

City Council



**501 Delta Ave
Marysville, WA 98270**

**Regular Meeting
December 2, 2024**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

Kinder Smoots of Eagles Wings disAbility Ministries gave the invocation.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember King,
Council President Stevens, Councilmember Richards, Councilmember Muller,
Councilmember Norton

Staff: City Administrator Jennifer Stapleton, Community Development Director
Haylie Miller, Chief Scairpon, IT Director Stephen Doherty, Network Systems
Administrator Chris Brown, Communications Manager Connie Mennie, Courts
Administrator Suzanne Elsner, Judge Fred Gillings, City Attorney Jon Walker,
Engineering Services Director Jeff Laycock, Parks & Recreation Director Tara
Mizell, Jesse Birchman Transportation Services Manager

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Muller seconded by
Councilmember Richards.

AYES: ALL

Public Comment

None

Approval of Minutes

Consent

1. November 20, 2024 Claims in the Amount of \$323,947.51 Paid by EFT Transactions and Check Numbers 173849 through 173923 with Check Number 172600 Voided

112024.rtf

Motion to approve Consent Agenda item 1 moved by Councilmember Richards seconded by Councilmember Norton.

AYES: ALL

Review Bids

Public Hearings

New Business

2. 2024 Comprehensive Plan Update

Memo re 2024 Comprehensive Plan Update

Exhibit 1 - 2024 Comprehensive Plan with Appendices

Exhibit 2 - Ordinance 2024 Comprehensive Plan

Exhibit 3 - Ordinance Title 22 Unified Development Code Amendments

Exhibit 4 - Ordinance Downtown Master Plan Amendments

Exhibit 6 - RH2 Water and Sewer Technical Memo

Exhibit 7 - Puget Sound Regional Council comment letter, VISION 2050 Compliance Checklist, and Associated Documents

Exhibit 8 - Washington State Department of Commerce GMA Checklist, Comment Letter, and City Email Responses

Exhibit 9 - Master Builders Association Comment Letter and Response

Exhibit 10 - Other Public Comments

Exhibit 11 - Full Transportation Plan

Director Miller presented the second workshop on the 2024-2044 Comprehensive Plan focusing on the following elements: Public Service, Transportation, Utilities, and Capital Facilities.

Jesse Birchman, Transportation Services Manager, presented an overview of the Transportation Element highlighting notable parts that have changed. It is generally similar to the past version except for new Pedestrian and Bike Level of Service Standards, an updated project list, and reorganized goals and policies. He noted that the 156th Street railroad overcrossing is a new project included in the project list. This improvement has been coordinated with Snohomish County's Transportation Element Update and their related plans to extend 156th Street. He also noted that there would be an update coming in 2025 of projects at least partially funded by the Transportation Impact Fee program.

Councilmember Norton noted that goal T-1.4 says that they will prioritize investments in transportation facilities and services that support compact pedestrian and transit-oriented densities and development. She asked about the prioritization. Mr. Birchman explained that the prioritization would ultimately happen through funding availability. Aside from that, Council priorities and the six-year TIP program would determine the prioritization. The document itself establishes the timing of the projects in term of near-term, medium-term, and longer-term likely improvements. Councilmember Norton wondered if that was required by PSRC. Mr. Birchman thought that it was given the nature of the language. Councilmember Norton expressed some concern about the word *prioritize* because they are all important to her.

Councilmember Condyles noted that the footnote on page 242 references the graph related to emergency housing beds. He asked if they are tying transportation trips to the emergency housing beds. Director Miller stated she would look into this and follow up.

Councilmember Condyles referred to p. 260, T-4.3, which says they will coordinate planning with railroad expansion capacity plans and support capacity expansion that is compatible with local plans. He asked how railroad capacity expansion plans relate to this. Mr. Birchman thought this was eluding to the theoretical possibility that BNSF could widen the number of rail lines that they have throughout the city. This refers to the idea that the City would accommodate and coordinate if there were related improvements to the City's transportation plan. Councilmember Condyles thought that *accommodate* sounds better than *support* in this context.

Councilmember Condyles noted that there are not any goals or policies related to rail safety. Is this something they usually have? Mr. Birchman replied that it is not.

Councilmember Muller asked what physical constraints they are referring to on State Avenue between 4th and 80th in the description of truck and freight routes. Mr. Birchman explained there are portions especially south of that location where the radius

of the intersections need to be improved to accommodate the larger trucks. Councilmember Muller thought they would have the same issues at 80th and State that they have anywhere else on State. Mr. Birchman explained that this particular plan is intended to guide project level and road improvements for the future. Councilmember Muller commented that they have identified 51st as a pedestrian-friendly corridor. Why would they now put truck traffic there? Mr. Birchman explained that this, in combination with other modes, is used to establish a specific roadway cross section for 51st. Part of the City's engineering standards for that particular roadway cross section is to provide a physical separation between the bicycle and pedestrian modes.

Councilmember Muller asked if Ingraham is a potential truck route from 84th to 88th east of 67th. Mr. Birchman replied that it is not in this version. It is intended to be a residential connection.

Public and Human Services Element:

Director Miller reviewed the Public and Human Services element which covers police, the library, schools, fire, and human services.

There were no comments or questions.

Utilities Element:

Director Miller reviewed this element which provides information regarding the city's utilities. Both the Water and Utilities Plans are expected to be updated in the near future as well as the Stormwater Comprehensive Plan.

Councilmember Muller asked if one of the goals is still to control 100% of water. Engineering Services Director Laycock commented that they will maximize water rights where they can, but it won't be 100%.

Capital Facilities Element:

This covers Water, Sewer, and Stormwater as well as Solid Waste, Transportation, Parks, City Facilities, and Police, Fire and Schools as they relate to capital facilities. It will be updated regularly, every two years.

Councilmember Norton referred to page 315 and noted that the evidence building verbiage needs to be updated. She also referred to page 317 and pointed out that one of the figures is misnamed; it should refer to the Fire Facilities Plan.

General Comments and Questions:

There will be a final public hearing on December 9 followed by a request for action by the City Council.

3. An Ordinance Amending Chapters 16.04, 16.08, 16.10, 16.12, 16.28 and 16.36 of the Municipal Code to Reflect Required Code Cycle Updates to the International Building Codes, International Existing Building Code, Uniform Plumbing Code, Washington State Energy Code and National Electrical Code.

1 Ordinance 3311 - June 2024.pdf

2 Council Memo - Building and Fire Code 6-2024 (2).pdf

3 Revised Ordinance - December 2024 (2).pdf

Director Miller reviewed the International Building Code changes that were adopted this year. This ordinance corrects a formatting error.

Motion to adopt Ordinance No 3327 moved by Councilmember Muller seconded by Councilmember Condyles.

AYES: ALL

4. An Ordinance Amending Chapters 22G.010 and 22G.030 of the Municipal Code Regarding Project Review Timeframes

FINAL_-_ORD-SB_5290.docx

Planning Commission Recommendation

Director Miller reviewed this item related to SB 5290 regarding permit review timelines. Staff believes this relates to land use reviews only. She discussed new permit review timelines. Staff has no concerns with the required timelines.

Motion to adopt Ordinance No. 3328 moved by Councilmember James seconded by Councilmember King.

AYES: ALL

5. An Ordinance Amending Chapters 22G.090 and 22G.100 of the Municipal Code Regarding Subdivision Addressing Requirements.

ORD-RCW_58.17.280.docx

Planning Commission Recommendation

Director Miller explained this is related to a state requirement regarding addressing.

Motion to adopt Ordinance No. 3329 moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

6. [Update and Presentation on the Waterfront Projects and Proposed Sports Facility](#)

[Pinnacle -Market Feasibility Report - 05-01-23.pdf](#)

City Administrator Stapleton and Director Laycock gave an update on Waterfront Redevelopment. They discussed the Welco site, the Geddes site, Public Works/East Riverwalk site, and the Interfor/West Riverwalk site.

Director Laycock reviewed details of the West Trunk Lift Station including cleanup and prep of the Riverwalk site and utilities and estimated costs.

City Administrator Stapleton noted they are looking into funding sources including grants, Utilities budget, and potential insurance settlements. She gave an update on the Sports Complex, sharing initial report findings of a Sports Market Feasibility Report completed in 2023 by Pinnacle. The sports facility would require some amount of operational subsidy. The City will need to consider the tax burden on the facility.

Staff recommends updating the feasibility study for current market conditions, providing a schematic floor plan of a proposed facility to include all programming assets, recommending site layout and parking requirements, and creating a financial model that reflects current market conditions including all operational revenue and expenses, capital required and cash flow projections. A 20-year Economic Impact Analysis would also be completed.

There were no objections to the Mayor continuing work with Pinnacle.

Councilmember King brought up concerns about parking on 2nd. He asked about building a performing arts center in that area. City Administrator Stapleton commented that they could look at incorporating other facilities in master plan review and feasibility.

Councilmember Norton asked if Tax Increment Financing would be looked at. Ms. Stapleton replied that it would be looked at as part of the feasibility models.

7. [Supplemental Agreement No. 6 to the Professional Services Agreement with Perteet, Inc. for the Riverwalk Project](#)

[Supplemental No. 6_Marysville Riverwalk.pdf](#)

[Original Contract - Perteet, Inc. - Marysville Riverwalk - Waterfront Redevelopment.pdf](#)

Director Laycock reviewed this item.

Motion to authorize the Mayor to sign and execute Supplemental Agreement No. 6 to the Professional Services Agreement with Perteet, Inc. for the Riverwalk Project moved by Councilmember Muller seconded by Council President Stevens.

AYES: ALL

8. Supplemental No. 3 to the Professional Services Agreement with Parametrix, Inc. for the Geddes Remediation Project

[2024-11-13_Geddes Remediation_PSA_Supp 3.pdf](#)

[2024-11-06_SAFECO Authorization_PSA_Supp 3.pdf](#)

[Original Contract - Parametrix - Geddes Remediation.pdf](#)

Motion to authorize the Mayor to sign and execute Supplemental No. 3 to the Professional Services Agreement with Parametrix, Inc. for the Geddes Remediation Project moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

9. Supplemental Agreement No. 3 to the Professional Services Agreement with BHC Consultants, LLC for the Wastewater Treatment Plant (WWTP) Near Term Tertiary Treatment Improvements Project

[PSA_SuppTime \(3\).docx](#)

[Original Contract - BHC Consultants - WWTP Near Term Improvement Design.pdf](#)

Director Laycock reviewed this item noting that it is a time extension only.

Motion to authorize the Mayor to sign and execute Supplemental Agreement No. 3 to the Professional Services Agreement with BHC Consultants, LLC for the Wastewater Treatment Plant (WWTP) Near Term Tertiary Treatment Improvements project moved by Council President Stevens seconded by Councilmember Richards.

AYES: ALL

10. Supplemental Agreement No. 5 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project

[2024-11-18_Supplment No. 5_140-063.pdf](#)

[Original Contract - HDR Engineering - 88th St NE Corridor Widening.pdf](#)

Director Laycock reviewed this item which is another time extension item.

Motion to authorize the Mayor to sign and execute Supplemental Agreement No. 5 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

11. [A Resolution Setting Fees for the Use of Park Facilities for the 2025-2026 Biennium](#)

[Resolution_-_Park_Fees_2025-26.docx](#)

[2024 Facility price Comparison.pdf](#)

[Potential Fee Increase Estimate 2025.pdf](#)

Director Mizell presented this item. There was some discussion about the verbiage for rental rate for the Jennings Park Barn for nonprofits versus other renters. Councilmember Muller expressed concern that the full-day rental rate was too low.

Motion to approve Resolution No. 2561 removing the word Max for the nonprofit rate for the Jennings Park Barn moved by Councilmember Condyles seconded by Councilmember James.

AYES: ALL

12. [Rave Alerting Platform Renewal](#)

[Rave Mobile Safety Renewal_2025.pdf](#)

Sarah Lavelle reviewed this item.

Motion to authorize the Mayor to sign the Rave Mobile Safety Renewal #Q-46870 moved by Council President Stevens seconded by Councilmember King.

AYES: ALL

13. [Professional Service Agreement between the City of Marysville and Bridgeways](#)

[Bridgeways 2025.pdf](#)

[Original Bridgeways Contract for Reference.pdf](#)

Judge Gillings reviewed this item related to a renewal of an existing contract with Bridgeways. There was some discussion about the current number of MAP program participants in the different phases and graduation rates. Councilmember Norton said she would love to hear more about how the MAP program is doing. Councilmember Muller suggested looking at the requirements related to Marysville residents only.

Motion to authorize the Mayor to sign and execute the Professional Service Agreement between the City of Marysville and Bridgeways moved by Councilmember James seconded by Councilmember Condyles.

AYES: ALL

14. [Renewal of Interlocal Agreement Between the City of Marysville and the City of Lake Stevens for Jail Services](#)

[ILA_Jail_Lake_Stevens_112524.pdf](#)

[Original Agreement LS Jail Services.pdf](#)

Chief Scairpon reviewed the 26th Agreement for the City of Marysville and Lake Stevens related to jail services. Clarification questions followed.

Motion to authorize Mayor to sign the interlocal agreement with Lake Stevens for jail services moved by Councilmember Norton seconded by Council President Stevens.

AYES: ALL

Legal

[Mayor's Business](#)

Mayor Nehring said he hoped everyone had a great Thanksgiving. He announced that Merryville for the Holidays is this weekend.

[Staff Business](#)

City Attorney Walker stated the need for one executive session item related to potential litigation with no action expected for five minutes.

[Call on Councilmembers and Committee Reports](#)

Councilmember Condyles said he is looking forward to the Merryville for the Holidays events this weekend. He reminded the group of the December 11 Snohomish County General Assembly. He encouraged everyone to attend.

Councilmember James said he attended the ribbon cutting last Thursday for the new restaurant in town, 1933 Bar and Kitchen. He also commented that he enjoyed the presentations tonight.

Councilmember King also attended the ribbon cutting last week at the 1933 Bar and Kitchen. He is looking forward to a tour of the filtration plant tomorrow with Public Works. He is also looking forward to the parade this weekend.

Council President Stevens:

- He reported on tonight's Economic Development Committee meeting where they discussed funding mechanisms, the farmers market, and the Riverwalk project.
- He agreed with comments from Director Miller about Marysville being able to easily meet the SB 5290 processing timelines. In his professional life, he has noted that Marysville has been very expedient in recent years which is unusual among cities.

Councilmember Richards commented that he is looking forward to the parade and tree lighting.

Councilmember Muller:

- He also attended the restaurant ribbon cutting and noted that it's nice to have non-national franchise restaurants coming to town. He wishes them the best.
- He is looking forward to the parade.
- He asked for clarification about the Fire Board member appointment process. There was some discussion about this.

Councilmember Norton had no additional comments.

Adjournment/Recess

Council recessed into Executive Session at 8:50 p.m. for five minutes to discuss one item regarding potential litigation with no action expected.

Executive Session

- A. Litigation – one item, RCW 42.30.110(1)(i)
- B. Personnel
- C. Real Estate

Reconvene

The regular meeting reconvened at 8:55p.m. and immediately adjourned with no action taken.

Adjournment

Motion to adjourn the meeting moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

The meeting was adjourned at 8:55 p.m.

Approved this 13th day of January, 2025