



**CITY COUNCIL REGULAR MEETING
MONDAY, NOVEMBER 24, 2025 – 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

AGENDA

To listen to the meeting without providing public comment:

Join Zoom Meeting

<https://us06web.zoom.us/j/86246307568>

Or

Dial toll-free US: 888 475 4499

Meeting ID: 862 4630 7568

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentations

- A. Proclamation Declaring Nov. 29, 2025, Small Business Saturday in Marysville
[Small_Business_Saturday_2025.pdf](#)

Public Comment

Approval of Minutes *(Written Comment Only Accepted from Audience)*

1. October 27, 2025, City Council Meeting Minutes
[CC 10272025.docx](#)
2. November 3, 2025, City Council Work Session Minutes
[WS 11032025.docx](#)
3. November 10, 2025, City Council Meeting Minutes
[CC 11102025.docx](#)

Consent

4. November 5, 2025, Claims in the Amount of \$1,891,023.03 paid by EFT Transaction Check Numbers 181069 through 181073, 181075 and 191074 and Check Numbers 191075 through 191200 with Check Numbers 166477, 166478 and 179997 Voided [110525.rtf](#)
5. November 10, 2025, Payroll in the Amount of \$2,015,311.12 paid by EFT Transaction Check numbers 149522 through 149906 and Check Numbers 35917 through 35930
6. November 12, 2025, Claims in the Amount of \$234,255.22 paid by EFT Transaction Check Numbers 191201 through 191205 and Check Numbers 191206 through 191302 [111225.rtf](#)

Review Bids

Public Hearings

7. An **Ordinance** Setting the Regular Property Tax Levy for All Real, Personal, and Utility Property Subject to Taxation Within the Corporate Limits of the City of Marysville, Washington for the Year 2026
Recommended Motion: I move to adopt Ordinance No. _____.
[2026 Property Tax Ordinance.pdf](#)
8. A **Resolution** to Adopt the Six-Year Transportation Improvement Program (2026-2031)
Recommended Motion: I move to approve Resolution No. _____.
[Resolution - 6 Year TIP 2025-2030.docx](#)
[2026-2031 TIP 2025-11-06.pdf](#)
[2026-2031 TIP Presentation.pdf](#)
[Notice of Public Hearing - TIP.pdf](#)

New Business

9. 2026 Transportation Benefit District (TBD) Projects
Recommended Motion: I move to approve the 2026 Transportation Benefit District projects as presented.
10. Amendment No. 1 to the Ecology Grant Agreement WQC-2024-MaryPW-00185 for the LID Retrofit 103rd and Shoultes LID Project
Recommended Motion: I move to authorize the Mayor to sign and execute the Amendment No. 1 to the Grant Agreement WQC-2024-MaryPW-00185 with the Department of Ecology for the LID Retrofit for 103rd PI and Shoultes project.
[WQC-2024-MaryPW-00185_AmendmentforSignature.pdf](#)
[Original Contract.pdf](#)
11. Supplemental Agreement No. 4 to the Professional Services Agreement with PH Consulting for the Quiet Zone Project
Recommended Motion: I move to authorize the Mayor to sign and execute

Supplemental Agreement No. 4 to the Professional Services Agreement with PH Consulting.

[PSA_SUPP4_TIME ONLY_PH CONSULTING_QZ.pdf](#)

[PH Consulting Original Agreements.pdf](#)

12. An **Ordinance** Designating Certain Activities as a Public Nuisance on Business Premises and Amending Section 6.24.050 of the Municipal Code
Recommended Motion: I move to adopt Ordinance No. _____.
[Ordinance - public nuisance signs on unlicensed premises 10-8-25.pdf](#)
13. An **Ordinance** Amending Section 2.04.010 of the Municipal Code in Regard to the Time and Place of Council Meetings
Recommended Motion: I move to adopt Ordinance No. _____.
[Meetings Ordinance 9-3-25.pdf](#)
14. A **Resolution** Related to the City Council's Rules of Procedure
Recommended Motion: I move to approve Resolution No. _____.
[Council Procedures Resolution- 9-3-25.docx](#)
15. Interlocal Agreement for Snohomish County Regional Drug Task Force
Recommended Motion: I move to authorize the Mayor to sign and execute the agreement.
[Snohomish_Regional_Drug_Task_Force_ILA_111225.pdf](#)

Legal

Mayor's Business

16. FY2026 State and Federal Legislative Priorities
Recommended Motion: I move to adopt the FY2026 State and Federal Legislative Priorities
[2026 STATE Legislative Priorities_2025NOV24.pdf](#)
[2026 FEDERAL Legislative Priorities_2025NOV24.pdf](#)
17. Appointment of Mayor Nehring to represent the City of Marysville at the Community Transit Board of Directors Selection Meeting
Recommended Motion: I move to appoint Mayor Jon Nehring to represent the City of Marysville at the Community Transit Board of Directors Selection Meeting on January 15, 2026.
[Msvl Mtg Invite 1.15.26.pdf](#)

Staff Business

Call on Councilmembers and Committee Reports

Adjournment/Recess

Executive Session

A. Litigation

B. Personnel

C. Real Estate

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Communications Manager Connie Mennie, Executive

ITEM TYPE: Proclamation

AGENDA SECTION: **Presentations**

SUBJECT: Proclamation Declaring Nov. 29, 2025, Small Business Saturday in Marysville

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[Small_Business_Saturday_2025.pdf](#)

PROCLAMATION

Declaring Nov. 29, 2025, Small Business Saturday in Marysville

WHEREAS, the U.S. Small Business Administration reports that America's 36 million small businesses collectively employ more than 62 million people, representing 46% of the U.S. workforce; and

WHEREAS, since 2011, communities throughout the country have recognized the Saturday after Thanksgiving as Small Business Saturday; and

WHEREAS, by making a commitment to "shop small," Americans celebrate small businesses and help local communities thrive and stay vibrant; and

WHEREAS, 84% of small business owners report that Small Business Saturday is essential for their holiday revenue; and

WHEREAS, consumers are projected to spend about \$890 each this holiday season, slightly less than last year, according to the National Retail Federation; and

WHEREAS, here in Marysville we are fortunate to enjoy a strong, vibrant local business community offering a diverse array of quality products and services; and

WHEREAS, when shopping locally, \$68 for every \$100 stays in our community, so one way to support city programs and services is by shopping in the city and keeping retail tax dollars here.

NOW, THEREFORE I, JON NEHRING, MAYOR, on behalf of the City Council and our community, do hereby proclaim Nov. 29, 2025, as

SMALL BUSINESS SATURDAY

in the City of Marysville. I encourage all residents to shop and dine locally this holiday season and to support Marysville's small businesses on Small Business Saturday and throughout the year.

Under my hand and seal this twenty-fourth day of November, 2025.

THE CITY OF MARYSVILLE

Jon Nehring, Mayor



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Chari Taber, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: **Approval of Minutes**

SUBJECT: October 27, 2025, City Council Meeting Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[CC 10272025.docx](#)

City Council



501 Delta Ave
Marysville, WA 98270

**Regular Meeting
October 27, 2025**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Approval of the Agenda

Motion to approve the agenda moved by Councilmember James seconded by Councilmember Muller.

AYES: ALL

Roll Call

Motion to excuse Councilmember Norton moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember King, Council President Stevens, Councilmember Richards, Councilmember Muller

Staff: Engineering Services Director Jeff Laycock, Police Chief Erik Scairpon, IS Director Stephen Doherty, Deputy City Attorney Burton Eggertsen, Parks Director Tara Mizell, Human Resources Director Megan Hodgson, Court Administrator Suzanne Elsner, Planning Manager Angela Gemmer,

Communications Manager Connie Mennie (via Zoom), Water Operations Supervisor Kim Bryant, Utilities & Maintenance Services Director Jim Kaylor, Public Works Services Manager Skip Knutsen

Excused: Councilmember Norton

Presentations

- A. Proclamation Declaring November 2025 as Military Family Appreciation Month in Marysville

Military Family Appreciation Month 2025.pdf

Mayor Nehring read the proclamation into the record.

- B. Proclamation Declaring Nov. 3-7, 2025, as Municipal Court Week in Marysville

Municipal Court Week 2025.pdf

Mayor Nehring read the proclamation into the record.

- C. Proclamation Declaring November 2025 as Native American Indian Heritage Month in Marysville

Native American Indian Heritage Month 2025.pdf

Mayor Nehring read the proclamation into the record.

Public Comment

Natasha Coumou, 98270, raised concerns about the security and use of data from Flock security cameras.

David Russell, 98270, urged the city to continue to support diversity in hiring.

George Mandeville, Marysville, raised concerns about increased traffic. Mayor Nehring responded and invited him to speak with Chief Scairpon.

James Goodrich, Marysville, raised a concern about unpleasant smells in public spaces, especially the library.

Thomas Owen, 98271, also discussed traffic concerns.

Margaret Carmen (written comment) also requested extra traffic control on State Avenue.

Approval of Minutes

1. [October 6, 2025, City Council Work Session Minutes](#)

[WS 10062025.docx](#)

Motion to approve the October 6, 2025, City Council Work Session Minutes moved by Councilmember King seconded by Councilmember Richards.

VOTE: **Motion carried 5 - 0**

AYES: **Councilmember Condyles, Councilmember James, Councilmember King, Councilmember Richards, Councilmember Muller**

ABSTAIN: **Council President Stevens**

2. [October 13, 2025, City Council Meeting Minutes](#)

[CC 10132025.docx](#)

Motion to approve the October 13, 2025, City Council Meeting Minutes moved by Councilmember James seconded by Councilmember Richards.

AYES: **ALL**

Consent

3. October 8, 2025, Claims in the Amount of \$1,607,088.23 Paid by EFT Transaction Check Numbers 180521 through 180523 and Check Numbers 180524 through 180651 with Check Number 180224 Voided

[100825.rtf](#)

4. October 10, 2025 Payroll in the Amount of 2,089,442.88 paid by EFT Transaction Check Numbers 148745 through 149135 and Check Numbers 35891 through 35903
5. October 10, 2025, Misc Payroll in the Amount of \$3,492.25 paid by EFT Transaction Check Numbers 149136 through 149137 and Check Numbers 35904 through 35905
6. October 15, 2025, Claims in the Amount of \$2,485,921.91 paid by EFT Transaction Check Numbers 180652 through 180656 and Check Numbers 180657 through 180815 with Check Number 179616 Voided

[101525.rtf](#)

7. October 16, 2025, Claims in the Amount of \$53,800.00 Paid by Check Numbers 180816 through 180817

[101625.rtf](#)

Motion to approve Consent Agenda items 3, 4, 5, 6, and 7 moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

Review Bids

Public Hearings

New Business

8. A Resolution Ratifying the Mayor's Declaration of Emergency and Emergency Contract for the Lake Goodwin Well Pump Failure

Emergency Resolution - Pump Failure Aug 2025.docx

Contract - Fully Executed.pdf

Declaration of Emergency Memo.pdf

Kim Bryant and Utilities & Maintenance Services Director Jim Kaylor discussed the emergency well pump replacement for the Lake Goodwin well pump.

Motion to adopt Resolution No. 2572 moved by Council President Stevens seconded by Councilmember King.

AYES: ALL

9. Purchase Order - 2026 Ford F-350 Utility Body

2026 F350 PO.pdf

Public Works Services Manager Skip Knutsen reviewed this item.

Motion to authorize the Mayor to sign and execute the purchase order for three (3) 2026 Ford F-350 Utility Maintenance vehicles in the amount of \$239,883.45 moved by Council President Stevens seconded by Councilmember Condyles.

AYES: ALL

10. An Ordinance Relating to the NorthPoint MV2 UGA Expansion Comprehensive Plan Map Amendment

Memo and Exhibits 1 - 4 NorthPoint MV2 UGA Expansion Comp. Plan Map Amend.

Exhibit 5 - Ord. NorthPoint MV2 UGA Expansion Map Amendment

Planning Manager Angela Gemmer made the presentation.

Motion to adopt Ordinance No. 3364 moved by Councilmember Muller seconded by Councilmember James.

AYES: ALL

11. An Ordinance Relating to Middle Housing Comprehensive Plan Amendments

Memo and Exhibits 1 and 2 - Middle Housing

Exhibit 3 - Ordinance Middle Housing Comprehensive Plan Amendments (see next agenda item for Exhibit 4)

Exhibit 5 - MBA Middle Housing Letter

Exhibit 6 - Letter to MBA re. Middle Housing

Planning Manager Angela Gemmer made the presentation.

Motion to adopt Ordinance No. 3365 moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

12. An Ordinance Relating to Middle Housing Final Municipal Code Regulations

Memo and Exhibits 1 and 2 - Middle Housing Amendments

Exhibit 4 - Ordinance Middle Housing regulations (see prior agenda item for Exhibit 3).pdf

Exhibit 5 - MBA Middle Housing Letter

Exhibit 6 - Letter to MBA re. Middle Housing regs.

Planning Manager Angela Gemmer made the presentation.

Motion to adopt Ordinance No. 3366 moved by Councilmember Condyles seconded by Council President Stevens.

AYES: ALL

13. An Ordinance Relating to Accessory Dwelling Unit Final Regulations

Memo re. Accessory Structures and Accessory Dwelling Units

Exhibit 2 - Ordinance re. Accessory Structures and Accessory Dwelling Units

Planning Manager Angela Gemmer made the presentation.

Motion to adopt Ordinance No. 3368 moved by Councilmember King seconded by Councilmember Condyles.

AYES: ALL

14. An Ordinance Relating to Unit Lot Subdivision Final Regulations

Memo and Exhibits 1 and 2 re Unit Lot Subdivisions

Exhibit 3 - Ordinance re. Unit Lot Subdivisions.pdf

Exhibit 4 - MBA letter re. ULS Ordinance

Exhibit 5 - Letter to MBA re. ULS

Motion to adopt Ordinance No. 3367 moved by Councilmember James seconded by Councilmember King.

AYES: ALL

15. An Ordinance Relating to Tree Canopy Assessment

Memo re. Tree Canopy Assessment

Exhibit 1 - Tree Canopy Ordinance and Tree Canopy Assessment

Motion to adopt Ordinance No. 3369 moved by Council President Stevens seconded by Councilmember Richards.

AYES: ALL

16. An Ordinance Amending Title 6 of the Municipal Code, Adopting State Criminal Offenses and Penalties Relating to Defrauding a Public Utility

Title 6 Amendment -- Defrauding a public utility.docx

Deputy City Attorney Eggertsen reviewed this item. Questions and answers followed.

Motion to adopt Ordinance No. 3370 moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

17. Navia Benefits Administrative Services Amendment

Proposed Contract.pdf

Original Contract for Reference.pdf

Human Resources Director Hodgson reviewed this item.

Motion to authorize the Mayor to sign and execute the Navia Benefits Administrative Services Amendment moved by Councilmember Muller seconded by Council President Stevens.

AYES: **ALL**

Legal

Mayor's Business

18. 2026 Legislative Priorities

2026 STATE Legislative Priorities_2025OCT23.pdf

2026 FEDERAL Legislative Priorities_2025OCT23.pdf

Mayor Nehring presented the draft 2026 Legislative Priorities.

He thanked all the staff and community members who participated in the Trick or Treat event down on Delta even though the weather was rainy.

Staff Business

None

Call on Councilmembers and Committee Reports

Councilmember Condyles reported on Finance Committee and Snohomish County Tomorrow meetings.

Councilmember James thanked Angela Gemmer for her work on the Comprehensive Plan.

Councilmember King:

- He reported on the recent Public Works Committee meeting.
- He noted that the new sidewalk on 6th and the replacement trees on State Avenue look good.
- He indicated that someone needs to let the library know about odor concerns.

Council President Stevens:

- Thanks to Angela Gemmer and her team for all their work.
- He noted that the Fire Board would have its budget presentation this week.

Councilmember Richards:

- He reported on the SWAC committee meeting.
- Thanks to Angela Gemmer and her team for all their work.

Councilmember Muller:

- Thanks to Angela Gemmer and the whole team for working out the issues with middle housing and other topics.
- He reported on the Hotel/Motel Tax Committee meeting.
- He noted that the recent windstorm took out an eagle's nest.

Adjournment

Motion to adjourn at 8:01 p.m. moved by Councilmember Muller seconded by Councilmember Condyles.

Councilmember Muller – Councilmember Condyles adjourn at 8:01 p.m.

AYES: ALL

Approved this _____ day of _____, 2025



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Chari Taber, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: **Approval of Minutes**

SUBJECT: November 3, 2025, City Council Work Session Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[WS 11032025.docx](#)

City Council



501 Delta Ave
Marysville, WA 98270

**Work Session
November 3, 2025**

Call to Order

Mayor Nehring called the meeting to order.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Director Hodgson called the roll.

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember King,
Council President Stevens, Councilmember Richards, Councilmember Muller,
Councilmember Norton

Staff: City Administrator Jennifer Stapleton, Parks Director Tara Mizell, Engineering
Services Director Jeff Laycock, IS Director Stephen Doherty, City Attorney
Jon Walker, Emergency Preparedness Manager Sarah LaVelle, Police Chief
Erik Scairpon, Human Resources Director Megan Hodgson, Utilities &
Maintenance Services Director Jim Kaylor, Systems Analyst Elliot Jacobson

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Condyles seconded by
Councilmember Richards.

AYES: ALL

Presentations

A. Snohomish PUD Getchell Project & Emergency Preparedness Presentation

Snohomish County PUD Lead Communications Specialist Kelly Stickney made the presentation. She introduced Chase Finger, Brenda White, and Ben Davis, Manager of Transmissions and Plats. Ms. Stickney reviewed storm response. Chase Vinger, Transmission Engineer, discussed the new Getchell 115-kV line project status and timeline. Ms. Stickney reviewed plans for community engagement. Clarification questions and answers followed.

Discussion Items

1. Marysville Hazard Mitigation Plan Draft Review

[DRAFT_Marysville Hazard Mitigation Plan_10.22.25.pdf](#)

Emergency Preparedness Manager Sarah LaVelle gave an overview of the 2026 Draft Hazard Mitigation Plan. She reviewed plan development, risk assessment, mitigation goals, mitigation actions, plan implementation, and next steps. Questions and answers followed.

2. Water Master Plan Update

[20251103_Council_Meeting_WSP_Update.docx](#)

Utilities and Maintenance Services Director Jim Kaylor introduced the update to the Water Master Plan and reviewed some relevant water planning history and state requirements. Zach Shrimp, RH2 Engineering, discussed the importance of a Water System Plan, key elements, progress to date, and significant outstanding projects.

Mayor's Business

Mayor Nehring:

- He and others attended the Chick-fil-A grand opening last week.
- He expressed appreciation for volunteers in the city, many of whom were recognized at the Volunteer Appreciation event tonight.

Staff Business

City Attorney Walker announced one executive session item regarding collective bargaining for 15 minutes with no action expected.

Call on Councilmembers and Committee Reports

Councilmember Condyles enjoyed the ribbon cutting at the new Chick-fil-A.

Councilmember James also expressed appreciation for all the volunteers in the city.

Councilmember King:

- He noted that the irrigation project at the golf course is moving along.
- He ran into Roberta Scheider downstairs last week who retired from the city after 31 years.
- He expressed appreciation for the volunteer appreciation dinner.
- Good luck to the candidates.

Council President Stevens:

- He reiterated comments about Chick-fil-A and the volunteer appreciation event.
- He expressed appreciation to the PUD and staff for presentations tonight.

Councilmember Richards wished luck to all the candidates.

Councilmember Muller:

- Good luck to candidates.
- He commented on the new Chick-fil-A location.

Councilmember Norton:

- She expressed appreciation for the volunteer appreciation dinner and all the volunteers in the city.
- She also enjoyed the ribbon cutting.

Adjournment/Recess

Council recessed at 8:05 p.m. into Executive Session.

Executive Session

Council entered into Executive Session at 8:05 p.m. to discuss one collective bargaining item with no action expected for a total expected time of 15 minutes. There was one 10-minute extension and one 15-minute extension for a total time of 40 minutes.

- A. Litigation
- B. Personnel: one item, RCW 42.30.140(4)(a)
- C. Real Estate

Reconvene

The regular meeting was reconvened at 8:45 p.m. and immediately adjourned.

Adjournment

The meeting adjourned at 8:45 p.m. Councilmember who made motion to adjourn was inaudible.

Approved this _____ day of _____, 2025



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Chari Taber, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: **Approval of Minutes**

SUBJECT: November 10, 2025, City Council Meeting Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[CC 11102025.docx](#)

City Council



501 Delta Ave
Marysville, WA 98270

**Regular Meeting
November 10, 2025**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

Reverend Mark Fischer from Bethlehem Lutheran gave the invocation.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember King, Council President Stevens, Councilmember Richards, Councilmember Muller, Councilmember Norton

Staff: City Administrator Jennifer Stapleton, City Attorney Jon Walker, Human Resources Director Megan Hodgson, IS Director Stephen Doherty, Assistant Police Chief Jim Lawless, Parks Director Tara Mizell, Communications Manager Connie Mennie, Public Works Services Manager Skip Knutsen, Engineering Services Director Laycock, Utilities and Maintenance Services Director Jim Kaylor, Systems Analyst Elliott Jacobson, Finance Director Heide Brillantes

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Presentations

A. Mayor's Outstanding Volunteer Award

[Glenn Smith certificate.docx](#)

Mayor Nehring made the presentation.

B. Proclamation Declaring Nov. 19, 2025, as GIS Day in Marysville

[GIS Day 2025.pdf](#)

Mayor Nehring read the proclamation into the record.

Public Comment

Laura Schwarz Owens, 98271, expressed concern about speeders and requested more speed limit signs in her neighborhood. Mayor Nehring put her in touch with Director Laycock for more information on this.

Martha Santana, Marysville spoke regarding the value of cultural diversity in Marysville and wondered how Marysville would respond to any potential ICE activity.

David Russell, 98270, raised concern about privacy of data related to FLOCK cameras. Asst. Chief Lawless responded that there has been no direct access to the system from the federal government.

Approval of Minutes

Consent

1. October 22, 2025, Claims in the Amount of \$3,658,569.84 paid by EFT Transaction Check Numbers 180818 through 180820 and Check Numbers 180821 through 180907 with Check Numbers 163892, 163934, 164022, 164144, 164505, 164780, 164925, 164945, 165007, 165020, 165227, 165367, 165715, 165795, 165959, 166319, 166346, 166417, 167027, 167028, 167151, 167892, 167956, 167957, 167964, 168000, 168044, 168099, 168577, 168718, 169034, 169239, 169246, 169308, 169320, 169386, 169510, 169839, 169948, 169972, 169983, 170015, 170016, 170067, 170087, 170184, 170524, 170538, 170577, 170729, 170770, 179616 and 180788 Voided

[102225.rtf](#)

2. October 24, 2025, Payroll in the Amount of \$1,945,066.87 Paid by EFT Transaction Check Numbers 149138 through 149521 and Check Numbers 35906 through 35916
3. October 29, 2025, Claims in the Amount of \$1,153,600.52 paid by EFT Transaction Check Numbers 180908 through 180912 and Check Numbers 180913 through 181068 with Check Numbers 171633 and 179706 Voided

[102925.rtf](#)

Motion to approve the Consent Agenda moved by Councilmember Condyles seconded by Council President Stevens.

AYES: ALL

Review Bids

Public Hearings

New Business

4. Score Jail Contract Amendment

[Score contract amendment.pdf](#)

[2025-2026 Contract - Fully Executed \(1\).pdf](#)

Asst. Chief Lawless reviewed this item.

Motion to authorize the Mayor to sign and execute the SCORE jail cost increase of daily bed rates by 5% and an additional fee for video court as outlined in the current contract amendment. Moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

5. Recommended 2026 LTAC (Hotel/Motel Tax) Tourism Grants

[2026 Tourism Grant_Recommended Funding_Final.docx](#)

Councilmember King recused himself due to his work with the Strawberry Festival. City Administrator Jennifer Stapleton made the presentation regarding the Hotel/Motel Tourism Grant Award recommendations. Questions and answers followed.

Motion to approve the Hotel/Motel Tourism Grant award recommendations made by the City of Marysville Tourism Grant Committee in the amount of \$241,644.00 moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL (6-0 with Councilmember King abstaining)

Councilmember King returned to the meeting.

6. Navia Benefits Dependent Care FSA Amendment

[FSA-PLAN-AMENDMENT-DCFSA-Increase-in-Maximum 2026.pdf](#)

HR Director Hodgson reviewed this item.

Motion to authorize the Mayor to sign and execute the amendment to the Navia Benefits Solutions contract moved by Council President Stevens seconded by Councilmember James.

AYES: ALL

7. Amendment to Short Term Material Removal Agreement with the Port of Everett

[2025-11-04_REV-Marysville-Mod 1-FINAL.pdf](#)

[2025-03-19_EXECUTED-ParcelO-MrsyvlAgreement.pdf](#)

Engineering Services Director Laycock reviewed this item.

Motion to authorize the Mayor to sign and execute the Amendment to the Short-Term Material Removal Agreement with the Port of Everett moved by Councilmember Norton seconded by Councilmember Muller.

AYES: ALL

8. An Ordinance Authorizing the City Engineer to Accept Conveyances of Rights-of-Way and Easements for Road and Access Purposes

[Ordinance - Granting City Engineer Authority to Accept Street e.pdf](#)

City Attorney Walker reviewed this item.

Motion to adopt Ordinance No. 3371 moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

9. An Ordinance Amending chapter 7.08 of the Marysville Municipal Code Relating to Solid Waste Rates and Resolution Establishing and Adopting a Master Fee Schedule with the New Rates

[Ordinance - Solid Waste Rates 11.5.2025.pdf](#)

[Resolution - Master Fee Schedule 11.5.2025.docx](#)

[MFS 2026 V1 Combined.pdf](#)

Public Works Services Manager Skip Knutsen followed up on his previous presentation regarding Solid Waste rate revisions. He gave a recap of the Snohomish County rate presentation.

Councilmember Richards wondered if it would be wise for the City to consider transporting due to the costs. Mr. Knutsen indicated that it would be considered.

Motion to adopt Ordinance No. 3372 moved by Councilmember King seconded by Councilmember Richards.

AYES: ALL

Motion to adopt Resolution 2573 moved by Councilmember James seconded by Councilmember Muller.

AYES: ALL

Legal

Mayor's Business

10. Appointment of Heide Brillantes as Finance Director

OATH OF OFFICE - Finance Director.doc

Motion to confirm the Mayor's appointment of Heide Brillantes as Finance Director for the City of Marysville moved by Councilmember Norton seconded by Councilmember Condyles.

AYES: ALL

Mayor Nehring performed the Oath of Office.

Other Mayor's Business:

Mayor Nehring announced there would be a memorial on Friday for the two deceased K-9s, Copper and Steele.

Staff Business

City Attorney Walker stated that there would be an Executive Session for 40 minutes to address four items (3 items to review the performance of public employees and one for potential litigation) with no action expected.

Call on Councilmembers and Committee Reports

Councilmember Condyles had no comments.

Councilmember King:

- Thanks to the City for the ongoing support of the Strawberry Festival.

- Thanks for recognizing Glenn Smith.
- Congratulations to Councilmember Condyles, Councilmember James, and Council President Stevens.

Councilmember James had no comments.

Council President Stevens had no comments.

Councilmember Richards:

- Congratulations to Finance Director Heide Brillantes.
- Congratulations to everyone who got elected.
- The sign code seemed to work well until the voting guide came out. He suggested that someone should contact the YMCA and Boys and Girls Club about signs.
- Regarding committee assignments for next year, he recommended a more equitable distribution of Public Safety and the Fire Board representatives.
- Speed patrols seem to be working
- He is looking forward to Salt Lake City.

Councilmember Muller:

- Welcome to Finance Director Heide Brillantes. It's great to see another homegrown director.
- He is pleased to see Christmas lights starting to go up.
- He appreciated the tour of the new jail. He expressed appreciation for the work environment in the city.

Councilmember Norton:

- She also toured the jail. She appreciated the chance to see it open and operational. It is a very valuable tool for addressing public safety challenges.
- Welcome to Finance Director Heide Brillantes.
- Happy Veterans Day tomorrow to the veterans. She thanked veterans for their service.

Adjournment/Recess

Council recessed at 8:08 p.m. into Executive Session.

Executive Session

Council entered into Executive Session at 8:08 p.m. to discuss three performances of public employees and one potential litigation item with no action expected for a total expected time of 40 minutes. There were two 10-minute extensions for a total time of 60 minutes.

- A. Litigation: one item, RCW 42.30.110(1)(i)
- B. Personnel: three items, RCW 42.30.110(1)(g)
- C. Real Estate

Reconvene

The regular meeting was reconvened at 9:08 p.m.

Adjournment

The meeting adjourned at 9:08 p.m.

Approved this _____ day of _____, 2025



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Shauna Crane, Finance

ITEM TYPE: Claims

AGENDA SECTION: **Consent**

SUBJECT: November 5, 2025, Claims in the Amount of \$1,891,023.03 paid by EFT Transaction Check Numbers 181069 through 181073, 181075 and 191074 and Check Numbers 191075 through 191200 with Check Numbers 166477, 166478 and 179997 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

[110525.rtf](#)

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	TRAVEL LODGING REFUND	POLICE INVESTIGATION	-694.04
	PCARD ONE TIME PAY	REFUND- SUPPLIES	SOURCE OF SUPPLY	-690.43
	PCARD ONE TIME PAY	RETURN BOOTS	PARK & RECREATION FAC	-157.26
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	-112.80
	PCARD ONE TIME PAY	CREDIT FOR 4 STEP LADDERS	RECREATION SERVICES	-87.51
	PCARD ONE TIME PAY	OFFICE SUPPLIES	UTILITY BILLING	-31.72
	PCARD ONE TIME PAY	AMAZON WEB SERVICES	COMPUTER SERVICES	1.68
	PCARD ONE TIME PAY	INTERPRETER SERVICES	LEGAL - PROSECUTION	2.28
	PCARD ONE TIME PAY	TOLL	POLICE PATROL	3.00
	PCARD ONE TIME PAY	TRAVEL LODGING	POLICE INVESTIGATION	3.00
	PCARD ONE TIME PAY	TOLL	POLICE PATROL	3.55
	PCARD ONE TIME PAY	COMEFORD HOLIDAY SUPPLIES	PARK & RECREATION FAC	4.36
	PCARD ONE TIME PAY	LAB/PIPE INSTALLATION REFRIGERANT LINE	UTIL ADMIN	4.76
	PCARD ONE TIME PAY	SENIOR COFFEE SUPPLIES	RECREATION SERVICES	4.99
	PCARD ONE TIME PAY	CONTAINER WEIGHTS	SOLID WASTE OPERATIONS	5.00
	PCARD ONE TIME PAY		SOLID WASTE OPERATIONS	5.00
	PCARD ONE TIME PAY		SOLID WASTE OPERATIONS	5.00
	PCARD ONE TIME PAY		SOLID WASTE OPERATIONS	5.00
	PCARD ONE TIME PAY	GOVERNMENT SERVICES	MUNICIPAL COURTS	6.22
	PCARD ONE TIME PAY	CABLE	COMPUTER SERVICES	6.47
	PCARD ONE TIME PAY	TOLL	POLICE PATROL	6.50
	PCARD ONE TIME PAY	ADVERTISING	COMMUNITY	7.11
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	7.21
	PCARD ONE TIME PAY	TRAVEL	POLICE TRAINING-FIREARMS	7.55
	PCARD ONE TIME PAY	WATER	ROADWAY MAINTENANCE	8.15
	PCARD ONE TIME PAY	IPAD CASE	SOLID WASTE OPERATIONS	8.62
	PCARD ONE TIME PAY	K9 TRAVEL	K9 PROGRAM	8.62
	PCARD ONE TIME PAY	OFFICE SUPPLIES	WATER DIST MAINS	8.74
	PCARD ONE TIME PAY	SUPPLIES	DETENTION & CORRECTION	8.74
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	8.97
	PCARD ONE TIME PAY	SUPPLIES	OFFICE OPERATIONS	9.54
	PCARD ONE TIME PAY	TV INSTALL	POLICE PATROL	9.84
	PCARD ONE TIME PAY	ORCA CARDS	EMBEDDED SOCIAL WORKER	10.00
	PCARD ONE TIME PAY	PARKING LOTS AND GARAGES	FINANCE-GENL	10.00
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	10.93
	PCARD ONE TIME PAY	TOILET REPAIR- COMMUNITY CENTER	PARK & RECREATION FAC	11.59
	PCARD ONE TIME PAY	OIL CHANGE BUCKET	WATER FILTRATION PLANT	13.11
	PCARD ONE TIME PAY	MUSIC UNLIMITED/AMAZON	RECREATION SERVICES	13.12
	PCARD ONE TIME PAY	DOLLAR TREE CAT FOOD	EMBEDDED SOCIAL WORKER	13.13
	PCARD ONE TIME PAY	PRIZES FOR BINGO	RECREATION SERVICES	13.28
	PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	14.14
	PCARD ONE TIME PAY	SUPPLIES	POLICE COMMUNITY	14.21
	PCARD ONE TIME PAY	MANILA FOLDERS	GIS SERVICES IS	14.58
	PCARD ONE TIME PAY	APWA ADAPTING	ENGR-GENL	15.00
	PCARD ONE TIME PAY	CONTAINER WEIGHTS	SOLID WASTE OPERATIONS	15.00
	PCARD ONE TIME PAY	FLASHLIGHT BATTERIES	WASTE WATER TREATMENT	15.28
	PCARD ONE TIME PAY	SUPPLIES	RECREATION SERVICES	15.31
	PCARD ONE TIME PAY	SUPPLIES	OFFICE OPERATIONS	16.26
	PCARD ONE TIME PAY	PENS	GIS SERVICES IS	16.41
	PCARD ONE TIME PAY	DAWN DISH SOAP	ENGR-GENL	16.94
	PCARD ONE TIME PAY	TOLL	POLICE PATROL	17.25
	PCARD ONE TIME PAY	DECREE OF APPROPRIATION	GMA - STREET	17.64

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	BATTERIES	UTIL ADMIN	17.98
	PCARD ONE TIME PAY	PARKING LOTS AND GARAGES	FINANCE-GENL	18.00
	PCARD ONE TIME PAY	JANITORIAL SUPPLIES/WASTE BASKETS	CUSTODIAL SERVICES	18.05
	PCARD ONE TIME PAY	TAPE	WATER DIST MAINS	18.90
	PCARD ONE TIME PAY	COMMITTEE MEETING	UTIL ADMIN	18.99
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	19.21
	PCARD ONE TIME PAY	PIN BOXES	EXECUTIVE ADMIN	19.85
	PCARD ONE TIME PAY	SUPPLIES	POLICE INVESTIGATION	19.86
	PCARD ONE TIME PAY	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	19.87
	PCARD ONE TIME PAY	DIGITAL SUBSCRIPTION	EXECUTIVE ADMIN	19.96
	PCARD ONE TIME PAY	SHIPPING	POLICE PATROL	20.07
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	20.96
	PCARD ONE TIME PAY	WALL CALENDAR	SOLID WASTE OPERATIONS	20.99
	PCARD ONE TIME PAY	GROCERY STORES	PROBATION	21.00
	PCARD ONE TIME PAY	COSTCO HOTDOGS	POLICE ADMINISTRATION	21.38
	PCARD ONE TIME PAY	SHRED-IT DOCUMENT	EXECUTIVE ADMIN	21.41
	PCARD ONE TIME PAY		LEGAL - PROSECUTION	21.41
	PCARD ONE TIME PAY		UTILITY BILLING	21.41
	PCARD ONE TIME PAY	T/STAT REPLACEMENT	ROADWAY MAINTENANCE	21.47
	PCARD ONE TIME PAY	LIFT NUMBERS	EQUIPMENT RENTAL	21.55
	PCARD ONE TIME PAY	TROWELS	RECREATION SERVICES	21.73
	PCARD ONE TIME PAY	OFFICE SUPPLIES	UTILITY BILLING	21.76
	PCARD ONE TIME PAY	FITTINGS	SOURCE OF SUPPLY	21.82
	PCARD ONE TIME PAY	ADOBE MEMBERSHIP	POLICE INVESTIGATION	21.87
	PCARD ONE TIME PAY	MOUSE	FINANCE-GENL	21.87
	PCARD ONE TIME PAY	REFRESHMENTS	UTIL ADMIN	21.88
	PCARD ONE TIME PAY	SHOVEL/JANITORIAL SUPPLIES	CUSTODIAL SERVICES	22.11
	PCARD ONE TIME PAY	CABLE	COMPUTER SERVICES	22.12
	PCARD ONE TIME PAY	OFFICE SUPPLIES	RECREATION SERVICES	24.04
	PCARD ONE TIME PAY	K9 SUPPLIES	POLICE TRAINING-FIREARMS	24.28
	PCARD ONE TIME PAY	DUES	POLICE COMMUNITY	25.00
	PCARD ONE TIME PAY	NWGIS MEMBERSHIP RENEWAL	GIS SERVICES IS	25.00
	PCARD ONE TIME PAY	GIS ASSOCIATION MEMBERSHIP RENEWAL	GIS SERVICES IS	25.00
	PCARD ONE TIME PAY	WALL CLOCK	UTIL ADMIN	25.15
	PCARD ONE TIME PAY	POPCORN	POLICE ADMINISTRATION	25.23
	PCARD ONE TIME PAY	ADVERTISING	COMMUNITY	25.43
	PCARD ONE TIME PAY	TOLL	POLICE PATROL	26.00
	PCARD ONE TIME PAY	SPRAY BOTTLES	CUSTODIAL SERVICES	26.10
	PCARD ONE TIME PAY	DESK CALENDAR	COMMUNITY	26.25
	PCARD ONE TIME PAY	BROWN BAG LUNCH SUPPLIES	RECREATION SERVICES	26.73
	PCARD ONE TIME PAY	RECRUITMENT TRAVEL	POLICE TRAINING-FIREARMS	26.89
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	27.43
	PCARD ONE TIME PAY	OIL SEAL/PARTS	WASTE WATER TREATMENT	27.55
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	28.00
	PCARD ONE TIME PAY	WHISTLES, SUPPLIES	POLICE PATROL	28.36
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	28.43
	PCARD ONE TIME PAY	SUPPLIES	POLICE INVESTIGATION	29.08
	PCARD ONE TIME PAY		POLICE INVESTIGATION	29.72
	PCARD ONE TIME PAY	WHOLESALE OFFICE SUP	MUNICIPAL COURTS	30.74
	PCARD ONE TIME PAY	SUPPLIES FOR MONSTER MASH	OPERA HOUSE	30.87
	PCARD ONE TIME PAY	WSAMA MEMBERSHIP	LEGAL-GENL	31.20
	PCARD ONE TIME PAY	STORAGE/TRANSPORT TUBE FOR MAPS	GIS SERVICES IS	31.72

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	OFFICE SUPPLIES	UTILITY BILLING	31.72
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	32.00
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	32.00
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	32.00
	PCARD ONE TIME PAY	ACCESSORIES	COMPUTER SERVICES	32.81
	PCARD ONE TIME PAY	BOOK STORES	COMPUTER SERVICES	32.81
	PCARD ONE TIME PAY	SHRED-IT DOCUMENT	FINANCE-GENL	33.49
	PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	33.49
	PCARD ONE TIME PAY	EVIDENCE-TOOLS	POLICE PATROL	33.79
	PCARD ONE TIME PAY	PACKING MATERIAL SPEAKER WARRANTY	RECREATION SERVICES	33.89
	PCARD ONE TIME PAY	RECRUITMENT TRAVEL	POLICE TRAINING-FIREARMS	34.00
	PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	34.70
	PCARD ONE TIME PAY	COSTCO HOTDOGS	POLICE ADMINISTRATION	34.87
	PCARD ONE TIME PAY	TOLL	POLICE PATROL	35.50
	PCARD ONE TIME PAY	NAME PLATES	POLICE INVESTIGATION	36.87
	PCARD ONE TIME PAY	FACILITIES TOOLS	FACILITY MAINTENANCE	38.15
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PARK & RECREATION FAC	38.70
	PCARD ONE TIME PAY	LOCATING WHISKER SUPPLIES	SOURCE OF SUPPLY	40.29
	PCARD ONE TIME PAY	UNIFORM & EQUIPMENT	POLICE PATROL	40.53
	PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	41.56
	PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	42.51
	PCARD ONE TIME PAY	RECRUITMENT TRAVEL	POLICE TRAINING-FIREARMS	42.64
	PCARD ONE TIME PAY	HANGING BASKET SUPPLIES	PARK & RECREATION FAC	42.65
	PCARD ONE TIME PAY	SHRED-IT DOCUMENT	POLICE ADMINISTRATION	43.49
	PCARD ONE TIME PAY		POLICE INVESTIGATION	43.49
	PCARD ONE TIME PAY		POLICE PATROL	43.49
	PCARD ONE TIME PAY		DETENTION & CORRECTION	43.49
	PCARD ONE TIME PAY		OFFICE OPERATIONS	43.49
	PCARD ONE TIME PAY	BROOM AND MOP HOLDERS	CUSTODIAL SERVICES	43.70
	PCARD ONE TIME PAY	CABLE	COMPUTER SERVICES	44.68
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	44.81
	PCARD ONE TIME PAY	SUPPLIES	OFFICE OPERATIONS	44.93
	PCARD ONE TIME PAY	SNACKS	EXECUTIVE ADMIN	45.47
	PCARD ONE TIME PAY	PRIZES FOR SENIOR BINGO	RECREATION SERVICES	47.95
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	48.23
	PCARD ONE TIME PAY	ADVERTISING	COMMUNITY	48.68
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	48.78
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	49.40
	PCARD ONE TIME PAY	DEBRIS DUMP MCC	PARK & RECREATION FAC	49.40
	PCARD ONE TIME PAY	SNACKS	EXECUTIVE ADMIN	49.44
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	49.59
	PCARD ONE TIME PAY	EASC STATE OF THE STATION	CITY COUNCIL	49.87
	PCARD ONE TIME PAY	EASC STATE OF THE STATION	CITY COUNCIL	49.87
	PCARD ONE TIME PAY	EASC STATE OF THE STATION REGISTRATION	EXECUTIVE ADMIN	49.87
	PCARD ONE TIME PAY	COMMUTER TRANSPORT	EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY	JAIL SUPPLIES	DETENTION & CORRECTION	50.29
	PCARD ONE TIME PAY	ERGONOMIC MOUSE	COMPUTER SERVICES	50.31
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	50.46

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	SHRED-IT DOCUMENT	ENGR-GENL	50.95
	PCARD ONE TIME PAY		UTIL ADMIN	51.01
	PCARD ONE TIME PAY	MOPS	CUSTODIAL SERVICES	51.35
	PCARD ONE TIME PAY	SECURITY SUPPLIES	PARK & RECREATION FAC	52.87
	PCARD ONE TIME PAY	VOLUNTEER CERTIFICATES	EXECUTIVE ADMIN	54.21
	PCARD ONE TIME PAY	DEPARTMENT STORES	MUNICIPAL COURTS	54.65
	PCARD ONE TIME PAY	SUPPLIES FOR OPERA HOUSE	OPERA HOUSE	54.69
	PCARD ONE TIME PAY	RECRUITMENT TRAVEL	POLICE TRAINING-FIREARMS	54.89
	PCARD ONE TIME PAY	PUMP HOUSE LIGHTING REPAIR	UTIL ADMIN	56.62
	PCARD ONE TIME PAY	SAFETY VEST	GIS SERVICES IS	58.63
	PCARD ONE TIME PAY	SUPPLIES	OFFICE OPERATIONS	59.04
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	59.04
	PCARD ONE TIME PAY	RECRUITMENT TRAVEL	POLICE TRAINING-FIREARMS	59.52
	PCARD ONE TIME PAY	CORD COVERS/SAFETY GLASSES	POLICE PATROL	59.92
	PCARD ONE TIME PAY	EASC LEGISLATIVE KICK-OFF REGISTRATION	EXECUTIVE ADMIN	60.54
	PCARD ONE TIME PAY	EASC LEGISLATIVE KICK-OFF REGISTRATION	CITY COUNCIL	60.54
	PCARD ONE TIME PAY	SCC DINNER REGISTRATION	CITY COUNCIL	60.54
	PCARD ONE TIME PAY	SCC MEETING REGISTRATION	EXECUTIVE ADMIN	60.54
	PCARD ONE TIME PAY	SCC MEETING REGISTRATION	CITY COUNCIL	60.54
	PCARD ONE TIME PAY	SHIPPING	POLICE PATROL	62.25
	PCARD ONE TIME PAY	COLLECTION TRUCK LICENSE FEE	EQUIPMENT RENTAL	64.00
	PCARD ONE TIME PAY	COLLECTION TRUCK LICENSE FEE	EQUIPMENT RENTAL	64.00
	PCARD ONE TIME PAY	COLLECTION TRUCK LICENSE FEE	EQUIPMENT RENTAL	64.00
	PCARD ONE TIME PAY	COLLECTION TRUCK LICENSE FEE	EQUIPMENT RENTAL	64.00
	PCARD ONE TIME PAY	SNACKS	PERSONNEL ADMINISTRATION	64.34
	PCARD ONE TIME PAY	TOUCH A TRUCK SUPPLIES	PARK & RECREATION FAC	65.06
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	65.55
	PCARD ONE TIME PAY	REFRESHMENTS	UTIL ADMIN	65.64
	PCARD ONE TIME PAY	SOCKET SET/TOOLS	PARK & RECREATION FAC	65.91
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	66.36
	PCARD ONE TIME PAY	OFFICE SUPPLIES	OPERA HOUSE	66.94
	PCARD ONE TIME PAY	SUPPLIES	POLICE COMMUNITY	67.01
	PCARD ONE TIME PAY	PRUNER- TOOLS	PARK & RECREATION FAC	68.89
	PCARD ONE TIME PAY	PAPER ROLLS	GIS SERVICES IS	72.10
	PCARD ONE TIME PAY	SHRED-IT DOCUMENT	COMMUNITY	72.35
	PCARD ONE TIME PAY	BOOK STORES	MUNICIPAL COURTS	72.81
	PCARD ONE TIME PAY	DOL LICENSE	EMBEDDED SOCIAL WORKER	75.25
	PCARD ONE TIME PAY	COSTCO HOTDOGS	POLICE ADMINISTRATION	76.52
	PCARD ONE TIME PAY	RAKE- TOOLS	PARK & RECREATION FAC	76.56
	PCARD ONE TIME PAY	MINI FLAGS	RECREATION SERVICES	76.57
	PCARD ONE TIME PAY	OFFICE SUPPLIES	UTILITY BILLING	76.57
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	77.37
	PCARD ONE TIME PAY	BELT SANDERS & SANDPAPER	ROADWAY MAINTENANCE	78.72
	PCARD ONE TIME PAY	HYDRANT METER SUPPLIES	WATER CROSS CNTL	80.19
	PCARD ONE TIME PAY	PRIZES	RECREATION SERVICES	80.23
	PCARD ONE TIME PAY	FAST FOOD RESTAURANTS	MUNICIPAL COURTS	80.32
	PCARD ONE TIME PAY	BAG	HYDRANTS	80.93
	PCARD ONE TIME PAY	TABLE REPAIR SUPPLIES	PARK & RECREATION FAC	81.36
	PCARD ONE TIME PAY	SHRED-IT DOCUMENT	MUNICIPAL COURTS	81.83
	PCARD ONE TIME PAY	SUPPLIES	GMA-PARKS	82.38
	PCARD ONE TIME PAY	MEALS	POLICE ADMINISTRATION	83.55
	PCARD ONE TIME PAY	SERVICE OF PROCESS	GMA - STREET	85.00

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	SERVICE OF PROCESS	GMA - STREET	85.00
	PCARD ONE TIME PAY	ALL DAY TRAINING LUNCH	POLICE INVESTIGATION	86.13
	PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	RECREATION SERVICES	86.62
	PCARD ONE TIME PAY	REFRESHMENTS	SEWER MAIN COLLECTION	87.08
	PCARD ONE TIME PAY	ERGONOMIC WRIST RESTS	UTIL ADMIN	87.30
	PCARD ONE TIME PAY	PRIZES FOR BINGO	RECREATION SERVICES	87.36
	PCARD ONE TIME PAY	TRAILCAM	FACILITY MAINTENANCE	88.35
	PCARD ONE TIME PAY	DEF FOR DIESEL	STORM DRAINAGE	89.65
	PCARD ONE TIME PAY		SEWER MAIN COLLECTION	89.66
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	90.18
	PCARD ONE TIME PAY	RESPIRATORS / FILTERS	SUNNYSIDE FILTRATION	90.78
	PCARD ONE TIME PAY	COSTCO HOTDOGS	POLICE ADMINISTRATION	91.68
	PCARD ONE TIME PAY	BINGO/OFFICE SUPPLIES	RECREATION SERVICES	93.84
	PCARD ONE TIME PAY	HOLIDAY SUPPLIES	PARK & RECREATION FAC	94.02
	PCARD ONE TIME PAY	VOLUNTEER APPRECIATION GIFTS	RECREATION SERVICES	94.08
	PCARD ONE TIME PAY	REFRESHMENTS	SEWER MAIN COLLECTION	94.63
	PCARD ONE TIME PAY	AED PADS	POLICE COMMUNITY	95.22
	PCARD ONE TIME PAY	WORKING LUNCH	EXECUTIVE ADMIN	96.03
	PCARD ONE TIME PAY	DOL LICENSE	EMBEDDED SOCIAL WORKER	97.85
	PCARD ONE TIME PAY	LUNCH MEETING	EXECUTIVE ADMIN	98.40
	PCARD ONE TIME PAY	BOOKSHELF	POLICE ADMINISTRATION	98.44
	PCARD ONE TIME PAY	ZOOM	COMMUNITY	98.46
	PCARD ONE TIME PAY	K9 PROFESSIONAL SERVICES	K9 PROGRAM	98.75
	PCARD ONE TIME PAY	HYDRANT METER PROGRAM	WATER CROSS CNTL	99.00
	PCARD ONE TIME PAY	PALLET DISPOSAL	STORM DRAINAGE	99.66
	PCARD ONE TIME PAY	TRAINING	PERSONNEL ADMINISTRATION	100.00
	PCARD ONE TIME PAY	TONER	POLICE INVESTIGATION	105.02
	PCARD ONE TIME PAY	SHIPPING	POLICE PATROL	105.47
	PCARD ONE TIME PAY	GROOMERS	POLICE ADMINISTRATION	105.60
	PCARD ONE TIME PAY	ACCESSORIES	COMPUTER SERVICES	105.89
	PCARD ONE TIME PAY	SHEETS	POLICE ADMINISTRATION	107.11
	PCARD ONE TIME PAY	PRIZES FOR SENIOR BINGO	RECREATION SERVICES	107.25
	PCARD ONE TIME PAY	SERVICE OF PROCESS	COMMUNITY SERVICES UNIT	108.17
	PCARD ONE TIME PAY	PERSONAL PURCHASE	GENERAL FUND	109.35
	PCARD ONE TIME PAY	UNIFORM JEANS	UTIL ADMIN	109.37
	PCARD ONE TIME PAY	TOOLS	FACILITY MAINTENANCE	109.38
	PCARD ONE TIME PAY	EMERGENCY BACKPACKS SUPPLIES	PERSONNEL ADMINISTRATION	109.39
	PCARD ONE TIME PAY	ADVERTISING	COMMUNITY	109.61
	PCARD ONE TIME PAY	ROOF PUMP FLOAT SWITCH	WATER RESERVOIRS	109.89
	PCARD ONE TIME PAY	VAULT PUMP SWITCH	WATER SUPPLY MAINS	109.89
	PCARD ONE TIME PAY	PALLET DISPOSAL	STORM DRAINAGE	109.92
	PCARD ONE TIME PAY	LYSOL	POLICE PATROL	112.80
	PCARD ONE TIME PAY	FLASHLIGHTS AND BATTERIES	WATER SERVICES	114.83
	PCARD ONE TIME PAY	COPIER PAPER SUPPLY	COMPUTER SERVICES	115.41
	PCARD ONE TIME PAY		ENGR-GENL	115.42
	PCARD ONE TIME PAY		GIS SERVICES IS	115.42
	PCARD ONE TIME PAY	LUNCH - TEAMSTERS BARGAINING	EXECUTIVE ADMIN	118.01
	PCARD ONE TIME PAY	SUPPLIES	POLICE INVESTIGATION	118.11
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	123.50
	PCARD ONE TIME PAY	DEBRIS DUMP- MCC	PARK & RECREATION FAC	123.50
	PCARD ONE TIME PAY	LOCATING SUPPLIES	SOURCE OF SUPPLY	124.24
	PCARD ONE TIME PAY	REPAIR CLAMPS	WATER SERVICES	124.28

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	FMCSA CLEARINGHOUSE QUERIES	PERSONNEL ADMINISTRATION	125.00
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PROBATION	125.94
	PCARD ONE TIME PAY	HYDRANT METER LOCK	WATER CROSS CNTL	127.83
	PCARD ONE TIME PAY	TRANSLATION SERVICES	EXECUTIVE ADMIN	128.00
	PCARD ONE TIME PAY	REFRESHMENTS	UTIL ADMIN	131.58
	PCARD ONE TIME PAY	LOGITECH MOUSE	UTIL ADMIN	132.83
	PCARD ONE TIME PAY	AMAZON SUPPLIES	POLICE INVESTIGATION	133.30
	PCARD ONE TIME PAY	PITCH FORKS	RECREATION SERVICES	135.62
	PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	OPERA HOUSE	136.29
	PCARD ONE TIME PAY	REPAIR CLAMPS	WATER SERVICES	137.41
	PCARD ONE TIME PAY	TARP AND STRAP	SOLID WASTE OPERATIONS	139.35
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	140.76
	PCARD ONE TIME PAY	MISC PERSONAL SERVICES	POLICE PATROL	145.00
	PCARD ONE TIME PAY	DEBRIS DUMP MCC	PARK & RECREATION FAC	148.20
	PCARD ONE TIME PAY	SUPPLIES	DETENTION & CORRECTION	148.70
	PCARD ONE TIME PAY	FLEET MANAGER ASSOCIATION FEE	EQUIPMENT RENTAL	150.00
	PCARD ONE TIME PAY	K9 TRAVEL	K9 PROGRAM	150.00
	PCARD ONE TIME PAY	ADMIN MISCELLANEOUS	POLICE ADMINISTRATION	150.86
	PCARD ONE TIME PAY	OFFICE SUPPLIES	RECREATION SERVICES	152.25
	PCARD ONE TIME PAY	LIGHT BULBS FOR CHANDELIERS	PARK & RECREATION FAC	153.09
	PCARD ONE TIME PAY	UNIFORM JEANS	UTIL ADMIN	157.50
	PCARD ONE TIME PAY	EMERGENCY MANAGEMENT SUPPLIES	EXECUTIVE ADMIN	157.89
	PCARD ONE TIME PAY	BINGO AND OFFICE SUPPLIES	RECREATION SERVICES	159.53
	PCARD ONE TIME PAY	BATTERIES, TONER	EQUIPMENT RENTAL	167.99
	PCARD ONE TIME PAY	HOSES	PARK & RECREATION FAC	168.95
	PCARD ONE TIME PAY	PAPER	POLICE PATROL	172.81
	PCARD ONE TIME PAY	DEBRIS DUMP	PARK & RECREATION FAC	172.90
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	172.93
	PCARD ONE TIME PAY	UNIFORM/REPLACEMENT BOOTS	UTIL ADMIN	174.87
	PCARD ONE TIME PAY	GOVERNMENT SERVICES-OTHER	MUNICIPAL COURTS	177.64
	PCARD ONE TIME PAY	SUBARU PARTS	POLICE PATROL	185.93
	PCARD ONE TIME PAY	PRIZES FOR BINGO	RECREATION SERVICES	190.40
	PCARD ONE TIME PAY	CERT FINAL CLASS	EXECUTIVE ADMIN	192.69
	PCARD ONE TIME PAY	FLASH DRIVES	POLICE INVESTIGATION	196.88
	PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	RECREATION SERVICES	197.60
	PCARD ONE TIME PAY	TULIP BULBS	PARK & RECREATION FAC	199.09
	PCARD ONE TIME PAY	AWC JOB POSTING	PERSONNEL ADMINISTRATION	200.00
	PCARD ONE TIME PAY	SUPPLIES FOR K9	K9 PROGRAM	201.30
	PCARD ONE TIME PAY	AED BATTERY	PERSONNEL ADMINISTRATION	202.64
	PCARD ONE TIME PAY	SHIPPING SPEAKER WARRANTY	RECREATION SERVICES	214.45
	PCARD ONE TIME PAY	K9 TRAVEL	K9 PROGRAM	215.67
	PCARD ONE TIME PAY		K9 PROGRAM	215.67
	PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	220.00
	PCARD ONE TIME PAY	HYDRANT METER SUPPLIES	SOURCE OF SUPPLY	222.09
	PCARD ONE TIME PAY	SUPPLIES FOR MONSTER MASH	OPERA HOUSE	226.72
	PCARD ONE TIME PAY	UNIFORM- BOOTS	UTIL ADMIN	245.05
	PCARD ONE TIME PAY	K9 TRAVEL	K9 PROGRAM	247.67
	PCARD ONE TIME PAY	IDENTIFIX	SMALL ENGINE SHOP	249.43
	PCARD ONE TIME PAY	REPLACEMENT CHAIR	STORM DRAINAGE	251.61
	PCARD ONE TIME PAY	INMATE REFRESHER	DETENTION & CORRECTION	254.16
	PCARD ONE TIME PAY	SWANA MEMBERSHIP FEE	SOLID WASTE OPERATIONS	255.00
	PCARD ONE TIME PAY	K9 SUPPLIES	K9 PROGRAM	256.67

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	REPLACEMENT BATTERY	STORM DRAINAGE	257.72
	PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	262.51
	PCARD ONE TIME PAY		POLICE PATROL	262.56
	PCARD ONE TIME PAY		POLICE PATROL	262.56
	PCARD ONE TIME PAY	WORKING DINNER	PLANNING & COMMUNITY DEV	263.30
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	265.18
	PCARD ONE TIME PAY	STOP THE BLEED KITS	ROADSIDE VEGETATION	270.70
	PCARD ONE TIME PAY	DUO 2FA	COMPUTER SERVICES	275.00
	PCARD ONE TIME PAY	GFOA PAFR AWARD	FINANCE-GENL	275.00
	PCARD ONE TIME PAY	SERVICE OF PROCESS	COMMUNITY SERVICES UNIT	279.09
	PCARD ONE TIME PAY	CAMERA FOR EVIDENCE	PARK & RECREATION FAC	290.29
	PCARD ONE TIME PAY	BREAKROOM SHED PAINT	POLICE PATROL	296.47
	PCARD ONE TIME PAY	ADVERTISING	POLICE ADMINISTRATION	299.00
	PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	300.00
	PCARD ONE TIME PAY	OFFICE CHAIR	WASTE WATER TREATMENT	308.64
	PCARD ONE TIME PAY	DRONE MEMBERSHIP	POLICE PATROL	315.00
	PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	319.00
	PCARD ONE TIME PAY	CHIP READER	POLICE COMMUNITY	321.63
	PCARD ONE TIME PAY	DIGITAL GOODS MEDIA	EXECUTIVE ADMIN	328.07
	PCARD ONE TIME PAY	CHAIR	DETENTION & CORRECTION	328.18
	PCARD ONE TIME PAY	SERVICE OF PROCESS	RISK MANAGEMENT	345.32
	PCARD ONE TIME PAY	K9 PROJ TRAVEL LODGING	K9 PROGRAM	345.70
	PCARD ONE TIME PAY	JOB POSTING	PERSONNEL ADMINISTRATION	349.00
	PCARD ONE TIME PAY	K9 PROJ TRAVEL LODGING	K9 PROGRAM	365.50
	PCARD ONE TIME PAY	FALL PROTECTION ANCHORS	SEWER LIFT STATION	371.98
	PCARD ONE TIME PAY		STORM DRAINAGE	371.99
	PCARD ONE TIME PAY	UNIFORM/BOOTS	PARK & RECREATION FAC	374.85
	PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	377.83
	PCARD ONE TIME PAY	WALKIE TALKIE	POLICE PATROL	384.66
	PCARD ONE TIME PAY	ADVERTISING	COMMUNITY	385.23
	PCARD ONE TIME PAY	HYDRANT METER SUPPLIES	WATER CROSS CNTL	385.60
	PCARD ONE TIME PAY	UNIFORM/BOOTS	PARK & RECREATION FAC	387.93
	PCARD ONE TIME PAY	OFFICE & OPERATING	COMMUNITY	400.00
	PCARD ONE TIME PAY	OFFICE & OPERATING	POLICE TRAINING-FIREARMS	404.78
	PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE INVESTIGATION	410.25
	PCARD ONE TIME PAY	SUPPLIES	POLICE PATROL	422.29
	PCARD ONE TIME PAY	ORCA CARDS	EMBEDDED SOCIAL WORKER	424.00
	PCARD ONE TIME PAY	PRINTER TONER	EQUIPMENT RENTAL	429.13
	PCARD ONE TIME PAY	K9 TRAVEL LODGING	K9 PROGRAM	431.95
	PCARD ONE TIME PAY	COMMAND BOOKS	POLICE ADMINISTRATION	442.64
	PCARD ONE TIME PAY	HOSES, WEED EATER STRING	STORM DRAINAGE	449.37
	PCARD ONE TIME PAY	SIGNAGE	PARK & RECREATION FAC	468.04
	PCARD ONE TIME PAY	HYDRANT METER STAND	WATER CROSS CNTL	502.00
	PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	510.33
	PCARD ONE TIME PAY	TRAVEL LODGING	POLICE ADMINISTRATION	519.44
	PCARD ONE TIME PAY	CONVERTER	POLICE PATROL	546.96
	PCARD ONE TIME PAY	UNIFORM- BOOTS/PANTS	PARK & RECREATION FAC	565.23
	PCARD ONE TIME PAY	HYDRANT STORTZ GASKETS	HYDRANTS	568.60
	PCARD ONE TIME PAY	ANTI SEIZE	HYDRANTS	570.16
	PCARD ONE TIME PAY	TRAVEL LODGING	OFFICE OPERATIONS	571.26
	PCARD ONE TIME PAY		OFFICE OPERATIONS	571.26
	PCARD ONE TIME PAY		OFFICE OPERATIONS	571.26

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	TRAVEL LODGING	OFFICE OPERATIONS	571.26
	PCARD ONE TIME PAY	CHLORINE TESTING PACKS	WATER DIST MAINS	574.24
	PCARD ONE TIME PAY	PPE FOR SEARCH WARRANT	POLICE COMMUNITY	585.11
	PCARD ONE TIME PAY	CHIEFS COINS	POLICE ADMINISTRATION	599.51
	PCARD ONE TIME PAY	RANGE RENTAL	POLICE TRAINING-FIREARMS	600.00
	PCARD ONE TIME PAY	CROSS CONNECTION LETTER PRINTER	WATER CROSS CNTL	601.69
	PCARD ONE TIME PAY	APWA WA INSPECTOR'S WORKSHOP	ENGR-GENL	630.00
	PCARD ONE TIME PAY	APWA WA INSPECTOR'S WORKSHOP	ENGR-GENL	630.00
	PCARD ONE TIME PAY	OFFICE & OPERATING	POLICE PATROL	637.72
	PCARD ONE TIME PAY	INMATE REFRESHER	DETENTION & CORRECTION	643.50
	PCARD ONE TIME PAY	GFOA ACFR AWARD	FINANCE-GENL	670.00
	PCARD ONE TIME PAY	PD COINS	POLICE ADMINISTRATION	676.09
	PCARD ONE TIME PAY	TRAVEL LODGING	POLICE TRAINING-FIREARMS	686.40
	PCARD ONE TIME PAY		POLICE INVESTIGATION	694.04
	PCARD ONE TIME PAY		POLICE INVESTIGATION	694.04
	PCARD ONE TIME PAY		POLICE INVESTIGATION	694.04
	PCARD ONE TIME PAY		POLICE TRAINING-FIREARMS	719.40
	PCARD ONE TIME PAY	DUES	PAYROLL CLEARING	720.00
	PCARD ONE TIME PAY	HOTEL STAY FOR TRAINING	UTIL ADMIN	725.60
	PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	750.00
	PCARD ONE TIME PAY	TICKET BAGS	POLICE COMMUNITY	758.24
	PCARD ONE TIME PAY	VACTOR TRUCK PARTS	SEWER MAIN COLLECTION	841.14
	PCARD ONE TIME PAY		STORM DRAINAGE	841.14
	PCARD ONE TIME PAY	CHIEFS PINS	POLICE ADMINISTRATION	850.00
	PCARD ONE TIME PAY	TRAVEL LODGING	POLICE PATROL	941.14
	PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	948.66
	PCARD ONE TIME PAY	TOOLS FOR FACILITIES	FACILITY MAINTENANCE	959.98
	PCARD ONE TIME PAY	CANOPY	POLICE PATROL	1,111.37
	PCARD ONE TIME PAY	JAIL SUPPLIES	DETENTION & CORRECTION	1,150.80
	PCARD ONE TIME PAY	K9 PROJ TRAVEL FLIGHT	K9 PROGRAM	1,161.60
	PCARD ONE TIME PAY		K9 PROGRAM	1,161.60
	PCARD ONE TIME PAY		K9 PROGRAM	1,161.60
	PCARD ONE TIME PAY	TRAVEL LODGING	POLICE INVESTIGATION	1,209.72
	PCARD ONE TIME PAY	DECHLOR FOR FLUSHING	WATER DIST MAINS	1,310.52
	PCARD ONE TIME PAY		HYDRANTS	1,310.52
	PCARD ONE TIME PAY	DEF FLUID	SOLID WASTE OPERATIONS	1,325.05
	PCARD ONE TIME PAY	TRAVEL LODGING	POLICE PATROL	1,463.50
	PCARD ONE TIME PAY	PARTS FOR STORM	STORM DRAINAGE	1,488.67
	PCARD ONE TIME PAY	OFFICE & OPERATING	POLICE INVESTIGATION	1,560.00
	PCARD ONE TIME PAY	EDWARD SPRINGS RESERVOIR REPAIRS	WATER RESERVOIRS	1,725.27
	PCARD ONE TIME PAY	ELECTRONICS STORES	IS REPLACEMENT ACCOUNTS	1,819.43
	PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	1,950.00
	PCARD ONE TIME PAY	VENUE RENTAL	POLICE ADMINISTRATION	2,550.86
	PCARD ONE TIME PAY	PH/C12 PROBES	SUNNYSIDE FILTRATION	3,062.69
	PCARD ONE TIME PAY	PROFESSIONAL SERVICES	POLICE PATROL	3,237.00
	PCARD ONE TIME PAY	E-NEWSLETTERS	EXECUTIVE ADMIN	3,940.03
	PCARD ONE TIME PAY	HYDRANT METER TAMPER LOCK	WATER CROSS CNTL	4,260.04
	PCARD ONE TIME PAY	AWWA ANNUAL DUES	UTIL ADMIN	4,720.00
	PCARD ONE TIME PAY	FIRSTNET LTE SERVICE	POLICE PATROL	4,731.39
	PCARD ONE TIME PAY	SHED FOR BREAKROOM	POLICE PATROL	7,518.96
	PCARD ONE TIME PAY	DUES	PAYROLL CLEARING	9,250.00
	PCARD ONE TIME PAY	HYDRANT METER PROGRAM	WATER CROSS CNTL	9,946.31

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
181069	ACH BENEFIT	NOV 2025 PREMIUMS	MEDICAL CLAIMS	178,381.64
181070	ACH LICENSING, DEPT OF	DRIVING ABSTRACT	PERSONNEL ADMINISTRATION	15.00
181071	ACH LICENSING, DEPT OF	DRIVING ABSTRACT	PERSONNEL ADMINISTRATION	30.00
181072	ACH LICENSING, DEPT OF	DRIVING ABSTRACT	PERSONNEL ADMINISTRATION	15.00
181073	ACH FIRST AMERICAN TITLE	CLOSING FUNDS	GMA - STREET	34,181.29
181075	ACH BOYD, RAE	CONTRACT NURSE	DETENTION & CORRECTION	3,090.00
	ACH BOYD, RAE		DETENTION & CORRECTION	45,150.00
191074	ACH DUNFORD, TARA	2025 ACFR TRAINING	FINANCE-GENL	1,365.00
191075	A-1 MOBILE LOCK & KE	KEYS	MAINT OF GENL PLANT	138.03
191076	ALL BATTERY SALES	CREDIT	ER&R	-1,069.93
	ALL BATTERY SALES	BATTERY CABLES	EQUIPMENT RENTAL	100.65
	ALL BATTERY SALES	BATTERIES	ER&R	314.33
	ALL BATTERY SALES	BATTERY CABLES	ER&R	1,069.93
	ALL BATTERY SALES		ER&R	1,223.09
191077	ANALYTICAL SERVICES	LAB ANALYSIS	WATER QUAL TREATMENT	728.00
191078	ASSN OF WA CITIES	DOT TRAINING	PERSONNEL ADMINISTRATION	1,800.00
191079	AT&T MOBILITY LLC	WIRELESS PHONE	WATER QUAL TREATMENT	447.00
	AT&T MOBILITY LLC		SEWER MAIN COLLECTION	536.08
191080	BECKER, EARL C	UB REFUND	WATER/SEWER OPERATION	122.26
191081	BHC CONSULTANTS	PROFESSIONAL SERVICE	WASTE WATER TREATMENT	2,105.00
191082	BICKFORD FORD	TIMING CHAIN TENSIONER	EQUIPMENT RENTAL	10.90
	BICKFORD FORD	ENGINE COOLING FAN ASSEMBLY	EQUIPMENT RENTAL	328.53
	BICKFORD FORD	ENGINE PARTS	EQUIPMENT RENTAL	537.00
191083	BOGGS, DARBI	REIMBURSEMENT - PARKING	PRO ACT TEAM	223.79
191084	BOMAR, RICK	PICKLEBALL CLASS	RECREATION SERVICES	400.00
	BOMAR, RICK	INSTRUCTOR PAYMENT	RECREATION SERVICES	420.00
191085	BRAKE AND CLUTCH	WHEEL BEARING SET	EQUIPMENT RENTAL	310.11
	BRAKE AND CLUTCH	WHEEL BEARING SET	EQUIPMENT RENTAL	363.28
	BRAKE AND CLUTCH	WHEEL BEARING SET	ER&R	620.21
191086	BUELL, MIKE	REIMBURSEMENT - MILEAGE	POLICE PATROL	96.73
191087	BUNN, MERLE & SHIRLEY	UB REFUND	WATER/SEWER OPERATION	122.58
191088	CARSON-BLAKESLEY,VET	INSTRUCTOR PAYMENT	RECREATION SERVICES	804.00
191089	CASCADE COLUMBIA	POLY ALUMINUM CHLORIDE	WASTE WATER TREATMENT	20,570.48
	CASCADE COLUMBIA		WASTE WATER TREATMENT	21,043.09
	CASCADE COLUMBIA		WASTE WATER TREATMENT	22,387.87
191090	CERTERRA NORTHWEST	PROFESSIONAL SERVICE	SURFACE WATER CAPITAL	1,297.10
	CERTERRA NORTHWEST		GMA-PARKS	6,735.50
	CERTERRA NORTHWEST	PAVEMENT PRESERVATION	GENL GVRNMNT SERVICES	11,911.10
191091	CHARM-TEX, INC.	GLOVES	GENERAL FUND	-37.56
	CHARM-TEX, INC.		DETENTION & CORRECTION	437.16
191092	CHEMTEK INC	PAVEPRO ASPHALT REMOVER	GENERAL FUND	-84.49
	CHEMTEK INC		ROADWAY MAINTENANCE	983.27
191093	CIA CUSTARD INSURANCE	TPA SERVICE	RISK MANAGEMENT	1,572.00
191094	CLERICO, MELINDA	REFUND - DANCE	PARKS-RECREATION	15.00
191095	CMS IN TRUST FOR	FILE 028017102-801	RISK MANAGEMENT	7,362.50
191096	CODE PUBLISHING	MUNICIPAL CODE	CITY CLERK	532.00
191097	COMCAST	ACCT #8498310021752089	COMPUTER SERVICES	598.67
191098	CONDYLES, PETER	REIMBURSEMENT - AIRFARE	CITY COUNCIL	186.59
191099	CPF ALPINE RECOVERY	ASSESSMENTS	EMBEDDED SOCIAL WORKER	1,050.00
191100	CRISIS SYSTEMS	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	595.00
191101	CRYSTAL SPRINGS	WATER COOLER RENTAL	SEWER MAIN COLLECTION	87.99
	CRYSTAL SPRINGS		WASTE WATER TREATMENT	88.00

PAGE: 10

38

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191115	GALLS, LLC	UNIFORMS	POLICE PATROL	673.41
191116	GOBLE SAMPSON ASSOC	PUMP HEADS	SOURCE OF SUPPLY	2,190.74
191117	GRAINGER	HYDRANT METER SUPPLIES	WATER CROSS CNTL	7.88
	GRAINGER	STRAIGHT CHAIN ALLOY	WATER CROSS CNTL	1,563.89
191118	GRANITE CONST	OFFICE/OPERATING SUPPLIES	ENGR-GENL	170.35
	GRANITE CONST	ASPHALT PATCHES	ROADWAY MAINTENANCE	205.91
	GRANITE CONST		ROADWAY MAINTENANCE	211.01
	GRANITE CONST		ROADWAY MAINTENANCE	253.03
	GRANITE CONST	ASPHALT PATCHING	ROADWAY MAINTENANCE	274.75
	GRANITE CONST	ASPHALT PATCHES	ROADWAY MAINTENANCE	283.45
	GRANITE CONST		ROADWAY MAINTENANCE	284.86
	GRANITE CONST		ROADWAY MAINTENANCE	289.08
	GRANITE CONST		ROADWAY MAINTENANCE	319.32
	GRANITE CONST		ROADWAY MAINTENANCE	348.51
	GRANITE CONST	OFFICE/OPERATING SUPPLIES	ENGR-GENL	435.67
	GRANITE CONST	59TH AVE PAVING	ROADWAY MAINTENANCE	3,378.95
191119	GRAY AND OSBORNE	PROFESSIONAL SERVICE	GMA-PARKS	481.17
191120	HARBOR MARINE MAINT.	CIRCUIT BREAKERS	ER&R	560.38
191121	HARMS, GENEVIEVE	REFUND - RENTAL DEPOSIT	GENERAL FUND	500.00
191122	HATCH FENCE RENTALS	FENCE EXTENSION/RETAINAGE	WATER/SEWER OPERATION	-3,335.15
	HATCH FENCE RENTALS	RETAINAGE RELEASE	WATER/SEWER OPERATION	2,750.85
	HATCH FENCE RENTALS	FENCE EXTENSION/RETAINAGE	SOURCE OF SUPPLY	36,386.49
191123	HD FOWLER COMPANY	BRASS GATE VALVE	WATER CROSS CNTL	291.53
	HD FOWLER COMPANY	2 PROT HYDRANT UPGRADE	HYDRANTS	4,408.28
191124	HERC RENTALS INC	TRENCH BOX	SEWER MAIN COLLECTION	600.61
	HERC RENTALS INC	TRENCH BOX RENTAL	SEWER MAIN COLLECTION	1,073.22
	HERC RENTALS INC	EXCAVATOR RENTAL	SEWER MAIN COLLECTION	3,499.24
191125	HERITAGE BANK	RETAINAGE	GMA-STREET	7,900.73
	HERITAGE BANK		UTILITY CONSTRUCTION	12,192.04
191126	HERSCH, NOEL	REFUND - PICKLEBALL	PARKS-RECREATION	75.00
	HERSCH, NOEL		PARKS-RECREATION	75.00
191127	HOLTROP, TIM	UB REFUND	WATER/SEWER OPERATION	250.46
191128	HOME DEPOT PRO	CREDIT FOR INV 894976166	CUSTODIAL SERVICES	-9.88
	HOME DEPOT PRO	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	104.76
	HOME DEPOT PRO		CUSTODIAL SERVICES	220.55
	HOME DEPOT PRO		CUSTODIAL SERVICES	338.05
	HOME DEPOT PRO	FLOOR MATS	CUSTODIAL SERVICES	378.09
	HOME DEPOT PRO	CLEANER, HAND SOAP	CUSTODIAL SERVICES	414.79
	HOME DEPOT PRO	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	946.86
	HOME DEPOT PRO		CUSTODIAL SERVICES	1,081.38
191129	J. THAYER COMPANY	OFFICE SUPPLIES	SOURCE OF SUPPLY	84.17
191130	JONES, CHRIS	WASPC FALL CONFERENCE	POLICE ADMINISTRATION	257.00
191131	JUDD & BLACK	WASHING MACHINE	MAINT OF GENL PLANT	1,107.85
191132	KALLICOTT, MATTHEW	REIMBURSEMENT - TESTING FEE'S	UTIL ADMIN	106.00
191133	KANEHEN, GREGORY	CHAPLAIN STIPEND	POLICE ADMINISTRATION	750.00
191134	KARPEL SOLUTIONS	PBK RENEWAL	COMPUTER SERVICES	9,978.50
191135	KINDLER, RUSSELL	INSTRUCTOR PAYMENT	RECREATION SERVICES	201.60
191136	KNOWBE4, INC.	KNOWB4 RENEWAL	COMPUTER SERVICES	11,567.84
191137	LAKEWOOD SCHOOL DIST	CUSTODIAL FOR CAMPS - JULY	RECREATION SERVICES	140.00
191138	LAKEWOOD SCHOOL DIST		RECREATION SERVICES	140.00
191139	LANCE, GABE	REIMBURSEMENT - CDL RENEWAL	WATER DIST MAINS	136.00
191140	LARSEN, SHEILA	UB REFUND	WATER/SEWER OPERATION	181.87

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191141	LASTING IMPRESSIONS	UNIFORMS	POLICE PATROL	44.64
191142	LAWLESS, DENISE	PERFORMANCE	OPERA HOUSE	3,000.00
191143	LEE, DARRYL	UOF/CDT INSTRUCTOR COURSE	DETENTION & CORRECTION	130.00
191144	LES SCHWAB TIRE CTR	TIRE REPAIR - J031	EQUIPMENT RENTAL	153.15
	LES SCHWAB TIRE CTR	TIRES	ER&R	270.37
	LES SCHWAB TIRE CTR	TIRES - V024	EQUIPMENT RENTAL	559.92
	LES SCHWAB TIRE CTR	TIRES - J052	EQUIPMENT RENTAL	1,944.90
191145	LGI HOMES WASHINGTON	UB REFUND	WATER/SEWER OPERATION	50.00
191146	LOOMIS	ARMORED CAR SERVICE	UTILITY BILLING	175.44
	LOOMIS		MUNICIPAL COURTS	175.44
	LOOMIS		POLICE ADMINISTRATION	175.45
	LOOMIS		COMMUNITY	175.45
	LOOMIS		GOLF ADMINISTRATION	380.50
191147	MARYSVILLE SCHOOL	FACILITY RENTAL	RECREATION SERVICES	1,272.00
191148	MAUND, DEBBIE	REFUND - REBOOT RECOVERY	GENERAL FUND	250.00
191149	MENDOZA, TERESA TINA	INSTRUCTOR PAYMENT	RECREATION SERVICES	288.00
191150	MENNIE, CONNIE	REFUND - POWER PLAYERS	PARKS-RECREATION	25.00
	MENNIE, CONNIE		PARKS-RECREATION	25.00
191151	MILLER, COREY	APPLICATION/EXAM FEE	UTIL ADMIN	193.00
191152	MULLER, STEVE	REIMBURSEMENT - AIRFARE	CITY COUNCIL	336.60
191153	NAPA AUTO PARTS	CREDIT FOR INV 580873	EQUIPMENT RENTAL	-15.43
	NAPA AUTO PARTS	FUEL FILTER	EQUIPMENT RENTAL	15.43
	NAPA AUTO PARTS	PUMP DRIVE BELT - 247	EQUIPMENT RENTAL	43.69
191154	NOLTE, MARK	UB REFUND	WATER/SEWER OPERATION	10.57
191155	NORTH CENTRAL	LAB CHEMICAL	WATER/SEWER OPERATION	-49.06
	NORTH CENTRAL		WASTE WATER TREATMENT	571.07
191156	OCCUPATIONAL HEALTH	CDL EXAM - ASHE/VACCINATION	SOLID WASTE OPERATIONS	136.00
	OCCUPATIONAL HEALTH	CDL, VACCINATION, EXAM	SOLID WASTE OPERATIONS	136.00
	OCCUPATIONAL HEALTH	CDL EXAM - ASHE/VACCINATION	PERSONNEL ADMINISTRATION	153.00
	OCCUPATIONAL HEALTH	CDL, VACCINATION, EXAM	PERSONNEL ADMINISTRATION	171.00
	OCCUPATIONAL HEALTH	VACCINATION - KIM	PERSONNEL ADMINISTRATION	171.00
	OCCUPATIONAL HEALTH	CDL, VACCINATION, EXAM	POLICE ADMINISTRATION	1,336.00
191157	OVERHEAD INNOVATIONS	FIRE ROLL-UP DOOR	FACILITY MAINTENANCE	1,738.22
191158	PITCH PERFECT ACADEMY	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,629.60
191159	PLATT ELECTRIC	WIRE STRIPPER/WIRE NUTS	WASTE WATER TREATMENT	46.25
191160	POSTAL SERVICE	MAILING COSTS	RECREATION SERVICES	8,689.54
191161	PUD	ACCT #204933311	PUMPING PLANT	52.37
	PUD	ACCT #202220760	GOLF ADMINISTRATION	58.43
	PUD	ACCT #200998532	PARK & RECREATION FAC	60.03
	PUD	ACCT #202791166	PUMPING PLANT	62.43
	PUD	ACCT #201380995	PUMPING PLANT	64.47
	PUD	ACCT #224162602	PARK & RECREATION FAC	65.22
	PUD	ACCT #202177861	PUMPING PLANT	65.32
	PUD	ACCT #221303498	STREET LIGHTING	69.45
	PUD	ACCT #202368536	TRANSPORTATION	84.22
	PUD	ACCT #202102190	TRANSPORTATION	87.16
	PUD	ACCT #202183679	TRANSPORTATION	92.69
	PUD	ACCT #220153100	TRANSPORTATION	94.86
	PUD	ACCT #220339238	TRAFFIC CONTROL DEVICES	94.97
	PUD	ACCT #200869303	TRANSPORTATION	99.50
	PUD	ACCT #204879134	TRAFFIC CONTROL DEVICES	102.79
	PUD	ACCT #200800704	STREET LIGHTING	106.63

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191161	PUD	ACCT #202689105	WASTE WATER TREATMENT	124.45
	PUD	ACCT #202572327	STREET LIGHTING	136.50
	PUD	ACCT #202294336	STREET LIGHTING	139.73
	PUD	ACCT #220298624	STREET LIGHTING	140.16
	PUD	224636050	TRAFFIC CONTROL DEVICES	146.73
	PUD	ACCT #202030078	TRANSPORTATION	187.95
	PUD	ACCT #220731285	STREET LIGHTING	199.28
	PUD	ACCT #200084150	TRANSPORTATION	201.21
	PUD	ACCT #222592917	PARK & RECREATION FAC	208.10
	PUD	ACCT #202368197	PUMPING PLANT	282.47
	PUD	ACCT #200164598	SOURCE OF SUPPLY	384.35
	PUD	ACCT #201639630	GOLF ADMINISTRATION	512.29
	PUD	ACCT #201147253	PUMPING PLANT	1,484.20
	PUD	ACCT #200303477	WATER FILTRATION PLANT	1,722.21
	PUD	ACCT #200223857	PARK & RECREATION FAC	2,009.99
	PUD	ACCT #201577921	PUMPING PLANT	6,446.73
191162	PYE-BARKER FIRE	SAFETY MONITORING	EXECUTIVE ADMIN	70.62
	PYE-BARKER FIRE		COURTS	156.61
	PYE-BARKER FIRE		GOLF ADMINISTRATION	204.62
	PYE-BARKER FIRE		UTIL ADMIN	224.62
	PYE-BARKER FIRE		PARK & RECREATION FAC	228.85
	PYE-BARKER FIRE		UTIL ADMIN	313.42
	PYE-BARKER FIRE		SUNNYSIDE FILTRATION	324.11
	PYE-BARKER FIRE		RECREATION SERVICES	357.42
	PYE-BARKER FIRE		OPERA HOUSE	366.01
	PYE-BARKER FIRE		MAINT OF GENL PLANT	417.63
	PYE-BARKER FIRE		WASTE WATER TREATMENT	422.62
	PYE-BARKER FIRE		POLICE ADMINISTRATION	491.62
191163	RAILROAD MANAGEMENT	AGREEMENT - SEWER PIPELINE CROSSING	UTIL ADMIN	458.76
191164	REECE TRUCKING	PATH IMPROVEMENTS	GMA - STREET	255,146.77
191165	REECE TRUCKING	RIVERWALK PHASE 1 FILL PROJECT	GENERAL FUND	-1,659.53
	REECE TRUCKING		NON-DEPARTMENTAL	36,310.41
191166	RUTKOWSKI, SIERRA	REIMBURSEMENT - MILEAGE	PERSONNEL ADMINISTRATION	209.23
191167	SAFETY, HEALTH AND E	CONFINED SPACE CERTIFICATION	SOLID WASTE OPERATIONS	175.00
	SAFETY, HEALTH AND E		TRAINING	175.00
	SAFETY, HEALTH AND E		UTIL ADMIN	175.00
	SAFETY, HEALTH AND E		UTIL ADMIN	350.00
	SAFETY, HEALTH AND E		UTIL ADMIN	350.00
	SAFETY, HEALTH AND E		UTIL ADMIN	350.00
	SAFETY, HEALTH AND E		UTIL ADMIN	350.00
	SAFETY, HEALTH AND E		UTIL ADMIN	350.00
	SAFETY, HEALTH AND E		TRAINING	350.00
	SAFETY, HEALTH AND E		UTIL ADMIN	525.00
	SAFETY, HEALTH AND E		UTIL ADMIN	525.00
	SAFETY, HEALTH AND E		UTIL ADMIN	525.00
	SAFETY, HEALTH AND E		SOLID WASTE OPERATIONS	525.00
	SAFETY, HEALTH AND E		TRAINING	525.00
	SAFETY, HEALTH AND E		UTIL ADMIN	700.00
	SAFETY, HEALTH AND E		UTIL ADMIN	875.00
	SAFETY, HEALTH AND E		SOLID WASTE OPERATIONS	1,050.00
191168	SASE COMPANY INC	HEPA FILTER BAGS	SIDEWALK MAINTENANCE	125.74
	SASE COMPANY INC	HEPA FILTERS	SIDEWALK MAINTENANCE	821.86
191169	SHI INTERNATIONAL	M365 F3 LICENSE	COMPUTER SERVICES	16.25

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191169	SHI INTERNATIONAL	MICROSOFT OFFICE STANDARD LICENSES	COMPUTER SERVICES	1,780.49
191170	SIX ROBBLEES INC	TRAILER TONGUE JACK - F002	EQUIPMENT RENTAL	82.63
191171	SNO CO AUDITOR	RECORDING ORDINANCE	NON-DEPARTMENTAL	309.50
191172	SNO CO PUBLIC WORKS	K9 VEHICLE BUILD-UP - P225	EQUIPMENT RENTAL	9,734.87
191173	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	974.64
191174	SNO CO TREASURER	MEDICATION FOR INMATES	DETENTION & CORRECTION	25.02
191175	SOROPTIMIST INT'L	REFUND - RENTAL DEPOSIT	GENERAL FUND	250.00
191176	SOUND PUBLISHING	ORDINANCE	CITY CLERK	96.44
191177	SOUND SAFETY	UNIFORM - OSBORN	GENERAL	71.03
191178	SPRAGUE PEST SOLUTION	PEST CONTROL	POLICE PATROL	120.34
	SPRAGUE PEST SOLUTION		POLICE PATROL	150.43
191179	SRV CONSTRUCTION	100TH ST IMPROVEMENT	UTILITY CONSTRUCTION	-12,192.04
	SRV CONSTRUCTION		GMA-STREET	-7,900.73
	SRV CONSTRUCTION		GMA - STREET	158,014.56
	SRV CONSTRUCTION		SURFACE WATER CAPITAL	243,840.55
191180	SUBURBAN PROPANE	PROPANE	PARK & RECREATION FAC	852.51
191181	SUN BADGE CO	BADGE	GENERAL FUND	-26.74
	SUN BADGE CO		OFFICE OPERATIONS	311.24
191182	SUNBELT RENTALS	DEMOLITION HAMMER RENTAL	POLICE PATROL	146.40
191183	SUPERIOR RESTROOMS	SERVICE ON PORTABLE RESTROOM	WATER DIST MAINS	71.11
191184	TERRA UNIVERSAL, INC	SHELVING	DRUG ENFORCEMENT	11,546.68
191185	THOMSON REUTERS	ONLINE/SOFTWARE SUBSCRIPTION	LEGAL - PROSECUTION	858.90
	THOMSON REUTERS		LEGAL-GENL	858.91
191186	TRANSPO GROUP	PROFESSIONAL SERVICE	GMA - STREET	4,187.97
191187	TXLEY INC	JAIL SUPPLIES	DETENTION & CORRECTION	384.56
191188	UNITED TACTICAL	PEPPER BALLS	GENERAL FUND	-999.16
	UNITED TACTICAL		POLICE TRAINING-FIREARMS	11,628.56
191189	UNIVAR SOLUTIONS USA	EDWARD SPRINGS HYPO DELIVERY	WATER QUAL TREATMENT	1,904.44
	UNIVAR SOLUTIONS USA	HYPO DELIVERY	WASTE WATER TREATMENT	6,066.67
191190	USA BLUEBOOK	NEW HYDRANT METER REQUIREMENTS	WATER CROSS CNTL	167.78
	USA BLUEBOOK		WATER CROSS CNTL	352.51
	USA BLUEBOOK	LAB CHEMICAL	WASTE WATER TREATMENT	793.48
	USA BLUEBOOK	NEW HYDRANT METER REQUIREMENTS	WATER CROSS CNTL	2,159.37
	USA BLUEBOOK		WATER CROSS CNTL	3,013.75
191191	VALDEZ CONSTRUCTION	STATE AVE ADDITION/RETAINAGE	UTILITY CONSTRUCTION	-18,752.98
	VALDEZ CONSTRUCTION		UTILITY CONSTRUCTION	410,315.13
191192	VCA ANIMAL MEDICAL	VET VISIT	POLICE COMMUNITY	824.50
	VCA ANIMAL MEDICAL		POLICE COMMUNITY	824.50
191193	VEGA AMERICAS, INC	REPLACEMENT LEVEL SENSOR	WATER FILTRATION PLANT	939.56
191194	VERIZON	WIRELESS MODEMS	POLICE PATROL	276.35
	VERIZON	AMR LINES	METER READING	462.37
191195	VERUS NORTHWEST	SCADA SUPPORT PSA 2025	UTIL ADMIN	5,510.00
191196	VESTIS GROUP INC.	UNIFORM CLEANING/SHOP RENTALS	EQUIPMENT RENTAL	27.60
	VESTIS GROUP INC.	UNIFORM CLEANING/SHOP RENTAL	EQUIPMENT RENTAL	27.63
	VESTIS GROUP INC.	UNIFORM CLEANING/SHOP RENTALS	EQUIPMENT RENTAL	28.01
	VESTIS GROUP INC.		EQUIPMENT RENTAL	51.27
	VESTIS GROUP INC.	UNIFORM CLEANING/SHOP RENTAL	EQUIPMENT RENTAL	51.32
	VESTIS GROUP INC.	UNIFORM CLEANING/SHOP RENTALS	EQUIPMENT RENTAL	52.04
191197	WAAUDIOLOGY SRVCS	AUDIOGRAM DATA ENTRY/REVIEW	PERSONNEL ADMINISTRATION	24.00
	WAAUDIOLOGY SRVCS	ANNUAL AUDIOLOGY VISIT	PERSONNEL ADMINISTRATION	6,329.20
191198	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	INTERGOVERNMENTAL	631.00
	WA STATE TREASURER		GENERAL FUND	55,248.37

DATE: 11/6/2025
TIME: 7:56:24AM

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

PAGE: 15

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191199	WET RABBIT EXPRESS	SEPT 2025	EQUIPMENT RENTAL	57.60
191200	ZIPLY FIBER	TWIN LAKES CIRCUIT	PARK & RECREATION FAC	1,100.00

WARRANT TOTAL: 1,903,743.88

MARYSVILLE POLICE MANAGEMENT ASSOCIATION	166477	CHECK LOST/DAMAGED	\$720.00
MARYSVILLE POLICE ASSOCIATION	166478	CHECK LOST/DAMAGED	\$9,250.00
HATCH FENCH RENTAL, LLC.	179997	CHECK LOST/DAMAGED	\$2,750.85

REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

UNCLAIMED PROPERTY

WARRANT TOTAL: \$1,891,023.03



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Shannon Early, Finance

ITEM TYPE: Payroll

AGENDA SECTION: **Consent**

SUBJECT: November 10, 2025, Payroll in the Amount of \$2,015,311.12 paid by EFT Transaction Check numbers 149522 through 149906 and Check Numbers 35917 through 35930

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Shauna Crane, Finance

ITEM TYPE: Claims

AGENDA SECTION: **Consent**

SUBJECT: November 12, 2025, Claims in the Amount of \$234,255.22 paid by EFT Transaction Check Numbers 191201 through 191205 and Check Numbers 191206 through 191302

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

[111225.rtf](#)

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 11/12/2025 TO 11/12/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191201	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - BOOKSPUN	PERSONNEL ADMINISTRATION	15.00
	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - BRILLANTES	PERSONNEL ADMINISTRATION	15.00
	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - CROCKER	PERSONNEL ADMINISTRATION	15.00
	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - FINK	PERSONNEL ADMINISTRATION	15.00
	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - GREENWOOD	PERSONNEL ADMINISTRATION	15.00
	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - GREIFE	PERSONNEL ADMINISTRATION	15.00
191202	ACH LICENSING, DEPT OF	DRIVING ABSTRACT - HEYERDAHL	PERSONNEL ADMINISTRATION	15.00
191203	ACH PREMIERA BLUE CROSS	CLAIMS PAID 10/26 TO 10/31/25	MEDICAL CLAIMS	36,469.50
191204	ACH RAPID FINANCIAL SOL	JURY FUNDS - SEPT/OCT 2025	MUNICIPAL COURTS	1,497.89
191205	ACH PROFESSIONAL	OUTSIDE LAB AUDIT	WASTE WATER TREATMENT	9,285.30
191206	A & A LANGUAGE SERV	INTERPRETER SERVICE	COURTS	170.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	190.00
191207	ALEXANDER PRINTING	ENVELOPES	PROBATION	323.12
	ALEXANDER PRINTING		MUNICIPAL COURTS	969.34
191208	ALPHA COURIER INC	LAB ANALYSIS	WASTE WATER TREATMENT	79.24
191209	ANDERSON, KRISTEN	PROFESSIONAL SERVICE	MUNICIPAL COURTS	1,480.00
191210	ARG INDUSTRIAL	BRASS SCRE, COUPLING	WASTE WATER TREATMENT	16.80
191211	ARLINGTON, CITY OF	ACCT #700033.31	WATER FILTRATION PLANT	39.90
191212	BARRON, TIMOTHY	UB REFUND	WATER/SEWER OPERATION	12.96
191213	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	924.79
	BILLING DOCUMENT SPE	PAYMENT SERVICE - OCT 25	UTILITY BILLING	3,049.72
	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	3,478.82
191214	BJORNSTAD, BJORN	UB REFUND	WATER/SEWER OPERATION	162.53
191215	BLAINE, JESSICA	REFUND - BASKETBALL	PARKS-RECREATION	100.00
191216	BLEACHERS GRILL	FOOD FOR SENIOR LUNCH	RECREATION SERVICES	437.60
191217	CATERING BY TARA	CATERING FOR LOL COMEDY SHOW	OPERA HOUSE	6,838.87
191218	CHAMPION BOLT	BOLT, HARDWARE	WASTE WATER TREATMENT	121.44
191219	CIUBUC, RADU	UB REFUND	WATER/SEWER OPERATION	17.17
191220	CLEAN CUT TREE & STU	TREE REMOVAL	ROADSIDE VEGETATION	437.60
191221	CMMW GROUP LLC	UB REFUND	WATER/SEWER OPERATION	50.00
191222	COOP SUPPLY	RODENT TRAPS	WASTE WATER TREATMENT	15.61
191223	CORRECTIONS, DEPT OF	DOC WORK FOR STREETS	ROADSIDE VEGETATION	334.28
	CORRECTIONS, DEPT OF		PARK & RECREATION FAC	415.96
191224	COUNTRY SUPPLIER	UNIFORM - DIAMOND	GENERAL	161.91
	COUNTRY SUPPLIER	UNIFORM - RASAR	ENGR-GENL	201.29
	COUNTRY SUPPLIER	WOOD CUTTER, BAR AND CHAIN OIL	ROADSIDE VEGETATION	310.59
	COUNTRY SUPPLIER	SMALL TOOLS	ROADSIDE VEGETATION	443.00
191225	CRAWFORD, SHANON	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,558.50
191226	CUMMINS NORTHWEST	GENERATOR FUEL WORK	WASTE WATER TREATMENT	682.39
191227	DUNLAP INDUSTRIAL	SERRATED LUTE BLADE RAKE	ROADWAY MAINTENANCE	170.78
191228	E&E LUMBER	WINTERIZATION	WASTE WATER TREATMENT	4.81
	E&E LUMBER	ROUND VALVE BOX	PARK & RECREATION FAC	8.57
	E&E LUMBER	WINTERIZATION	WASTE WATER TREATMENT	22.18
	E&E LUMBER		WASTE WATER TREATMENT	30.17
	E&E LUMBER	LAGOON DO MODIFICATION	WASTE WATER TREATMENT	50.79
	E&E LUMBER	RATCHET WRENCH	TRANSPORTATION	58.96
	E&E LUMBER	HATCH HANDLES	WASTE WATER TREATMENT	74.21
	E&E LUMBER	FASTENING PINS	ENGR-GENL	284.33
191229	EAGLE FENCE	TEMPORARY FENCING	PARK & RECREATION FAC	1,083.06
191230	EGGERTSEN, BURTON	REIMBURSEMENT - TEAM LUNCH	LEGAL - PROSECUTION	87.47
191231	EUROFINS ENVIRONMENT	LAB ANALYSIS	WATER QUAL TREATMENT	20.00

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 11/12/2025 TO 11/12/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191231	EUROFINS ENVIRONMENT	LAB ANALYSIS	WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	35.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	50.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	251.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	302.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	308.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	440.00
191232	EVERETT STAMP WORKS	ELECTRICAL INSPECTION STICKERS	COMMUNITY	1,326.09
191233	EVERTSZ, NEIL	UB REFUND	WATER/SEWER OPERATION	20.00
191234	EWING IRRIGATION	ANTI-ICE	SNOW & ICE REMOVAL	1,881.18
	EWING IRRIGATION		ROADSIDE VEGETATION	2,400.14
191235	FERRELLGAS	PROPANE	ROADWAY MAINTENANCE	62.16
	FERRELLGAS		TRAFFIC CONTROL DEVICES	62.16
	FERRELLGAS		ROADWAY MAINTENANCE	81.74
	FERRELLGAS		TRAFFIC CONTROL DEVICES	81.74
191236	FLAMME, STEVE & NENA	UB REFUND	WATER/SEWER OPERATION	68.60
191237	GALLS, LLC	UNIFORM/EQUIPMENT - BAUER	POLICE PATROL	660.98
191238	GESSNER, KRISTA	REIMBURSEMENT - EXAM FEE	UTIL ADMIN	170.00
191239	GRAINGER	NITRILE RUBBER SEAL	WASTE WATER TREATMENT	18.88
191240	GRANITE CONST	ASPHALT PATCHES	ROADWAY MAINTENANCE	140.67
	GRANITE CONST		ROADWAY MAINTENANCE	216.63
	GRANITE CONST	ASPHALT	ROADWAY MAINTENANCE	279.59
	GRANITE CONST	ASPHALT PATCHES	ROADWAY MAINTENANCE	1,184.10
191241	GREENSHIELDS INDS	HOSE, CHARGER	STREET CLEANING	776.53
191242	GUPTA, PREMCHAND	INTERPRETER SERVICE	COURTS	112.60
	GUPTA, PREMCHAND		COURTS	300.00
191243	HD FOWLER COMPANY	ANTI-ICE	SNOW & ICE REMOVAL	1.34
	HD FOWLER COMPANY		SNOW & ICE REMOVAL	2.36
	HD FOWLER COMPANY	HOLIDAY DISPLAY SUPPLIES	PARK & RECREATION FAC	4.36
	HD FOWLER COMPANY	PVC ADAPTER/TEE	SNOW & ICE REMOVAL	44.75
	HD FOWLER COMPANY	STAINLESS STEEL MUD VALVE	WASTE WATER TREATMENT	4,243.99
191244	HENLEY, LAURA	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,990.20
191245	HYLARIDES, LETTIE	INTERPRETER SERVICE	COURTS	130.00
	HYLARIDES, LETTIE		COURTS	187.50
	HYLARIDES, LETTIE		COURTS	187.50
	HYLARIDES, LETTIE		COURTS	187.50
	HYLARIDES, LETTIE		COURTS	187.50
191246	INGRAHAM, GERRIE P	INSTRUCTOR PAYMENT	RECREATION SERVICES	126.00
191247	JUSTICE CLEARINGHOUSE	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	400.00
191248	LANDIS, JOSHUA DAVID	UB REFUND	WATER/SEWER OPERATION	290.31
191249	LEXISNEXIS RISK	INVESTIGATIVE TOOL	POLICE INVESTIGATION	216.40
191250	LIBERTY TIRE RECYCLE	TIRE OFF RIM	ROADSIDE VEGETATION	318.50
191251	MALLORY SAFETY & SUP	HOIST WINCH	SEWER LIFT STATION	1,877.49
191252	MANGUNE, ULYSSES L	INTERPRETER SERVICE	COURTS	166.40

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 11/12/2025 TO 11/12/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191253	MCMaster-CARR	O-RING BONDING KIT, SOCKET EXTENSION	WASTE WATER TREATMENT	182.21
	MCMaster-CARR	LAGOON PROBE MODIFICATION	WASTE WATER TREATMENT	420.85
	MCMaster-CARR	LAGOON MODIFICATION	WASTE WATER TREATMENT	1,643.44
191254	MIRIAM TECHNOLOGIES	WEBCHECK SERVICE - OCT 25	UTILITY BILLING	1,394.84
191255	NATIONAL BARRICADE	SIGNPOSTS	TRANSPORTATION	140.83
191256	NAVIA BENEFIT	PARTICIPANT FEE - OCT 2025	PERSONNEL ADMINISTRATION	253.70
191257	NORTH CENTRAL	LAB SOLUTION	WATER/SEWER OPERATION	-8.07
	NORTH CENTRAL		WASTE WATER TREATMENT	93.96
191258	NORTH SOUND MEDIA	MARKETING	HOTEL/MOTEL PARKS	620.00
191259	NORTHWEST CORROSION	PIPELINE INSPECTION/TESTING	WATER SUPPLY MAINS	7,154.48
191260	NORTHWESTERN	SCHOOL - ONLINE COURSE	POLICE TRAINING-FIREARMS	14,500.00
191261	NYLANDER, LINDA	UB REFUND	WATER/SEWER OPERATION	100.00
191262	OCCUPATIONAL HEALTH	CDL EXAM - BARTLETT/SCOTT	TRAINING	136.00
	OCCUPATIONAL HEALTH		EQUIPMENT RENTAL	136.00
	OCCUPATIONAL HEALTH	CDL EXAM - HEYERDAHL	TRAINING	136.00
	OCCUPATIONAL HEALTH	CDL EXAM, VACCINATIONS, AUDIOGRAMS	TRAINING	272.00
	OCCUPATIONAL HEALTH		PERSONNEL ADMINISTRATION	349.00
191263	OLASON, MONICA	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,324.20
191264	OLSON, CHRISTINE	PROFESSIONAL SERVICE	MUNICIPAL COURTS	185.00
191265	PADILLA FAMILY LLC	UB REFUND	WATER/SEWER OPERATION	870.68
191266	PAINE, RICHARD & JODI	UB REFUND	WATER/SEWER OPERATION	78.27
191267	PARR LUMBER CO	ADVERTISING	COMMUNITY	44.58
191268	PENWAY MEDIA		COMMUNITY	1,601.62
191269	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	GOLF ADMINISTRATION	39.28
	PGC INTERBAY LLC		MAINTENANCE	59.90
	PGC INTERBAY LLC		GOLF ADMINISTRATION	144.00
	PGC INTERBAY LLC		MAINTENANCE	165.90
	PGC INTERBAY LLC		GOLF ADMINISTRATION	171.13
	PGC INTERBAY LLC		PRO-SHOP	205.53
	PGC INTERBAY LLC		MAINTENANCE	241.09
	PGC INTERBAY LLC		MAINTENANCE	326.14
	PGC INTERBAY LLC		MAINTENANCE	347.39
	PGC INTERBAY LLC		MAINTENANCE	455.14
	PGC INTERBAY LLC		PRO-SHOP	547.21
	PGC INTERBAY LLC		GOLF COURSE	788.43
	PGC INTERBAY LLC		PRO-SHOP	1,000.00
	PGC INTERBAY LLC		GOLF ADMINISTRATION	1,068.85
	PGC INTERBAY LLC		GOLF ADMINISTRATION	1,309.00
	PGC INTERBAY LLC		GOLF ADMINISTRATION	1,332.42
	PGC INTERBAY LLC		MAINTENANCE	1,639.33
	PGC INTERBAY LLC		MAINTENANCE	1,818.89
	PGC INTERBAY LLC		MAINTENANCE	3,536.15
	PGC INTERBAY LLC		MAINTENANCE	3,608.91
	PGC INTERBAY LLC	GOLF MAINTENANCE/PROSHOP	PRO-SHOP	12,542.95
	PGC INTERBAY LLC		MAINTENANCE	17,775.89
191270	PHAM, JOSEPH	INTERPRETER SERVICE	COURTS	176.60
191271	PILCHUCK TREE SERVICE	HAZARD TREE REMOVAL	NON-DEPARTMENTAL	9,928.10
191272	PLATT ELECTRIC	CONNECTORS, STRAPS	SEWER LIFT STATION	58.26
	PLATT ELECTRIC		WASTE WATER TREATMENT	70.67
	PLATT ELECTRIC	CABLES	SOURCE OF SUPPLY	106.74
	PLATT ELECTRIC	CONNECTORS, STRAPS	SOURCE OF SUPPLY	132.78
	PLATT ELECTRIC	CONNECTORS	PUMPING PLANT	176.11

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 11/12/2025 TO 11/12/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191272	PLATT ELECTRIC	CABLES	SOURCE OF SUPPLY	210.56
	PLATT ELECTRIC	WIRE	FACILITY MAINTENANCE	473.64
191273	PLAY-WELL TECHNOLOGIES	INSTRUCTOR PAYMENT	RECREATION SERVICES	212.80
191274	PUD	ACCT #205283641	STREET LIGHTING	10.46
	PUD	ACCT #205026479	STREET LIGHTING	14.39
	PUD		STREET LIGHTING	22.53
	PUD	ACCT #204584361	STREET LIGHTING	22.66
	PUD		STREET LIGHTING	30.05
	PUD	ACCT #223286667	METER READING	65.08
	PUD	ACCT #200812808	PUMPING PLANT	128.42
	PUD	ACCT #202576112	STREET LIGHTING	158.87
	PUD	ACCT #203344585	STREET LIGHTING	252.66
	PUD	ACCT #202461554	SEWER LIFT STATION	484.51
	PUD	ACCT #201098969	PUMPING PLANT	1,941.66
	PUD	ACCT #202604203	STREET LIGHTING	2,228.37
	PUD	ACCT #202576112	STREET LIGHTING	3,018.69
	PUD	ACCT #202604203	STREET LIGHTING	3,342.56
191275	REECE TRUCKING	HAULED OFF ASPHALT/MATERIAL	ROADWAY MAINTENANCE	22.64
	REECE TRUCKING	HAULED OFF ASPHALT/MATERIAL	ROADWAY MAINTENANCE	102.63
	REECE TRUCKING	BRUSH HAUL OFF	ROADSIDE VEGETATION	148.80
	REECE TRUCKING	HAULED OFF MATERIAL	ROADWAY MAINTENANCE	194.50
191276	RUSSELL, JORDYN	REFUND - BASKETBALL	PARKS-RECREATION	100.00
	RUSSELL, JORDYN		PARKS-RECREATION	100.00
191277	SAFEGUARD	ENVELOPES	PROBATION	125.41
	SAFEGUARD		MUNICIPAL COURTS	376.22
191278	SAYRE, BETHANY	INSTRUCTOR PAYMENT	RECREATION SERVICES	150.00
191279	SCAIRPON, ERIK	WASPC TRAINING	POLICE ADMINISTRATION	169.50
191280	SCHNEIDER, P DIANE	INTERPRETER SERVICE	COURTS	185.00
191281	SIRIANNI, JANE	REFUND - HULA	PARKS-RECREATION	12.00
191282	SMOKEY POINT CONCERT	CONCRETE MATERIALS	GMA-PARKS	1,855.97
191283	SNO CO PUBLIC WORKS	BRIDGE INSPECTIONS	GENERAL	994.45
	SNO CO PUBLIC WORKS		GENERAL	1,097.29
191284	SOUND PUBLISHING	ADVERTISING	HOTEL/MOTEL PARKS	500.00
191285	SOUND PUBLISHING	CITY NOTICES	CITY CLERK	233.92
191286	SOUND PUBLISHING	ADVERTISING	COMMUNITY	93.00
191287	SPRAGUE PEST SOLUTION	EXTERIOR RODENT SERVICE	SOLID WASTE OPERATIONS	90.13
	SPRAGUE PEST SOLUTION	RODENT SERVICE	SOLID WASTE OPERATIONS	90.13
	SPRAGUE PEST SOLUTION	EXTERIOR RODENT SERVICE	MAINT OF GENL PLANT	90.14
	SPRAGUE PEST SOLUTION	RODENT SERVICE	MAINT OF GENL PLANT	90.14
191288	SPRINGBROOK NURSERY	TOPSOIL FOR TREES	ROADSIDE VEGETATION	24.01
	SPRINGBROOK NURSERY		ROADSIDE VEGETATION	48.02
	SPRINGBROOK NURSERY		ROADSIDE VEGETATION	48.02
191289	SUPERIOR RESTROOMS	PORTABLE RESTROOM RENTAL	PARK & RECREATION FAC	590.00
	SUPERIOR RESTROOMS	PORTABLE RESTROOM SERVICE	PARK & RECREATION FAC	590.00
191290	TRANSPO GROUP	PROFESSIONAL SERVICE	COMMUNITY	1,895.00
	TRANSPO GROUP		TRANSPORTATION	4,108.75
191291	TRIANGLE PUMP & EQUI	128TH ST PUMP REBUILD	STORM DRAINAGE	857.94
191292	TRITON GROUP EHM	PRE-TRIAL PROFESSIONAL SERVICE	MUNICIPAL COURTS	1,336.00
191293	TRIVETT, MARK A	PROFESSIONAL SERVICE	MUNICIPAL COURTS	185.00
191294	ULINE	OPERATING SUPPLIES	POLICE COMMUNITY	160.00
191295	UNIVAR SOLUTIONS USA	SOD HYPO LIQUICHLOR	WASTE WATER TREATMENT	5,601.72
191296	USA BLUEBOOK	HYDRANT METER SUPPLIES	WATER CROSS CNTL	251.66

DATE: 11/13/2025
TIME: 9:33:11AM

CITY OF MARYSVILLE
INVOICE LIST

PAGE: 5

FOR INVOICES FROM 11/12/2025 TO 11/12/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
191296	USA BLUEBOOK	HYDRANT METER SUPPLIES	WATER CROSS CNTL	293.60
	USA BLUEBOOK	LAB SUPPLIES	WASTE WATER TREATMENT	2,183.76
191297	VAN SLYCK, LAURA	PROFESSIONAL SERVICE	MUNICIPAL COURTS	1,480.00
191298	VESTIS GROUP INC.	LINEN SERVICE	OPERA HOUSE	241.30
191299	WALTERS, PATRICK	REIMBURSEMENT - SUPPLIES	POLICE PATROL	225.67
191300	WASTE MANAGEMENT	SPECIAL SOLID WASTE SERVICE	WASTE WATER TREATMENT	5,333.88
191301	WHITE, TIMOTHY & JAC	UB REFUND	WATER/SEWER OPERATION	3,291.20
191302	WOLF, DAVID	UB REFUND	WATER/SEWER OPERATION	204.19
WARRANT TOTAL:				<u>234,255.22</u>

REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

UNCLAIMED PROPERTY

WARRANT TOTAL: \$234,255.22



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Heide Brillantes, Finance

ITEM TYPE: Ordinance

AGENDA SECTION: **Public Hearings**

SUBJECT: An **Ordinance** Setting the Regular Property Tax Levy for All Real, Personal, and Utility Property Subject to Taxation Within the Corporate Limits of the City of Marysville, Washington for the Year 2026

SUGGESTED ACTION: Recommended Motion: I move to adopt Ordinance No. ____.

SUMMARY: The City of Marysville's actual regular property tax levy for 2025 is \$11,913,426.08. For the 2026 tax year, the City is not increasing the regular property tax levy. This means the total levy amount for 2026 will increase by \$0, which is a 0% increase from the 2025 levy. This action is exclusive of revenue made available from new construction, state-assessed utilities, and refund levies.

ATTACHMENTS:
[2026 Property Tax Ordinance.pdf](#)

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, SETTING THE REGULAR PROPERTY TAX LEVY FOR ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, WASHINGTON FOR THE YEAR 2026.

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2026; and

WHEREAS, the City Council has properly given notice of the public hearing held on November 24, 2025 by publishing notice on November 15, 2025 and November 22, 2025 to consider public comment on the levy for all real, personal, and utility property subject to taxation; and

WHEREAS, the population of the City of Marysville is more than 10,000; and

WHEREAS, the City of Marysville's actual regular levy amount from the previous year was \$11,913,426.08.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. That the City will not increase the regular property tax levy on taxable property within the City authorized for the levy to be collected in the 2026 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$0 which is a percentage increase of 0% from the previous year.

SECTION 2. This levy is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 4. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or

clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 5. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this 24th day of November, 2025.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Jesse Birchman, Engineering Services

ITEM TYPE: Resolution

AGENDA SECTION: **Public Hearings**

SUBJECT: A **Resolution** to Adopt the Six-Year Transportation Improvement Program (2026-2031)

SUGGESTED ACTION: Recommended Motion: I move to approve Resolution No. _____.

SUMMARY: A staff presentation will be provided, followed by a public hearing to receive public comment on the proposed Six-Year Transportation Improvement Program (TIP) for the years 2026 – 2031. The TIP, once implemented, will advance the City’s ongoing efforts to improve the efficiency and safety of the roadway system for both vehicular and multi-modal uses.

ATTACHMENTS:

[Resolution - 6 Year TIP 2025-2030.docx](#)
[2026-2031 TIP 2025-11-06.pdf](#)
[2026-2031 TIP Presentation.pdf](#)
[Notice of Public Hearing - TIP.pdf](#)

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF MARYSVILLE, WASHINGTON
ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (2026-
2031)

WHEREAS, the City Council of the City of Marysville, Washington, pursuant to RCW
35.77.010, held a public hearing on November 24, 2025 for the purpose of revising and extending its
Comprehensive Six-Year Transportation Improvement Program; and

WHEREAS, the City Council has reviewed the current status of City streets and has
considered the testimony and exhibits presented at the public hearing, and finds that the programs
presented by the Public Works Department are in the long-range best interests of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MARYSVILLE, that the Comprehensive Six-Year Transportation Improvement Program (2026-2031)
presented to the City Council, copies of which are on file and open to public inspection at the office
of the City Clerk, is hereby approved and adopted in its entirety.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE
that the City is hereby directed to file copies of said Programs with the Secretary of Transportation.

ADOPTED by the City Council at an open public meeting this _____ day of _____,
2025.

CITY OF MARYSVILLE

By _____
Jon Nehring, Mayor

Attest:

By _____
_____, Deputy City Clerk

Approved as to form:

By _____
Jon Walker, City Attorney

CITY OF MARYSVILLE

2026 - 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

(Thousands of Dollars)

ID	Name & Description	6-yr Expense & Funding	6-yr Phase & Fund Source	2026 Expense & Funding	2026 Phase & Fund Source	2027 Expense & Funding	2027 Phase & Fund Source	2028 Expense & Funding	2028 Phase & Fund Source	2029-2031 Expense & Funding	2029-2031 Phase & Fund Source
----	--------------------	------------------------	--------------------------	------------------------	--------------------------	------------------------	--------------------------	------------------------	--------------------------	-----------------------------	-------------------------------

ACTIVE TRANSPORTATION MODES

1	Ebey Waterfront Trail, Ph4	1,550	All phases	1,550	ROW, CN						
	Construct multi-use trail	557	DOC	557	DOC						
		993	GENERAL	993	GENERAL						
2	Shoultes Elementary SRTS	535	All phases	535	All						
	Construct curb, gutter, bike lane & sidewalk facilities west side 51st Ave from 132nd St to 135th Pl	141	GENERAL	141	GENERAL						
		394	SRTS	394	SRTS						
3	Marysville Middle School SRTS	450	CN only	450	CN						
	Construct multi-use trail on 49th Dr south of Grove St	91	GENERAL	91	GENERAL						
		359	SRTS	359	SRTS						
4	55th Ave Sidewalk	1,290	All phases	461	All	829	CN				
	Construct curb, gutter, & sidewalk east side of 55th Ave from 100th St NE to 95th Pl NE	1,290	TBD	461	TBD	829	TBD				
5	Bayview Trail Extension	2,650	All phases	250	PE, ROW	2,400	CN				
	Extend the multi-use trail between 64th St (SR 528) & 55th Pl	250	GENERAL	250	GENERAL						
		2,400	UNSECURED			2,400	UNSECURED				
6	Cascade Elem. SRTS-100th St	703	All phases	162	PE, ROW	541	CN				
	Construct curb, gutter, sidewalk, & bike lane east of Shoultes to 51st Ave	694	SRTS	162	SRTS	532	SRTS				
		9	GENERAL			9	GENERAL				
7	Pinewood Elementary SRTS	1,478	All phases	127	PE	127	PE, ROW	1,224	CN		
	Sidewalk, school zone beacons, speed feedback sign, RRFB, & curb	396	TBD	127	TBD	127	TBD	142	TBD		
		1,082	SRTS					1,082	SRTS		
8	51st Ave Ped. & Bike	9,470	All phases							9,470	All
	Construct curb, gutter, sidewalk, & bike lanes south of 84th St to Grove	9,470	UNSECURED							9,470	UNSECURED
9	Armar Rd, 47th Ave-Grove St	3,700	All phases							3,700	All
	Construct sidewalk both sides	500	GENERAL							500	GENERAL
		3,200	UNSECURED							3,200	UNSECURED
10	Annual Sidewalk Program	1,500	All phases	250	All	250	All	250	All	750	All
	Opportunity construction of sidewalks, multi-use paths, &/or widened shoulders	1,500	UNSECURED	250	UNSECURED	250	UNSECURED	250	UNSECURED	750	UNSECURED
11	Annual Bicycle Program	300	All phases	50	All	50	All	50	All	150	All
	Opportunity construction of multi-use paths, widened shoulders, bike lanes, & bike routes/"sharrows"	300	UNSECURED	50	UNSECURED	50	UNSECURED	50	UNSECURED	150	UNSECURED

TRAFFIC SAFETY

12	Citywide Pedestrian Safety Imp.	971	CN only	971	CN						
	Install RRFBs at 12 locations	31	GENERAL	31	GENERAL						
		940	HSIP	940	HSIP						
13	Railcrossing Quiet Zone	100	All phases	100	PE						
	Modify all rail crossings to achieve citywide quiet zone approval.	100	GENERAL	100	GENERAL						
14	SR 528/Delta Ave Crosswalk	500	All phases							500	All
	Construct pedestrian crossing with signal or beacon	500	UNSECURED							500	UNSECURED

CITY OF MARYSVILLE

2026 - 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

(Thousands of Dollars)

ID	Name & Description	6-yr Expense & Funding	6-yr Phase & Fund Source	2026 Expense & Funding	2026 Phase & Fund Source	2027 Expense & Funding	2027 Phase & Fund Source	2028 Expense & Funding	2028 Phase & Fund Source	2029-2031 Expense & Funding	2029-2031 Phase & Fund Source
15	State Ave/76th St Signal Replacement	1,900	All phases	-						1,900	All
	Reconstruct to provide FYA, new signal phases, new masts & arms, new west & south crosswalks	1,900	UNSECURED							1,900	UNSECURED

INTERSECTIONS

16	67th Ave NE/52nd NE	2,241	All phases	50	PE	50	ROW	100	ROW	2,041	CN
	Construct signal, left-turn lanes, bike lanes, curb, gutter, & sidewalk.	200	TBD	50	TBD	50	TBD	100	TBD		
		2,041	UNSECURED							2,041	UNSECURED
17	State Ave/88th St CFI	7,700	All phases	250	PE	350	PE	1,300	PE, ROW	5,800	CN
	Design & construct a continous flow intersection (CFI)	600	TBD	250	TBD	350	TBD				
		7,100	UNSECURED					1,300	UNSECURED	5,800	UNSECURED
18	71st Ave/Soper Hill/Sunnyside Blvd	8,200	All phases							8,200	All
	Construct roundabout	8,200	UNSECURED							8,200	UNSECURED
19	State Ave/116th St NE	1,500	All phases							1,500	All
	Add WB through Lane; add SB right-turn lane. Modify signal phases.	1,500	UNSECURED							1,500	UNSECURED
20	SR 9/SR 92 Roundabout	5,500	All phases							5,500	All
	Construct 2-lane roundabout for new 35th St road	5,500	UNSECURED							5,500	UNSECURED
21	100th St NE/67th Ave NE	200	All phases	200	CN						
	Add turn lanes	200	DEVELOPER	200	DEVELOPER						
22	172nd St NE/19th Ave NE	2,000	All phases	2,000	All						
	Construct roundabout	2,000	DEVELOPER	2,000	DEVELOPER						
23	172nd St NE/11th Ave NE	2,010	All phases					2,010	All		
	Construct roundabout	2,010	DEVELOPER					2,010	DEVELOPER		
24	51st Ave NE/132nd St NE	1,070	All phases							1,070	All
	Construct signal	1,070	DEVELOPER							1,070	DEVELOPER
25	51st Ave NE/152nd St NE	1,600	All phases	267	All	267	All	267	All	800	All
	Construct signal	1,600	DEVELOPER	267	DEVELOPER	267	DEVELOPER	267	DEVELOPER	800	DEVELOPER

WIDENING / LANE ADDITIONS

26	156th St NE - SPB to Hayho Creek	2,500	CN	2,500	CN						
	Widen to 4/5 lanes with multi-use trail both sides	1,440	TIB	1,440	TIB						
		500	TIF	500	TIF						
		560	GENERAL	560	GENERAL						
27	88th St NE, Ph 1	13,160	All phases	4,098	PE, ROW	9,062	All				
	State Ave to 55th Ave. Widen to 2/3 lanes with multi-use trail both sides.	500	COUNTY	500	COUNTY						
	By City with Snohomish County support.	2,598	STBG	1,598	STBG	1,000	STBG				
		3,500	NHS	500	NHS	3,000	NHS				
		2,553	TIF	1,500	TIF	1,053	TIF				
		509	GENERAL			509	GENERAL				
		3,500	UNSECURED			3,500	UNSECURED				
28	88th St NE, Ph 2	9,026	All phases			341	PE	466	ROW	8,219	ROW, CN
	55th Ave to 67th Ave. Widen to 2/3 lanes with multi-use trail both sides.	341	TIF			341	TIF				
		466	STP					466	STP		
		8,219	UNSECURED							8,219	UNSECURED
29	172nd St NE - Rail Crossing	2,000	All phases							2,000	All
	Widen to 2/3 lanes with multi-use trail both sides. 19th Dr to 19th Ave.	2,000	UNSECURED							2,000	UNSECURED

CITY OF MARYSVILLE

2026 - 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

(Thousands of Dollars)

ID	Name & Description	6-yr Expense & Funding	6-yr Phase & Fund Source	2026 Expense & Funding	2026 Phase & Fund Source	2027 Expense & Funding	2027 Phase & Fund Source	2028 Expense & Funding	2028 Phase & Fund Source	2029-2031 Expense & Funding	2029-2031 Phase & Fund Source
30	83rd Ave - SR 528 to 84th St	6,670	All phases	1,112	All	1,112	All	1,112	All	3,335	All
	Widen to 2/3 lanes with sidewalks & bike lanes both sides. Incl. signal mod.	6,670	DEVELOPER	1,112	DEVELOPER	1,112	DEVELOPER	1,112	DEVELOPER	3,335	DEVELOPER
31	83rd Ave - SR 528 to Soper Hill Rd	16,965	All phases	2,828	All	2,828	All	2,828	All	8,483	All
	Widen to 2/3 lanes with sidewalk both sides. Incl. signal mod.	16,965	DEVELOPER	2,828	DEVELOPER	2,828	DEVELOPER	2,828	DEVELOPER	8,483	DEVELOPER
32	87th Ave - Soper Hill Rd to 35th St	3,640	All phases	607	All	607	All	607	All	1,820	All
	Widen to 2/3 lanes with multi-use trail both sides	3,640	DEVELOPER	607	DEVELOPER	607	DEVELOPER	607	DEVELOPER	1,820	DEVELOPER
33	87th Ave - 40th St to Sunnyside Schl. Rd	2,509	All phases	418	All	418	All	418	All	1,255	All
	Widen to 2/3 lanes with multi-use trail both sides	2,509	DEVELOPER	418	DEVELOPER	418	DEVELOPER	418	DEVELOPER	1,255	DEVELOPER
34	51st Ave NE - 160th to City Limits	4,000	All phases	667	All	667	All	667	All	2,000	All
	Widen to 2/3 lanes with multi-use trail both sides	4,000	DEVELOPER	667	DEVELOPER	667	DEVELOPER	667	DEVELOPER	2,000	DEVELOPER
35	172nd St NE - 27th Ave to 19th Ave	7,500	All phases	1,250	All	1,250	All	1,250	All	3,750	All
	Widen to 4/5 lanes with multi-use trail both sides	7,500	DEVELOPER	1,250	DEVELOPER	1,250	DEVELOPER	1,250	DEVELOPER	3,750	DEVELOPER
36	172nd St NE - 11th Ave to 19th Dr	4,409	All phases	735	All	735	All	735	All	2,205	All
	Widen to 2/3 lanes with multi-use trail both sides	4,409	DEVELOPER	735	DEVELOPER	735	DEVELOPER	735	DEVELOPER	2,205	DEVELOPER
37	51st Ave NE - 152nd St to 160th St	5,800	All phases	967	All	967	All	967	All	2,900	All
	Widen to 2/3 lanes with bike lanes & sidewalks	5,800	DEVELOPER	967	DEVELOPER	967	DEVELOPER	967	DEVELOPER	2,900	DEVELOPER
38	152nd St - 51st Ave to City Limits	12,000	All phases	2,000	All	2,000	All	2,000	All	6,000	All
	Widen to 4/5 lanes with multi-use trail both sides	12,000	DEVELOPER	2,000	DEVELOPER	2,000	DEVELOPER	2,000	DEVELOPER	6,000	DEVELOPER
39	152nd St NE - SPB to 47th/152nd	3,110	All phases							3,110	All
	Widen to 2/3 lanes with bike lanes & sidewalks	3,110	DEVELOPER							3,110	DEVELOPER
40	87th Ave NE - 35th St to 40th St	8,911	All phases							8,911	All
	Widen to 4/5 lanes with multi-use trail both sides	8,911	DEVELOPER							8,911	DEVELOPER
41	152nd St NE - 47th/152nd to 51st	3,500	All phases							3,500	All
	Widen to 4/5 lanes with multi-use trail both sides	3,500	DEVELOPER							3,500	DEVELOPER
42	169th St NE - 25th Ave to 27th Ave	1,266	All phases							1,266	All
	2 lanes with sidewalks	1,266	DEVELOPER							1,266	DEVELOPER

NEW ROADS

43	156th St NE Connector	9,249	All phases	650	PE	375	PE, ROW	4,350	ROW, CN	3,874	CN
	45th Ave to 152nd St, 4/5 lanes with multi-use trail both sides	1,407	GENERAL	650	GENERAL	375	GENERAL	382	GENERAL		
		1,874	TIF					1,000	TIF	874	TIF
		2,968	STBG					2,968	STBG		
		3,000	UNSECURED							3,000	UNSECURED
44	23rd Ave NE - 172nd St to 169th Pl	3,210	All phases	1,070	All	1,070	All	1,070	All		
	2 lanes with sidewalks	3,210	DEVELOPER	1,070	DEVELOPER	1,070	DEVELOPER	1,070	DEVELOPER		
45	169th St NE - 23rd Ave to 25th Ave	2,954	All phases	2,954	All						
	2 lanes with sidewalks	2,954	DEVELOPER	2,954	DEVELOPER						

CITY OF MARYSVILLE

2026 - 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

(Thousands of Dollars)

ID	Name & Description	6-yr Expense & Funding	6-yr Phase & Fund Source	2026 Expense & Funding	2026 Phase & Fund Source	2027 Expense & Funding	2027 Phase & Fund Source	2028 Expense & Funding	2028 Phase & Fund Source	2029-2031 Expense & Funding	2029-2031 Phase & Fund Source
46	English Cross. Blvd - south of 172nd 2/3 lanes with multi-use trail both sides. 100' gap remaining following development.	3,000	All phases							3,000	Remnant
		3,000	UNSECURED							3,000	UNSECURED
47	164th St NE - ECB to 27th Ave 2 lanes with multi-use trail both sides	5,070	All phases	845	All	845	All	845	All	2,535	All
		5,070	DEVELOPER	845	DEVELOPER	845	DEVELOPER	845	DEVELOPER	2,535	DEVELOPER
48	40th St NE - 83rd Ave to 85th Ave 4/5 lanes with multi-use trail both sides	3,650	All phases							3,650	All
		3,650	UNSECURED							3,650	UNSECURED
49	27th Ave NE - 165th St to 164th St 2/3 lanes with multi-use trail both sides	3,630	All phases							3,630	All
		3,630	DEVELOPER							3,630	DEVELOPER
50	40th St NE - 73rd Dr to 79th Ave 2/3 lanes with bike lanes & sidewalks. Construct missing segm.	10,754	All phases							10,754	All
		10,754	UNSECURED							10,754	UNSECURED
51	35th St - SR9/SR92 to 87th Ave 4/5 lanes with multi-use trail both sides	6,097	All phases							6,097	CN
		6,097	DEVELOPER							6,097	DEVELOPER

BRIDGES

52	156th St Rail Overcrossing New rail overcrossing with 2/3 lanes with sidewalks both sides	30,064	All phases	500	PE	2,500	PE, ROW	2,500	PE, ROW	24,564	All
		5,066	WSDOT	66	WSDOT	2,500	WSDOT	2,500	WSDOT		
		434	GENERAL	434	GENERAL						
		24,564	UNSECURED							24,564	UNSECURED

PAVEMENT PRESERVATION

53	Ingraham Blvd-84th St NE 67th Ave to SR 9	3,202	CN	3,202	PE, CN						
		3,202	NHS	3,202	NHS						
54	Pavement Mngt. System Update Pavement condition assessment & summary	150	All phases	150	PE						
		150	TBD	150	TBD						
55	State Ave-116th St to spur track Pavement repair, grinding, overlay and ADA ramp upgrades	1,017	All phases			155	PE, ROW	862	CN		
		271	TBD			155	TBD	116	TBD		
		746	STBG					746	STBG		
56	Annual Pavement Pres. Program Various locations determined by pavement condition	18,000	All phases	3,000	All	3,000	All	3,000	All	9,000	All
		18,000	TBD	3,000	TBD	3,000	TBD	3,000	TBD	9,000	TBD

JOINT AGENCY

57	I-5 4th & 88th St Interchanges Cross street intersection improvements. By Tulalip with City support	57,526	All phases	19,641	All	14,349	All	18,536	All	5,000	All
		600	GENERAL	600	GENERAL						
		56,926	WSDOT	19,041	WSDOT	14,349	WSDOT	18,536	WSDOT	5,000	WSDOT
58	156th St NE Interchange New ramps at existing overcrossing. By WSDOT.	42,150	All phases	1,025	PE	3,025	PE, ROW	12,025	All	26,075	CN
		42,000	WSDOT	1,000	WSDOT	3,000	WSDOT	12,000	WSDOT	26,000	WSDOT
		150	GENERAL	25	GENERAL	25	GENERAL	25	GENERAL	75	GENERAL

CITY OF MARYSVILLE

2026 - 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

(Thousands of Dollars)

ID	Name & Description	6-yr Expense & Funding	6-yr Phase & Fund Source	2026 Expense & Funding	2026 Phase & Fund Source	2027 Expense & Funding	2027 Phase & Fund Source	2028 Expense & Funding	2028 Phase & Fund Source	2029-2031 Expense & Funding	2029-2031 Phase & Fund Source
----	--------------------	------------------------	--------------------------	------------------------	--------------------------	------------------------	--------------------------	------------------------	--------------------------	-----------------------------	-------------------------------

DEBT SERVICE

59	Limited Bond for Street Projects	1,675		562		557		556			
		1,675	GENERAL	562	GENERAL	557	GENERAL	556	GENERAL		
60	First Street Bypass Debt	5,432		906		905		904		2,717	
		5,432	GENERAL	906	GENERAL	905	GENERAL	904	GENERAL	2,717	GENERAL

CITY OF MARYSVILLE

2026 - 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

(Thousands of Dollars)

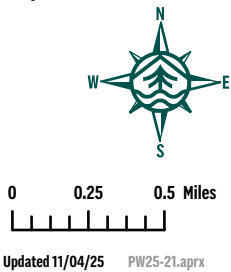
	6-yr Expense & Funding	2026 Expense & Funding	2027 Expense & Funding	2028 Expense & Funding	2029-2031 Expense & Funding	Detail
FUNDING SUMMARY	372,914	59,358	51,630	60,897	201,030	
Federal	14,420	6,240	4,000	4,180	-	
HSIP	940	940	-	-	-	FHWA Highway Safety Improvement Program
NHS	6,702	3,702	3,000	-	-	FHWA National Highway System (NHS) Asset Management Program
STBG	6,312	1,598	1,000	3,714	-	FHWA Surface Transportation Block Grant
STP	466	-	-	466	-	FHWA Surface Transportation Program
State	108,518	23,019	20,381	34,118	31,000	
DOC	557	557	-	-	-	WA State Dept. of Commerce
WSDOT	103,992	20,107	19,849	33,036	31,000	WA State Dept. of Transportation
SRTS	2,529	915	532	1,082	-	WA State Safe Routes to School
TIB	1,440	1,440	-	-	-	WA State Transportation Improvement Board
City	39,057	11,381	8,285	6,225	13,166	
GENERAL	12,882	5,343	2,380	1,867	3,292	Marysville General Fund
TBD	20,907	4,038	4,511	3,358	9,000	Marysville Transportation Benefit District
TIF	5,268	2,000	1,394	1,000	874	Marysville Traffic Mitigation Fees or Reimbursement
Other	210,919	18,718	18,964	16,374	156,864	
DEVELOPER	108,121	17,918	12,764	14,774	62,666	Developer
COUNTY	500	500	-	-	-	Snohomish County
UNSECURED	102,298	300	6,200	1,600	94,198	No funding source identified

City of Marysville

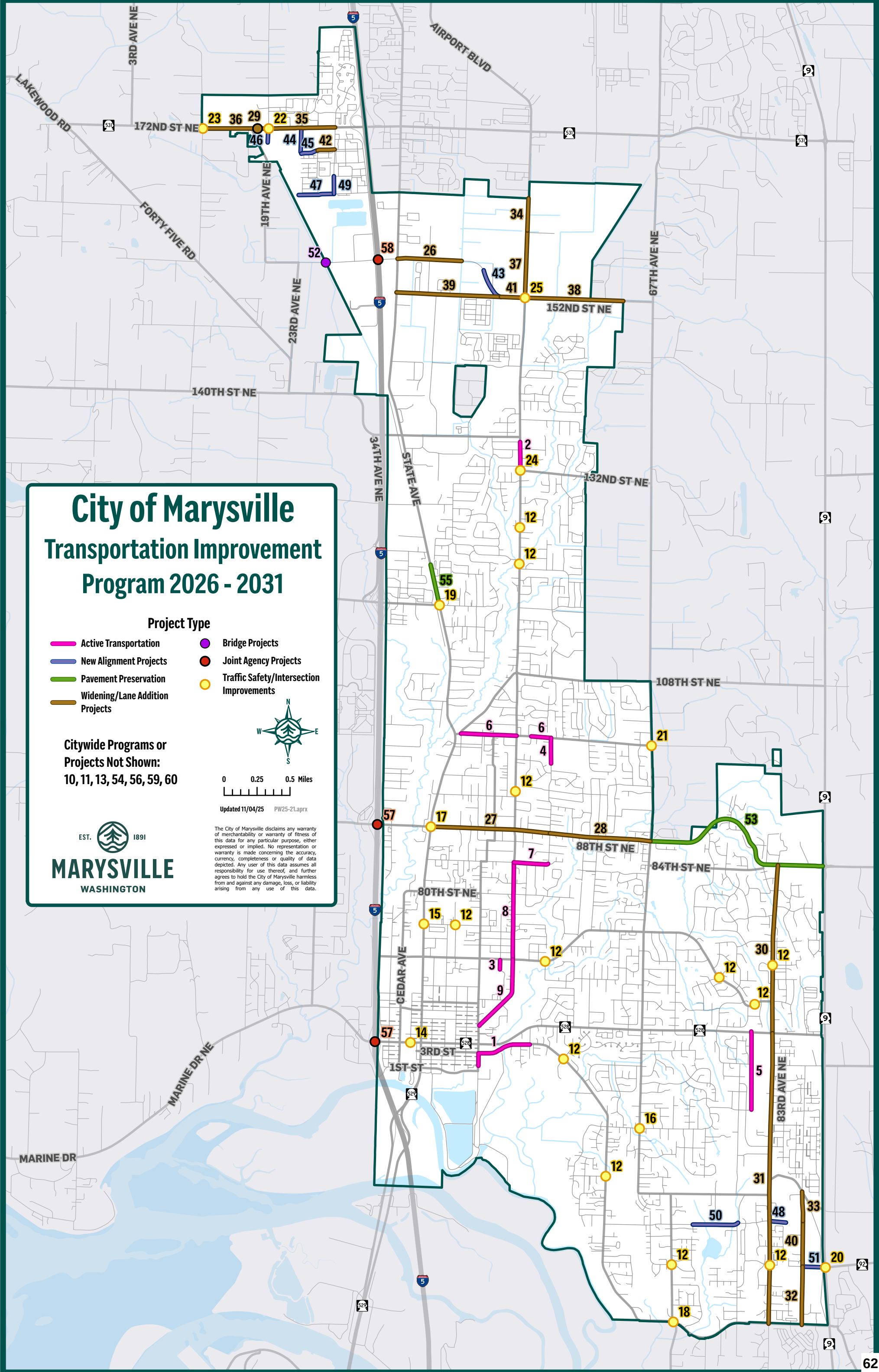
Transportation Improvement Program 2026 - 2031

- Project Type**
- Active Transportation
 - New Alignment Projects
 - Pavement Preservation
 - Widening/Lane Addition Projects
 - Bridge Projects
 - Joint Agency Projects
 - Traffic Safety/Intersection Improvements

Citywide Programs or Projects Not Shown:
10, 11, 13, 54, 56, 59, 60



The City of Marysville disclaims any warranty of merchantability or warranty of fitness of this data for any particular purpose, either expressed or implied. No representation or warranty is made concerning the accuracy, currency, completeness or quality of data depicted. Any user of this data assumes all responsibility for use thereof, and further agrees to hold the City of Marysville harmless from and against any damage, loss, or liability arising from any use of this data.



2026-2031 Transportation Improvement Program (TIP)

Jeff Laycock, Engineering Services Director

Transportation Planning & Implementation

Long-Term	Mid-Term	Near-Term
<u>Comprehensive Plan</u> • Transportation Element • Capital Facilities Plan (CFP) • Consistent with regional long-range plans (PSRC)	<u>Six-Year Transportation Imp. Program (TIP)</u> • Includes capital & developer improvements • Identify planned funding • Required for state & federal funds • Regional TIP (PSRC) consistency	<u>City Budget</u> • Capital Improvement Program (CIP) • 2-year adopted funding • 6-year funding plan
<u>Master Plans</u> • Sub-areas of City • Incorporated into Comp. Plan		<u>Transportation Benefit Dist. (TBD)</u> • Sales tax to preserve, maintain, & expand infrastructure
<u>Transportation Impact Fee (TIF)</u> • Funding based on demand created by development	<u>Land Use Permits</u> • “Concurrency” with Comp. Plan • Transp. Impact Studies for each development • Mitigate direct impacts • Preliminary design review	<u>Construction Permits</u> • Detailed design review of development proposals • Consistent with land use approval conditions

2026-2031 TIP Summary

- Annual adoption required by RCW 35.77.010
- Transportation projects included:
 - Transportation Element “short term” & developer activity
 - Capital Improvement Plan (CIP)
 - Other funding pursuits, e.g. safety & maintenance grants, general programs
- Split “Traffic Safety” & “Intersection” groups
- Estimated expenses/funds & schedule
 - CIP (City budget)
 - Transportation Element cost estimates if not in CIP
 - Developer constructed: cost est. 3 or 6 years based on activity
 - Modified/updated based on grant application proposals or funding agreement if more detailed

2025-2030 TIP Summary – Completed

Active Transportation Modes

- Cascade Elementary Safe Routes to School – 100th St NE

Intersection

- 53rd Ave NE/
61st St NE



53rd/61st Intersection

Pavement Preservation

- 67th Ave NE Overlay
- 2025 Pavement Preservation Project

Joint Agency

- SR 529
Interchange



73rd Dr NE, north of 49th Pl

2026-2031 TIP Summary – New

Active Transportation Modes

- Pinewood Elem. Safe Routes to School
- 55th Ave Sidewalk – 110th St to 95th Pl
- Annual Bicycle Program **for opportunities*

Intersections

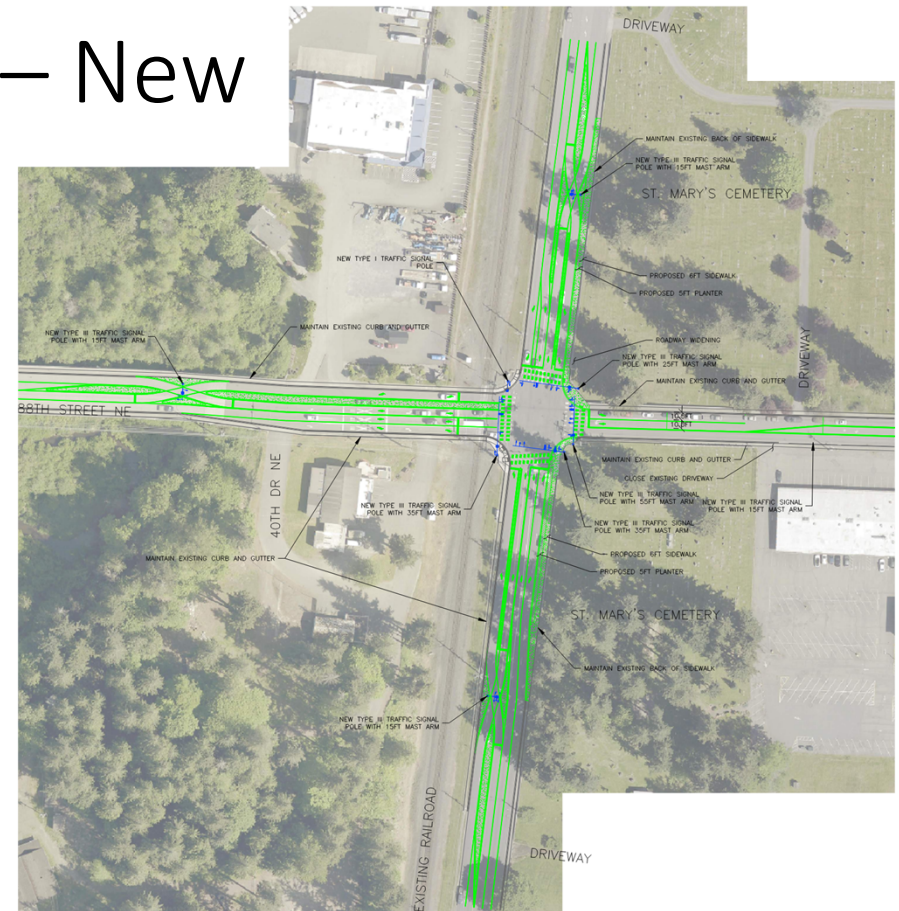
- State Ave/88th St Continuous Flow Intersection

Widening

- 152nd St – 51st Ave to City Limits

Pavement Preservation

- Pavement Management System Update
- State Ave – 116th St to Spur Track



2026-2031 TIP Summary – New

New Roads

- SR 9/SR 92 Roundabout **for new 35th St*
- 23rd Ave NE – 172nd St to 169th Pl
- 169th St NE – English Crossing Blvd to 27th Ave
- 164th St NE – English Crossing Blvd to 27th Ave
- 27th Ave NE – 165th St to 164th St
- 40th St NE – 73rd Ave to 83rd Ave



2026-2031 TIP Summary – Modified

Widening

- 88th St NE – State Ave to 67th Ave
 - Split into two projects/phases

New Roads

- 40th St NE – 73rd Pl to 83rd St
 - Previously Sunnyside Blvd to 83rd St “widening”
 - Long-range widening from Sunnyside Blvd to 73rd Pl
- 23rd Ave NE & 169th St NE
 - Previously combined as single developer project; split into two developer projects
- 35th St NE – SR 9 to 87th Ave
 - Previously included SR 9/SR 92 intersection improvements; split into two projects
- 152nd St NE – 51st Ave to 67th Ave
 - Developer conditioned from 51st to City Limits; City Limits to 67th Ave long-range other agency



2026-2031 TIP Summary – Funding Schedule

\$1,000's	6-Years	2026	2027	2028	2029-2031
<i>Total (2 slides)</i>	<i>372,914</i>	<i>59,358</i>	<i>51,630</i>	<i>60,897</i>	<i>210,030</i>
Federal	<u>14,420</u>	<u>6,240</u>	<u>4,000</u>	<u>4,180</u>	-
HSIP	940	940	-	-	-
NHS	6,702	3,702	3,000	-	-
STBG	6,312	1,598	1,000	3,714	-
STP	466	-	-	466	-
State	<u>108,518</u>	<u>23,019</u>	<u>20,381</u>	<u>34,118</u>	<u>31,000</u>
DOC	557	557	-	-	-
WSDOT	103,992	20,107	19,849	33,036	31,000
SRTS	2,529	915	532	1,082	-
TIB	1,440	1,440	-	-	-

2026-2031 TIP Summary – Funding Schedule

\$1,000's	6-Years	2026	2027	2028	2029-2031
<i>Total (2 slides)</i>	372,664	59,108	51,630	60,897	210,030
<u>City</u>	<u>39,057</u>	<u>11,381</u>	<u>8,285</u>	<u>6,225</u>	<u>13,166</u>
GENERAL	12,882	5,343	2,507	2,009	3,292
TBD	20,907	4,038	4,384	3,216	9,000
TIF	5,268	2,000	1,394	1,000	874
<u>Other</u>	<u>210,919</u>	<u>18,718</u>	<u>18,964</u>	<u>16,374</u>	<u>156,864</u>
DEVELOPER	108,121	17,918	12,764	14,774	62,666
COUNTY	500	500	-	-	-
UNSECURED	102,298	300	6,200	1,600	94,198

Questions?



MARYSVILLE
CITY CLERK

NOTICE OF PUBLIC HEARING BEFORE THE MARYSVILLE CITY COUNCIL

NOTICE IS HEREBY GIVEN that the Marysville City Council will hold a Public Hearing at 7:00 p.m., on Monday, November 24, 2025, at Marysville City Hall, 501 Delta Ave. The purpose of this public hearing is to consider the following:

A Resolution of the City of Marysville adopting a Six Year Transportation Improvement Program (2026-2031) in accordance with RCW 35-77-010.

Any person may provide written or verbal public comment in support of or opposition to this proposal by pre-registering at this link: www.marysvillewa.gov/remotepubliccomment by 12:00 p.m. on November 24, 2025. Additional information may be obtained at the Marysville City Clerk's Office, 501 Delta Avenue, Marysville, Washington 98270, (360) 363-8000.

To listen to the meeting:

Join Zoom Meeting

<https://us06web.zoom.us/j/86246307568>

Or

Dial toll-free US: 888 475 4499

Meeting ID: 862 4630 7568

THE CITY OF MARYSVILLE

Chari Taber, Deputy City Clerk

Dated: November 14, 2025

Published: The Everett Herald: November 15, 2025 and November 22, 2025

SPECIAL ACCOMMODATIONS: THE CITY OF MARYSVILLE STRIVES TO PROVIDE ACCESSIBLE MEETINGS FOR PEOPLE WITH DISABILITIES. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (360) 363-8000 OR 1-800-833-6384 (VOICE RELAY) OR 1-800-833-6388 (TDD RELAY) TWO DAYS PRIOR TO THE MEETING DATE IF ANY SPECIAL ACCOMMODATIONS ARE NEEDED.

(360) 363-8000

Marysville City Hall
1049 State Avenue
Marysville, WA 98270

**THIS NOTICE IS NOT TO BE REMOVED, MUTILATED OR
CONCEALED IN ANY WAY BEFORE DATE OF HEARING.**



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Public Works Director Jeff Laycock, Engineering Services

ITEM TYPE: Discussion Item

AGENDA SECTION: **New Business**

SUBJECT: 2026 Transportation Benefit District (TBD) Projects

SUGGESTED ACTION: Recommended Motion: I move to approve the 2026 Transportation Benefit District projects as presented.

SUMMARY: Staff will provide a presentation on the proposed 2026 Transportation Benefit District projects. The presentation includes a list of projects with a description of revenues and expenditures.

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Valorie Cross, Engineering Services

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: Amendment No. 1 to the Ecology Grant Agreement WQC-2024-MaryPW-00185 for the LID Retrofit 103rd and Shoultes LID Project

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute the Amendment No. 1 to the Grant Agreement WQC-2024-MaryPW-00185 with the Department of Ecology for the LID Retrofit for 103rd PI and Shoultes project.

SUMMARY: In 2023, Council approved an agreement with the Department of Ecology to provide funding for the design and construction of LID improvements at the intersection of 103rd PI NE and Shoultes Ave for a total eligible cost of \$427,270.59. Construction was completed on February 19, 2025, and Council accepted the project on March 17, 2025. The total construction cost for this project was \$257,919.35 which was lower than estimated, resulting in unspent construction funds. This amendment is needed to revise the total eligible cost to correspond to the amount spent. The difference in total eligible cost is \$131,423.51, lowering the revised total eligible cost to \$295,847.08. This still represents a 100% cost share from Ecology.

ATTACHMENTS:
[WQC-2024-MaryPW-00185_AmendmentforSignature.pdf](#)
[Original Contract.pdf](#)



AMENDMENT NO. 1
TO AGREEMENT NO. WQC-2024-MaryPW-00185
BETWEEN
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
City of Marysville

PURPOSE: To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and City of Marysville (RECIPIENT) for the LID Retrofit for 103rd PL and Shoultes Construction Project (PROJECT).

This amendment is needed to close out the AGREEMENT and to deobligate \$111,709.98 unspent funds (ECOLOGY share). All required deliverables were completed under the timeline of the grant AGREEMENT. The Total Eligible Cost is reduced by \$131,423.51 from \$427,270.59 to \$295,847.08. This amendment does not impact the Scope of Work other than the task costs.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

Total Cost:

Original: 427,270.59 Amended: 295,847.08

Total Eligible Cost:

Original: 427,270.59 Amended: 295,847.08

CHANGES TO THE BUDGET

Funding Distribution EG240615

Funding Title: SFAP

Funding Type: Grant

Funding Effective Date: 07/01/2023

Funding Expiration Date: 01/31/2026

Funding Source:

Title: SFAP-SFY24

Fund: FD

Type: State

Funding Source %: 100%

Description: Model Toxics Control Capital Account(MTCCA) Stormwater

Approved Indirect Costs Rate: Approved State Indirect: 30 %
Recipient Match %: 15%
InKind Interlocal Allowed: No
InKind Other Allowed: No
Is this Funding Distribution used to match a federal grant? No

SFAP	Task Total
Grant and Loan Administration	\$ 6,075.79
Cultural and Environmental Review, and Permitting	\$ 260.92
Design Plans and Specifications	\$ 10,235.47
Construction Management	\$ 18,038.10
Construction	\$ 257,919.35
Project Close Out	\$ 3,317.45

Total: \$ 295,847.08

CHANGES TO SCOPE OF WORK

Task Number: 1 Task Cost: \$6,075.79

Task Title: Grant and Loan Administration

Task Description:

A. The RECIPIENT shall carry out all work necessary to meet ECOLOGY grant or loan administration requirements. Responsibilities include, but are not limited to: Maintenance of project records; submittal of requests for reimbursement and corresponding backup documentation; progress reports; and the EAGL (Ecology Administration of Grants and Loans) recipient closeout report (including photos, if applicable). In the event that the RECIPIENT elects to use a contractor to complete project elements, the RECIPIENT shall retain responsibility for the oversight and management of this funding agreement

B. The RECIPIENT shall keep documentation that demonstrates the project is in compliance with applicable procurement, contracting, and interlocal agreement requirements; permitting requirements, including application for, receipt of, and compliance with all required permits, licenses, easements, or property rights necessary for the project; and submittal of required performance items. This documentation shall be available upon request.

C. The RECIPIENT shall maintain effective communication with ECOLOGY and maintain up-to-date staff contact information in the EAGL system. The RECIPIENT shall carry out this project in accordance with any completion dates outlined in this agreement.

Task Goal Statement:

Properly managed and fully documented project that meets ECOLOGY's grant or loan administrative requirements.

Task Expected Outcome:

- * Timely and complete submittal of requests for reimbursement, quarterly progress reports, Recipient Closeout Report, and two-page outcome summary report.
- * Properly maintained project documentation.

Deliverables

Number	Description	Due Date
1.1	Progress Reports that include descriptions of work accomplished, project challenges or changes in the project schedule. Submitted at least quarterly.	
1.2	Recipient Closeout Report (EAGL Form)	

CHANGES TO SCOPE OF WORK

Task Number: 2 Task Cost: \$260.92

Task Title: Cultural and Environmental Review, and Permitting

Task Description:

The RECIPIENT must ensure the following items are completed and provide the associated deliverables to ECOLOGY. The RECIPIENT must approve all materials prior to submitting them to ECOLOGY for acceptance.

- A. The RECIPIENT will submit the documents listed below to initiate ECOLOGY's cultural resources review. Property acquisition and above and below ground activities proposed at any project site must be reviewed by ECOLOGY for potential affects to cultural resources.

The RECIPIENT must receive written notice from ECOLOGY prior to proceeding with work. Examples of work may include (but are not limited to) geotechnical work, acquisition, site prep work, and BMP installations. Work done prior to written notice to proceed shall not be eligible for reimbursement.

To initiate cultural resources review:

1. The RECIPIENT will submit the Cultural Resources Review Form to ECOLOGY, using the ECOLOGY template. Any supporting materials must conform to the Department of Archeology and Historic Preservation's (DAHP) Washington State Standards for Cultural Resource Reporting. The Cultural Resources Review Form template may be found on the ECOLOGY website.

2. The RECIPIENT will submit an Inadvertent Discovery Plan (IDP) to ECOLOGY, using the ECOLOGY template. The RECIPIENT will ensure that all contractors and subcontractors have a copy of the completed IDP prior to and while working on-site. The IDP template may be found on the ECOLOGY website.

B. The RECIPIENT will submit the State Environmental Policy Act (SEPA) checklist for ECOLOGY project manager review and notify the ECOLOGY project manager when the official comment period begins. The RECIPIENT will also upload the final SEPA determination.

C. The RECIPIENT is responsible for application of, receipt of, and compliance with all required local, state, tribal, and federal permits, licenses, easements, or property rights necessary for the project.

Task Goal Statement:

The RECIPIENT will complete all cultural and environmental reviews and permitting tasks in a timely manner.

Task Expected Outcome:

The project will meet the requirements set forth by the cultural resource protection requirements, State Environmental Policy Act, and all other applicable federal, state, and local laws, and regulations.

Deliverables

Number	Description	Due Date
2.1	ECOLOGY Cultural Resources Review Form. Email the form and any supplemental cultural resources documentation directly to the ECOLOGY Project Manager. DO NOT upload the cultural resources form or documentation to EAGL.	
2.2	ECOLOGY Inadvertent Discovery Plan (IDP). Email the form directly to the ECOLOGY Project Manager for review. Upload to EAGL once review is complete.	
2.3	SEPA Checklist. Upload the checklist, or other documentation for projects considered exempt from SEPA review, to EAGL and notify ECOLOGY when official comment period begins.	
2.4	Final SEPA Determination. Upload to EAGL and notify ECOLOGY.	

CHANGES TO SCOPE OF WORK

Task Number: 3

Task Cost: \$10,235.47

Template Version 10/30/2015

Task Title: Design Plans and Specifications

Task Description:

The RECIPIENT must ensure the following items are completed and provide the associated deliverables to ECOLOGY. The RECIPIENT must approve all materials prior to submitting them to ECOLOGY for acceptance.

The RECIPIENT will develop a stormwater project design. The design submittals must conform to the Deliverables for Stormwater Projects with Ecology Funding Document. Projects must be designed in accordance with the Stormwater Management Manual for Eastern Washington, Stormwater Management Manual for Western Washington, or equivalent manual. Refer to the ECOLOGY website for specific guidance. Project must be reviewed and accepted in writing by ECOLOGY to be eligible for reimbursement.

The RECIPIENT will upload the design submittals listed below to EAGL for ECOLOGY review. Reduce design figures to 11x17 inches in size and ensure they are legible.

A. The RECIPIENT will submit a Design Report to ECOLOGY for review and acceptance. Allow 45 calendar days for ECOLOGY review.

The RECIPIENT agrees to respond to ECOLOGY comments. The RECIPIENT must receive an Ecology Design Report Acceptance Letter prior to proceeding to 90 Percent Design.

1. The RECIPIENT will calculate and submit a preliminary equivalent new/re-development area for the completed design using the methods outlined in the Stormwater Deliverables Document.

B. The RECIPIENT will submit a 90 Percent Design Package to ECOLOGY for review and acceptance. At a minimum, this package must include 90 percent plans, specifications, engineer's opinion of cost including a schedule of eligible costs, and project construction schedule. The current required bid inserts and specifications may be found on the Ecology website. Allow 45 calendar days for ECOLOGY review.

The RECIPIENT agrees to respond to ECOLOGY comments. The RECIPIENT must receive an Ecology 90 Percent Design Acceptance Letter prior to proceeding to Final Bid Package.

C. The RECIPIENT will submit a Final Bid Package to ECOLOGY for review and acceptance prior to advertising the project. The Final Bid Package includes: project plans, specifications, engineer's opinion of cost including a schedule of eligible costs, and project construction schedule. Allow 15 calendar days for ECOLOGY review.

The RECIPIENT agrees to respond to ECOLOGY comments. The RECIPIENT must receive an Ecology Final Bid Package Acceptance Letter prior to advertising the project.

Task Goal Statement:

The RECIPIENT will complete all design tasks and respond to ECOLOGY comments in a timely manner.

Task Expected Outcome:

The project will meet the requirements set forth by ECOLOGY water quality facility design standards and all other applicable federal, state, and local laws, and regulations.

Deliverables

Number	Description	Due Date
3.1	Contract documents, if procuring services for design. The contract must include ECOLOGY's standard contract clauses and/or specification insert. Upload to EAGL and notify ECOLOGY.	
3.2	Design Report. Upload to EAGL and notify ECOLOGY.	
3.3	Responses to ECOLOGY Design Report comments. Upload to EAGL and notify ECOLOGY.	
3.4	ECOLOGY Design Report Acceptance Letter. Upload to EAGL and notify ECOLOGY.	
3.5	90 Percent Design Package. Upload to EAGL and notify ECOLOGY.	
3.6	Responses to ECOLOGY 90 Percent Design Package comments. Upload to EAGL and notify ECOLOGY.	
3.7	ECOLOGY 90 Percent Design Acceptance Letter. Upload to EAGL and notify ECOLOGY.	
3.8	Final Bid Package. Upload to EAGL and notify ECOLOGY.	
3.9	Responses to ECOLOGY Final Bid Package comments. Upload to EAGL and notify ECOLOGY.	
3.10	Ecology Final Bid Package Acceptance Letter. Upload to EAGL and notify ECOLOGY.	
3.11	Bid Documents (e.g. bid announcement, bid tabulations, and bid award). Upload to EAGL and notify ECOLOGY.	

CHANGES TO SCOPE OF WORK

Task Number: 4

Task Cost: \$18,038.10

Task Title: Construction Management

Template Version 10/30/2015

Task Description:

The RECIPIENT must ensure the following items are completed and provide the associated deliverables to ECOLOGY. The RECIPIENT must approve all materials prior to submitting them to ECOLOGY for acceptance.

- A. The RECIPIENT will provide construction oversight and management of the project.
- B. The RECIPIENT will submit a detailed Construction Quality Assurance Plan (CQAP) to ECOLOGY for review and acceptance before the start of construction. This plan must describe how the RECIPIENT will perform adequate and competent construction oversight. Guidance for CQAP development is located in the Design Deliverables Document available on the ECOLOGY website. Allow 15 calendar days for ECOLOGY review.
- C. The RECIPIENT will conduct a pre-construction conference meeting and invite ECOLOGY to attend.
- D. The RECIPIENT will submit a project schedule prior to the start of construction and whenever major changes occur.
- E. Prior to execution, the RECIPIENT will submit to ECOLOGY any eligible change orders that deviate from ECOLOGY-accepted plans and specifications. ECOLOGY must review and accept all change orders that affect grant eligible activities prior to implementation. Allow 10 calendar days for ECOLOGY review.

Task Goal Statement:

The RECIPIENT will oversee and manage construction, communicate with ECOLOGY in a timely fashion, and provide ECOLOGY with all requested project documentation.

Task Expected Outcome:

The project will be constructed on schedule and in accordance with accepted plans.

Deliverables

Number	Description	Due Date
4.1	Construction Quality Assurance Plan. Upload to EAGL and notify ECOLOGY. Upload ECOLOGY acceptance documentation.	
4.2	Pre-Construction Conference Meeting Minutes. Upload to EAGL and notify ECOLOGY.	
4.3	Project Schedule. Submit prior to construction and when changes occur. Upload to EAGL and notify ECOLOGY.	

4.4	Change Order(s). Upload to EAGL and notify ECOLOGY. Upload ECOLOGY acceptance documentation.	
-----	---	--

CHANGES TO SCOPE OF WORK

Task Number: 5 Task Cost: \$257,919.35

Task Title: Construction

Task Description:

The RECIPIENT must ensure the following items are completed and provide the associated deliverables to ECOLOGY. The RECIPIENT must approve all materials prior to submitting them to ECOLOGY for acceptance.

- A. The RECIPIENT will complete construction of the project in accordance with ECOLOGY-accepted plans and specifications. The construction project will include installation of an infiltration trench and proprietary presettling structure to mitigate runoff from approximately 1 acre of pollution-generating impervious surfaces.
- B. Stormwater Construction Completion Form signed by a professional engineer indicating that the project was completed in accordance with the plans and specifications, and major change orders approved by ECOLOGY’s Project Engineer and shown on the Record Drawings. The Stormwater Construction Completion Form can be found on the ECOLOGY website.

Task Goal Statement:

Construction of the project in accordance with ECOLOGY-accepted plans and specifications.

Task Expected Outcome:

Constructed project will provide water quality benefits including reductions in total suspended solids (TSS), oil (total petroleum hydrocarbons), dissolved copper, and dissolved zinc.

Deliverables

Number	Description	Due Date
5.1	Signed and dated construction contract. Upload to EAGL and notify ECOLOGY.	
5.2	Stormwater Construction Completion Form. Upload to EAGL and notify ECOLOGY.	

CHANGES TO SCOPE OF WORK

Task Number: 6 Task Cost: \$3,317.45

Task Title: Project Close Out

Task Description:

The RECIPIENT must ensure the following items are completed and provide the associated deliverables to ECOLOGY. The RECIPIENT must approve all materials prior to submitting them to ECOLOGY for acceptance.

A. The RECIPIENT will operate and maintain the constructed facility for the design life of the facility. The RECIPIENT will develop and submit an Operations and Maintenance (O&M) plan for all facilities constructed with ECOLOGY funding to ECOLOGY for review. The O&M plan must address long-term activities to assure ongoing pollutant removal and flow-control capability of the project in accordance with the design manual. O&M plan development guidance is located in the Deliverables Document available on the ECOLOGY website. Allow 15 calendar days for ECOLOGY review.

B. The RECIPIENT will submit a GIS compatible project area as a shapefile, geodatabase file, or ECOLOGY-accepted equivalent. The project area should include polygon features for stormwater facilities and contributing areas.

C. The RECIPIENT will submit the Recipient Close Out Report (RCOR) in EAGL in accordance with Task 1.

D. The RECIPIENT will submit an Outcomes Summary using the ECOLOGY template.

E. The RECIPIENT will calculate and submit a final equivalent new/re-development area for the completed retrofit project(s) using the methods outlined in the Stormwater Deliverables Document. Include a table showing the final equivalent new/re-development area compared to the area provided in the ECOLOGY-accepted Design Report.

Task Goal Statement:

The RECIPIENT will complete all close out submittals in a timely manner.

Task Expected Outcome:

* Timely and complete submittal of O&M plan, equivalent area calculation, GIS, Recipient Closeout Report, and Outcomes Summary.

* Proper maintenance of the constructed facility to maintain water quality benefits.

Deliverables

Number	Description	Due Date
6.1	Facility Operation and Maintenance Plan. Upload to EAGL and notify ECOLOGY. Upload ECOLOGY acceptance documentation.	
6.2	Project area shapefile, geodatabase file, or ECOLOGY-accepted equivalent. Upload to EAGL and notify ECOLOGY. Upload ECOLOGY acceptance documentation.	
6.4	Final, as constructed, equivalent new/redevelopment area determination. Upload to EAGL and notify ECOLOGY.	
6.3	Outcomes Summary. Upload to EAGL and notify ECOLOGY.	

Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
SFAP	15 %	\$ 44,377.06	\$ 251,470.02	\$ 295,847.08
Total		\$ 44,377.06	\$ 251,470.02	\$ 295,847.08

AUTHORIZING SIGNATURES

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

The signatories to this Amendment represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This amendment will be effective 09/10/2025.

IN WITNESS WHEREOF: the parties hereto, having read this Amendment in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State
Department of Ecology

City of Marysville

By: _____	By: _____
Jon Kenning, PhD	Jeff Laycock
Water Quality	Engineering Services Director
Program Manager	
	Jon Nehring
	_____ Mayor
	Date

Template Approved to Form by
Attorney General's Office

State of Washington Department of Ecology

Agreement No: WQC-2024-MaryPW-00185

Project Title: LID Retrofit for 103rd PL and Shoultes Construction Project

Recipient Name: City of Marysville – Public Works Department

groundwater.

The intersection of 103rd Place NE and Shoultes Avenue currently has a piping system that does not provide any treatment and has a limited sized sump for the accumulation of sediment. The existing facility also does not have adequate capacity to infiltrate a significant number of rain events per year. The existing system was built prior to the 2001 Stormwater Management Manual for Western Washington and does not meet current engineering standards. The system was likely pieced together as the road was historically widened before 1994. Currently, water accumulates in the southwest corner of the intersection, creating a hazard to vehicles.

The RECIPIENT conducted geotechnical work and developed a 90 Percent Design Package outside of this grant agreement funding and timeline. The 90 Percent Package was reviewed by ECOLOGY, and ECOLOGY issued acceptance prior to the effective date of this agreement. Under this Agreement, the RECIPIENT will conduct necessary cultural and environmental reviews, bring the design package to bid, and install an infiltration trench as designed.

The RECIPIENT will install an infiltration trench with a proprietary presettling structure within the right of way along 103rd Place. Bioretention soil will be installed underneath the infiltration trench to enhance treatment capability. This project will provide treatment for total suspended solids (TSS), oil, dissolved copper, and dissolved zinc. Treated water will infiltrate to subsurface groundwater. The infiltration trench will be constructed to meet the Underground Injection Control (UIC) requirements and will be registered with the Department of ECOLOGY's UIC program. The equivalent new/redevelopment area for flow control and treatment for the infiltration facilities is 1.96 acres.

Overall Goal:

This project will help protect and restore water quality in Washington state by reducing stormwater impacts from existing infrastructure and development.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Steven Miller, Engineering Services

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: Supplemental Agreement No. 4 to the Professional Services Agreement with PH Consulting for the Quiet Zone Project

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 4 to the Professional Services Agreement with PH Consulting.

SUMMARY: Council approved a professional services agreement (PSA) with PH Consulting in November 2021. This agreement provides design services for Quiet Zone improvements for 19 total crossings along the BNSF mainline railroad track. The preliminary design draft was completed and has been reviewed by the City and other stakeholders. However, additional coordination time with BNSF is required for concurrence and to update the plans. The current PSA will expire on December 31, 2025. This is a no cost supplement to extend the PSA through December 31, 2026. Once the design plans have been updated and we achieve general consensus with BNSF regarding the proposed improvements, the plans can be submitted along with the Public Authority Application to the Federal Railroad Administration for review. This will be the next step towards approvals associated with establishing a Quiet Zone.

ATTACHMENTS:
[PSA_SUPP4_TIME ONLY_PH CONSULTING_QZ.pdf](#)
[PH Consulting Original Agreements.pdf](#)

**SUPPLEMENTAL AGREEMENT NO. 4 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND PH CONSULTING**

THIS SUPPLEMENTAL AGREEMENT NO. 4 (“Supplemental Agreement No. 4”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and PH Consulting, a Limited Liability Corporation (LLC) (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for engineering services for the Quiet Zone Evaluation (the “Original Agreement”), said Original Agreement being dated November 16th, 2021; and

WHEREAS, both parties desire to supplement the Original Agreement, by extending the term of the Original Agreement;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, “TERM”, is amended to provide that the term will terminate at midnight on December 31st, 2026.

2. Each and every provision of the Original Agreement for Professional Services dated November 16th, 2021, shall remain in full force and effect, except as modified herein.

DATED _____

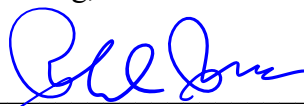
CITY OF MARYSVILLE

By _____

Jon Nehring, Mayor

DATED _____

PH Consulting, LLC.

By  _____

[Name] Pablo Para

Its: [Title] Principal

ATTEST/AUTHENTICATED:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND PH CONSULTING, LLC**

THIS AGREEMENT ("Agreement") is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation ("City"), and PH Consulting, LLC, a limited liability corporation and licensed in Washington, organized under the laws of the state of Washington, located and doing business at 913 Martin Luther King Jr Way, Suite A, Tacoma, WA 98405 ("Consultant").

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

- 1. SCOPE OF SERVICES.** The Consultant shall provide the work and services described in the attached **EXHIBIT A**, incorporated herein by this reference (the "Services"). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant's profession.
- 2. TERM.** The term of this Agreement shall commence upon notice to proceed as issued by the City and shall terminate at midnight on December 31, 2022. The parties may extend the term of this Agreement by executing a written supplemental amendment.
- 3. COMPENSATION.** The Consultant shall be paid by the City for Services rendered under this Agreement as described in **EXHIBIT A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **Two Hundred Thirty Five Thousand Five Hundred One Dollars and Thirty Five Cents (\$235,501.35)** within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City. Such payment shall be full compensation for the Services and for all labor, materials, supplies, equipment, incidentals, and any other expenses necessary for completion.

The Consultant shall submit a monthly invoice to the City for Services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

4. CONSULTANT'S OBLIGATIONS.

4.1 MINOR CHANGES IN SCOPE. The Consultant agrees to accept minor changes, amendments, or revisions to the scope of the Services, as may be required by the City, when such

changes, amendments, or revisions will not have any impact on the cost of the Services or the proposed delivery schedule.

4.2 ADDITIONAL WORK. The City may desire to have the Consultant perform additional work or services which are not identified in the scope of the Services. If the parties agree to the performance of additional work or services, the parties will execute a written supplemental amendment detailing the additional work or services and compensation therefore. In no event will the Consultant be compensated for preparing proposals for additional work or services. In no event shall the Consultant begin work contemplated under a supplemental amendment until the supplemental amendment is fully executed by the parties.

4.3 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the Services shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the Services, the work product, and all documents produced under this Agreement, even though the Services have been accepted by the City.

In the event that the Consultant defaults on this Agreement or in the event that this Agreement is terminated prior to the completion of the Services or the time for completion, all work product and all documents and other materials produced under this Agreement, along with a summary of work as of the date of default or termination, shall become the property of the City. The summary of Services provided shall be prepared at no additional cost to the City. Upon request, the Consultant shall tender the work product, all documents, and the summary to the City within five (5) business days. Tender of said work product shall be a prerequisite to final payment under this Agreement.

The Consultant will not be held liable for reuse of work product or documents produced under this Agreement or modification of the work product or documents for any purpose other than those identified in this Agreement without the written authorization of the Consultant.

4.4 PUBLIC RECORDS ACT. Consultant acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the "PRA"). All records owned, used, or retained by the City are public records subject to disclosure unless exempt under the PRA, whether or not the records are in the possession or control of the City or Consultant. All exemptions to the PRA are narrowly construed.

a. **Confidential Information.** Any records provided to the City by the Consultant which contain information that the Consultant in good faith believes is not subject to disclosure under the PRA shall be marked "Confidential" and shall identify the specific information that the Consultant in good faith believes is not subject to disclosure under the PRA and a citation to the statutory basis for non-disclosure.

b. **Responding to Public Records Requests.** The City shall exercise its sole legal judgment in responding to public records requests.

- (1) The City may rely upon the lack of notification from the Consultant in releasing any records that are not marked "Confidential."
- (2) If records identified as "Confidential" by the Consultant are responsive to a PRA request, the City will seek to provide notice to Consultant at least ten (10) business days before the date on which the City anticipates releasing records. The City is under no obligation to assert any applicable exemption on behalf of the Consultant. The Consultant may seek, at its sole cost, an injunction preventing the release of information which it believes is protected. In no event will the City have any liability to Consultant for any failure of the City to provide notice prior to release.
- (3) If the City, in its sole legal judgment, believes that the Consultant possesses records that (1) are responsive to a PRA request and (2) were used by the City, the City will request the records from the Consultant. The Consultant will, within ten (10) business days:
 - i. Provide the records to the City in the manner requested by the City;
 - ii. Obtain a court injunction, in a lawsuit involving the requester, covering all, or any confidential portion of, the records and provide any records not subject to the court injunction; or
 - iii. Provide an affidavit, in a form acceptable to the City Attorney, specifying that the Consultant has made a diligent search and did not locate any requested documents.

c. **Indemnification.** In addition to its other indemnification and defense obligations under this Agreement, the Consultant shall indemnify and defend the City from and against any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorneys fees and litigation expenses), suits, judgments, or damages (collectively "Damages") arising from or relating to any request for records related to this Agreement, to the extent such Damages are caused by action or inaction of the Consultant. This indemnification and defense obligation shall survive the expiration or termination of this Agreement.

4.5 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit.

Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4.6 INDEMNITY.

a. **Indemnification and Hold Harmless.** The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. The provisions of this Section 4.6 shall survive the expiration or termination of this Agreement.

d. The Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of the indemnity contained in subpart "a" of this Section 4.6. This waiver has been mutually negotiated by the parties.

gmc (City Initials)

RP (Contractor Initials)

4.7 INSURANCE.

a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types and coverage described below:

- (1) Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the Services performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- (3) Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

e. **Other Insurance Provision.** The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. **Verification of Coverage.** The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

h. **Notice of Cancellation.** The Consultant shall provide the City with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

i. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j. **Insurance to be Occurrence Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy. Professional liability insurance may be written on a "Claims-made" basis if it is maintained for a period of three (3) years following completion of the services.

k. **City Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

4.8 LEGAL RELATIONS. The Consultant shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement. The Consultant represents that it and all employees assigned to perform any of the Services under this Agreement are in full compliance with the statutes of the State of Washington governing the Services and that all personnel to be assigned to the Services are fully qualified and properly licensed to perform the work to which they will be assigned.

4.9 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the Services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the Services required under this Agreement. The Consultant shall not make

a claim of City employment and shall not claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work to the Services that the Consultant performs under this Agreement.

d. Prior to commencement of Services, the Consultant shall obtain a business license from the City.

4.10 EMPLOYMENT.

a. The term "employee" or "employees" as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while performing any Services under this Agreement, shall be considered employees of the Consultant only and not of the City. The Consultant shall be solely liable for: (1) any and all claims that may or might arise under the Workman's Compensation Act, Title 51 RCW, on behalf of any said employees while performing any Services under this Agreement, and (2) any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while performing any Services under this Agreement.

c. The Consultant represents, unless otherwise indicated below, that all employees of the Consultant that will perform any Services under this Agreement have never been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please use initials to indicate No or Yes below.)*

RR No, employees performing the Services have never been retired from a Washington state retirement system.

 Yes, employees performing the Services have been retired from a Washington state retirement system.

In the event the Consultant checks “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, the Consultant hereby agrees to save, indemnify, defend and hold the City harmless from and against all expenses and costs, including reasonable attorney fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event the Consultant checks “yes” and affirms that an employee providing work has ever retired from a Washington State retirement system, every said employee shall be identified by the Consultant and such retirees shall provide the City with all information required by the City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

4.11 NONASSIGNABLE. Except as provided in **EXHIBIT B**, the Services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

4.12 SUBCONTRACTORS AND SUBCONSULTANTS.

a. The Consultant is responsible for all work or services performed by subcontractors or subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors or subconsultants the Consultant directly hires meet the responsibility criteria for the Services. Verification that a subcontractor or subconsultant has proper license and bonding, if required by statute, must be included in the verification process. If the parties anticipate the use of subcontractors or subconsultants, the subcontractors or subconsultants are set forth in **EXHIBIT B**.

c. The Consultant may not substitute or add subcontractors or subconsultants without the written approval of the City.

d. All subcontractors or subconsultants shall have the same insurance coverage and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4.13 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant’s client base and shall obtain written permission from the City prior to providing services to third parties when a conflict or potential conflict of interest exists. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

4.14 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate, or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or the Services provided to the City.

4.15 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against any client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; or rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth its nondiscrimination obligations. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

4.16 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

5. CITY APPROVAL REQUIRED. Notwithstanding the Consultant's status as an independent contractor, the Services performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if the Services have been completed in compliance with the Scope of Services and City requirements.

6. GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE
Jeff Laycock
80 Columbia Ave
Marysville, WA 98270

Notices to the Consultant shall be sent to the following address:

PH CONSULTING, LLC

Pablo Para

913 MLK Way Jr Way, Suite A

Tacoma, WA 98405

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Consultant. As per Section 6.1, the Consultant is deemed to have received the termination notice three (3) calendar days after deposit of the termination notice in the U.S. mail with proper postage and address. The termination notice is deemed effective seven (7) calendar days after it is deemed received by the Consultant.

If this Agreement is terminated by the City for its convenience, the City shall pay the Consultant for satisfactory Services performed through the date on which the termination is deemed effective in accordance with payment provisions of Section 3, unless otherwise specified in the termination notice. If the termination notice provides that the Consultant will not be compensated for Services performed after the termination notice is received, the City will have the discretion to reject payment for any Services performed after the date the termination notice is deemed received.

6.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

6.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with exhibits, attachments, and addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by a written supplemental amendment properly signed by both parties.

6.5 SEVERABILITY.

a. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

b. If any part, term, or provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that part, term, or provision shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.6 NONWAIVER. A waiver by either party of a breach by the other party of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

6.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

6.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

DATED this 18th day of November, 2021.

CITY OF MARYSVILLE

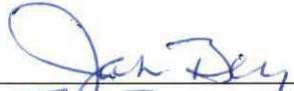
By 
Jon Nehring, Mayor

DATED this 6th day of October, 2021.

PH CONSULTING, LLC

By 
Pablo Para
Its: Principal

ATTEST/AUTHENTICATED:



Jan Berg, Deputy City Clerk

Approved as to form:



Jon Walker, City Attorney

EXHIBIT A
Scope of Services

Project Name: Marysville Quiet Zone Project
 Job #: 21-008
 Date: October 5, 2021

Project Description

PH Consulting ("PH") will provide management, analysis, and engineering services for the City of Marysville's Quiet Zone Improvement Project ("Project") covering 24 existing public and private grade crossings. The project generally consists of developing conceptual layouts for 16 grade crossings and preliminary 30% design documents for the designated "First Phase" locations consisting of eight grade crossings along the BNSF Railway corridor and a new HAWK Beacon Crossing. PH's core teaming partners on this project include The Blueline Group, LLC ("Blueline"), Axis Survey ("Axis"), and Alfred Benesch & Co ("Benesch"). These firms are collectively referred to as our "Team" throughout this proposal. Our Team will also coordinate with City, Project stakeholders, regulatory agencies, permitting agencies, and provide community engagement as necessary. Future services include final design, processing Quiet Zone applications and approvals, assisting in BNSF Railway negotiations, UTC Petition processing, Right-of-Way acquisition services, environmental permitting services, bidding services and construction management. Additional sub-consultants may be added to Team as needed to support future phases and specialties.

Task Summary

Task 001	Project Management	Task 007	60%, 90%, Final Design (Future)
Task 002	Survey Services	Task 008	Agency Permitting (Future)
Task 003	Review QZ Documents	Task 009	Bidding & Award Services (Future)
Task 004	Alternatives Evaluation	Task 010	Construction Management (Future)
Task 005	Council Review Support	Task 011	Management Reserve
Task 006	30% Preliminary Design		Expenses

Project Schedule

Our Team shall begin work immediately upon receipt of Notice to Proceed and proceed according to the attached Project Schedule. This schedule reflects the City's desire to complete construction in 2024. Key dates include:

Notice to Proceed	November 2021
Topo Survey	December 2021
Review Existing QZ Documents	December 2021
Alternatives Evaluation	February 2022
Council Review.....	April 2022
30% Design Submittal	June 2022
Stakeholder Review	June 2022
Regulatory/Stakeholder Review	August 2022
Contract End Date	December 31, 2022
<u>Future Phases Requiring Supplement</u>	
Final Design Submittal	December 2023
Bidding & Award	February 2024
Construction Begins	Spring 2024



Scope of Work

PH's scope of work for the project is outlined on the following pages.

Task 001 Project Management

Fee: Hourly Rate/NTE

This task is for general coordination and meetings on the project, including plan review/discussion meetings, in-house quality assurance, coordination with subconsultants, etc. PH will prepare monthly invoices for work performed during the previous month. This will also include bi-weekly meetings between the Project Manager and the City with attendance by other team members as necessary. (Phone calls every two weeks with PM/City and monthly or bi-monthly between other team members depending on work being completed.)

ASSUMPTIONS & EXCLUSIONS

The scope and fee for this task includes the following assumptions and exclusions:

- City has existing design review agreement with BNSF Railway.
- Quiet Zones will be evaluated and implemented in a minimum of two segments. (Mainline and Spur)
- City has determined Wayside Horns are not preferred solution.

Task 002 Survey Services

Fee: Hourly Rate/NTE

Axis will provide Topographic survey for the First Phase project areas to include the rail crossings, adjacent properties, parallel and adjacent street surface improvements at the following seven locations:

1. 1st Street Crossing, at Cedar Ave (DOT 084630B)
2. 4th Street (SR 528) Crossing, east of Cedar Ave (DOT 084640G)
3. 4th Street (SR 528) and Delta Ave Intersection
4. 8th Street Crossing, Between Cedar Ave and Delta Ave (DOT 084644J)
5. Grove Street Crossing, Between Cedar Ave and State Ave (DOT 084646X)
6. 80th Street NE Crossing, at State St (DOT 084647E)
7. 88th Street NE Crossing (DOT 084650M)

AutoCad drawings will be prepared at a scale of 1"=20'. Services will include the following:

- Control survey in NAD 83/11 Horizontal Datum, with all elevations derived from and checked to NAVD 88 Vertical Datum.
- Delineated parcel lines within above-described area as available from title reports, recorded plats and public records further compared to City of Marysville and Snohomish County Parcel GIS lines.
- Set additional elevation benchmarks at each end of each crossing.
- Contract with and coordinate services of private utility locate company to ascertain conductible underground non-City owned utility locations and available as-built records.



- Depict hard and soft surfaces on individual layers per accepted APWA standards.
- Show and dimension located topographic features and contours at 2' intervals.
- Show known utilities as provided by City of Marysville GIS, research of available utility as-built records and as located by utility locators.

ASSUMPTIONS & EXCLUSIONS

The scope and fee for this task includes the following assumptions and exclusions:

- The City will provide necessary right of entry into private property and notice to landowners along the route of mapping activity. The City will provide a copy of the notice to be presented to landowners by Axis.
- Team will coordinate right of entry to BNSF Right of Way and will coordinate for BNSF Flaggers as needed to be present during surveying.
- The City will procure all necessary property title reports and provide to Team.
- Team will coordinate procurement of BNSF Railway right of way maps.
- City will pay all applicable fees/costs.

DELIVERABLES

- AutoCad drawing file with point database and dtm files.

Task 003 Review Quiet Zone Documents

Fee: Hourly Rate/NTE

Task includes collection and review of existing project report, exhibits, documentation, diagnostic meeting notes. Review will include field investigation of existing conditions at each crossing. After review, Team will prepare technical memorandum documenting findings and options/recommendations. If additional alternatives are identified they will be evaluated as part of Task 004, as directed by City.

DELIVERABLES

- Project Review Technical Memorandum

Task 004 Alternatives Evaluation

Fee: Hourly Rate/NTE

Team will review citywide crossings and develop alternative scenarios for implementing two or more quiet zone segments. This task includes developing sketches of proposed improvements, summarizing corresponding QZRI scoring, documenting risks for various options, planning level costs for each scenario, and recommended safety improvements (if any). Alternatives will consider existing configuration as well as full-buildout configuration for the nine First Phase project locations. Potential new public crossing at 84th St NE will not be evaluated in the



design alternatives. Team will coordinate with FRA to determine appropriate approach for future 84th St NE crossing and for review of any proposed ASM's to gain concurrence on scoring assumptions.

DELIVERABLES

- Alternatives Summary Memorandum Including
 - Crossing Alternative Conceptual Layouts
 - Up to 18 First Phase Layouts (two per each First Phase crossing)
 - Up to 16 Layouts (one per each non-First Phase Crossing)
 - QZRI Calculations
 - Planning Level Construction & Maintenance Cost Estimates
 - Recommended Alternative
 - Recommended Next Steps

Task 005 Council Review Support

Fee: Hourly Rate/NTE

Our Team anticipates that general public outreach will not be needed for this project. This task is for providing staff support in preparing exhibits, agenda, memorandum, and other council/committee presentation materials. Services will include:

- Coordination of information efforts with City staff.
- Participation at up to two (2) City of Marysville Council/Committee meetings, times to be determined.

DELIVERABLES

- Presentation material, email responses, and other correspondence as needed.

Task 006 30% Preliminary Design

Fee: Hourly Rate/NTE

Our Team will develop conceptual layouts for 16 public and private crossings and detailed preliminary design plans and estimates for six public and two private grade crossings as part of the assumed First Phase of the Quiet Zone between 1st St and 88th St. Additionally, we will prepare detailed preliminary design and estimate for a new HAWK Beacon Pedestrian Crossing. First Phase project locations plans and estimated will include anticipated ROW acquisition/easement areas. Team will coordinate with First Phase property owners to understand business operations, access needs, solicit input for crossing design alternatives, and incorporate feedback into crossing layout design. Layouts will include all required elements necessary to facilitate City, FRA, BNSF, and WSDOT review. Team will prepare base maps from aerial tiles and Snohomish County/City of Marysville GIS data for the project areas specified below in addition to the base maps prepared under Task 002. The project areas generally include the rail crossings, adjacent properties, and adjacent street surface improvements at the following locations:



BNSF Mainline Crossings

8. Private Crossing, south of 84th St NE (DOT 084648L)
9. Private Crossing, north of 84th St NE (DOT 084649T)
10. Private Crossing, adjacent to 92nd St NE (DOT 084651U)
11. Private Crossing, approximately 97th St NE (DOT 084652B)
12. 104th Street NE, at State Ave (DOT 084653H)
13. 116th Street NE, at State Ave (DOT 084654P)
14. 122nd Street NE, at State Ave (DOT 084657K)
15. Private Crossing, 124th Street, at State Ave (DOT 084658S)
16. 128th Street NE, at State Ave (DOT 084660T)
17. Private Crossing, south of 132nd PI NE (DOT 084661A)
18. 136th Street NE, at State Ave (DOT 084664V)
19. Private Crossing, south of 172nd St NE (DOT 084668X)
20. 172nd Street NE (SR 531), west of 19th Ave NE (DOT 084669E)

BNSF Spur Line Crossings

21. State Avenue 092077P
22. 128th Street NE 092080X
23. 136th Street NE 092081E
24. 51st Avenue NE 092082L
25. 152nd Street NE 092083T

Services under this task will include:

- Coordinating with Directly Affected Property Owners.
- Coordinating with WSDOT Rail and Traffic groups.
- Coordinating Grade Crossing Status with UTC.
- Coordinating design review with BNSF Railway.
- Developing Conceptual layouts showing recommended crossing improvements for 16 public and private grade crossings.
- Developing Detailed 30% Level Preliminary Design Plans for six public grade crossings and two private grade crossings.
- Developing Detailed 30% Level Preliminary Design Plans for HAWK Beacon at 4th St (SR-528) & Delta Ave.
- Developing Preliminary Cost Estimates for each crossing/intersection improvement.
- Evaluating Right-of-Way impacts and costs.

ASSUMPTIONS & EXCLUSIONS

- The scope and fee for this task includes the following assumptions and exclusions:
- Preliminary Design will not include specifications/special provisions, wiring diagrams, electrical details, pole schedules, grading details, profiles, or other final design elements.
- Diagnostic Team Meeting will not be required.
- New Pre-Emption Timing Calculations are not included.



- Grove Street will remain an at-grade crossing and does not consider the City's plan for an overcrossing at this location.
- BNSF requires 30% plans before providing comment on plans and providing preliminary estimates for BNSF crossing improvements.

DELIVERABLES

- Private Property Owner Communications
- Conceptual Crossing Improvement Layouts (PDF) (16)
- 30% Crossing Improvement Plans (Eight)
- 30% HAWK Beacon Improvements Plans
- 30% Cost Estimates
 - Eight (8) 30% Design Estimates for First Phase Grade Crossings
 - One (1) 30% Design Estimate for HAWK Beacon
 - 16 Conceptual Level Estimates for non-First Phase Grade Crossings

Task 007 60%, 90%, Final Design (Future)

Fee: Hourly Rate/NTE (Estimate TBD)

Detailed final design development scope will be provided as part of future supplement after City and stakeholder review of preliminary plans. Scope may include improvements for one or more crossings as determined by City.

DELIVERABLES

- TBD

Task 008 Agency Permitting (Future)

Fee: Hourly Rate/NTE

This task will include preparation and submittal of applications for known necessary permits and approvals pertaining to this project. We will also provide the appropriate coordination during these processes until the approvals are obtained. It is assumed for budget purposes that the following permits/approvals will be needed for the project:

- WSDOT Channelization Plans
- WSDOT Signal Permit (HAWK Beacon)
- FRA Public Authority Applications
- Quiet Zone Notice of Intent Filing
- UTC Grade Crossing Petitions
- BNSF Railway Construction & Maintenance Agreements



- Snohomish PUD Electrical Service Application

ASSUMPTIONS & EXCLUSIONS

The scope and fee for this task includes the following assumptions and exclusions:

- Any fees associated with the permits are not included and are to be paid by the City.

DELIVERABLES

- TBD

Task 009 Bidding & Award Services (Future)

Fee: Hourly Rate/NTE

Team will provide consultation services during the bidding and award process, including:

- Attend Pre-Bid Conference and address questions from prospective bidders, if necessary.
- Prepare and issue addenda to clarify the construction documents, if necessary.
- Generally assist the City during the bidding process as needed.

ASSUMPTIONS & EXCLUSIONS

The scope and fee for this task includes the following assumptions and exclusions:

- TBD

DELIVERABLES

- TBD

Task 010 Construction Management Services (Future)

Fee: Hourly Rate/NTE

Team will provide construction management services, including:

- TBD

ASSUMPTIONS & EXCLUSIONS

The scope and fee for this task includes the following assumptions and exclusions:

- TBD

DELIVERABLES

- TBD



Task 011 Management Reserve

Fee: Hourly Rate/NTE

This task provides for unanticipated services deemed to be necessary during the course of the Project that are not specifically identified in the scope of work tasks defined above, including additional Community Outreach or Field Survey needed. Funds in this task are not to be used unless explicitly authorized by the City. Fee estimate is based on $\pm 5\%$ of authorized Tasks.

Expenses

Fee: Allowance

This task provides for reimbursement associated with mileage, meetings, plots, and site visits throughout the course of the project.



General Assumptions and Notes

- Scope and fees outlined above are based on the Project Understanding included with this proposal as well as the following information (any changes to these documents may result in changes to the fees):
 - a. Scoping meeting with the City, PH, and Blueline on July 8, 2021.
- PH will not pay any Agency fees on behalf of the City.
- Obtaining any offsite easements (if required) is not included in this proposal.
- The fees stated above do not include reimbursable expenses such as large format copies (larger than legal size), mileage, and plots. These will be billed under a separate task called **EXPENSES**.
- Time and expense items are based on our Team's current hourly rates.
- Electrical plans, structural engineering plans, geotechnical services, new signal timings, WSDOT Channelization plan approval/checklist, and temporary signal design are not included in this scope of work.
- City to prepare SEPA internally if necessary.
- The City will provide all available project traffic data, signal as-built information, traffic signal timing/phasing plans, and Crash records.
- PH reserves the right to move funds between approved Tasks as necessary based on approved scope of work provided the overall budget of Tasks is not exceeded. The City's Project Manager will be notified if funds are shifted.
- If Client requests Team's assistance in complying with any public records request, including without limitation providing copies of documents and communications, Client will pay Team's hourly fees and costs incurred in providing such assistance at then-current rates. Such fees and costs will be billed as a separate task.



PH Consulting Staff Category	Hours	Rate	Cost
Principal	36	\$ 210.00	\$ 7,560.00
Senior Project Manager	168	\$ 195.00	\$ 32,760.00
Senior Traffic Engineer	136	\$ 180.00	\$ 24,480.00
Project Engineer	96	\$ 160.00	\$ 15,360.00
CAD Designer II	272	\$ 125.00	\$ 34,000.00
Associate Engineer	20	\$ 100.00	\$ 2,000.00
Office Administrator	12	\$ 100.00	\$ 1,200.00
Total Hours	740		\$ 117,360.00

Direct Salary Cost \$ **117,360.00**

Direct Expenses	Unit	Cost	Total
Traffic Counts		\$ -	\$ -
Reproduction Costs			
Full Sized Copies (Bond)	1	\$ -	\$ -
Reprographics	1	\$ 100.00	\$ 100.00
Travel (Airfare, Hotel)	1	\$ 1,000.00	\$ 1,000.00
Other Expenses (Blueline)	1	\$ 500.00	\$ 500.00
2021 Mileage Rates	1	\$0.56/Mi	\$ 200.00

Sub-Total Direct Expenses \$ **1,800.00**

Subconsultants

Blueline	\$ 44,957.00
AXIS Survey	\$ 43,670.00
Benesch	\$ 16,500.00

Sub-Total Subconsultants \$ **105,127.00**

Sub-Total Project Fee Estimate \$ **224,287.00**

Management Reserve (~5%) \$ **11,214.35**

Total Fee \$ **235,501.35**

Task No.	Task Description	Principal	Senior Project Manager	Senior Traffic Engineer	Project Engineer	CAD Designer II	Associate Engineer	Office Administrator	Sub-consultants	Total
	Hourly Rate	\$ 210.00	\$ 195.00	\$ 180.00	\$ 160.00	\$ 125.00	\$ 100.00	\$ 100.00		
1.0	PROJECT MANAGEMENT									
1.1	Project Coordination	2	12							14
1.2	Project Monitoring, Progress Reporting, & Invoicing		12					12		24
1.3	Project Team Meetings	4	12	8	4	8	4			40
1.4	Subconsultant Management		8							8
	BlueLine								\$ 4,334.00	
	Task 1.0 Total Hours	6	44	8	4	8	4	12		86
	Subtotal Task 1.0	\$ 1,260.00	\$ 8,580.00	\$ 1,440.00	\$ 640.00	\$ 1,000.00	\$ 400.00	\$ 1,200.00	\$ 4,334.00	\$ 18,854.00
2.0	SURVEY SERVICES									
2.1	AXIS								\$ 43,670.00	
	Task 2.0 Total Hours	0	0	0	0	0	0	0		0
	Subtotal Task 2.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,670.00	\$ 43,670.00
3.0	REVIEW QUIET ZONE DOCUMENTS									
3.1	Data Collection and Site Review		4	12	8					24
3.2	Evaluate Existing QZ Documents		12							12
3.4	Technical Memorandum	2	8	8						18
	Benesch								\$ 5,500.00	
	BlueLine								\$ 3,982.00	
	Task 3.0 Total Hours	2	24	20	8	0	0	0		54
	Subtotal Task 3.0	\$ 420.00	\$ 4,680.00	\$ 3,600.00	\$ 1,280.00	\$ -	\$ -	\$ -	\$ 9,482.00	\$ 19,462.00
4.0	ALTERNATIVES EVALUATION									
4.1	Develop & Analyze QZ Options/Alternatives	4	12	24		136				176
4.2	QZRI Calculations		4	8	24					36
4.3	Project Cost Estimates		4	8	24		8			44
4.4	Alternatives Technical Memorandum	4	12	8						24
	Benesch								\$ 5,500.00	
	BlueLine								\$ 3,982.00	
	Task 4.0 Total Hours	8	32	48	48	136	8	0		280
	Subtotal Task 4.0	\$ 1,680.00	\$ 6,240.00	\$ 8,640.00	\$ 7,680.00	\$ 17,000.00	\$ 800.00	\$ -	\$ 9,482.00	\$ 51,522.00
5.0	COUNCIL REVIEW SUPPORT									
5.1	Council Material/Exhibit Preparation		4	4		8				16
5.2	Council Presentation Support	4	8							12
	Task 5.0 Total Hours	4	12	4	0	8	0	0		28
	Subtotal Task 5.0	\$ 840.00	\$ 2,340.00	\$ 720.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 4,900.00
6.0	30% PRELIMINARY DESIGN									
6.1	Agency/Property Owner Coordination	4	12							16
6.2	Conceptual Crossing Layouts (16)	2	4	8		16				30
6.3	Conceptual Crossing Estimates (16)	2	4	8		4				18
6.4	30% Crossing Layouts (8)	2	8	16		72				98
6.5	30% HAWK Beacon Design	2	4	8	12	16				42
6.6	30% Preliminary Estimates (9)	4	24	16	24	12	8			88
	Benesch								\$ 5,500.00	
	BlueLine								\$ 32,659.00	
	Task 6.0 Total Hours	16	56	56	36	120	8	0		274
	Subtotal Task 6.0	\$ 3,360.00	\$ 10,920.00	\$ 10,080.00	\$ 5,760.00	\$ 15,000.00	\$ 800.00	\$ -	\$ 38,159.00	\$ 84,079.00
7.0	60%, 90%, FINAL DESIGN (FUTURE)									
7.1										0
	Task 7.0 Total Hours	0	0	0	0	0	0	0		0
	Subtotal Task 7.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8.0	AGENCY PERMITTING (FUTURE)									
8.1										0
	Task 8.0 Total Hours	0	0	0	0	0	0	0		0
	Subtotal Task 8.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9.0	BIDDING & AWARD SERVICES (FUTURE)									
9.1										0
	Task 9.0 Total Hours	0	0	0	0	0	0	0		0
	Subtotal Task 9.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10.0	CONSTRUCTION MANAGEMENT SERVICES (FUTURE)									
10.1										0
	Task 10.0 Total Hours	0	0	0	0	0	0	0		0
	Subtotal Task 10.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	PH TOTAL HOURS	36	168	136	96	272	20	12		722
	TOTAL ALL TASKS	\$ 7,560.00	\$ 32,760.00	\$ 24,480.00	\$ 15,360.00	\$ 34,000.00	\$ 2,000.00	\$ 1,200.00	\$ 105,127.00	\$ 222,487.00

PH Consulting LLC Summary of Direct Labor Costs Effective January 1, 2021-December 31, 2021	
Job Classifications	Maximum Billing Rate
Quality Manager	\$ 225.00
Principal	\$ 215.00
Sr Project Manager	\$ 205.00
Project Manager	\$ 195.00
Senior Traffic Engineer	\$ 185.00
Project Engineer	\$ 175.00
Associate Engineer	\$ 125.00
Assistant Transportation Engineer	\$ 120.00
Senior Construction Manager	\$ 145.00
Construction Manager	\$ 125.00
Construction Inspector	\$ 115.00
Engineering Intern II	\$ 65.00
Engineering Intern I	\$ 50.00
CAD Designer III	\$ 145.00
CAD Designer II	\$ 135.00
CAD Designer I	\$ 115.00
CAD Technician II	\$ 95.00
CAD Technician I	\$ 85.00
Marketing Lead	\$ 105.00
Office Administrator	\$ 110.00
Office Assistant	\$ 85.00
Direct non-salary costs will be billed at actual costs. Subconsultants will be marked up 10%. Direct Mileage will be billed at current approved IRS mileage rate.	

EXHIBIT B

Subcontractors/Subconsultants

Below is a list of approved subcontractors/subconsultants. If left blank, there are no approved subcontractors or subconsultants.

The Blueline Group, AXIS Survey, Alfred Benesch & Co

**SUPPLEMENTAL AGREEMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND PH CONSULTING, LLC**

THIS SUPPLEMENTAL AGREEMENT NO. 1 ("Supplemental Agreement No. 1") is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation ("City") and PH CONSULTING, LLC, a limited liability corporation and licensed in Washington ("Consultant").

WHEREAS, the parties hereto have previously entered into an agreement for the Quiet Zone Project (the "Original Agreement"), said Original Agreement being dated November 16th, 2021; and

WHEREAS, both parties desire to supplement the Original Agreement, by expanding the Scope of Services to provide for Phase 2 and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Exhibit A, as referenced and incorporated in Section 1 of the Original Agreement, "SCOPE OF SERVICES", shall be replaced by Exhibit A-1, attached hereto and by this references made part of this Supplemental Agreement No. 1, and a part of the Original Agreement.

2. Section 2 of the Original Agreement, "TERM", is amended to add that the parties agree to extend the term of the Original Agreement to terminate at midnight December December 31, 2023.

3. Section 3 of the Original Agreement, "COMPENSATION", is amended to include the additional Consultant fee of \$128,963.82 and shall read as follows: "In no event shall the compensation paid to Consultant under this Agreement exceed \$364,465.17 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City."

The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$235,501.35
Supplemental Agreement No.1	\$128,963.82
Grand Total	\$364,465.17

4. Each and every provision of the Original Agreement for Professional Services dated November 16, 2021, shall remain in full force and effect, except as modified herein.

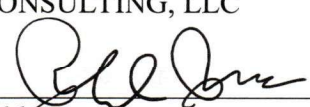
DATED this 12th day of January, 20 23

CITY OF MARYSVILLE

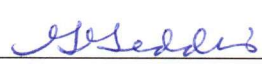
By 
Jon Nehring, Mayor

DATED this 16 day of December, 20 22.

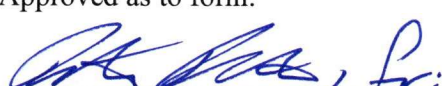
PH CONSULTING, LLC

By 
Pablo Para
Its: Principal

ATTEST/AUTHENTICATED:


Genevieve Geddies, Deputy City Clerk

Approved as to form:


Jon Walker, City Attorney

Project Name: Marysville Quiet Zone Project
Supplement: Additional Services for Phase 2
Job #: 21-008
Date: November 17, 2022

Project Description

PH Consulting (“PH”) provided management, analysis, and engineering services for an initial phase of the City of Marysville’s Quiet Zone Improvement Project (“Project”) that covered 24 existing public and private railroad grade crossings. The first phase (“Phase 1”) consisted of looking thoroughly at 8 crossings in the downtown core (6 public, 2 private; including survey of the 6 public ones) and looking big picture at all 24 of the City’s crossings. Phase 1 provided an Alternatives Analysis and after discussion with the City, the City’s chosen alternative is for a City-wide Quiet Zone covering all mainline crossings. The spur track will not be included in the quiet zone. The resulting Quiet Zone would cover the 8 crossings explored in detail in Phase 1 plus the additional 11 crossings (6 public, 5 private) as part of Phase 2.

This Phase 2 proposal in survey of the 6 additional public crossings plus preliminary 30% design documents (plans and estimates) for these 6 public crossings and 5 private crossings. Additionally, this proposal includes Quiet Zone Notice of Intent and FRA Public Authority Application filings.

Future services include final design, assisting in BNSF Railway negotiations, Quiet Zone Crossing Inspections and Notice of Establishment filings, UTC Petition processing, Right-of-Way acquisition services, environmental permitting services, bidding services and construction management. Additional sub-consultants may be added to Team as needed to support future phases and specialties.

Task Summary

- Task 1.1 Additional Project Management
- Task 2.1 Additional Survey Services
- Task 6.1 Additional 30% Preliminary Design
- Task 8.1 Agency Permitting (Phase 2 Only)

Project Schedule

Our Team shall begin work immediately upon receipt of Notice to Proceed and proceed according to the attached Project Schedule. Key early dates include:

Phase 2 Notice to Proceed.....	December 2022
Topo Survey	December 2022/January 2023
30% Preliminary Design Start	January 2023

Scope of Work

PH’s scope of additional work for the project is outlined on the following pages.



Task 1.1 Project Management

Fee: Hourly Rate/NTE

This task is to supplement Task 1 from Phase 1, with additional general coordination and meetings on the project, in-house quality assurance, coordination with subconsultants, and invoicing for Phase 2.

Task 2.1 Additional Survey Services

Fee: Hourly Rate/NTE

Axis will provide Topographic survey for the Phase 2 project areas to include the rail crossings, adjacent properties, parallel and adjacent street surface improvements at the following six public crossing locations:

1. 104th Street NE Crossing (DOT 084653H)
2. 116th Street NE Crossing (DOT 084654P)
3. 122nd Street NE Crossing (DOT 084657K)
4. 128th Street NE Crossing (DOT 084660T)
5. 136th Street NE Crossing (DOT 084664V)
6. 172nd Street NE Crossing (DOT 084669E)

AutoCad drawings will be prepared at a scale of 1"=20'. Services will include the following:

- Control survey in NAD 83/11 Horizontal Datum, with all elevations derived from and checked to NAVD 88 Vertical Datum.
- Delineated parcel lines within above-described area as available from title reports, recorded plats and public records further compared to City of Marysville and Snohomish County Parcel GIS lines.
- Set additional elevation benchmarks at each end of each crossing.
- Contract with and coordinate services of private utility locate company to ascertain conductible underground non-City owned utility locations and available as-built records.
- Depict hard and soft surfaces on individual layers per accepted APWA standards.
- Show and dimension located topographic features and contours at 2' intervals.
- Show known utilities as provided by City of Marysville GIS, research of available utility as-built records and as located by utility locators.

This task also includes delineating parcel lines, and street and railroad right of ways within the Phase 1 and Phase 2 public crossings (12 crossings total) based on current title reports for adjacent properties as available from recorded plats and public records.

ASSUMPTIONS & EXCLUSIONS

- The Assumptions and Exclusions from Task 2 of the Phase 1 proposal still apply.
- The City will obtain title reports for the properties PH requests.

DELIVERABLES

- AutoCad drawing file with point database and dtm files.



Task 6.1 Additional 30% Design

Fee: Hourly Rate/NTE

Our Team will develop preliminary design plans and estimates for the City's 6 public crossings and 5 private crossings. North of 88th Street NE (not including the spur line).

Similar to Phase 1, the plans and estimates will include anticipated ROW acquisition/easement areas. Team will coordinate with property owners to understand business operations, access needs, solicit input for crossing design alternatives, and incorporate feedback into crossing layout design. Layouts will include all required elements necessary to facilitate City, FRA, BNSF, and WSDOT review. Team will prepare base maps from aerial tiles and Snohomish County/City of Marysville GIS data for the project areas specified below in addition to the base maps prepared under Task 2.1. The project areas generally include the rail crossings, adjacent properties, and adjacent street surface improvements at the following locations:

BNSF Mainline Crossings

1. Private Crossing, north of 88th Street NE (DOT 084651U)
2. Private Crossing, north of 88th Street NE (DOT 084652B)
3. 104th Street NE Crossing (DOT 084653H)
4. 116th Street NE Crossing (DOT 084654P)
5. 122nd Street NE Crossing (DOT 084657K)
6. Private Crossing at 124th Street NE (DOT 084658S)
7. 128th Street NE Crossing (DOT 084660T)
8. Private Crossing, north of 1128th Street NE (DOT 084661A)
9. 136th Street NE Crossing (DOT 084664V)
10. Private Crossing, south of 172nd Street NE (DOT 084668X)
11. 172nd Street NE Crossing (DOT 084669E)

Services under this task will include:

- Coordinating with Directly Affected Property Owners.
- Coordinating with WSDOT Rail and Traffic groups.
- Coordinating Grade Crossing Status with UTC.
- Coordinating design review with BNSF Railway.
- Developing Conceptual layouts showing recommended crossing improvements for 11 public and private grade crossings.
- Developing Detailed 30% Level Preliminary Design Plans for 6 public and 5 private grade crossings.
- Developing Preliminary Cost Estimates for each crossing/intersection improvement.
- Evaluating Right-of-Way impacts and costs.

ASSUMPTIONS & EXCLUSIONS

- The Assumptions and Exclusions from Task 6 of the Phase 1 proposal still apply.

DELIVERABLES

- The Deliverables from Task 6 of the Phase 1 proposal still apply.



Task 8.1 Agency Permitting

Fee: Hourly Rate/NTE

This task will include preparation and submittal of applications for the following project permits and approvals. We will also provide the appropriate coordination with WSDOT, BNSF Railway, UTC, and FRA during these processes until the approvals are obtained.

- Quiet Zone Notice of Intent Filing
- FRA Public Authority Applications

ASSUMPTIONS & EXCLUSIONS

- Any fees associated with the permits are not included and are to be paid by the City.
- This proposal does not include the following permits and approvals for the project – a separate scope and fee proposal can be provided at a later date.
 - WSDOT Channelization Plans
 - BNSF Railway Construction & Maintenance Agreements
 - Snohomish PUD Electrical Service Application

General Assumptions and Notes

- This Phase 2 scope and fee proposal is intended to supplement Phase 1. Not all fees were used in Phase 1, and this proposal assumes the following:
 - Phase 1 Task 3.0 Review Quiet Zones Documents is complete; \$6,430.53 remaining in the budget
 - Phase 1 Task 4.0 Alternatives Evaluation is complete; \$15,866.78 remaining in the budget
 - Phase 1 Task 5.0 Council Review Support is not needed; \$4,900.00 was budgeted.
 - The HAWK Signal previously scoped in Phase 1 has been removed; \$6,560.00 was budgeted.
 These dollar amounts will be reallocated to Phase 2, reducing the Phase 2 fee proposal by that exact amount.
- Scope and fees outlined above are based on the Project Understanding included with this proposal as well as the following information (any changes to these documents may result in changes to the fees):
 - Meetings and emails with the City in July & August 2022.
- PH will not pay any Agency fees on behalf of the City.
- Obtaining any offsite easements (if required) is not included in this proposal.
- The fees stated above do not include reimbursable expenses such as large format copies (larger than legal size), mileage, and plots. These will be billed under a separate task called **EXPENSES**.
- Time and expense items are based on our Team's current hourly rates.
- Electrical plans, structural engineering plans, geotechnical services, new signal timings, WSDOT Channelization plan approval/checklist, and temporary signal design are not included in this scope of work.
- City to prepare SEPA internally if necessary.
- The City will provide all available project traffic data, signal as-built information, traffic signal timing/phasing plans, and Crash records.



EXHIBIT A – SCOPE & FEE ESTIMATE

- PH reserves the right to move funds between approved Tasks as necessary based on approved scope of work provided the overall budget of Tasks is not exceeded. The City's Project Manager will be notified if funds are shifted.
- If Client requests Team's assistance in complying with any public records request, including without limitation providing copies of documents and communications, Client will pay Team's hourly fees and costs incurred in providing such assistance at then-current rates. Such fees and costs will be billed as a separate task.



PH Consulting Staff Category	Hours	Rate	Cost
Principal	76	\$ 210.00	\$ 15,960.00
Senior Project Manager	100	\$ 205.00	\$ 20,500.00
Senior Traffic Engineer	40	\$ 185.00	\$ 7,400.00
Project Engineer	36	\$ 175.00	\$ 6,300.00
CAD Designer II	132	\$ 135.00	\$ 17,820.00
Associate Engineer	36	\$ 125.00	\$ 4,500.00
Office Administrator	20	\$ 110.00	\$ 2,200.00
Total Hours	440		\$ 74,680.00

Direct Salary Cost \$ **74,680.00**

Subconsultants

AXIS Survey \$ 70,675.00
Benesch \$ 11,000.00

Sub-Total Subconsultants \$ **81,675.00**

SUBTOTAL \$ **156,355.00**

Minus Unused Funds from Phase 1, Task 3.0 \$ (6,430.53)
Minus Unused Funds from Phase 1, Task 4.0 \$ (15,866.78)
Minus Unused Funds from Phase 1, Task 5.0 \$ (4,900.00)
Minus Funds for HAWK Signal from Phase 1, Task 6.0 (Removed) \$ (6,560.00)

FEES FOR PHASE 2, WITH UNUSED PHASE 1 REDISTRIBUTED \$ **122,597.69**

Direct Expenses	Unit	Cost	Total
Traffic Counts		\$ -	\$ -
Reproduction Costs			
Full Sized Copies (Bond)	1	\$ -	\$ -
Reprographics	1	\$ -	\$ -
Travel (Airfare, Hotel)	1	\$ -	\$ -
2021 Mileage Rates	1	\$0.625/Mi	\$ 225.00

Sub-Total Direct Expenses \$ **225.00**

SUBTOTAL PROJECT FEE ESTIMATE \$ **122,822.69**

Management Reserve (~5%) \$ **6,141.13**

Total Fee \$ **128,963.82**

Marysville Quiet Zone Project - Phase 2
Fee Estimate Summary

Task No.	Task Description	Principal	Senior Project Manager	Senior Traffic Engineer	Project Engineer	CAD Designer II	Associate Engineer	Office Administrator	Sub-consultants	Total
	Hourly Rate	\$ 210.00	\$ 205.00	\$ 185.00	\$ 175.00	\$ 135.00	\$ 125.00	\$ 110.00		
1.1	ADDITIONAL PROJECT MANAGEMENT									
	Project Coordination	2	12							14
	Project Monitoring, Progress Reporting, & Invoicing		12					12		24
	Project Team Meetings	4	12	8	4	8	4			40
	Subconsultant Management		8							8
	Task 1.1 Total Hours	6	44	8	4	8	4	12		86
	Subtotal Task 1.1	\$ 1,260.00	\$ 9,020.00	\$ 1,480.00	\$ 700.00	\$ 1,080.00	\$ 500.00	\$ 1,320.00	\$ -	\$ 15,360.00
2.1	ADDITIONAL SURVEY SERVICES									
	Base Mapping for 6 Locations								\$ 50,000.00	
	Delineate Parcel Lines plus Street & Railroad ROW (12 crossings)								\$ 14,250.00	
	10% Markup								\$ 6,425.00	
	Task 2.1 Total Hours	0	0	0	0	0	0	0		0
	Subtotal Task 2.1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,675.00	\$ 70,675.00
6.1	ADDITIONAL 30% PRELIMINARY DESIGN									
	Agency/Property Owner Coordination	4	12							16
	30% Crossing Layouts (6)	2	8	16		72				98
	30% Preliminary Estimates (6)	4	24	16	24	12	8			88
	Benesch								\$ 5,000.00	
									\$ 500.00	
	Task 6.1 Total Hours	10	44	32	24	84	8	0		202
	Subtotal Task 6.1	\$ 2,100.00	\$ 9,020.00	\$ 5,920.00	\$ 4,200.00	\$ 11,340.00	\$ 1,000.00	\$ -	\$ 5,500.00	\$ 39,080.00
8.1	AGENCY PERMITTING									
	Quiet Zone Notice of Intent Filing									0
	BNSF Exhibits	16			8	40				
	Agency Coordination	16	4							
	NOI Preparation	12	4				12	4		
	FRA Public Authority Application	16	4				12	4		36
										0
	Benesch								\$ 5,000.00	
									\$ 500.00	
	Task 8.1 Total Hours	60	12	0	8	40	24	8		36
	Subtotal Task 8.1	\$ 12,600.00	\$ 2,460.00	\$ -	\$ 1,400.00	\$ 5,400.00	\$ 3,000.00	\$ 880.00	\$ 5,500.00	\$ 31,240.00
	PH TOTAL HOURS	76	100	40	36	132	36	20		324
	TOTAL ALL TASKS	\$ 15,960.00	\$ 20,500.00	\$ 7,400.00	\$ 6,300.00	\$ 17,820.00	\$ 4,500.00	\$ 2,200.00	\$ 81,675.00	\$ 156,355.00

Minus Unused Funds from Phase 1, Task 3.0 \$ (6,430.53)

Minus Unused Funds from Phase 1, Task 4.0 \$ (15,866.78)

Minus Unused Funds from Phase 1, Task 5.0 \$ (4,900.00)

Minus Funds for HAWK Signal from Phase 1, Task 6.0 (Removed) \$ (6,560.00)

FEES FOR PHASE 2, WITH UNUSED PHASE 1 REDISTRIBUTED										\$ 122,597.69
--	--	--	--	--	--	--	--	--	--	----------------------

**SUPPLEMENTAL AGREEMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND PH CONSULTING, LLC**

THIS SUPPLEMENTAL AGREEMENT NO. 2 ("Supplemental Agreement No. 2") is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation ("City") and PH Consulting, a limited liability corporation ("Consultant").

WHEREAS, the parties hereto have previously entered into an agreement for engineering services (the "Original Agreement"), said Original Agreement being dated November 16, 2021; and

WHEREAS, both parties desire to supplement the Original Agreement, by extending the term of the Original Agreement;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, "TERM", is amended to provide that the term will terminate at midnight on June 30, 2024.

2. Each and every provision of the Original Agreement for Professional Services dated November 16, 2021, shall remain in full force and effect, except as modified herein.

DATED this 5th day of November, 20 23.

CITY OF MARYSVILLE

By

Jon Nehring, Mayor

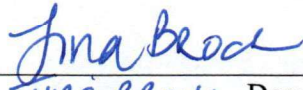
DATED this 15th day of November, 2023.

PH CONSULTING, LLC

By

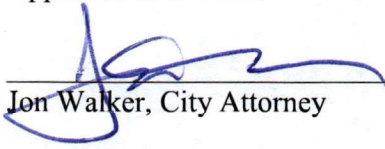
Ken Lauzen, PE
Name
Its: Principal

ATTEST/AUTHENTICATED:



Tina Brock Deputy City Clerk

Approved as to form:



Jon Walker, City Attorney

**SUPPLEMENTAL AGREEMENT NO. 3 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND PH CONSULTING, LLC**

THIS SUPPLEMENTAL AGREEMENT NO. 3 (“Supplemental Agreement No. 3”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and PH Consulting, a Limited Liability Corporation (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for engineering services for the Quiet Zone Evaluation (the “Original Agreement”), said Original Agreement being dated November 16th, 2021; and

WHEREAS, both parties desire to supplement the Original Agreement, by expanding the Scope of Services to provide for engineering support services and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

- 1. Exhibit A, as referenced and incorporated in Section 1 of the Original Agreement, “SCOPE OF SERVICES”, shall be supplemented by Exhibit A-1, attached hereto and by this references made part of this Supplemental Agreement No. 3, and a part of the Original Agreement.

- 2. Section 2 of the Original Agreement, “TERM”, is amended to add that the parties agree to extend the term of the Original Agreement to terminate at midnight on December 31st, 2025.

- 3. Section 3 of the Original Agreement, “COMPENSATION”, is amended to include the additional Consultant fee of \$63,000 and shall read as follows: “In no event shall the compensation paid to Consultant under this Agreement exceed \$424,465.17 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City.”

The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$235,501.35
Supplemental Agreement No.1	\$128,963.82
Supplemental Agreement No.2	\$0
Supplemental Agreement No.3	\$63,000
Grand Total	\$424,465.17

4. Each and every provision of the Original Agreement for Professional Services dated November 16th, 2021, shall remain in full force and effect, except as modified herein.

DATED 7/10/2024

CITY OF MARYSVILLE

DocuSigned by:
By Jon Nehring
A8AE54520DE0470...
Jon Nehring, Mayor

DATED this _____

[CONSULTANT]

By Pablo Para
[Name] Pablo Para
Its: [Title] Principal

ATTEST/AUTHENTICATED:

DocuSigned by:
Tina Brock City Clerk
77252E920644402...
Chari Taber, Deputy City Clerk

Approved as to form:

DocuSigned by:
Jon Walker
786AB5A2684C462...
Jon Walker, City Attorney

Project Name: Marysville Quiet Zone Project
Supplement: Supplement No. 2
Job #: 21-008
Date: May 20, 2024

Project Description

PH Consulting (“PH”) provided management, analysis, and engineering services for an initial phase of the City of Marysville’s Quiet Zone Improvement Project (“Project”) that covered 24 existing public and private railroad grade crossings. The first phase (“Phase 1”) consisted of looking thoroughly at 8 crossings in the downtown core (6 public, 2 private; including survey of the 6 public ones) and looking big picture at all 24 of the City’s crossings. Phase 1 provided an Alternatives Analysis and after discussion with the City, the City’s chosen alternative is for a City-wide Quiet Zone covering all mainline crossings. The spur track will not be included in the quiet zone. The resulting Quiet Zone would cover the 8 crossings explored in detail in Phase 1 plus the additional 11 crossings (6 public, 5 private) evaluated with subsequent Phase 2 effort.

This Supplement extends the contract duration through 2025 and supplements the scope and fee for Phase 2 to provide for additional project coordination with City, private crossing owners, BNSF Railway, FRA, WSDOT, completion of additional 30% design documents revisions to meet BNSF and WSDOT requirements, completion of Notice of Intent (NOI) filing support, and completion of Public Authority Application filing.

Future services include final design, assisting in BNSF Railway negotiations, Quiet Zone Crossing Inspections and Notice of Establishment filings, UTC Petition processing, Right-of-Way acquisition services, environmental permitting services, bidding services and construction management. Additional sub-consultants may be added to Team as needed to support future phases and specialties.

Task Summary

- Task 1.1 Additional Project Management
- Task 6.1 Additional 30% Preliminary Design
- Task 8.1 Agency Permitting (Phase 2 Only)

Project Schedule

Our Team shall begin work immediately upon receipt of Notice to Proceed and proceed according to the attached Project Schedule. Key early dates include:

Supplemental Diagnostic Review	July 2024
BNSF Review	Aug-September 2024
NOI Issuance	September 2024
PAA Application	October 2024 - December 2025
Final Design Start (Est)	February 2025



Scope of Work

PH's scope of additional work for the project is outlined on the following pages.

Task 1.1 Project Management

Fee: Hourly Rate/NTE

This task is to supplement Task 1 with additional general coordination and meetings on the project, in-house quality assurance, coordination with subconsultants, and contract administration for Phase 2 through December 2025.

Task 6.1 Additional 30% Design

Fee: Hourly Rate/NTE

PH will revise the previously prepared 30% design plans and estimates based on feedback/comments from BNSF Railway and WSDOT:

Services under this task will include:

- Coordinating with BNSF Railway
- Coordinating with WSDOT Rail and Traffic groups.
- Coordinating Grade Crossing Status with UTC.

ASSUMPTIONS & EXCLUSIONS

- The Assumptions and Exclusions from Task 6 of the Phase 1 and Supplement 1 proposal still apply.

DELIVERABLES

- The Deliverables from Task 6 of the Phase 1 and Supplement 1 proposal still apply.

Task 8.1 Agency Permitting

Fee: Hourly Rate/NTE

This task will include the additional effort necessary to complete the preparation and submittal of applications for the following project permits and approvals. We will also provide the appropriate additional coordination with City, private crossing owners, WSDOT, BNSF Railway, UTC, and FRA during these processes until the approvals are obtained.

- Quiet Zone Notice of Intent Filing
- FRA Public Authority Applications (PAA)



ASSUMPTIONS & EXCLUSIONS

- An additional Field Diagnostic Meeting will be necessary.
- Any fees associated with the permits are not included and are to be paid by the City.
- This proposal does not include the following permits and approvals for the project – a separate scope and fee proposal can be provided at a later date.
 - WSDOT Channelization Plans
 - BNSF Railway Construction & Maintenance Agreements
 - Snohomish PUD Electrical Service Application

General Assumptions and Notes

- PH will not pay any Agency fees on behalf of the City.
- Obtaining any offsite easements (if required) is not included in this proposal.
- The fees stated above do not include reimbursable expenses such as large format copies (larger than legal size), mileage, and plots. These will be billed under a separate task called **EXPENSES**.
- Time and expense items are based on our Team's current hourly rates.
- Electrical plans, structural engineering plans, geotechnical services, new signal timings, WSDOT Channelization plan approval/checklist, and temporary signal design are not included in this scope of work.
- City to prepare SEPA internally if necessary.
- The City will provide all available project traffic data, signal as-built information, traffic signal timing/phasing plans, and Crash records.
- PH reserves the right to move funds between approved Tasks as necessary based on approved scope of work provided the overall budget of Tasks is not exceeded. The City's Project Manager will be notified if funds are shifted.
- If Client requests Team's assistance in complying with any public records request, including without limitation providing copies of documents and communications, Client will pay Team's hourly fees and costs incurred in providing such assistance at then-current rates. Such fees and costs will be billed as a separate task.



PH Consulting Staff Category	Hours	Rate	Cost
Principal	142	\$ 220.00	\$ 31,240.00
Senior Traffic Engineer	8	\$ 200.00	\$ 1,600.00
Project Engineer	64	\$ 185.00	\$ 11,840.00
CAD Designer II	44	\$ 150.00	\$ 6,600.00
Associate Engineer	52	\$ 165.00	\$ 8,580.00
Office Administrator	24	\$ 120.00	\$ 2,880.00
Total Hours	334		\$ 62,740.00

Direct Salary Cost \$ **62,740.00**

Subconsultants

AXIS Survey \$ -

Benesch \$ -

Sub-Total Subconsultants \$ -

SUBTOTAL \$ **62,740.00**

FEES FOR PHASE 2, WITH UNUSED PHASE 1 REDISTRIBUTED \$ **62,740.00**

Direct Expenses	Unit	Cost	Total
Traffic Counts		\$ -	\$ -
Reproduction Costs			
Full Sized Copies (Bond)	1	\$ -	\$ -
Reprographics	1	\$ -	\$ -
Travel (Airfare, Hotel)	1	\$ -	\$ -
2024 Mileage Rates	1	\$0.67/Mi	\$ 260.00

Sub-Total Direct Expenses \$ **260.00**

SUBTOTAL PROJECT FEE ESTIMATE \$ **63,000.00**

Management Reserve (~0%) \$ -

Total Fee \$ **63,000.00**

Task No.	Task Description	Principal	Senior Traffic Engineer	Project Engineer	CAD Designer II	Associate Engineer	Office Admin	Total
	Hourly Rate	\$ 220.00	\$ 200.00	\$ 185.00	\$ 150.00	\$ 165.00	\$ 120.00	
1.1	ADDITIONAL PROJECT MANAGEMENT							
	Project Coordination	16						16
	Project Monitoring, Progress Reporting, & Invoicing	16					16	32
	Project Team Meetings	16		8	8	4		36
	Subconsultant Management							0
	Task 1.1 Total Hours	48	0	8	8	4	16	84
	Subtotal Task 1.1	\$ 10,560.00	\$ -	\$ 1,480.00	\$ 1,200.00	\$ 660.00	\$ 1,920.00	\$ 15,820.00
6.1	ADDITIONAL 30% PRELIMINARY DESIGN							
	Agency/Property Owner Coordination	8		8				16
	30% Crossing Layouts	8	4	16	8			36
	30% Preliminary Estimates	2	4	8	4			18
	Task 6.1 Total Hours	18	8	32	12	0	0	70
	Subtotal Task 6.1	\$ 3,960.00	\$ 1,600.00	\$ 5,920.00	\$ 1,800.00	\$ -	\$ -	\$ 13,280.00
8.1	AGENCY PERMITTING							
	Quiet Zone Notice of Intent Filing							
	BNSF Exhibits	16		8	24	16		64
	Diagnostic Field Meeting	16		16		8		40
	Agency Coordination	16						16
	NOI Preparation	12				12	4	28
	FRA Public Authority Application	16				12	4	32
	Task 8.1 Total Hours	76	0	24	24	48	8	180
	Subtotal Task 8.1	\$ 16,720.00	\$ -	\$ 4,440.00	\$ 3,600.00	\$ 7,920.00	\$ 960.00	\$ 33,640.00
	PH TOTAL HOURS	142	8	64	44	52	24	334
	TOTAL ALL TASKS	\$ 31,240.00	\$ 1,600.00	\$ 11,840.00	\$ 6,600.00	\$ 8,580.00	\$ 2,880.00	\$ 62,740.00

PH Consulting LLC Summary of Direct Labor Costs Effective January 1, 2024-December 31, 2024	
Job Classifications	Maximum Billing Rate
Principal	\$ 285.00
Sr Project Manager	\$ 270.00
Project Manager	\$ 245.00
Senior Traffic Engineer	\$ 220.00
Project Engineer	\$ 195.00
Associate Engineer	\$ 170.00
Engineering Design Technician	\$ 145.00
Engineering Intern	\$ 105.00
CAD Manager	\$ 180.00
CAD Designer III	\$ 155.00
CAD Designer II	\$ 135.00
CAD Designer I	\$ 125.00
Office Administrator	\$ 130.00
Office Assistant	\$ 105.00
Direct non-salary costs will be billed at actual costs. Subconsultants will be marked up at 10% Direct Mileage will be billed at current approved IRS mileage rate.	



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE:	November 24, 2025
SUBMITTED BY:	City Attorney Jon Walker, Legal
ITEM TYPE:	Ordinance
AGENDA SECTION:	New Business
SUBJECT:	An Ordinance Designating Certain Activities as a Public Nuisance on Business Premises and Amending Section 6.24.050 of the Municipal Code
SUGGESTED ACTION:	<u>Recommended Motion:</u> I move to adopt Ordinance No. ____.
SUMMARY:	Police have closed illegally operating businesses but found some reopened and also observed that signage advertising the businesses remained in place. These businesses held themselves out as offering services that required a state license. The signage remaining on the premises both misleads the public and makes it easier for illegal businesses to reopen. Both the business reopening and the signage remaining on the site may be declared a public nuisance by the city council. Property owners have an obligation to ensure that their premises are not used for illegal purposes once they have been notified that they were leasing space to an illegal business. This ordinance would declare it a public nuisance for a property owner to permit the continued operation of a business closed by the city and would impose a requirement that a property owner ensure that signage for a business closed by order of the city is removed within ten days of being notified that they must remove the signage.

ATTACHMENTS:

[Ordinance - public nuisance signs on unlicensed premises 10-8-25.pdf](#)

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, DESIGNATING CERTAIN ACTIVITIES AS A PUBLIC
NUISANCE ON BUSINESS PREMISES AND AMENDING SECTION 6.24.050 OF
THE MUNICIPAL CODE.**

WHEREAS, council passed Ordinance No. 3359 clarifying that it is a violation of the city licensing code to hold oneself out as providing services that require state licensure or certification without having such license or certification; and

WHEREAS, the city has closed several businesses that were engaged in illegal activities including offering and providing services that require state licensure by individuals without the required state licensure; and

WHEREAS, some of these businesses had a city business license while others did not; and

WHEREAS, signs and advertising were maintained on the premises after the closure of the businesses; and

WHEREAS, some of the businesses reopened despite an order issued by the city to remain closed; and

WHEREAS, the signs and advertising are misleading to the public and facilitate the continued illegal operation of an unlicensed business; and

WHEREAS, public health and safety are endangered by the continued operation of unlicensed businesses; and

WHEREAS, this constitutes a public nuisance and property owners should be required to abate such nuisances.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 6.24.050 of the municipal code is amended as set forth in Exhibit A.

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or

constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 3. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 4. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2025.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
_____, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A

6.24.050 Types of nuisances.

It shall be a public nuisance within the city of Marysville, and a violation of the Marysville Municipal Code, if any person shall maintain or allow to be maintained on real property which he or she may own, have charge of, control or occupy, except as may be permitted by any other city ordinance, whether visible or not from any public street, alley or residence, any of the following conditions:

- (1) Storage, transportation, or use of any explosive or combustible substance except as permitted or authorized by Chapter 70.74 RCW.
- (2) Leaving or storing any abandoned, unattended or discarded icebox, refrigerator or other container which has an airtight door or lid, snap lock or other automatic locking device which may not be released from the inside, without first removing said door or lid, snap lock or other locking device from said refrigerator, icebox or container, in a place accessible to children.
- (3) Having or permitting any abandoned or unused well, cistern or storage tank without removing, capping, or otherwise securely closing the same with sufficient security to prevent access thereto by children.
- (4) No person shall, without lawful authority from the appropriate public entity, attach any advertising signs, posters, or any other similar object to any public structure, sign or traffic-control device.
- (5) No person shall attach to utility poles any of the following: advertising signs, posters, vending machines, or any similar object which presents a hazard to, or endangers the lives of, electrical workers. Any attachment to utility poles shall only be made with the permission of the utility company involved, and shall be placed not less than 12 feet above the surface of the ground.
- (6) Accumulations of the following materials in any front yard, side yard, rear yard or vacant lot unless screened from public view from the adjacent frontage street or streets: any and all discarded lumber, salvaged materials, or other similar materials, except for such materials being used for an immediate construction project on said premises.
- (7) Any attractive nuisances dangerous to children including, but not limited to, abandoned, broken or neglected buildings, equipment, machinery, refrigerators and freezers, excavations,

shafts, or insufficiently supported walls or fences in any front yard, side yard, rear yard or vacant lot.

(8) Garbage or trash in any front yard, side yard, rear yard or vacant lot except that being stored for disposal in containers conforming with the requirements of Chapter [7.08](#) MMC. No garbage or trash may be stored on a premises for more than seven days. Storage of all garbage and trash must conform to the requirements of Chapters [7.06](#) and [7.08](#) MMC.

(9) Oil, antifreeze, and other petroleum products may be stored in only watertight containers that cannot spill. Storage in any other type of container or in a manner that creates a fire hazard is a public nuisance.

(10) Any tires must be stored in a manner that rainwater cannot collect in them. Storage in any other manner is a public nuisance. Outdoor storage of more than 12 tires is a public nuisance, unless tire storage is an integral part of a licensed business and otherwise complies with the municipal code and other laws.

(11) Any inoperable or broken white goods (meaning any large household appliance, including refrigerators, stoves, water heaters, etc.) may be stored outside for no more than 14 consecutive days. Storage for a longer period is a public nuisance.

(12) Recyclable refuse may be stored in a side yard or backyard for no more than 14 consecutive days unless stored in watertight, sanitary containers. Storage in any other manner is a public nuisance.

(13) Any condition that is a public nuisance under state law or the common law.

(14) Dead, decayed, diseased or hazardous trees or vegetation/grass clippings (except that used as compost for fertilizer), including that which by casual contact with the skin is dangerous to public health, safety and welfare, located in any front yard, side yard, rear yard or vacant lot.

(15) Graffiti, pursuant to Chapter [6.25](#) MMC.

(16) Abandoned and junk vehicles as defined by MMC [11.36.030](#).

(17) Nonoperational or unused automobiles or parts thereof, or other articles of personal property which are discarded or left in a state of partial construction or repair for longer than 30 days, in any front yard, side yard, rear yard or vacant lot unless screened from public view from the adjacent frontage street or streets. "Nonoperational or unused automobile" means an automobile substantially meeting one of the following requirements:

(a) Is immobile because it either:

(i) Lacks an engine or other parts or equipment necessary to operate it safely or legally on the street;

(ii) Has one or more flat tires; or

- (iii) Is mounted on skids or jacks;
 - (b) Has overgrown vegetation or garbage or debris collecting underneath; or
 - (c) Is used primarily to store items such as auto parts, yard tools, garbage, debris, clothing, miscellaneous household items, etc.
- (18) Vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed, shrubbery and trees) located in any front yard, side yard, or rear yard of a residential lot within a platted subdivision unless screened from public view from the adjacent frontage street or streets.
- (19) Utility trailers, unmounted camper or recreation vehicles shall not be located in the front yard. They may be located in the driveway, parallel to the driveway, or behind the front building line of the property on either side of the building on a maintained surface.
- (20) Accessory structures, including detached garages, sheds, decks, patios and similar structures, which are not maintained structurally sound and in good repair.
- (21) Any unfinished structure for which there has been a cessation of construction activity for more than two years and which is determined by the city to be in violation of the building code and subject to abatement by demolition or completion of the construction to meet the requirements of the building code.
- (22) Any catastrophic or fire-damaged premises which have not been secured from entry and from which all debris has not been removed and properly discarded as directed by the fire marshal and building official.
- (23) All fences, walls, retaining walls, and hedges that are not kept in good, safe, stable, and well-maintained condition so as to endanger the public health, safety or welfare. Rotten, broken, missing, or diseased/dying components shall be replaced or repaired, and overgrown vegetation shall be pruned.
- (24) Exterior properties that are not graded and maintained to prevent the erosion of soil and to prevent the accumulation of water on the premises. Storm water, including discharge from gutters, downspouts, swimming pools, hot tubs, spas, sump pumps or similar features, shall not discharge off the source premises unless expressly approved by the city of Marysville.
- (25) Open storage on premises except:
- (a) As expressly permitted in MMC Title [22C](#);
 - (b) Open storage does not include items customarily used in association with the permitted principal use of the property and suitable for outdoor use such as lawn furniture, play equipment, gardening equipment, and similar items;

(c) Open storage does not include construction materials or seasonal materials used for gardening that are stored in a manner to protect their utility and prevent deterioration and are reasonably expected to be used at the site within six months; and

(d) Open storage does not include materials screened from public view from the adjacent frontage street or streets.

(26) Premises harboring or infested with rodents, insects, vermin, or vectors. Infestations shall be promptly exterminated by methods that ensure the public's health, safety, and welfare. Owners shall take preventative measures to protect buildings and premises from future infestations.

(27) Sidewalks, walkways, stairs, driveways, parking spaces and similar areas on private property that are accessible to the general public, containing hazardous conditions or violations of approved site or plot plans and barrier-free accessible parking requirements so as to endanger public health, safety or welfare.

(28) Any hazard tree, as substantiated by a certified arborist or other recognized tree professional, that threatens public health, safety or welfare.

(29) Vacant structures and premises thereof or vacant land which is not maintained in a clean, safe, secure and sanitary condition so as not to cause a blighting problem or adversely affect the public health.

(30) Automobile parking on a residential lot within a platted subdivision that is not on improved all-weather surfaces or an approved driveway if located in the front yard.

(31) Recreational vehicles, boats, and trailer parking on a residential lot within a platted subdivision that is not on an improved all-weather surface or an approved driveway if located in the front yard. Recreational vehicle, boat, or trailer parking in the side or rear yard setbacks is allowed so long as emergency responders may access all sides of a structure.

(32) Truck tractors, as defined in RCW [46.04.655](#), and semi-trailers, as defined in RCW [46.04.530](#), that are parked, kept or stored in residentially zoned areas, on residential property in other zones or on sites that have not been permitted, improved and approved for such use. This requirement shall not apply to the parking, keeping or storage of agricultural machinery on residential premises to be used for agricultural use allowed by MMC Title [22C](#) or when equipment is used in conjunction with a permitted or allowed project.

(33) Heavy commercial equipment and vehicles used for commercial purposes exceeding 6,000 pounds that are not allowed to be parked, kept or stored in residentially zoned areas, on residential property in other zones, or on sites that have not been permitted, improved and approved for such use. This requirement shall not apply to the parking, keeping or storage of agricultural machinery on residential premises to be used for agricultural use allowed by MMC Title [22C](#), or when equipment or vehicles are used in conjunction with an ongoing permitted or

allowed project, or to personal property and equipment that is primarily used on site for improvements and maintenance of the property.

(34) Temporary or portable structures, such as portable storage tents, temporary canopies, or other similar structures, which are not removed within 72 hours, when located within the front yard.

(35) Whoever shall suffer or permit to accumulate on any premises owned or occupied by him or under his control any feces in such manner as to emit noxious, disagreeable or offensive odors to the annoyance or detriment of any family or person, or shall place the contents of any privy vault in or upon any public street, alley or common, shall be deemed guilty of maintaining a public nuisance.

(36) Whoever shall suffer or permit any cellar, vault, drain, pool, privy, sewer, yard, ground or premises, owned or occupied by him or under his control, to become, from any cause, nauseous, foul or offensive, or injurious to the public health, or unpleasant or disagreeable to adjacent residents or persons, shall be deemed guilty of permitting or maintaining a public nuisance.

(37) Whoever shall suffer or permit any water to stand upon any premises owned, occupied or controlled by him, so that the same shall become stagnant, foul, offensive, or injurious to the public health, shall be deemed guilty of maintaining a public nuisance.

(38) All pens, stables, barns, kennels, yards and other premises where animals are confined or kept for private or commercial purposes shall be maintained in a clean condition so as to avoid unhealthy conditions for the animals or accumulation of animal waste; provided, however, said requirements shall not pertain to customary farm or agricultural practices. Any person who owns, occupies or has charge of premises which violate this section shall be deemed guilty of maintaining a public nuisance.

(39) Whoever shall deposit or place in or upon any premises, public or private, enclosed or common, within the city, any vegetable or animal matter or filth of a character likely to affect the public health, or to produce offensive odors, and whoever shall place or deposit in or upon any such premises the carcass of any dead animal to be or remain unburied within the city limits for more than 24 hours after its death, shall be deemed guilty of creating and maintaining a public nuisance.

(40) Whosoever shall suffer or permit business activity on a premises owned by them where (a) business previously was conducted on the premises without a city business license and the premises was ordered closed or (b) a business on the premises was ordered closed for a violation of MMC 5.02.105 or was closed by summary revocation of its city business license. The property owner is responsible for the removal of the nuisance regardless of whether the property owner was also the operator or licensee of the business provided the property owner has been notified in writing by the city that the business was ordered closed.

(41) Whosoever shall suffer or permit any business-related signage or advertising on a premises where (a) business previously was conducted on the premises without a city business license and the premises was ordered closed or (b) a business on the premises was ordered closed for a violation of MMC 5.02.105 or was closed by summary revocation of its city business license. The property owner is responsible for the removal of the signage or advertising within ten days of being notified by the city of the requirement to remove the signage or advertising. The property owner is responsible for the nuisance regardless of whether the property owner was also the operator or licensee of the business.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE:	November 24, 2025
SUBMITTED BY:	City Attorney Jon Walker, Legal
ITEM TYPE:	Ordinance
AGENDA SECTION:	New Business
SUBJECT:	An Ordinance Amending Section 2.04.010 of the Municipal Code in Regard to the Time and Place of Council Meetings
SUGGESTED ACTION:	<u>Recommended Motion:</u> I move to adopt Ordinance No. ____.
SUMMARY:	Notice for the time and place of council meetings is set forth in the municipal code. The code currently provides that the meeting on the first Monday of the month is a workshop meeting. Due to council recesses in December and August, the first meetings in January and September always have items that require council action. Consequently, council must always waive its rules to permit action to be taken. Making these two meetings regular council meetings will align the code with this and simplify notice requirements for the city clerk and obviate the need for a motion. This amendment will also update the time and place for Marysville Fire District meetings. Because there are four members of council (a quorum) on the fire district board, the code also provides notice for these meetings via code. This also requires an amendment to the council's rules of procedure which will be done via resolution under a separate agenda item.

ATTACHMENTS:
[Meetings Ordinance 9-3-25.pdf](#)

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, AMENDING SECTION 2.04.010 OF THE MUNICIPAL CODE
IN REGARD TO COUNCIL MEETINGS.**

WHEREAS, the municipal code provides that council meetings on the first Monday of the month will be workshop meetings; and

WHEREAS, final action is not intended to be taken at workshops; and

WHEREAS, the first meetings in January and September ordinarily require final action on some agenda items; and

WHEREAS, the municipal code should be amended to reflect this.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 2.04.010 of the municipal code is amended as set forth in Exhibit A.

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 3. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 4. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2025.

CITY OF MARYSVILLE

By _____

JON NEHRING, MAYOR

Attest:

By _____
_____, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A

2.04.010 When meetings held.

(1) The Marysville city council shall hold regular public meetings on the first, second, and fourth Mondays of each month commencing at 7:00 p.m. ~~Should any Monday fall on a legal holiday, that meeting will be held on the next working day.~~ ~~The meeting on the first Monday of each month shall be a workshop. If there is no business for which a workshop is needed, the workshop meeting may be canceled.~~ Provided, the city council shall not hold meetings during the month of August and on the ~~third and~~ fourth Mondays of December ~~each year~~. Meetings shall be held in the council chambers at 501 Delta Avenue in Marysville.

~~(2) The meeting on the first Monday of each month, except for the months of January and September, shall be a workshop. Workshops are intended for in-depth discussion of city business and ordinarily no final action will be taken. If there is no business for which a workshop is needed, the workshop meeting may be canceled.~~

~~(23) Special meetings may be called by the mayor or any four a majority of the council. by written notice delivered to each member of the council at least 24 hours before the time specified for the proposed meeting.~~ Notice will be given as ~~provided required by law and~~ in conformance with the council's procedures adopted by resolution.

~~(34) The city council shall adjourn all meetings at or before 11:00 p.m., except that all workshop meetings shall be adjourned at or before 9:30 p.m.; provided, however, the adjournment time for all meetings may be extended to a later time certain upon approval of a motion by a council member.~~

~~(45) The Marysville fire district board of directors, of which four directors will be city council members, shall hold regular public meetings on the first and third Wednesday's of each month commencing at 76:00 p.m. Meetings shall be held in the council chambers at 501 Delta Avenue in Marysville at Marysville Fire Station 62, 10701 Shoultes Road in Marysville.~~

~~(56) All council meetings shall be open to the public except as permitted by Chapter 42.30 RCW.~~



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: City Attorney Jon Walker, Legal

ITEM TYPE: Resolution

AGENDA SECTION: **New Business**

SUBJECT: A **Resolution** Related to the City Council's Rules of Procedure

SUGGESTED ACTION: Recommended Motion: I move to approve Resolution No. _____.

SUMMARY: Notice for the time and place of council meetings is set forth in the municipal code. The code currently provides that the meeting on the first Monday of the month is a workshop meeting. Due to council recesses in December and August, the first meetings in January and September always have items that require council action. Consequently, council must always waive its rules to permit action to be taken. Making these two meetings regular council meetings will align the code with this and simplify notice requirements for the city clerk and obviate the need for a motion.
This item is a resolution to update council procedures to align with the code change.

ATTACHMENTS:
[Council Procedures Resolution- 9-3-25.docx](#)

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, RELATED TO PROCEDURES FOR THE CONDUCT OF
BUSINESS AT COUNCIL MEETINGS, AND REPEALING RESOLUTION NO. 2547.**

WHEREAS, RCW 35A.12.120 gives the City Council the power to establish rules of conduct for their meetings; and

WHEREAS, the Council has reviewed its current procedures and determined that they should be changed due to changed circumstances; and

WHEREAS, a comprehensive procedure for Council Meetings will provide the most expedient means of conducting Council Meetings; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE AS FOLLOWS.

The following shall be the rules of conduct for all regular and special meetings of the Marysville City Council.

- I) **General:** These rules constitute the official rules for the conduct of business by Marysville City Council. For all points of order which are not covered by these rules, the chair of the meeting shall decide unless the majority of the Council disagrees, in which case the Council shall be guided by *Robert's Rules of Order Newly Revised*.
 - A) **Censure.** Councilmembers must deport themselves in a manner that protects the institutional integrity of the Marysville City Council, its proceedings, and its reputation and instills public confidence in the Council's decision making process.
 - 1) Any City Councilmember may bring a motion for a censure hearing if he or she has evidence that forms a reasonable basis to believe that another Councilmember has acted in a manner that demonstrates contempt for the institution of the City Council or discredits the City Council. The motion must cite specific facts forming the basis for the belief and may be in writing. The Mayor shall not vote on a motion for a censure hearing.
 - 2) If such motion receives a second and is approved by a majority of Councilmembers present, a hearing will be held at the next regular Council meeting or at such other regular or special Council meeting as the Council decides. The accused member shall be afforded sufficient time to defend against the accusation.

3) The hearing will be held in executive session unless the accused Councilmember requests that the hearing be public. The Council shall determine the rules to govern the hearing, but will provide the accused Councilmember the right to present and rebut evidence. At the conclusion of the hearing the Council will reconvene in open session.

4) If the evidence presented at the hearing showed that the Councilmember acted in a manner that demonstrated contempt for the City Council or brought discredit on the City, any Councilmember may move that a resolution of censure be prepared. At least five Councilmembers must vote in favor of the motion to prepare a resolution of censure or the motion fails. Alternatively, if the evidence showed that the Councilmember did not act in a manner deserving of censure, any Councilmember may move to exonerate the accused Councilmember following the hearing. A motion to exonerate may be approved by a majority of Councilmembers present. The Mayor shall not vote on a motion to prepare a resolution of censure or a motion to exonerate.

5) If the Council votes to prepare a resolution of censure, such a resolution will be prepared reciting the facts that support the censure of the Councilmember. The accused Councilmember will be directed to appear at a future Council meeting at which meeting the resolution will be considered. At least five Councilmembers must vote in favor of a resolution of censure or the resolution fails. If the resolution is approved, it shall be read publicly, and the Councilmember shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the Councilmember appears as required.

II) **Organization:**

- A) Swearing in of New Councilmembers. Newly elected Councilmembers shall be sworn in as provided by state law.
- B) Mayor Pro Tem. The Council shall elect a Mayor Pro Tem for a term of two years. In the temporary absence of the Mayor, the Mayor Pro Tem shall perform the duties and responsibilities of the Mayor. In the event the Mayor Pro Tem is unable for any reason to serve the entire term, a new Mayor Pro Tem shall be elected at the next Regular Meeting. If both the Mayor and the Mayor Pro Tem are absent from a meeting, one of the Councilmembers will be appointed by motion to preside over the meeting. The Mayor Pro Tem may also be known and referred to as the "Council President".
- C) Quorum. At all Council Meetings, a majority of the Council (four members) shall constitute a quorum for the transaction of business, but a lesser number may recess or adjourn.
- D) Attendance and Excused Absences.

- 1) Councilmembers. RCW 35A.12.060 provides that a Councilmember shall forfeit his or her office by failing to attend three consecutive Regular Meetings of the Council without being excused by the Council. Members of the Council may be so excused by complying with this section. The member shall contact the Mayor; or, if the Mayor is not available, the Council President, or the Chief Administrative Officer, or City Clerk, who shall convey the message to the Mayor. Following roll call, the presiding officer shall inform the Council of the member's absence and state the reason for such absence and shall entertain a motion to excuse.

The Council may give consideration to approval of an extended absence for matters that are beyond the reasonable control of the Councilmember such as for a serious illness, by entertaining a motion to excuse.

- 2) City Clerk. The Clerk or other authorized person shall attend all Council Meetings to serve as clerk and to keep a record of the proceedings. If the Clerk and the Deputy Clerk are absent from any Council Meeting, then the Mayor shall ask the Chief Administrative Officer to appoint a member of the staff to act as Clerk for that meeting.

E) Decorum.

- 1) Meetings. While the Council is in session, both the members and the public must preserve order and decorum, and shall neither, by conversation or otherwise, delay or interrupt the meeting or the peace of the Council, nor disrupt any member while speaking or refuse to obey the orders of the Presiding Officer. Any person who materially disrupts a meeting will be required to leave the Council Chambers. Any person making personal, impertinent, or slanderous remarks shall be asked to leave by the Presiding Officer and if the remarks are made during public comment or at a public hearing shall forfeit the remainder of their allotted time to speak.

Signs, placards, puppets, video displays, and similar physical items are prohibited in Council Chambers. No person is permitted in Council Chambers with such items. Leafletting in Council Chambers is prohibited.

- 2) Hearings. Whenever the Council is conducting a public hearing on a quasi-judicial matter, such hearings must not only be fair, but must be free from even the appearance of unfairness. Therefore, in their consideration of such matters Council members shall:
 - (a) Avoid any ex parte contact with the individual or property owner whose rights are under consideration;
 - (b) Avoid any public or private statements in advance of a scheduled hearing that would suggest that the Councilmember has decided the issue before the hearing.
- 3) Ex parte Communication. Consistent with RCW 42 .36.060, if any Councilmember has had ex parte communications with opponents or proponents with respect to a

quasi-judicial matter, that Council member must disassociate him/herself from the proceedings, unless:

- (a) That Council member places on the record the substance of any written or oral ex parte communications concerning of the action; and
 - (b) The Presiding Officer makes a public announcement providing for an opportunity for any party to rebut the substance of the ex parte communication.
- 4) Conflict of Interest. Councilmembers that disassociate themselves from participating in a public hearing due to the application of the Appearance of Fairness Doctrine or a conflict of interest, shall leave the Council Chambers.

F) Voting.

- 1) Method. Unless otherwise provided for by statute, ordinance, or resolution, all votes shall be taken by voice; except that at the request of any Councilmember or the Mayor, a roll call vote shall be taken by the Mayor.
 - 2) Tie Vote. In case of a tie vote on any proposal, the proposal shall be considered lost. This shall not prevent the Mayor from breaking a tie vote as provided by law.
 - 3) General. Each Councilmember shall vote on all questions put to the Council, unless a conflict of interest or an appearance of fairness question under state law is present. Unless a member of the Council states that he or she is abstaining, his or her silence shall be recorded as an affirmative vote.
 - 4) Reconsideration. Any Council member who was absent from a meeting or any Councilmember who voted on the prevailing side of a motion may move for reconsideration of a matter when all Councilmembers are present.
- G) Adjournment. Regular Council meetings (including any executive sessions) shall adjourn at or before 11:00 p.m.; except the time may be extended to a later time certain upon approval of a motion by a Councilmember.

III) Officers:

- A) Presiding Officers. The Mayor, or in his or her absence the Mayor Pro Tem, shall be the Presiding Officer of the Council. In the absence of both the Mayor and the Mayor Pro Tem, the Council shall appoint one of the members of the Council to act as a temporary Presiding Officer.
- B) Presiding Officer's Duties. It shall be the duty of the Presiding Officer to:
 - 1) Call the meeting to order.
 - 2) Keep the meeting to its order of business.
 - 3) Control discussion in an orderly manner by:
 - (a) Giving every Councilmember who wishes an opportunity to speak when recognized by the Chair;

- (b) Permitting citizen comments at the appropriate times; and
 - (c) Requiring all speakers to speak to the question and to observe the rules of order.
- 4) Decide all questions of order, subject to the provisions of Section I above.
- IV) **Committee Appointments:** With the Mayor Pro Tem acting as the lead, the Council shall make appointments of Councilmembers to all standing committees.
- V) **Council Meetings:**
 - A) **Open to Public.** All Council Meetings shall comply with the requirements of the Open Meetings Act (RCW 42.30). All Meetings of the Council shall be open to the public. The City shall comply with the provisions of law regarding notice of public meetings.
 - B) **Type of Meetings.**
 - 1) **Regular Meetings.** The Council shall hold their regular meetings on the first, second, and fourth Mondays of the month commencing at 7:00 p.m. and adjourning not later than 11:00 p.m. unless extended by vote of the Council. Should any Monday fall on a legal holiday, all regular meetings shall be held at the same hour and place on the next working day. The Council shall not hold meetings during the month of August and on the fourth Monday of December each year.
 - 2) **Workshops.** The meetings on the first Monday of each month, except January and September, will be a workshop. Workshops are intended for in-depth discussion of city business and ordinarily no final action will be taken. Workshop meetings shall adjourn not later than 9:30 p.m. unless extended by vote of the Council. Except with the vote of a majority of Council, no public comment shall be received at such workshops. If there is no business for which a workshop is needed, the workshop meeting may be canceled. The Council may also hold workshops which shall be scheduled as a special meeting on such dates that work best with the schedules of the Mayor and a majority of the Council. Workshops may be held jointly with advisory Boards and Commissions to the Council or with other public entities.
 - 3) **Special Meetings.** Special meetings may be called by the Mayor by communication via an e-mail with response required to each member of the Council at least twenty-four hours before the time specified for the proposed meeting. If no response is received, the City will make reasonable attempts to contact the Councilmember by phone. Proper notice shall also be given to the news media. A special meeting may also be called by the Mayor upon the written request of any four members of the Council. The notice of a special meeting shall specify the time and place of the special meeting and the business to be transacted, and no final action shall be taken on any subject other than those specified in the notice. Where reasonable attempts have been made to give all Councilmembers notice of a special meeting, as provided above, such meeting may be held so long as a quorum is present.
 - C) **Executive Sessions.**

- 1) General. The Council may hold Executive Sessions from which the public may be excluded, for the purposes set forth in RCW 42.30.110. Before convening an Executive Session, the Presiding Officer or designee shall announce the general purpose of the session, the anticipated time when the session will be concluded and whether action will be taken on any item. Should the session require more time, a public announcement shall be made that the session is being extended.
 - 2) Confidentiality. Councilmembers shall keep confidential all written materials and verbal information provided to them during Executive Sessions. Confidentiality also includes information provided to Councilmembers outside of Executive Sessions when the information is considered to be exempt from disclosure by State law or when it is subject to the attorney-client privilege.
 - 3) Ex parte Contact. If the Council, after Executive Session, has provided direction to City staff on proposed terms and conditions for City business, all contacts with any other party should be done by the designated City staff representative handling the issue. Councilmembers should obtain the permission of the Mayor prior to discussing the information with anyone other than other Councilmembers, the City Attorney or City staff designated by the Mayor. Any Councilmember having any such contact or discussion needs to make full disclosure to the Mayor and/or Council in a timely manner.
- D) Meeting Place. Regular Council Meetings will be held at the City Hall at 501 Delta Avenue. Workshops and Special Meetings will usually be held at the same location, but may be held at other appropriate locations, with proper notice.
- E) Council Agenda.
- 1) Order of Business. No Legislative item shall be voted upon which is not on the agenda as approved by the Council at the meeting. The order of business for each Regular Meeting shall be ordinarily as follows unless modified by motion of Council:
 - (a) Call to Order
 - (b) Invocation/Pledge of Allegiance
 - (c) Roll Call
 - (d) Presentations
 - (e) Public Comment
 - (f) Approval of Minutes
 - (g) Consent Agenda
 - (h) Review Bids
 - (i) Public Hearings
 - (j) New Business
 - (k) Legal
 - (l) Mayor's Business
 - (m) Staff Business
 - (n) Call on Councilmembers and Committee Reports
 - (o) Executive Session

- (p) Reconvene
- (q) Adjournment

- 2) Placement of Matters on Agenda by Councilmembers. A Councilmember may propose to place a topic on an upcoming City Council Agenda in the form of a motion. A Councilmember may also fill out a Request Form if he or she wishes to have the subject placed on the Agenda for the making of a motion. The filling out of a Request Form will be used only to let the other Councilmembers know that a motion will be made to place the matter on an upcoming Agenda. If the motion receives a second, then a vote is taken. If the motion passes the Councilmember may then provide to the City Clerk (or designee) whatever information is pertinent to the subject. Such information will be included in the materials for the upcoming meeting. City staff may also provide information that would be useful to the Council in their deliberations. At times it may be necessary where an issue is complex to inform the Council that more time may be needed to prepare staff materials or that there may be some unanticipated costs in producing relevant information to the Council.
- 3) Consent Agenda. Matters shall be placed on the Consent Agenda which: (a) have been previously discussed by the Council, or (b) based on the information delivered to members of the Council by the administration, can be reviewed by a Councilmember without further explanation, or (c) are so routine or technical in nature that passage is likely. The motion to adopt Consent Items shall be non-debatable and have the effect of moving to adopt all items. Prior to entertaining a motion to adopt the Consent Agenda the Mayor shall inquire whether there are any members of the audience who want to comment on any matter which is on the Consent Agenda. Any member of the Council shall have the right to remove any item. Therefore, under the item "Approve the Agenda Contents and Order," the Mayor shall inquire if any Councilmembers wish an item to be withdrawn from the Consent Agenda. If any matter is withdrawn, the Mayor shall place the item following the consent agenda for deliberation and possible action.
- 4) City Goals Meeting. A special meeting will be scheduled during the first quarter of each year with the agenda providing for a Council discussion of City goals for the ensuing year. The Council will request that the Mayor summarize the prior year's accomplishments and present the goals of the Executive Office for the ensuing year to facilitate the Council's discussion of this item.

VI) **Public Testimony and Comments:**

A) Oral and Written Comments.

- 1) General. Council meetings are business meetings for the council to perform its work -- discussing and deciding local issues while giving the public access to that process. Public comment is limited to matters within the power of the city council as set forth in RCW 35A.11.020 and the mayor and council have discretion to determine what falls within this subject matter and decline to hear on matters outside this subject matter.

Comment on other matters is not permitted and if a person attempts to comment on matters outside the council's power, the mayor will revoke the speaker's privilege to address the council.

- 2) Sign-up Required/Identification of Speakers. Persons wishing to address the Council are required to sign up. Sign up shall include the person's true name and address, the name of any organization that has authorized their comments, and the subject on which they intend to comment. (When called on to comment, the person is required to state only their city or zip code of residence.) Online sign-up must be completed by noon on the day of the meeting at which the person wishes to speak. In-person sign-up must be completed prior to the commencement of the meeting. The Mayor may permit sign up after the meeting has commenced if such activity will not interfere with the proceedings. Persons signing up at the meeting should submit their sign-up sheet to the recording secretary.
- 3) Time Limitations. Individuals will be allowed three (3) uninterrupted minutes to speak during public comment. The Mayor, with the concurrence of Council, may reduce the time from three minutes to a shorter period to facilitate public comment from a greater number of citizens. The Clerk or Mayor shall be the timekeeper.

In cases where a representative is speaking on behalf of a group of persons who are present at the meeting, at the discretion of the Mayor, giving consideration to the issue at hand and the time available and with the concurrence of Council, part or all of the three minutes that each person in the group would have had to speak may be allocated to the representative of the group.

The public comment period is limited to 30 minutes. Priority will be given to Marysville residents and taxpayers and persons wishing to comment on items on the meeting's agenda.

- 4) Decorum. Persons speaking during the public comment period or during a public hearing must abide by the Council's rules for decorum. Comment promoting or opposing any candidate or ballot proposition is prohibited by RCW 42.17A.555. Comments will be addressed to the Council as a whole.

- 5) Legislative Public Hearings. Public hearings are required by statute or specifically authorized by the Council and intended to elicit public testimony on the subject of the public hearing. Comment on any other subject during the public testimony period is strictly forbidden. Persons wishing to testify at a public hearing must sign-up giving their true name and address, the name of any organization that has authorized their testimony. (When called on to testify, the person is required to state only their city or zip code of residence.) Persons wishing to testify are encouraged to sign-up as early as possible. Sign-up must be completed prior to the commencement of the public hearing. Individuals will be allowed three (3) uninterrupted minutes to testify. The Mayor, with the concurrence of Council, may reduce

the time from three minutes to a shorter period to facilitate testimony from a greater number of citizens.

6) Quasi-Judicial Public Hearings. A quasi-judicial action is an action of the Council which determines the legal rights, duties, or privileges of specific individuals or properties, such as rezones or plat approvals. At a quasi-judicial hearing, the burden of proof generally lies with the applicant or appellant of the action before the Council. During the public testimony portion of the hearing, the applicant and the applicant's advisors will have the opportunity for rebuttal to opposing testimony.

The order of business for a quasi-judicial hearing shall generally be as follows:

- (a) Appearance of Fairness Query
- (b) Swearing in
- (c) Staff presentation
- (d) Board or Commission recommendation
- (e) Applicant 's statement
- (f) Council's questions of Staff, Commission, and Applicant
- (g) Citizen 's testimony
- (h) Rebuttal by Applicant
- (i) Public testimony closed
- (j) Council deliberation
- (k) Council action

7) Written Comments. Written materials regarding an agenda item may be submitted to the Council prior to the Regular or Special Meeting at which the agenda item is to be considered. Written comment is limited to two pages in length and must be submitted 4 hours prior to the start of the meeting. Persons submitting written comments are encouraged to submit them as early as possible. The Council may not be able to consider written comments if they do not have time to read them.

8) Special Meetings. Public comment is limited to written comments at any special meeting called in accordance with RCW 42.30.080.

9) Emergency Meetings. If the Council meets after a declaration of emergency as contemplated by RCW 42.30.230, public comment will not be accepted unless the Council determines that it is practical to accept public comment in a form determined by the Council.

VII) **Periodic Review:** It is the intent of the City Council that council procedures be periodically reviewed as needed, and may be amended at any other time that the Council shall choose.

VIII) **Effect/Waiver of Rules:** These rules of procedure are adopted for the sole benefit of the members of the Council and the Mayor to assist in the orderly conduct of Council business. These rules of procedure do not grant any right or privileges to specific members of the public. Failure of the City Council to adhere to these rules shall not result in any liability to

the City, its officers, agents, and employees, nor shall failure to adhere to these rules result in invalidation of any Council act. The City Council may, by a majority vote, determine to temporarily waive or suspend any of the provisions herein.

- IX) **Repealer:** All prior practices, policies, rules, or resolutions of the Council which are inconsistent with this resolution are hereby REPEALED. Resolution No. 2547 is hereby REPEALED for the reason that it is replaced by this resolution.

ADOPTED by the City Council at an open public meeting this _____ day of _____, 2025.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
CHARI TABER, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Jim Lawless, Police

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: Interlocal Agreement for Snohomish County Regional Drug Task Force

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute the agreement.

SUMMARY: This addendum adds the City of Arlington (WA) as a participating agency and sets the City of Marysville's financial commitment for 2026 at \$20,264.

ATTACHMENTS:

[Snohomish_Regional_Drug_Task_Force_ILA_111225.pdf](#)

INTERLOCAL AGREEMENT FOR SNOHOMISH REGIONAL DRUG TASK FORCE COOPERATION

This INTERLOCAL AGREEMENT FOR THE SNOHOMISH REGIONAL DRUG TASK FORCE COOPERATION (this “Agreement”) is made and entered into by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, and the following Municipal Corporations, municipal corporations of the State of Washington, and the State of Washington (collectively referred to as “Participating Jurisdiction”).

City of Arlington	City of Mill Creek
City of Bothell	City of Monroe
City of Brier	City of Mountlake Terrace
City of Darrington	City of Mukilteo
City of Edmonds	City of Snohomish
City of Everett	City of Stanwood
City of Gold Bar	City of Sultan
City of Granite Falls	Washington State Patrol
City of Index	
City of Lake Stevens	
City of Lynnwood	
City of Marysville	

RECITALS

- A. The Participating Agencies are public agencies as defined by Chapter 39.34 RCW and Chapter 10.93 RCW, and are authorized to enter interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and
- B. Drug trafficking and related crime occur throughout Snohomish County and the surrounding region. This criminal activity requires specially trained and equipped investigators and staff creating the demand for a coordinated regional response. The Participating Agencies believe these investigations and activities are most economically served by the formation of a regional drug task force (hereinafter Task Force)
- C. Through this Agreement the Participating Agencies intend to combine their respective investigative personnel to form a regional Task Force. The regional Task Force shall be specially structured, trained, and equipped to conduct drug trafficking and related criminal investigations within each Participating Agency's jurisdiction and the surrounding region.
- D. The Participating Agencies desire to achieve increased operational efficiencies and economies of scale by providing a mechanism for the sharing of material, personnel, knowledge, equipment, and training, all as more fully described by, and pursuant to the terms and conditions contained in this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Participating Agencies agree as follows:

1. DEFINITIONS

- 1.1 Participating Jurisdiction- Participating Jurisdiction means any municipal corporation, political subdivision of the state, or department or division of the state of Washington, that is a party to this agreement.
- 1.2 Contributing Jurisdiction- Contributing Jurisdiction means a Participating Jurisdiction that assigns at least one full-time employee to the Task Force.

2. TERM

2.1 Initial Term

The initial term of this Agreement shall govern the parties' performance beginning on January 1, 2026, ("Effective Date") and continuing for two (2) years from the Effective Date of this Agreement, provided however that the parties' obligations after December 31, 2026, are contingent upon local legislative appropriation of the necessary funds for this specific purpose per each parties' Charter and applicable law. As provided by RCW 39.34.040, this Agreement shall not take effect unless and until it has (i) been duly executed by the parties, and (ii) either filed with the Snohomish County Auditor or posted on one of the party's Interlocal Agreements webpages or other electronically retrievable public source.

2.2 Extensions

The term of this Agreement may be extended for up to two (2) additional terms of two (2) year terms (respectively, "First Additional Term" and "Second Additional Term"). Extension of the Agreement shall be automatic unless one of the parties provides written notice of withdrawal/termination as more fully described in Section 15 of this Agreement.

3. ESTABLISHMENT AND PURPOSE OF THE SNOHOMISH REGIONAL DRUG TASK FORCE

3.0 The purpose of the Task Force is to formally structure and jointly coordinate selected law enforcement activities, resources, and functions to disrupt illegal drug trafficking systems and to remove traffickers through a cooperative program of investigation, prosecution, and asset forfeiture. The parties do not intend this Agreement to create a separate legal entity subject to suit.

3.1 Task Force goals are to:

- a. Reduce the number of drug traffickers in Snohomish County through professional investigation, apprehension, and conviction.
- b. Efficiently attack, disrupt, and prosecute individual(s) and organized mid to upper-level drug traffickers who do not recognize jurisdictional boundaries or limitations, and by doing so, impact drug trafficking organizations.
- c. Enhance drug enforcement cooperation and coordination through multi-agency investigations, training of local jurisdictions, and the sharing of resources and information; and
- d. Address these issues with the foremost consideration of safety for both law enforcement and the community.

3.2 The Task Force will implement operations, including but not limited to the following.

- a. Development of intelligence,
- b. Target identification,
- c. Investigation,
- d. Arrest of Suspects,
- e. Successful prosecution of offenders, and

f. Asset forfeiture/disposition.

4. SNOHOMISH REGIONAL DRUG TASK FORCE EXECUTIVE BOARD

4.1 The parties hereby create the Snohomish Regional Drug Task Force Board (hereinafter referred to as the “Board”) to provide oversight and direction to the Task Force. Board members shall be comprised of the Chief of Police from each Contributing Jurisdiction. One “at-large” Chief of Police will be selected by a majority vote from the remaining Participating Jurisdictions.

Additional members of the Board shall be the Snohomish County Prosecutor, the City of Everett Attorney, and the Executive Director of the Northwest High-Intensity Drug Trafficking Area (“HIDTA”) Program. If a Participating Jurisdiction that has no personnel assigned to the Task Force as of the effective date of this Agreement assigns full-time personnel to the Task Force, the Chief of Police from that agency will be added as an Executive Board member after the full-time personnel has been assigned to the Task Force for three months.

4.2 The Snohomish County Sheriff shall serve as Chair of the Board.

4.3 The Board may adopt bylaws which include procedures for the appointment of alternate members to attend Board meetings in the absence of members. At the meetings, alternate members shall have the same rights as the appointing Board member. The Board shall have decision-making authority and will approve changes to standard operating procedures (“SOP”). The Board shall also evaluate the Task Force's performance and review the annual budget.

4.4 Voting

a. Any action taken by the Board under this Agreement shall be based on a simple majority of votes, weighted as described in (b), of Board members or alternate members present at the respective meeting.

b. Board member votes shall be allocated according to the number of full-time personnel the Contributing Jurisdiction contributes to the Task Force at the time of the vote. For example, if

the Snohomish County Sheriff provides six employees and the City of Lynnwood provides three, the Snohomish County Sheriff has six votes, and the City of Lynnwood has three. The At-large Chief of Police, the Snohomish County Prosecutor, the City of Everett City Attorney, and the Executive Director of the Northwest HIDTA have one vote each.

5. TASK FORCE ORGANIZATION

5.1 The Task Force shall be organized according to the chart contained as Exhibit A, incorporated herein by this reference. Assigned Task Force personnel typically consist of a Task Force Commander, Lieutenant, Sergeants, Detectives or Agents, Deputy Prosecutor, and support personnel.

Task Force personnel shall be directed in their duties by the Task Force Commander (“Commander”). The Commander is an employee of Snohomish County. The selection of the Commander shall be conducted per Exhibit B, incorporated herein by this reference.

Appointment and removal of the Commander remains at the sole discretion of the Snohomish County Sheriff. Should the Sheriff choose to remove the Commander without cause, the Board must be consulted before action is taken.

5.2 Exhibit C, incorporated by this reference, sets forth the personnel currently assigned to the Task Force by each Contributing Jurisdiction. Nothing in this Agreement shall restrict the ability of any Contributing Jurisdiction to reassign personnel now or later assigned to the Task Force.

5.3 Contributing Jurisdiction Employees: Any employee assigned to the Task Force by a Contributing Jurisdiction shall remain, and be considered, an employee of the assigning Contributing Jurisdiction. Each Contributing Jurisdiction shall pay all costs associated with its employees when assigned to the Task Force. All rights,

duties, and obligations of the employer and the employee shall remain with the Contributing Jurisdiction. Each Contributing Jurisdiction shall be responsible for ensuring compliance with all applicable laws, collective bargaining agreements, and/or civil service rules and regulations applicable to its employees. When a Participating or Contributing Jurisdiction considers assigning a new or replacement personnel to the Task Force, the Task Force Commander may be allowed to give input regarding the selection.

5.4 Employees assigned to the Task Force are subject to and responsible for following the published Task Force policies and procedures. In the event of conflicting policies between the Task Force and the employing agency, the employing agency policy takes precedence.

5.5 At the Commander's discretion employees from Contributing Jurisdictions may be selected to fill any of the following positions: Detection Canine Handler, Financial Investigations, and Technology Investigation.

5.6 The Task Force will follow a management system for shared coordination and direction of personnel, financial, equipment, and technical resources, as stated in this Agreement.

6. DEVELOPMENT AND REVIEW OF STANDARD OPERATING PROCEDURES

The Commander will develop and maintain all policies and standard operating procedures of the Task Force to be presented to the Board at any regular Board meeting. The Board maintains the responsibility to review and approve by affirmative vote before implementation. However, in the event of a change to policy in keeping with the best industry and safety standards or pursuant to a change in law, statute, or

code, the Commander may authorize the implementation of the change with notice given to the Board. The update to the policy must be voted upon at the next regularly scheduled meeting of the Board.

7. BUDGET AND FINANCE

7.1 The 2026 Task Force budget is attached as Exhibit D, incorporated herein by reference.

Each Participating Jurisdiction shall contribute funding to the Task Force as specified in Exhibit D.

7.2 The Sheriff's Office will annually review and revise the Task Force budget to provide a sufficient level of funding and total resource obligation for the following calendar year. The Task Force budget will be allocated to each Participating Jurisdiction on a proportional basis. Each Participating Jurisdiction's proportional share will be based on the Participating Jurisdiction's average population, as determined by the Washington State Office of Financial Management. Proposed increases to the Task Force budget exceeding 3% of any Participating Jurisdiction's funding obligation from the prior year must first be approved by the Board. Any special assessments to Participating Jurisdictions must be first approved by the Board.

7.3 Following the closure of each annual budget and not later than June 30 of each year, the Task Force Commander must submit a report to each Participating Jurisdiction reflecting a budget summary of all revenues from the previous year including the total amount of spending required to operate the Task Force, a summary of state and federal forfeitures and total receipts from the previous year.

7.4 No later than July 1 of each year, the Sheriff shall provide notice to each Participating Jurisdiction of the subsequent year's proposed Task Force budget, and each Participating Jurisdiction's proportional share.

7.5 Snohomish County shall maintain designated financial accounts to support Task Force operations. Except as modified by Section 7, all revenues collected or generated by or for the Task Force shall be forwarded to the Snohomish County Treasurer and placed in the designated accounts. All real or personal property of the Task Force will be held in Snohomish County's name for the benefit of the Task Force.

7.6 Each Participating Jurisdiction agrees to provide funding that is no less than the amount indicated in Exhibit D and to pay its funding share to Snohomish County as administrator of Task Force funds no later than March 1, of the year in which the funding is due.

7.7 Each Participating Jurisdiction agrees that the funding it contributes shall be provided in addition to that currently appropriated to drug enforcement activities and that no Task Force activity will supplant or replace any existing drug enforcement activities.

7.8 The Task Force shall reimburse Contributing Jurisdictions for actual overtime costs up to the annual federal overtime maximum for overtime work published by the U.S. Office of Personnel Management for overtime performed by a Contributing Jurisdiction detective(s) assigned to the Task Force. The Task Force's obligation to reimburse a Contributing Jurisdiction for overtime costs is contingent on the Task Force receiving federal funding for such purpose. If the Task Force does not receive federal funding for overtime, or the federal funding for overtime is depleted, any overtime compensation shall be the responsibility of the employing agency. A contributing Jurisdiction seeking reimbursement for overtime costs shall submit a properly executed voucher to the Sheriff's Office within 90-days of the accrual of the overtime.

8. GENERAL ADMINISTRATION

8.1 Each Participating Jurisdiction agrees to provide Snohomish County with any documentation necessary to apply for, receive, or comply with any applicable grant requirements.

8.2 By executing this Agreement, each Participating Jurisdiction agrees to make any certified or other assurances required by any applicable grant agreement that is within its particular control and agrees to make all its records related to the Task Force available for inspection if required as a condition of receipt of grant funding.

8.3 Snohomish County is granted the authority to execute on behalf of the Participating Jurisdictions all agreements and contracts signed as approved by the Task Force Executive Board, by and through its Chair, including but not limited to all contracts for professional services. Agreements and contracts executed in this manner shall have the same legal effect as if they were executed by each Participating Jurisdiction. All Task Force contracts and agreements executed on behalf of Participating Jurisdictions under this Agreement must first be approved on motion of the Task Force Executive Board. By executing this Agreement, each Participating Jurisdiction agrees that, to administer the assets and resources available to the Task Force, no such agreement or contract may impose or waive liability concerning a Participating Jurisdiction in a manner that is inconsistent with the hold harmless provision in Section 12 of this Agreement.

8.4 Any dispute arising under this Agreement will be forwarded to the Task Force Executive Board for resolution. The determination made by the Executive Board shall be final and conclusive between the parties. This provision shall not apply to issues of indemnity and liability governed by the hold harmless provision in Section 13 of this Agreement.

9. ASSET FOFEITURE

9.1 The Participating Jurisdictions shall refer all potential asset forfeitures initiated or investigated by personnel assigned to the Task Force during the pendency of this Agreement to the Task Force for disposition at the discretion of the Task Force Executive Board or prosecuting authority (Prosecuting Attorney or United States Attorney). Any such referred asset forfeiture

that is pursued in state court will be prosecuted in the name of Snohomish County, on behalf of the Task Force and its Participating Jurisdictions.

9.2 The Task Force Commander, under the direction of the Task Force Executive Board, shall manage the acquisition and disposition of assets seized or forfeited as a result of this Agreement in compliance with state and federal law and Task Force procedures.

9.3 Federal Forfeiture.

- a. For purposes of receipt and processing of federal equitable sharing distributions, Snohomish County shall be designated as the fiduciary agency for the Task Force.
- b. Participating Jurisdictions must comply with federal Equitable Sharing Program guidelines and reporting requirements, including the requirements contained in the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement, published by the Department of Justice and the Department of the Treasury.
- c. Snohomish County will submit request(s) to the federal government, on behalf of the Task Force, to obtain equitable sharing related to federal forfeitures.
- d. Participating Jurisdictions agree and understand that all proceeds from federal forfeitures of seized assets, which may be awarded to the County on behalf of the Task Force, will be retained by the County for Task Force operations and expenses.
- e. Except as allowed by Section 9.3(g), Participating Jurisdictions will not submit individual equitable sharing requests, nor will Participating Jurisdictions receive shared federal funds from Snohomish County.
- f. The Task Force may only use proceeds from federal seizures and forfeitures for law enforcement purposes, as defined by the United States Department of Justice.

g. If the Task Force initiates or participates in an investigation that results in a federal forfeiture of \$300,000 or more in net proceeds, each Participating Jurisdiction that participated in the investigation may file an individual request for equitable sharing under its agency code. The parties intend that each Participating Jurisdiction's equitable share will be the Participating Jurisdiction's Task Force participation percent at the time of the investigation, provided, however, the SCSO is entitled to claim an additional twenty-five percent (25%) to account for Task Force operation/administrative expenses. The parties acknowledge, however, that final determination of a Participating Jurisdiction's receipt and percentage allocation of federal forfeiture proceeds is within the discretionary authority of the Department of the Treasury or the Department of Justice, as applicable.

h. The Task Force Commander will notify an eligible Participating Agency of a federal forfeiture meeting the threshold outlined in Section 9.3(g) within 15 days of the forfeiture. A Participating Jurisdiction seeking an individual equitable share of the federal forfeiture must file its request no later than 45 days following the forfeiture unless an exemption applies.

9.4 State Forfeiture.

a. The net monetary proceeds of each state asset forfeiture made by the Task Force shall be retained by the County for Task Force operations and expenses. If proceeds from state asset forfeitures exceed the amount necessary for Task Force operations and expenses, the excess state forfeiture proceeds shall be distributed to Contributing Jurisdictions in accordance with each Contributing Jurisdiction's participation percentage, listed in Exhibit D.

b. The Task Force may retain funds in an amount up to \$250,000 from the net proceeds of vehicle seizures for the acquisition of Task Force vehicles and related fleet costs.

c. Any Participating Jurisdiction receiving a distribution of assets forfeited under RCW

69.50.505 shall use such assets in accordance with RCW 69.50.505

10. EQUIPMENT REQUIREMENTS, MAINTENANCE AND OPERATION

For purposes of this Agreement, the term “Equipment” shall refer to any materials, tools, machinery, equipment, supplies, facilities, or other personal property used in performing Task Force operations.

10.1 If any Equipment is acquired with grant funds, the Participating Jurisdictions agree that the Task Force will use that equipment only for specified law enforcement purposes for the term of the grant.

10.2 Personnel assigned to the Task Force may use Equipment that is provided or acquired for Task Force purposes, as directed by the Task Force Commander.

10.3 Upon termination of the Task Force, any Equipment provided to the Task Force by a Participating Jurisdiction will be returned to that jurisdiction.

10.4 Upon termination of the Task Force, any Equipment acquired by the Task Force will be disposed of in accordance with applicable federal, state, or local requirements or this Agreement.

11. COVENANT TO COOPERATE

Each Participating Agency covenants to the other parties that it shall use good faith efforts to cooperate with the other parties in implementing the intent and furthering the goals of this Agreement.

12. COMPLIANCE WITH LAWS

The Participating Agencies shall exercise their rights and perform their respective obligations under this Agreement in full compliance with all applicable laws, ordinances, rules and regulations of any public authority having jurisdiction.

13. INDEMNIFICATION

Each party hereto agrees to save, indemnify, defend and hold the other parties harmless from any allegations, complaints, or claims of wrongful and/or negligent acts or omissions, by said party and/or its officers, agents, or employees to the fullest extent allowed by law. In the case of allegations, complaints, or claims against more than one party, any damages allowed shall be levied in proportion to the percentage of fault attributable to each party, and each party shall have the right to seek contribution from each of the other parties in proportion to the percentage of fault attributable to each of the other parties. Moreover, the parties agree to cooperate and jointly defend any such matter to the extent allowed by law. A jurisdiction that has withdrawn assumes no responsibility for the actions of the remaining members arising after the date of withdrawal but shall remain liable for claims of loss or liability arising prior to the effective date of withdrawal.

Industrial Insurance. For purposes of indemnification only, the parties, by mutual negotiation, hereby waive, as respects the other parties, any immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW.

14. NOTIFICATION OF LAWSUITS

In the event that a lawsuit is brought against a Participating Agency, including its officers or employees, relating to its Task Force participation, performance or activities, it shall be the duty of that party to notify the other parties that said lawsuit has been initiated.

All claims against the state, or against the state's officers, employees, or volunteers, acting in such capacity, for damages arising out of tortious conduct, must be presented to the Office of Risk Management. A claim is deemed presented when the claim form is delivered in

person or by regular mail, registered mail, or certified mail, with return receipt requested, or as an attachment to email or by fax, to the office of risk management. All claims for damages must be presented on the standard tort claim form that is maintained by the office of risk management.

15. WITHDRAWAL/TERMINATION

15.1 Notwithstanding any provisions of this Agreement, any party may withdraw from the Agreement by providing written notice of such withdrawal to all other parties, specifying the effective date thereof at least thirty (30) days prior to such date. A withdrawing party may take with it any Equipment it has provided to the Task Force and shall be entitled to distributions under Section 10.3 of this Agreement with respect to asset forfeitures the Participating Jurisdiction participated in before the effective date of withdrawal.

15.2 If there is a reduction in funds by the source of those funds, and if such funds are the basis of this agreement, Snohomish County may unilaterally terminate all or part of the agreement or may reduce its scope of work and budget.

16. RECORDS

16.1 All records relating to the performance of this Agreement shall be available for full inspection and copying by any Participating Agency. Records maintenance and retention shall be in accordance with the Standard Operating Procedures.

16.2 Each Participating Agency shall be responsible for retaining and producing the records it creates, owns, or uses, in accordance with applicable public records access and retention laws and regulations. Nothing in this section is intended to require a party to collect or produce records that are not prepared, owned, used, or retained by that agency as defined by the Public Records Act (Chapter 42.56 RCW).

17. NOTICES/ADMINISTRATOR

Any notice required or permitted to be given under this Agreement shall be in writing and shall specifically refer to this Agreement and be sent by (i) United States registered mail, return receipt requested, (ii) any nationally recognized overnight carrier or express mail service (such as FedEx or UPS) that provides receipts to indicate delivery, (iii) by personal service, or by electronic e-mail (with proof of receipt). All such communications shall be addressed to the appropriate Administrator of this Agreement as follows:

To the County:

Snohomish County Sheriff
Drug Task Force Commander
3000 Rockefeller Ave. M/S 706
Everett WA, 98201

If sent by electronic email to:

Email: SSH-TFCommander@snoco.org

Notices given to a Participating Jurisdiction will be addressed to the Chief of Police of the participating jurisdiction or as designated by the Participating Jurisdiction.

Any party hereto may, by reasonable notice to the other parties, designate such other address, or electronic email address, for the giving of notices as deemed necessary. All notices shall be deemed given on the day each notice is personally delivered, transmitted by electronic email, or delivered by overnight courier service, or on the third business day following the day such notice is mailed if mailed within accordance of this section.

Any party hereto may, by reasonable notice to the other parties, designate such other address, or telephone number for the giving of notices as deemed necessary. All notices shall be deemed given on the day each such notice is personally delivered, transmitted

by facsimile (with evidence of receipt), or delivered by overnight courier service, or on the third business day following the day such notice is mailed if mailed in accordance with this Section.

18. MISCELLANEOUS

18.1 Entire Agreement

This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document signed by the party against whom such modification is sought to be enforced.

18.2 Governing Law and Venue

This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.

18.3 Interpretation

This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against any of the parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

18.4 Severability

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

18.5 No Waiver

A party's forbearance or delay in exercising any right or remedy with respect to a Default by another party under this Agreement shall not constitute a waiver of the Default at issue. Nor shall a waiver by any party of any particular Default constitute a waiver of any other Default or any similar future Default.

18.6 Warranty of Authority

Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign this Agreement.

18.7 Execution in Counterparts

This Agreement may be reproduced in any number of original counterparts. Each party need sign only one counterpart and when the signature pages are all assembled with one original counterpart, that compilation constitutes a fully executed and effective agreement among all the Participating Jurisdictions. In the event that fewer than all named parties execute this Agreement, the Agreement, once filed or posted as specified in Section 3.0, shall be effective as between the parties that have executed the Agreement to the same extent as if no other parties had been named.

18.8 Modification

Participating Jurisdictions here to reserve the right to amend this Agreement in the future from time to time as may be mutually agreed upon. No such amendment shall be effective unless written and signed by all then-contributing Participating Jurisdictions with the same formality as this Agreement.

18.9 Nondiscrimination

There shall be no discrimination against any employee or against any applicant for such employment because of race, color, religion, handicap, marital status, political affiliation, sex, age, or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, lay-off or termination, rates of pay or other forms of compensation, and selection for training.

SNOHOMISH COUNTY:

Snohomish County, a political subdivision
of the State of Washington

By _____
Name: _____
Title: _____

Recommended for approval:

By Susanna Johnson Digitally signed by Susanna Johnson
Date: 2025.11.05 08:08:21 -08'00'
Name: Susanna Johnson
Title: Snohomish County Sheriff

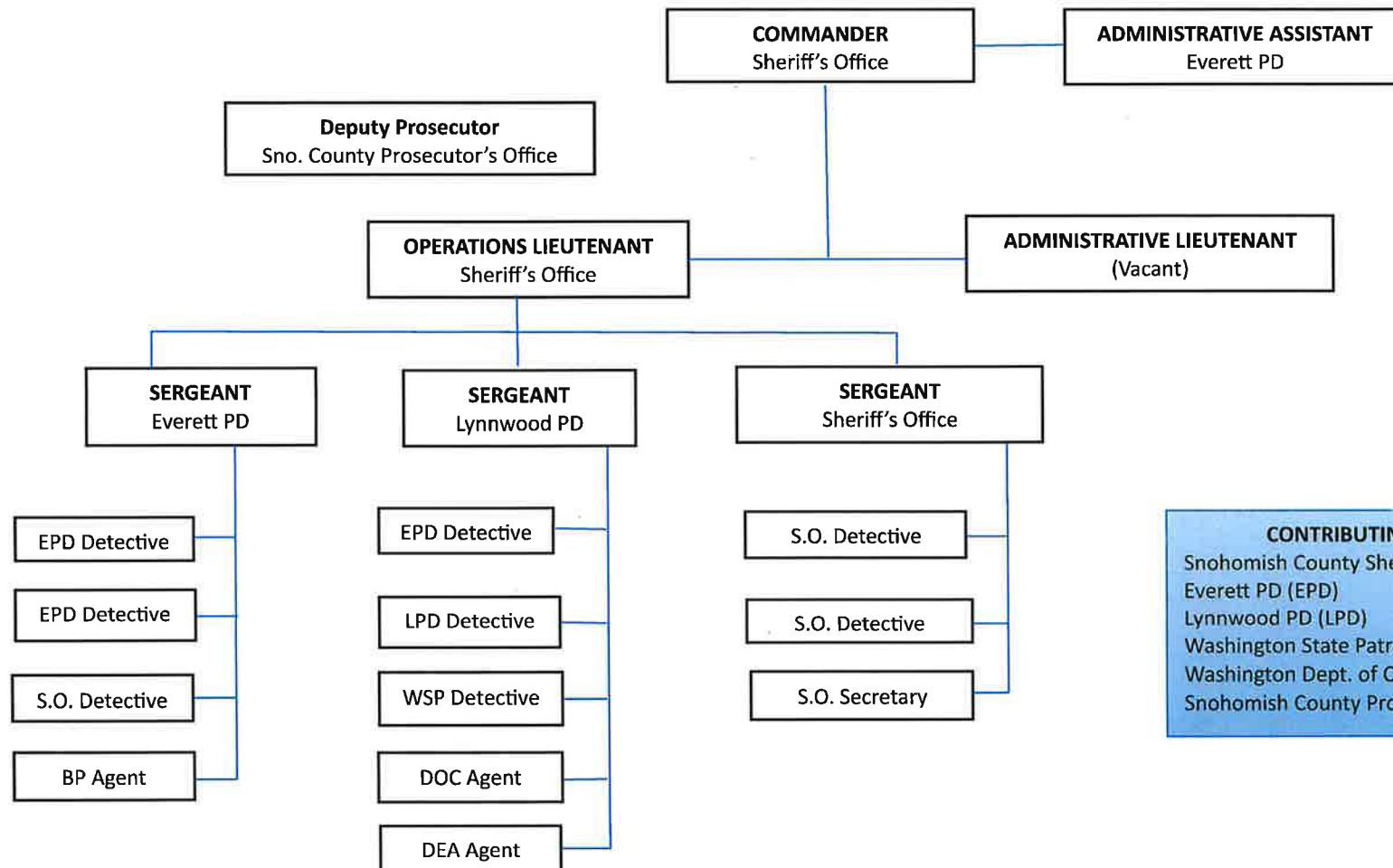
Approved as to Form:

Deputy Prosecuting Attorney

**SNOHOMISH REGIONAL DRUG TASK FORCE INTER-LOCAL AGREEMENT
EXHIBIT A (January 01, 2026)**

SRDTF Executive Board

Snohomish County Sheriff (Chair), Everett Police Chief (Asst. Chair), Lynnwood Police Chief, Lake Steven Police Chief (At-Large), Director of NW-HIDTA,
Snohomish County Prosecuting Attorney, City of Everett City Attorney



CONTRIBUTING JURISDICTIONS:

Snohomish County Sheriff's Office (S.O.)
Everett PD (EPD)
Lynnwood PD (LPD)
Washington State Patrol (WSP)
Washington Dept. of Corrections (DOC)
Snohomish County Prosecutor's Office

EXHIBIT B

Snohomish Regional Drug Task Force

Commander Selection

The Drug Task Force Commander is a management exempt (“at will”) employee of the Sheriff’s Office.

With the objective of selecting the best possible candidate for the position of Drug Task Force Commander, and ensuring the best fit into the organization, the Executive Board will recommend to the Sheriff three candidates to be considered for the position of Drug Task Force Commander. Candidates for the Drug Task Force Commander position must demonstrate a strong leadership skill set, the ability to build consensus, and direct the efforts of a multi-agency team to achieve established goals. He or she must meet the performance objectives set by the Executive Board and the Sheriff. The Sheriff will select the Drug Task Force Commander from the Executive Board’s three recommended candidates.

The Drug Task Force Commander’s initial commitment of service is four years, with the option of a year by year extension after that period. The Sheriff shall consult with the Executive Board before authorizing any extension of the Drug Task Force Commander’s service commitment.

EXHIBIT C

Snohomish Regional Drug Task Force

Personnel Assigned by Jurisdiction

January 1, 2026 – December 31, 2026

EVERETT POLICE DEPARTMENT

1 Sergeant
1 Detective
1 Detective
1 Detective
1 Detective
1 Detective
1 Detective
1 Support Personnel

FUNDING

Everett PD
Everett PD
Everett PD
Everett PD
Everett PD- Vacant
Everett PD - Vacant
Everett PD - Vacant
Everett PD

SNOHOMISH COUNTY SHERIFF'S OFFICE

1 Task Force Commander
1 Lieutenant
1 Sergeant
1 Detective
1 Detective
1 Detective
1 Detective
1 Detective
1 Detective
1 Support Staff

FUNDING

Snohomish County Sheriff
Snohomish County Sheriff
Snohomish County Sheriff
Snohomish County Sheriff
Snohomish County Sheriff
Snohomish County Sheriff
Snohomish County Sheriff - Vacant
Snohomish County Sheriff - Vacant
Snohomish County Sheriff - Vacant
Snohomish County Sheriff

LYNNWOOD POLICE DEPARTMENT

1 Sergeant
1 Detective

FUNDING

Lynnwood PD
Lynnwood PD

SNOHOMISH COUNTY PROSECUTOR'S OFFICE**FUNDING**

1 Deputy Prosecutor

Snohomish County Prosecutor

STATE OF WASHINGTON**FUNDING**

1 Detective

Washington State Patrol

1 Agent

Department of Corrections

Agency	Participants	E-Board Vote	Pcnt.	Notes
Everett PD	5	5	38.5%	
Snoh Co Sheriff's Off	6	6	46%	
Lynnwood PD	2	2	15.5%	
WSP	1	1		Fr. 10% WaSt Tx
DOC	1	1		Fr. 10% WaSt Tx
SC Pros Atty	1	1		
Evt City Atty	1	1		
NWHIDTA Dir	0	1		
At Large PD	0	1		
TOTALS	17.5	19	100%	

EXHIBIT D

Snohomish Regional Drug & Gang Task Force

[April 1, 2025, Population of Cities, Towns and Counties \(wa.gov\)](https://www.wa.gov)

JURISDICTION	POPULATION April 1, 2025	PERCENTAGE	2026 ALLOCATION AMOUNT
Arlington	23,080	2.64%	\$ 6,185.00
Bothell	20,420	2.34%	\$ 5,482.00
Brier	6,630	0.76%	\$ 1,780.00
Darrington	1,520	0.17%	\$ 398.00
Edmonds	43,510	4.98%	\$ 11,667.00
Everett	114,700	13.13%	\$ 30,760.00
Gold Bar	2,350	0.27%	\$ 633.00
Granite Falls	4,775	0.55%	\$ 1,288.00
Index	170	0.02%	\$ 47.00
Lake Stevens	42,180	4.82%	\$ 11,292.00
Lynnwood	42,540	4.87%	\$ 11,409.00
Marysville	74,640	8.65%	\$ 20,264.00
Mill Creek	21,630	2.48%	\$ 5,810.00
Monroe	20,960	2.40%	\$ 5,623.00
Mountlake Terrace	24,240	2.82%	\$ 6,606.00
Mukilteo	21,600	2.47%	\$ 5,786.00
Snohomish	10,500	1.20%	\$ 2,811.00
Stanwood	8,950	1.02%	\$ 2,390.00
Sultan	7,405	0.85%	\$ 1,991.00
Snohomish County	380,600	43.56%	\$ 102,049.00
TOTALS:	873,800	100%	\$ 234,271.00

Increase to TF Commanders' Salary
2026 COLA increase of 5.00%
Increase to TF Analyst Salary
2026 COLA increase of 5.00%

ATTEST:

APPROVED AT THE DIRECTION OF THE PARTICIPATING JURISDICTION:

Title _____

Dated _____
Jurisdiction of _____

ATTEST:

Jurisdiction Clerk

Dated _____

APPROVED AS TO FORM:

Jurisdiction Attorney

Dated _____



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Jennifer Stapleton, Executive

ITEM TYPE: Action Item

AGENDA SECTION: **Mayor's Business**

SUBJECT: FY2026 State and Federal Legislative Priorities

SUGGESTED ACTION: Recommended Motion: I move to adopt the FY2026 State and Federal Legislative Priorities

SUMMARY: The Mayor is seeking Council input and action to finalize and adopt the FY2026 Federal and State legislative priorities for the City of Marysville.

ATTACHMENTS:

[2026 STATE Legislative Priorities_2025NOV24.pdf](#)
[2026 FEDERAL Legislative Priorities_2025NOV24.pdf](#)

City of Marysville

State Legislative Priorities 2026



MARYSVILLE
WASHINGTON

Contact: Mayor Jon Nehring

Email: jnehring@marysvillewa.gov

Phone: (360) 363-8089

156TH STREET RAILROAD OVERCROSSING

Project Background

The 156th Street NE Railroad Overcrossing project in Marysville proposes to reinstate the public railroad crossing with an overcrossing at the Burlington Northern Santa Fe (BNSF) mainline track at 156th Street NE just west of Interstate 5. This crossing was once a public at-grade crossing that was closed by BNSF and the WUTC in the early 2000s without recognition of the future growth needs west of I-5. Reinstating this crossing will support future development and provide much needed expanded public access to and from I-5 for north Snohomish County.



Access

Current access to and from the freeway in this vicinity occurs at the interchange of I-5 and State Route 531 (172nd Street NE). A future I-5 interchange at 156th Street NE is funded under Connecting Washington (\$42M, 2025-31). Once the interchange is complete, the west leg will not fully function as traffic west of I-5 will essentially be landlocked by the parallel railroad line. While the City has planned connections through the developing Lakewood neighborhood, a railroad crossing at 156th Street NE will better accommodate traffic circulation and growth in the region.



Development

The City of Marysville, in partnership with the adjacent property owners, constructed the overcrossing at 156th and I-5 in 2013 to spur development and provide access to the newly designated Cascade Industrial Center and the Lakewood neighborhood. With full buildout expected within the next 20 years and continued growth in unincorporated Snohomish County west of I-5, the area will see increased congestion and significant daily traffic impacts along SR 531 (172nd Street NE) and I-5.

Improvements

The 156th Street NE Railroad Overcrossing project is estimated at \$28.5M. The City is nearing completion of a 30% design effort and early permitting provided by \$500,000 in Move Ahead WA funds and a \$500,000 City match. The Tulalip Tribes are a key stakeholder, and property holder adjacent to the project. The Tribes and City have entered into an ILA committing to involve the Tribes in design and establish Tribal support for the project. In 2025, City received \$5M in State funds to advance the project design, permitting and right-of-way beginning in 2027. Additional funds are needed to advance construction.



Estimated Project Cost: \$28,500,000
Construction Funding Gap: \$22,500,000

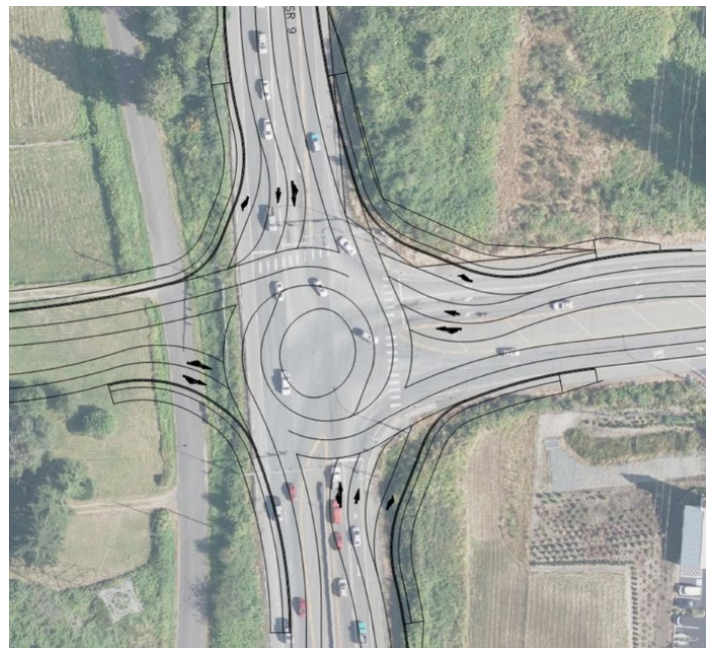
Project Background

The SR9/SR92 Intersection Improvement project, located in Marysville, WA proposes to replace the signalized intersection with a roundabout. In 2010, the City received a break-in-access (BIA) approval from WSDOT for a fourth leg (35th St NE) at the intersection. The analysis supporting the BIA approval evaluated both a roundabout and signalized intersection control, with the signal being the preferred option. In 2012, WSDOT constructed corridor improvements on SR9 and SR 92. As part of WSDOT's project, the City contributed \$4.5M in local funds towards additional widening and signal improvements to accommodate the future 35th St NE leg. Having secured the BIA and setting the intersection up to accommodate the future leg, the overall project was put on hold pending development interest and the construction of utilities to serve the growing Whiskey Ridge Master Planned Subarea of Marysville. Now, over a decade later, the City is looking to advance the intersection improvements along with development interest to construct 35th St NE and completing this project in support of safety and congestion relief.



Improvements

As part of recent work to advance design and construct the intersection improvements, the City was required by WSDOT to perform an Intersection Control Evaluation (I.C.E.) study of the SR9/SR92 Intersection. As a result of the I.C.E., the intersection as a signal was determined to be an acceptable short-term solution. However, the intersection for the long-term is best served by a roundabout, both from a traffic congestion and safety perspective. The cost of the roundabout improvement is estimated at \$5.5M including design, permitting and construction. To move forward with the roundabout and implement the long-term solution to the intersection, the City is seeking \$5.5M in state funds.



Total Project Cost: \$5,500,000

Requested Funding: \$5,500,000 towards design and construction

BAYVIEW TRAIL EXTENSION

PHASE 1 – MARYSVILLE JURISDICTION

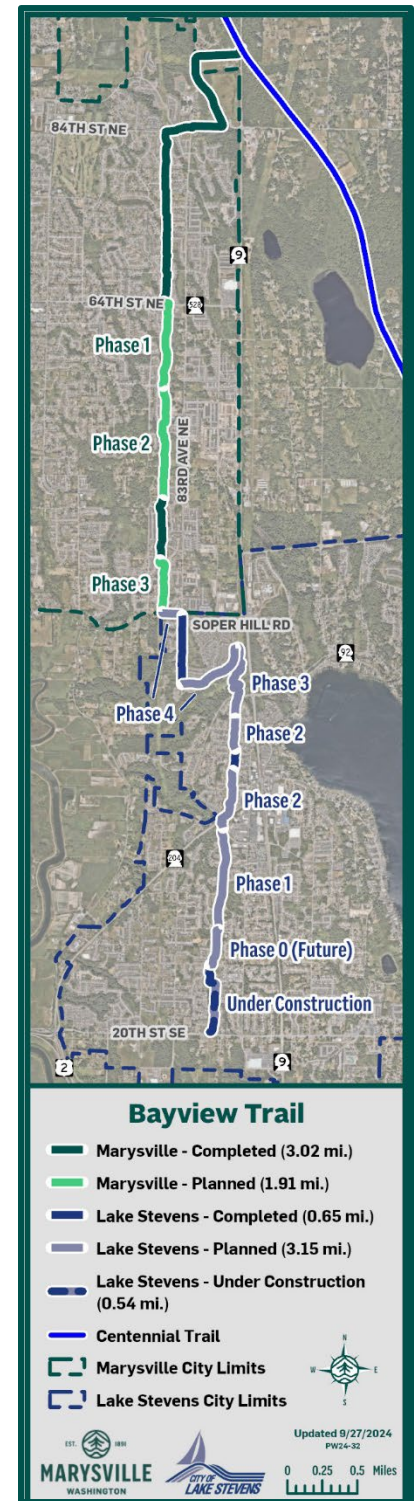
Project Background

The Bayview Trail is a planned 9.28-mile, 12-foot-wide multi-use trail located in the City of Marysville and the City of Lake Stevens. The trail begins at the intersection with the regional Centennial Trail and extends south into Lake Stevens, terminating at 20th St NE (see map right). Portions of the trail have been constructed within Marysville's jurisdiction, from the Centennial Trail to 64th St NE (State Route 528). The Centennial Trail Connector was funded in part by both Transportation and Capital funds in 2019. The section of trail between 20th St SE and 12th St SE, within Lake Stevens' jurisdiction, is currently under construction. In 2019, Marysville and Lake Stevens entered into an interlocal agreement (ILA) to support and advance each City's trail efforts. Following that agreement, and with \$500,000 in State Capital funds that Marysville received in 2022, a trail plan for the remaining sections was developed. Final deliverables from this effort included preliminary plan development, cost estimates, evaluation of property impacts and project phasing recommendations.

Improvements

Bayview Trail – Phase 1 represents the next phase in the trail that Marysville is advancing along this planned trail. Within Marysville, Phase 1 is a 0.6-mile-long trail segment, extending the existing trail across 64th St NE (SR 528) and south to 55th Pl NE. This will extend the existing 3.02-mile trail that connects to the Centennial Trail to 3.62 miles overall.

Marysville received \$500,000 in legislative funds in 2025 and is currently working on advancing the design, permitting and trail easement acquisition for Bayview Trail – Phase 1 so that it is "shovel-ready" for construction. With construction of Bayview Trail – Phase 1 estimated at \$2,514,000, Marysville is requesting \$2,514,000 in construction funds towards this next phase.



Total Project Cost (Phase 1): \$3.25M
Requested Funding: \$2,514,000 to fully fund Construction

88TH ST NE CORRIDOR IMPROVEMENT (STATE AVE TO 55TH AVE NE)

Project Background

The 88th St NE corridor is one of Marysville's primary east-west arterials with direct access to Interstate 5 and State Route 9. The existing road section, from State Avenue to 67th Ave NE, consists primarily of two travel lanes and shoulders. Most of the corridor runs parallel to residential housing with close proximity to two elementary schools, one middle school and one high school. The corridor is also a Community Transit route and bicycle corridor. As the city and surrounding communities have become more urbanized, traffic volumes and accidents have increased. The corridor's rural road section is no longer compatible to accommodate the needs of today's motorized and non-motorized travel.

The corridor will be improved in two phases as shown below. Phase 1 of the 88th St NE Corridor Improvements begins east of State Ave to 55th Ave NE. The project is on-track to be shovel-ready for construction in 2026, with design and right-of-way acquisition complete by end of 2025, coinciding with the obligation dates of already secured funding.



Improvements

The 88th St NE Corridor Improvement (State Ave to 55th Ave NE) project proposes to widen the corridor to three lanes, including curb, gutter and multi-use paths to accommodate pedestrians and bicyclists. These improvements will improve overall congestion, safety and mobility along the corridor. Other benefits of the project will include storm water facilities to collect and treat runoff, utility replacements, street lighting, ADA compliant ramps and pavement rehabilitation. Total construction cost is estimated at \$15.8M. The City has secured \$3.8M in Federal funds and a \$4M TIB grant towards construction. The City anticipates spending \$6M in City (utility funds and traffic impact fees), leaving a need of \$2M in construction funds.



Total Project Cost: \$22,400,000
Requested Funding: \$2,000,000 towards construction

City of Marysville

Federal Legislative Priorities 2026



MARYSVILLE
WASHINGTON

Contact: Mayor Jon Nehring

Email: jnehring@marysvillewa.gov

Phone: (360) 363-8089

156TH STREET RAILROAD OVERCROSSING

Project Background

The 156th Street NE Railroad Overcrossing project in Marysville proposes to reinstate the public railroad crossing with an overcrossing at the Burlington Northern Santa Fe (BNSF) mainline track at 156th Street NE just west of Interstate 5. This crossing was once a public at-grade crossing that was closed by BNSF and the WUTC in the early 2000s without recognition of the future growth needs west of I-5. Reinstating this crossing will support future development and provide much needed expanded public access to and from I-5 for north Snohomish County.



Access

Current access to and from the freeway in this vicinity occurs at the interchange of I-5 and State Route 531 (172nd Street NE). A future I-5 interchange at 156th Street NE is funded under Connecting Washington (\$42M, 2025-31). Once the interchange is complete, the west leg will not fully function as traffic west of I-5 will essentially be landlocked by the parallel railroad line. While the City has planned connections through the developing Lakewood neighborhood, a railroad crossing at 156th Street NE will better accommodate traffic circulation and growth in the region.



Development

The City of Marysville, in partnership with the adjacent property owners, constructed the overcrossing at 156th and I-5 in 2013 to spur development and provide access to the newly designated Cascade Industrial Center and the Lakewood neighborhood. With full buildout expected within the next 20 years and continued growth in unincorporated Snohomish County west of I-5, the area will see increased congestion and significant daily traffic impacts along SR 531 (172nd Street NE) and I-5.

Improvements

The 156th Street NE Railroad Overcrossing project is estimated at \$28.5M. The City is nearing completion of a 30% design effort and early permitting provided by \$500,000 in Move Ahead WA funds and a \$500,000 City match. The Tulalip Tribes are a key stakeholder, and property holder adjacent to the project. The Tribes and City have entered into an ILA committing to involve the Tribes in design and establish Tribal support for the project. Federal appropriations were authorized for an overcrossing at Grove Street in the amount of \$3 million in 2023 and \$850,000 in 2024. The City is requesting this funding be moved to the 156th Railroad Overcrossing, which is the preferred location.



Estimated Project Cost: \$28,500,000

Funding Requested: \$3,850,000 Reauthorization; \$18,650,000 Construction

MOTHER NATURE'S WINDOW PARK IMPROVEMENTS

PROJECT BACKGROUND

Mother Nature's Window Park, located at 9623 55th Ave NE, is approximately 34.2 acres in size and is heavily forested with second-growth timber. This natural enclave, located centrally in Marysville's urban environment, has not been accessible to the public for over 20 years. The property was privately owned up until 1999, when it was purchased by Snohomish County Parks through Conservation Futures. In 2010, it was annexed into the City of Marysville. The City is completing Phase 1 construction which was funded in part with Federal funds and includes a parking lot with turnaround for buses, lighting, security cameras and trail improvements.



PROJECT DESCRIPTION

The City intends to develop the park in a phased approach. Phase 1 will focus on establishing safe, public access to and within the park while preserving the existing natural site conditions to the maximum extent practical. This work is funded in part by the City and Federal Community Project Funds. Phase 1 and will be completed by the end of 2025.

Phase 2 includes a public restroom, nature play area, native growth restoration, historical signage and a sheltered picnic area.



Total Project Cost (Phase 2): \$1,698,000

Requested Funding: \$1,698,000 to fund Phase 2 design, permitting and construction

88TH ST NE CORRIDOR IMPROVEMENT (STATE AVE TO 55TH AVE NE)

Project Background

The 88th St NE corridor is one of Marysville's primary east-west arterials with direct access to Interstate 5 and State Route 9. The existing road section, from State Avenue to 67th Ave NE, consists primarily of two travel lanes and shoulders. Most of the corridor runs parallel to residential housing with close proximity to two elementary schools, one middle school and one high school. The corridor is also a Community Transit route and bicycle corridor. As the city and surrounding communities have become more urbanized, traffic volumes and accidents have increased. The corridor's rural road section is no longer compatible to accommodate the needs of today's motorized and non-motorized travel.

The corridor will be improved in two phases as shown below. Phase 1 of the 88th St NE Corridor Improvements begins east of State Ave to 55th Ave NE. The project is on-track to be shovel-ready for construction in 2026, with design and right-of-way acquisition complete by end of 2025, coinciding with the obligation dates of already secured funding.



Improvements

The 88th St NE Corridor Improvement (State Ave to 55th Ave NE) project proposes to widen the corridor to three lanes, including curb, gutter and multi-use paths to accommodate pedestrians and bicyclists. These improvements will improve overall congestion, safety and mobility along the corridor. Other benefits of the project will include storm water facilities to collect and treat runoff, utility replacements, street lighting, ADA compliant ramps and pavement rehabilitation. Total construction cost is estimated at \$15.8M. The City has secured \$3.8M in Federal funds and \$4M in State funds towards construction with \$6M (utility funds and traffic impact fees). This leaves \$2M in funds needed to fully fund the project through construction.



Total Project Cost: \$22,400,000
Requested Funding: \$2,000,000 towards construction



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: November 24, 2025

SUBMITTED BY: Jennifer Stapleton, Executive

ITEM TYPE: Appointment

AGENDA SECTION: **Mayor's Business**

SUBJECT: Appointment of Mayor Nehring to represent the City of Marysville at the Community Transit Board of Directors Selection Meeting

SUGGESTED ACTION: Recommended Motion: I move to appoint Mayor Jon Nehring to represent the City of Marysville at the Community Transit Board of Directors Selection Meeting on January 15, 2026.

SUMMARY: Community Transit bylaws require the cities of the Snohomish County Public Transit Benefit Area meet every two years to select the Community Transit Board of Directors. The Board of Directors is the governing body for the agency, establishing policy, funding authority, and legislative direction.

ATTACHMENTS:
[Msvl Mtg Invite 1.15.26.pdf](#)



November 13, 2025

Mayor Nehring and City Council Members
City of Marysville
501 Delta Ave.
Marysville, WA 98270

Dear Mayor Nehring and City Council Members:

Community Transit bylaws require the cities of the Snohomish County Public Transit Benefit Area meet every two years to select the Community Transit Board of Directors. The Board of Directors is the governing body for the agency, establishing policy, funding authority, and legislative direction.

This letter invites your city to send one elected official representative to participate in this meeting and explains the selection process. In-person meeting attendance is highly recommended.

Community Transit Board of Directors Selection Meeting

Thursday, January 15, 2026 – 3 p.m.

Cascade Board Room | 2312 West Casino Road | Everett, WA 98204

Each city in Community Transit's Public Transportation Benefit Area may appoint one elected official to represent their city at this selection meeting. An election for each city category based on population (small, medium, and large—see agency bylaws attachment A for more detail) will take place to determine the 2026-2027 Board of Directors and Board alternates. Your city is in the large sized city category as defined by agency bylaws. Large sized city representatives will select three (3) Board member and one (1) Board alternate positions.

Jurisdictions may use their own process for selecting the meeting attendee. Contact Rachel Woods, Executive Programs Manager, at executiveoffice@commtrans.org or 425-521-6158 by **January 9, 2026**, with the name and contact information of the selected elected official who will participate in this meeting on behalf of your city.

To further understand Community Transit and the Board's role, please reference the enclosed Board member roles and responsibilities, strategic priorities, and agency bylaws. Community Transit is guided by our [vision, mission, and core values](#). We value and encourage diversity in our workforce as well as our Board of Directors.

Thank you for participating in the selection of the Community Transit Board of Directors. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ric Ilgenfritz".

Ric Ilgenfritz
Chief Executive Officer
(425) 521-5266

Enclosures

2312 W Casino Rd. Everett, WA 98204

ph (425) 348-7100 TTY Relay: 711 communitytransit.org

Board Member Roles & Responsibilities

2026-2027

The Board of Directors is the governing body of the Snohomish County Public Transportation Benefit Area (PTBA) Corporation, Community Transit. There are nine voting members and one non-voting member of the Board who provide policy, fiduciary, and legislative direction for the corporation. Board terms are two years.

Qualifications

- Elected official selected by and serving on behalf of respective governing bodies of the component cities and county within the area OR one (1) non-voting member representing the collective bargaining units
- Current Open Public Meetings Act training (can be obtained after being selected to the Board)
- No conflict of interest or appearance of a conflict of interest (section 3.1.i. of the agency bylaws)

Summary Responsibilities¹

- Acting in the best interests of Community Transit, advocating issues that promote the corporation's financial, operational, and organizational well-being
- Abiding by state and local laws regarding Board member conduct and protocol and the corporation's bylaws, procedures, and board resolutions
- Regularly attending all scheduled Board meetings, workshops, and retreats
- Representing Community Transit's position to the public, in the Legislature and the community
- Selecting and evaluating the performance of the chief executive officer
- Ensuring strong fiduciary oversight and financial management, approving the agency's biennial budget and individual expenditures over \$150,000
- Approving certain strategic and governing policies, such as the Long Range Transit Plan, 6-year Transit Development Plan, service network, agency fare policy, and annual safety plan to name a few

Meetings²

- New Board Member Orientation (mutually agreeable date; 1 hour)
- 12 Regular Board Meetings per year
 - First Thursday of the month, 3-5 p.m.
- 4 Quarterly Board Workshops per year
 - Third Thursday of January, April, July and fourth Thursday of October, 3-5 p.m.
- Monthly Board Standing Committee Meetings
 - Serve on 1 or up to 2 Committees (determined by Chair)
 - Executive Committee (Chair, Vice-Chair, Secretary, immediate Past Chair)
 - Strategic Alignment and Capital Development Committee
 - Finance, Performance, and Oversight Committee
- Board Retreat/Planning Meeting as determined by Chair
- Special meetings may be called from time to time as necessary

Compensation

- Each Board member is eligible to receive mileage and meal reimbursement
- Board members who are not full-time elected officials are eligible to receive \$161 per day worked.

Community Transit provides a tobacco-free and drug-free work environment. As a recipient of federal funds, Community Transit is an Equal Opportunity Employer and does not unlawfully discriminate on a basis prohibited by Federal, State or Local law. We value and encourage diversity in our workforce as well as our Board of Directors.

¹ See sec. 3.1 of Community Transit's Agency Bylaws

² This is the regular meetings schedule; meetings may be rescheduled where there are conflicts, per Chair's direction

Strategic Priorities

In support of Community Transit's vision—*travel made easy for all*—and mission—*we help people get from where they are to where they want to be*—the agency's strategic themes are to deliver excellent service and build the future.

We will do this by aligning the work across the agency to the strategic priorities of attracting and retaining customers, strengthening the employee experience, and prioritizing sustainability. The diagram on the right shows Community Transit's strategic priority framework, including goals and initiatives to meet agency priorities.

The agency's strategic priority framework serves as the guide for department-, division-, and individual-level goal setting. This approach ensures that the agency has a consistent focus in working towards its strategic priorities, and ultimately our mission, vision, and core values. Agency leadership evaluates progress on goals and initiatives throughout the year. Agency leadership updates the strategic priorities, goals, and initiatives annually.



Attract & Retain Customers

We will listen to customers so they will see their needs reflected in our products and services.

Goals

- Increase customers and ridership
- Improve customer satisfaction score

Initiatives

- Integrate, calibrate, and optimize the service portfolio including exploring and implementing new services
- Design next generation Swift BRT
- Embed customer voice in all decisions



Strengthen Employee Experience

Employees are engaged and feel heard, seen, safe, and valued.

Goals

- Lead the industry and region in employee satisfaction and engagement
- Ensure our workforce, and especially people leaders reflect the diversity of our community

Initiatives

- Seek out and respond to employee feedback continuously in everything we do
- Foster a continuous improvement and learning culture
- Implement the agency's people, empowerment, and connections strategy



Prioritize Sustainability

Sustainability measures will provide long-term protection for our people, plant, and prosperity.

Goals

- Ensure safety/security of our customers and employees
- Deliver an adaptable balance of fleets, facilities, and mobility services for our customers

Initiatives

- Invest in customer and employee safety/security
- Procure and build financially sustainable infrastructure to support the service portfolio

- Implement the Sustainability Action Plan
- Implement Zero Emissions initial deployments positioning the agency to meet the 2044 goal

Snohomish County Public Transportation Benefit Area Corporation (Community Transit) Bylaws

Revised March 7, 2024

Article I. Name, Powers, Rights, and Liabilities

Sec. 1.1 Name. The name of the municipal corporation duly established pursuant to laws of the State of Washington shall be "Snohomish County Public Transportation Benefit Area Corporation" hereinafter referred to as the "Corporation" or as Community Transit.

Sec. 1.2 Powers, Rights and Liabilities. By and in the corporate name, the Corporation shall have and exercise all powers, functions, rights and privileges now and hereafter given or granted to, and shall be subject to all the duties, obligations, liabilities and limitations now and hereafter imposed upon municipal corporations of the same class by the Constitution and laws of the State of Washington, and shall have and exercise all other powers, functions, rights and privileges usually exercised by, or which are incidental to, or inhere in, municipal corporations of like character and degree. The Corporation shall have all powers possible to have under the Constitution and laws of this state.

Article II. The Governing Body - Board Composition

Sec. 2.1 Voting Members. The governing body of the Corporation shall be a Board that includes nine voting members, all of whom shall be elected officials selected by and serving at the pleasure of the respective governing bodies of the component cities and county within the area. The voting membership of the Board shall be composed of the following members:

- a. Two (2) members and their alternate who are elected officials of the governing body of the County.
- b. The remaining seven (7) voting members of the Board shall be selected as follows:
 - i. Three (3) members and one (1) alternate from the component cities with populations of 35,000 or more.
 - ii. Two (2) members and two (2) alternates from the component cities with populations between 15,000 and 35,000.
 - iii. Two (2) members and an alternate from the component cities with populations less than 15,000.

- iv. Such voting representatives to the Board shall be elected officials selected by the governing body of the respective representative cities. The selection of such members shall be elected by the elective representatives of the same size cities the Board member is to represent. Such selections shall be made during the months of January or February of each even-numbered year as determined by the Chair. Such selected members of the Board shall begin their term of office as a Board member at the first meeting following their selection.

At the aforementioned January or February meeting, alternate Board members shall be selected to serve on the Board in the event of a vacancy on the Board or the absence of one of the regular Board members selected pursuant to this subsection.

In the event of a vacancy on the Board created by one of the members selected pursuant to this subsection, the representatives of cities which were so represented on the Board by the vacant position on the Board shall meet as soon as it is feasible and select a representative to fill the vacancy. In the interim, an alternate selected pursuant to this subsection may fill the vacancy until a regular Board member is selected. Each such member of the Board shall hold office until his successor has been selected as provided herein unless such person has been ineligible to hold such position.

c. **Cities Excluded from Direct Membership.** Those cities within the boundaries of the Corporation and excluded from direct membership on the Board are authorized to designate a member of the Board who shall be entitled to represent the interest of such city which is excluded from direct membership on the Board. The legislative body of such city shall notify the Board as to the determination of its authorized representative on the Board.

Sec. 2.2 Non-voting Board Member. There shall be one (1) non-voting member who shall represent the collective bargaining units representing the public employees of the Corporation. The bargaining units shall select the non-voting member as prescribed in RCW 36.57A.050. Such selections shall be made during the months of January or February of each even-numbered year as determined by the Chair: provided however the selection of the initial non-voting member shall take place as soon as possible after the effective date of the statutes providing for such non-voting member. Such selected non-voting member of the Board shall begin their term of office at the first meeting following their selection.

In the event of a vacancy on the Board created by the aforementioned non-voting member, the aforementioned procedure for selecting the non-voting member shall be followed to fill the vacancy as soon as it is feasible.

Article III. Duties of the Board and Board Meetings

Sec. 3.1 Duties of the Board.

i. Duties of Voting Members of the Board.

The voting members of the Board of the Corporation shall provide the policy and legislative direction for the Corporation and its administrators. The voting Board Members shall also abide by the following performance standards:

- a. Voting members shall exercise their fiduciary duties through responsible use of the Corporation's assets. Voting members shall transact the Corporation's business promoting wise expenditures, prompt payment of debts, and in other ways safeguarding the Corporation's assets from waste, abuse, theft, or other physical loss.
- b. Voting members shall attend all scheduled Board meetings, workshops, and retreats, unless excused. Three consecutive unexcused absences may constitute removal from the Board. The Chair may approve a Board Member's temporary absence of three months or more. Voting members shall be informed and aware of issues affecting the Corporation.
- c. Voting members shall effectively represent the Corporation's position to the public, in the Legislature, and in the community. Voting members should not represent their own opinion as the official position of the Corporation.
- d. Voting members shall act in the best interests of the Corporation, supporting the agency as Snohomish County's primary public transportation provider. Voting members shall advocate issues that promote the Corporation's financial, operational, and organizational well-being.
- e. Voting members shall abide by all state and local laws with regard to Board member conduct and protocol, as well as the Corporation's by-laws, resolutions, and procedures.
- f. All voting member requests for information that require significant research or staff time shall be directed to the Chief Executive Officer (CEO). All requests shall be courteous and concise. Voting members should clearly state the goal of their request so the appropriate information can be supplied. Should the request be ambiguous in nature or require substantial time or resources, the item shall be brought to the Executive Committee.
- g. There shall be no communication between voting members and Corporation employees or the non-voting member regarding negotiations or other personnel issues, except for the staff of the Corporation who are responsible to represent the Corporation and the Board in labor relations. If a Board Member is approached by an employee, the Board member shall refer the individual to the CEO. There shall also be no contact between Board Members and vendors or potential vendors that might create the impression of a conflict of interest or any other inappropriate conduct. Contact includes, but is not limited to, the receipt of gratuities and/or gifts of value.

- h. A Board Member shall direct any allegation that another Board Member or the non-voting member has violated these performance standards to the Chair of the Board of Directors who shall direct the investigation of the allegation. The Chair of the Board shall present the findings to the Executive Committee of the Board. If the Executive Committee finds that a violation has been committed, it may, in its sole discretion, present the issue to the full voting members of the Board of Directors for action. Action may include a reprimand or dismissal from the Board of Directors. If the allegation is against the Chair of the Board, the Vice-Chair shall direct the investigation as provided above. If the allegation is against a member of the Executive Committee, the Executive Committee member shall be excused from the Executive Committee's deliberations to determine whether the issue is submitted to the full Board of Directors.
- i. A Board member, when being considered for selection to the Board of Directors of Community Transit, shall disclose any personal situation which may give the appearance of having a conflict of interest. A conflict of interest may include, but is not limited to, having a family member working for Community Transit, past employment with Community Transit or contracting with Community Transit.
- j. A dismissal of a Board Member by the Board of Directors pursuant to provisions in the Bylaws, requires a vote of a two thirds (2/3rds) of the whole voting membership of the Board.

ii. Duties of The Non-Voting Member of the Board.

The non-voting member shall abide by the following performance standards:

- a. The non-voting member shall exercise their fiduciary duties through responsible use of the Corporation's assets.
- b. The non-voting member shall effectively represent the Corporation's position to the public, in the Legislature and in the community. The non-voting member should not represent their own opinion as the official position of the Corporation.
- c. The non-voting member shall attend all scheduled Board meetings, workshops, and retreats unless excused. Three consecutive unexcused absences may constitute removal from the Board. The non-voting member shall be informed and aware of issues affecting the Corporation as provided in these Bylaws.
- d. Such non-voting member shall act in the best interests of the Corporation, supporting the agency as Snohomish County's primary public transportation provider. Such non-voting member shall advocate issues that promote the Corporation's financial, operational, and organizational well-being.
- e. Such non-voting member shall abide by all state and local laws with regard to the representative's conduct and protocol, as well as the Corporation's by-laws, resolutions, and procedures.

- f. Such non-voting member's requests for information that require significant research or staff time shall be directed to the Chief Executive Officer. All requests shall be courteous and concise. Such non-voting member should clearly state the goal of their request so the appropriate information can be supplied. Should the request be ambiguous in nature or require substantial time or resources, the item shall be brought to the Executive Committee.
- g. There shall be no communication between voting members and the non-voting member regarding labor negotiations or other personnel issues. There shall also be no contact between the non-voting member and vendors or potential vendors that might create the impression of a conflict of interest or any other inappropriate conduct. Contact includes, but is not limited to, the receipt of gratuities and/or gifts of value.
- h. A voting member or non-voting member of the Board shall direct any allegation that another voting member or non-voting member has violated these performance standards to the Chair of the Board of Directors who shall direct the investigation of the allegation. The Chair of the Board shall present the findings to the Executive Committee of the Board. If the Executive Committee finds that a violation has been committed, it may, in its sole discretion, present the issue to the full voting members of the Board of Directors for action. Action may include a reprimand or dismissal from the Board of Directors. If the allegation is against the Chair of the Board, the Vice-Chair shall direct the investigation as provided above.
- i. A non-voting member of the Board, when being considered for selection to the Board of Directors of Community Transit, shall disclose any personal situation which may give the appearance of having a conflict of interest.

iii. Duties of Alternates of the Board

Each jurisdiction represented on the governing Board under Section 3.1.i shall be entitled to have alternates represent its regular members in the event of a temporary absence from the Board meeting. Alternate voting members shall be elected officials and selected by the represented jurisdiction in the same manner as regular members. Alternate voting members may be asked by the corporation to serve on the Board in the event a Board member is absent for a regular meeting. For temporary absences or departure from the Board by regular voting members, the Chair may select an alternate member to serve on the Board on an ad hoc basis. The alternate shall be entitled to attend Board meetings, vote, and represent the jurisdiction in the same manner as a regular member during the regular voting member's temporary absence.

Sec. 3.2 Board Officers. The majority of the whole voting membership of the Board shall select a Chair, a Vice Chair, and a Secretary from the voting members. The officers shall hold office until the first Board meeting in the month of February of each year. These officers may, if re-elected, serve more than one term.

Sec. 3.3 Meetings and Meeting Notice.

- a. All public meetings of the Board of Directors shall be pursuant the statutes and the laws of the State of Washington, including but not limited to the Open Public Meetings Act. Members of the Board of Directors may attend a public meeting by real-time telephonic, electronic, internet, or other readily available means of remote access that allows for two way communications.
- b. **Regular Meetings.** The time and place of regular meetings of the Board shall be established by a resolution of the Board. Such resolution may also specify the appropriate notification of such meetings.
- c. **Special Meetings.** Special meetings may be called at any time by the Chair or by a majority of the voting members of the whole Board. The notification of such meetings must be delivered to each Board member and others requiring notification under the State Statute (RCW 42.30.080) at least twenty-four (24) hours before the time of such meeting unless otherwise provided for under the laws of the State of Washington. The requirements of RCW 42.30.080 now and as hereafter amended shall be adhered to regarding such meetings.
- d. **Executive Sessions (Meetings).** The Board may hold executive sessions if such sessions are not otherwise prohibited by State Statutes.

The Chair or the Acting Chair shall exclude the nonvoting member of the Board from attending any executive session held for the purpose of discussing negotiations with labor organizations. The Chair or the Acting Chair may allow the nonvoting member to attend any other executive session. The decision of the Chair or Acting Chair shall be final and binding. If the non-voting member attends an executive session of the Board of Directors, such non-voting member shall not disclose any information obtained in such executive session to anyone and shall not use such information to further the interest, either directly or indirectly, of any collective bargaining unit or employee(s) of the Corporation.

Sec. 3.4 Quorum. A majority of all the voting members of the Board shall constitute a quorum for the transaction of business.

Sec. 3.5 Parliamentary Procedure. All Board meetings shall be conducted by the presiding officer. Board actions are made pursuant to a motion, second, discussion, and affirmative vote of the majority of voting members present at the meeting unless other procedures are required by these Bylaws or the laws of the State of Washington.

Sec. 3.6 Board Acting as a Body. The Board shall take official action as a body in making its decisions and announcing them. No member shall represent or act for the Board without prior authorization of the Chair, the Executive Committee, or the Board except as otherwise provided for in these Bylaws.

Sec. 3.7 Records of Board Meetings.

- a. **Minutes.** The proceedings of the Board meetings shall be recorded and maintained. The minutes shall consist primarily of a record of the action taken. Prior to the adoption of the minutes, copies of the proposed minutes shall be forwarded to all Board members prior to the next regular meeting for their reference and/or correction. At the next regular meeting, the Board shall consider the minutes for adoption or necessary corrections. A recording staff will be present at all open Board meetings unless otherwise directed by the Chair, in which event the Chair shall designate another Board or staff member to keep a record of the meeting. Copies of the adopted minutes shall be posted on the Corporation website.
- b. **Resolution.** Every action of the Board of a general permanent nature and every action otherwise required by State Statute shall be by Resolution or Ordinance.

Sec. 3.8 Committees. The Chair, from time to time, shall appoint Board members to serve on standing or special committees and selects a Board member to serve as the committee Chair on each of the agency's advisory committees. If a non-voting member is appointed to a committee, that non-voting member shall also be a non-voting member of the committee. At the time of the appointment of such Board members, the Chair shall state the objective of the committee and the date upon which a report shall be issued to the Board. The Chair shall be an ex-officio member of all such committees. Committee meetings are advisory and are generally not open to the public unless required by the Open Public Meetings Act. There shall be one permanent standing committee, that committee to be the Executive Committee. The membership of the Executive Committee shall consist of the Chair, the Vice Chair, the Secretary, and the immediate past Chair. In the event there is no immediate past Chair, the Chair shall select another Board member to be on the Executive Committee.

Article IV. Duties of the Chair, Vice Chair, and Secretary

Sec. 4.1 Duties of the Chair. The Chair shall preside at all meetings of the Board. In the event of the Chair's absence or inability to preside, the Vice Chair shall assume the duties of presiding over the meetings of the Board; provided, however, if the Chair is to be permanently unable to preside, the Board shall select a new Chair for the remainder of the Chair's term. The Chair shall also exercise the duties set forth in Article III, Sections 3.1.i.h and 3.1.ii.g above.

Sec. 4.2 Chair as Spokesperson. The Chair shall act as spokesperson for the Board and shall act as its representative at meetings with other organizations, committees, and other such activities unless such representative shall otherwise be authorized by the Board; provided, however the Chair may delegate to any voting Board member the duty of being a spokesperson or representative for the Board. The Chair or his/her designated Board member acting as a spokesperson or representative shall make no pronouncements that will obligate or commit the Board except as provided by these Bylaws or pursuant to the authorization of the Board.

Sec. 4.3 Vacancy of Chief Executive Officer. In the event the position of Chief Executive Officer is vacant, the Chair shall select an interim replacement subject to approval by the voting members of the Board. Such interim replacement shall not be a Board member and may or may not be a current employee. As soon as practicable following the vacancy, the voting Board members shall initiate a recruitment process to select a new Chief Executive Officer.

Sec. 4.4 Duties of Vice Chair. The Vice Chair shall perform the duties and have the power of the Chair during the absence of the Chair. The Vice Chair shall perform other duties and have other powers as might be delegated to him or her by the Chair. The Vice Chair shall be a member of the Executive Committee of the Board. The Vice Chair shall also exercise the duties set forth in Article III, Section 3.1.i.h and 3.1.ii.g above.

Sec. 4.5 Duties of Secretary. The Secretary shall cause a record to be made of all open meetings and to sign all documents requiring the Secretary's signature. The Secretary shall be a member of the Executive Committee.

Article V. Chief Executive Officer

Sec. 5.1 Appointment and Removal of Chief Executive Officer. The Board may appoint and remove the Chief Executive Officer with the affirmative vote of sixty percent (60%) of the whole voting membership of the Board of Directors. The Chief Executive Officer shall perform such administrative duties specified in these Bylaws and such other administrative duties as may be designated from time to time by the Chair.

Sec. 5.2 Duties of the Chief Executive Officer. The powers and duties of the Chief Executive Officer of the Corporation shall be:

- a. To have general supervision over the administrative affairs of the Corporation.
- b. To appoint and remove all department heads.
- c. To appoint and remove all other employees of the Corporation. However, the voting Board members may cause an audit to be made of any department or office of the Corporation and may select the persons to make it, without the advice and consent of the Chief Executive Officer.
- d. To attend all meetings of the Board at which his/her attendance may be required by that body.
- e. To recommend for adoption by the Board such measures as he/she may deem necessary or expedient.

- f. To prepare and submit to the Board such reports as may be required by the Board or as he/she may deem it advisable to submit to the Board.
- g. To keep the Board fully advised of the financial condition of the Corporation and its future needs.
- h. To prepare and submit to the Board a proposed budget for the fiscal year and to be responsible for its administrative adoption.
- i. To develop and implement policies and procedures to ensure compliance with State public disclosure laws. Due to the size of Community Transit it would be unduly burdensome to maintain an index as provided in RCW 42.17.260.
- j. To perform such other duties as the Chair or Board may determine.
- k. To determine conjointly with the Board appropriate performance measurements/standards by which said Chief Executive Officer is to be evaluated at least on an annual basis.

Article VI. Attorney. The Board shall make provision for legal counsel to the Board and the Corporation by any reasonable contracted arrangement for such professional services.

Article VII. Severability. If any provision of these Bylaws, or its application to any person or circumstance is held invalid, the remainder of these Bylaws, or the application of the provisions to other persons or circumstances, is not affected.

Article VIII. Amendments. These amended Bylaws, as adopted by the Board of the Snohomish County Public Transportation Benefit Area Corporation, may be revised or amended at any regular or special meeting of the Board by a vote of a two thirds (2/3rds) of the whole voting membership of the Board; provided that copies of proposed revisions or amendments shall be available to each Board member at least one (1) week prior to the regular or special meeting at which proposed revisions or amendments are to be acted upon.

The foregoing amended Bylaws of the Snohomish County Public Transportation Benefit Area Corporation, consisting of 10 pages, have been adopted and approved by the majority of the whole voting Board on the 7th day of March, 2024, and shall supersede all past Bylaws and Board resolutions or amended Bylaws of the Corporation in conflict with this amendment.

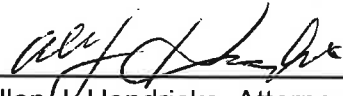
Approved and passed this 7th day of March, 2024 .



Council Member Tom Merrill, Chair

ATTEST: 

Mayor Christine Frizzell, Secretary

APPROVED AS TO FORM: 

Allen J. Hendricks, Attorney

Revision History

Adopted February 11, 1976
Amended December 14, 1983
Amended September 13, 1989
Amended February 1, 1996
Amended September 11, 2003
Amended February 3, 2005

Amended August 7, 2008
Amended September 2, 2010
Amended September 1, 2011
Amended March 6, 2014
Amended January 21, 2016
Amended March 7, 2024

ATTACHMENT ' A '

Governing Body - Board Composition:

- A. **Voting Members** - Nine (9) voting members - all of whom shall be elected officials selected by and serving at the pleasure of the respective governing bodies of the component cities and county within the area composed as follows:

Two (2) council members and their alternate from Snohomish County;

Three (3) members and one (1) alternate from component cities with population of 35,000 or more - Edmonds, Lake Stevens, Lynnwood and Marysville.

Two (2) members and two (2) alternates from component cities with population between 15,000 and 35,000 - Arlington, Bothell, Mill Creek, Monroe, Mountlake Terrace, and Mukilteo)

Two (2) members and an alternate from component cities with population less than 15,000 - Brier, Darrington, Gold Bar, Granite Falls, Index, Snohomish, Stanwood, Sultan, and Woodway.

- B. **Non-voting Members** - One (1) non-voting member of the Board of Directors selected by the bargaining units pursuant to RCW 36.57A.050.

Revised 1/18/24