

City Council



**501 Delta Ave
Marysville, WA 98270**

**Regular Meeting
Minutes
April 28, 2025**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

The invocation was given by Chaplain Dan Hazen from Allen Creek Community Church.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council; Councilmember Condyles, Councilmember James, Councilmember King, Council President Stevens, Councilmember Richards, Councilmember Muller, Councilmember Norton

Staff: Deputy City Attorney Burton Eggertsen, Finance Director Jennifer Ferrer-Santa Ines, City Administrator Jennifer Stapleton, Parks & Rec Director Tara Mizell, Communications Manager Connie Mennie, Interim Community Development Director Jeff Wilson, Communications Specialist Bridgette Larsen, IT Director Stephen Doherty, Systems and Database Analyst Will Kaiser, Asst. Chief Jim Lawless, Human Resources Director Megan Hodgson, Engineering Services Director Jeff Laycock

Approval of the Agenda

Motion to approve the agenda moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

Presentations

A. Swearing-in of Corporal Aly Mustain

Aly Mustain Oath of Office.docx

Asst. Chief Lawless introduced Corporal Aly Mustain. Mayor Nehring performed the Oath of Office.

B. Proclamation Declaring May 4-10, 2025, Professional Municipal Clerks Week in Marysville

PROCLAMATION Municipal Clerks Week 2025.pdf

Mayor Nehring read the proclamation into the record.

Public Comment

None

Approval of Minutes

1. April 7, 2025, City Council Work Session Minutes

CC 04072025.docx

Motion to approve the April 7, 2025, City Council Work Session Minutes moved by Councilmember Richards seconded by Council President Stevens.

AYES: ALL

2. Approval of April 14, 2025, City Council Meeting Minutes

CC 04142025.docx

Under Call on Councilmembers “Quack Car Wash” should be corrected to “Quick Quack Car Wash”.

Motion to approve the April 14, 2025, City Council Meeting Minutes with the correction of Quack to Quick Quack under Call on Councilmembers moved by Councilmember James seconded by Councilmember King.

AYES: ALL

Consent

3. April 9, 2025, Claims in the Amount of \$4,749,744.76 Paid by EFT Transactions and Check Numbers 176940 through 177123

[040925.rtf](#)

4. April 10, 2025, Payroll in the Amount of \$2,065,348.67 Paid by EFT Transactions and Check Numbers 35630 through 35644
5. April 16, 2025, Claims in the Amount of \$1,302,749.27 Paid by EFT Transactions and Check Numbers 177124 through 177265 with Check Number 176309 Voided

[041625.rtf](#)

Motion to approve the Consent Agenda items 3, 4, and 5 moved by Councilmember Condyles seconded by Councilmember Muller.

AYES: ALL

Review Bids

6. [Contract Award - 2025 Pavement Preservation Project](#)

[T2501_Vicinity Map.pdf](#)

[TS2501 2025 PPP Bid Tab.pdf](#)

[T2501_Draft Contract_Reece.pdf](#)

Director Laycock reviewed this item. Councilmember King asked about the price of asphalt. Director Laycock said they got a really good price from Reece.

Motion to authorize the Mayor to sign and execute the 2025 Pavement Preservation Project contract with Reece Construction Company in the amount of \$2,318,639.95 and approve a management reserve of \$231,864.00 for a total allocation of \$2,550,503.95 moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Public Hearings

7. [An Ordinance Adopting the 2025-2029 Community Development Block Grant Consolidation Plan](#)

[Executive Summary.pdf](#)

[ORD-CDBG 2025-2029 ConPlan.docx](#)

Interim Community Development Director Jeff Wilson reviewed this item.

The public hearing was opened at 7:16 p.m. and comments were solicited. Seeing none, the hearing was closed at 7:16 p.m.

Motion to adopt Ordinance No. 3349 moved by Councilmember King seconded by Councilmember Condyles.

AYES: ALL

New Business

8. A Resolution Amending the City's Personnel Rules

[Resolution_-_Amending_Personnel_Rules.pdf](#)

[Policy 5.1 - Workweek and Timesheets.pdf](#)

[Policy 5.5 - Alternative Work Schedule.pdf](#)

[Policy 5.6 - Remote Work.pdf](#)

Mayor Nehring introduced this item related to working from home and alternative work schedules. Director Hodgson made a presentation on Personnel Policies related to Workweek and Timesheets; Alternative Work Schedules; and the Remote Work Policy. Clarification questions followed about leadership approval, consistency with other jurisdictions, and the revised meal period.

Motion to adopt Resolution No. 2567 moved by Councilmember Norton seconded by Councilmember Condyles.

AYES: ALL

9. Contract with CML Security, LLC for Four Jail Housing Pod Mezzanine Mesh Jump Barriers

[CML Security - Jump Barrier.pdf](#)

[Marysville Mezzanine Mesh Jump Barrier Sole Source Letter.pdf](#)

[Sole Source Justification.pdf](#)

Asst. Chief Lawless reviewed this agreement for the installation of barrier additions to four jail housing pods. Questions followed related to impacts to jail operations during the installation, the material to be used, and background checks on contractors.

Motion to authorize the Mayor to sign and execute the agreement with CML Security for mezzanine barrier additions to the four housing pods in the Marysville Jail in the amount

of \$465,986.00 moved by Council President Stevens seconded by Councilmember James.

AYES: ALL

10. [Local Agency Agreement and State Funds Project Prospectus with WSDOT for the Cascade Elementary – 100th St NE \(52nd Dr NE to 55th Ave NE\) Safe Routes to School Project](#)

[R2104_140-087_LPSFA.pdf](#)

[R2104-140-052 Prospectus.pdf](#)

Director Laycock reviewed this item related to a portion of construction for the Safe Routes to School project at Cascade Elementary.

Motion to authorize the Mayor to sign and execute the Local Agency Agreement and State Funds Project Prospectus to obligate funds for the construction phase for the Cascade Elementary – 100th St NE SRTS project moved by Councilmember Muller seconded by Councilmember Norton.

AYES: ALL

11. [Project Acceptance - SR 531/172nd St NE Shoulder Improvements](#)

[Notice of Physical Completion.pdf](#)

Director Laycock explained this is to start the 60-day lien filing period for project closeout for a shoulder project at SR 531 and 172nd Street NE

Motion to authorize the Mayor to accept the SR 531/172nd St NE Shoulder Improvements project, starting the 60-day lien filing period for the project closeout moved by Councilmember Condyles seconded by Councilmember Richards.

AYES: ALL

12. [Project Acceptance - 2024 Pavement Preservation Project](#)

[Notice of Physical Completion.pdf](#)

Director Laycock reviewed this request to accept the project closeout for the 2024 Pavement Preservation Project.

Motion to authorize the Mayor to accept the 2024 Pavement Preservation Project, starting the 60-day lien filing period for the project closeout moved by Councilmember Norton seconded by Council President Stevens.

AYES: ALL

13. [Project Acceptance - Sunnyside Blvd and 52nd St NE Intersection Improvement Project](#)

[Physical Completion Letter_2025-03-20.pdf](#)

Director Laycock reviewed the request to accept project closeout for the Sunnyside Blvd and 52nd St NE Intersection Improvement project.

Councilmember King referred to the delay on materials and asked if they would have a similar situation on 53rd Avenue. Director Laycock indicated that they would, but they are hoping to get it all done by the end of August.

Councilmember Muller commented that they did a great job managing that project. Councilmember King concurred.

Motion to authorize the Mayor accept the Sunnyside Blvd and 52nd Street NE Intersection Improvement project, starting the 60-day lien filing period for the project closeout moved by Councilmember King seconded by Councilmember James.

AYES: ALL

14. [2024 Transportation Benefit District \(TBD\) Annual Report](#)

[2024 TBD Annual Report Letter Final.pdf](#)

[TBD_Snapshot.pdf](#)

Director Laycock presented the TBD Annual Report.

Councilmember Condyles asked about the election costs. Director Ferrer-Santa Ines explained it refers to the cost to put the item on the ballot.

Councilmember Norton asked if there are any plans for using the funds for any other transportation improvements besides overlay projects. Director Laycock indicated they could look into this for future budget projections.

Councilmember Richards asked if some of the TBD money could be used for quiet zones. Director Laycock thought that was a possibility.

Councilmember Condyles asked if the current Pavement Preservation level is currently stretching staff to capacity. He has to balance it out with other obligations each year.

Motion to approve the 2024 Transportation Benefit District (TBD) Annual Report moved by Councilmember Condyles seconded by Councilmember Richards.

AYES: ALL

15. [RCO Grant - Deed of Right for 4922 61st St NE - Ebey Waterfront Trail Acquisition, RRG Trails #20-1721](#)

[Deed of Right - Ebey Waterfront Trail Property.pdf](#)

RCO Grant Agreement.pdf

Deputy City Attorney Eggertsen reviewed this item related to a grant from the RCO for the acquisition of properties to support the Ebey Waterfront Trail.

Motion to authorize the Mayor to sign and execute the Deed of Right to Use Land for Public Outdoor Recreation Purposes for the Ebey Waterfront Trail Property moved by Councilmember James seconded by Councilmember Norton.

AYES: ALL

Legal

Mayor's Business

Mayor Nehring:

- He said he is looking forward to the annual business summit at the Opera House tomorrow.
- The fishing derby is happening this Saturday.
- They had a great Economic Alliance Snohomish County event last week.

Staff Business

Director Mizell:

- The Eagle Wings will be the new tenant at Jennings Park.
- The inclusive play training will be happening next month at Council Chambers.
- The fishing derby this weekend will be great.

Deputy City Attorney Eggertsen stated the need for an executive session for one item related to acquisition of real estate for five minutes with a request for action.

Call on Councilmembers and Committee Reports

Councilmember Condyles:

- He reported on the Finance Committee and Snohomish County Tomorrow meetings.
- He attended an adopt-a-stream Earth Day celebration last week and a cleanup at Twin Lakes.
- He reported on an informative presentation by Lorraine Ralston from America 250.
- He thanked staff and Council for the condolences and the flowers.

Councilmember James:

- He is looking forward to the business summit.
- Congratulations to Corporal Mustain.
- He reported on the Snohomish County Cities meeting.

- He attended a really good "Elton John" show at the Opera House.
- He attended the Easter Eggstravaganza which was very well attended.
- He also attended the EASC event.

Councilmember King:

- Congrats to Corporal Mustain.
- He also enjoyed the Easter Eggstravaganza.
- The spring cleanup was a great event.
- The Strawberry Festival float will be going to Wenatchee this weekend.

Council President Stevens highlighted the number of grants that Public Works used to accomplish many of the completed projects that were approved tonight.

Councilmember Richards reported on the Public Works meeting.

Councilmember Muller:

- He attended Clean Sweep; they did a great job.
- Sidewalks are looking good.
- The exit from I-5 looks like it is done. He is looking forward to it opening.
- He will be out of town for next week's meeting but will be attending on Zoom.

Councilmember Norton:

- She reported on the April 15 Public Safety Committee meeting.
- She also enjoyed the EASC event.
- She also is looking forward to the business summit tomorrow.

Adjournment/Recess

Council recessed at 8:08 p.m. for seven minutes before reconvening at 8:15 p.m. in the Executive Session.

Executive Session

Council entered Executive Session for five minutes at 8:15 p.m. to discuss one item, related to the acquisition of real estate with action expected.

- A. Litigation
- B. Personnel
- C. Real Estate—one item, RCW 42.30.110(1)(b)

Reconvene

The regular meeting reconvened at 8:20 p.m.

Motion to authorize the Mayor to sign the settlement agreement with James and Linda Cavanaugh in the amount of \$205,800 plus miscellaneous improvements as described

in the agreement moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Adjournment

Motion to adjourn the meeting at 8:21 p.m. moved by Councilmember Muller seconded by Council President Stevens.

AYES: ALL

Approved this 27th day of May, 2025