part of this Agreement.

Quarterly Reports: The SUBRECIPIENT is required to submit to the DEPARTMENT a quarterly report indicating the status of all their large and A&E projects. The status shall identify the costs incurred to date, the percentage of work completed, the anticipated completion date of the project and whether cost under runs or over runs are expected. A&E project reporting will require specific information which will outline project milestones. In addition, the SUBRECIPIENT should note in the comment field any challenges or issues associated with the project. Failure to submit a complete quarterly report within 15 days following the end of the quarter will result in suspension of all payments to the SUBRECIPIENT until a complete quarterly report is

received by the DEPARTMENT. The quarterly report will serve as the basis for any FEMA Office of Chief Financial Officer (OCFO) funds reduction.

6. TIME EXTENSIONS

A time extension request is required to be forwarded to the DEPARTMENT by the SUBRECIPIENT for a project prior to the expiration of the approved completion date. If the project is approved and funded after the statutory approval time period for completion, then a time extension request must be submitted to the DEPARTMENT within fifteen days of receipt of the funding package.

In accordance with 44 CFR 206.204, the DEPARTMENT reserves the right, in its sole discretion, to consider and approve a time extension request after expiration of the approved completion date and within the DEPARTMENT's statutory extension authority. Requests for time extensions beyond the DEPARTMENT's authority will be considered and approved by FEMA, at their sole discretion.

All determinations made regarding time extension requests will be based on a case by case evaluation of specific factual circumstances.

A time extension request must be in writing and identify the Project Worksheet number, the reason the project has not been completed within the prior approved completion period, the reason the time extension request was not submitted prior to the statutory approval time period (if applicable), a current status of the completion of the work, a detailed timeline for completion of the remaining elements, and an anticipated completion date for the completion of the remaining work. Failure to submit a time extension request in a timely manner may result in denial of the time extension request, and loss of funding for the related project.

7. PROCUREMENT

The SUBRECIPIENT shall comply with all procurement requirements of 2 CFR Part 200.317 through 200.327 and as specified in the General Terms and Conditions, Exhibit A.11.

8. SUBRECIPIENT MONITORING:

- a. The DEPARTMENT will monitor the activities of the SUBRECIPIENT from award to closeout. The goal of the DEPARTMENT's monitoring activities will be to ensure that agencies receiving federal pass-through funds are in compliance with this Agreement, federal and state audit requirements, federal grant guidance, and applicable federal and state financial regulations, as well as 2 CFR Part 200 Subpart F.
- b. To document compliance with 2 CFR Part 200 Subpart F requirements, the SUBRECIPIENT shall complete and return to the DEPARTMENT 2 CFR Part 200 Subpart F Audit Certification Form located at <https://mil.wa.gov/emergency-management-division/grants/requiredgrantforms> with the signed Agreement and each fiscal year thereafter until the Agreement is closed, which is incorporated by reference and made a part of this Agreement.
- c. Monitoring activities may include, but are not limited to:
 - i. review of financial and performance reports;
 - ii. monitoring and documenting the completion of Agreement deliverables;
 - iii. documentation of phone calls, meetings, e-mails, and correspondence;
 - iv. review of reimbursement requests and supporting documentation to ensure eligibility and consistency with Agreement work plan, budget, and federal requirements;
 - v. observation and documentation of Agreement related activities;
 - vi. on-site visits to review equipment records and inventories, to verify source documentation for reimbursement requests and performance reports, and to verify completion of deliverables.
- d. The SUBRECIPIENT is required to meet or exceed the monitoring activities, as outlined above and in 2 CFR Part 200 Subpart F, for any non-federal entity to which the SUBRECIPIENT makes a subaward as a pass-through entity under this Agreement.
- e. Compliance will be monitored throughout the performance period to assess risk. Concerns will be addressed through a Corrective Action Plan. If the SUBRECIPIENT fails to comply with federal or state statutes or regulations, or the terms and conditions of this Agreement, the DEPARTMENT may impose any additional subaward conditions as described in 2 CFR 200.208. If the DEPARTMENT determines

that noncompliance cannot be remedied by imposing additional conditions, it may take one or more of the following actions:

- i. Temporarily withhold cash payments pending correction of the deficiency by the SUBRECIPIENT.
- ii. Wholly or partially suspend or terminate the subaward to the SUBRECIPIENT.
- iii. Initiate suspension or debarment proceedings under 2 CFR 180 or recommend such a proceeding be initiated by the federal awarding agency.
- iv. Withhold further federal awards for the project or program.
- v. Take any other remedies that may be legally available.

f. The DEPARTMENT agrees to:

- i. Provide technical assistance during all monitoring or evaluation activities. The DEPARTMENT will coordinate and schedule the meetings necessary to conduct and complete all monitoring and evaluation activities.
- ii. Develop the SUBRECIPIENT's project worksheet(s) (PW) and supporting attachments with FEMA and the SUBRECIPIENT's assistance based upon the costs determined to be eligible.
- iii. Submit the SUBRECIPIENT's funding package to FEMA.
- iv. Notify the SUBRECIPIENT when funding approval is received, issue payment per the process described above see Article II, A.4 – Payments, and provide the SUBRECIPIENT with a copy of the approved project worksheet.
- v. Work with the SUBRECIPIENT to resolve any issues identified during the monitoring process.
- vi. Review and respond appropriately to the SUBRECIPIENT's requests for time extensions and changes.

9. LIMITED ENGLISH PROFICIENCY (CIVIL RIGHTS ACT OF 1964 TITLE VI)

All subrecipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance at <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

A. FEMA STATE AGREEMENT TERMS AND CONDITIONS

As a subrecipient of FEMA funding, the SUBRECIPIENT shall comply with all applicable DHS/FEMA terms and conditions of the Presidential Declaration and the FEMA State Agreement, which are incorporated in and made a part of this Agreement in Appendix F of the Washington State Public Assistance Applicant Manual dated April 7, 2026 (**Attachment 4**).

**Washington State Military Department
GENERAL TERMS AND CONDITIONS
Department of Homeland Security (DHS)/
Federal Emergency Management Agency (FEMA)
Grants**

A.1 DEFINITIONS

As used throughout this Agreement, the following terms will have the same meaning as defined in 2 CFR 200 Subpart A (which is incorporated herein by reference), except as otherwise set forth below:

- a. **"Agreement"** means this Grant Agreement.
- b. **"Department"** means the Washington State Military Department, as a state agency, any division, section, office, unit or other entity of the Department, or any of the officers or other officials lawfully representing that Department. The Department is a recipient of a federal award directly from a federal awarding agency and is the pass-through entity making a subaward to a Subrecipient under this Agreement.
- c. **"Monitoring Activities"** means all administrative, financial, or other review activities that are conducted to ensure compliance with all state and federal laws, rules, regulations, authorities, and policies.
- d. **"Subrecipient"** when capitalized is primarily used throughout this Agreement in reference to the non-federal entity identified on the Face Sheet of this Agreement that has received a subaward from the Department. However, the definition of "Subrecipient" is the same as in 2 CFR 200.1 for all other purposes.
- e. **"Project"** means those actions funded through the Public Assistance Program and described in approved Project Worksheets. Projects may include one or more of the following: reimbursement of costs for emergency response, debris removal and/or repair or restoration of damaged public facilities. A project may be a small, large, improved, or alternate project.

A.2 ADVANCE PAYMENTS

The DEPARTMENT shall make no payments in advance or in anticipation of goods or services to be provided under this Agreement, except as required under 2 CFR 200.305 for federal grants. SUBRECIPIENT shall not invoice the DEPARTMENT in advance of delivery and invoicing of such goods or services, except as authorized under 2 CFR 200.305.

Pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C §5121-5207), Advance Payment process, FEMA may process a SUBRECIPIENT project worksheet which is provided to the state of Washington for direct disbursement to SUBRECIPIENT.

Pursuant to these provisions and RCW 43.88.160(5), these grant funds are not subject to the advance payments prohibition and will be disbursed immediately to SUBRECIPIENT as grants authorized by law with subsequent authentication and certification of expenditures.

A.3 AMENDMENTS AND MODIFICATIONS

The SUBRECIPIENT or the DEPARTMENT may request, in writing, an amendment or modification of this Agreement. Modifications may be requested for Grant Agreement end date, budget or scope change. However, such amendment or modification shall not be binding, take effect or be incorporated herein until made in writing and signed by the authorized representatives of the DEPARTMENT and the SUBRECIPIENT. No other understandings or agreements, written or oral, shall be binding on the parties.

The Agreement performance period shall only be extended by (1) written notification of DHS/FEMA approval of the Award performance period, followed up with a mutually agreed written amendment, or (2) written notification from the Department to the Subrecipient to provide additional time for completion of the Subrecipient's project(s).

A.4 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990 , PUBLIC LAW 101-336, 42 U.S.C. 12101 ET SEQ. AND ITS IMPLEMENTING REGULATIONS ALSO REFERRED TO AS THE "ADA" 28 CFR Part 35.

Except as provided herein, the Subrecipient must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication. If the ADA does not apply to the Subrecipient because the Subrecipient is a federal recognized Indian Tribe, then the acceptance by the Tribe of, or acquiescence to, these General Terms and Conditions does not change or alter its inapplicability to the Indian Tribe. The

execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

A.5 APPLICATION REPRESENTATION-MISREPRESENTATION, INACCURACY AND BREACH

The DEPARTMENT relies upon the SUBRECIPIENT's application in making its determinations as to eligibility for, selection for, and scope of funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.

A.6 ASSURANCES

DEPARTMENT and SUBRECIPIENT agree that all activity pursuant to this Agreement will be in accordance with all the applicable current federal, state and local laws, rules and regulations. In addition, as a SUBRECIPIENT of FEMA funding, the SUBRECIPIENT shall comply with all applicable DHS terms and conditions as specified in Appendix F of the Washington State Public Assistance Applicant Manual dated April 28, 2024 incorporated in this Agreement as **Attachment 4**.

A.7 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, OR INELIGIBILITY

As federal funds are a basis for this Agreement, the SUBRECIPIENT certifies that the SUBRECIPIENT is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency.

The SUBRECIPIENT shall complete, sign, and return a Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form located at <https://mil.wa.gov/emergency-management-division/grants/requiredgrantforms>. Any such form completed by the SUBRECIPIENT for this Agreement shall be incorporated into this Agreement by reference.

Further, the SUBRECIPIENT agrees to comply with all applicable federal regulations concerning the federal debarment and suspension system, including 2 CFR Part 180. The SUBRECIPIENT certifies that it will ensure that potential sub-contractors or sub-recipients or any of their principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in "covered transactions" by any federal department or agency. "Covered transactions" include procurement contracts for goods or services awarded under a non-procurement transaction (e.g. grant or cooperative agreement) that are expected to equal or exceed \$25,000, and sub-awards to sub-recipients for any amount. With respect to covered transactions, the SUBRECIPIENT may comply with this provision by obtaining a certification statement from the potential sub-contractor or sub-recipient or by checking the System for Award Management (<https://www.sam.gov>) maintained by the federal government. The SUBRECIPIENT also agrees not to enter into any arrangements or contracts with any party on the Washington State Department of Labor and Industries' "Debarred Contractor List" (<https://secure.lni.wa.gov/debarandstrike/ContractorDebarList.aspx>). The Subrecipient also agrees not to enter into any agreements or contracts for the purchase of goods and services with any party on the Department of Enterprise Services' *Debarred Vendor List* (<https://www.des.wa.gov/services/contracting-purchasing/doing-business-state/vendor-debarment>).

A.8 CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

As required by 44 CFR Part 18, the SUBRECIPIENT hereby certifies that to the best of their knowledge and belief: (1) no federally appropriated funds have been paid or will be paid by or on behalf of the SUBRECIPIENT to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; (2) that if any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Agreement, grant, loan, or cooperative agreement, the SUBRECIPIENT will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; (3) and that, as applicable, the SUBRECIPIENT will require that the language of this certification be included in the award documents for all subawards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into, and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352.

A.9 COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES

The SUBRECIPIENT and all its contractors shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, OMB Circulars, and/or policies. This obligation includes, but is not limited to: nondiscrimination laws and/or applicable policies, Energy Policy and Conservation Act (PL 94-163, 89 Stat. 871, as amended), the Americans with Disabilities Act (ADA), Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Civil rights Act of 1968, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (PL 93-288, as amended), Title 44 of the Federal Regulations, 2 CFR Part 3002, Ethics in Public Service (RCW 42.52), Covenant Against Contingent Fees (48 CFR Section 52.203-5), Public Records Act (RCW 42.56), Prevailing Wages on Public Works (RCW 39.12), State Environmental Policy Act (RCW 43.21C), Shoreline Management Act of 1971 (RCW 90.58), State Building Code (RCW 19.27), Energy Related Building Standards (RCW 19.27A), Provisions in Buildings for Aged and Handicapped Persons (RCW 70.92), and safety and health regulations.

DEPARTMENT and SUBRECIPIENT agree that all activity pursuant to this Agreement will be in accordance with all the applicable current federal, state and local laws, rules and regulations.

In the event of the SUBRECIPIENT's or its contractor's noncompliance or refusal to comply with any applicable law, regulation, executive order, OMB Circular or policy, the DEPARTMENT may rescind, cancel, or terminate the Agreement in whole or in part in its sole discretion.

The SUBRECIPIENT is responsible for all costs or liability arising from its failure to comply with applicable laws, regulations, executive orders, OMB Circulars or policies.

A.10 CONFLICT OF INTEREST

No officer or employee of the DEPARTMENT; no member, officer, or employee of the SUBRECIPIENT or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of such the SUBRECIPIENT who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Agreement.

The SUBRECIPIENT shall incorporate, or cause to incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to this provision.

A.11 CONTRACTING & PROCUREMENT

a. The SUBRECIPIENT shall use a competitive procurement process in the procurement and award of any contracts with contractors or sub-contractors that are entered into under the original contract award. The procurement process followed shall be in accordance with 2 CFR 200.317 Procurements by States and Indian Tribes and 2 CFR Part 200.318 General Procurement Standards through 200.327 Contract Provisions.

As required by Appendix II to 2 CFR Part 200, all contracts entered into by the SUBRECIPIENT under this Agreement must include the following provisions, as applicable:

1. Contracts for more than the simplified acquisition, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
3. Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of "federally assisted construction contract" in [41 CFR Part 60-1.3](#) must include the equal opportunity clause provided under [41 CFR 60-1.4\(b\)](#), in accordance with Executive Order 11246, "Equal Employment Opportunity" ([30 FR 12319, 12935, 3 CFR Part, 1964-1965](#) Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment

Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

4. Davis-Bacon Act, as amended ([40 U.S.C. 3141-3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141-3144](#), and [3146-3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
5. Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701-3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
7. Clean Air Act ([42 U.S.C. 7401-7671q](#).) and the Federal Water Pollution Control Act ([33 U.S.C. 1251-1387](#)), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act ([42 U.S.C. 7401-7671q](#)) and the Federal Water Pollution Control Act as amended ([33 U.S.C. 1251-1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
9. Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#)) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not

used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

10. Procurement of recovered materials -- As required by 2 CFR 200.322, a non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

The recipient or subrecipient should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable. This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products. See Executive Order 14057, section 101, Policy.

11. Notice of Federal awarding agency requirements and regulations pertaining to reporting.
12. Federal awarding agency requirements and regulations pertaining to copyrights and rights in data.
13. Access by the DEPARTMENT, the SUBRECIPIENT, the Federal awarding agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
14. Retention of all required records for six (6) years after the SUBRECIPIENT has made final payments and all other pending matters are closed.
15. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
16. Pursuant to Executive Order 13858 "*Strengthening Buy-American Preferences for Infrastructure Projects*," the DEPARTMENT encourages SUBRECIPIENTS to use, to the greatest extent practicable and consistent with the law, iron and aluminum as well as steel, cement and other manufactured products produced in the United States, in Public Assistance and Hazard Mitigation Grant Program eligible public infrastructure repair and construction projects affecting surface transportation, ports, water resources including sewer and drinking water and power. Such preference must be consistent with the law, including cost and contracting requirements of 2 CFR Part 200.
17. Per 2 C.F.R. § 200.216, prohibitions regarding certain telecommunications and video surveillance services or equipment are mandated by section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018).
 - b. The DEPARTMENT reserves the right to review the SUBRECIPIENT procurement plans and documents, and require the SUBRECIPIENT to make changes to bring its plans and documents into compliance with the requirements of 2 CFR Part 200.317 through 2 CFR 200.327. The SUBRECIPIENT must ensure that its procurement process requires contractors and subcontractors to provide adequate documentation with sufficient detail to support the costs of the project and to allow both the SUBRECIPIENT and DEPARTMENT to make a determination on eligibility of project costs.
 - c. All contracting agreements entered into pursuant to this Agreement shall incorporate this Agreement by reference.

A.12 DISCLOSURE

The use or disclosure by any party of any information concerning the DEPARTMENT for any purpose not directly connected with the administration of the DEPARTMENT's or the SUBRECIPIENT's responsibilities with respect to services provided under this Agreement is prohibited except by prior written consent of the DEPARTMENT or as required to comply with the state Public Records Act, other law, or court order.

A.13 DISPUTES

Except as otherwise provided in this contract, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute resolution board to resolve the dispute. A request for a dispute resolution board shall be in writing, state the disputed issues, state the relative positions of the parties, and be sent to all parties. The board shall consist of a representative appointed by the DEPARTMENT, a representative appointed by the SUBRECIPIENT and a third party mutually agreed upon by both parties. The board shall, by majority vote, resolve the dispute. Each party shall bear the cost for its board member and its attorney fees and costs, and share equally the cost of the third board member.

A.14 DUPLICATION OF BENEFITS

The SUBRECIPIENT agrees that the funds for which federal or state assistance is requested does not, or will not, duplicate benefits or funds received for the same loss from any other source. The SUBRECIPIENT will pursue, and require sub-recipients to pursue, full payment of eligible insurance benefits for properties or any other losses covered in a project under this Agreement. The SUBRECIPIENT will repay the DEPARTMENT any funds provided under this grant agreement that are duplicated by other benefits, funds, or insurance proceeds. The SUBRECIPIENT will also seek recovery against any party or parties whose negligence or other intentional or tortious conduct may have caused or contributed to the expenditures for which these grants funds are provided. The SUBRECIPIENT will repay the DEPARTMENT any funds recovered by settlement, judgment or other court order in an action to recover funds provided by this grant. The SUBRECIPIENT shall notify the DEPARTMENT as early as possible and work in conjunction with the DEPARTMENT and FEMA to ensure appropriate apportionment of any duplicated or recovered payment.

A.15 HAZARDOUS SUBSTANCES

The SUBRECIPIENT shall inspect and investigate the proposed development/construction site for the presence of hazardous substances. The SUBRECIPIENT shall fully disclose to the DEPARTMENT the results of its inspection and investigation and all other knowledge the SUBRECIPIENT has as to the presence of any hazardous substances at the proposed development/construction project site. The SUBRECIPIENT will be responsible for any associated clean-up costs. "Hazardous Substance" is defined in RCW 70A.305.020.

A.16 LEGAL RELATIONS

It is understood and agreed that this Agreement is solely for the benefit of the parties to the Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement.

To the extent allowed by law, the SUBRECIPIENT, its successors or assigns, will protect, save and hold harmless the DEPARTMENT, the State of Washington, and the United States Government and their authorized agents and employees, from all claims, actions, costs, damages or expenses of any nature whatsoever by reason of the acts or omissions of the SUBRECIPIENT, its sub-contractors, assigns, agents, contractors, consultants, licensees, invitees, employees or any person whomsoever arising out of or in connection with any acts or activities authorized by this Agreement.

To the extent allowed by law, the SUBRECIPIENT further agrees to defend the DEPARTMENT and the State of Washington and their authorized agents and employees in any litigation; including payment of any costs or attorneys' fees for any claims or action commenced thereon arising out of or in connection with acts or activities authorized by this Agreement.

This obligation shall not include such claims, costs, damages or expenses which may be caused by the sole negligence of the DEPARTMENT; provided, that if the claims or damages are caused by or result from the concurrent negligence of (1) the DEPARTMENT, and (2) the SUBRECIPIENT, its agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the SUBRECIPIENT, or SUBRECIPIENT's agents or employees.

Insofar as the funding source, the DEPARTMENT of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA), is an agency of the federal government, the following shall apply:

44 CFR 206.9 Non-liability. The federal government shall not be liable for any claim based upon the exercise or performance of, or the failure to exercise or perform a discretionary function or duty on the part of a federal agency or an employee of the Federal government in carrying out the provisions of the Stafford Act.

A.17 LIMITATION OF AUTHORITY – AUTHORIZED SIGNATURE

The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement. Only the DEPARTMENT's Authorized Signature and the Authorized Signature of the assigned SUBRECIPIENT Agent or Alternate for the SUBRECIPIENT Agent, formally designated in writing, shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Agreement. Any alteration, amendment, modification, or waiver of any clause or condition of this Agreement is not effective or binding unless made in writing and signed by both parties Authorized Signature representatives. Further, only the Authorized Signature representative or Alternate for the SUBRECIPIENT shall have authority to sign reimbursement requests, certification of project completion, time extension requests, amendment and modification requests, requests for changes to project status, and other requests, certifications and documents authorized by or required under this Agreement.

A.18 LOSS OR REDUCTION OF FUNDING

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion or end date, the DEPARTMENT may unilaterally reduce the scope of work and budget or unilaterally terminate or suspend all or part of the Agreement as a "Termination for Cause" without providing the SUBRECIPIENT an opportunity to cure. Alternatively, the parties may renegotiate the terms of this Agreement under "Amendments and Modifications" to comply with new funding limitations and conditions, although the DEPARTMENT has no obligation to do so.

A.19 NONASSIGNABILITY

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the SUBRECIPIENT.

A.20 NONDISCRIMINATION

The SUBRECIPIENT shall comply with all applicable federal and state non-discrimination laws, regulations, and policies. These requirements include, but are not limited to:

- a. Nondiscrimination in Employment: The Subrecipient shall not discriminate against any employee or applicant for employment because of race, color, sex, sexual orientation, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, or the presence of any sensory, mental, or physical handicap. This requirement does not apply, however, to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution or society of its activities.
- b. The Subrecipient shall take action to ensure that employees are employed and treated during employment without discrimination because of their race, color, sex, sexual orientation religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, or the presence of any sensory, mental, or physical handicap. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment selection for training, including apprenticeships and volunteers.

A.21 NOTICES

The SUBRECIPIENT shall comply with all public notices or notices to individuals required by applicable local, state and federal laws and shall maintain a record of this compliance.

**A.22 OCCUPATIONAL SAFETY/HEALTH ACT and WASHINGTON INDUSTRIAL SAFETY/ HEALTH ACT
(OSHA/WISHA)**

The SUBRECIPIENT represents and warrants that its workplace does now or will meet all applicable federal and state safety and health regulations that are in effect during the SUBRECIPIENT's performance under this Agreement. To the extent allowed by law, the SUBRECIPIENT further agrees to indemnify and hold harmless the DEPARTMENT and its employees and agents from all liability, damages and costs of any nature, including

but not limited to, costs of suits and attorneys' fees assessed against the DEPARTMENT, as a result of the failure of the SUBRECIPIENT to so comply.

A.23 OWNERSHIP OF PROJECT/CAPITAL FACILITIES

The DEPARTMENT makes no claim to any capital facilities or real property improved or constructed with funds under this Agreement, and by this grant of funds does not and will not acquire any ownership interest or title to such property of the SUBRECIPIENT. To the extent allowed by law, the SUBRECIPIENT shall assume all liabilities arising from the ownership and operation of the project and agrees to hold the DEPARTMENT and the State of Washington and the United States government harmless from any and all causes of action arising from the ownership and operation of the project.

A.24 POLITICAL ACTIVITY

No portion of the funds provided herein shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

A.25 PRIVACY

Personal information collected, used or acquired in connection with this agreement shall be used solely for the purposes of this agreement. SUBRECIPIENT and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the DEPARTMENT or as provided by law or court order. SUBRECIPIENT agrees to implement physical, electronic and managerial safeguards to prevent unauthorized access to personal information.

The DEPARTMENT reserves the right to monitor, audit, or investigate the use of personal information collected, used or acquired by the SUBRECIPIENT through this contract. The monitoring, auditing or investigating may include but is not limited to "salting" by the DEPARTMENT. Salting is the act of placing a record containing unique but false information in a database that can be used later to identify inappropriate disclosure of data contained in the database.

Any breach of this provision may result in termination of the contract and the demand for return of all personal information. To the extent allowed by law, the SUBRECIPIENT agrees to indemnify and hold harmless the DEPARTMENT for any damages related to the SUBRECIPIENT's unauthorized use, loss or disclosure of personal information.

For purposes of this provision, personal information includes, but is not limited to, information identifiable to an individual that relates to a natural person's health, finances, education, business, use or receipt of governmental services, or other activities, names, addresses, telephone numbers, social security numbers, driver license numbers, financial profiles, credit card numbers, financial identifiers and other identifying numbers.

A.26 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The assistance provided under this Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such assistance or any other approval or concurrence under this Agreement provided; however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

A.27 PUBLICITY

The SUBRECIPIENT agrees to submit to the DEPARTMENT prior to issuance all advertising and publicity matters relating to this Agreement wherein the DEPARTMENT's name is mentioned or language used from which the connection of the DEPARTMENT's name may, in the DEPARTMENT's judgment, be inferred or implied. The SUBRECIPIENT agrees not to publish or use such advertising and publicity matters without the prior written consent of the DEPARTMENT. The SUBRECIPIENT may copyright original work it develops in the course of or under this Agreement; however, pursuant to 2 CFR Part 200.315, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use the work for government purposes.

Publication resulting from work performed under this Agreement shall include an acknowledgement of the DEPARTMENT and FEMA's financial support, by the Assistance Listings Number (formerly CFDA Number), and a statement that the publication does not constitute an endorsement by FEMA or reflect FEMA's views.

A.28 RECAPTURE PROVISION

In the event the SUBRECIPIENT fails to expend funds under this Agreement in accordance with applicable federal, state, and local laws, regulations, and/or the provisions of the Agreement, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Agreement termination. Repayment by the SUBRECIPIENT of funds under this recapture provision shall occur within 30 days of demand. In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs and expenses thereof, including attorney fees.

A.29 RECORDS AND REPORTS

- a. The SUBRECIPIENT agrees to maintain all books, records, documents, receipts, invoices and all other electronic or written records necessary to sufficiently and properly reflect the SUBRECIPIENT's contracts, subawards, grant administration, and payments, including all direct and indirect charges, and expenditures in the performance of this Agreement (the "records").
- b. The SUBRECIPIENT's records related to this Agreement and the projects funded may be inspected and audited by the DEPARTMENT or its designee, by the Office of the State Auditor, DHS, FEMA or their designees, by the Comptroller General of the United States or its designees, or by other state or federal officials authorized by law, for the purposes of determining compliance by the SUBRECIPIENT with the terms of this Agreement and to determine the appropriate level of funding to be paid under the Agreement.
- c. The records shall be made available by the SUBRECIPIENT for such inspection and audit, together with suitable space for such purpose, at any and all times during the SUBRECIPIENT's normal working day.
- d. The SUBRECIPIENT shall retain and allow access to all records related to this Agreement and the funded project(s) for a period of at least six (6) years following final payment and closure of the grant under this Agreement. Despite the minimum federal retention requirement of three (3) years, the more stringent State requirement of six (6) year must be followed.

A.30 RECOVERY OF FUNDS

Any person who intentionally causes a condition for which funds are provided under this Agreement shall be liable for the costs incurred by the state and federal governments in responding to such disaster. In addition to its own duty to recover duplicated funds or funds expended due to the intentional or negligent actions of others. SUBRECIPIENT will cooperate in a reasonable manner with the DEPARTMENT and the United States in efforts to recover expenditures under this Grant Agreement.

A.31 RESPONSIBILITY FOR PROJECT/STATEMENT OF WORK/WORK PLAN

While the DEPARTMENT undertakes to assist the SUBRECIPIENT with the project/statement of work/work plan (project) by providing grant funds pursuant to this Agreement, the project itself remains the sole responsibility of the SUBRECIPIENT. The DEPARTMENT undertakes no responsibility to the SUBRECIPIENT, or to any third party, other than as is expressly set out in this Agreement.

The responsibility for the design, development, construction, implementation, operation and maintenance of the project, as these phrases are applicable to this project, is solely that of the SUBRECIPIENT, as is responsibility for any claim or suit of any nature by any third party related in any way to the project.

Prior to the start of any construction activity, the SUBRECIPIENT shall ensure that all applicable Federal, State, and local permits and clearances are obtained, including but not limited to FEMA compliance with the National Environmental Policy Act, the National Historic Preservation Act, the Endangered Species Act, and all other environmental laws and executive orders.

The SUBRECIPIENT shall defend, at its own cost, any and all claims or suits at law or in equity, which may be brought against the SUBRECIPIENT in connection with the project. The SUBRECIPIENT shall not look to the DEPARTMENT, or to any state or federal agency, or to any of their employees or agents, for any performance, assistance, or any payment or indemnity, including but not limited to cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related to any design, development, construction, implementation, operation and/or maintenance of a project.

A.32 SEVERABILITY

If any court of rightful jurisdiction holds any provision or condition under this Agreement or its application to any person or circumstances invalid, this invalidity does not affect other provisions, terms or conditions of the

Agreement, which can be given effect without the invalid provision. To this end, the terms and conditions of this Agreement are declared severable.

A.33 SINGLE AUDIT ACT REQUIREMENTS (including all AMENDMENTS)

Non-federal entities as subrecipients that expend **\$1,000,000** or more in one fiscal year of federal funds from all sources, direct and indirect, are required to have a single or a program-specific audit conducted in accordance with 2 CFR Part 200 Subpart F. Non-federal entities that spend less than **\$1,000,000** a year in federal awards are exempt from federal audit requirements for that year, except as noted in 2 CFR Part 200 Subpart F. As defined in 2 CFR Part 200, the term “subrecipient” means an entity that receives a subaward from a pass-through entity to carry out part of a federal award.

SUBRECIPIENTS that are required to have an audit must ensure the audit is performed in accordance with Generally Accepted Government Auditing Standards (GAGAS) as found in the Government Auditing Standards (the Revised Yellow Book) developed by the United States Comptroller General and the OMB Compliance Supplement. The SUBRECIPIENT has the responsibility of notifying its auditor and requesting an audit in compliance with 2 CFR Part 200 Subpart F, to include the Washington State Auditor’s Office, a federal auditor, or a public accountant performing work using GAGAS, as appropriate. Costs of the audit may be an allowable grant expenditure as authorized by 2 CFR Part 200.425.

The SUBRECIPIENT shall maintain auditable records and accounts so as to facilitate the audit requirement and shall ensure that any subrecipients or contractors also maintain auditable records.

The SUBRECIPIENT is responsible for any audit exceptions incurred by its own organization or that of its subcontractors. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report.

The SUBRECIPIENT must respond to DEPARTMENT requests for information or corrective action concerning audit issues or findings within 30 days of the date of request. The DEPARTMENT reserves the right to recover from the SUBRECIPIENT all disallowed costs resulting from the audit.

After the single audit has been completed, and if it includes any audit findings, the Subrecipient must send a full copy of the audit and its Corrective Action Plan to the Department at the following address no later than nine (9) months after the end of the Subrecipient’s fiscal year(s):

Contracts Office

Washington Military Department

Finance Division, Building #1 TA-20

Camp Murray, WA 98430-5032

OR

Contracts.Office@mil.wa.gov

If Contractor claims it is exempt from the audit requirements of 2 CFR Part 200 Subpart F, the SUBRECIPIENT must send a letter identifying this Agreement and explaining the criteria for exemption no later than nine (9) months after the end of the SUBRECIPIENT’s fiscal year(s) to the address listed above.

The DEPARTMENT retains the sole discretion to determine whether a valid claim for an exemption from the audit requirements of this provision has been established.

The SUBRECIPIENT shall include the above audit requirements in any subawards.

Conducting a single or program-specific audit in compliance with 2 CFR Part 200 Subpart F is a material requirement of this Agreement. In the absence of a valid claim of exemption from the audit requirements of 2 CFR Part 200 Subpart F, the SUBRECIPIENT’s failure to comply with said audit requirements may result in one or more of the following actions in the DEPARTMENT’s sole discretion: a percentage of federal awards being withheld until the audit is completed in accordance with 2 CFR Part 200 Subpart F; the withholding or disallowing of overhead costs; the suspension of federal awards until the audit is conducted and submitted; or termination of the federal award.

A.34 SUBRECIPIENT NOT EMPLOYEE

The parties intend that an independent contractor relationship will be created by this Agreement. The SUBRECIPIENT, and/or employees or agents performing under this Agreement are not employees or agents

of the DEPARTMENT in any manner whatsoever. The SUBRECIPIENT will not be presented as nor claim to be an officer or employee of the DEPARTMENT or of the State of Washington by reason of this Agreement, nor will the SUBRECIPIENT make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the DEPARTMENT or of the State of Washington by reason of this Agreement, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under Chapter 41.06 RCW; OFM Reg. 4.3.1.1.8.

It is understood that if the SUBRECIPIENT is another state department, state agency, state university, state college, state community college, state board, or state commission, that the officers and employees are employed by the State of Washington in their own right and not by reason of this Agreement.

A.35 TAXES, FEES AND LICENSES

Unless otherwise provided in this Agreement, the SUBRECIPIENT shall be responsible for, pay and maintain in current status all taxes, unemployment contributions, fees, licenses, assessments, permit charges and expenses of any other kind for the SUBRECIPIENT or its staff required by statute or regulation that are applicable to Agreement performance.

A.36 TERMINATION FOR CONVENIENCE

Notwithstanding any provisions of this Agreement, the SUBRECIPIENT may terminate this Agreement by providing written notice of such termination to the DEPARTMENTS Key Personnel identified in the Agreement, specifying the effective date thereof, at least thirty (30) days prior to such date.

Except as otherwise provided in this Agreement, the DEPARTMENT, in its sole discretion and in the best interests of the State of Washington, may terminate this Agreement in whole or in part by providing ten (10) business days after emailing notice. Upon notice of termination for convenience, the DEPARTMENT reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the SUBRECIPIENT from incurring additional obligations of funds. In the event of termination, the SUBRECIPIENT shall be liable for all damages as authorized by law. The rights and remedies of the DEPARTMENT provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

A.37 TERMINATION OR SUSPENSION FOR LOSS OF FUNDING

The DEPARTMENT may unilaterally terminate or suspend all or part of this Grant Agreement, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this Grant Agreement. The Department will email the SUBRECIPIENT ten (10) business days prior to termination.

A.38 TERMINATION OR SUSPENSION FOR CAUSE

In the event the DEPARTMENT, in its sole discretion, determines the SUBRECIPIENT has failed to fulfill in a timely and proper manner its obligations under this Agreement, is in an unsound financial condition so as to endanger performance hereunder, is in violation of any laws or regulations that render the SUBRECIPIENT unable to perform any aspect of the Agreement, or has violated any of the covenants, agreements or stipulations of this Agreement, the DEPARTMENT has the right to immediately suspend or terminate this Agreement in whole or in part.

The DEPARTMENT may notify the SUBRECIPIENT in writing of the need to take corrective action and provide a period of time in which to cure. The DEPARTMENT is not required to allow the SUBRECIPIENT an opportunity to cure if it is not feasible as determined solely within the DEPARTMENT's discretion. Any time allowed for cure shall not diminish or eliminate the SUBRECIPIENT's liability for damages or otherwise affect any other remedies available to the DEPARTMENT. If the DEPARTMENT allows the SUBRECIPIENT an opportunity to cure, the DEPARTMENT shall notify the SUBRECIPIENT in writing of the need to take corrective action. If the corrective action is not taken within ten (10) calendar days or as otherwise specified by the DEPARTMENT, or if such corrective action is deemed by the DEPARTMENT to be insufficient, the Agreement may be terminated in whole or in part.

The DEPARTMENT reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the SUBRECIPIENT from incurring additional obligations of funds during investigation of the alleged compliance breach, pending corrective action by the SUBRECIPIENT, if allowed, or pending a decision by the DEPARTMENT to terminate the Agreement in whole or in part.

In the event of termination, the SUBRECIPIENT shall be liable for all damages as authorized by law, including but not limited to, any cost difference between the original Agreement and the replacement or cover Agreement and all administrative costs directly related to the replacement Agreement, e.g., cost of administering the competitive solicitation process, mailing, advertising and other associated staff time. The rights and remedies of the DEPARTMENT provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

If it is determined that the SUBRECIPIENT: (1) was not in default or material breach, or (2) failure to perform was outside of the SUBRECIPIENT's control, fault or negligence, the termination shall be deemed to be a "Termination for Convenience".

A.39 TERMINATION PROCEDURES

In addition to the procedures set forth below, if the DEPARTMENT terminates this Agreement, the SUBRECIPIENT shall follow any procedures specified in the termination notice. Upon termination of this Agreement and in addition to any other rights provided in this Agreement, the DEPARTMENT may require the SUBRECIPIENT to deliver to the DEPARTMENT any property specifically produced or acquired for the performance of such part of this Agreement as has been terminated.

If the termination is for convenience, the DEPARTMENT shall pay to the SUBRECIPIENT the agreed upon price, if separately stated, for properly authorized and completed work and services rendered or goods delivered to and accepted by the DEPARTMENT prior to the effective date of Agreement termination, and the amount agreed upon by the SUBRECIPIENT and the DEPARTMENT for (i) completed work and services and/or equipment or supplies provided for which no separate price is stated, (ii) partially completed work and services and/or equipment or supplies provided which are accepted by the DEPARTMENT, (iii) other work, services and/or equipment or supplies which are accepted by the DEPARTMENT, and (iv) the protection and preservation of property.

Failure to agree with such amounts shall be a dispute within the meaning of the "Disputes" clause of this Agreement. If the termination is for cause, the DEPARTMENT shall determine the extent of the liability of the DEPARTMENT. The DEPARTMENT shall have no other obligation to the SUBRECIPIENT for termination. The DEPARTMENT may withhold from any amounts due the SUBRECIPIENT such sum as the DEPARTMENT determines to be necessary to protect the DEPARTMENT against potential loss or liability.

The rights and remedies of the DEPARTMENT provided in this Agreement shall not be exclusive and are in addition to any other rights and remedies provided by law.

After receipt of a notice of termination, and except as otherwise directed by the DEPARTMENT in writing, the SUBRECIPIENT shall:

- a. Stop work under the Agreement on the date, and to the extent specified, in the notice;
- b. Place no further orders or sub-contracts for materials, services, supplies, equipment and/or facilities in relation to this Agreement except as may be necessary for completion of such portion of the work under the Agreement as is not terminated;
- c. Assign to the DEPARTMENT, in the manner, at the times, and to the extent directed by the DEPARTMENT, all of the rights, title, and interest of the SUBRECIPIENT under the orders and sub-contracts so terminated, in which case the DEPARTMENT has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and contracts;
- d. Settle all outstanding liabilities and all claims arising out of such termination of orders and sub-contracts, with the approval or ratification of the DEPARTMENT to the extent the DEPARTMENT may require, which approval or ratification shall be final for all the purposes of this clause;
- e. Transfer title to the DEPARTMENT and deliver in the manner, at the times, and to the extent directed by the DEPARTMENT any property which, if the Agreement had been completed, would have been required to be furnished to the DEPARTMENT;
- f. Complete performance of such part of the work as shall not have been terminated by the DEPARTMENT in compliance with all contractual requirements; and
- g. Take such action as may be necessary, or as the DEPARTMENT may require, for the protection and preservation of the property related to this Agreement which is in the possession of the SUBRECIPIENT and in which the DEPARTMENT has or may acquire an interest.

A.40 UTILIZATION OF MINORITY AND WOMEN BUSINESS ENTERPRISES (MWBE)

(a) When possible, the recipient or subrecipient should ensure that small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms (See U.S. Department of Labor's list) are considered as set forth below.

(b) Such consideration means:

- (1) These business types are included on solicitation lists;
- (2) These business types are solicited whenever they are deemed eligible as potential sources;
- (3) Dividing procurement transactions into separate procurements to permit maximum participation by these business types;
- (4) Establishing delivery schedules (for example, the percentage of an order to be delivered by a given date of each month) that encourage participation by these business types;
- (5) Utilizing organizations such as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring a contractor under a Federal award to apply this section to subcontracts

In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the state of Washington encourages participation in all its contracts by MWBE firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). To the extent possible, the SUBRECIPIENT will solicit and encourage minority-owned and women-owned business enterprises who are certified by the OMWBE under the state of Washington certification program to apply and compete for work under this contract. Voluntary numerical MWBE participation goals have been established and are indicated herein: Minority Business Enterprises (MBEs): 10% and Woman's Business Enterprises (WBEs): 6%..

A.41 VENUE

This Agreement shall be construed and enforced in accordance with, and the validity and performance shall be governed by, the laws of the state of Washington. Except for as provided herein, venue of any suit between the parties arising out of this Agreement shall be the Superior Court of Thurston County, Washington, and the Subrecipient, by execution of this Agreement, acknowledges the jurisdiction of the courts of the state of Washington. Provides, that if the Subrecipient is a federally recognized Indian Tribe, the parties agree that, in the event either party to this Agreement commences any suit relating to or arising from the Agreement, the United States District Court for the Western District of the State of Washington shall have the sole and exclusive jurisdiction over such proceeding. If the court lacks federal subject matter jurisdiction, then the Tribe agrees to waive its sovereign immunity from suit for the limited purpose of permitting the State to enforce the terms of this Agreement in the Superior Court of Washington under Washington law, and venue for such suit shall be the Superior Court of Thurston County, Washington. This limited waiver of sovereign immunity is solely for the benefit of the State. This limited waiver of sovereign immunity shall not be for, nor shall it be construed as for, the benefit of any other person or entity, and the Tribe does not waive its immunity with respect to any action brought by, or on behalf of, any other entity or person.

A.42 WAIVERS

No conditions or provisions of this Agreement can be waived unless approved in advance by the DEPARTMENT in writing. The DEPARTMENT's failure to insist upon strict performance of any provision of the Agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this Agreement.

**Department of Homeland Security
Federal Emergency Management Agency**

General Info

Project #	P/W #	Project Type
Project Category		Applicant
Project Title		Event
Project Size		Declaration Date
Activity		Incident Start Date
Completion Date		Incident End Date
Process Step		

Damage Description and Dimensions**Final Scope**

Project Notes:

Cost

Code	Quantity	Unit	Total Cost	Section

CRC Gross Cost

CRC Net Cost

Federal Share

Non-Federal Share

Award Information

Version Information

Version #	Eligibility Status	Current Version	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated

Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #

Subgrant Conditions

- As described in Title 2 Code of Federal Regulations (C.F.R.) § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions are stated in 2 C.F.R. § 200.333(a) – (f)(1) and (2). All records relative to this project are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.
- When any individual item of equipment purchased with PA funding is no longer needed, or a residual inventory of unused supplies exceeding \$5,000 remains, the subrecipient must follow the disposition requirements in Title 2 Code of Federal Regulations (C.F.R.) § 200.313-314.
- The terms of the FEMA-State Agreement are incorporated by reference into this project under the Public Assistance award and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act; Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide; and other applicable FEMA policy and guidance.
- The DHS Standard Terms and Conditions in effect as of the declaration date of this emergency declarations or major disaster, as applicable, are incorporated by reference into this project under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at Title 2 Code of Federal Regulations (C.F.R.) Part 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. Part 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.
- The subrecipient must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the subrecipient commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.
- Pursuant to section 312 of the Stafford Act, 42 U.S.C. 5155, FEMA is prohibited from providing financial assistance to any entity that receives assistance from another program, insurance, or any other source for the same work. The subrecipient agrees to repay all duplicated assistance to FEMA if they receive assistance for the same work from another Federal agency, insurance, or any other source. If an subrecipient receives funding from another federal program for the same purpose, it must notify FEMA through the Recipient and return any duplicated funding.

Final Reviews

Final Review

Reviewed By Reviewed On

Review Comments

Recipient Review

Reviewed By Reviewed On

Review Comments

Project Signatures

Signed By Signed On

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MARYSVILLE
MAYOR JON NEHRING

July 13, 2026

Mr. Jonathan Holmes
Washington Military Department
Emergency Management Division
Public Assistance Program MS:
TA-20, Building 20-B
Camp Murray, WA 98430-5122

Re: Designation Letter

Dear Mr. Holmes:

The purpose of this letter is to designate the Applicant Agent and the Alternate Agent as the authorized representatives for:

Disaster Number: 4906-DR-WA
Applicant Name: City of Marysville
Applicant Agent: Sarah LaVelle
Alternate Applicant Agent: Jennifer Stapleton

The purpose of this designation as the authorized representatives is to obtain federal and/or State Emergency or Major Disaster Assistance Funds.

These representatives are authorized to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

Sincerely,

Jon Nehring
Mayor

(360) 363-8000

Civic Center
501 Delta Ave
Marysville, WA 98270

DISASTER ASSISTANCE APPLICATION

DEM - 131

Application Identifier:

State Number: D26-150

Federal Disaster Number: 4906-DR-WA

Federal Catalog Number: 97.036

Title: Public Assistance Grants

Declaration Date: April 7, 2026

Applicant's FEMA Project Application Number: 061-43955-00

Legal Applicant Recipient:

Applicant's Name: City of Marysville

Street Address: 501 Delta Ave.

Mailing Address: 501 Delta Ave.

County: Snohomish

City: Marysville

State: WA

Zip Code: 98270

Applicant Agent:

Name: Sarah LavelleTitle: Emergency Preparedness Manager

Signature: _____

Contact Information:

Phone: 360-363-8096

Fax: _____

E-mail: slavelle@marysvillewa.gov

Date: _____

Alternate Applicant Agent:

Name: Jennifer StapletonTitle: City Administrator

Signature: _____

Phone: 360-363-8088

Fax: _____

E-mail: jstapleton@marysvillewa.gov

Date: _____

Type of Applicant:

A - State

B - County

C - City

D - School District

E - Special Purpose District

F - Higher Educational Institution

G - Indian Tribe

H - Private NonProfit

I - Other (Specify) _____

Enter Appropriate Letter C

Congressional District Number:

38,39,44

State Legislative District Number:

2

Governor's Authorized Representative:

Signature _____

Date: _____

NOTE: Shaded blocks for WA EMD use.

SIGNATURE AUTHORIZATION FORM (SAF)

WASHINGTON MILITARY DEPARTMENT

Camp Murray, Washington 98430-5122

Please read instructions on page 2 before completing this form.

NAME OF ORGANIZATION

City of Marysville

DATE SUBMITTED

CONTRACT / PROJECT DESCRIPTION

4906-DR-WA

CONTRACT NUMBER

D26-150

1. AUTHORIZING AUTHORITY

PHYSICAL SIGNATURE

E-SIGNATURE

PRINT OR
TYPE NAME

TITLE

Jon Nehring

Mayor

2. AUTHORIZED TO SIGN CONTRACTS / AMENDMENTS

PHYSICAL SIGNATURE

E-SIGNATURE

PRINT OR
TYPE NAME

TITLE

Sarah LaVelle

Applicant Agent

Jennifer Stapleton

Alternate Applicant Agent

Jon Nehring

Mayor

3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT

PHYSICAL SIGNATURE

E-SIGNATURE

PRINT OR
TYPE NAME

TITLE

Sarah LaVelle

Applicant Agent

Jennifer Stapleton

Alternate Applicant Agent

INSTRUCTIONS FOR THE SIGNATURE AUTHORIZATION FORM (SAF)

This form identifies the authorizing authority(ies) and person(s) who have the authority to sign contracts, amendments, and requests for reimbursement. It is required for the management of your contracts with the Washington Military Department (WMD). Please complete all sections. The signature and/or e-signatures included on this SAF must match what is on the contracts, amendment, debarment form, and A-19 invoice voucher submitted. It is required that the signatures in WMD's files are current. Changes in staffing or responsibilities will require a new SAF.

At least one person must be assigned to each of the three roles and the same person can be assigned to multiple roles. If more than one individual will be signing a contract, amendment, or reimbursement request please make sure everyone signs this form. If additional lines are needed, please fill out two forms and title them 1 of 2 and 2 of 2.

1. **Authorizing Authority.** Generally, the person(s) signing in this section heads the organization such as the chief executive office. In some cases, other employees within the organization may have been delegated this authority.
2. **Authorized to Sign Contracts / Amendments.** The person(s) given the authority to bind the organization to the terms and conditions of the contract.
3. **Authorized to Sign Requests for Reimbursement.** Often the chief financial officer or members of the accounts receivable team. When a request for reimbursement is received, the signature on the A-19 invoice voucher is verified that it matches the signature on this form. **It is advisable to have more than one person authorized to sign reimbursement requests.** This will help prevent delays in processing a request if one person is temporarily unavailable. The payment can be delayed if the request is presented without the proper signature.

Once filled out, send the original to WMD with the signed contract. It is recommended you keep a copy with the executed contract in your files.

If you have any questions regarding this form or to request new forms, please email the contracts office at contracts.office@mil.wa.gov.

Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification Form

NAME City of Marysville		Doing business as (DBA)	
ADDRESS 501 Delta Ave. Marysville WA 98270	Applicable Procurement or Solicitation #, if any:	WA Uniform Business Identifier (UBI) 314-000-001	Federal Employer Tax Identification #: 91-6001459
This certification is submitted as part of a request to contract.			

Instructions For Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

READ CAREFULLY BEFORE SIGNING THE CERTIFICATION. Federal regulations require contractors and bidders to sign and abide by the terms of this certification, without modification, in order to participate in certain transactions directly or indirectly involving federal funds.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the department, institution or office to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable CFR, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under applicable CFR, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business activity.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under applicable CFR, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

The prospective lower tier participant certifies, by submission of this proposal or contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this form.

Bidder or Contractor Signature: _____

Date: _____

Print Name and Title: Jon Nehring, Mayor

FEDERAL DEBARMENT, SUSPENSION INELIGIBILITY and VOLUNTARY EXCLUSION

(FREQUENTLY ASKED QUESTIONS)

What is “Debarment, Suspension, Ineligibility, and Voluntary Exclusion”?

These terms refer to the status of a person or company that cannot contract with or receive grants from a federal agency.

In order to be debarred, suspended, ineligible, or voluntarily excluded, you must have:

- had a contract or grant with a federal agency, and
- gone through some process where the federal agency notified or attempted to notify you that you could not contract with the federal agency.
- Generally, this process occurs where you, the contractor, are not qualified or are not adequately performing under a contract, or have violated a regulation or law pertaining to the contract.

Why am I required to sign this certification?

You are requesting a contract or grant with the Washington Military Department. Federal law (Executive Order 12549) requires Washington Military Department ensure that persons or companies that contract with Washington Military Department are not prohibited from having federal contracts.

What is Executive Order 12549?

Executive Order 12549 refers to Federal Executive Order Number 12549. The executive order was signed by the President and directed federal agencies to ensure that federal agencies, and any state or other agency receiving federal funds were not contracting or awarding grants to persons, organizations, or companies who have been excluded from participating in federal contracts or grants. Federal agencies have codified this requirement in their individual agency Code of Federal Regulations (CFRs).

What is the purpose of this certification?

The purpose of the certification is for you to tell Washington Military Department in writing that you have not been prohibited by federal agencies from entering into a federal contract.

What does the word “proposal” mean when referred to in this certification?

Proposal means a solicited or unsolicited bid, application, request, invitation to consider or similar communication from you to Washington Military Department.

What or who is a “lower tier participant”?

Lower tier participants means a person or organization that submits a proposal, enters into contracts with, or receives a grant from Washington Military Department, OR any subcontractor of a contract with Washington Military Department. If you hire subcontractors, you should require them to sign a certification and keep it with your subcontract.

What is a covered transaction when referred to in this certification?

Covered Transaction means a contract, oral or written agreement, grant, or any other arrangement where you contract with or receive money from Washington Military Department. Covered Transaction does not include mandatory entitlements and individual benefits.

Sample Debarment, Suspension, Ineligibility, Voluntary Exclusion Contract Provision

Debarment Certification. The Contractor certifies that the Contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Contract by any Federal department or agency. If requested by Washington Military Department, the Contractor shall complete a Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form. Any such form completed by the Contractor for this Contract shall be incorporated into this Contract by reference.



Agenda Bill

AGENDA ITEM NO. 20.

DATE: July 27, 2026

SUBMITTED BY: Jennifer Stapleton, City Administrator

PRESENTED BY: Jennifer Stapleton, City Administrator

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Change Order 1 with Verde Sports Construction for Cedarcrest Golf Irrigation Repair Project

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign Change Order 1 with Verde Sports Construction in the amount of \$34,715.95 for the Cedarcrest Golf Course Irrigation Repair Project

SUMMARY:

This Change Order in the amount of \$34,715.95 with Verde Sports Construction is for material needed to complete the Cedarcrest Golf Course Irrigation Repair Project. The project has been completed and this change order is for additional material needed to perform the work which was charged at contractor's cost.

ATTACHMENTS:

Change Order, Original Agreement



Verde Sports Construction
115 2nd Street Unit 1535
Langely WA 98260-1962

License:

Change Order

Order#: CCI-001

Order Date: 05/15/2026

To: Cedarcrest Golf Course
6810 84th Street
Marysville WA 98270

Project: 2025010
Cedar Crest Golf Club Irrigation Reno
6810 84th St NE
Marysville WA 98270

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Irrigation Materials	34,715.95

Notes

*** Materials purchased beyond the scope of the VSC Proposal *****

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

34,715.95

The original Contract Sum was	1,089,000.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	1,089,000.00
The Contract Sum will be changed by this Change Order	34,715.95
The new Contract Sum including this Change Order will be	1,123,715.95
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____



Cedarcrest GC - Irrigation System Purchased Materials Invoice Summary

15-May-26

Reference	Vendor	Description	Invoice No	Invoice Date	Amount
Exp A	Core and Main	Mainline Fittings	Y753895	3/26/2026	-
Exp B	Core and Main	Conduit	Y812727	4/7/2026	-
Exp C	Core and Main	Mainline Fittings	Y896732	4/21/2026	-
Exp D	Core and Main	Mainline Fittings	Y922077	4/24/2026	-
Exp E	Core and Main	Mainline Fittings	Y922097	4/24/2026	-
Exp F	Core and Main	Drain Pipe	Z009946	5/11/2026	-
Exp G	Horizon	Lateral Fittings	2M170378	4/17/2026	294.00
Exp H	Horizon	Elec Boxes	2M170597	4/22/2026	262.44
Exp I	Horizon	Mainline Fittings	2M171250	5/6/2026	101.40
Exp J	Horizon	Connectors	2M 171514	5/11/2026	403.04
Exp K	Horizon	Connectors / Boxes	7E049321	4/8/2026	1,210.15
Exp L	Horizon	Wire / Cable / HDPE	7E049728	4/3/2026	14,676.89
Exp M	Horizon	Split Bolt Connector	7E049793	4/3/2026	39.78
Exp N	Horizon	Mainling Gate Valve	7E050149	4/8/2026	-
Exp O	Horizon	HDPE Laterals	7E050207	4/9/2026	2,637.86
Exp P	Horizon	Mainline Fittings	7E050230	4/9/2026	-
Exp Q	Horizon	Swing Joints	7E050336	4/10/2026	1,410.00
Exp R	Horizon	Control Wire	7E050586	4/15/2026	12,204.24
Exp S	Horizon	Mainline Fittings	7E050688	4/16/2026	1,188.90
Exp T	Horizon	Mainline Fittings	7E50708	4/16/2026	287.25
Total Due - Reimbursable					34,715.95

PUBLIC WORKS CONTRACT

THIS PUBLIC WORKS CONTRACT (the “Contract”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (the “City”), and Verde Sports Construction, LLC, a foreign limited liability corporation, doing business at 115 2nd ST, 1535, Langley, WA, 98260-1962 (the “Contractor”).

WHEREAS, the City desires to repair the irrigation system on holes 8 and 9 at the Cedarcrest Golf Course and complete related work; and

WHEREAS, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform, carry out, and complete the project and submitted a bid, proposal, or quote to the City to carry out the project; and

WHEREAS, the Contractor and the City desire to enter into this Contract for completion of the project in accordance with the terms and conditions of this Contract;

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, the City and the Contractor agree as follows:

1. Scope of Work—the Project.

The Contractor shall perform, carry out, and complete the Cedarcrest Irrigation Repair Project (the “Project”) more fully described in **EXHIBIT A** which is attached hereto and incorporated by this reference. Exhibit A may reference or include a description of the Project, the Contractor’s bid/proposal, plans, drawings, or technical specifications (collectively, with this Contract, the “Contract Documents”).

2. Term of Contract.

The term of this Contract shall commence upon full execution of this Contract by the City and the Contractor and shall terminate upon final payment by the City to the Contractor, unless sooner terminated by either party under Section 7 or another applicable provision of the Contract. The Project shall be completed no later than 90 working days following Notice to Proceed.

3. Commencement of Work.

The Contractor shall not commence any work under this Contract until the City issues a Notice to Proceed. The City will not issue a Notice to Proceed until the Contractor satisfies the following conditions:

- a. The Contract has been signed and fully executed by the parties.
- b. The Contractor has provided the City with satisfactory documentation that the Contractor is licensed and bonded as a contractor in the State of Washington.
- c. The Contractor has obtained a City of Marysville Business License and a State of Washington Unified Business Identifier number.

- d. The Contractor has provided the City with satisfactory documentation that it has industrial insurance coverage as required by Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW.
- e. The Contractor has provided the City with satisfactory documentation that it is not disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- f. The Contractor has provided the City with all certificates of insurance required under Section 13.

The Contractor must satisfy the proceeding conditions within fourteen (14) calendar days of the City providing the Contractor notice of the award of the Contract.

4. Payment for Project.

a. Compensation and Method of Payment. The lump sum/total itemized amount of the Contract is ONE MILLION EIGHTY-NINE THOUSAND AND NO/100 (\$1,089,000.00) including Washington State Sales Tax. The total Project cost includes all costs associated with the Project work, including, but not limited to labor, materials, overhead, sales and use taxes, profit, subcontractors, consultants, professional services, and administrative, permit, and regulatory costs, unless otherwise agreed in writing. The Project cost is based on the proposal/bid submitted by the Contractor dated March 4, 2026. The basis for final payment will be the actual amount of work performed and payments, whether partial or final, will be made according to the Contract Documents.

b. Statement of Intent to Pay Prevailing Wages. The City will not make any payment to the Contractor prior to receiving a copy of Contractor's Intent to Pay Prevailing Wages (or a Combined Intent/Affidavit if approved by the City).

c. Payments. The City will only pay the Contractor for satisfactorily completed work on the Project within the scope of the Contract Documents. Progress payments shall be based on the timely submittal by the Contractor of an invoice in a form acceptable to the City. The form shall be appropriately completed and signed by the Contractor. Invoices not signed and/or completed shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed invoice form and shall make payment to the Contractor within approximately thirty (30) calendar days thereafter. Progress payments shall be subject to retainage in accordance with subsection 7(b) below.

d. Withholding for Defective or Unauthorized Work. The City reserves the right to withhold payment from the Contractor for any defective or unauthorized work. Defective or unauthorized work includes, without limitation: work and materials that do not conform to the requirements of the Contract Documents; and extra work and materials furnished without the City's written approval. If, during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract Documents, the Contractor shall correct or modify the work to comply with the requirements of the Contract Documents. The City shall have the right to

withhold payment for such work until it meets the requirements of the Contract Documents. The City's decision not to, or failure to, withhold payment shall not constitute a waiver of the City's right to final inspection and acceptance of the Project.

e. Final Acceptance. Final Acceptance of the Project is determined when the Project is accepted by the City Administrator or designee as being one hundred percent (100%) complete.

f. Final Payment: Waiver of Claims. The Contractor must request all changes and equitable adjustments, as provided for in Section 6, prior to seeking final payment. The Contractor's acceptance of final payment shall constitute a waiver of the Contractor's claims, except those previously and properly made and identified by the Contractor as unsettled at the time final payment is made and accepted.

g. Maintenance and Inspection of Financial Records. The Contractor shall maintain reasonable books, accounts, records, documents, and other evidence pertaining to the costs and expenses incurred and the consideration paid under this Contract, in accordance with reasonable and customary accepted accounting practices. All such records and accounts shall be subject to inspection and audit by representatives of City and the Washington State Auditor at all reasonable times and the Contractor shall provide the City copies upon request. The Contractor shall preserve and make available all such records and accounts for a period of three (3) years after final payment under this Contract.

5. Changes.

The City may issue a written change order for any change in the work specified in the Contract Documents during the performance of the Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City's Contract Representative within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the Contractor fails to request a change order within the time specified in this paragraph, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the Project.

If the City determines that the change order increases or decreases the Contractor's costs or time for completion, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. However, if the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving either a written change order from the City or an oral order from the City before actually receiving the written change order.

The Contractor accepts all requirements of a change order by (1) endorsing it, (2) writing a separate acceptance, or (3) not protesting it within five (5) business days. A change order that is accepted by the Contractor as provided in this section shall constitute full payment and final settlement of all claims for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

6. Bonding and Retainage.

a. Payment and Performance Bond. Pursuant to Chapter 39.08 RCW, the Contractor shall provide the City a payment and performance bond for the Total Contract Sum to be in effect until the later of: sixty (60) days after the date of Final Acceptance, receipt of all necessary releases from applicable state agencies, or until settlement of any liens filed under Chapter 60.28 RCW.

b. Retainage. The City shall withhold retainage in the amount of five percent (5%) of any and all payments made to the Contractor until the later of: sixty (60) days after the date of Final Acceptance, receipt of all necessary releases from applicable state agencies, or until settlement of any liens filed under Chapter 60.28 RCW. The amount retained shall be placed in a fund by the City pursuant to RCW 60.28.011(4)(a), unless otherwise instructed by the Contractor within fourteen (14) calendar days of Contractor's execution of this Contract.

7. Termination of Contract.

a. Termination. The City may terminate this Contract and take possession of the premises and all materials thereon and finish the Project by whatever methods it may deem expedient, by giving ten (10) business days written notice to the Contractor, upon the occurrence of any one or more of the following: (1) The Contractor makes a general assignment for the benefit of its creditors, has a receiver appointed as a result of insolvency, or files for bankruptcy; (2) The Contractor persistently or repeatedly refuses or fails to complete the work herein necessary to complete the Project; (3) The Contractor fails to make prompt payment to a subcontractor for material or labor; (4) The Contractor persistently disregards instructions of the City's Contract Representative or otherwise substantially violates the terms of this Contract; or (5) The Contractor persistently disregards federal, state, or local laws, ordinances, regulations, or codes.

b. Payment in the Event of Termination. In the event this Contract is terminated by either party, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Contract Documents is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under this Contract exceeds the expense incurred by the City in finishing the Project and all damages sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of performance, such excess shall be paid by the City to the Contractor. Such expense and damages shall include all reasonable legal expenses and costs incurred by the City to protect the rights and interests of the City under the Contract.

8. Contractor's Status as Independent Contractor.

The Contractor is a licensed, bonded, and insured contractor as required and in accordance with the laws of the State of Washington. The Contractor is acting as an independent contractor and has the ability to control and direct the performance and details of its work in the performance of each and every part of this Contract. Nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership, or agency between the Contractor and the City. No officer, employee, volunteer, agents, contractors, or subcontractors of the Contractor shall act on behalf of or represent him or herself as an agent or representative of the City. The Contractor and its officers, employees, volunteers, agents, contractors, and subcontractors shall not make a claim of City employment and shall not make a claim against the City for any employment related

benefits, social security, and/or retirement benefits. The Contractor shall be solely responsible for compensating its officers, employees, volunteers, agents, contractors, and subcontractors and for paying all related taxes, deductions, and assessments, including, but not limited to, applicable use and sales taxes, federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Contract.

9. Prevailing Wages.

This Contract is subject to the requirement of Chapter 39.12 RCW and no worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington. The Contractor shall assure that it and any subcontractors fully comply with the requirements of Chapter 39.12 RCW, Chapter 49.28 RCW, and any further laws or regulations applicable because of federal funding, including the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5) and the Copeland “Anti–Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3) and ensure that any subcontractors also comply with these requirements.

The State of Washington prevailing wage rates for Snohomish County apply to work performed under this Contract. The applicable prevailing wage rates may be found at the following website address of the Department of Labor and Industries: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

A copy of the applicable prevailing wage rates are available for viewing at the City and upon request, the City will mail a hard copy of the applicable prevailing wages.

10. Contractor’s Risk of Loss.

The Contractor understands that the whole of the work under this Contract is to be done at the Contractor’s risk. The Contractor is familiar with all existing conditions and other contingencies likely to affect the work on the Project, and has made its proposal, bid, or quote accordingly. The Contractor assumes the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion of the Project.

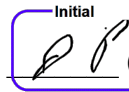
11. Indemnification and Hold Harmless.

a. The Contractor shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor’s liability hereunder shall be only to the extent of the Contractor’s negligence.

c. The Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW, as provided in RCW 4.24.115. The indemnification obligation under this Contract shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party under workers compensation acts, disability benefits acts, or other employee benefits acts; provided the Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against the Contractor by the City and does not include, or extend to, any claims by the Contractor's employees directly against Contractor. The obligations of the Contractor under this subsection have been mutually negotiated by the parties hereto, and the Contractor acknowledges that the City would not enter into this Contract without the waiver thereof of Contractor.

 (City Initials)

 (Contractor Initials)

d. The provisions of this Section shall survive the expiration or termination of this Contract.

12. **Insurance.**

a. **Insurance Term.** The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the Final Acceptance date, unless otherwise indicated herein.

b. **No Limitation.** The Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** The Contractor's required insurance shall be of the types and coverage as stated below:

- i. **Automobile Liability** insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
- ii. **Commercial General Liability** insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit, using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with

respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.

- iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

d. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- ii. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate, and a \$2,000,000 products-completed operations aggregate limit.

e. City Full Availability of Contractor Limits. If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

f. Other Insurance Provision. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

g. Contractor's Insurance for Other Losses. The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers, contractors, or subcontractors as well as to any temporary structures, scaffolding, and protective fences.

h. Waiver of Subrogation. The Contractor and the City waive all rights against each other, any of their subcontractors, sub-subcontractors, agents, and employees, each of the other, for damages caused by fire or other perils to the extent covered by other property insurance obtained pursuant to this Section or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

i. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

j. Verification of Coverage. The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this Contract and evidence of all subcontractors' coverage.

k. Subcontractors. The Contractor shall cause each and every subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by subcontractors. The Contractor shall ensure that the City is an additional insured on each and every subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

l. Notice of Cancellation. The Contractor shall provide the City and all additional insureds for this work with written notice of any policy cancellation within two business days of its receipt of such notice.

m. Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the required insurance shall constitute a material breach of the Contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

13. Additional Responsibilities of the Contractor.

a. Permits. The Contractor will apply for, pay for, and obtain any and all City, county, state, or federal permits necessary to commence, construct, and complete the Project. All required permits and associated costs shall be included in the Total Contract Sum for the Project.

b. Work Ethic. The Contractor shall perform all work and services under and pursuant to this Contract in timely, professional, and workmanlike manner.

c. Safety. The Contractor shall take all necessary precautions for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local laws, ordinances, regulations, and codes. The Contractor shall erect and properly maintain at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards. The Contractor shall ensure that all trenches are provided with adequate safety systems as required by RCW Chapter 49.17 and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

d. Warranty and Correction of Defects. The Contractor guarantees and warrants all its work, materials, and equipment provided and utilized for the Project to be free from defects,

damage, or failure which the City may, in its sole discretion, determine is the responsibility of the Contractor, for a period of one (1) year from the date of Final Acceptance of the Project. The Contractor is liable for any costs, losses, expenses, additional damages including consequential damages suffered by the City resulting from defects in, damage, or failure of the Contractor's work, materials, or equipment including, but not limited to, cost of materials and labor expended by the City in making repairs and the cost of engineering, inspection, and supervision by the City.

i. The Contractor is responsible for correcting all defects in workmanship, materials, or equipment discovered within one (1) year after Final Acceptance.

ii. Within seven (7) calendar days of receiving notice of a defect, the Contractor shall start work to correct such defects and shall complete the work within a reasonable time. After performing corrections, the Contractor is responsible for defects in workmanship, materials, and equipment for one (1) year after the City's acceptance of those corrections.

iii. If damage may result from delay or where loss of service may result, the City may choose to complete such corrections by contract or any other means, in which case the costs associated with correcting the defects and any damages resulting from the defects shall be borne by the Contractor.

iv. If the Contractor fails to correct a defect after receiving notice of the defect from the City or fails to bear the costs associated with correcting a defect, the Contractor will thereafter be considered non-responsible with regards to all City projects for one (1) year following the notice of the defect.

e. Compliance with Laws. The Contractor shall perform all work and services under and pursuant to this Contract in full compliance with any and all federal, state, or local laws, ordinances, regulations, or codes. The Contractor shall obtain a City of Marysville Business License prior to commencement of work under this Contract.

f. Nondiscrimination. The Contractor agrees not to discriminate against any employee or applicant for employment or any other persons in the performance of this Contract because of race, religion, creed, color, national origin, marital status, sex, sexual orientation, gender identity, age, disability, or other circumstances as may be defined by federal, state, or local law, ordinance, or regulation except for a bona fide occupational qualification.

14. City Ownership of Work Products.

All work products (reports, maps, designs, specifications, etc.) prepared by or at the request of the Contractor regarding the planning, design, and construction of the Project shall be the property of the City. The Contractor shall provide the City with paper and electronic copies of all work products in possession or control of Contractor at the time the Contractor requests final payment from or upon written request from the City.

15. Assignment and Subcontractors.

a. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.

b. The Contractor shall not subcontract any part of the work to be performed under this Contract without first obtaining the consent of the City and complying with the provisions of this Section.

c. In the event the Contractor does assign this Contract or employ any subcontractor, the Contractor agrees to bind in writing every assignee and subcontractor to the applicable terms and conditions of the Contract Documents.

d. The Contractor shall, before commencing any work, notify the City in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the City may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the City by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance of any subcontractor or assignee by the City shall not constitute a waiver of any right of the City to reject defective work or work not in conformance with the Contract Documents. If the City, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.

e. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for whose acts any of them may be liable to the same extent that it is responsible for the acts and omissions of person directly employed by it.

f. The Contract does not and shall not create or be construed to create any relationship, contractual or otherwise, between the City and any subcontractor or assignee. Nothing in the Contract shall create any obligation on the part of the City to pay or to assure payment of any monies due any subcontractor or assignee.

16. Notices and Contract Representatives.

All notices under this Contract shall be sent by registered or certified mail, postage prepaid, or hand-delivered to the addresses for each Contract Representative listed below. When hand delivered, notices are deemed effective on the date of receipt. When mailed, notices are deemed effective three (3) business days after deposit in the U.S. mail.

This Contract shall be administered for the City by the City's Contract Representative, Jennifer Stapleton, and shall be administered for the Contractor by the Contractor's Contract Representative, Josh Peters. The parties may designate different Contract Representatives by sending written notice to the other party.

To the City:	Jennifer Stapleton, City Administrator City of Marysville 501 Delta Ave.
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Marysville, WA 98270

To Contractor: Josh Peters, Managing Partner
Verde Sports Construction, LLC
115 2nd Street, #1535
Langley, WA 98260

17. Debarment.

By signing this contract, Contractor certifies that it is not presently debarred or proposed for debarment, suspended, or otherwise excluded by any state or federal department or agency from participating in transactions. Contractor agrees to refrain from hiring any subcontractor or employee who is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions. Contractor must immediately notify the City if it or any subcontractor or employee is proposed for debarment or is debarred during the term of this Contract. The City may terminate this Contract if the Contractor, a subcontractor, or employee is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions.

18. Conflict and Severability.

If a court of competent jurisdiction holds any part, term, or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid.

If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

19. Integration, Supersession, and Modification.

This Contract, together with the Contract Documents, exhibits, and attachments represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by a written amendment properly executed by both parties.

20. Non-Waiver.

A waiver by either party of a breach by the other party of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

21. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

22. Third Parties.

The City and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

23. Governing Law.

This Contract shall be governed by and construed in accordance with the laws of the State of Washington.

24. Venue.

The venue for any action to enforce or interpret this Contract shall lie in the Superior Court of Washington for Snohomish County, Washington.

25. Attorney Fees.

Should either the City or the Contractor commence any legal action relating to the provisions of this Contract or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses, and reasonable attorney fees.

26. Authority to Bind Parties and Enter into Contract.

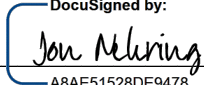
The undersigned represent that they have full authority to enter into this Contract and to bind the parties for and on behalf of the legal entities set forth herein.

27. Counterparts.

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

DATED 3/11/2026

CITY OF MARYSVILLE

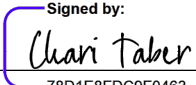
By: 
A8AE51528DE9478...
Jon Nehring, Mayor

DATED 03/10/2026

VERDE SPORTS CONSTRUCTION, LLC

By: 
Josh Peters, Managing Partner

Attested/Authenticated:


78D1E8FDC9F0463...
Chari Taber, Deputy City Clerk

Approved as to form:

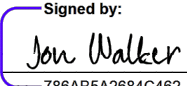

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Jon Walker, City Attorney

EXHIBIT A

Scope of Work



Cedar Crest Golf Course
6810 84th St NE
Marysville, WA 98270

3.4.26

RE: Two holes of new irrigation, cleanup and sod

	Bid	Unit	Quantity	SUBTOTAL
Mobilization and General Conditions				
1 Mobilization	\$75,000.00	EA	1	\$75,000.00
2 General Conditions	\$155,000.00	EA	1	\$155,000.00
SUBTOTAL				\$230,000.00
Mainline work				
1 Install new mainline & all wiring using existing materials on site				
2 Repair well line				
3 Run new lateral control wire and power wires to the irrigation satellites				
SUBTOTAL				\$395,000.00
Head piping and wiring				
1 Remove installed heads and cap at base				
2 Install new lateral lines and wire utilizing a vibratory plow				
3 Install new heads				
SUBTOTAL				\$368,000.00
Cleanup, course repair, sod and cart path repairs				
1 Cut and patch cart paths from irrigation pipe crossings on Holes 8, and 9				
2 Roll both holes for minor damage repairs				
3 Strip grass and prep for sod of damaged areas				
4 Sod damaged areas (excludes bags from lake dredge)				
5 Haul away pipe waste, damaged materials and trash				
SUBTOTAL				\$96,000.00
TOTAL				\$1,089,000.00

Conditions/Inclusions/Exclusions:

Contractor not responsible for any unmarked utilities.
Assumes organic materials disposed nearby without burial or long hauls.
Assumes utilizing materials of existing materials lists.
All materials are to be furnished by Owner.

Prices are quoted for 30 days
Payment will be due upon receipt of invoice
over 15 days a Late Fee of 1.5% per month will be applied
to any unpaid balance.

Josh Peters
Managing Partner
Verde Sports Construction
115 2nd Street #1535
Langley, WA 98260
214-906-5529

Approved By: _____

Title: _____

Date: _____

Cedar Crest Golf Course

- Legend:
- Full Heads
 - Part Circle Heads
 - Lateral Isolation Valve
 - Main Line Gate Valve
 - Quick Coupler
 - Satellite Field Controller
 - Air Relief Valve

Updated Plot March 3, 2026

Repair Work Limits



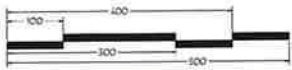
Cedar Crest Golf Course

Legend:

- Full Heads ◦
- Part Circle Heads •
- Lateral Isolation Valve 
- Main Line Gate Valve 
- Quick Coupler •_{oc}
- Satellite Field Controller 
- Air Relief Valve 

Updated Plot March 3, 2026

Repair Work Limits



GOLF AS-BUILT DESIGN
A Division of GPS Golf
1447 East Fort Road
Park City, Utah 84098
Tel: 801.571.9033
Email: As-Built@GPSGolf.com



Agenda Bill

AGENDA ITEM NO. 21.

DATE: July 27, 2026

SUBMITTED BY: Tina Brock, City Clerk

PRESENTED BY: Jon Nehring, Mayor

ITEM TYPE: Appointment

AGENDA SECTION: Mayor's Business

SUBJECT:

Re-appointment of Mark Seely to the Parks, Culture, and Recreation Advisory Board

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

Appointment Form



Office of the Mayor
Jon Nehring
501 Delta Avenue
Marysville, WA 98270
Phone: 360-363-8000

APPOINTMENT

I, JON NEHRING, Mayor of the City of Marysville, do hereby reappoint MARK SEELEY as a member of the PARKS, CULTURE, AND RECREATION ADVISORY BOARD of the City of Marysville, pursuant to the Marysville Municipal Code 2.20; dated this 27 day of July, 2026.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the PARKS, CULTURE, AND RECREATION ADVISORY BOARD of the City of Marysville in the manner required by law.

Dated this 27th day of July, 2026

MARK SEELEY

This term of appointment expires on the 5th day of September, 2029.



Agenda Bill

AGENDA ITEM NO. 22.

DATE: July 27, 2026

SUBMITTED BY: Chari Taber, Deputy City Clerk

PRESENTED BY: Jon Nehring, Mayor

ITEM TYPE: Appointment

AGENDA SECTION: Mayor's Business

SUBJECT:

Re-appointment of Shanon Jordan to the Planning Commission

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

Re-Appointment to Planning Commission - Jordan



Office of the Mayor
Jon Nehring
501 Delta Avenue
Marysville, WA 98270
Phone: 360-363-8000

APPOINTMENT

I, JON NEHRING, Mayor of the City of Marysville, do hereby re-appoint SHANON JORDAN as a member of the PLANNING COMMISSION of the City of Marysville, pursuant to the Marysville Municipal Code 22G.050.020; dated this 27TH day of JULY 2026.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the PLANNING COMMISSION of the City of Marysville in the manner required by law.

Dated this 27TH day of JULY 2026.

SHANON JORDAN

This term of appointment expires on MONDAY, AUGUST 2, 2032.



Agenda Bill

AGENDA ITEM NO. 23.

DATE: July 27, 2026

SUBMITTED BY: Sarah Calvin, Executive Services Coordinator

PRESENTED BY: Jon Nehring, Mayor

ITEM TYPE: Appointment

AGENDA SECTION: Mayor's Business

SUBJECT:

Appointments of David Garrett and Allison Nunn to Community Development Block Grant Citizen Advisory Committee

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

Appointment to CDBG - DG, Appointment to CDBG - AN



Office of the Mayor
Jon Nehring
501 Delta Avenue
Marysville, WA 98270
Phone: 360-363-8000

APPOINTMENT

I, JON NEHRING, Mayor of the City of Marysville, do hereby appoint DAVID GARRETT as a member of the COMMUNITY AND HOUSING DEVELOPMENT CITIZEN ADVISORY COMMITTEE of the City of Marysville, pursuant to the Marysville Municipal Code 2.92.020; dated this 27TH DAY OF JULY 2026.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the COMMUNITY AND HOUSING DEVELOPMENT CITIZEN ADVISORY COMMITTEE of the City of Marysville in the manner required by law.

Dated this 27TH DAY OF JULY 2026

DAVID GARRETT

This term of appointment expires on FRIDAY, JULY 27, 2029.



Office of the Mayor
Jon Nehring
501 Delta Avenue
Marysville, WA 98270
Phone: 360-363-8000

APPOINTMENT

I, JON NEHRING, Mayor of the City of Marysville, do hereby re-appoint ALLISON NUNN as a member of the COMMUNITY AND HOUSING DEVELOPMENT CITIZEN ADVISORY COMMITTEE of the City of Marysville, pursuant to the Marysville Municipal Code 2.92.020; dated this 27TH DAY OF JULY 2026.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the COMMUNITY AND HOUSING DEVELOPMENT CITIZEN ADVISORY COMMITTEE of the City of Marysville in the manner required by law.

Dated this 27TH DAY OF JULY 2026

ALLISON NUNN

This term of appointment expires on THURSDAY, JULY 22, 2027.