

City Council



**501 Delta Ave
Marysville, WA 98270**

Regular Meeting Minutes June 24, 2024

Call to Order / Invocation / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. Chaplain Greg Kanehen gave the invocation. Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember King, Council President Stevens, Councilmember Richards, Councilmember Muller, Councilmember Norton

Absent: None

Staff: CAO Gloria Hirashima, City Attorney Jon Walker, Parks Director Tara Mizell, CD Director Haylie Miller, Police Chief Erik Scairpon, Asst. Chief Lawless, Public Works Director Jeff Laycock, City Engineer Max Phan, Human Resources Director Megan Hodgson

Approval of the Agenda

Mayor Nehring recommended the addition of item 12, Supplemental Professional Services Agreement #2 between the City of Marysville and Botesch, Nash & Hall.

Motion to approve the agenda with the addition of item 12 moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Presentations

A. Swearing-in of Police Officer MacKenzie Kinsey

[Oath Police Officer MacKenzie .docx](#)

Asst. Chief Lawless introduced Police Officer MacKenzie Kinsey. Mayor Nehring swore her in.

B. Proclamation Honoring Chief Administrative Officer Gloria Hirashima

[PROCLAMATION CAO Gloria Hirashima final \(2\).pdf](#)

Mayor Nehring read the proclamation honoring Chief Administrative Officer Gloria Hirashima for her 35 years of distinguished service to the City of Marysville. Mayor Nehring praised her for many things including her strong work ethic and dedication.

C. Proclamation Declaring July 2024 Parks and Recreation Month in Marysville

[PROCLAMATION Parks and Recreation Month 2024.pdf](#)

Mayor Nehring read the proclamation into the record.

Public Comment

Approval of Minutes

1. June 3, 2024, City Council Meeting Minutes

[CC 06032024.docx](#)

Councilmember Condyles referred to page 7, item 19 and noted that Building Official Michael Smith should be corrected to Building Official Michael Snook.

Motion to approve the June 3, 2024, City Council Meeting Minutes as amended moved by Councilmember King seconded by Councilmember James.

AYES: ALL

2. June 10, 2024, City Council Meeting Minutes

[CC 06102024.docx](#)

Motion to approve June 10, 2024, City Council Meeting Minutes moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Consent

3. June 10, 2024 Payroll in the Amount of \$2,054,576.40 Paid by EFT Transactions and Check Numbers 35298 through 35322

4. June 12, Claims in the Amount of \$2,908,251.48 Paid by EFT Transactions and Check Numbers 170673 through 170896 with Check Number 170175 Voided

[061224 PCard.rtf](#)

[061224.rtf](#)

Motion to approve Consent Agenda items 3 and 4 moved by Councilmember Condyles seconded by Councilmember King.

AYES: ALL

Review Bids

Public Hearings

5. Consider Approving a Resolution Adopting a Six-Year Transportation Improvement Program (TIP) Update

[2025-2030 TIP Presentation.pdf](#)

[06242024 Notice of Public Hearing.pdf](#)

[Resolution - 6 Year TIP 2025-2030.pdf](#)

[PW24-25TIP Map rev2.pdf](#)

[2025 - 2030 TIP NARRATIVE.pdf](#)

[2025 - 2030 TIP.pdf](#)

City Engineer Max Phan made the presentation regarding the Six-Year TIP. He reviewed funding sources, projects completed or in progress, significant projects, non-motorized projects, traffic safety & intersection improvements, widening/lane addition projects, new alignment projects, bridge projects, pavement preservation projects, and joint agency projects. Clarification questions and answers followed.

Mayor Nehring opened the public hearing and solicited public comments. Seeing none, the public hearing was closed.

Motion to approve Resolution No. 2558, adopting a Six-Year Transportation Improvement Program (2025-2030) for the City of Marysville moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

New Business

6. Project Acceptance – Deering Wildflower Park Housing

[Deering - Physical Completion Letter.pdf](#)

Director Laycock reviewed this item.

Motion to authorize the Mayor to accept the Deering Wildflower Park Housing Project, starting the 60-day lien filing period for project closeout moved by Councilmember Muller seconded by Councilmember Condyles.

AYES: ALL

7. July 1, 2024 to June 30, 2025 Property, Pollution and Cyber Insurance Renewal

[1. 2024-2025 City of Marysville Revised-APIP PROPOSAL 6.11.24.pdf](#)

CAO Hirashima reviewed this item related to Property, Pollution, and Cyber Insurance renewal.

Motion to authorize the Mayor to sign and bind the Property, Pollution and Cyber Policy renewals for July 2024 through June 2025 in an amount not to exceed \$469,128.51 moved by Councilmember James seconded by Councilmember Muller.

AYES: ALL

8. Snohomish County Human Services Emergency Housing Fund Grant Renewal

[HCS-23-67-2313-200_Amendment1.pdf](#)

[Marysville_MV_Exhibit_C_YR._2_RB_Edits.xlsx](#)

CAO Hirashima reviewed this item related to a grant used for motel vouchers for emergency housing. Ryan Brown from LINC Northwest gave an update on year one of this program.

Motion to authorize the Mayor to sign and execute the Snohomish County Human Services Emergency Housing Fund Grant Year 2 Renewal in the amount of \$150,000, subject to review and approval of the final contract by the City Attorney moved by Councilmember Condyles seconded by Councilmember James.

AYES: ALL

9. 2025-2027 Marysville Police Management Association (MPMA) Collective Bargaining Agreement

[2025-2027_CBA_Mville and MPMA.pdf](#)

Human Resources Director Hodgson made the presentation.

Motion to authorize the Mayor to sign and execute the 2025-2027 collective bargaining agreement with the Marysville Police Management Association moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

10. Interlocal Agreement Between The City of Marysville and The Marysville School District for School Resource Officer Services for 2024-2025 School Year

[**MPD and MSD Interlocal for 2024-2025.pdf**](#)

Asst. Chief Lawless discussed this item.

Motion to authorize the Mayor to sign and execute the interlocal agreement with the Marysville School District for providing School Resource Officer Services for the 2024-2025 school year moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

12. Supplemental Professional Services Agreement #2 with Botesch, Nash & Hall

CAO Hirashima reviewed Supplemental Agreement #2 with Botesch, Nash & Hall. Questions and answers followed.

Motion to approve the Supplemental Professional Services Agreement #2 with Botesch, Nash & Hall moved by Council President Stevens seconded by Councilmember Condyles.

AYES: ALL

Legal

Mayor's Business

11. Re-appointment of Jodi Condyles and Mike Leighan to the Parks Advisory Board.

[**Appointment to Parks Board - JODI CONDYLES.doc**](#)

[**Appointment to Parks Board - MIKE LEIGHAN.doc**](#)

Motion to confirm the reappointment of Jodi Condyles to the Parks Advisory Board moved by Councilmember King seconded by Councilmember James.

VOTE: Motion carried 6 - 0

AYES: Councilmember James, Councilmember King, Council President Stevens, Councilmember Richards, Councilmember Muller, Councilmember Norton

RECUSED: Councilmember Condyles

Motion to confirm the reappointment of Mike Leighan to the Parks Advisory Board moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

- Strawberry Festival was amazing. He commended everyone involved.
- He attended the AWC Conference for board meetings in Vancouver, Washington last week where he enjoyed some good classes.
- He congratulated the Finance team for receiving the Government Finance Officers Association's Distinguished Budget Presentation and also the Triple Crown Medallion.
- He expressed appreciation to Gloria Hirashima for all her service.

Staff Business

City Attorney Walker stated the need for two Executive Session items related to potential litigation with action expected on one of them. The estimated time for both items was 20 minutes.

CAO Hirashima thanked the Mayor and City Council for the honor and privilege of working with and serving them and the City of Marysville over the last 35 years. She also thanked the excellent director team for all their work and service.

Call on Councilmembers and Committee Reports

Councilmember Condyles reported on last week's Finance Committee meeting. He commended Councilmember King and everyone involved in the Strawberry Festival. He attended the senior officials' emergency management class at City Hall two weeks ago which was very informative and valuable. Congratulations to CAO Hirashima on her retirement.

Councilmember James congratulated CAO Hirashima on her retirement. The Strawberry Festival parade was fantastic. Congratulations to the Finance Department.

Councilmember King thanked CAO Hirashima for all she has done for the City. Congratulations to the new police officer and to Director Mizell for Parks and Recreation Month. He thanked the City, the Fire Department, the Marysville School District, and all the volunteers for their help with the Strawberry Festival.

Council President Stevens expressed appreciation to CAO Hirashima for all of her work and assistance through the years. He agreed that the Strawberry Festival was spectacular.

Councilmember Richards congratulated Councilmember King and everyone involved with the Strawberry Festival. He commented on a letter councilmembers received from Jennifer Carpenter about flags. Thanks to CAO Hirashima for all her years of hard work.

Councilmember Muller thought Strawberry Festival was amazing. It was great to see everyone out together celebrating community. Congratulations to CAO Hirashima on

her retirement. He commended her growth and leadership and noted she will be missed.

Councilmember Norton expressed appreciation to CAO Hirashima for all her years of service to the City and the City Council and wished her the best in retirement.

Adjournment/Recess

Council recessed at 8:06 p.m. until 8:11 p.m. Council moved into Executive Session at 8:11 p.m. for 20 minutes to discuss two items regarding potential litigation items with action expected on one.

Executive Session was extended for five minutes.

Executive Session

- A. Litigation: RCW 42.30.110(1)(i)
- B. Personnel
- C. Real Estate

Reconvene

Council reconvened at 8:36 p.m.

Potential Litigation Item

Motion to sign and execute the separation agreement with Michael Freeman moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Adjournment

Motion to adjourn the meeting at 8:38 p.m. moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

Approved by City Council this 22nd day of July, 2024.