



**CITY COUNCIL REGULAR MEETING
MONDAY, APRIL 14, 2025 – 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

AGENDA

To listen to the meeting without providing public comment:

Join Zoom Meeting

<https://us06web.zoom.us/j/86246307568>

Or

Dial toll-free US: 888 475 4499

Meeting ID: 862 4630 7568

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentations

- A. Proclamation Declaring April 21-25, 2025, Work Zone Awareness Week in Marysville
[PROCLAMATION Work Zone Awareness Week 2025.pdf](#)

Public Comment

Approval of Minutes *(Written Comment Only Accepted from Audience)*

- 1. March 17, 2025, Special Meeting Minutes
[CC 03172025.docx](#)
- 2. March 24, 2025, City Council Meeting Minutes
[CC_03242025.docx](#)

Consent

- 3. March 10, 2025, Misc Payroll in the Amount of \$(41.01) Paid by Check Numbers 35603 through 35605 with Check Numbers 143463, 35595, 35597 Voided

4. March 18, 2025, Misc Payroll in the Amount of \$27,463.22 Paid by EFT Transactions and Check Numbers 35606 through 35607
5. March 19, 2025, Claims in the Amount of \$1,561,860.41 Paid by EFT Transactions and Check Numbers 176445 through 176634
[031925.rtf](#)
6. March 25, 2025, Payroll in the Amount of \$2,623,152.81 Paid by EFT Transactions and Check Numbers 35608 through 35622
7. March 26, 2025, Claims in the Amount of \$674,780.02 Paid by EFT Transactions and Check Numbers 176635 through 176786 with Check Numbers 176389 and 176486 Voided
[032625.rtf](#)
8. March 27, 2025, Misc Payroll in the Amount of \$757.04 Paid by EFT Transactions and Check Number 35629
9. March 28, 2025, Misc Payroll in the Amount of \$77,995.96 Paid by EFT Transactions and Check Numbers 35623 through 35628
10. April 2, 2025, Claims in the Amount of \$1,563,836.96 Paid by EFT Transactions and Check Numbers 176787 through 176939 with Check Number 175773 Voided
[040225.rtf](#)

Review Bids

Public Hearings

New Business

11. Strawberry Festival Agreement for 2025 Festival
Recommended Motion: I move to approve the master permit for Strawberry Festival 2025.
[Final Strawberry Festival 2025.pdf](#)
12. Snohomish County Human Services Grant 2025
Recommended Motion: I move to authorize the Mayor to sign and execute the Snohomish County Human Services Grant.
[A-25-75-03-200.pdf](#)
13. SNO911 Interlocal Agreement Amendment
Recommended Motion: I move to authorize the Mayor to sign and execute the SNO911 interlocal agreement amendment.
[SNO911 Interlocal Agreement 2025 Updates 20250317.pdf](#)
[SNO911-ILA-Changes-Notification 20250328.pdf](#)
14. Region 1 SWAT Interlocal Agreement
Recommended Motion: I move to authorize the Mayor to sign and execute the interlocal agreement with Region 1 SWAT.

[2025 Region 1 SWAT ILA_CompiledSignaturePages.pdf](#)
[Region 1 SWAT addendum 2_Add Marysville PD.pdf](#)

15. A **Resolution** Amending the Policy for The Investment of City Funds and Repealing Resolution 2542
Recommended Motion: I move adopt Resolution No. _____.
[Marysville_Investment_Policy_2025_Resolution_jw_edit_w_Policy.pdf](#)
[Investment Policy Update WAM fr 2 yrs to 2.5yrs.pdf](#)
16. An **Ordinance** Declaring Public Use and Necessity for Land and Property to be Condemned for the Purpose of making Improvements to the Intersection at 67th Ave NE and 52nd St NE; and Authorizing the Condemnation, Appropriation, Taking, Damaging and Acquisition of Land and Other Property and Payment from the Transportation Benefit District Fund and General Fund
Recommended Motion: I move to adopt Ordinance No. _____.
[Ordinance for Condemnation - 67th Ave NE and 52nd St NE.pdf](#)
17. An **Ordinance** Amending Chapter 22D.050 of the Municipal Code Regarding Forest Practices
Recommended Motion: I move to adopt Ordinance No. _____.
[FINAL Ordinance - Forest Practices](#)
[PC Recommendation](#)
18. Setting a Public Hearing for an Ordinance Adopting the 2025-2029 Community Development Block Grant Consolidated Plan Pursuant to Title 24 of the Code of Federal Regulations (CFR) Part 91
Recommended Motion: I move to set a public hearing on the 2025-2029 Community Development Block Grant Consolidated plan on April 28, 2025.
[DRAFT 2025-2029 Con Plan Draft for 30-Day Comment.pdf](#)
[DRAFT ORD-CDBG 2025-2029 ConPlan.docx](#)
[Executive Summary.pdf](#)
19. Cooperative Agreement with WSDOT for Bridge Inspection Support
Recommended Motion: I move to authorize the Mayor to execute Washington State Department of Transportation Agreement GCC1133.
[WSDOT_Bridge_Inspection_Agreement_-_Executed_by_Contractor.pdf](#)
20. Local Agency Agreement and Prospectus with WSDOT for the 67th Ave NE (Grove St to 88th St NE) Project
Recommended Motion: I move to authorize the Mayor to sign and execute the Local Agency Agreement and Local Agency Federal Aid Project Prospectus to obligate construction funds for the 67th Ave NE (Grove St to 88th St NE) project.
[67th Ave NE \(Grove St to 88th St NE\)_CN LAA_04-8-25.pdf](#)
[67th Ave NE \(Grove St to 88th St NE\)_CN Prospectus_04-8-25.pdf](#)

Legal

Mayor's Business

21. Appointment of Raymond Miller to the Community and Housing Development Citizen

Staff Business

Call on Councilmembers and Committee Reports

Adjournment/Recess

Executive Session

A. Litigation

B. Personnel

C. Real Estate

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Communications Officer Connie Mennie, Executive

ITEM TYPE: Proclamation

AGENDA SECTION: **Presentations**

SUBJECT: Proclamation Declaring April 21-25, 2025, Work Zone Awareness Week in Marysville

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[PROCLAMATION Work Zone Awareness Week 2025.pdf](#)

PROCLAMATION

Declaring April 21-25, 2025, Work Zone Awareness Week in Marysville

WHEREAS, National Work Zone Awareness Week is a way to raise public awareness for work zones and those who work in them, and drivers are encouraged to slow down, eliminate distractions while driving and be watchful for roadway workers, their equipment and vehicles on the side of the road; and

WHEREAS, drivers generally don't think they are at risk in work zones, but statistics show that's not true. In the state of Washington last year, 1,607 work zone-related crashes were reported on state highways; and

WHEREAS, 96% of the people injured or killed in work zone collisions are drivers and their passengers, and the top three causes of work zone crashes are following too closely, speeding, and distracted or inattentive driving; and

WHEREAS, as we enter the road construction season, more city workers and contractors will be improving roadways here in Marysville and surrounding communities; and

WHEREAS, all drivers in work zones are asked to:

- *Slow Down* – drive the posted speeds that are there for your safety;
- *Be Kind* – workers are helping to keep you safe and improve the roadways;
- *Pay Attention* – both to workers directing you and to surrounding traffic; and
- *Stay Calm* – expect delays, leave early or take an alternate route if possible; no meeting or appointment is worth risking someone's life.

NOW, THEREFORE I, JON NEHRING, MAYOR, on behalf of the City of Marysville, do hereby proclaim April 21-25, 2025, as

WORK ZONE AWARENESS WEEK

in the City of Marysville. I encourage all residents and visitors to take to heart the 2025 national campaign theme, "Respect the zone so we all get home."

Under my hand and seal this fourteenth day of April, 2025.

THE CITY OF MARYSVILLE

Jon Nehring, Mayor



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Chari Taber, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: Approval of Minutes

SUBJECT: March 17, 2025, Special Meeting Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[CC 03172025.docx](#)

City Council



501 Delta Ave
Marysville, WA 98270

**Special Meeting
March 17, 2025**

Call to Order

Mayor Nehring called the Special Meeting to order at 7:00 p.m.

Invocation

Pastor Val Herbert of Marysville Foursquare Church gave the invocation.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember James, Councilmember Richards, Councilmember Muller,
Councilmember Norton

Staff: City Attorney Jon Walker, Finance Director Jennifer Ferrer-Santa Ines, Parks
& Rec Director Tara Mizell, Engineering Services Director Jeff Laycock, IT
Director Stephen Doherty, Network Systems Administrator Chris Brown,
Human Resources Director Megan Hodgson, Communications Specialist
Bridgette Larsen, Community Development Director Haylie Miller,
Communications Manager Connie Mennie, Chief Scairpon, Asst. Chief Jim
Lawless

Excused: Councilmember Condyles, Councilmember King, Council President Stevens

Motion to excuse the absence of Councilmembers Condyles, King, and Stevens moved
by Councilmember Richards seconded by Councilmember Norton.

AYES: ALL

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Muller seconded by Councilmember James.

AYES: ALL

Presentations

A. Swearing-in of Police Commander Mike Young

Oath Police Commander Young.docx

Chief Scairpon introduced Police Commander Michael Young. Mayor Nehring performed the Oath of Office. Commander Young introduced his family who was present for the ceremony.

Public Comment

None.

Approval of Minutes

1. February 24, 2025, City Council Meeting Minutes

CC 02242025.docx

Motion to approve the February 24, 2025, City Council Meeting Minutes moved by Councilmember Norton seconded by Councilmember Muller.

AYES: ALL

Consent

2. February 19, 2025, Claims in the Amount of \$1,021,802.96 Paid by EFT Transactions and Check Numbers 175737 through 175872

021925.rtf

3. February 25, 2025, Payroll in the Amount of \$2,006,287.31 Paid by EFT Transactions and Check Numbers 35574 through 35587
4. February 26, 2025, Claims in the Amount of \$1,007,538.31 Paid by EFT Transactions and Check Numbers 175873 through 176017

022625.rtf

5. February 26, 2025, Misc. Payroll in the Amount of \$5,668.89 Paid by EFT Transactions and Check Number 35588

6. March 5, 2025, Claims in the Amount of \$1,595,598.16 Paid by EFT Transactions and Check Numbers 176018 through 176226

[030525.rtf](#)

7. March 10, 2025, Payroll in the Amount of \$2,058,657.99 Paid by EFT Transactions and Check Numbers 35589 through 35602

Motion to approve the Consent Agenda moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

Review Bids

Public Hearings

New Business

8. [LINC Northwest Amendment 2](#)

[LINC NW Amendment 2.pdf](#)

[LINC NW Original and Amendment 1.pdf](#)

[Jennings Tenants Synopsis.pdf](#)

Director Mizell explained this would extend the lease agreement to March 31, 2027. Ryan Brown from LINC NW was also present to answer any questions.

Councilmember Norton asked if these are groups that have already been in the space. Mr. Brown explained that three of the four groups are the same. Team Network is a new group.

Motion to authorize the Mayor to sign and execute Amendment 2 to the LINC NW contract for use of Jennings Park Office moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

9. [Interlocal Agreement between Snohomish County and the City of Marysville for Strawberry Fields Athletic Complex](#)

[Strawberry Fields ILA.pdf](#)

Director Mizell reviewed this.

Councilmember James pointed out an address correction on page 92.

Motion to authorize the Mayor to sign and execute the Interlocal Agreement with Snohomish County moved by Councilmember Muller seconded by Councilmember James.

AYES: ALL

10. [Data Sharing Agreement between WA State Auditor's Office and the City of Marysville](#)

[SAO Data Sharing Agreement 2025 to 2028.pdf](#)

Director Ferrer-Santa Ines explained this is a renewal of this agreement which will be effective through June 30, 2030.

Motion to authorize the Mayor to sign and execute the data-sharing agreement between WA State Auditor's Office and the City of Marysville moved by Councilmember Norton seconded by Councilmember Richards.

AYES: ALL

11. [Short Term Material Removal Agreement with the Port of Everett](#)

[2025-02-27_FINAL MSA-Marysville.pdf](#)

[2021-08-19_DNR MSA EXECUTED.pdf](#)

[2025 License Form_City of Everett.pdf](#)

Director Laycock reviewed this agreement with the Port of Everett for the acceptance of free dredge material to be used to begin filling the River Walk project site.

Councilmember Norton asked about possible contamination of the fill. Director Laycock explained it has already been tested. Staff anticipates testing again when there is a new stockpile in 2027.

Councilmember Muller asked for details about the dredging. Director Laycock explained it is done annually at the mouth of the Snohomish River.

Motion to authorize the Mayor to sign and execute the Short-Term Material Removal Agreement with the Port of Everett and the payment of a one-time reservation fee in the amount of \$25,000.00 moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

12. [Supplemental No. 3 to the PSA with Botesch, Nash and Hall, Architects, P.S._1049 State Avenue Addition](#)

[Supplemental No. 3 - Botesch, Nash & Hall, Architects, P.S.\(2\).pdf](#)

[Original Contract and Supplementals for Reference.pdf](#)

Director Laycock reviewed the Supplemental Agreement to carry them through construction of the project. Clarification questions and answers followed.

Motion to authorize the Mayor to sign and execute Supplemental No. 3 to the Professional Services Agreement with Botesch, Nash & Hall Architects for the 1049 State Avenue Addition moved by Councilmember Muller seconded by Councilmember Norton.

AYES: ALL

13. [Authorization Increase Request to the Preliminary Engineering Services Agreement with BNSF for the Quiet Zone Project.](#)

[BNSF FULL QZ REVIEW SCOPE AND FEE_2025-02-24.pdf](#)

[BNSF PSA_QUIET ZONE PROJECT_FULLY EXECUTED 2.8.21.pdf](#)

Director Laycock explained this item to be used for Preliminary Engineering Services agreement with BNSF.

Motion to authorize an additional \$100,000 in spending, for a total allocation of \$164,176, to the Preliminary Engineering Services Agreement with BNSF for the Quiet Zone Project moved by Councilmember James seconded by Councilmember Norton.

AYES: ALL

14. [Project Acceptance - Ebey Waterfront Trail Phase IV-A Construction](#)

[Ebey Waterfront Trail Phase IV-A - Physical Completion.pdf](#)

Director Laycock reviewed this item.

Motion to authorize the Mayor to accept the Ebey Waterfront Trail Phase IV-A project, starting the 60- day lien filing period for project closeout moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

15. [Interlocal Agreement between The Washington Traffic Safety Commission and The Marysville Police Department](#)

[WALKER ROLLER PARTNER INTERAGENCY AGREEMENT.pdf](#)

Asst. Chief Lawless reviewed this grant for emphasis patrols dealing predominantly with pedestrians and bicycles. Clarification questions and answers followed.

Motion to authorize the Mayor to sign and execute the agreement with the Washington Traffic Safety Commission moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

Legal

Mayor's Business

Mayor Nehring had the following comments:

- Staff is working on getting federally congressionally directed spending requests in based on advice received last week.
- There will be a coffee klatch next week from 5:30 to 6:30 p.m. prior to the Council Meeting in Council Chambers.

Staff Business

City Attorney Walker stated the need for an Executive Session to address two items regarding potential litigation with action expected for five minutes.

Call on Councilmembers and Committee Reports

Councilmember James had no comments.

Councilmember Richards commented that Washington DC was awesome. They pointed out that they learned the 156th Street overcrossing spans two districts.

Councilmember Muller said he was glad everyone had a safe trip to Washington DC. He wished everyone Happy St. Patrick's Day.

Councilmember Norton joked about the St. Patrick's Day luck that it was such a short meeting.

Adjournment/Recess

Council recessed at 7:26 p.m. for a seven minute break before reconvening at 7:33 p.m. in the Executive Session.

Executive Session

Council entered into Executive Session at 7:33 for five minutes to discuss two potential litigation items with action expected.

- A. Litigation – two items, RCW 42.30.110(1)(i)
- B. Personnel
- C. Real Estate

Reconvene

The regular meeting was reconvened at 7:38 p.m.

Motion to authorize the Mayor to sign and execute the settlement agreement Christopher Cary in the amount of \$15,797.22 moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Motion to authorize the City Attorney to file and serve the complaint for Warrant of Abatement of Public Nuisance and for Injunctive Relief in regard to 5313 122nd Place moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

Adjournment

Motion to adjourn the meeting moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

The meeting was adjourned at 7:40 p.m.

Approved this _____ day of _____, 2025



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Chari Taber, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: Approval of Minutes

SUBJECT: March 24, 2025, City Council Meeting Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:
[CC_03242025.docx](#)

City Council



501 Delta Ave
Marysville, WA 98270

**Regular Meeting
March 24, 2025**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

Pastor Greg Kanehen of Marysville Crisis Support Services gave the invocation.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Council President Stevens, Councilmember Richards, Councilmember Muller, Councilmember Norton

Staff: City Administrator Jennifer Stapleton, Engineering Services Director Jeff Laycock, Human Resources Director Megan Hodgson, Finance Director Jennifer Ferrer-Santa Ines, Asst. Police Chief Jim Lawless, Parks & Recreation Director Tara Mizell, IT Director Stephen Doherty, Communications Manager Connie Mennie, Systems and Database Analyst Will Kaiser, Community Development Director Haylie Miller, IT Services Supervisor Jeremiah Nyman (via Zoom), City Attorney Jon Walker

Excused: Councilmember King

Motion to excuse the absence of Councilmember King moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

Approval of the Agenda

Motion to approve the agenda moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

Presentations

A. Marysville High School Drama Club

Mayor Nehring thanked the Marysville High School Drama Club for attending and for their great work. Anna Blanchard, President, Marysville High School Drama Club introduced the club and their latest performance of Chicago Teen Edition at the MHS auditorium. The group performed “Razzle Dazzle” for the City Council.

B. Mayor's Outstanding Volunteer Award

Outstanding Volunteer Award Nomination - Andrew Munoz.docx

Mayor Nehring presented the award to Andrew Munoz.

Public Comment

David Russell, 98270, encouraged the City Council to do what they can to resist President Trump's agenda.

Approval of Minutes

1. March 3, 2025, Work Session Minutes

WS 03032025.docx

Councilmember Condyles had two corrections on page 2:

- 105th Street overpass should be corrected to 156th Street
- 92nd should be corrected to Highway 92

Motion to approve the March 3, 2025, Work Session Minutes as amended moved by Councilmember James seconded by Councilmember Muller.

AYES: ALL

Consent

2. March 12, 2025, Claims in the Amount of \$1,029,461.68 Paid by EFT Transactions and Check Numbers 176227 through 176444

[031225.rtf](#)

Motion to approve Consent Agenda item 2 moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Review Bids

Public Hearings

New Business

3. [Supplemental Agreement No. 6 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th St NE Corridor Improvement Project.](#)

[HDR Supplemental No. 6.pdf](#)

[HDR_Original_and_Supplementals_1-5.pdf](#)

Director Laycock reviewed this item relating to a time extension associated with Phase 1 of the 88th Street NE Corridor Improvement Project.

Motion to authorize the Mayor to sign and execute Supplemental Agreement No. 6 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project moved by Council President Stevens seconded by Councilmember Norton.

AYES: ALL

4. [Amendment No. 3 to the Grant Agreement WQC-2018-MaryPW-00094 with the Department of Ecology for the Downtown Stormwater Treatment Project \(DSTP\) Phase 1](#)

[WQC-2018-MaryPW-00094_Amendment3.pdf](#)

[WQC-2018-MaryPW-00094 Original and Amendments 1 and 2.pdf](#)

Director Laycock reviewed this item related to grants for the Downtown Stormwater Treatment Project - Phase 1.

Motion to authorize the Mayor to sign and execute Amendment No. 3 to the grant agreement WQC-2018-MaryPW-00094 with the Department of Ecology for the Downtown Stormwater Treatment Project - Phase 1 moved by Council President Stevens seconded by Councilmember James.

AYES: ALL

5. Local Agency Agreement and State Funds Project Prospectus with WSDOT for the Cascade Elementary - 100th St NE (Shoultes Rd to 51st Ave NE) Safe Routes to School Project

[R2503_140-052_Prospectus & Backup.pdf](#)

[R2503_140-087_State LAA.pdf](#)

Director Laycock reviewed this item related to a Safe Routes to Schools grant.

Motion to authorize the Mayor to sign and execute the Local Agency Agreement and State Funds Project Prospectus to obligate funds for the preliminary engineering phase for the Cascade Elementary – 100th St NE SRTS project moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

6. Project Acceptance - Lake Goodwin Standpipe Replacement

[W2104_Physical Completion Letter_2024-10-28.pdf](#)

Director Laycock reviewed this item.

Motion to authorize the Mayor to accept the Lake Goodwin Standpipe Replacement Project, starting the 60-day lien filing period for project closeout moved by Councilmember Norton seconded by Council President Stevens.

AYES: ALL

7. Project Acceptance - LID Retrofit for 103rd Pl and Shoultes Construction

[LID Retrofit for 103rd Pl and Shoultes - Physical Completion.pdf](#)

Director Laycock reviewed this item related to project acceptance for the LID Retrofit for 103d Place and Shoultes.

Motion to authorize the Mayor to accept the LID Retrofit for 103rd Pl and Shoultes Construction project, starting the 60-day lien filing period for project closeout moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

8. Project Acceptance – State Avenue Corridor Pavement Preservation NHS Project

[R2107_Physical Completion Letter_2024-10-09.pdf](#)

Director Laycock reviewed a project acceptance for State Avenue Corridor Pavement Preservation NHS Project.

Motion to authorize the Mayor to accept the State Avenue Corridor Pavement Preservation NHS Project, starting the 60-day lien filing period for project closeout moved by Council President Stevens seconded by Councilmember Richards.

AYES: ALL

9. [Project Acceptance – 116th Street Pavement Preservation NHS Project](#)

[R2108_Physical Completion Letter_2025-03-13.pdf](#)

Director Laycock reviewed this item related to project acceptance for the 116th Street Pavement Preservation NHS Project.

Motion to authorize the Mayor to accept the 116th Street Pavement Preservation NHS Project, starting the 60-day lien filing period for project closeout moved by Councilmember Norton seconded by Council President Stevens.

AYES: ALL

10. [Agreement for the Sale of Police Vehicles by the City of Edmonds to the City of Marysville](#)

[Edmonds-Marysville Police Vehicle Sale 3-4-25.doc.pdf](#)

Director Laycock reviewed this agreement related to the sale of police vehicles.

Motion to authorize the Mayor to sign and execute the Agreement for the Sale of Police Vehicles by the City of Edmonds to the City of Marysville to support the purchase of five (5) police interceptor utility vehicles in the amount of \$410,000.00 moved by Councilmember Condyles seconded by Councilmember Muller.

AYES: ALL

11. [Amended and Restated Property Exchange Agreement with the Marysville School District](#)

[AMENDED AND RESTATED Property Exchange Agreement 3.18.2025 FINAL.pdf](#)

City Administrator Stapleton reviewed this amendment to the agreement with Marysville School Agreement which amends the timeline for closing to December of 2025.

Motion to authorize the Mayor to sign and execute the amended and restated property exchange agreement moved by Councilmember Muller seconded by Councilmember James.

AYES: ALL

12. [An Ordinance Amending Chapter 5.72 of the Municipal Code in Regard to Massage Businesses and Practitioners](#)

[Ordinance - Massage 3-11-25.pdf](#)

Massage - adopted RCW's.pdf

City Attorney Walker reviewed this item related to the regulation of massage therapists in the city. Clarification questions and answers followed.

Motion to adopt Ordinance No. 3344 moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

13. [An Ordinance Amending Chapter 7.05 of the Municipal Code to Prohibit Camping in Recreational Vehicles on City Streets and Property](#)

Ordinance - Camping Chapter.pdf

City Attorney Walker reviewed the amendments related to prohibiting camping in recreational vehicles on city streets and property.

Motion to adopt Ordinance No. 3345 moved by Councilmember Condyles seconded by Councilmember Muller.

AYES: ALL

14. [An Ordinance Amending Chapter 11.08 of the Municipal Code to Regulate Recreational Vehicle Parking](#)

Ordinance - RV Parking.pdf

City Attorney Walker reviewed the ordinance to regulate recreational vehicle parking throughout the city.

Motion to adopt Ordinance No. 3346 moved by Council President Stevens seconded by Councilmember Condyles.

AYES: ALL

Legal

Mayor's Business

15. [Hearing Examiner Appointments](#)

Motion to confirm the mayor's re-appointment of Kevin McDonald as a Marysville Hearing Examiner moved by Councilmember Condyles seconded by Councilmember James.

AYES: ALL

Motion to confirm the appointment of Gary McLean to serve as a Marysville Hearing Examiner moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Mayor's Comments:

- He enjoyed the coffee klatch before the meeting with good conversation. Thanks to staff and Council for their work and contributions to make it happen.
- He reported on a good meeting with Transportation Chair Senator Liias this morning.

Staff Business

City Attorney Walker stated the need for an Executive Session to address one potential litigation item for two minutes with action expected.

Call on Councilmembers and Committee Reports

Councilmember Condyles:

- The coffee klatch tonight was very interesting.
- He enjoyed the high school drama club presentation tonight.
- There was a public meeting last week on the Mother Nature's Window improvements. It was very well attended and a good chance to get some concerns addressed.
- He noted that Marysville turned 134 years old last week.

Councilmember James:

- He also enjoyed the drama club presentation tonight.
- He heard good feedback on tonight's coffee klatch, specifically regarding the frequency and transparency.
- He attended an award banquet for the Fire District last week.

Council President Stevens:

- He pointed out how much the City is getting done as evidenced by Director Laycock's long list of agenda items tonight.
- He commended Director Laycock's team for all the grants they have gotten.
- He noted that the Stormwater Treatment Plant is pretty spectacular at night. He is excited about the future of that area.

Councilmember Richards:

- He reported on a recent Finance Committee meeting.
- He went on a tour of the recycling facility in Woodinville which was impressive.
- He commended Public Works for getting the green sidewalks back to regular sidewalks.
- He enjoyed the drama presentation.

Councilmember Muller had no comments.

Councilmember Norton:

- She reported on the March 18 Public Safety Committee meeting and the March 22 Finance Committee meeting.
- She also enjoyed the opportunity to see the recycling sorting facility.
- She appreciated the drama club presentation tonight.

Adjournment/Recess

Council recessed at 7:56 p.m. for seven minutes before reconvening at 8:03 in the Executive Session.

Executive Session

Council entered Executive Session at 8:03 p.m. for two minutes to discuss one item, potential litigation, with action expected.

- A. Litigation—one item, RCW 42.30.110(1)(i)
- B. Personnel
- C. Real Estate

Reconvene

Council reconvened at 8:05 p.m.

Motion to authorize the Mayor to sign and execute the Settlement Agreement with Tim King in the amount of \$15,000 moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

Adjournment

The meeting adjourned at 8:07 p.m.

Approved this _____ day of _____, 2025



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Senior Accounting Technician Shannon Early, Finance

ITEM TYPE: Payroll

AGENDA SECTION: **Consent**

SUBJECT: March 10, 2025, Misc Payroll in the Amount of \$(41.01) Paid by Check Numbers 35603 through 35605 with Check Numbers 143463, 35595, 35597 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Senior Accounting Technician Shannon Early, Finance

ITEM TYPE: Payroll

AGENDA SECTION: **Consent**

SUBJECT: March 18, 2025, Misc Payroll in the Amount of \$27,463.22
Paid by EFT Transactions and Check Numbers 35606 through 35607

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Accounting Technician Shauna Crane, Finance

ITEM TYPE: Claims

AGENDA SECTION: **Consent**

SUBJECT: March 19, 2025, Claims in the Amount of \$1,561,860.41 Paid by EFT Transactions and Check Numbers 176445 through 176634

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

[031925.rtf](#)

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/19/2025 TO 3/19/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176445	REVENUE, DEPT OF	EXCISE TAXES - PENALTY	FINANCE-GENL	12,084.14
176446	REVENUE, DEPT OF	EXCISE TAXES 12/31/24 AMENDMENT	FINANCE-GENL	3.66
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	62.35
	REVENUE, DEPT OF		UTIL ADMIN	439.33
176447	COMMONSTREET	PROFESSIONAL SERVICE	GMA - STREET	34,892.29
176448	FIRST AMERICAN TITLE	CLOSING FUNDS OVERSIZE STORAGE	GMA - STREET	8,605.50
176449	FIRST AMERICAN TITLE	CLOSING FUNDS AARON COLE	GMA - STREET	29,673.40
176450	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	96,376.79
176451	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	94,076.59
176452	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	187,197.91
176453	25TH STREET LLC	REFUND - BUILDING PERMIT	NON-BUS LICENSES AND	18.80
176454	ACHTEN'S QUALITY ROO	REFUND - ONLINE FEE	NON-BUS LICENSES AND	156.50
176455	ADAMS, ARMIN & LORA	REFUND - WATER/SEWER PERMIT	WATER-UTILITIES/ENVIRONME	20.00
	ADAMS, ARMIN & LORA		SWR	1,571.50
	ADAMS, ARMIN & LORA		WTR	1,662.50
176456	ADT LLC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	25.00
	ADT LLC		COMMUNITY DEVELOPMENT	25.00
	ADT LLC		COMMUNITY DEVELOPMENT	50.00
	ADT LLC		COMMUNITY DEVELOPMENT	115.00
	ADT LLC		COMMUNITY DEVELOPMENT	115.00
	ADT LLC		COMMUNITY DEVELOPMENT	156.80
176457	AKULA, KALYAN	UB REFUND	WATER/SEWER OPERATION	212.54
176458	AMAZON CAPITAL	AMAZON MEMBERSHIP RENEWAL	POLICE INVESTIGATION	77.47
	AMAZON CAPITAL		POLICE PATROL	77.47
	AMAZON CAPITAL		FINANCE-GENL	77.47
	AMAZON CAPITAL		DETENTION & CORRECTION	77.47
	AMAZON CAPITAL		OFFICE OPERATIONS	77.47
	AMAZON CAPITAL		UTIL ADMIN	77.48
	AMAZON CAPITAL		GENERAL	77.48
	AMAZON CAPITAL		COMPUTER SERVICES	77.48
	AMAZON CAPITAL		RECREATION SERVICES	77.48
	AMAZON CAPITAL		COMMUNITY	77.48
	AMAZON CAPITAL		POLICE ADMINISTRATION	77.48
176459	ANALYTICAL SERVICES	LAB ANALYSIS	WATER QUAL TREATMENT	772.00
	ANALYTICAL SERVICES	ASI LAB CERTIFICATION	WATER QUAL TREATMENT	1,150.00
176460	ANSELME, KIERA	REFUND - BABYSITTING BASICS	PARKS-RECREATION	40.00
176461	ARLINGTON HARDWARE	MAINTENANCE PARTS	WATER DIST MAINS	695.55
176462	BENNETT, TRICIA	REFUND - BABYSITTING BASICS	PARKS-RECREATION	40.00
176463	BETZ, MARILYN	UTILITY TAX REBATE	NON-DEPARTMENTAL	66.19
176464	BHC CONSULTANTS	PROFESSIONAL SERVICE	SEWER CAPITAL PROJECTS	2,260.00
176465	BICKFORD FORD	COVER, SPRING - J023	EQUIPMENT RENTAL	31.05
	BICKFORD FORD	GASKET, SEALS - V042	EQUIPMENT RENTAL	37.03
	BICKFORD FORD	SEALS - V042	EQUIPMENT RENTAL	42.16
	BICKFORD FORD	DOOR LOCK - P197	EQUIPMENT RENTAL	124.86
	BICKFORD FORD	GASKETS, SOLENOIDS - V042	EQUIPMENT RENTAL	142.12
	BICKFORD FORD	TIRE - V082	EQUIPMENT RENTAL	182.46
	BICKFORD FORD	LAMP ASSEMBLIES - V037	EQUIPMENT RENTAL	248.35
	BICKFORD FORD	STEERING WHEEL ASSEMBLY - J023	EQUIPMENT RENTAL	276.78
	BICKFORD FORD	STEERING WHEEL SWITCH - J023	EQUIPMENT RENTAL	300.97
	BICKFORD FORD	ENGINE PARTS - V042	EQUIPMENT RENTAL	802.43
176466	BILLING DOCUMENT SPE	PAYMENT PROCESSING	UTILITY BILLING	2,180.07
	BILLING DOCUMENT SPE	BILL PRINTING	UTILITY BILLING	3,625.28

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/19/2025 TO 3/19/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176467	BIO CLEAN, INC	DECONTAMINATION CELL	DETENTION & CORRECTION	492.30
176468	BLEACHERS GRILL	FOOD - SENIOR LUNCH	RECREATION SERVICES	437.60
176469	BOMAR, RICK	INSTRUCTOR PAYMENT	RECREATION SERVICES	470.40
176470	BONEY, KAREN	UTILITY TAX REBATE	NON-DEPARTMENTAL	88.68
176471	BOSECK, BRANDON	UB REFUND	WATER/SEWER OPERATION	13.38
176472	BOTESCH, NASH & HALL	OLD CITY HALL DESIGN/DRAFTING	PW ADMIN CAP PROJECT	7,352.50
176473	BRADLEY, JOANN	UB REFUND	WATER/SEWER OPERATION	9.34
176474	BROOKS, DIANE E	INSTRUCTOR PAYMENT	RECREATION SERVICES	558.00
176475	C & N SERVICES LLC	REFUND - WATER/SEWER	SWR	1,571.50
	C & N SERVICES LLC		WATER-UTILITIES/ENVIRONME	1,662.50
176476	CANON FINANCIAL	GIS PLOTTER SERVICE	GIS SERVICES IS	267.80
176477	CARY, CHRISTOPHER	TRAINING	UTIL ADMIN	304.75
176478	CASCADE COLUMBIA	POLY ALUMINUM CHLORIDE PAX	WASTE WATER TREATMENT	17,337.71
176479	CASTRO, JUAN ALBERTO	UB REFUND	WATER/SEWER OPERATION	170.30
176480	CENTURY COMMUNITIES	REFUND - WATER/SEWER PERMITS	WATER-UTILITIES/ENVIRONME	20.00
	CENTURY COMMUNITIES		STORM DRAINAGE	95.00
	CENTURY COMMUNITIES		SEWER-UTILITIES/ENVIRONME	100.00
	CENTURY COMMUNITIES		COMMUNITY DEVELOPMENT	268.79
	CENTURY COMMUNITIES		WATER-UTILITIES/ENVIRONME	500.00
	CENTURY COMMUNITIES		SWR	4,490.00
	CENTURY COMMUNITIES		WTR	4,750.00
176481	CHARM-TEX, INC.	JAIL SUPPLIES	DETENTION & CORRECTION	691.80
176482	CHRISTENSEN, AL&PAM	UTILITY TAX REBATE	NON-DEPARTMENTAL	68.57
176483	CIMCO-GC SYSTEMS	CONTROL VALVE	WATER RESERVOIRS	128.17
176484	CONSOLIDATED PRESS	POSTCARD PRINTING	RECREATION SERVICES	4,189.74
	CONSOLIDATED PRESS	NEWSLETTER/ANNUAL REPORT	EXECUTIVE ADMIN	5,497.74
176485	COOK, DONNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	46.00
176486	COON, MELVIN		NON-DEPARTMENTAL	65.05
176487	COOP SUPPLY	SWEEPER HEAD REPAIR	STREET CLEANING	13.53
176488	CORRECTIONS, DEPT OF	DOC WORK	PARK & RECREATION FAC	202.65
	CORRECTIONS, DEPT OF		ROADSIDE VEGETATION	274.55
176489	COUNTRY SUPPLIER	UNIFORM - DIAMOND	GENERAL	126.84
	COUNTRY SUPPLIER	GRINDER	WATER DIST MAINS	196.91
	COUNTRY SUPPLIER	UNIFORM - DIAMOND	GENERAL	205.65
	COUNTRY SUPPLIER	UNIFORM - CALLAHAN	UTIL ADMIN	250.00
176490	CRAWFORD, SHANON	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,124.70
176491	CRYSTAL SPRINGS	WATER SERVICE	RECREATION SERVICES	166.67
176492	DEKRA-LITE	VERTICAL FLAG BANNER	NON-DEPARTMENTAL	9,494.86
176493	DEROUEN, BRETT	REFUND - METER DROP/SEWER PERMIT	SEWER-UTILITIES/ENVIRONME	100.00
	DEROUEN, BRETT		WATER-UTILITIES/ENVIRONME	500.00
176494	DESIGNER STUDIO	PICTURES FOR DANCE	RECREATION SERVICES	3,618.41
176495	DESUZE, CARLOS & NAN	UB REFUND	WATER/SEWER OPERATION	308.72
176496	DIBBLE, CRAIG	UB REFUND	WATER/SEWER OPERATION	68.45
176497	DUNLAP INDUSTRIAL	STEEL BLADE, ARBOR	EQUIPMENT RENTAL	492.24
	DUNLAP INDUSTRIAL	IMPACT DRIVERS, SOCKETS	TRANSPORTATION	799.47
176498	E&E LUMBER	DEPOSIT RETURN - PALLET	PARK & RECREATION FAC	-87.52
	E&E LUMBER	PRUNING BLADES	ROADSIDE VEGETATION	44.90
	E&E LUMBER	PRUNING BLADES	ROADSIDE VEGETATION	49.83
	E&E LUMBER	SIDEWALK REPAIR FORMS	SIDEWALK MAINTENANCE	65.61
	E&E LUMBER	FLATBED SIDEBORD REPAIR	PARK & RECREATION FAC	335.96
176499	ECOLOGY, DEPT. OF	NPDES PERMIT FEE	UTIL ADMIN	37,059.50
176500	ELIASON, JON	UTILITY TAX REBATE	NON-DEPARTMENTAL	52.28

**CITY OF MARYSVILLE
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176501	ELLIS, BRANDY	MILEAGE REIMBURSEMENT	LEGAL - PROSECUTION	29.40
176502	ELLIS, JON	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	224.00
176503	ENCHANTING PRINCESS	SUPERHERO DANCE	RECREATION SERVICES	295.00
176504	ENTERPRISE FM TRUST	LEASE CHARGE	EQUIPMENT RENTAL	20,683.04
176505	ESCAMILLA, STEF	REFUND - LDA FEES	COMMUNITY DEVELOPMENT	420.00
176506	EUROFINS ENVIRONMENT	LAB ANALYSIS	WATER QUAL TREATMENT	20.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	25.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	440.00
176507	EVERETT, CITY TREAS	WATER FILTRATION CHARGES	SOURCE OF SUPPLY	247,918.98
176508	EVIDENT, INC.	JAIL SUPPLIES	GENERAL FUND	-15.97
	EVIDENT, INC.		DETENTION & CORRECTION	185.84
176509	FERGUSON ENTERPRISES	WATER METER BOXES	METER READING	5,404.36
176510	FERGUSON ENTERPRISES	DPD PACKETS - FLUSHING	WATER DIST MAINS	244.95
	FERGUSON ENTERPRISES	DECHLOR TABLETS - FLUSHING	WATER DIST MAINS	1,808.87
176511	FERRELLGAS	PROPANE, HAZMAT FEE	ROADWAY MAINTENANCE	48.15
	FERRELLGAS		TRAFFIC CONTROL DEVICES	48.15
176512	FIRST AMERICAN TITLE	TITLE PROCESSING FEE	GMA - STREET	32.97
176513	FIRST RESPONSE TRAIN	INSTRUCTOR PAYMENT	RECREATION SERVICES	405.00
176514	FOWLER, JEDIDIAH	UB REFUND	WATER/SEWER OPERATION	19.45
176515	GEMMER, CELESTE	UTILITY TAX REBATE	NON-DEPARTMENTAL	64.37
176516	GILES ELECTRIC	RETAINAGE	GENERAL FUND	1,370.78
176517	GRAINGER	DRY WIPE, POLY BAGS	WATER QUAL TREATMENT	436.90
176518	GRAY AND OSBORNE	PROFESSIONAL SERVICE	GMA - STREET	2,775.08
176519	GREENSHIELDS INDS	O-RING, PRESSURE WASHER GUN, HOSE	SOLID WASTE OPERATIONS	419.80
176520	GRIMSTEAD, DAWN	UTILITY TAX REBATE	NON-DEPARTMENTAL	35.43
	GRIMSTEAD, DAWN		UTIL ADMIN	62.47
	GRIMSTEAD, DAWN		UTIL ADMIN	296.23
176521	HD FOWLER COMPANY	HYDRANT WRENCH	WATER CROSS CNTL	36.54
	HD FOWLER COMPANY	LIQUID FILLED PAI GAUGE	WATER DIST MAINS	264.85
	HD FOWLER COMPANY	WATER MAIN PIPE	WATER DIST MAINS	3,431.62
	HD FOWLER COMPANY	WATER VALVE REPLACEMENT	WATER DIST MAINS	4,353.81
	HD FOWLER COMPANY	HYDRANT REPLACEMENT PARTS	HYDRANTS	4,739.60
176522	HDR ENGINEERING	PROFESSIONAL SERVICE	GMA - STREET	10,167.49
176523	HOFMANN, JODENE & RO	UB REFUND	WATER/SEWER OPERATION	27.61
176524	HOGUE, CHRISTINE	REFUND - SOCCER	PARKS-RECREATION	90.00
176525	HOLLIBAUGH, CHARLENE	UTILITY TAX REBATE	NON-DEPARTMENTAL	53.66
176526	HOME DEPOT PRO	CREDIT FOR INV 8475458	CUSTODIAL SERVICES	-176.44
	HOME DEPOT PRO	VACUUM FILTERS	CUSTODIAL SERVICES	6.55
	HOME DEPOT PRO	TOILET PAPER	CUSTODIAL SERVICES	61.94
	HOME DEPOT PRO	PAPER TOWLES	CUSTODIAL SERVICES	62.02
	HOME DEPOT PRO	PAPER TOWELS	CUSTODIAL SERVICES	88.18
	HOME DEPOT PRO		CUSTODIAL SERVICES	88.18
	HOME DEPOT PRO		CUSTODIAL SERVICES	98.61
	HOME DEPOT PRO	BROOMS/DUST PANS	CUSTODIAL SERVICES	115.35
	HOME DEPOT PRO	PAPER TOWLES	CUSTODIAL SERVICES	124.04
	HOME DEPOT PRO	SANITIZER	CUSTODIAL SERVICES	131.15
	HOME DEPOT PRO	URINAL SCREENS	CUSTODIAL SERVICES	138.04
	HOME DEPOT PRO	HAND SOAP, TRASH LINERS	CUSTODIAL SERVICES	176.81
	HOME DEPOT PRO	TRASH LINERS	CUSTODIAL SERVICES	185.73
	HOME DEPOT PRO	PAPER TOWEL DISPENSERS	CUSTODIAL SERVICES	229.15
	HOME DEPOT PRO	TOILET PAPER	CUSTODIAL SERVICES	231.97

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176526	HOME DEPOT PRO	TOILET PAPER	CUSTODIAL SERVICES	247.77
	HOME DEPOT PRO	PAPER TOWLES	CUSTODIAL SERVICES	514.75
	HOME DEPOT PRO	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	773.01
176527	HUNTER, DANIEL	INSTRUCTOR PAYMENT	RECREATION SERVICES	94.50
176528	HYLAND, MARY	UTILITY TAX REBATE	NON-DEPARTMENTAL	46.49
176529	JOHNSON, ELIZABETH		NON-DEPARTMENTAL	98.36
176530	JOHNSON, KELSEY	REFUND - BABYSITTING BASICS	PARKS-RECREATION	40.00
176531	JOHNSON, SUSAN	UTILITY TAX REBATE	UTIL ADMIN	62.47
	JOHNSON, SUSAN		NON-DEPARTMENTAL	126.60
	JOHNSON, SUSAN		UTIL ADMIN	296.23
176532	KCDA PURCHASING	RETAINAGE RELEASE	GMA-PARKS	22,748.36
176533	KIM, JAMIE S.	PUBLIC DEFENSE/CONFLICT COUNSEL	PUBLIC DEFENSE	67.50
	KIM, JAMIE S.		PUBLIC DEFENSE	100.00
	KIM, JAMIE S.		PUBLIC DEFENSE	315.00
	KIM, JAMIE S.		PUBLIC DEFENSE	450.00
176534	KINDLER, RUSSELL	INSTRUCTOR PAYMENT	RECREATION SERVICES	94.50
176535	KOMLINE AERATOR	AERATOR PARTS	WASTE WATER TREATMENT	13,685.94
176536	LES SCHWAB TIRE CTR	TIRE REPAIR - J007	EQUIPMENT RENTAL	60.61
	LES SCHWAB TIRE CTR	ALIGNMENT SERVICE - J023	EQUIPMENT RENTAL	131.27
	LES SCHWAB TIRE CTR	TIRES	ER&R	1,042.45
	LES SCHWAB TIRE CTR	TIRES - H012	EQUIPMENT RENTAL	1,957.30
176537	LEYVA, CAROLINA	UTILITY TAX REBATE	NON-DEPARTMENTAL	67.54
176538	LIBERTY TIRE RECY	TIRE RECYCLING	SPECIAL EVENTS & PROJECTS	559.77
	LIBERTY TIRE RECY		ROADSIDE VEGETATION	559.78
176539	LINC NW	MOTEL CONTRACT	COUNTY HM GRANT	10,398.16
176540	LOCANTORE, BARBARA	UTILITY TAX REBATE	NON-DEPARTMENTAL	198.16
176541	LORD'S ELECTRIC LLC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	115.00
176542	LYNWOOD, CITY OF	REIMBURSEMENT - CPL	INTERGOVERNMENTAL	12.00
176543	MALLAHAN, MARK	MEAL REIMBURSEMENT	UTIL ADMIN	20.00
176544	MARYSVILLE SCHOOL	FACILITY RENTAL - BASKETBALL	RECREATION SERVICES	7.00
	MARYSVILLE SCHOOL	FACILITY RENTAL - BASKETBALL	RECREATION SERVICES	14.00
	MARYSVILLE SCHOOL	FACILITY RENTAL - BASKETBALL	RECREATION SERVICES	28.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	56.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	70.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	84.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	463.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	506.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	569.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	714.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	751.00
	MARYSVILLE SCHOOL		RECREATION SERVICES	987.00
176545	MARYSVILLE, CITY OF	1404 5TH ST	CITY HALL	27.30
	MARYSVILLE, CITY OF	3RD ST & STATE AVE	PARK & RECREATION FAC	27.30
	MARYSVILLE, CITY OF	4TH ST & I-5 IRRIGATION	PARK & RECREATION FAC	74.16
	MARYSVILLE, CITY OF	1049 STATE AVE	NON-DEPARTMENTAL	86.70
	MARYSVILLE, CITY OF	1019 CEDAR AVE FIELD	PARK & RECREATION FAC	129.12
	MARYSVILLE, CITY OF	316 CEDAR AVE	STORM DRAINAGE	129.12
	MARYSVILLE, CITY OF	1221 3 ST	OPERA HOUSE	130.59
	MARYSVILLE, CITY OF	514 DELTA AVE	NON-DEPARTMENTAL	136.57
	MARYSVILLE, CITY OF	1050 COLUMBIA AVE	PARK & RECREATION FAC	142.80
	MARYSVILLE, CITY OF	10118 STATE AVE	ROADWAY MAINTENANCE	161.73
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	ROADWAY MAINTENANCE	237.22

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176545	MARYSVILLE, CITY OF	80 COLUMBIA AVE	MAINT OF GENL PLANT	238.39
	MARYSVILLE, CITY OF	1049 STATE AVE	NON-DEPARTMENTAL	239.86
	MARYSVILLE, CITY OF	61 STATE AVE	PARK & RECREATION FAC	242.80
	MARYSVILLE, CITY OF	514 DELTA AVE RESTROOM	PARK & RECREATION FAC	326.19
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	EQUIPMENT RENTAL	434.18
	MARYSVILLE, CITY OF	1225 3 ST	OPERA HOUSE	752.28
	MARYSVILLE, CITY OF	1015 STATE AVE	RECREATION SERVICES	754.90
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	WASTE WATER TREATMENT	1,233.18
	MARYSVILLE, CITY OF	501 DELTA AVE	NON-DEPARTMENTAL	2,114.84
	MARYSVILLE, CITY OF	514 DELTA AVE	NON-DEPARTMENTAL	2,283.30
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	MAINT OF GENL PLANT	3,109.24
	MARYSVILLE, CITY OF		WASTE WATER TREATMENT	3,219.75
176546	MCCLOUGHLIN & EARDLEY	EQUIPMENT INSTALLATION - P222	EQUIPMENT RENTAL	1,981.53
	MCCLOUGHLIN & EARDLEY	LIGHTS/LIGHT BAR - A008/A009	EQUIPMENT RENTAL	2,959.05
176547	MCVAYS MOBILE WELD	HOSE BRACKET	TRAFFIC CONTROL DEVICES	3,714.13
176548	MEJIA, ANA	REFUND - SUPERHERO DANCE	PARKS-RECREATION	40.00
176549	MENARD, LYNN	UTILITY TAX REBATE	NON-DEPARTMENTAL	67.52
176550	MIRIAM TECHNOLOGIES	WEBCHECK SERVICE	UTILITY BILLING	902.56
176551	NAPA AUTO PARTS	BRAKE SHOES - P157	EQUIPMENT RENTAL	39.97
	NAPA AUTO PARTS	SWAY BAR LINKS - P157	EQUIPMENT RENTAL	104.12
176552	NATIONAL BARRICADE	PARKING RESTRICTION SIGNS	TRANSPORTATION	1,123.18
	NATIONAL BARRICADE	SPEED LIMIT SIGNS	TRANSPORTATION	2,031.99
176553	NEARMAP	GIS NEARMAP SUBSCRIPTION RENEWAL	GIS SERVICES IS	17,431.80
176554	NELSON, DENICE	UTILITY TAX REBATE	UTIL ADMIN	62.47
	NELSON, DENICE		NON-DEPARTMENTAL	81.96
	NELSON, DENICE		UTIL ADMIN	232.92
176555	NORDLAND / HAGER RES	UB REFUND	WATER/SEWER OPERATION	17.18
176556	NORTH SOUND MEDIA	ADVERTISING	OPERA HOUSE	250.00
176557	NORTHPOINT DEVELOP	REFUND - WATER MAIN FEES	SEWER-UTILITIES/ENVIRONME	100.00
	NORTHPOINT DEVELOP		WATER-UTILITIES/ENVIRONME	850.00
	NORTHPOINT DEVELOP		WTR	1,948.50
	NORTHPOINT DEVELOP		WATER-UTILITIES/ENVIRONME	2,250.00
	NORTHPOINT DEVELOP	REFUND - SEWER MAIN FEES	SWR	3,680.50
	NORTHPOINT DEVELOP		STORM DRAINAGE	26,315.00
	NORTHPOINT DEVELOP	REFUND - WATER MAIN FEES	SWR	150,671.57
176558	NORTHWEST CORROSION	TANK CORROSION CONTROL	WATER CAPITAL PROJECTS	2,017.14
176559	O'BRIEN, BARB	UB REFUND	WATER/SEWER OPERATION	325.16
176560	O'TOOLE, KATHLEEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	54.09
176561	OREILLY AUTO PARTS	CREDIT FOR 2843-318622	EQUIPMENT RENTAL	-65.64
	OREILLY AUTO PARTS	REAR SEAL - J061	EQUIPMENT RENTAL	25.62
	OREILLY AUTO PARTS	OIL - V075	EQUIPMENT RENTAL	37.19
	OREILLY AUTO PARTS	BLOWER MOTOR/WHEEL, RESISTOR PACK	EQUIPMENT RENTAL	87.13
	OREILLY AUTO PARTS	BRAKE PADS - V017	EQUIPMENT RENTAL	576.03
176562	ORRISS, FAITH	REFUND - BABYSITTING BASICS	PARKS-RECREATION	40.00
176563	OSBORNE, SHERRY	UTILITY TAX REBATE	NON-DEPARTMENTAL	100.44
176564	OTAK	PROFESSIONAL SERVICE	GMA - STREET	1,435.65
176565	OVERHEAD DOOR COMPANY	LABOR/SERVICE	UTIL ADMIN	571.62
176566	PACIFIC TOPSOIL	BRUSH BUNKER HAUL OUT	ROADSIDE VEGETATION	247.00
	PACIFIC TOPSOIL		ROADSIDE VEGETATION	247.00
176567	PALITZ, JUSTIN	REIMBURSEMENT - MEAL	UTIL ADMIN	40.00
176568	PATHWAY VET ALLIANCE	CASE NUMBER 25-12350 BACON	COMMUNITY SERVICES UNIT	40.31
	PATHWAY VET ALLIANCE	CASE NUMBER 25-12350	COMMUNITY SERVICES UNIT	528.55

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/19/2025 TO 3/19/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176569	PEACE OF MIND	COUNCIL WORK SESSION	CITY CLERK	323.50
176570	PEORIA FORD	2024 FORD EXPLORER - P227	EQUIPMENT RENTAL	50,246.00
	PEORIA FORD	2024 FORD EXPLORER - P228	EQUIPMENT RENTAL	50,246.00
	PEORIA FORD	2024 FORD EXPLORER - P229	EQUIPMENT RENTAL	50,246.00
	PEORIA FORD	2024 FORD EXPLORER - P230	EQUIPMENT RENTAL	50,246.00
176571	PETROCARD SYSTEMS	FUEL CONSUMED	STORM DRAINAGE	32.80
	PETROCARD SYSTEMS		ENGR-GENL	51.34
	PETROCARD SYSTEMS		COMPUTER SERVICES	66.22
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	70.08
	PETROCARD SYSTEMS		CUSTODIAL SERVICES	136.11
	PETROCARD SYSTEMS		DEVELOPMENT SERVICES	172.43
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	207.08
	PETROCARD SYSTEMS		COMMUNITY	228.64
	PETROCARD SYSTEMS		PARK & RECREATION FAC	1,804.88
	PETROCARD SYSTEMS		GENERAL	2,541.58
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	4,642.27
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	6,629.14
	PETROCARD SYSTEMS		POLICE PATROL	9,455.12
176572	PFEIFER, AURIELLE	UB REFUND	WATER/SEWER OPERATION	396.67
176573	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	MAINTENANCE	16.64
	PGC INTERBAY LLC		MAINTENANCE	25.40
	PGC INTERBAY LLC		MAINTENANCE	125.87
	PGC INTERBAY LLC		MAINTENANCE	129.83
	PGC INTERBAY LLC		PRO-SHOP	170.07
	PGC INTERBAY LLC		PRO-SHOP	266.99
	PGC INTERBAY LLC		PRO-SHOP	368.83
	PGC INTERBAY LLC		MAINTENANCE	514.12
	PGC INTERBAY LLC		PRO-SHOP	546.50
	PGC INTERBAY LLC		MAINTENANCE	668.98
	PGC INTERBAY LLC		PRO-SHOP	1,000.00
	PGC INTERBAY LLC		PRO-SHOP	1,109.00
	PGC INTERBAY LLC		MAINTENANCE	1,287.67
	PGC INTERBAY LLC		MAINTENANCE	2,680.30
	PGC INTERBAY LLC		GOLF COURSE	3,459.13
	PGC INTERBAY LLC		MAINTENANCE	3,566.28
	PGC INTERBAY LLC	PAYROLL REIMBURSEMENT	PRO-SHOP	13,269.33
	PGC INTERBAY LLC		MAINTENANCE	15,536.35
176574	PH CONSULTING LLC	QUIET ZONE BILLING	GMA - STREET	428.75
176575	POLICE & SHERIFFS PR	RETIRED ID	GENERAL FUND	-1.65
	POLICE & SHERIFFS PR		POLICE PATROL	19.25
176576	PRIMA ELECTRIC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	115.00
176577	PUD	ACCT #205195373	PARK & RECREATION FAC	32.34
	PUD	ACCT #201346665	SEWER LIFT STATION	34.65
	PUD	ACCT #204259469	TRAFFIC CONTROL DEVICES	34.65
	PUD	ACCT #204262620	TRAFFIC CONTROL DEVICES	34.65
	PUD	ACCT #205481823	GOLF ADMINISTRATION	34.65
	PUD	ACCT #204260343	TRAFFIC CONTROL DEVICES	35.81
	PUD	ACCT #224411843	PARK & RECREATION FAC	39.98
	PUD	ACCT #200501617	TRANSPORTATION	46.01
	PUD	ACCT #201142155	TRANSPORTATION	53.76
	PUD	ACCT #203500020	STREET LIGHTING	67.46
	PUD	ACCT #200660439	STREET LIGHTING	69.48

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176577	PUD	ACCT #204829691	STREET LIGHTING	71.07
	PUD	ACCT #202294245	SEWER LIFT STATION	71.88
	PUD	ACCT #202303301	SEWER LIFT STATION	79.14
	PUD	ACCT #203996343	STREET LIGHTING	88.04
	PUD	ACCT #221610405	STREET LIGHTING	109.61
	PUD	ACCT #202011813	PUMPING PLANT	122.98
	PUD	ACCT #201909637	SEWER LIFT STATION	126.88
	PUD	ACCT #203291216	GENERAL	149.56
	PUD	ACCT #220020531	STREET LIGHTING	196.06
	PUD	ACCT #201617479	NON-DEPARTMENTAL	453.31
	PUD	ACCT #200812808	PUMPING PLANT	498.04
	PUD	ACCT #200021871	RECREATION SERVICES	846.43
176578	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	5.58
	PUGET SOUND ENERGY	ACCT #220002768939	NON-DEPARTMENTAL	104.94
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	153.11
	PUGET SOUND ENERGY	ACCT #220026412746	NON-DEPARTMENTAL	188.07
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	204.53
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	235.39
	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	273.58
	PUGET SOUND ENERGY	ACCT #200023493808	ADMIN FACILITIES	409.55
	PUGET SOUND ENERGY	ACCT #200004804056	RECREATION SERVICES	674.29
	PUGET SOUND ENERGY	ACCT #220009207345	OPERA HOUSE	705.28
	PUGET SOUND ENERGY	ACCT #220026419946	NON-DEPARTMENTAL	1,338.37
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	2,394.30
176579	REECE TRUCKING	TREE DEBRIS REMOVAL	ROADSIDE VEGETATION	20.00
	REECE TRUCKING		ROADSIDE VEGETATION	40.00
176580	REECE TRUCKING	CONCRETE/BRUSH DUMP	SIDEWALK MAINTENANCE	70.68
176581	REECE TRUCKING	CLEAN CHIPS	WATER DIST MAINS	21.86
176582	REECE TRUCKING	RETAINAGE RELEASE	GENERAL FUND	3,063.67
176583	REICHHARDT & EBE ENG	INTERSECTION/PATH IMPROVEMENT	GMA - STREET	18,474.46
176584	RICHARDS, KELLY	AIRFARE/PARKING REIMBURSEMENT	CITY COUNCIL	529.78
176585	RIDEN, JUDY	UTILITY TAX REBATE	NON-DEPARTMENTAL	60.62
176586	SAFEWAY INC.	INMATE SUPPLIES/MEDICATION	DETENTION & CORRECTION	239.52
176587	SAFEWAY INC.		DETENTION & CORRECTION	225.27
176588	SAFEWAY INC.		DETENTION & CORRECTION	10.83
176589	SAFEWAY INC.		DETENTION & CORRECTION	18.37
176590	SALAS, ORLANDO	REFUND - ONLINE FEE	NON-BUS LICENSES AND	236.50
176591	SALATELIS, STEN & LI	UTILITY TAX REBATE	NON-DEPARTMENTAL	59.18
176592	SANCHEZ, STEPHANIE	REFUND - RENTAL DEPOSIT	GENERAL FUND	250.00
176593	SCCFOA	SCCFOA LUNCH	UTILITY BILLING	20.00
	SCCFOA		CITY CLERK	20.00
	SCCFOA		FINANCE-GENL	80.00
176594	SCHROEDER, CHRISTINA	UB REFUND	GARBAGE	167.15
176595	SCORE	INMATE HOUSING	DETENTION & CORRECTION	25,275.05
176596	SEATOWN ELECTRIC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	57.50
176597	SEVERSEN, RANDI SUE	UTILITY TAX REBATE	UTIL ADMIN	62.47
	SEVERSEN, RANDI SUE		NON-DEPARTMENTAL	81.70
	SEVERSEN, RANDI SUE		UTIL ADMIN	296.23
176598	SHORT, NANCY		NON-DEPARTMENTAL	84.12
176599	SINGH, SUKHJINDER	REFUND - WATER/SEWER FEE	WATER-UTILITIES/ENVIRONME	20.00
	SINGH, SUKHJINDER		COMMUNITY DEVELOPMENT	87.86
	SINGH, SUKHJINDER		SWR	1,571.50

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/19/2025 TO 3/19/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176599	SINGH, SUKHJINDER	REFUND - WATER/SEWER FEE	WTR	1,662.50
176600	SMALE, KIMBERLY	REFUND - BALLET	PARKS-RECREATION	14.00
176601	SNO CO AUDITOR	RECORDING FEES - GARTNER	GMA - STREET	306.50
	SNO CO AUDITOR	RECORDING FEE - VILLANUEVA	GMA - STREET	307.50
176602	SONDERLEITER, KEN	REFUND - WATER/SEWER PERMIT	WATER-UTILITIES/ENVIRONME	20.00
	SONDERLEITER, KEN		SWR	1,571.50
	SONDERLEITER, KEN		WTR	1,662.50
176603	SOUND PUBLISHING	ADVERTISING	OPERA HOUSE	1,458.00
176604	SOUND SAFETY	UNIFORM - CARY	UTIL ADMIN	127.87
	SOUND SAFETY		UTIL ADMIN	185.78
	SOUND SAFETY	UNIFORM - CALLAHAN	UTIL ADMIN	196.71
176605	SPRAGUE PEST SOLUTION	PEST CONTROL	POLICE PATROL	109.40
	SPRAGUE PEST SOLUTION		POLICE PATROL	136.75
176606	SQUARE FOOT LLC	REFUND - WATER/SEWER	SWR	20.00
	SQUARE FOOT LLC		SWR	1,571.50
	SQUARE FOOT LLC		WTR	1,662.50
176607	STERICYCLE, INC.	OVERCHARGED REFUND	MUNICIPAL COURTS	-23.42
	STERICYCLE, INC.	SHEADING SERVICE	UTILITY BILLING	11.72
	STERICYCLE, INC.		LEGAL - PROSECUTION	11.72
	STERICYCLE, INC.		EXECUTIVE ADMIN	11.72
	STERICYCLE, INC.		PERSONNEL ADMINISTRATION	23.42
	STERICYCLE, INC.		FINANCE-GENL	23.42
	STERICYCLE, INC.		ENGR-GENL	39.00
	STERICYCLE, INC.		UTIL ADMIN	39.00
	STERICYCLE, INC.		POLICE INVESTIGATION	46.84
	STERICYCLE, INC.		POLICE PATROL	46.84
	STERICYCLE, INC.		OFFICE OPERATIONS	46.84
	STERICYCLE, INC.		DETENTION & CORRECTION	46.84
	STERICYCLE, INC.		POLICE ADMINISTRATION	46.84
	STERICYCLE, INC.		COMMUNITY	89.67
	STERICYCLE, INC.		MUNICIPAL COURTS	93.69
176608	SUPERIOR RESTROOMS	PORTABLE RESTROOM RENTAL	PARK & RECREATION FAC	455.00
	SUPERIOR RESTROOMS		GMA-PARKS	479.24
176609	TANASSE, CASEY & JEN	REFUND - WATER/SEWER PERMIT	WATER-UTILITIES/ENVIRONME	20.00
	TANASSE, CASEY & JEN		WTR	1,662.50
	TANASSE, CASEY & JEN		SWR	1,671.50
176610	TAYLOR, BARBARA	UTILITY TAX REBATE	NON-DEPARTMENTAL	169.21
176611	THOMPSON, STELLA		NON-DEPARTMENTAL	31.53
176612	TILLMAN, DIANE		NON-DEPARTMENTAL	39.97
	TILLMAN, DIANE		UTIL ADMIN	62.47
	TILLMAN, DIANE		UTIL ADMIN	296.23
176613	TNT ELECTRIC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	115.00
176614	TRANSPORTATION, DEPT	INTERIM WALKWAY/SR31	GMA - STREET	264.80
176615	TREVINO, STEPHEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	89.78
176616	VESTIS GROUP INC.	CUSTODIAL CLEANING/FLEET RENTALS	EQUIPMENT RENTAL	39.15
	VESTIS GROUP INC.		EQUIPMENT RENTAL	39.69
	VESTIS GROUP INC.		EQUIPMENT RENTAL	59.34
	VESTIS GROUP INC.		EQUIPMENT RENTAL	59.89
176617	VESTIS GROUP INC.	CUSTODIAL CLEANING/MCC RENTALS	CUSTODIAL SERVICES	35.88
	VESTIS GROUP INC.		CUSTODIAL SERVICES	35.88
	VESTIS GROUP INC.		CUSTODIAL SERVICES	148.65
	VESTIS GROUP INC.		CUSTODIAL SERVICES	148.65

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM 3/19/2025 TO 3/19/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176618	VESTIS GROUP INC.	LINEN SERVICE	OPERA HOUSE	213.76
176619	WAPNOWSKI, DANIELLE	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	548.80
	WAPNOWSKI, DANIELLE		COMMUNITY DEVELOPMENT	548.80
176620	WEISS, LISA	INSTRUCTOR PAYMENT	RECREATION SERVICES	57.00
176621	WESTERN SYSTEMS	FLASHING BEACON SPARES	TRANSPORTATION	11,359.83
176622	WINELAND, CARL	REFUND - TALENT SHOW	PARKS-RECREATION	15.00
176623	WOJCIECHOWICZ, DENNI	UB REFUND	GARBAGE	309.67
176624	WYNNE, JACK & ELLEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	85.28
176625	ZIPLY FIBER	ACCT #3606534741	WASTE WATER TREATMENT	71.96
176626	ZIPLY FIBER	ACCT #3606537208	OPERA HOUSE	86.99
176627	ZIPLY FIBER	ACCT #3606575532	OPERA HOUSE	244.09
176628	ZIPLY FIBER	ACCT #3606577495	STREET LIGHTING	157.01
176629	ZIPLY FIBER	ACCT #3606583635	COMPUTER SERVICES	161.60
176630	ZIPLY FIBER	ACCT #3606585292	PERSONNEL ADMINISTRATION	33.72
	ZIPLY FIBER		MUNICIPAL COURTS	119.54
176631	ZIPLY FIBER	ACCT #4253359912	SUNNYSIDE FILTRATION	69.54
176632	ZIPLY FIBER	ACCT #3606594037	CITY HALL	142.27
176633	ZIPLY FIBER	ACCT #3606597159	COMPUTER SERVICES	236.42
176634	ZIPLY FIBER	ACCT #3606580637	COMPUTER SERVICES	236.42

WARRANT TOTAL: 1,561,860.41

REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

UNCLAIMED PROPERTY

WARRANT TOTAL: \$1,561,860.41



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Senior Accounting Technician Shannon Early, Finance

ITEM TYPE: Payroll

AGENDA SECTION: **Consent**

SUBJECT: March 25, 2025, Payroll in the Amount of \$2,623,152.81 Paid by EFT Transactions and Check Numbers 35608 through 35622

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Accounting Technician Shauna Crane, Finance

ITEM TYPE: Claims

AGENDA SECTION: **Consent**

SUBJECT: March 26, 2025, Claims in the Amount of \$674,780.02 Paid by EFT Transactions and Check Numbers 176635 through 176786 with Check Numbers 176389 and 176486 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

[032625.rtf](#)

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/26/2025 TO 3/26/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176635	LICENSING, DEPT OF	DRIVING ABSTRACT - HOLADAY	PERSONNEL	15.00
	LICENSING, DEPT OF	DRIVING ABSTRACT - THORNE	PERSONNEL	15.00
176636	LICENSING, DEPT OF	DRIVING ABSTRACT - WOLFORD	PERSONNEL	15.00
176637	LICENSING, DEPT OF	DRIVING ABSTRACT - TISSUE	PERSONNEL	15.00
176638	PREMERA BLUE CROSS	CLAIMS PAID 3/9 TO 3/15/25	MEDICAL CLAIMS	56,757.46
176639	BENEFIT COORDINATORS	APRIL 2025 PREMIUMS	MEDICAL CLAIMS	182,054.67
176640	REVENUE, DEPT OF	EXCISE TAXES	FINANCE-GENL	-11,888.65
	REVENUE, DEPT OF		CITY CLERK	0.03
	REVENUE, DEPT OF		RECREATION SERVICES	1.53
	REVENUE, DEPT OF		POLICE ADMINISTRATION	21.86
	REVENUE, DEPT OF		GOLF ADMINISTRATION	173.02
	REVENUE, DEPT OF		GENERAL FUND	483.12
	REVENUE, DEPT OF		GOLF COURSE	3,310.76
	REVENUE, DEPT OF		STORM DRAINAGE	10,025.08
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	38,646.43
	REVENUE, DEPT OF		UTIL ADMIN	82,363.74
176641	FIRST AMERICAN TITLE	FILE 4221-4236170 POPE	GMA - STREET	13,670.50
176642	FIRST AMERICAN TITLE	FILE 4221-4236167 SJODEN	GMA - STREET	25,814.46
176643	911 SUPPLY INC.	UNIFORM - BURTIS	DETENTION & CORRECTION	80.32
	911 SUPPLY INC.	DUTY GEAR	POLICE PATROL	689.05
	911 SUPPLY INC.	FLASHLIGHTS	POLICE PATROL	1,394.98
176644	A & A LANGUAGE SERV	INTERPRETER SERVICE	COURTS	75.00
	A & A LANGUAGE SERV		COURTS	82.94
	A & A LANGUAGE SERV		COURTS	113.30
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	170.00
	A & A LANGUAGE SERV		COURTS	190.00
	A & A LANGUAGE SERV		COURTS	225.30
	A & A LANGUAGE SERV		COURTS	233.00
176645	ADEYEMI, LAWRENCE	UTILITY TAX REBATE	NON-DEPARTMENTAL	70.77
176646	ALEXANDER PRINTING	BUSINESS CARDS	POLICE PATROL	90.69
	ALEXANDER PRINTING	MVP BROCHURE	POLICE ADMINISTRATION	390.93
176647	ALLPLAY SYSTEMS LLC	PLAYGROUND SIGN	PARK & RECREATION FAC	2,845.38
176648	ALS LABORATORY	PFAS WATER SAMPLING	WATER QUAL TREATMENT	340.00
176649	ANDERSON, KRISTEN	PROTEM SERVICE	MUNICIPAL COURTS	740.00
176650	AOC FINANCIAL SERVIC	DMCMA CONFERENCE REGISTRATION	MUNICIPAL COURTS	400.00
176651	AT&T MOBILITY LLC	FIRSTNET/PHONE	CITY CLERK	94.78
	AT&T MOBILITY LLC		WASTE WATER TREATMENT	94.78
	AT&T MOBILITY LLC		ENGR-GENL	189.56
	AT&T MOBILITY LLC		LEGAL - PROSECUTION	189.56
	AT&T MOBILITY LLC		COMMUNITY	284.34
	AT&T MOBILITY LLC		PERSONNEL	284.34
	AT&T MOBILITY LLC		UTIL ADMIN	284.34
	AT&T MOBILITY LLC		GIS SERVICES IS	379.12
	AT&T MOBILITY LLC		FINANCE-GENL	379.12
	AT&T MOBILITY LLC		MUNICIPAL COURTS	473.90
	AT&T MOBILITY LLC		LEGAL-GENL	473.90
	AT&T MOBILITY LLC		OFFICE OPERATIONS	662.90

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176651	AT&T MOBILITY LLC	FIRSTNET/PHONE	FACILITY MAINTENANCE	947.80
	AT&T MOBILITY LLC		EXECUTIVE ADMIN	1,042.58
	AT&T MOBILITY LLC		POLICE INVESTIGATION	1,326.92
	AT&T MOBILITY LLC		POLICE ADMINISTRATION	1,326.92
	AT&T MOBILITY LLC		DETENTION & CORRECTION	1,706.04
	AT&T MOBILITY LLC		COMMUNITY SERVICES UNIT	1,800.82
	AT&T MOBILITY LLC		COMPUTER SERVICES	1,990.38
	AT&T MOBILITY LLC		POLICE PATROL	6,445.44
176652	BENNETT, GLADYS	UTILITY TAX REBATE	NON-DEPARTMENTAL	49.17
176653	BERNER, ELIAS	INTERPRETER SERVICE	COURTS	172.00
176654	BICKFORD FORD	BRAKE PADS, COOLANT, WIPERS	ER&R	265.12
176655	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	1,859.33
	BILLING DOCUMENT SPE		UTILITY BILLING	2,494.39
176656	BLUE FLAME HEATING	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	50.00
	BLUE FLAME HEATING		COMMUNITY DEVELOPMENT	70.00
176657	BUHR, M.E.	UTILITY TAX REBATE	NON-DEPARTMENTAL	48.66
176658	BURTON, WHITNEY	REFUND - LEGO DAY	PARKS-RECREATION	38.00
176659	CALLAHAN, KALEB	REIMBURSEMENT - MEAL	UTIL ADMIN	20.00
176660	CARNLEY, DONNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	45.89
	CARNLEY, DONNA		UTIL ADMIN	62.47
	CARNLEY, DONNA		UTIL ADMIN	296.23
176661	CARPENTER, GARY		UTIL ADMIN	62.47
	CARPENTER, GARY		UTIL ADMIN	296.23
176662	CARVER, VICKI	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,274.40
176663	CASCADE NATURAL GAS	NATURAL GAS	WATER FILTRATION PLANT	2,277.71
176664	CATHOLIC COMMUNITY	CHORE SERVICE	COMMUNITY	510.28
176665	CENTURY COMMUNITIES	UB REFUND	WATER/SEWER OPERATION	36.92
176666	CENTURY COMMUNITIES		WATER/SEWER OPERATION	26.42
176667	CHAMBERLAIN,	UTILITY TAX REBATE	NON-DEPARTMENTAL	54.85
176668	COMCAST	ACCT #8498310020341322	COMPUTER SERVICES	727.37
176669	COON, MELVIN	UTILITY TAX REBATE	NON-DEPARTMENTAL	65.05
176670	COOP SUPPLY	FEED SCOOP	WATER RESERVOIRS	6.55
176671	COSTLESS SENIOR SRVC	INMATE MEDICATIONS	DETENTION & CORRECTION	445.63
	COSTLESS SENIOR SRVC		DETENTION & CORRECTION	454.31
176672	CRANDALL, ALICE	UTILITY TAX REBATE	NON-DEPARTMENTAL	69.97
176673	CTS LANGUAGE LINK	INTERPRETER SERVICE	COURTS	53.92
	CTS LANGUAGE LINK		COURTS	211.92
176674	DESANTIS, ANNE		COURTS	186.54
	DESANTIS, ANNE		COURTS	186.54
176675	DICKS TOWING	TOWING 25-12643	POLICE PATROL	77.54
	DICKS TOWING	TOWING 25-12731	POLICE PATROL	77.54
	DICKS TOWING	TOWING 25-13150	POLICE PATROL	77.54
	DICKS TOWING	TOWING 25-13168	POLICE PATROL	77.54
	DICKS TOWING	TOWING 25-CRM5244	POLICE PATROL	77.54
	DICKS TOWING	TOWING 59118D-P157	POLICE PATROL	77.54
	DICKS TOWING	TOWING-768	POLICE PATROL	77.54
	DICKS TOWING	TOWING - 3292365 IN	POLICE PATROL	341.17
176676	DIERCK, NORMA JEAN	UTILITY TAX REBATE	NON-DEPARTMENTAL	93.72
176677	DOBBS PETERBILT	LED LIGHT ASSEMBLY	ER&R	1,088.27
176678	DP NICOLI INC	TRAINING-TRENCHING & EXCAVATION	UTIL ADMIN	182.33
	DP NICOLI INC		TRAINING	364.65
	DP NICOLI INC		UTIL ADMIN	455.82

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CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 3/26/2025 TO 3/26/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176695	HD FOWLER COMPANY	WATER METER SETTER	WATER/SEWER OPERATION	1,332.55
176696	HENNING, BARBARA	UTILITY TAX REBATE	NON-DEPARTMENTAL	49.31
176697	HERNANDEZ, RUBEN	INSTRUCTOR PAYMENT	RECREATION SERVICES	480.00
176698	HOME DEPOT PRO	CREDIT FOR 848700662	ER&R	-425.02
	HOME DEPOT PRO	DEGREASER	ER&R	425.02
	HOME DEPOT PRO		ER&R	425.02
	HOME DEPOT PRO	WYPALL, TRASH BAGS, KLEENEX	ER&R	1,021.94
176699	HUYNH, TRI	REFUND - SOCCER	PARKS-RECREATION	90.00
176700	HYLARIDES, LETTIE	INTERPRETER SERVICE	COURTS	130.00
	HYLARIDES, LETTIE		COURTS	162.50
	HYLARIDES, LETTIE		COURTS	187.50
176701	ICONIX WATERWORKS	COPPER TUBING	WATER/SEWER OPERATION	2,376.17
176702	KBHPNW LLC	UB REFUND	WATER/SEWER OPERATION	55.37
176703	KILGORE, JUDITH	UTILITY TAX REBATE	NON-DEPARTMENTAL	44.61
176704	KINGSLAND, PEGGY		UTIL ADMIN	62.47
	KINGSLAND, PEGGY		NON-DEPARTMENTAL	74.65
	KINGSLAND, PEGGY		UTIL ADMIN	296.23
176705	LASTING IMPRESSIONS	SHIRTS, SWEATSHIRTS	ER&R	3,608.26
176706	LENTSCH, GEORGIANA	UTILITY TAX REBATE	NON-DEPARTMENTAL	67.66
176707	LOWES HIW INC	POWER CORDS	WATER DIST MAINS	30.40
	LOWES HIW INC	HEAT LAMP	SEWER LIFT STATION	77.77
	LOWES HIW INC	CLAMP LIGHT, HEAT LAMP	SEWER LIFT STATION	151.16
	LOWES HIW INC	CORD, ODOR BLASTER	SEWER LIFT STATION	215.47
	LOWES HIW INC	POWER CORDS	WATER DIST MAINS	237.40
176708	MALLAHAN, MARK	REIMBURSEMENT - MEAL	UTIL ADMIN	20.00
176709	MARYSVILLE FIRE	EMERGENCY TRANSPORT	DETENTION & CORRECTION	2,118.71
176710	MARYSVILLE SCHOOL	FACILITY RENTAL - CEDARCREST	RECREATION SERVICES	712.00
176711	MARYSVILLE, CITY OF	17906 43RD AVE NE	WATER FILTRATION PLANT	57.72
	MARYSVILLE, CITY OF	6802 84 ST NE	GOLF ADMINISTRATION	239.86
	MARYSVILLE, CITY OF	1010 BEACH AVE	PARK & RECREATION FAC	411.06
176712	MAURER, ALICE LOUISE	UTILITY TAX REBATE	NON-DEPARTMENTAL	48.64
176713	MENDOZA, TERESA TINA	INSTRUCTOR PAYMENT	RECREATION SERVICES	72.00
176714	MPAC		RECREATION SERVICES	453.60
176715	NAGLE, MAY	UTILITY TAX REBATE	NON-DEPARTMENTAL	47.42
	NAGLE, MAY		UTIL ADMIN	62.47
	NAGLE, MAY		UTIL ADMIN	296.23
176716	NAPA AUTO PARTS	FILTERS	ER&R	106.22
	NAPA AUTO PARTS	FILTERS, OIL, SILICONE SPRAY	ER&R	176.82
	NAPA AUTO PARTS	BRACKETS, LIGHTS, ADAPTERS	ER&R	207.78
176717	NASH CONSULTING INC	LEADERSHIP TRAINING	PERSONNEL	12,747.08
176718	NAVIA BENEFIT	PARTICIPANT FEE - FEB 2025	PERSONNEL	258.00
	NAVIA BENEFIT	PARTICIPANT FEE - NOV 2024	PERSONNEL	262.30
176719	NCSI	BACKGROUND SCREENING	PERSONNEL	37.00
	NCSI	BACKGROUND SCREENING	PERSONNEL	148.00
176720	NEHRING, JON	NLC CONGRESSIONAL CONFERENCE	EXECUTIVE ADMIN	414.00
176721	NIXON, AUBREY	REFUND - LEGO DAY	PARKS-RECREATION	38.00
176722	NORTH COAST ELECTRIC	ETHERNET CABLES - SHIELDED	WASTE WATER TREATMENT	213.92
176723	NORTON, KAMILLE	NLC CONGRESSIONAL CONFERENCE	CITY COUNCIL	414.00
	NORTON, KAMILLE	NLC CONFERENCE	CITY COUNCIL	673.91
176724	NUNNALLY, LARRY & SA	UTILITY TAX REBATE	NON-DEPARTMENTAL	48.88
	NUNNALLY, LARRY & SA		UTIL ADMIN	62.47
	NUNNALLY, LARRY & SA		UTIL ADMIN	296.23

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/26/2025 TO 3/26/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176725	NYBLOD, LOUISE	UTILITY TAX REBATE	NON-DEPARTMENTAL	76.32
176726	OLSEN, CRYSTAL		NON-DEPARTMENTAL	81.05
176727	PALAMERICAN SECURITY	SECURITY SERVICE	MUNICIPAL COURTS	-172.40
	PALAMERICAN SECURITY		PROBATION	-61.20
	PALAMERICAN SECURITY		PROBATION	1,265.50
	PALAMERICAN SECURITY		MUNICIPAL COURTS	3,796.50
176728	PETERSON, TAYLOR	REFUND - SOCCER	PARKS-RECREATION	90.00
176729	PHAM, JOSEPH	INTERPRETER SERVICE	COURTS	130.00
176730	PLATT ELECTRIC	COMPUTER JACKS	SOURCE OF SUPPLY	62.84
	PLATT ELECTRIC	CONDUIT, ADAPTERS ELBOW	GMA-PARKS	233.69
176731	PRECISION MECHANICAL	LABER/TRUCK FEE	WASTE WATER TREATMENT	705.63
176732	PREMIER GOLF CENTERS	MANAGEMENT FEE INCENTIVES 2024	GOLF ADMINISTRATION	46,437.00
176733	PROVIDENCE EVERETT M	INMATE EMERGENCY CARE	DETENTION & CORRECTION	616.50
176734	PUBLIC SAFETY TESTIN	TESTING FEES	DETENTION & CORRECTION	130.00
	PUBLIC SAFETY TESTIN		DETENTION & CORRECTION	440.00
	PUBLIC SAFETY TESTIN		POLICE ADMINISTRATION	992.00
176735	PUD	DEERING WILDFLOWER PARK	PARK & RECREATION FAC	133.83
176736	PUD	ACCT #205136245	SEWER LIFT STATION	16.03
	PUD	ACCT #202461034	UTIL ADMIN	30.80
	PUD	ACCT #202461026	MAINT OF GENL PLANT	32.34
	PUD	ACCT #220681340	STORM DRAINAGE	32.81
	PUD	ACCT #200973956	SEWER LIFT STATION	46.82
	PUD	ACCT #223919549	STREET LIGHTING	50.11
	PUD	ACCT #202794657	TRANSPORTATION	56.76
	PUD	ACCT #200448801	TRANSPORTATION	62.60
	PUD	ACCT #203199732	TRANSPORTATION	64.30
	PUD	ACCT #223945742	TRAFFIC CONTROL DEVICES	64.47
	PUD	ACCT #202368544	TRANSPORTATION	66.24
	PUD	ACCT #202175956	TRAFFIC CONTROL DEVICES	67.03
	PUD	ACCT #202288585	TRANSPORTATION	70.09
	PUD	ACCT #223514563	TRANSPORTATION	74.32
	PUD	ACCT #203430897	STREET LIGHTING	75.21
	PUD	ACCT #222664310	TRANSPORTATION	81.01
	PUD	ACCT #223735101	STREET LIGHTING	86.79
	PUD	ACCT #223154923	STREET LIGHTING	89.99
	PUD	ACCT #221115934	MAINT OF GENL PLANT	91.31
	PUD	ACCT # 224101675	ROADWAY MAINTENANCE	93.58
	PUD	ACCT #222664740	TRANSPORTATION	99.08
	PUD	ACCT #223764663	SEWER LIFT STATION	101.61
	PUD	ACCT # 222772634	TRANSPORTATION	107.53
	PUD	ACCT #202524690	PUMPING PLANT	114.48
	PUD	ACCT #222663973	TRANSPORTATION	129.30
	PUD	ACCT #205237738	TRAFFIC CONTROL DEVICES	133.29
	PUD	ACCT #205239270	TRAFFIC CONTROL DEVICES	140.56
	PUD	ACCT #202000329	PARK & RECREATION FAC	192.40
	PUD	ACCT #205419765	NON-DEPARTMENTAL	199.76
	PUD	ACCT #201628880	WASTE WATER TREATMENT	212.95
	PUD	ACCT #222025900	PUMPING PLANT	231.17
	PUD	ACCT #201247699	STREET LIGHTING	268.02
	PUD	ACCT #204821227	TRAFFIC CONTROL DEVICES	282.83
	PUD	ACCT #200625382	SEWER LIFT STATION	287.64
	PUD	ACCT #220824148	WASTE WATER TREATMENT	408.26

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/26/2025 TO 3/26/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176736	PUD	ACCT #201675634	WASTE WATER TREATMENT	421.13
	PUD	ACCT #201021607	PARK & RECREATION FAC	471.08
	PUD	ACCT #201587284	WASTE WATER TREATMENT	730.13
	PUD	ACCT #202177333	MAINT OF GENL PLANT	881.33
	PUD	ACCT #200824548	MAINT OF GENL PLANT	973.97
	PUD	ACCT #201639689	MAINT OF GENL PLANT	1,396.86
	PUD	ACCT #221320088	SUNNYSIDE FILTRATION	2,592.27
	PUD	ACCT #202075008	WASTE WATER TREATMENT	14,239.59
	PUD	ACCT #201420635	WASTE WATER TREATMENT	16,200.39
	PUD	ACCT #201721180	WASTE WATER TREATMENT	26,085.92
176737	RASMUSSEN, MELANIE	REFUND - SOCCER	PARKS-RECREATION	90.00
176738	REDWOOD TOXICOLOGY	UA TESTING	PROBATION	25.00
176739	REHM, MARY ANN	UTILITY TAX REBATE	NON-DEPARTMENTAL	78.10
176740	RICHARDS, KELLY	REIMBURSEMENT UBER	CITY COUNCIL	69.34
	RICHARDS, KELLY	NLC CONGRESSIONAL CONFERENCE	CITY COUNCIL	414.00
176741	RONGERUDE, JOHN	PROTEM SERVICE	MUNICIPAL COURTS	370.00
	RONGERUDE, JOHN		MUNICIPAL COURTS	370.00
176742	RYAN HENNESSY WASTE	MICROSCOPIC ANALYSIS	WASTE WATER TREATMENT	365.00
176743	SALDIVAR, CLAUDIA	REFUND - LEGO DAY	PARKS-RECREATION	38.00
176744	SANCHEZ, SOFIA	REFUND - FAMILY CERAMICS	PARKS-RECREATION	12.00
176745	SCHAEFER PLASTICS	AXLE LIDS, PUSH PINS FOR STOP BAR	SOLID WASTE OPERATIONS	298.48
176746	SCHNEIDER, P DIANE	INTERPRETER SERVICE	COURTS	185.00
176747	SEATTLE OPERA	PERFORMANCE	OPERA HOUSE	650.00
176748	SECURITY SOLUTIONS	CAMERA PROJECT	COMPUTER SERVICES	16,338.89
176749	SITWORK TECH	HYDRANT METER RENTAL REFUND	WATER-UTILITIES/ENVIRONM	-150.00
	SITWORK TECH		WATER/SEWER OPERATION	1,150.00
176750	SIX ROBBLEES INC	HITCH RECEIVER TUBES	ER&R	268.64
176751	SKAGGS, LYLA	UTILITY TAX REBATE	NON-DEPARTMENTAL	104.03
176752	SMITH, KAREN L		NON-DEPARTMENTAL	58.82
176753	SNO CO SUPERIOR	BAIL - KLOSS	GENERAL FUND	653.00
176754	SNO CO TREASURER	CASE/COMPENSATION 25-2-02285-31	GMA - STREET	17,150.00
176755	SNO CO TREASURER	CASE/COMPENSATION 25-2-02278-31	GMA - STREET	1,300.00
176756	SNYDER, CANON	SUPERHERO DANCE - MJ/DJ SERVICE	RECREATION SERVICES	800.00
176757	SOLID WASTE SYSTEMS	CREDIT FOR INV 0179232-IN	ER&R	-2,348.20
	SOLID WASTE SYSTEMS	MAC VALVES, AIR SHIFT KIT	ER&R	2,348.20
	SOLID WASTE SYSTEMS	MAC VALVE SHIFT KIT	ER&R	2,568.93
176758	SOUND PUBLISHING	NOA PUBLICATION	COMMUNITY	67.20
176759	SOUND PUBLISHING		COMMUNITY	68.92
176760	SOUND PUBLISHING		COMMUNITY	70.64
176761	SOUND PUBLISHING		COMMUNITY	82.68
176762	SOUND SAFETY	UNIFORM - PHIPPS	SOLID WASTE OPERATIONS	230.76
176763	SPENCER, STEPHANIE &	UTILITY TAX REBATE	NON-DEPARTMENTAL	54.46
176764	SPRAGUE PEST SOLUTION	EXTERIOR RODENT SERVICE	SOLID WASTE OPERATIONS	84.24
	SPRAGUE PEST SOLUTION		MAINT OF GENL PLANT	84.24
	SPRAGUE PEST SOLUTION		SOLID WASTE OPERATIONS	84.24
	SPRAGUE PEST SOLUTION		MAINT OF GENL PLANT	84.24
176765	SUBURBAN PROPANE	PROPANE	PARK & RECREATION FAC	2,591.90
176766	TARGET SOLUTIONS		PERSONNEL	2,412.28
176767	TEUNISSE, CATHARINA	UB REFUND	GARBAGE	285.98
176768	THOMAS, MELANIE	UTILITY TAX REBATE	NON-DEPARTMENTAL	64.97
176769	TRIVETT, MARK A	PROTEM SERVICE	MUNICIPAL COURTS	370.00
176770	TRUDELL, MIKE	UTILITY TAX REBATE	NON-DEPARTMENTAL	52.36

**CITY OF MARYSVILLE
INVOICE LIST**

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176771	TRUE NORTH EQUIPMENT	DUAL GRIPPER BELT BUCKLE	ER&R	67.83
	TRUE NORTH EQUIPMENT		ER&R	69.03
176772	ULINE	EVIDENCE SUPPLIES	POLICE PATROL	886.22
176773	UNIVAR SOLUTIONS USA	SOD HYPO LIQUICHLOR	WATER QUAL TREATMENT	1,082.07
176774	USA BLUEBOOK	LATEX GLOVES	SEWER PRETREATMENT	19.90
	USA BLUEBOOK	UV ANALYZER BULBS	SOURCE OF SUPPLY	213.34
	USA BLUEBOOK		SOURCE OF SUPPLY	213.34
	USA BLUEBOOK		SOURCE OF SUPPLY	336.56
	USA BLUEBOOK	PLANT AND SAMPLING SUPPLIES	SOURCE OF SUPPLY	904.26
	USA BLUEBOOK		SUNNYSIDE FILTRATION	904.27
	USA BLUEBOOK		WATER FILTRATION PLANT	904.27
	USA BLUEBOOK	LATEX GLOVES, SAMPLE BOTTLES	WASTE WATER TREATMENT	952.13
	USA BLUEBOOK	LAB TESTING SUPPLIES	WASTE WATER TREATMENT	1,296.50
176775	VESTIS GROUP INC.	LINEN SERVICE	OPERA HOUSE	241.30
176776	VILLANUEVA, EMILIO	UTILITY TAX REBATE	NON-DEPARTMENTAL	70.11
176777	VIVINT INC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	50.00
	VIVINT INC		COMMUNITY DEVELOPMENT	112.00
176778	WA AUDIOLOGY SRVCS	HEARING TEST, DATA ENTRY	PERSONNEL	48.00
	WA AUDIOLOGY SRVCS	REVIEW/DATA ENTRY	PERSONNEL	72.00
176779	WADSWORTH, SELINA	UTILITY TAX REBATE	NON-DEPARTMENTAL	61.48
176780	WHITE CAP	BOTTLED WATER	MAINT OF GENL PLANT	1,100.91
176781	WHITE, MICHELE	REFUND - DANCE CLASS	PARKS-RECREATION	15.00
	WHITE, MICHELE		PARKS-RECREATION	15.00
176782	WICHERS, DENA	UTILITY TAX REBATE	NON-DEPARTMENTAL	73.71
176783	WILSON, MORNA		NON-DEPARTMENTAL	47.59
176784	ZIPLY FIBER	ACCT #3606589493	POLICE INVESTIGATION	42.37
	ZIPLY FIBER		RECREATION SERVICES	42.37
176785	ZIPLY FIBER	ACCT #4253357893	SUNNYSIDE FILTRATION	133.23
	ZIPLY FIBER		SUNNYSIDE FILTRATION	144.32
176786	ZIPLY FIBER	LOCAL AND LD LINES	CRIME PREVENTION	11.10
	ZIPLY FIBER		PROPERTY TASK FORCE	11.10
	ZIPLY FIBER		FACILITY MAINTENANCE	11.10
	ZIPLY FIBER		SOLID WASTE CUSTOMER	22.20
	ZIPLY FIBER		PARK & RECREATION FAC	33.30
	ZIPLY FIBER		CITY CLERK	33.30
	ZIPLY FIBER		LEGAL-GENL	33.30
	ZIPLY FIBER		GENERAL	33.30
	ZIPLY FIBER		GIS SERVICES IS	33.30
	ZIPLY FIBER		COMMUNITY SERVICES UNIT	44.40
	ZIPLY FIBER		WATER QUAL TREATMENT	44.40
	ZIPLY FIBER		LEGAL - PROSECUTION	66.60
	ZIPLY FIBER		PERSONNEL	66.60
	ZIPLY FIBER		UTILITY BILLING	77.70
	ZIPLY FIBER		EQUIPMENT RENTAL	77.70
	ZIPLY FIBER		POLICE INVESTIGATION	88.80
	ZIPLY FIBER		FINANCE-GENL	99.90
	ZIPLY FIBER		RECREATION SERVICES	99.90
	ZIPLY FIBER		EXECUTIVE ADMIN	111.01
	ZIPLY FIBER		COMPUTER SERVICES	111.02
	ZIPLY FIBER		MUNICIPAL COURTS	122.11
	ZIPLY FIBER		POLICE ADMINISTRATION	122.11
	ZIPLY FIBER		WASTE WATER TREATMENT	122.11

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 3/26/2025 TO 3/26/2025

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
176786	ZIPLY FIBER	LOCAL AND LD LINES	UTIL ADMIN	122.11
	ZIPLY FIBER		OFFICE OPERATIONS	144.31
	ZIPLY FIBER		COMMUNITY	199.81
	ZIPLY FIBER		DETENTION & CORRECTION	199.81
	ZIPLY FIBER		ENGR-GENL	266.41
	ZIPLY FIBER		POLICE PATROL	599.43
WARRANT TOTAL:				<u><u>679,110.07</u></u>
SMOKEY POINT BOULEVARD, LLC	INITIATOR ERROR	176389	VOID	4,265.00
MELVIN COON	CHECK LOST/DAMAGED	176486	VOID	65.05

REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

UNCLAIMED PROPERTY

WARRANT TOTAL: \$674,780.02



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Senior Accounting Technician Shannon Early, Finance

ITEM TYPE: Payroll

AGENDA SECTION: **Consent**

SUBJECT: March 27, 2025, Misc Payroll in the Amount of \$757.04 Paid by EFT Transactions and Check Number 35629

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Senior Accounting Technician Shannon Early, Finance

ITEM TYPE: Payroll

AGENDA SECTION: **Consent**

SUBJECT: March 28, 2025, Misc Payroll in the Amount of \$77,995.96
Paid by EFT Transactions and Check Numbers 35623 through
35628

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Accounting Technician Shauna Crane, Finance

ITEM TYPE: Claims

AGENDA SECTION: **Consent**

SUBJECT: April 2, 2025, Claims in the Amount of \$1,563,836.96 Paid by EFT Transactions and Check Numbers 176787 through 176939 with Check Number 175773 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

[040225.rtf](#)

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	CREDIT/RETURN - OFFICE CHAIR	UTIL ADMIN	-175.03
	PCARD ONE TIME PAY	DINNER MEETING REFUND	PLANNING & COMMUNITY DEV	-165.37
	PCARD ONE TIME PAY	OFFICE CHAIR RETURN/REFUND	UTIL ADMIN	-131.27
	PCARD ONE TIME PAY	POLICE TAPE	POLICE PATROL	-114.72
	PCARD ONE TIME PAY	MONITOR SCREENS	POLICE ADMINISTRATION	-112.67
	PCARD ONE TIME PAY	REFUND - ERGONOMIC SUPPORT	PERSONNEL ADMINISTRATION	-87.27
	PCARD ONE TIME PAY	RETURN	RECREATION SERVICES	-65.63
	PCARD ONE TIME PAY	EATING PLACES AND RESTAURANTS	EXECUTIVE ADMIN	-61.77
	PCARD ONE TIME PAY	RETURN	OPERA HOUSE	-59.62
	PCARD ONE TIME PAY	RETURN	RECREATION SERVICES	-55.17
	PCARD ONE TIME PAY		RECREATION SERVICES	-54.69
	PCARD ONE TIME PAY	BOOK STORES	PERSONNEL ADMINISTRATION	-48.13
	PCARD ONE TIME PAY	RETURN	RECREATION SERVICES	-44.18
	PCARD ONE TIME PAY	RETURN	RECREATION SERVICES	-43.72
	PCARD ONE TIME PAY	REFUND FLOOR MAT	DEVELOPMENT SERVICES	-42.66
	PCARD ONE TIME PAY	CLIP BOARDS	DETENTION & CORRECTION	-31.17
	PCARD ONE TIME PAY	SUPPLIES	POLICE ADMINISTRATION	-24.70
	PCARD ONE TIME PAY	RETURN	OPERA HOUSE	-13.08
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	-6.56
	PCARD ONE TIME PAY	MARRIOTT	EXECUTIVE ADMIN	0.02
	PCARD ONE TIME PAY	UPS	POLICE PATROL	0.81
	PCARD ONE TIME PAY	WEB SERVICES	COMPUTER SERVICES	1.30
	PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	RECREATION SERVICES	3.00
	PCARD ONE TIME PAY	BADGE HOLDERS	POLICE PATROL	4.35
	PCARD ONE TIME PAY	DRONE REGISTRATION - LARSEN	EXECUTIVE ADMIN	5.00
	PCARD ONE TIME PAY	TINSEL GARLAND	OPERA HOUSE	5.47
	PCARD ONE TIME PAY	TRAVEL TOLLS	POLICE PATROL	6.00
	PCARD ONE TIME PAY	BATTERIES	UTIL ADMIN	6.41
	PCARD ONE TIME PAY	CONDEMNATION FILING FEE	GMA - STREET	6.94
	PCARD ONE TIME PAY	CONDEMNATION FILING FEE	GMA - STREET	6.94
	PCARD ONE TIME PAY	SENIOR COFFEE SUPPLIES	RECREATION SERVICES	6.99
	PCARD ONE TIME PAY	POSTCARD MAILINGS	COMMUNITY	7.27
	PCARD ONE TIME PAY	MISC FITTINGS	STORM DRAINAGE	7.81
	PCARD ONE TIME PAY	REPLACEMENT PARTS - H016	SEWER MAIN COLLECTION	8.02
	PCARD ONE TIME PAY		STORM DRAINAGE	8.02
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	9.29
	PCARD ONE TIME PAY	HYPO PIPING SUPPLIES	WATER FILTRATION PLANT	9.74
	PCARD ONE TIME PAY	RESERVOIR INSPECTIONS	WATER RESERVOIRS	9.76
	PCARD ONE TIME PAY	OFFICE SUPPLIES	EXECUTIVE ADMIN	10.49
	PCARD ONE TIME PAY		MUNICIPAL COURTS	10.82
	PCARD ONE TIME PAY	SENIOR BINGO PRIZES	RECREATION SERVICES	10.94
	PCARD ONE TIME PAY	TAXICABS AND LIMOUSINES	EXECUTIVE ADMIN	10.94
	PCARD ONE TIME PAY	MUSIC UNLIMITED	RECREATION SERVICES	12.02
	PCARD ONE TIME PAY	INMATE SUPPLIES	DETENTION & CORRECTION	12.13
	PCARD ONE TIME PAY	RAIL REPAIR	PARK & RECREATION FAC	12.19
	PCARD ONE TIME PAY	SENIOR BINGO SUPPLIES	RECREATION SERVICES	12.59
	PCARD ONE TIME PAY	AUTOMOTIVE PARTS	POLICE PATROL	12.68
	PCARD ONE TIME PAY	PROCESS PRINTING FEE	GMA - STREET	12.90
	PCARD ONE TIME PAY	FLATBED REPAIR	PARK & RECREATION FAC	12.91
	PCARD ONE TIME PAY	KEYS	POLICE PATROL	13.05
	PCARD ONE TIME PAY	INMATE EYEGLASSES	DETENTION & CORRECTION	13.12
	PCARD ONE TIME PAY	CERTIFIED COPIES	GMA - STREET	13.49

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
0	PCARD ONE TIME PAY	PROCESS PRINTING FEE	GMA - STREET	13.80
	PCARD ONE TIME PAY		GMA - STREET	13.80
	PCARD ONE TIME PAY		GMA - STREET	13.80
	PCARD ONE TIME PAY		GMA - STREET	13.80
	PCARD ONE TIME PAY	MOLLY SUPPLIES	POLICE ADMINISTRATION	15.31
	PCARD ONE TIME PAY	CITY LOGO GARMENT	MUNICIPAL COURTS	17.20
	PCARD ONE TIME PAY	GLOVES	POLICE PATROL	17.41
	PCARD ONE TIME PAY	CALENDARS/UNIFORM - AKAU	SEWER MAIN COLLECTION	17.49
	PCARD ONE TIME PAY		STORM DRAINAGE	17.49
	PCARD ONE TIME PAY	TAXICABS AND LIMOUSINES	EXECUTIVE ADMIN	17.61
	PCARD ONE TIME PAY	PENS	UTIL ADMIN	19.65
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	19.65
	PCARD ONE TIME PAY	LABELS SUPPLIES	POLICE INVESTIGATION	19.67
	PCARD ONE TIME PAY	DIGITAL SUBSCRIPTION	EXECUTIVE ADMIN	19.96
	PCARD ONE TIME PAY	COURT RECORDS	POLICE INVESTIGATION	20.00
	PCARD ONE TIME PAY	FAST FOOD RESTAURANTS	PERSONNEL ADMINISTRATION	20.72
	PCARD ONE TIME PAY	USB SUPPLIES	POLICE TRAINING-FIREARMS	20.78
	PCARD ONE TIME PAY	SHIPPING LABEL	GMA - STREET	21.43
	PCARD ONE TIME PAY	PW ADMIN REMODEL	POLICE PATROL	21.56
	PCARD ONE TIME PAY	ACROBAT PRO	POLICE INVESTIGATION	21.87
	PCARD ONE TIME PAY	MEETING REFRESHMENTS	UTIL ADMIN	21.88
	PCARD ONE TIME PAY	TRAILER SURFACING	PARK & RECREATION FAC	21.88
	PCARD ONE TIME PAY	TRAVEL	POLICE PATROL	22.00
	PCARD ONE TIME PAY	MEETING REFRESHMENTS	UTIL ADMIN	22.16
	PCARD ONE TIME PAY	TAXICABS AND LIMOUSINES	EXECUTIVE ADMIN	23.60
	PCARD ONE TIME PAY	JAIL SUPPLIES	DETENTION & CORRECTION	24.06
	PCARD ONE TIME PAY	BREAKFAST - LEADERSHIP TRAINING	CITY COUNCIL	24.32
	PCARD ONE TIME PAY	REFRESHMENT SUPPLIES	POLICE ADMINISTRATION	24.70
	PCARD ONE TIME PAY	DUES WHIA	POLICE ADMINISTRATION	25.00
	PCARD ONE TIME PAY	WHIA DUES	POLICE PATROL	25.00
	PCARD ONE TIME PAY	PUTTY KNIFE/EPOXY	OVERHEAD	25.13
	PCARD ONE TIME PAY	MARKING PENCILS	ENGR-GENL	25.98
	PCARD ONE TIME PAY	SUPERHERO BACKDROPS	RECREATION SERVICES	26.25
	PCARD ONE TIME PAY	PROPANE	POLICE PATROL	28.43
	PCARD ONE TIME PAY	AIR FRESHENERS	OPERA HOUSE	29.54
	PCARD ONE TIME PAY	TAXICABS AND LIMOUSINES	EXECUTIVE ADMIN	30.38
	PCARD ONE TIME PAY		EXECUTIVE ADMIN	30.81
	PCARD ONE TIME PAY	CLIPBOARDS	DETENTION & CORRECTION	31.17
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	31.45
	PCARD ONE TIME PAY	STAFF CITY LOGO GARMENT	MUNICIPAL COURTS	31.49
	PCARD ONE TIME PAY	REFRESHMENTS	POLICE ADMINISTRATION	32.50
	PCARD ONE TIME PAY	INMATE EYEGLASSES	DETENTION & CORRECTION	32.55
	PCARD ONE TIME PAY	CREAMERS	OPERA HOUSE	33.02
	PCARD ONE TIME PAY	ERGONOMIC SUPPORT	PERSONNEL ADMINISTRATION	34.03
	PCARD ONE TIME PAY	TRAVEL	POLICE PATROL	34.25
	PCARD ONE TIME PAY	EVIDENCE GLOVES	POLICE PATROL	34.52
	PCARD ONE TIME PAY	ALASKA AIRLINES	EXECUTIVE ADMIN	35.00
	PCARD ONE TIME PAY	MEMBERSHIP ORGANIZATIONS	EXECUTIVE ADMIN	35.00
	PCARD ONE TIME PAY	TEEN NIGHT SUPPLIES	RECREATION SERVICES	35.00
	PCARD ONE TIME PAY	GRASS SEED, SUPPLIES	POLICE PATROL	36.05
	PCARD ONE TIME PAY	OFFICE SUPPLIES	POLICE ADMINISTRATION	37.90
	PCARD ONE TIME PAY	MONITOR STAND	DETENTION & CORRECTION	38.28

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
0	PCARD ONE TIME PAY	GOLF COURSE BATHROOM REPAIR	GOLF ADMINISTRATION	38.44
	PCARD ONE TIME PAY	JAIL SUPPLIES	DETENTION & CORRECTION	38.50
	PCARD ONE TIME PAY		DETENTION & CORRECTION	39.06
	PCARD ONE TIME PAY	PUBLIC DISCLOSURE TRAINING	CITY CLERK	40.00
	PCARD ONE TIME PAY	ANTI-FATIGUE MAT	GIS SERVICES IS	40.22
	PCARD ONE TIME PAY	UPS	POLICE PATROL	40.31
	PCARD ONE TIME PAY	INK	UTILITY BILLING	40.48
	PCARD ONE TIME PAY	LABELS	PLANNING & COMMUNITY DEV	40.80
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	41.03
	PCARD ONE TIME PAY	PW ADMIN REMODEL	MAINT OF GENL PLANT	42.06
	PCARD ONE TIME PAY	CORRECTION TAPE, LAMINATING SHEETS	FINANCE-GENL	42.30
	PCARD ONE TIME PAY	CLOTHING SUPPLIES	EMBEDDED SOCIAL WORKER	42.63
	PCARD ONE TIME PAY	BOOK STORES	PROBATION	42.66
	PCARD ONE TIME PAY	TRAIN TICKET	POLICE PATROL	44.00
	PCARD ONE TIME PAY	TULALIP CHAMBER REGISTRATION	RECREATION SERVICES	45.00
	PCARD ONE TIME PAY	CABLE ADAPTERS	COMPUTER SERVICES	45.85
	PCARD ONE TIME PAY	SHELVES, SUPPLIES	OFFICE OPERATIONS	46.50
	PCARD ONE TIME PAY	MEETING SUPPLIES	POLICE TRAINING-FIREARMS	47.24
	PCARD ONE TIME PAY	TEEN NIGHT MYSTERY KIT	RECREATION SERVICES	47.34
	PCARD ONE TIME PAY	BROCHURE STANDS	EMBEDDED SOCIAL WORKER	47.68
	PCARD ONE TIME PAY	PRINTING PAPER	PERSONNEL ADMINISTRATION	48.13
	PCARD ONE TIME PAY	MEMBERSHIP ORGANIZATIONS	EXECUTIVE ADMIN	49.00
	PCARD ONE TIME PAY	MARKETING - ZOLA	OPERA HOUSE	49.10
	PCARD ONE TIME PAY	TRAIL SIGN INSTALLATION	PARK & RECREATION FAC	49.78
	PCARD ONE TIME PAY	CERTIFICATION EXAM	DETENTION & CORRECTION	50.00
	PCARD ONE TIME PAY		DETENTION & CORRECTION	50.00
	PCARD ONE TIME PAY	DUES FOR FBI LEEDA	POLICE ADMINISTRATION	50.00
	PCARD ONE TIME PAY	ORCA CARD	EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	50.00
	PCARD ONE TIME PAY	TAPE MEASURER	COMMUNITY SERVICES UNIT	50.22
	PCARD ONE TIME PAY	JETTER HOSE REPAIR - H008	SEWER MAIN COLLECTION	52.54
	PCARD ONE TIME PAY	SENIOR BINGO SUPPLIES	RECREATION SERVICES	52.73
	PCARD ONE TIME PAY	SHIPPING COSTS	GMA - STREET	52.73
	PCARD ONE TIME PAY	POSTAL SCALE, SUPPLIES	OFFICE OPERATIONS	53.50
	PCARD ONE TIME PAY	BREAKFAST TREATS - MEETING	EXECUTIVE ADMIN	53.60
	PCARD ONE TIME PAY	PROFESSIONAL DEVELOPMENT	EXECUTIVE ADMIN	53.61
	PCARD ONE TIME PAY	KEYS FOR PARKS	PARK & RECREATION FAC	53.85
	PCARD ONE TIME PAY	TRAVEL	POLICE PATROL	54.00
	PCARD ONE TIME PAY	READING LIGHTS	OPERA HOUSE	54.65
	PCARD ONE TIME PAY	STATE OF ADDRESS REGISTRATION	EXECUTIVE ADMIN	55.00
	PCARD ONE TIME PAY	COSTUME	RECREATION SERVICES	55.17
	PCARD ONE TIME PAY	FILE FOLDERS	FINANCE-GENL	56.66
	PCARD ONE TIME PAY	TRANSPORTATION HOME	EMBEDDED SOCIAL WORKER	57.00
	PCARD ONE TIME PAY	STRAWBERRY GOAL REPAIR	PARK & RECREATION FAC	57.18
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	57.27
	PCARD ONE TIME PAY	TRAIL SIGN INSTALLATION	PARK & RECREATION FAC	57.76
	PCARD ONE TIME PAY	COSTCO SUPPLIES	OPERA HOUSE	58.10
	PCARD ONE TIME PAY	SUPPLIES FOR SPECIAL EVENTS	RECREATION SERVICES	59.03
	PCARD ONE TIME PAY	PRIVACY SCREENS	DETENTION & CORRECTION	59.07
	PCARD ONE TIME PAY	CLIPBOARDS	DETENTION & CORRECTION	60.15
	PCARD ONE TIME PAY	OFFICE SUPPLIES	COMPUTER SERVICES	60.45

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
0	PCARD ONE TIME PAY	LEADERSHIP TRAININGS	PERSONNEL ADMINISTRATION	62.77
	PCARD ONE TIME PAY	LEADS LEADERSHIP TRAINING	PERSONNEL ADMINISTRATION	65.64
	PCARD ONE TIME PAY	COFFEE - LEADERSHIP TRAINING	PERSONNEL ADMINISTRATION	65.64
	PCARD ONE TIME PAY	NOTEPADS	POLICE PATROL	65.64
	PCARD ONE TIME PAY	24-INCH PLOTTER PAPER ROLLS	GIS SERVICES IS	66.61
	PCARD ONE TIME PAY	SUPPLIES	RECREATION SERVICES	68.25
	PCARD ONE TIME PAY	SMALL ENGINE SHOP TOOLS	EQUIPMENT RENTAL	69.24
	PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	OPERA HOUSE	69.90
	PCARD ONE TIME PAY	PARKING GRAVEL	PARK & RECREATION FAC	70.67
	PCARD ONE TIME PAY	PARKING LOT REPAIR	PARK & RECREATION FAC	70.67
	PCARD ONE TIME PAY		PARK & RECREATION FAC	70.67
	PCARD ONE TIME PAY		PARK & RECREATION FAC	70.67
	PCARD ONE TIME PAY		PARK & RECREATION FAC	70.67
	PCARD ONE TIME PAY	PARKING LOT REPAIRS	PARK & RECREATION FAC	70.67
	PCARD ONE TIME PAY	TWIN LAKES ROAD REPAIR	GMA-PARKS	70.67
	PCARD ONE TIME PAY		GMA-PARKS	70.67
	PCARD ONE TIME PAY	POLICE TAPE	POLICE PATROL	71.10
	PCARD ONE TIME PAY	GMTCC BBH REGISTRATION	EXECUTIVE ADMIN	71.40
	PCARD ONE TIME PAY	DINO PLAYGROUND INSTALL	PARK & RECREATION FAC	72.20
	PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	73.31
	PCARD ONE TIME PAY	BOOK STORES	COMPUTER SERVICES	73.49
	PCARD ONE TIME PAY	SCSPCA REFRESHMENTS	POLICE ADMINISTRATION	74.51
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	74.80
	PCARD ONE TIME PAY	SIGN INSTALLATION	PARK & RECREATION FAC	74.94
	PCARD ONE TIME PAY	GFOA TRAINING	FINANCE-GENL	75.00
	PCARD ONE TIME PAY	OFFICE SUPPLIES	RECREATION SERVICES	76.28
	PCARD ONE TIME PAY	DESK ORGANIZER	POLICE ADMINISTRATION	76.53
	PCARD ONE TIME PAY	TALENT SHOW POSTER	OPERA HOUSE	76.57
	PCARD ONE TIME PAY	PICTURE FRAMES	EXECUTIVE ADMIN	77.88
	PCARD ONE TIME PAY	IRRIGATION INSTALLATION	PARK & RECREATION FAC	78.22
	PCARD ONE TIME PAY	SUPPLIES	RECREATION SERVICES	79.07
	PCARD ONE TIME PAY	BINDERS FOR SOCCER	RECREATION SERVICES	79.38
	PCARD ONE TIME PAY	TALENT SHOW AWARDS	OPERA HOUSE	79.42
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	81.16
	PCARD ONE TIME PAY	TRAVEL FOR TRAINING	OFFICE OPERATIONS	81.99
	PCARD ONE TIME PAY	CALENDARS/UNIFORM - AKAU	UTIL ADMIN	82.03
	PCARD ONE TIME PAY	SERVICE OF PROCESS	GMA - STREET	85.00
	PCARD ONE TIME PAY		GMA - STREET	85.00
	PCARD ONE TIME PAY		GMA - STREET	85.00
	PCARD ONE TIME PAY		GMA - STREET	85.00
	PCARD ONE TIME PAY		GMA - STREET	85.00
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	85.28
	PCARD ONE TIME PAY	SPECIAL EVENTS	RECREATION SERVICES	85.33
	PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	86.00
	PCARD ONE TIME PAY	ERGONOMIC SUPPORT	PERSONNEL ADMINISTRATION	87.27
	PCARD ONE TIME PAY	MANAGERS/SUPERVISORS MEETING	EXECUTIVE ADMIN	87.52
	PCARD ONE TIME PAY	HANDCUFFS	POLICE PATROL	88.38
	PCARD ONE TIME PAY	SHAMROCK BINGO SUPPLIES	OPERA HOUSE	88.59
	PCARD ONE TIME PAY	UPS	POLICE PATROL	89.67
	PCARD ONE TIME PAY	DOG GROOMING	POLICE ADMINISTRATION	89.70
	PCARD ONE TIME PAY	BREAKFAST TICKETS	POLICE ADMINISTRATION	90.00
	PCARD ONE TIME PAY	STRAWBERRY GOAL REPAIR	PARK & RECREATION FAC	91.34

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
0	PCARD ONE TIME PAY	VENDOR SUPPLIES	OPERA HOUSE	92.47
	PCARD ONE TIME PAY	SENIOR BINGO PRIZES	RECREATION SERVICES	92.55
	PCARD ONE TIME PAY	TALENT SHOW SUPPLIES	OPERA HOUSE	93.94
	PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	94.38
	PCARD ONE TIME PAY	INMATE CLOTHING	POLICE PATROL	94.45
	PCARD ONE TIME PAY	AERIFICATION RENTAL	PARK & RECREATION FAC	94.51
	PCARD ONE TIME PAY	COOLANT FOR WATER PUMP	STORM DRAINAGE	94.96
	PCARD ONE TIME PAY	TRAINING CLASS - LEE	POLICE TRAINING-FIREARMS	95.00
	PCARD ONE TIME PAY	COPY PAPER	WASTE WATER TREATMENT	96.26
	PCARD ONE TIME PAY	HANDCUFFS	POLICE PATROL	96.41
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	97.30
	PCARD ONE TIME PAY	SCSPCA REFRESHMENTS	POLICE ADMINISTRATION	97.69
	PCARD ONE TIME PAY	PRINTER INK SUPPLIES	POLICE PATROL	98.45
	PCARD ONE TIME PAY	ZOOM	COMMUNITY	98.46
	PCARD ONE TIME PAY	AWC JOB POSTING	PERSONNEL ADMINISTRATION	100.00
	PCARD ONE TIME PAY	ESW BUS LINES	EMBEDDED SOCIAL WORKER	100.99
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	100.99
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	100.99
	PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	100.99
	PCARD ONE TIME PAY	STAFF CITY LOGO GARMENTS	MUNICIPAL COURTS	101.52
	PCARD ONE TIME PAY	SUPPLIES FOR SPECIAL EVENTS	RECREATION SERVICES	101.54
	PCARD ONE TIME PAY	BUSINESS CARDS - BROCK	CITY CLERK	102.83
	PCARD ONE TIME PAY	LUNCH FOR ASSESSORS	POLICE TRAINING-FIREARMS	103.10
	PCARD ONE TIME PAY	SUPPLIES	EXECUTIVE ADMIN	103.50
	PCARD ONE TIME PAY	FRAME, SUPPLIES	POLICE ADMINISTRATION	103.93
	PCARD ONE TIME PAY	IPAD CASE	IS REPLACEMENT ACCOUNTS	103.93
	PCARD ONE TIME PAY	TRAINING	POLICE TRAINING-FIREARMS	103.94
	PCARD ONE TIME PAY	OFFICE SUPPLIES	COMPUTER SERVICES	108.20
	PCARD ONE TIME PAY	RESERVOIR INSPECTION	WATER RESERVOIRS	108.52
	PCARD ONE TIME PAY	BUSINESS SERVICES	COMPUTER SERVICES	109.38
	PCARD ONE TIME PAY	FILE CABINET	DETENTION & CORRECTION	111.52
	PCARD ONE TIME PAY	UNIFORM SHOES	POLICE PATROL	112.32
	PCARD ONE TIME PAY	PRIVACY SCREENS	DETENTION & CORRECTION	112.67
	PCARD ONE TIME PAY	PW ADMIN REMODEL	MAINT OF GENL PLANT	113.21
	PCARD ONE TIME PAY	DINNER MEETING	PLANNING & COMMUNITY DEV	114.20
	PCARD ONE TIME PAY	POLICE TAPE	POLICE PATROL	114.72
	PCARD ONE TIME PAY	TV MOUNTS	COMPUTER SERVICES	114.86
	PCARD ONE TIME PAY	DEF FOR DIESEL VEHICLES	SEWER MAIN COLLECTION	115.76
	PCARD ONE TIME PAY		STORM DRAINAGE	115.77
	PCARD ONE TIME PAY	SUPPLIES - OPERA HOUSE	OPERA HOUSE	118.61
	PCARD ONE TIME PAY	K9 TESTING ASSESSORS MEALS	POLICE PATROL	119.91
	PCARD ONE TIME PAY	DUES FBI NAA	POLICE ADMINISTRATION	120.00
	PCARD ONE TIME PAY	VESTS - COMMUNICATIONS	EXECUTIVE ADMIN	120.47
	PCARD ONE TIME PAY	LUNCH FOR ASSESSORS	POLICE TRAINING-FIREARMS	129.12
	PCARD ONE TIME PAY	HP PRINTER	OPERA HOUSE	130.19
	PCARD ONE TIME PAY	EVIDENCE SUPPLIES	POLICE PATROL	131.26
	PCARD ONE TIME PAY	OFFICE CHAIR	UTIL ADMIN	131.27
	PCARD ONE TIME PAY	BOOTS - UNIFORM	SOLID WASTE OPERATIONS	136.52
	PCARD ONE TIME PAY	BLUEGUN	POLICE TRAINING-FIREARMS	136.90
	PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	137.48
	PCARD ONE TIME PAY	GMTCC BBH REGISTRATIONS	CITY COUNCIL	138.60
	PCARD ONE TIME PAY	POLICE TAPE	POLICE PATROL	142.20

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
0	PCARD ONE TIME PAY	SENIOR BINGO PRIZES	RECREATION SERVICES	142.51
	PCARD ONE TIME PAY	MAIL MACHINE LEASE	ENGR-GENL	143.92
	PCARD ONE TIME PAY		EXECUTIVE ADMIN	143.92
	PCARD ONE TIME PAY		FINANCE-GENL	143.92
	PCARD ONE TIME PAY		LEGAL - PROSECUTION	143.92
	PCARD ONE TIME PAY		COMMUNITY	143.92
	PCARD ONE TIME PAY		POLICE ADMINISTRATION	143.92
	PCARD ONE TIME PAY		POLICE INVESTIGATION	143.92
	PCARD ONE TIME PAY		POLICE PATROL	143.92
	PCARD ONE TIME PAY		DETENTION & CORRECTION	143.92
	PCARD ONE TIME PAY		OFFICE OPERATIONS	143.92
	PCARD ONE TIME PAY		UTILITY BILLING	143.92
	PCARD ONE TIME PAY		UTIL ADMIN	143.92
	PCARD ONE TIME PAY		COMPUTER SERVICES	143.92
	PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	143.93
	PCARD ONE TIME PAY		PARK & RECREATION FAC	143.95
	PCARD ONE TIME PAY	BOOTS- UNIFORM	SOLID WASTE OPERATIONS	144.40
	PCARD ONE TIME PAY	UNIFORM BOOTS	POLICE PATROL	145.29
	PCARD ONE TIME PAY	PRINTER INK	POLICE TRAINING-FIREARMS	147.57
	PCARD ONE TIME PAY	UNIFORM BADGE	POLICE ADMINISTRATION	147.75
	PCARD ONE TIME PAY	DEVELOPER SUMMIT CONFERENCE	GIS SERVICES IS	149.00
	PCARD ONE TIME PAY	TRAINING	POLICE TRAINING-FIREARMS	150.00
	PCARD ONE TIME PAY	TWIN LAKES/ PARKS SIGNAGE	GMA-PARKS	152.19
	PCARD ONE TIME PAY		PARK & RECREATION FAC	152.20
	PCARD ONE TIME PAY	TONER CARTRIDGE	UTILITY BILLING	155.14
	PCARD ONE TIME PAY	EVIDENCE HAND TRUCK	POLICE PATROL	155.88
	PCARD ONE TIME PAY	WATER SUPPLIES	POLICE INVESTIGATION	157.60
	PCARD ONE TIME PAY	TRAINING CRUTCHER	POLICE TRAINING-FIREARMS	159.00
	PCARD ONE TIME PAY	UPS	POLICE PATROL	159.17
	PCARD ONE TIME PAY	DINNER MEETING	PLANNING & COMMUNITY DEV	165.37
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	168.02
	PCARD ONE TIME PAY	SERVICE OF PROCESS	GMA - STREET	170.00
	PCARD ONE TIME PAY	AERATION JENNINGS PARK	PARK & RECREATION FAC	173.29
	PCARD ONE TIME PAY	CHAIR	POLICE TRAINING-FIREARMS	174.59
	PCARD ONE TIME PAY	TRAFFIC MEMORY SUPPLIES	POLICE PATROL	174.65
	PCARD ONE TIME PAY	CANDY	RECREATION SERVICES	175.36
	PCARD ONE TIME PAY	FRAMES	POLICE ADMINISTRATION	176.05
	PCARD ONE TIME PAY	TWIN LAKES ROAD REPAIR	PARK & RECREATION FAC	176.68
	PCARD ONE TIME PAY	OFFICE SUPPLIES	COMPUTER SERVICES	180.19
	PCARD ONE TIME PAY	BLUEGUN	POLICE TRAINING-FIREARMS	185.98
	PCARD ONE TIME PAY	DV SUPPORT LODGING	POLICE PATROL	191.38
	PCARD ONE TIME PAY	PAPER SUPPLIES	POLICE INVESTIGATION	194.97
	PCARD ONE TIME PAY	SENIOR BINGO PRIZES	RECREATION SERVICES	199.16
	PCARD ONE TIME PAY	UNIFORM BOOTS	POLICE PATROL	207.82
	PCARD ONE TIME PAY	COSTCO SUPPLIES	RECREATION SERVICES	213.88
	PCARD ONE TIME PAY	BOOK STORES	PROBATION	217.15
	PCARD ONE TIME PAY	FLEET SOFTWARE	SMALL ENGINE SHOP	217.71
	PCARD ONE TIME PAY	DUES IACP	POLICE ADMINISTRATION	220.00
	PCARD ONE TIME PAY	UNIFORM PANTS	POLICE PATROL	220.98
	PCARD ONE TIME PAY	ANNUAL MEMBERSHIP	PERSONNEL ADMINISTRATION	225.00
	PCARD ONE TIME PAY	KEY RACK/HOLDER	GENERAL	225.48
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	230.11

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM TO

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
0	PCARD ONE TIME PAY	CONDEMNATION FILING FEE	GMA - STREET	240.00
	PCARD ONE TIME PAY	CONDEMNATION FILING FEE	GMA - STREET	240.00
	PCARD ONE TIME PAY	AC PIPE TRAINING - RUDELL	UTIL ADMIN	240.00
	PCARD ONE TIME PAY	CADET DUES	POLICE PATROL	245.00
	PCARD ONE TIME PAY	TOOLS/REMODEL	MAINT OF GENL PLANT	252.24
	PCARD ONE TIME PAY	HOTEL DEPOSIT	LEGAL-GENL	252.42
	PCARD ONE TIME PAY	BANNERS CUSTODY	POLICE ADMINISTRATION	258.94
	PCARD ONE TIME PAY	GOLF COURSE BATHROOM REPAIR	GOLF ADMINISTRATION	261.67
	PCARD ONE TIME PAY	COSTUMES	RECREATION SERVICES	263.37
	PCARD ONE TIME PAY	UNIFORM BOOTS	POLICE PATROL	263.64
	PCARD ONE TIME PAY	PRINTER INK	ROADSIDE VEGETATION	266.46
	PCARD ONE TIME PAY	OFFICE SUPPLIES	COMPUTER SERVICES	267.20
	PCARD ONE TIME PAY	AERIFICATION RENTAL	PARK & RECREATION FAC	270.35
	PCARD ONE TIME PAY	SMALL TOOL SUPPLIES-PARKS	PARK & RECREATION FAC	272.49
	PCARD ONE TIME PAY	DUO MOBILE	COMPUTER SERVICES	275.00
	PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	276.30
	PCARD ONE TIME PAY	TRAINING POLICE RECORDS	POLICE TRAINING-FIREARMS	279.00
	PCARD ONE TIME PAY	BROWN BAG LUNCH SUPPLIES	RECREATION SERVICES	280.88
	PCARD ONE TIME PAY	TEMPORARY PARKING PASSES	PERSONNEL ADMINISTRATION	287.00
	PCARD ONE TIME PAY	SUPPLIES	WATER DIST MAINS	288.64
	PCARD ONE TIME PAY	INK	WASTE WATER TREATMENT	295.14
	PCARD ONE TIME PAY	BATTERIES	POLICE PATROL	295.91
	PCARD ONE TIME PAY	ADVERTISING	POLICE ADMINISTRATION	299.00
	PCARD ONE TIME PAY	MHP SERVICES	POLICE ADMINISTRATION	300.72
	PCARD ONE TIME PAY	AIR FILTERS	POLICE INVESTIGATION	301.93
	PCARD ONE TIME PAY	EVIDENCE SUPPLIES	POLICE PATROL	306.28
	PCARD ONE TIME PAY	SUPPLIES - SPECIAL EVENTS	RECREATION SERVICES	306.93
	PCARD ONE TIME PAY	GLOVES	POLICE PATROL	309.19
	PCARD ONE TIME PAY	SUPPLIES	COMMUNITY SERVICES UNIT	310.65
	PCARD ONE TIME PAY	TRAINING SUPERVISION	POLICE TRAINING-FIREARMS	311.00
	PCARD ONE TIME PAY	DINO PLAYGROUND INSTALL	PARK & RECREATION FAC	313.32
	PCARD ONE TIME PAY	TRAINING D ALLEN	POLICE TRAINING-FIREARMS	345.00
	PCARD ONE TIME PAY	OFFICE CHAIRS	UTIL ADMIN	350.06
	PCARD ONE TIME PAY	POWER SUPPLIES	WATER FILTRATION PLANT	384.28
	PCARD ONE TIME PAY	TONER	POLICE ADMINISTRATION	421.62
	PCARD ONE TIME PAY	WETRC TRAINING - CARY	UTIL ADMIN	430.00
	PCARD ONE TIME PAY	CATCH BASIN SOCKS	STORM DRAINAGE	436.40
	PCARD ONE TIME PAY	TRAINING CLASS	POLICE TRAINING-FIREARMS	450.00
	PCARD ONE TIME PAY	PRV MAINT. SUPPLIES	WATER DIST MAINS	460.13
	PCARD ONE TIME PAY	AIR COMPRESSOR	EQUIPMENT RENTAL	461.58
	PCARD ONE TIME PAY	BOOK STORES	COMPUTER SERVICES	476.43
	PCARD ONE TIME PAY	UNIFORM- GAEBLE	PARK & RECREATION FAC	477.69
	PCARD ONE TIME PAY	UNIFORMS	POLICE PATROL	488.00
	PCARD ONE TIME PAY	JACKHAMMER	TRANSPORTATION	495.03
	PCARD ONE TIME PAY	ADVERTISING	POLICE ADMINISTRATION	500.00
	PCARD ONE TIME PAY		POLICE ADMINISTRATION	500.00
	PCARD ONE TIME PAY	ANNUAL SUBSCRIPTION	PERSONNEL ADMINISTRATION	511.99
	PCARD ONE TIME PAY	TRAVEL/TRAINING - DICKEY	UTIL ADMIN	512.46
	PCARD ONE TIME PAY	TRAINING DETECTIVES	POLICE TRAINING-FIREARMS	515.00
	PCARD ONE TIME PAY	GENERATIONS/ANALYTICS	UTIL ADMIN	525.12
	PCARD ONE TIME PAY	TRAINING KAUR	POLICE TRAINING-FIREARMS	529.00
	PCARD ONE TIME PAY	SURGE VALVE VAULT	SOURCE OF SUPPLY	529.92

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0	PCARD ONE TIME PAY	ADA BARRICADE	TRAFFIC CONTROL DEVICES	559.95
	PCARD ONE TIME PAY	STILLY GROUNDS MAINT.	WATER FILTRATION PLANT	564.15
	PCARD ONE TIME PAY	EMPLOYEE APPRECIATION	PERSONNEL ADMINISTRATION	564.50
	PCARD ONE TIME PAY	PATROL SUPPLIES	POLICE PATROL	567.60
	PCARD ONE TIME PAY	CHARITABLE/SOCIAL SERVICE	FINANCE-GENL	575.00
	PCARD ONE TIME PAY	CONFERENCE REGISTRATION	CITY COUNCIL	585.00
	PCARD ONE TIME PAY	GFOA MEMBERSHIP RENEWAL	FINANCE-GENL	595.00
	PCARD ONE TIME PAY	DOG WASTE STATION BAGS	GMA-PARKS	596.94
	PCARD ONE TIME PAY	TRAINING NASRO	POLICE TRAINING-FIREARMS	600.00
	PCARD ONE TIME PAY	TONER	POLICE ADMINISTRATION	601.22
	PCARD ONE TIME PAY	LUNCH - LEADERSHIP TRAINING	PERSONNEL ADMINISTRATION	604.55
	PCARD ONE TIME PAY	APPRAISAL SERVICES	GMA - STREET	621.00
	PCARD ONE TIME PAY	WRPA RENEWAL FEE	RECREATION SERVICES	625.00
	PCARD ONE TIME PAY		PARK & RECREATION FAC	625.00
	PCARD ONE TIME PAY	WAPA TRAINING	ENGR-GENL	630.00
	PCARD ONE TIME PAY	APPRAISAL SERVICES	GMA - STREET	645.00
	PCARD ONE TIME PAY	JOB POSTING	PERSONNEL ADMINISTRATION	645.00
	PCARD ONE TIME PAY	UNIFORMS	POLICE PATROL	647.40
	PCARD ONE TIME PAY	IDENTIFIX FLEET SOFTWARE	COMPUTER SERVICES	690.32
	PCARD ONE TIME PAY	WA THREAT CIS SECURITY	COMPUTER SERVICES	710.01
	PCARD ONE TIME PAY	TOOLBOXES	POLICE INVESTIGATION	726.35
	PCARD ONE TIME PAY	TRAVEL FOR TRAINING	OFFICE OPERATIONS	731.60
	PCARD ONE TIME PAY	BURTON AWC CONFERENCE	LEGAL-GENL	750.00
	PCARD ONE TIME PAY	TOOLS FOR NEW VEHICLES	WATER QUAL TREATMENT	766.76
	PCARD ONE TIME PAY	TRAINING SUPERVISION	POLICE TRAINING-FIREARMS	795.00
	PCARD ONE TIME PAY	ELECTRONICS STORES	COMPUTER SERVICES	831.40
	PCARD ONE TIME PAY	NLC CITY SUMMIT REGISTRATION	CITY COUNCIL	835.00
	PCARD ONE TIME PAY	NLC CITY SUMMIT REGISTRATION	CITY COUNCIL	835.00
	PCARD ONE TIME PAY	NLC CITY SUMMIT REGISTRATION	CITY COUNCIL	835.00
	PCARD ONE TIME PAY	NLC CITY SUMMIT REGISTRATION	CITY COUNCIL	835.00
	PCARD ONE TIME PAY	CIVIC/SOCIAL/FRATERNAL	CITY COUNCIL	885.00
	PCARD ONE TIME PAY	NLC CITY SUMMIT REGISTRATION	CITY COUNCIL	885.00
	PCARD ONE TIME PAY	JOB POSTING	PERSONNEL ADMINISTRATION	899.00
	PCARD ONE TIME PAY	LEADERSHIP TRAINING LUNCH	PERSONNEL ADMINISTRATION	910.80
	PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	910.80
	PCARD ONE TIME PAY	HARD DRIVE CLONER	COMPUTER SERVICES	955.05
	PCARD ONE TIME PAY	TRAVEL FOR TRAINING	POLICE PATROL	956.59
	PCARD ONE TIME PAY	RESPIRATOR TESTING EQUIPMENT	PERSONNEL ADMINISTRATION	1,104.96
	PCARD ONE TIME PAY	UNIFORMS	POLICE PATROL	1,155.13
	PCARD ONE TIME PAY	CONFERENCE REGISTRATIONS	CITY COUNCIL	1,170.00
	PCARD ONE TIME PAY	LODGING FOR TRAINING	POLICE ADMINISTRATION	1,197.81
	PCARD ONE TIME PAY	MISC. FOOD STORES	EXECUTIVE ADMIN	1,233.90
	PCARD ONE TIME PAY	MUGS	POLICE ADMINISTRATION	1,321.18
	PCARD ONE TIME PAY	DEF FLUID	SOLID WASTE OPERATIONS	1,325.05
	PCARD ONE TIME PAY	LODGING FOR TRAINING	POLICE PATROL	1,358.36
	PCARD ONE TIME PAY	POLICE TAPE	POLICE PATROL	1,434.51
	PCARD ONE TIME PAY	CANDY	RECREATION SERVICES	1,581.77
	PCARD ONE TIME PAY	FIRSTNET	POLICE PATROL	1,913.16
	PCARD ONE TIME PAY	PARKS SIGNAGE	PARK & RECREATION FAC	1,921.25
	PCARD ONE TIME PAY		GMA-PARKS	1,921.25
	PCARD ONE TIME PAY	FIRSTNET	POLICE PATROL	1,988.71
	PCARD ONE TIME PAY	NLC CCC HOTEL	EXECUTIVE ADMIN	2,023.33

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0	PCARD ONE TIME PAY	NLC CCC HOTEL	CITY COUNCIL	2,023.33
	PCARD ONE TIME PAY	NLC CCC HOTEL	CITY COUNCIL	2,023.33
	PCARD ONE TIME PAY	NLC CCC HOTEL	CITY COUNCIL	2,023.33
	PCARD ONE TIME PAY	NLC CCC HOTEL	CITY COUNCIL	2,023.33
	PCARD ONE TIME PAY	EOC POWER BANK	EXECUTIVE ADMIN	2,186.91
176787	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	96,521.91
176788	FIRST AMERICAN TITLE	CLOSING FUNDS	GMA - STREET	31,573.79
176789	GOVERNMENT PORTFOLIO	INVESTMENT ADVISORY SERVICE	FINANCE-GENL	7,450.00
176790	PUBLIC FINANCE	LID 71 ADMINISTRATION	INTEREST & OTHER DEBT	978.99
176791	LICENSING, DEPT OF	FIREARMS SECTION	INTERGOVERNMENTAL	825.00
176792	LICENSING, DEPT OF	FIREARMS SECTION	INTERGOVERNMENTAL	21.00
176793	911 SUPPLY INC.	NAME PLATE	PRO ACT TEAM	91.46
	911 SUPPLY INC.	UNIFORM - WALTERS	POLICE PATROL	299.42
	911 SUPPLY INC.	UNIFORM - HATS	POLICE PATROL	366.74
176794	ALS TRUCK PARTS	MOTOR - 220 ENGINE	EQUIPMENT RENTAL	2,570.90
176795	ARG INDUSTRIAL	TUBING	EQUIPMENT RENTAL	6.70
	ARG INDUSTRIAL	ROADSIDE PROGRAM	ROADSIDE VEGETATION	86.21
	ARG INDUSTRIAL	WATERMAIN INSTALLATION	WATER DIST MAINS	386.64
176796	ARLINGTON HARDWARE	PREVENTATIVE REPAIR PARTS	WATER DIST MAINS	95.85
176797	ASSOC OF SHERIFFS	DUES - LAWLESS	POLICE ADMINISTRATION	75.00
176798	BACKFLOW APPARATUS	HYDRANT METER SUPPLIES	WATER CROSS CNTL	6,852.82
176799	BELLINGHAM ALIVE MAG	MARKETING-MAGAZINE	RECREATION SERVICES	1,133.00
176800	BILLING DOCUMENT SPE	PRINTING SERVICE	UTILITY BILLING	3,772.73
176801	BILLS BLUEPRINT INC	BOOK BINDING	GMA-PARKS	152.72
176802	BIO CLEAN, INC	DECONTAMINATION VEHICLE P199	POLICE PATROL	492.30
176803	BRAKE AND CLUTCH	RELAY VALVE - J007	EQUIPMENT RENTAL	97.19
	BRAKE AND CLUTCH		EQUIPMENT RENTAL	97.19
176804	BUILDERS EXCHANGE	ADVERTISEMENT	PW ADMIN CAP PROJECT	13.65
176805	CARVER, VICKI	INSTRUCTOR PAYMENT	RECREATION SERVICES	799.20
176806	CASCADE COLUMBIA	POLY ALUMINUM CHLORIDE	WASTE WATER TREATMENT	20,036.61
176807	CHAMPION BOLT	SEISMIC VALVE PARTS	WATER RESERVOIRS	272.26
176808	CHASE	PRINCIPLE REDUCTION	GMA - STREET	1,604.57
176809	COMCAST	I-NET MAINTENANCE 2025	CENTRAL SERVICES	14,358.71
176810	CONDYLES, PETER	NLC CONFERENCE	CITY COUNCIL	414.00
176811	COPIERS NORTHWEST	COPIER SERVICE	OFFICE OPERATIONS	25.40
	COPIERS NORTHWEST		FINANCE-GENL	25.40
	COPIERS NORTHWEST		POLICE PATROL	44.15
	COPIERS NORTHWEST		DETENTION & CORRECTION	44.15
	COPIERS NORTHWEST		MUNICIPAL COURTS	47.24
	COPIERS NORTHWEST		COMMUNITY SERVICES UNIT	52.88
	COPIERS NORTHWEST		DETENTION & CORRECTION	60.31
	COPIERS NORTHWEST		WASTE WATER TREATMENT	77.20
	COPIERS NORTHWEST		PROBATION	84.49
	COPIERS NORTHWEST		PROPERTY TASK FORCE	87.84
	COPIERS NORTHWEST		GENERAL	109.63
	COPIERS NORTHWEST		UTIL ADMIN	109.63
	COPIERS NORTHWEST		ENGR-GENL	162.34
	COPIERS NORTHWEST		COMPUTER SERVICES	162.34
	COPIERS NORTHWEST		FINANCE-GENL	162.34
	COPIERS NORTHWEST		COMMUNITY	172.24
	COPIERS NORTHWEST		UTILITY BILLING	172.24
	COPIERS NORTHWEST		RECREATION SERVICES	229.60

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176811	COPIERS NORTHWEST	COPIER SERVICE	POLICE PATROL	242.19
	COPIERS NORTHWEST		DETENTION & CORRECTION	245.07
	COPIERS NORTHWEST		UTIL ADMIN	246.17
	COPIERS NORTHWEST		WASTE WATER TREATMENT	246.35
	COPIERS NORTHWEST		POLICE INVESTIGATION	262.18
	COPIERS NORTHWEST		LEGAL - PROSECUTION	263.09
	COPIERS NORTHWEST		PERSONNEL ADMINISTRATION	274.68
	COPIERS NORTHWEST		MUNICIPAL COURTS	281.85
	COPIERS NORTHWEST		EXECUTIVE ADMIN	291.81
	COPIERS NORTHWEST		POLICE INVESTIGATION	294.00
	COPIERS NORTHWEST		UTIL ADMIN	319.31
	COPIERS NORTHWEST		RECREATION SERVICES	344.49
	COPIERS NORTHWEST		OFFICE OPERATIONS	607.44
176812	CORSI, LEVI	UB REFUND	WATER/SEWER OPERATION	667.10
176813	COUNTRY SUPPLIER	UNIFORM - HOLADAY	UTIL ADMIN	297.52
176814	CRIMINAL JUSTICE	TRAINING ANIMAL ACADEMY	POLICE TRAINING-FIREARMS	500.00
	CRIMINAL JUSTICE	TRAINING - WALTERS	POLICE TRAINING-FIREARMS	1,150.00
	CRIMINAL JUSTICE	DEFENSE TACTICS TRAINING	POLICE TRAINING-FIREARMS	2,300.00
176815	CRYSTAL SPRINGS	WATER	OFFICE OPERATIONS	100.00
	CRYSTAL SPRINGS		POLICE ADMINISTRATION	100.00
	CRYSTAL SPRINGS		DETENTION & CORRECTION	200.00
	CRYSTAL SPRINGS		POLICE PATROL	284.21
176816	DEL PUERTO, KELSEY	REFUND - BARN FEE	PARKS-RECREATION	70.00
176817	DICKS TOWING	TOWING 25-14359	POLICE PATROL	77.54
	DICKS TOWING	TOWING 25-14490	POLICE PATROL	77.54
	DICKS TOWING	TOWING 25-14574	POLICE PATROL	77.54
	DICKS TOWING	RV DISPOSAL	POLICE PATROL	1,206.88
	DICKS TOWING	RV DISPOSAL	POLICE PATROL	1,393.95
176818	DLT SOLUTIONS	SECURITY MAINTENANCE RENEWAL	COMPUTER SERVICES	237.51
176819	DOBBS PETERBILT	PUMP, WASHER BOTTLE - J052	EQUIPMENT RENTAL	99.04
	DOBBS PETERBILT	PURGE VALVE KIT - J068	EQUIPMENT RENTAL	128.39
	DOBBS PETERBILT	AIR DRYER BOTTLE - J068	EQUIPMENT RENTAL	1,066.32
	DOBBS PETERBILT	INSPECTION, DIAGNOSIS - J034	EQUIPMENT RENTAL	19,690.60
176820	DUNLAP INDUSTRIAL	SIDEWALK TOOLS	SIDEWALK MAINTENANCE	653.84
176821	E&E LUMBER	FASTENERS	PARK & RECREATION FAC	3.28
	E&E LUMBER	CEMENT	ROADSIDE VEGETATION	13.93
	E&E LUMBER	SAWZALL BLADES	TRANSPORTATION	25.72
	E&E LUMBER	PAINT, SUPPLIES	COMMUNITY SERVICES UNIT	52.48
	E&E LUMBER	POWER BIT, NOZZLE, FASTENERS	WASTE WATER TREATMENT	52.73
	E&E LUMBER	FLUSHING PARTS	WATER DIST MAINS	55.67
	E&E LUMBER	TARP	SIDEWALK MAINTENANCE	67.53
	E&E LUMBER	SNIPS, FLASHLIGHT, POWER STRIP	WASTE WATER TREATMENT	103.80
	E&E LUMBER	SUPER GLUE, POWER STICK	WASTE WATER TREATMENT	171.18
	E&E LUMBER	GRAFFITI SUPPLIES	ROADSIDE VEGETATION	345.17
176822	EAGLE FENCE	FENCE INSTALLATION	GMA-PARKS	9,566.13
176823	ELECTRICAL OUTFITTER	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	50.00
176824	ELECTRONIC BUSINESS	GIS PLOTTER SUPPLIES	GIS SERVICES IS	38.29
176825	ENTERPRISE RENTAL	CAR RENTAL	PRO ACT TEAM	91.97
	ENTERPRISE RENTAL		POLICE PATROL	2,918.49
176826	EUROFINS ENVIRONMENT	LAB ANALYSIS	WATER QUAL TREATMENT	20.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	20.00
	EUROFINS ENVIRONMENT		WATER QUAL TREATMENT	440.00

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176827	EVERETT, CITY OF	LAB ANALYSIS	WATER QUAL TREATMENT	257.40
	EVERETT, CITY OF		WASTE WATER TREATMENT	981.40
176828	EVERGREEN STATE	REFUND - MECHANICAL PERMIT	NON-BUS LICENSES AND	7.00
176829	EWING IRRIGATION	ICE/SNOW SUPPLIES	PARK & RECREATION FAC	463.88
	EWING IRRIGATION	BARRIER ORNAMENTAL, SHAKER	ROADSIDE VEGETATION	1,725.43
176830	FBI/LEEDA	DUES - B. SMITH	POLICE PATROL	50.00
176831	FEDEX	SHIPPING FEE	WASTE WATER TREATMENT	38.68
	FEDEX	SHIPPING FEES	WATER DIST MAINS	80.04
176832	FIRESTONE	TIRES	EQUIPMENT RENTAL	488.45
176833	FIRST AMERICAN TITLE	SPECIAL REPORT	CAPITAL EXPENDITURES	82.43
176834	FIRSTTWO, INC.	INVESTIGATIVE TOOL	POLICE INVESTIGATION	6,564.00
176835	FLOCK GROUP, INC	REFUND - ROW PERMIT	COMMUNITY DEVELOPMENT	18.01
	FLOCK GROUP, INC		STREET-NON/BUS LIC &	667.00
176836	FOX, CASSIE	INSTRUCTOR PAYMENT	RECREATION SERVICES	163.20
176837	FROST, GAIL	REFUND - DEPOSIT	GENERAL FUND	250.00
176838	GEDDIS, CATHERINE	INSTRUCTOR PAYMENT	RECREATION SERVICES	243.00
176839	GEISE, DONNA		RECREATION SERVICES	144.00
176840	GLASS FIX LLC	WINDSHIELD REPLACEMENT - V037	EQUIPMENT RENTAL	328.20
176841	GOBLE SAMPSON ASSOC	PLANT SUPPLIES	WATER FILTRATION PLANT	410.80
176842	GOVCONNECTION INC	SCANSNAP SCANNER	POLICE ADMINISTRATION	491.83
	GOVCONNECTION INC		POLICE ADMINISTRATION	491.83
176843	GRAINGER	HOSE ADAPTER, WRENCH	WATER CROSS CNTL	841.49
176844	GRANITE CONST	ASPHALT	ROADWAY MAINTENANCE	179.72
176845	GRANROTH, RICHARD	UB REFUND	GARBAGE	37.05
176846	GREENWOOD HEATING	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	50.00
176847	GRIFFEN LAW OFFICE	PUBLIC DEFENSE/CONFLICT COUNCIL	PUBLIC DEFENSE	450.00
	GRIFFEN LAW OFFICE		PUBLIC DEFENSE	450.00
	GRIFFEN LAW OFFICE		PUBLIC DEFENSE	450.00
	GRIFFEN LAW OFFICE		PUBLIC DEFENSE	450.00
	GRIFFEN LAW OFFICE		PUBLIC DEFENSE	450.00
176848	HAAPALAINEN, TREVOR	REFUND - PLUMBING PERMIT	NON-BUS LICENSES AND	112.00
176849	HABMLEN & SONS HEATI	REFUND - MECHANICAL PERMIT	NON-BUS LICENSES AND	50.00
176850	HARRINGTON INDUST.	ADAPTER TANK	WATER FILTRATION PLANT	151.40
176851	HARRIS OFFICE EQUIP	CHAIRS	DETENTION & CORRECTION	1,859.80
176852	HAYNES, THOMAS	UTILITY TAX REBATE	NON-DEPARTMENTAL	48.77
	HAYNES, THOMAS		UTIL ADMIN	62.47
	HAYNES, THOMAS		UTIL ADMIN	296.23
176853	HD FOWLER COMPANY	PVC ADAPTER	ROADSIDE VEGETATION	0.99
	HD FOWLER COMPANY	PVC COUPLING, ELBOW, PIPE	ROADSIDE VEGETATION	25.61
	HD FOWLER COMPANY	FLUSHING	WATER DIST MAINS	264.85
	HD FOWLER COMPANY		WATER DIST MAINS	758.88
176854	HENLEY, LAURA	INSTRUCTOR SERVICE	RECREATION SERVICES	1,924.50
	HENLEY, LAURA		RECREATION SERVICES	1,924.50
176855	HERC RENTALS INC	STUMP GRINDER RENTAL	ROADSIDE VEGETATION	818.76
176856	HUTCHISON LAW, LLC	CONFLICT COUNSEL	PUBLIC DEFENSE	450.00
	HUTCHISON LAW, LLC		PUBLIC DEFENSE	450.00
	HUTCHISON LAW, LLC		PUBLIC DEFENSE	450.00
	HUTCHISON LAW, LLC		PUBLIC DEFENSE	450.00
	HUTCHISON LAW, LLC		PUBLIC DEFENSE	450.00
176857	INTERMOUNTAIN LOCK	V10 BLANK KEYS	FACILITY MAINTENANCE	379.60
176858	JAEGER, HENRY	UB REFUND	WATER/SEWER OPERATION	400.00
176859	JULZ ANIMAL HOUS	K9 FOOD	K9 PROGRAM	18.75

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176859	JULZ ANIMAL HOUZ	TREATS - MOLLY	POLICE ADMINISTRATION	23.95
176860	KAMS KREATIONS	REFUND - DEMO PERMIT	INTERGOVERNMENTAL	25.00
	KAMS KREATIONS		NON-BUS LICENSES AND	112.00
176861	KARPEL SOLUTIONS	ANNUAL MAINTENANCE	LEGAL - PROSECUTION	10,000.00
176862	KENDALL CHEVROLET	ENGINE OIL/GASKET/SEAL	EQUIPMENT RENTAL	16.86
176863	KPFF CONSULTING	PROFESSIONAL SERVICE	GMA - STREET	50,005.03
176864	LASTING IMPRESSIONS	BADGE REELS W/BELT CLIPS	COMPUTER SERVICES	411.34
176865	LAWSON PRODUCTS, INC	SCREWS, WASHER	TRANSPORTATION	62.52
176866	LAYTON TREE CONSULT	TREE ASSESSMENT	FORESTRY MAINTENANCE	538.50
176867	LEINBACH, MIRANDA	REFUND - SOCCER	PARKS-RECREATION	100.00
176868	LEXISNEXIS RISK	INVESTIGATIVE TOOL	POLICE INVESTIGATION	216.40
176869	LONG, AUSTIN	REFUND - BARN FEE	PARKS-RECREATION	140.00
176870	LOPEZ, CAMILLE	REFUND - BALLET	PARKS-RECREATION	48.00
176871	MALLAHAN, MARK	REIMBURSEMENT MEAL	UTIL ADMIN	20.00
176872	MARYSVILLE, CITY OF	TRAFFIC MITIGATION FEE	PW ADMIN CAP PROJECT	40,035.00
176873	MSE ELECTRIC LLC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	25.00
176874	NORTH COAST ELECTRIC	ETHERNET CABLE	WASTE WATER TREATMENT	82.15
	NORTH COAST ELECTRIC	CONTROLLER INPUT CARD	WASTE WATER TREATMENT	591.49
176875	OLASON, MONICA	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,663.20
176876	OLSEN ELECTRIC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	829.98
176877	OREILLY AUTO PARTS	TIRE PLUG, PATCH KIT	EQUIPMENT RENTAL	8.06
	OREILLY AUTO PARTS	OIL PUMP - WC01	EQUIPMENT RENTAL	9.84
	OREILLY AUTO PARTS	SPARK PLUGS - WC01	EQUIPMENT RENTAL	11.06
	OREILLY AUTO PARTS	POWER STEERING PULLEY - A006	EQUIPMENT RENTAL	26.96
	OREILLY AUTO PARTS	OIL SENSOR/GASKET - A006	EQUIPMENT RENTAL	42.09
	OREILLY AUTO PARTS	TRACK BAR - 965	EQUIPMENT RENTAL	55.49
	OREILLY AUTO PARTS	GASKETS - P167	EQUIPMENT RENTAL	64.89
	OREILLY AUTO PARTS	STARTER - V001	EQUIPMENT RENTAL	200.05
176878	OSTLIE, LEANNE	REFUND - PRESCHOOL CAMP	PARKS-RECREATION	90.00
176879	PACIFIC FACILITY SOL	REFUND - MECHANICAL PERMIT	NON-BUS LICENSES AND	75.00
176880	PACIFIC TOPSOILS	BRUSH DUMP	ROADSIDE VEGETATION	247.00
	PACIFIC TOPSOILS		ROADSIDE VEGETATION	247.00
176881	PACWEST MACHINERY	MUFFLER ASSEMBLY	EQUIPMENT RENTAL	2,145.60
176882	PAPE MACHINERY	SPINDLE, WASHER, CAPS - W024	EQUIPMENT RENTAL	297.46
176883	PAPE MACHINERY	EXHAUST PRESSURE SENSOR H008	EQUIPMENT RENTAL	199.33
176884	PARAMOUNT SUPPLY CO	HANDLE KIT	WATER FILTRATION PLANT	255.56
176885	PARKER BROS ELECTRIC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	75.00
176886	PARKER, ANDREW	REIMBURSEMENT - TRAVEL	POLICE PATROL	279.09
176887	PEACE OF MIND	COUNCIL REGULAR MEETING	CITY CLERK	159.60
	PEACE OF MIND	PLANNING COMMISSION MEETING	COMMUNITY	190.00
176888	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	MAINTENANCE	38.95
	PGC INTERBAY LLC		MAINTENANCE	62.99
	PGC INTERBAY LLC		PRO-SHOP	188.22
	PGC INTERBAY LLC		MAINTENANCE	218.70
	PGC INTERBAY LLC		PRO-SHOP	445.06
	PGC INTERBAY LLC		MAINTENANCE	571.06
	PGC INTERBAY LLC		GOLF ADMINISTRATION	887.74
	PGC INTERBAY LLC		MAINTENANCE	1,589.38
	PGC INTERBAY LLC		MAINTENANCE	1,930.77
	PGC INTERBAY LLC		PRO-SHOP	2,307.23
	PGC INTERBAY LLC		MAINTENANCE	4,588.24
	PGC INTERBAY LLC		MAINTENANCE	12,000.90

CITY OF MARYSVILLE
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176888	PGC INTERBAY LLC	PAYROLL REIMBURSEMENT - GOLF	PRO-SHOP	13,181.47
	PGC INTERBAY LLC		MAINTENANCE	14,569.74
	PGC INTERBAY LLC	REIMBURSEMENT - GOLF	GOLF COURSE	22,608.05
176889	PH CONSULTING LLC	PROFESSIONAL SERVICE	GMA - STREET	958.75
	PH CONSULTING LLC		GMA - STREET	2,280.00
	PH CONSULTING LLC		GMA - STREET	3,241.54
176890	PLATT ELECTRIC	TAPE	WASTE WATER TREATMENT	23.48
	PLATT ELECTRIC	SCREWDRIVERS	WASTE WATER TREATMENT	38.15
	PLATT ELECTRIC	AERATOR CABLE CONNECTOR	WASTE WATER TREATMENT	115.21
	PLATT ELECTRIC	BREAKER REPLACEMENT	WASTE WATER TREATMENT	435.48
	PLATT ELECTRIC	GASKETS	WASTE WATER TREATMENT	517.12
176891	POTTERY NOOK, THE	INSTRUCTOR PAYMENT	RECREATION SERVICES	64.80
176892	PREMIER GOLF CENTERS	MANAGEMENT SERVICES	GOLF ADMINISTRATION	11,009.63
176893	PRO ELECTRIC LLC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	115.00
176894	PRO FAB INC	BARGE PICKUP/REPAIR	EQUIPMENT RENTAL	5,267.10
176895	PROFORCE LAW ENFORC	HOLSTER	POLICE TRAINING-FIREARMS	904.59
	PROFORCE LAW ENFORC	RED DOT	POLICE TRAINING-FIREARMS	2,859.34
	PROFORCE LAW ENFORC	HAND GUNS	POLICE TRAINING-FIREARMS	3,246.90
176896	PUBLIC SAFETY PSYCHO	PRE-EMPLOYMENT TESTING	POLICE ADMINISTRATION	480.00
176897	PUBLIC SAFETY TESTIN	CORPORAL TESTING	POLICE ADMINISTRATION	5,763.97
176898	PUD	ACCT #223806431	SEWER LIFT STATION	9.44
	PUD	ACCT #200998532	PARK & RECREATION FAC	31.19
	PUD	ACCT #202012589	PARK & RECREATION FAC	31.19
	PUD	ACCT #204933311	PUMPING PLANT	31.19
	PUD	ACCT #222871949	PARK & RECREATION FAC	31.19
	PUD	ACCT #224162602	PARK & RECREATION FAC	35.51
	PUD	ACCT #202476438	SEWER LIFT STATION	37.47
	PUD	ACCT #202791166	PUMPING PLANT	38.34
	PUD	ACCT #201610185	TRANSPORTATION	38.80
	PUD	ACCT #221192545	SOURCE OF SUPPLY	40.56
	PUD	ACCT #201668043	PARK & RECREATION FAC	42.83
	PUD	ACCT #201672136	SEWER LIFT STATION	46.21
	PUD	ACCT #202178158	SEWER LIFT STATION	46.66
	PUD	ACCT #202140489	TRANSPORTATION	50.33
	PUD	ACCT #202368536	TRANSPORTATION	54.43
	PUD	ACCT #202102190	TRANSPORTATION	56.47
	PUD	ACCT #203005160	STREET LIGHTING	57.81
	PUD	ACCT #200827277	TRANSPORTATION	59.85
	PUD	ACCT #200571842	TRANSPORTATION	61.73
	PUD	ACCT #202694337	TRANSPORTATION	65.13
	PUD	ACCT #220792733	STREET LIGHTING	67.00
	PUD	ACCT #202557450	STREET LIGHTING	70.00
	PUD	ACCT #200869303	TRANSPORTATION	73.16
	PUD	ACCT #202143111	TRANSPORTATION	78.25
	PUD	ACCT #200084036	TRANSPORTATION	88.95
	PUD	ACCT #220298624	STREET LIGHTING	89.01
	PUD	ACCT #203231006	TRANSPORTATION	90.42
	PUD	ACCT #201670890	TRANSPORTATION	92.66
	PUD	ACCT #202572327	STREET LIGHTING	101.46
	PUD	ACCT #202294336	STREET LIGHTING	102.19
	PUD	ACCT #202490637	SEWER LIFT STATION	106.55
	PUD	ACCT #202463543	SEWER LIFT STATION	120.94

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176898	PUD	ACCT #224248013	STREET LIGHTING	126.56
	PUD	ACCT #202030078	TRANSPORTATION	137.53
	PUD	ACCT #202309720	TRAFFIC CONTROL DEVICES	140.83
	PUD	ACCT #203223458	PARK & RECREATION FAC	142.62
	PUD	ACCT #220838882	TRAFFIC CONTROL DEVICES	143.45
	PUD	ACCT #202689105	WASTE WATER TREATMENT	145.99
	PUD	ACCT #220761803	OPERA HOUSE	149.97
	PUD	ACCT #200070449	TRANSPORTATION	150.54
	PUD	ACCT #220731285	STREET LIGHTING	155.13
	PUD	ACCT #201065281	PARK & RECREATION FAC	161.22
	PUD	ACCT #200084150	TRANSPORTATION	178.51
	PUD	ACCT #202368551	PARK & RECREATION FAC	216.12
	PUD	ACCT #220761175	OPERA HOUSE	262.42
	PUD	ACCT #221100092	GMA - STREET	281.18
	PUD	ACCT #223521238	STORM DRAINAGE	359.65
	PUD	ACCT #200223857	PARK & RECREATION FAC	531.73
	PUD	ACCT #201021698	PARK & RECREATION FAC	577.01
	PUD	ACCT #202499489	PARK & RECREATION FAC	579.66
	PUD	ACCT #202689287	WASTE WATER TREATMENT	1,181.11
	PUD	ACCT #200303477	WATER FILTRATION PLANT	1,319.38
	PUD	ACCT #200586485	SEWER LIFT STATION	1,393.90
	PUD	ACCT #223505728	NON-DEPARTMENTAL	1,845.49
	PUD	ACCT #223003021	NON-DEPARTMENTAL	10,111.07
176899	PULTE HOMES OF WA	UB REFUND	WATER/SEWER OPERATION	72.13
176900	R & S ELECTRIC	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	112.00
176901	RAILPROS FIELD SERV	RR FLAGGING	GMA - STREET	1,815.00
176902	RAILROAD MANAGEMENT	PIPLINE CROSSING LICENSE	UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	417.05
	RAILROAD MANAGEMENT		UTIL ADMIN	821.58
176903	REECE TRUCKING	3/4 MINUS CSTC	WATER RESERVOIRS	197.40
176904	REECE TRUCKING	CONCRETE DUMP	SIDEWALK MAINTENANCE	94.56
176905	RITTALER, BREE	REFUND - SUPERHERO DANCE	PARKS-RECREATION	20.00
176906	RONK BROTHERS	REFUND - MECHANICAL PERMIT	NON-BUS LICENSES AND	70.00
176907	SAFETY, HEALTH AND E	FORKLIFT OPERATOR CERTIFICATE	TRANSPORTATION	175.00
	SAFETY, HEALTH AND E		SOLID WASTE OPERATIONS	175.00
	SAFETY, HEALTH AND E		UTIL ADMIN	350.00
	SAFETY, HEALTH AND E		UTIL ADMIN	525.00
	SAFETY, HEALTH AND E		PARK & RECREATION FAC	700.00
	SAFETY, HEALTH AND E		UTIL ADMIN	875.00
176908	SAN DIEGO POLICE EQU	AMMO	POLICE TRAINING-FIREARMS	37,024.79
176909	SEATOWN ELECTRIC	REFUND - PLUMBING PERMIT	NON-BUS LICENSES AND	98.75
176910	SHAFFER, MALACHI J &	UB REFUND	WATER/SEWER OPERATION	316.63
176911	SIERRA TRANSPORTATIO	SIGNAL CONTROL	TRANSPORTATION	16,156.05
176912	SKAGIT CITY TRUCKING	CDL SCHOOL - CHAPARRO	UTIL ADMIN	5,185.00
176913	SKAGIT SHOOTING RANG	RANGE RENTAL	POLICE TRAINING-FIREARMS	597.85
	SKAGIT SHOOTING RANG		POLICE TRAINING-FIREARMS	597.85
176914	SNO CO PUBLIC WORKS	SOLID WASTE CHARGES	SOLID WASTE OPERATIONS	176.00

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176914	SNO CO PUBLIC WORKS	SOLID WASTE CHARGES	STORM DRAINAGE	2,039.00
	SNO CO PUBLIC WORKS		ROADSIDE VEGETATION	247,547.00
176915	SNO CO TREASURER	INMATE HOUSING	DETENTION & CORRECTION	56,291.67
176916	SNO CO TREASURER	RANGE RENTAL	POLICE TRAINING-FIREARMS	1,800.00
176917	SOUND SAFETY	UNIFORM - STARK	UTIL ADMIN	394.53
	SOUND SAFETY	UNIFORM - HARRIS	UTIL ADMIN	430.60
176918	SPARLING, WHITNEY	REFUND - KINDERMUSIK	PARKS-RECREATION	105.00
176919	SRV CONSTRUCTION	BID ADDITIVE/RETAINAGE	UTILITY CONSTRUCTION	-313.29
	SRV CONSTRUCTION		SURFACE WATER CAPITAL	6,265.86
176920	STEVENS, MICHAEL A.	NLC CONFERENCE	CITY COUNCIL	414.00
	STEVENS, MICHAEL A.	REIMBURSEMENT - CONFERENCE	CITY COUNCIL	458.39
176921	SUBURBAN PROPANE	PROPANE	MAINTENANCE	1,732.53
176922	SUNG, CHO	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	115.00
176923	SUPERIOR POWDER COAT	LIFE JACKET CABINET	GMA-PARKS	800.00
176924	TAYLOR, DANIEL	REFEREES - BASKETBALL	RECREATION SERVICES	1,095.00
	TAYLOR, DANIEL		RECREATION SERVICES	1,110.00
176925	TITAN ELECTRICAL	REFUND - ELECTRICAL PERMIT	COMMUNITY DEVELOPMENT	75.00
176926	TONYA LANGDON	UB REFUND	WATER/SEWER OPERATION	19.79
176927	ULINE	JAIL SUPPLIES	DETENTION & CORRECTION	907.82
176928	UNIT PROCESS COMPANY	FILTER FEED	WATER FILTRATION PLANT	228.67
176929	UNITED RENTALS	HEAVY EQUIPMENT RENTAL	PARK & RECREATION FAC	154.91
176930	UNIVAR SOLUTIONS USA	HYPO DELIVERY	WATER QUAL TREATMENT	1,803.45
	UNIVAR SOLUTIONS USA		WASTE WATER TREATMENT	5,341.46
176931	USA BLUEBOOK	GLOVES	WASTE WATER TREATMENT	19.90
	USA BLUEBOOK	LAB TESTING CHEMICALS	WASTE WATER TREATMENT	317.44
	USA BLUEBOOK	VALVE WRENCHES	WATER RESERVOIRS	395.98
	USA BLUEBOOK	LAB TESTING SUPPLIES	WASTE WATER TREATMENT	540.21
	USA BLUEBOOK	HYDRANT KEY ATTACHMENT	WATER DIST MAINS	1,054.34
176932	VERMEER MOUNTAIN	STUMP GRINDER RENTAL	ROADSIDE VEGETATION	1,641.00
176933	VESTIS GROUP INC.	LINEN SERVICE	OPERA HOUSE	241.30
176934	WASTE MANAGEMENT	RECYCLING SERVICE	RECYCLING OPERATION	524,374.17
176935	WASTEQUIP	STEEL CONTAINERS	SOLID WASTE OPERATIONS	16,619.28
176936	WAYNE'S AUTO DETAIL	AUTO DETAIL - 965	EQUIPMENT RENTAL	360.96
176937	WESTERN SOLAR	RETAINAGE RELEASE	GENERAL FUND	6,101.94
176938	WHITE CAP	FIBER EXPANSION BOARD	SIDEWALK MAINTENANCE	371.96
176939	WILDE, KATHY	REFUND - MILITARY BALL	GENERAL FUND	250.00

WARRANT TOTAL: **1,564,086.96**

FROST, GAIL CHECK LOST/DAMAGED VOID 175773 \$250.00

REASON FOR VOIDS:

INITIATOR ERROR

WARRANT TOTAL: **\$1,563,836.96**

CHECK LOST/DAMAGED

UNCLAIMED PROPERTY



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Parks Director Tara Mizell, Parks, Culture, & Recreation

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: Strawberry Festival Agreement for 2025 Festival

SUGGESTED ACTION: Recommended Motion: I move to approve the master permit for Strawberry Festival 2025.

SUMMARY: Maryfest has an ongoing contract with the city to operate the Marysville Strawberry Festival. Each year they submit an outline of festival plans. New items this year include roller skating for families, an evening fashion show, and free bowling for youth 14 and under!

ATTACHMENTS:
[Final Strawberry Festival 2025.pdf](#)



2025 Strawberry Festival Permit Proposal

Prepared for: City of Marysville

Prepared by: Maryfest, Inc.

We are very excited to be working with and promoting the City of Marysville and North Snohomish County.

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SPONSORING ORGANIZATION INFORMATION

Applicant / Sponsoring Agency

Sponsoring Agency: Maryfest Incorporated

Business Mailing Address: PO Box 855,
Marysville, WA, 98270

Business Physical Address: 5019 Grove St., Unit #103
Marysville, WA, 98270

Business Telephone: 360-659-7664

Business Fax: 360-651-9854

Website: www.maryfest.org

Tax Identification #: 23-7432611

Sponsoring Agency Officials of Record:

Name:	Gail Frost	Title: President
Telephone:	Cell: 206-777-5282	Work: 360-659-7664
 Name:	 Tom King	 Title: Vice President
Telephone:	Cell: 425-238-0994	Work: 360-659-7664
 Name:	 Sean Siefert	 Title: Secretary
Telephone:	Cell: 503-580-5911	Work: 360-659-7664
 Name:	 Karen Hammontree	 Title: Treasurer
Telephone:	Cell: 425-870-1632	Work: 360-659-7664

ORGANIZATION

History:

Strawberry Festival has been a Marysville tradition since 1932. In 1974, Maryfest, Inc., the managing Corporation for the Marysville Strawberry Festival was formed.

Mission Statement:

Marysville Strawberry Festival provides a large summer festival every June, which provides scholarship opportunities for area students, supports community non-profits, and acts as a professional goodwill ambassador for the greater Marysville community and Washington State.

Legal Structure:

Maryfest, Inc. is a 501(c) 3 nonprofit organization as identified by the US Internal Revenue Service. Management of the Corporation is vested in the seven (7) Board of Directors. The Executive Officers and Board include the President, Vice President, Secretary, Treasurer, and Board Members. The Strawberry Festival is supported by Event Directors and Committee Members who are all non-paid volunteers residing in the City of Marysville and surrounding areas.

Membership and Funding:

Membership of Maryfest, Inc., shall be individuals, partnerships, corporations, associations, and firms of every type and description interested in promoting the community of Marysville. Membership fees are established and approved by the Board of Directors.

The Marysville Strawberry Festival is made possible through financial support received through corporate sponsorships, individual or corporate donations, and federal, county, and community grant programs.

INSURANCE / ADVERTISING

Insurance:

General Insurance coverage for Maryfest, Inc. and for all Strawberry Festival approved events are provided through NPIP, 451 Diamond Drive, Ephrata, WA., 98823, and Clear Risk Solutions

The local insurance agent for Maryfest, Inc.:

Farmers Insurance, Gus Calero Insurance Agent

1235 State Avenue

Marysville, WA, 98270

360-659-4114 or 425 493-7444

The City of Marysville and the Marysville School District #25 are named as additional insured in the liability policy of \$2 million per occurrence and \$4 million aggregated per event during the Strawberry Festival for a period to include twenty-four (24) hours prior to the first of any and all activities presented by the Annual Festival Permit and extending for a period not less than twenty-four (24) hours following the completion of the festival event, including activities associated with the post-Festival activities required to complete all events. Additionally, a Certificate of Insurance is required for all motorized units/vehicles, equestrian units, and food vendors with the City of Marysville, the Marysville School District #25, Maryfest, Inc., and their employees and volunteers named as additional insured.

Our current policy covers Maryfest, Inc., from January 25th, 2025 through January 25, 2026 copy of coverage is attached to this application for the City of Marysville records.

Advertising:

Advertising for the promotion of the annual festival includes radio and Television promotions with local CBS affiliate KIRO TV (Ch 7). For the 2025 Strawberry Festival, Maryfest is allowing the Everett Herald to produce a Festival Program Guide, thus allowing for a larger distribution of festival content and business ad opportunities. Promotional ads will be placed in the Everett Herald, and various Sound Publishing newspapers throughout Puget Sound. Event Posters and rack cards will be locally printed and distributed throughout the North County communities and businesses. The Marysville Strawberry Festival Float trailer has been wrapped and serves as a traveling billboard throughout Washington, Oregon, and Canada as we attend our parades. Investments in the usage of social media platforms (Facebook, Instagram, etc.) will be quadrupled to reach a large demographic that utilizes social media as a means of communication.

OPERATIONS

Portable Restroom Placement:

Portable Restrooms are provided by **DTG Recycle**, 425-549-3000.

SATURDAY, June 21nd, 2025, a total of fifteen (15) **STANDARD RESTROOM UNITS** will be placed in the following locations:

- 2 on 78th, corner of the alley on the East side, under the billboard
- 2 on 76th Street, at Key Bank, across from the Grand Buffett on the sidewalk
- 2 across the street from O'Reilly's Auto Parts on the East side of State Ave
- 1 on Grove Street, next to Lady Bug coffee stand, NE corner, on the sidewalk
- 1 at the Monkey Bar, in front of the sign saying, "Nightly specials", SW corner on the sidewalk
- 2 at the corner of 10th SE corner, Union Bank sidewalk
- 2 at the Community Center, on the South Side of the Building.
- 2 at Totem Middle School-AWAY from the Rose Garden, close to the 7th, NE sidewalk
- 1 on 5th Street corner, NE Sidewalk

THURSDAY, June 19th, 2025 early morning delivered to Asbery Field, for the Market

- 12 Standard Restroom units
- 3 ADA Compliant unit
- 7 free-standing Sinks
- 1 Holding tank

THURSDAY, June 19th, 2025, one each delivered to 3rd Street and Columbia for the Trike Race and Car show.

- 2 Standard Restroom units
- 1 Standard Restroom unit delivered to Jennings Park Pickleball Courts placed by existing one

OPERATIONS, Continued

Risk Management Plans:

Maryfest, Inc. is currently working with the City of Marysville to develop and update all disaster preparedness plans for the 2025 Strawberry Festival. All evacuation and disaster plans will be approved and in place prior to June 1st, 2025.

In our updated plan, all events will have communication procedures regarding emergency response and actions.

Risk Assessment Manager:

Gail Frost

Cell: 206-777-5282

Evacuation Plans:

MARKET IN THE PARK Safety and Evacuation Plan:

1. Three (3) of four (4) gates are always open during market hours.
 - a. In case of Emergency and/or evacuation, Gate#4 (located at back of field on Quinn, SE corner) will be opened immediately.
2. In the event of a fire emergency the Market Crew will terminate all electrical power at main box located at North end of field if necessary.
3. Market Committee has a Certified Red Cross First Responder on site during operational hours.
 - a. If emergency requires 911 will be notified as soon as possible.
4. Two (2) fire extinguishers are located at the Market Office (NW corner of field), in the motor home at main gate on Alder.
5. In case of severe lightning or weather related event, Market shall be evacuated in an orderly manner, once field is evacuated, all gates will be closed and no one will be allowed in to field until weather permits and the all clear is given by Market Crew.
6. Please see attached map given to each vendor in welcome packet for emergency exits (See map appendix G).

**In the event of any emergency situation, market staff will notify Emergency First Responders by dialing 911.

Parade Route Safety features and Evacuation Plan:

Special venue safety requirements and Evacuation Plans:

Beer Garden safety features and Evacuation Plan:

Carnival Site Safety Requirements and Evacuation Plan:

**Funtastic Carnivals Inc., is responsible for the confirmation and approval of emergency plans.

OPERATIONS, Continued

Crowd Managers

We will have crowd managers at all events. Not fewer than two trained crowd managers, and not fewer than one trained crowd manager for each 250 persons or portion thereof, shall be provided for the events. Outdoor events with fewer than 1,000 persons in attendance shall not require crowd managers. Training for crowd managers shall be *approved* by Marysville Fire. Crowd managers will do the following:

1. Conduct an inspection of the area of responsibility and identify and address any egress barriers.
2. Conduct an inspection of the area of responsibility to identify and mitigate any fire hazards.
3. Verify compliance with all permit conditions, including those governing pyrotechnics and other special effects.
4. Direct and assist the event attendees in evacuation during an emergency.
5. Assist emergency response personnel where requested.
6. Other duties required by the *fire code official*.
7. Other duties as specified in the fire safety plan.

2025 Traveling Float Schedule:

Parades, 2025:

Daffodil	April 5th
Wenatchee Apple Blossom	May 3 th
Spokane	May 17th
Hyack-BC	May 24th
Mason County Forest	May 31 st
Marysville Grand Parade	June 21st
Everett Parade	July 4th
Olympia Capital Lakefair	July 19 th
Seattle SeaFair Torchlight	July 26 th
Leavenworth Autumn Leaf	Sept 27th
Merrysville for the Holidays	Dec 6th

EVENTS

Events by Day, 2025:

Monday, June 16th

6:00 p.m. to 8:00 p.m.

Berry Roll - Free skating for families

7313 44th Ave NE

Tuesday, June 17th

5:00 p.m. to 8:00 p.m.

Marysville Tulalip Chamber of Commerce Fashion Show - Marysville
Opera House, 1225 3rd Street, Marysville

Wednesday, June 18th

3:00 p.m. to 5:00 p.m.

Berry Bowl - Free bowling for youth 14 and under.
Marysville Strawberry Lanes 1067 Columbia Ave

Thursday, June 19th

4:00 p.m. to 8:00 p.m.

Beer Garden - Columbia Ave

6:00 p.m. to 8:00 p.m.

Trike Race on 3rd Street

4:00 p.m. to 10:00 p.m.

Carnival- Marysville Middle School-athletic Field

Friday, June 20th

9:00 a.m. to 5:00 p.m.

Pickleball Tournament- Jennings Park

1:00 p.m. to 9:00 p.m.

Market- Totem Middle School- Asbery Field

4:00 p.m. to 10:00 p.m.

Carnival- Marysville Middle School-athletic Field

2:00 p.m. to 10:00 p.m.

Rotary Beer Garden - 7th Street

Saturday, June 21

Noon to 11 p.m.	Rotary Beer Garden
9:00 a.m. to 5 p.m.	Pickleball Tournament - Jennings Park
10:00 a.m. to 4:00 p.m.	Beanbag/Cornhole Tournament-Behind 5 Rights Brewery, 3rd Street
12 noon to 11:00 p.m.	Carnival- Marysville Middle School-athletic Field
10:00 a.m. to 9:00 p.m.	Market- Totem Middle School- Asbery Field
9:30 a.m. to 10:00 a.m.	Rose-Planting Ceremony- Totem Middle School- on State Strawberry
11:00 a.m. to 12:00 p.m.	Shortcake Eating Contest- Asbery Field
5:00 p.m. to 9:00 p.m.	GRAND PARADE-Down State Ave from 76th Street to Delta

Sunday, June 22nd

9:00 a.m. to 4:00 p.m.	Car show- 3 rd Street
9:00 a.m. to 6:00 p.m.	Pickleball Tournament - Jennings Park
10:00 a.m. to 5:00 p.m.	Carnival- Marysville Middle School-athletic Field
Noon to 4:00 p.m.	Market- Totem Middle School-Asbery Field
	Beer Garden

***Carnival hours are weather permitting if necessary.

EVENT CONTACT INFORMATION

Marysville Tulalip Chamber of Commerce Fashion Show

Date: Tuesday June 17th
 Time: 5:00 p.m.-8:00 p.m.
 Location: Marysville Opera House 1225 3rd St.
 Contact: Ivonne Sepulveda 425-583-8333

Pickleball tournament

Date: Friday June 20, 21, & 22nd
 Time: 9:00 a.m.-5:00 p.m.
 Location: Jennings Park
 Contact: Randy Gritton 425-239-9651

Trike Race

Date: Thursday, June 19th,
 2025 Time: 6:00 p.m. to 9:00
 Location: 3rd Street between State and Third Street
 Books Beer Garden - location Columbia Street
 Contact: Sean Siefert 503-580-5911

Funtastic Carnival

Dates: Thursday, June 19th - Sunday, June 22nd
 Time: Weather determines time
 Location: Marysville Middle School
 Contact: Funtastic Rob Rue 503-761-0989 or 503-519-8388
 Local Contact: Gail Frost 206-777-5282

Market in the Park

Dates: Friday, June 20th- Sunday, June 22nd, 2025
 Times: Friday: 2:00 p.m. to 9:00 p.m.
 Saturday: 10:00 a.m. to 9:00 p.m.
 Sunday: 10:00 a.m. to 5:00 p.m.
 Location: Totem Middle School- Asbery Field
 Contact: Tom King 425-238-0994
 Veronica Hamblin 425-870-4275

EVENT CONTACT INFORMATION - Continued

Strawberry Shortcake Eating Contest

Date: Saturday, June 21st

Time: 11:00 a.m. to 12:00 p.m.

Location: Totem Middle School- Asbery Field

Contact: Tom King 425-238-0994

Veronica Hamblin 425-870-4275

CP Wrestling

Date: Saturday, June 21st

Time: 1:00 p.m. and 4:00 p.m. Weather permitting

Location: Totem Middle School-Asbery Field

Contact: Doug Buell 425-308-2716

Rose-Planting Ceremony

Date: Saturday, June 21st

Time: 9:30 a.m. to 10:00 a.m.

Location: Totem Middle School along State Ave.

Contact: Gail Frost 206-777-5282

GRAND PARADE

Date: Saturday, June 21st

Time: 5:00 p.m. to 9:00 p.m.

Location: State Avenue from 76th to Delta

Contact: Sean Siefert 503-580-5911

Gail Frost 206-777-5282

Seafair Lead Marshall - Vicky Hoyt 206-999-1592

VIP Transportation

Dates: Friday, June 20th to Saturday, June 21st

Time: 5:30 p.m. to 10:00 p.m.

Location: State Avenue

Contact: Jay Kint 425-346-5064

Car Show

Date: Sunday, June 22nd

Time: 9:00 a.m. to 4:00 p.m.

Location: 3rd Street

Contact: Gary Kemp 509-361-4160

EVENT CONTACT INFORMATION - Continued

Beanbag/Cornhole Toss Tournament

Date: Saturday, June 21st

Time: 10:00 a.m. to 4:00 p.m.

Location: Alley behind 5 Rights Brewery on 3rd Street

Contact: Steve Smith 425-814-6034

Rotary Beer Garden

Dates: Friday, June 20th to Sunday, June 22nd, 2025

Times: Friday - 2 pm - 10 pm

Saturday-12 pm -11 pm

Sunday-12 pm -4 pm

Location: 7th Street, Alder to Quinn

Contact: Doug Buell 425 308-2716

Berry Roll

Date: Monday, June 16th

Time: 6:00 p.m. 8:00 p.m.

Location: Marysville Skate Center

Contact: Michael Louis 253-230-7603

Berry Bowl

Date: Wednesday June 18th

Time: 3:00 p.m. to 5:00 p.m.

Location: Strawberry Lanes Bowling Alley

Contact: Margie & Scott Wells 360-659-7641

Street Closures, 2025

Thursday, June 19th - 7th Street Closed from Quinn to Alder - Closed until Monday, June 23

Thursday, June 19 - 3rd Street Closed State to Alder - Barricades to be dropped off Wednesday June 18th.

"NO PARKING AFTER 1:00 PM THURSDAY, JUNE 19th" Signs posted with Barricades on 3rd and Alder St for Trike Race

"NO PARKING AFTER 1:00 PM SATURDAY, JUNE 21st Signs posted with barricades on 5th and Delta.

"NO PARKING AFTER 6 AM SUNDAY, JUNE 22nd Signs posted with Barricades on 3rd and Alder and between 2nd Street and 4th Street for Car Show

"NO PARKING AFTER 8 pm Wednesday, June 18th to SUNDAY, June 22rd Signs posted with Barricades 7th Street from Alder to Quinn

Saturday, June 21st

3:00pm. Rolling Close to start on 80th & State

Going South on State Avenue from 80th & Grove and Grove to 4th

76th St from State Ave to 43rd

6th Street to 10th from State Avenue to Columbia

6th Street to 9th from State Avenue to Delta

****Streets should be closed to all traffic with the exception of emergency vehicles and Festival officials. Special passes will be posted on all Festival vehicles. Copy of Street Closures attached (Appendix E). Sean Siefert 503-580-5911, Grand Parade Chair with Gail Frost 206-777-5282.**

Sunday, June 22nd

6:00 a.m. Close Third Street

4:00 -6:00 p.m. Reopen Third Street

Street Department Assistance. 2025:

In addition to the specific events below, street barricades are requested for all festival events requiring Street Closure signs (please see previous page). Maryfest, Inc., has already provided required signage to the City of Marysville, Public Works Department. Public Works is currently in the possession of signage for posting. If replacement/repair of signage is required, please contact Gail Frost at 206-777-5282.

May 1st, prior to Festival, until Monday, June 23

ALL FESTIVAL BANNERS TO BE HUNG UP

Wednesday, June 18th

MARKET: Barricade placed at back gate of Asbery Field on Quinn.

Wednesday June 18th

BEER GARDEN: Barricades after 8pm on 7th Street from Alder to Quinn

Beer garden will be setting up Thursday

Thursday, June 19th

4:30 p.m. to 8:00 p.m.

MARKET: Please drop off four (4) handicapped parking signs by 9:00 a.m.

Saturday, June 21st

2:00 p.m. to End of event

GRAND PARADE: Please see street closures (Appendix E) to determine how many barricades are needed.

Public Works Assistance, 2025:

Sanitation Department

Thursday, June 19th- Sunday, June 22nd, 9:00 a.m.

Dumpsters for **MARKET**

4 dumpsters placed on corner of 7th & Alder next to fence

****Service is requested once per day in AM on all dumpsters**

Trash totes on 3rd Street for Trike Races - Pick up on Friday Morning

Saturday, June 21st

GRAND PARADE:

Trash containers 1 1/2 block intervals on State Ave from 76th to 5th Street

Trash containers in 1 1/2 block intervals on 5th Street from State Ave. to Delta St.

Sunday, June 22nd

Trash totes on 3rd Street for Car Show - Pick up on Monday Morning

Police Assistance. 2025:

Saturday, June 21st

Grand Parade: 2:00 p.m. to End of Event

Assistance with crowd control and street closures

Escort floats from 8th St and Beach (Near 10th Street School) to 80th Street to
School District Building

Need police car at end of parade to stop traffic interfering with end of parade

*Seafair Marshalls will assist in crowd control and at end of parade
(Vicky Hoyt 206-999-1592)

Market Security:

Private security will provide afterhours patrols. Security Firm contact will be given to the
Marysville Police Department.

Dates and times contract security is provided:

Thursday, June 19th

Friday, June 20th

Saturday, June 21st

***Hours for all three (3) nights: 9:00 p.m. to 6:00 a.m.

Carnival:

Carnival Manager will contact Marysville Police Department for any security
needs. **Maryfest, Inc., is NOT responsible for Carnival security.**

Fire Department Assistance, 2025:

Thursday, June 19th

Funtastic will call for inspection the day the carnival opens.

Friday, June 20

Market food truck and site inspection at noon.

Saturday, June 21st

2:30 p.m. to 3:30 p.m.

Grand Parade:

Fire Marshall requested at Marysville School District Administrative Offices for Float Inspections.

MARKET:

All food vendors and mobile food vendors will be required to have a fire inspection prior to Opening. They can contact the fire inspection line at 360-363-8525 to have the inspection Scheduled prior to the event. If any mobile food vendor has a current inspection from the Regional Fire Marshalls and Mobile Food Inspection Program, it will need to be displayed for the inspector.

Any Questions may be directed to the Fire Department by emailing: mfinspectors@mfdrra.org
Or by calling the inspection line at 360-363-8525.

Emergency Management Assistance, 2025

Leading up to the festival, City of Marysville Emergency Management is available to support event emergency preparedness planning.

Saturday, June 21st

Grand Parade: 2:00 p.m. to End of Event

Support for event coordination and incident management

Parks and Recreation Assistance, 2025

Thursday June 19th, 9:30 a.m.

Market: Usage from 8:00 a.m. Thursday, June 19th, to Sunday, June 22nd

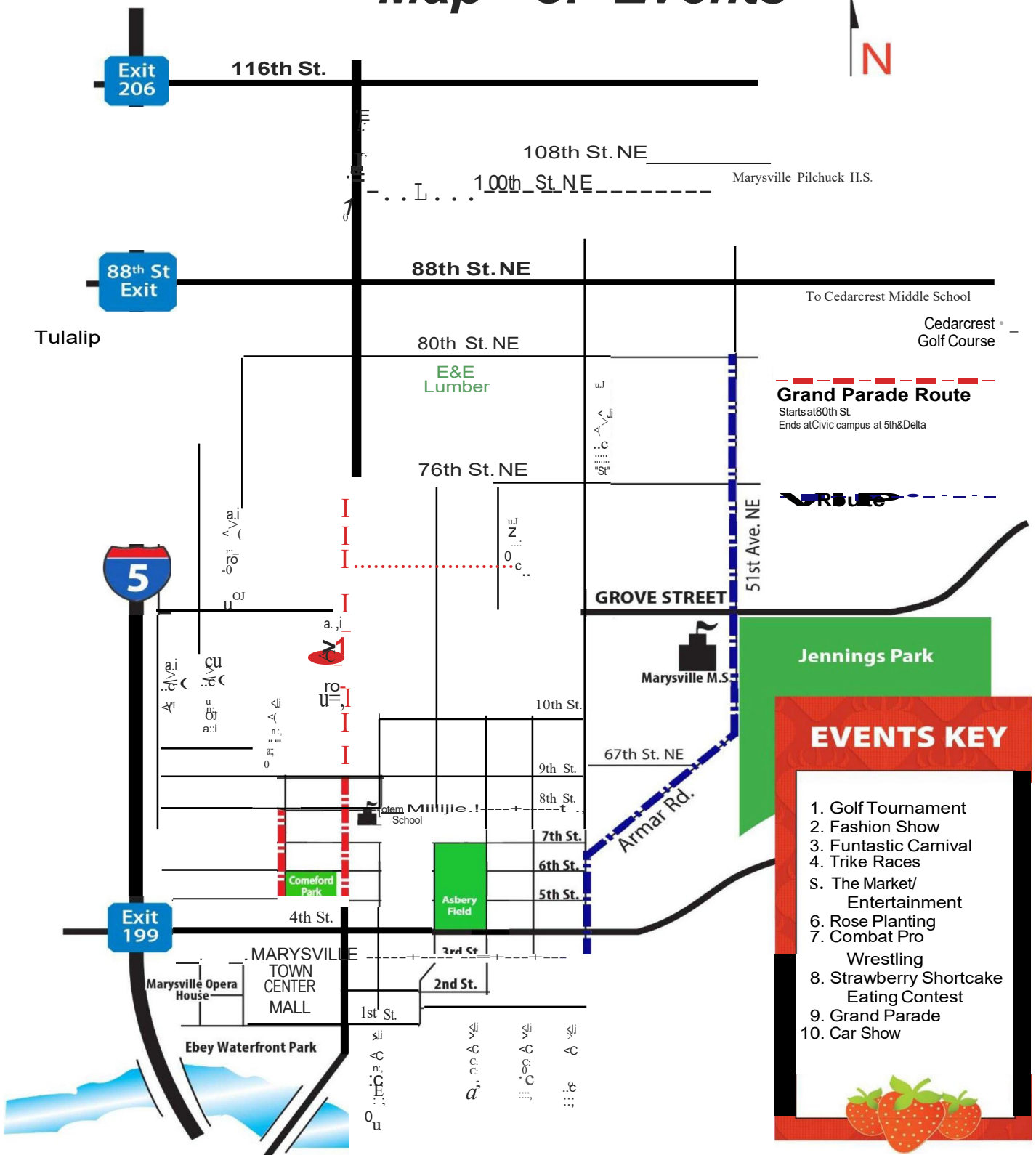
10 to 12 picnic tables to be used in Food Court

- Tables to be delivered Friday morning

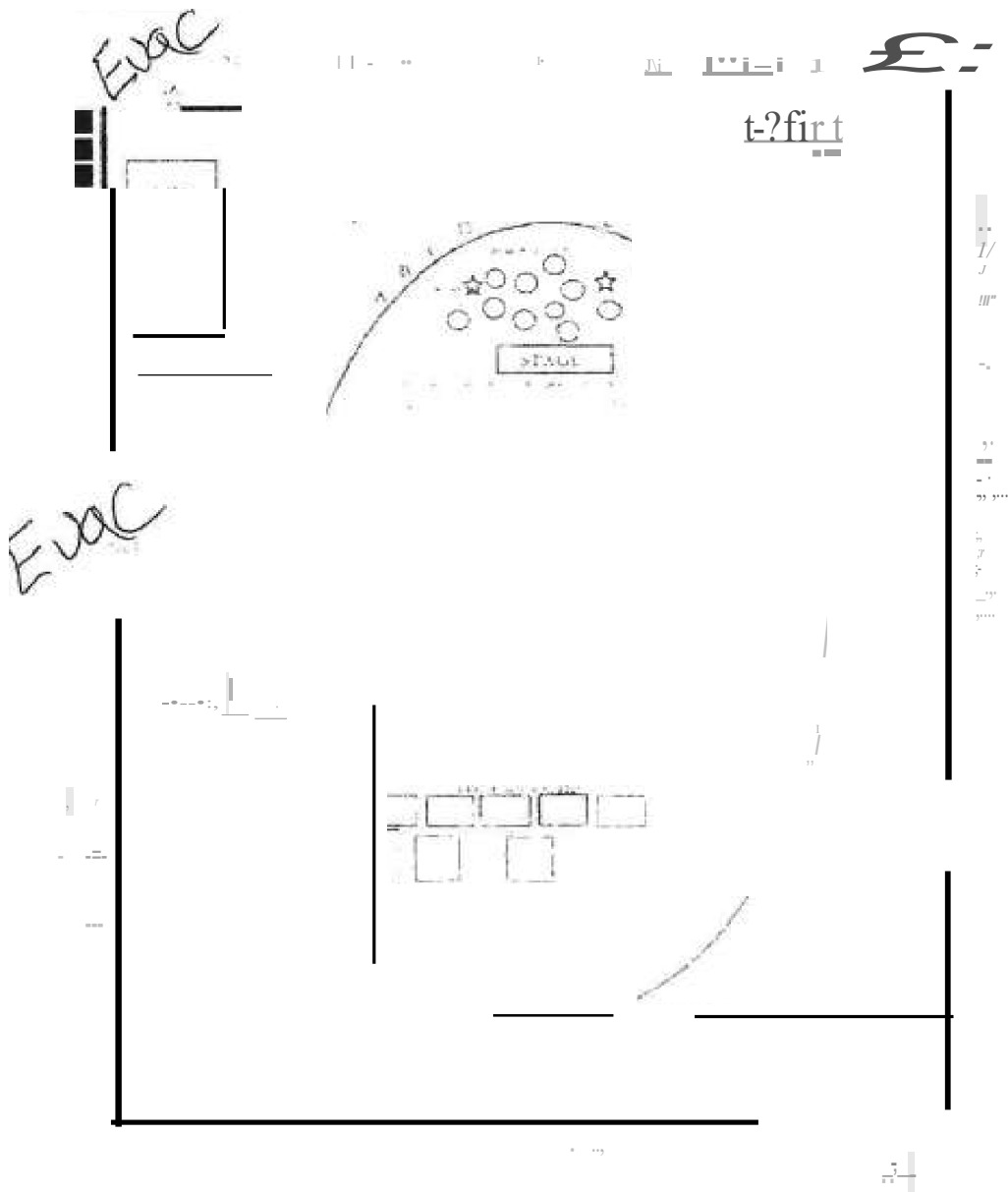
*****Special Conditions Exhibit A**

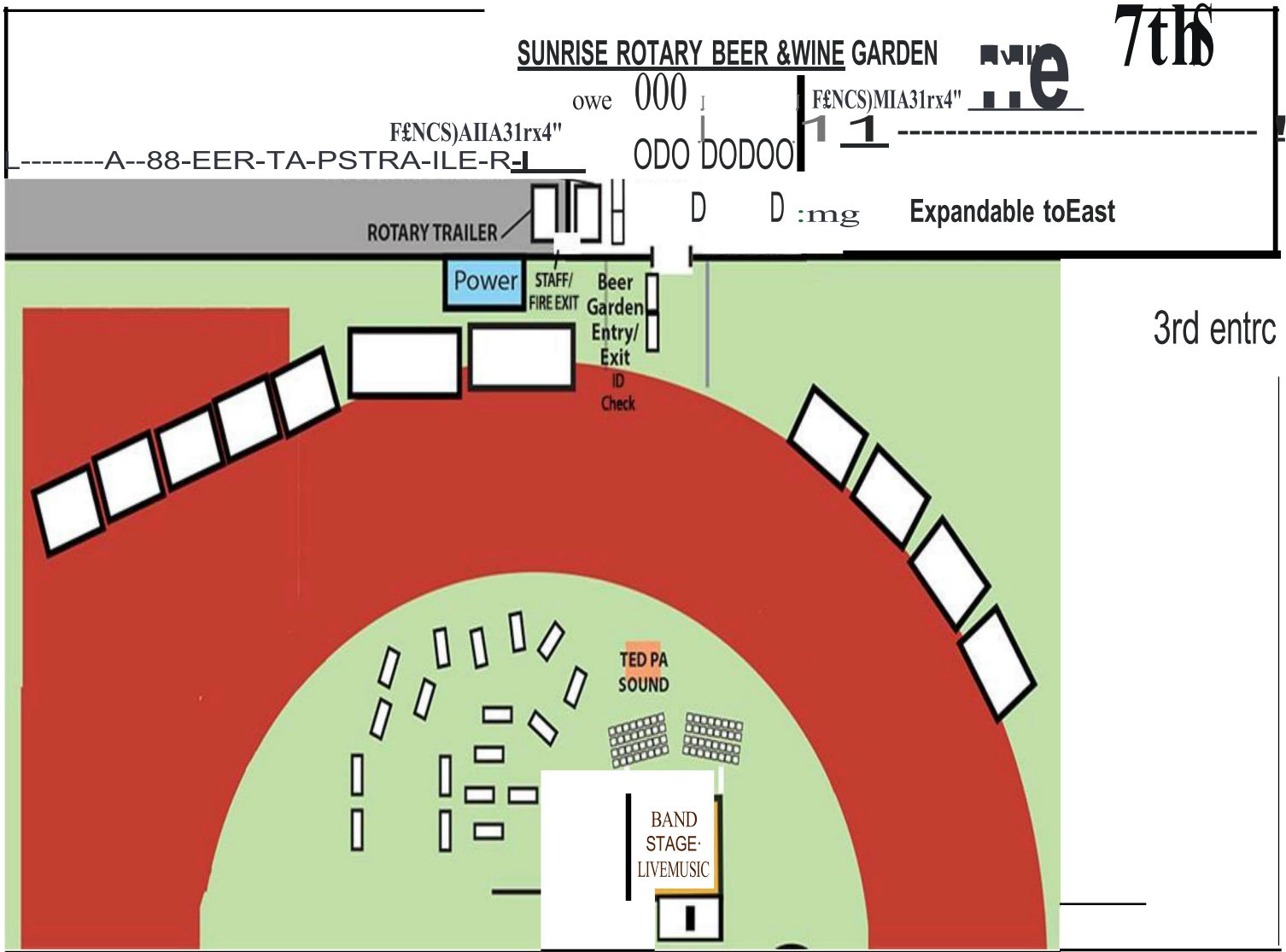
Beer and Wine Garden: If the Festival Applicant hosts or allows any vendor to operate a Beer and Wine Garden, the Festival Applicant and the vendor must show full compliance with all applicable applications, permits, insurance requirements, laws, regulations and codes within 15 days (time period) prior to the event

Map of Events



Mmlcet *Evacuation* MtlJJ





NON PROFIT INSURANCE PROGRAM

CERTIFICATE OF COVERAGE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE NPIP COVERAGE AGREEMENT BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL COVERED PARTY, THE COVERAGE AGREEMENT MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE COVERAGE AGREEMENT, CERTAIN COVERAGE MAY REQUIRE AN ENDORSEMENT, A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

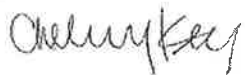
PROGRAM ADMINISTRATOR	COMPANIES AFFORDING COVERAGE
Clear Risk Solutions 451 Diamond Drive Ephrata, WA 98823	GENERAL LIABILITY NPIP / Munich Re. et al.
	AUTOMOBILE LIABILITY NPIP / Munich Re. et al.
COVERED PARTY	PROPERTY NPIP / Munich Re. et al.
Maryfest, Inc. Marysville Strawberry Festival 5019 Grove Street, Ste. 103A Marysville, WA 98270	MISCELLANEOUS PROFESSIONAL LIABILITY NPIP / Munich Re. et al.

COVERAGES

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE NPIP COVERAGE AGREEMENT DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH COVERAGE AGREEMENT. LIMITS SHOWN BELOW MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE OF COVERAGE	COVERAGE NUMBER	EFF DATE	EXP DATE	DESCRIPTION	LIMITS
GENERAL LIABILITY					
COMMERCIAL GENERAL LIABILITY	NPIP24250503	6/1/2024	6/1/2025	PER OCCURRENCE	\$2,000,000
OCCURRENCE FORM				PER MEMBER AGGREGATE	\$4,000,000
INCLUDES STOP GAP – EMPLOYERS LIABILITY				PRODUCT-COMP/OP	\$2,000,000
				PERSONAL & ADV. INJURY	\$2,000,000
(LIABILITY IS SUBJECT TO A \$350,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL POOL AGGREGATE	\$50,000,000
AUTOMOBILE LIABILITY					
ANY AUTO	NPIP24250503	6/1/2024	6/1/2025	COMBINED SINGLE LIMIT	\$2,000,000
(LIABILITY IS SUBJECT TO A \$350,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL POOL AGGREGATE	NONE
PROPERTY					
	NPIP24250503	6/1/2024	6/1/2025	ALL RISK PER OCC EXCL EQ & FL	\$100,000,000
				EARTHQUAKE PER OCC	Excluded
				FLOOD PER OCC	Excluded
(PROPERTY IS SUBJECT TO A \$350,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL POOL AGGREGATE	NONE
MISCELLANEOUS PROFESSIONAL LIABILITY					
	NPIP24250503	6/1/2024	6/1/2025	PER CLAIM	\$2,000,000
(LIABILITY IS SUBJECT TO A \$350,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL POOL AGGREGATE	\$40,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / SPECIAL ITEMS					
Regarding Strawberry Festival held June 18-23, 2024. City of Marysville is named as Additional Covered Party regarding this event only and is subject to coverage terms, conditions, and exclusions. Additional Covered Party endorsement is attached.					

CANCELLATION NOTICE: SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE COVERAGE AGREEMENT PROVISIONS.

CERTIFICATE HOLDER	AUTHORIZED REPRESENTATIVE
City of Marysville 501 Delta Ave Marysville, WA 98270	

**ADDITIONAL COVERED PARTY – DESIGNATED PERSON OR ORGANIZATION
(GENERAL LIABILITY)**

THIS ENDORSEMENT CHANGES THE COVERAGE AGREEMENT. PLEASE READ IT CAREFULLY

This endorsement modifies Coverage provided under the following:

GENERAL LIABILITY COVERAGE PART

This endorsement changes the Coverage Agreement effective on the inception date of the Coverage Agreement unless another date is indicated above. Providing the certificate of coverage that this endorsement is attached to has been issued by and is on file with the Company, the following applies.

SCHEDULE

Person or Organization (Additional Covered Party):

City of Marysville
501 Delta Ave
Marysville, WA 98270

Description of Activities / Operations / Designated Premises:

Regarding Strawberry Festival held June 18-23, 2024. City of Marysville is named as Additional Covered Party regarding this event only and is subject to coverage terms, conditions, and exclusions. Additional Covered Party endorsement is attached.

- A. With respects to the General Liability Coverage Part only, the definition of **Covered Party** in the Liability Conditions, Definitions and Exclusions section of this Coverage Agreement is amended to include as a **Covered Party** the Person or Organization shown in the above Schedule. Such Person or Organization is a **Covered Party** only with respect to liability for **Bodily Injury, Property Damage, or Personal and Advertising Injury** caused in whole or in part by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In performance of your ongoing operations; or
 2. In connection with your premises owned or rented to you.
- B. The Limits of Coverage applicable to the additional **Covered Party** are those specified in either the:
1. Written contract or written agreement; or
 2. Declarations for this Coverage Agreement,

whichever is less. These Limits of Coverage are inclusive and not in addition to the Limits of Coverage shown in the Declarations.

All other terms and conditions remain unchanged.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Kristen Rasmussen, Parks, Culture, & Recreation

ITEM TYPE: Interlocal Agreement

AGENDA SECTION: **New Business**

SUBJECT: Snohomish County Human Services Grant 2025

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute the Snohomish County Human Services Grant.

SUMMARY: This is a grant the city has received for numerous to support the Parks, Culture and Recreation department staff time to program classes, activities, and events for seniors and older adults. The grant is issued and monitored by the Snohomish County Human Services department.

ATTACHMENTS:
[A-25-75-03-200.pdf](#)

Snohomish County Human Services
3000 Rockefeller Avenue, M/S 305 | Everett, WA 98201
(425) 388-7200



CONTRACT SPECIFICS	Contract Number: <u>A-25-75-03-200</u> Maximum Contract Amount: <u>\$15,612</u>			
	Title of Project / Service: <u>Senior Centers</u>			
	Start Date: <u>01/01/2025</u>	End Date: <u>12/31/2025</u>	Status Determination: <u>Subrecipient</u>	
CONTRACTING ORGANIZATION	Agency Name: <u>City of Marysville / Marysville Community Center</u>			
	Address: <u>501 Delta Avenue</u>			
	City, State & Zip: <u>Marysville, WA 98270</u>		IRS Tax No. / EIN: <u>91-6001459</u>	
	Contact Person: <u>Kristen Rasmussen</u>		Unique Entity Identifier: <u>KENDBGSMVPQ7</u>	
	Telephone: <u>(360) 363-8450</u>		Email Address: <u>krasmussen@marysvillewa.gov</u>	
FUNDING SPECIFICS	Funding Authority: <u>2025-26 County Budget Ordinance: County General Revenue; 1/10th of 1% Sales Tax</u>			
	ALN* No. & Title: <u>N/A</u>			
	Funding Specifics: <u>SCCO 24-083; RCW 82.14.460</u>			
	Funding Source: <u>County</u>		Federal Funding Addendum Attached: ☐ Yes ☒ No	
COUNTY	Program Division	Contact Person	Contact Email	Contact Phone
	<u>Long Term Care and Aging</u>	<u>Michal Glauner</u>	<u>michal.glauner@snoco.org</u>	<u>425-388-7407</u>

Additional terms of this Contract are set out in and governed by the following, which are incorporated herein by reference:

Basic Terms and Conditions HSD-2018- 103-200, maintained on file at the Human Services Department:

Business Associate Agreement BAA-2018- 103-200, maintained on file at the Human Services Department:

Specific Terms and Conditions	Attached as Exhibit A	Senior Center Standards	Attached as Exhibit M
Statement of Work/Project Description	Attached as Exhibit B		
Approved Contract Budget	Attached as Exhibit C		
Major Incident Policy Procedures	Attached as Exhibit I		

In the event of any inconsistency in this contract, the inconsistency shall be resolved by giving precedence in the following order: (a) appropriate provisions of state and federal law, (b) Specific Terms and Conditions, (c) Basic Terms and Conditions, (d) Business Associate Agreement, (e) other attachments incorporated by reference, and (f) other documents incorporated by reference.

THE CONTRACTING ORGANIZATION IDENTIFIED ABOVE (HEREINAFTER REFERRED TO AS AGENCY), AND SNOHOMISH COUNTY (HEREINAFTER REFERRED TO AS COUNTY), HEREBY ACKNOWLEDGE AND AGREE TO THE TERMS OF THIS CONTRACT. SIGNATURES FOR BOTH PARTIES ARE REQUIRED BELOW. BY SIGNING, THE CONTRACTOR IS CERTIFYING THAT IT IS NOT DEBARRED, SUSPENDED, OR OTHERWISE EXCLUDED FROM PARTICIPATING IN FEDERALLY FUNDED PROGRAMS.

*** ALN is the Assistance Listing Number formerly known as CFDA number for federal funding**

FOR THE CONTRACTING ORGANIZATION:

FOR SNOHOMISH COUNTY:

(Signature) (Date)

(Title)

Mary Jane Brell Vujovic, Director
Department of Human Services (Date)

EXHIBIT A

SPECIFIC TERMS AND CONDITIONS

SENIOR CENTERS

I. DOCUMENTS INCORPORATED BY REFERENCE

In performing the services under this Contract, City of Marysville / Marysville Community Center, hereinafter "Agency", shall comply with the *Building Excellence: National Council on Aging / National Institute of Senior Centers – The National Senior Center Self-Assessment Process*, January 2023 revision, incorporated by reference and maintained on file at Snohomish County Human Services Department, hereinafter referred to as "County."

II. REPORTING REQUIREMENTS

Agency shall submit required reports (electronic submission preferred) in a report format supplied by the County. The County may withhold payment until receipt of overdue reports.

Report Titles	Due Date
Senior Center Quarterly Report: Participants, Volunteer Hours, Large Events, Special Events and Activities, and a list of on-going programs and services	15 th of the month following the reporting quarter
Reducing Social Isolation Report; or Opioid Education Outreach Report	January 31 st of the following contract year

III. HOURS OF SERVICE

Agency shall be open and accessible to all residents of Snohomish County and provide services at minimum during normal business hours of 10:00 AM through 3:00 PM, Monday through Friday. Adjustments to these hours shall be approved by the County.

IV. REIMBURSEMENT

In addition to the Reimbursement Procedures in Section XXXII of the Basic Terms and Conditions agreement, the Agency shall submit monthly requests for reimbursement based on program expenses, accompanied with monthly expenditure reports showing line-item expenditures corresponding to the attached Exhibit C, Contract Budget or amended Exhibit C.

V. TRAINING REQUIREMENTS

Agency shall establish a training plan for all employees performing services under this Contract. The plan shall provide for orientation of new employees and ongoing in-service training for continuing employees. The training must be provided by qualified persons and will include either formal training sessions or on-the-job training. The dates and topics of training received shall be documented in a central file or in the personnel files of all employees who have received the training.

VI. EMERGENCY PROCEDURES

- A. Agency shall establish written procedures to be followed in the event a client becomes ill or is injured while at the Agency senior center or if staff is at the client's home. The plan must be thoroughly explained to staff and volunteers.
- B. Agency shall have a plan for serving clients during periods when normal services may be disrupted. Disruption to normal services may include earthquakes, floods, snowstorms, and other natural disasters. Particular attention should be made for those clients who are most at risk.
 - 1. When services are delivered at the Agency senior center, the plan will include contact information for high-risk clients, a list of emergency services, and stores of emergency provisions.
 - 2. When services are delivered off site, the plan will include contact information for high-risk clients.

VII. CLIENT GRIEVANCE PROCEDURES

Written information regarding Grievance Procedures shall be posted in the Agency senior center in a location readily visible to clients. Grievance Procedure must list County as a contact option for programs and services funded under this Contract.

VIII. INTERAGENCY COORDINATION

Agency shall identify agencies with whom it has regular relationships and whose activities bear a substantial impact upon the delivery of services under this Contract. The Agency shall negotiate and execute working agreements with these agencies to assure coordinated services and appropriate referral procedures.

IX. STAFF REQUIREMENTS

Agency shall retain sufficient qualified personnel (paid or volunteer) to perform the following services:

- A. Administration and staff supervision;

- B. Service operations;
- C. Accounting;
- D. Clerical services; and
- E. Custodial services.

X. NONDISCRIMINATION

In addition to the provisions contained in Section XVII of the Basic Terms and Conditions agreement referenced on the Contract face page, the following terms apply: The Agency and any subagencies shall comply with International Building Code Requirements for Barrier-Free Accessibility, WAC 51-50-005, as amended. The Agency and subagencies shall provide barrier-free access to and egress procedures from facilities, meeting places, and structures that will enable the use of all programs and services for the disabled community.

XI. MONITORING AND EVALUATION

Agency shall cooperate with the County in monitoring activities of senior center operations annually or as deemed appropriate by the County.

XII. BACKGROUND CHECKS

- A. Background checks must be completed in accordance with Basic Terms and Conditions (BTC) and conducted through DSHS Background Check Central Unit (BCCU), Washington State Patrol's Washington Access to Criminal History (WATCH), or a company accredited with Professional Background Screening Association (PBSA) – www.thepbsa.org/. (Note: PBSA "member" companies are not eligible.) The Agency owner or contract signatory must also pass a background check. Unless otherwise covered in BTC, [WAC Chapter 388-113](#) applies for disqualifying crimes and negative actions.
- B. Background checks must be completed for:
 - 1. Agency employees: at time of employment then repeated at least every two (2) years; and
 - 2. Agency volunteers: at minimum, background checks must be completed at commencement of volunteer activities for all volunteers working in any capacity in activities, programs, or services under this Contract.
- C. Agency is responsible for ensuring staff and volunteers are qualified, appropriate, and safe to work with participants. If circumstances arise that cause Agency to question the need for another background check, Agency is

encouraged to implement another check for all individuals covered under this section. Background checks are completed at Agency expense. Background checks will be made available to County staff for Contract monitoring.

XIII. MANDATED REPORTING FOR ALLEGED OR SUSPECTED ABUSE, NEGLECT, FINANCIAL EXPLOITATION OR ABANDONMENT

- A. Agency shall comply with state procedures for mandated reporting of alleged or suspected abuse, neglect, exploitation, or abandonment of a vulnerable adult as outlined in Chapter 74.34 RCW, Abuse of Vulnerable Adults.
- B. Employees of the Agency are mandatory reporters and must report suspected abuse, abandonment, neglect, and exploitation of vulnerable adults and children as required under RCW 74.34 and RCW 26.44.030.
- C. Agency must notify the County that a report has been made within two (2) business days of making the report. Notification shall include the APS report number.
- D. Agency volunteers may be considered “permissive reporters” under RCW 74.34.020 and are encouraged to make a report when they have reason to believe that abuse, abandonment, neglect, or self-neglect, is, or has occurred. Agency shall establish policy requiring volunteers to report concerns to Agency staff.

XIV. CERTIFICATION REGARDING RUSSIAN GOVERNMENT CONTRACTS AND/OR INVESTMENTS

Agency shall abide by the requirements of Governor Jay Inslee’s Directive 22-03 and all subsequent amendments. The Agency, by signature to this Contract, certifies that the Agency is not presently an agency of the Russian government, an entity which is Russian-state owned to any extent, or an entity sanctioned by the United States government in response to Russia’s invasion of Ukraine. The Agency also agrees to include the above certification in any and all Subcontracts into which it enters. The Agency shall immediately notify the County if, during the term of this Contract, Agency does not comply with this certification. The County may immediately terminate this Contract by providing Agency written notice if Agency does not comply with this certification during the term hereof.

XV. ENTIRE AGREEMENT

This Contract, including all documents attached to or incorporated by reference, contains all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract, shall be deemed to exist or bind the parties.

EXHIBIT B
STATEMENT OF WORK
SENIOR CENTERS

I. SERVICE DEFINITION

Agency shall operate or provide for the operation of a senior center located in Snohomish County. A senior center is a community facility where all Snohomish County residents, aged fifty-five (55) and over, may come together for services and participate in activities that reflect their experience and interests, enhance their dignity, support their independence, and encourage involvement in and with the senior center and the community.

II. MINIMUM SERVICE REQUIREMENTS

Agency shall meet the minimum service requirements described below:

A. Reports

Agency shall promptly submit all required reporting forms completed in prescribed detail on the dates set forth in Exhibit A, Specific Terms and Conditions. The County may withhold payment until receipt of overdue reports.

B. Programs, Services, and Activities

In addition to operating a community senior center facility, the Agency shall provide year-round programs, services, and activities available and accessible to all Snohomish County residents and tailored to the needs and interests of older adults, including outreach and programming for ethnic minority and non- and limited-English-speaking individuals to the extent possible. See Exhibit M for specific deliverables.

C. Quarterly Reports

Agency shall submit Quarterly Reports, on a report form supplied by the County, that document verifiable participant data; total volunteer hours for the quarter; data for large events, special events, and activities; and a list of on-going programs and services held at the senior center. A participant for the purposes of this Contract is considered person who is a Snohomish County resident, aged fifty-five (55) or older, who has participated in a center-sponsored activity and for whom the Agency has a full name, date of or year of birth and/or age, and full address or zip code. Agency will report, at minimum, participation of Snohomish County residents aged fifty-five (55) and older.

D. Reducing Social Isolation and Opioid Education Outreach Activities

In collaboration with the County, during the Contract period, the Agency shall, at minimum, provide either:

1. Reducing Social Isolation: Twelve (12) activities, services, and/or programs specifically targeted to reduce social isolation among older adults. These may include any combination of:
 - a. Activities and/or services for older adults; and/or
 - b. Education, trainings, and/or presentations promoting public awareness of social isolation among older adults to small or large groups of senior center members and the community.

OR

2. Opioid Education:
 - a. One (1) Opioid education training and/or presentation; and
 - b. Two (2) printed publishing efforts featuring opioid abuse and prevention educational materials; and
 - c. Promote public awareness of additional opioid educational trainings and presentations to senior center members and the community.

Opioid educational trainings and/or presentations shall be approved by the County and shall take place in-person or virtually using Zoom or another secure video conferencing platform.

3. The Agency shall, at minimum, perform the following:
 - a. For Opioid Education:
 - 1) Include the proper use, handling, and disposal of prescription medication with an emphasis on opioids;
 - 2) Publish materials provided or approved by the County in the Agency's senior center newsletter or other publications at least two (2) times during the Contract period; and
 - 3) Share information regarding additional opioid education and training opportunities available locally with participants and the community.

- b. For any in-person trainings or presentations, the Agency must document the number of participants who attend the event. Head count acceptable.
- c. For any virtual trainings or presentations, the Agency must document the number of participants who view the event. Head count acceptable.
- d. Provide messaging of scheduled trainings and/or presentations in senior center newsletters, flyers, website, email, etc. The County shall notify the Agency of scheduled training and/or presentation opportunities.

4. Reporting

The Agency shall maintain documentation of services delivered under this section and submit electronically in a report form supplied by the County no later than January 31st of the following contract year.

E. Snohomish County Senior Center Standards

The Agency shall organize and operate the senior center in compliance with the attached Exhibit M, Snohomish County Senior Center Standards, which are derived from the National Council on Aging / National Institute of Senior Centers National Accreditation standards.

F. Council on Aging Senior Center Committee

The Agency shall send a representative to scheduled Council on Aging Senior Center Committee meetings.

III. WORKING AGREEMENTS

A. The Agency shall submit to the County by April 1st in Contract period for review and approval a list of agencies with whom the Agency intends to execute written Working Agreements during Contract period as described in the Specific Terms and Conditions Exhibit A. Section VIII. Interagency Coordination.

1. The Working Agreements shall address at least the following issues:

- a. Program description;
- b. Referral procedures and timelines;
- c. Follow-up procedures;
- d. Release of information procedures; and

- e. Procedures for exchanging information concerning program changes and unavailability of services.
 - 2. Copies of these Working Agreements shall be sent to the County upon completion.
- B. Each Senior Centers Contract with Snohomish County shall support operations of a single senior center unless otherwise approved by the County.

EXHIBIT C
CONTRACT BUDGET - COST REIMBURSEMENT
SENIOR CENTERS

AGENCY NAME: City of Marysville / Marysville Community Center
CONTRACT PERIOD: 1/1/2025 to 12/31/2025

FUNDS AWARDED UNDER CONTRACT:

REVENUE SOURCE	FUNDING PERIOD	AMOUNT	AMENDMENT	TOTAL AMOUNT
County General Revenue	1/1/2025 - 12/31/2025	\$ 7,500		\$ 7,500
1/10th of 1% Sales Tax	1/1/2025 - 12/31/2025	\$ 8,112		8,112
				-
				-
				-
				-
TOTAL FUNDS AWARDED:		\$ 15,612	\$ -	\$ 15,612

MATCHING RESOURCES:

N/A

TOTAL MATCHING RESOURCES: \$ -

MATCH REQUIREMENTS FOR CONTRACT: % N/A AMOUNT:

OTHER PROGRAM RESOURCES (Identify):

SOURCE	FUNDING PERIOD	AMOUNT
TOTAL OTHER RESOURCES:		\$ -

**EXHIBIT C
EXPENDITURES
SENIOR CENTERS**

CATEGORY	FUND SOURCE County General Revenue	FUND SOURCE 1/10th of 1% Sales Tax	FUND SOURCE	FUND SOURCE	FUND SOURCE	FUND SOURCE	TOTAL	MATCHING RESOURCES	OTHER RESOURCES
Salaries/Wages	\$ 7,500	\$ 8,112					\$ 15,612		
Benefits							-		
Supplies/Minor Equip.							-		
Prof. Services							-		
Postage							-		
Telephone							-		
Mileage/Fares							-		
Meals							-		
Lodging							-		
Advertising							-		
Leases/Rentals							-		
Insurance							-		
Utilities							-		
Repairs/Maint.							-		
Client Flex Funds							-		
Client Rent							-		
Printing							-		
Dues/Subscrip.							-		
Regis./Tuition							-		
Machinery/Equip.							-		
Administration							-		
Indirect							-		
Occupancy							-		
Miscellaneous							-		
Misc. Construction							-		
Acquisition							-		
Relocation							-		
							-		
TOTAL	\$ 7,500	\$ 8,112	\$ -	\$ -	\$ -	\$ -	\$ 15,612	\$ -	\$ -

EXHIBIT C
EXPENDITURE NARRATIVE
SENIOR CENTERS

AMOUNT	CATEGORY	NARRATIVE (provide justification describing each category supported with funds awarded under this contract)
\$ 15,612	Salaries/Wages	Salary for part-time center staff person
\$ 15,612	TOTAL	

**EXHIBIT C
DETAIL SALARIES / WAGES
SENIOR CENTERS**

POSITION	FUND SOURCE	% OF TIME TO FUND SOURCE	TOTAL MONTHLY	MONTHLY CHARGE TO FUND SOURCE	# OF MONTHS	TOTAL CHARGE TO FUND SOURCE
Program Assistant	County General Revenue & 1/10 of 1% Sales Tax	100%	\$1,301	\$1,301	12	\$15,612

TOTAL: \$15,612

NOTE: Above figures may reflect rounding

EXHIBIT I

MAJOR INCIDENT REPORTING POLICIES AND PROCEDURES

SENIOR CENTERS

I. POLICY

- A. The Agency must report suspected abuse, abandonment, neglect, self-neglect, exploitation, and financial exploitation of vulnerable adults or children immediately to DSHS Adult Protective Services (APS) at 866-221-4909 or Child Protective Services (CPS) at 866-363-4276 per RCW 74.34 and RCW 26.44.

If the person you suspect is being abused or neglected is living in a nursing home, assisted living facility, or adult family home, call the DSHS Complaint Resolution Unit Hotline at 800-562-6078.

- B. The Agency must report major incidents as outlined below to the County, in addition to any other mandated reporting authorities, within one business day from when the Agency becomes aware of the incident. When personal safety is at stake, reporting should occur as soon as the safety of all persons is assured and all necessary emergency measures have been taken. This refers specifically to County contracted services.
1. Death, disappearance, or significant injury requiring hospital admission of a client when suspicious or unusual;
 2. Major disruption of a County contracted service;
 3. Any event involving known media interest or litigation;
 4. Any violent act to include rape or sexual assault, as defined in RCW 71.05.020 and RCW 9.94A.030, or any homicide or attempted homicide committed by a client or Agency staff;
 5. Confidential data loss that would potentially compromise the security or privacy of confidential information held by the County or the Agency;
 6. Any breach or loss of client data in accordance with HIPAA regulations; and
 7. Credible allegations of fraud committed against the Agency by staff or volunteers.

- C. If the County becomes aware of major incidents as described in Section I. B., which may not be known by the Agency, the County will report the incident to the Agency's management within one business day of when the County becomes aware of the incident.
- D. Each Agency must distribute the Major Incident Reporting Policies and Procedures to all its employees.

II. PROCEDURES

- A. Agencies will establish a written policy on procedures to follow in reporting major incidents to the County, with clearly delineated chain of command.
- B. Major incidents as described in Section I.B. must be reported by phone or email to the LTCA supervisor or County division manager. The report must include the following:
 - 1. A description of the issue;
 - 2. Relevant background;
 - 3. Agency actions or recommendations; and
 - 4. Follow up if needed to close out the issue.

EXHIBIT M
SNOHOMISH COUNTY
SENIOR CENTER STANDARDS

As established by the [National Council on Aging](#) (NCOA) and [National Institute of Senior Centers](#) (NISC) and as outlined in the NCOA/NISC *Building Excellence* standards manual revised January 2023, the purpose of this Exhibit is to evaluate senior center alignment with the standards criteria as indicated within each of the nine (9) standards. The standards criteria are used to examine a senior center's total operation in relation to the expectations set out in each standard. The standards provide a standardized method to evaluate overall senior center operations including: management and operating procedures and policies; programs and services offered relative to the needs of the community; and procedures regarding financial and facility management. Standards apply to operational elements outlined in this Contract.

I. STANDARD 1: PURPOSE AND PLANNING

Related to senior center operations:

- A. 1A: Planning Document: Planning document with goals, objectives, and action plan.
- B. 1B: Planning Document Report: Report on Agency accomplishments during Contract period.
- C. 1C: Annual Report: Annual report covering Contract period.

II. STANDARD 2: COMMUNITY CONNECTIONS

Related to senior center operations:

- A. 2A: Community Partners: List of community partners engaged during Contract period.
- B. 2B: Cooperative Agreements: Working Agreements in place during Contract period.
- C. 2C: Marketing Plan: Current marketing plan.
- D. 2D: Marketing Materials: Marketing materials utilized during Contract period.
- E. 2E: Research Guidelines: Not required during this Contract period.

III. STANDARD 3: GOVERNANCE

A senior center's governing structure shall be organized to operate efficiently and effectively.

A. 3A: By-Laws: Agency by-laws consistent with Standards outlined in this Exhibit.

B. 3B: Code of Ethics: Agency code of ethics.

C. 3C: Conflict of Interest: Agency conflict of interest policy.

D. 3D: Standing Boards and Committees: Names, roles, and affiliation/profession for Agency's governing Board members for senior center operations.

1. The governing structure shall be composed of at least four (4) members, with at least fifty-one (51) percent aged fifty-five (55) or older, and have written documents that define and establish at least eight (8) of the following procedures:
 - a. Qualifications for membership in the governing structure;
 - b. Election, designation, and tenure of officers;
 - c. Specification of officers' (comprised of at least Chair, Vice Chair, Secretary, and Treasurer) and members' duties;
 - d. Announcement and schedule of ongoing and special meetings;
 - e. Designation and role of committees;
 - f. Parliamentary procedures for the conduct of meetings;
 - g. Quorums and what constitutes presence at a meeting;
 - h. Recording of minutes;
 - i. Amending written documents;
 - j. Development and enforcement of a "Conflict of Interest" statement and full disclosure for decision making bodies;
 - k. "Whistleblower" policy;
 - l. Investment policy; and

- m. Dissolution of the organization and its assets (if needed).
 - 2. The governing structure shall perform or delegate the following responsibilities:
 - a. Hold regular meetings and make minutes available to interested individuals;
 - b. Formulate, and regularly review, senior center mission, goals, and objectives;
 - c. Establish policies and procedures and maintain standards of operation;
 - d. Regularly evaluate senior centers activities and services;
 - e. Develop, adopt, and implement an annual budget, receive financial reports, make contracts, and arrange for an annual independent audit or financial review per the Basic Terms and Conditions, Section XXXIV, Audit Requirements;
 - f. Employ a chief administrative person who manages the daily affairs of the center in accordance with policies and procedures;
 - g. Secure physical facilities;
 - h. Coordinate senior center's program with other agencies to ensure provision of adequate services for older adults in the community;
 - i. Plan and carry out public information activities; and
 - j. Establish a participant organization and, if possible, arrange for its representation in the governing structure.
 - 3. Committees shall have clearly defined responsibilities and consist of designated members who regularly meet, document minutes, and make them available to the governing structure and other members of the senior center.
- E. 3E: Posted Certificates or Inspection Reports: Business license and facility occupancies and documents posted in accordance with applicable law.

IV. STANDARD 4: ADMINISTRATION AND HUMAN RESOURCES

The senior center shall have clear administrative and human resources policies and procedures in place that contribute to the effective management of its

operation. It shall be staffed by qualified personnel, paid and volunteer, capable of implementing its programs and services for its participants.

- A. 4A: Chief Administrator Resume: Current Senior Center Director qualifications.
- B. 4B: Paid Staff Descriptions: Position descriptions for positions supporting services during Contract period.
- C. 4C: Personnel Policies For Paid Staff: Employee handbook related to senior center operations.
- D. 4D: Unpaid Staff Job Descriptions: Volunteer job descriptions for all positions supporting services during Contract period.
- E. 4E: Organizational Chart: Organizational chart.
- F. 4F: Volunteer Handbook For Unpaid Staff: Volunteer handbook related to senior center operations.

V. STANDARD 5: PROGRAM DEVELOPMENT AND IMPLEMENTATION

As part of a comprehensive community strategy to meet the needs of older adults, senior centers offer services and activities within and outside the center, and link participants with resources offered by other agencies. Senior center programs consist of a variety of individual and group services and activities that include, but are not limited to, the following:

- A. 5A: Description of Programs and Services: Programs targeting older adults offered during Contract period, including programs such as:
 - 1. Health and wellness;
 - 2. Arts and humanities programming;
 - 3. Intergenerational programs and activities;
 - 4. Employment assistance;
 - 5. Information and referral services;
 - 6. Social, recreational, and community action opportunities;
 - 7. Transportation services;
 - 8. Volunteer and civic engagement opportunities;

- 9. Educational opportunities;
- 10. Financial and benefits assistance; and
- 11. Meal and nutrition programs.

Senior centers shall provide a minimum of fifty-two (52) different programs or activities/classes during Contract period. Programs and activities must be provided in at least six (6) different categories listed above. The same program/activity may not be used for multiple categories. These counts are in addition to those specific to Reducing Social Isolation and Opioid Education Outreach Activities outlined in Exhibit B.

- B. 5B: List of Program or Service Hours: Documentation of hours of operation.

VI. STANDARD 6: EVALUATION

The senior center shall have appropriate and adequate arrangements to evaluate and report on operations and programs on a regular basis. The senior center shall demonstrate an understanding and implementation of evaluations to seek outcome-based measurements. Related to senior center operations:

- A. 6A: Evaluation Plan: Agency evaluation plan covering Contract period.
- B. 6B: Example(s) of Evaluations in Different Areas: Program or service evaluation(s) conducted for 6A.
- C. 6C: Example(s) of Methods of Evaluation: Evaluation method(s) used to evaluate program/service for 6B, with explanation of why method or methods were chosen.
- D. 6D: Example(s) of Outcome-Based Evaluation(s): Outcome-based evaluation(s) for 6B and 6C, with explanation of why method or methods were chosen and how information is or was used.

VII. STANDARD 7: FISCAL AND ASSET MANAGEMENT

The senior center shall practice sound fiscal planning, management of assets, maintenance of information, financial record keeping, and reporting including:

- A. 7A: Senior Center Budget: Senior center operating budget.
- B. 7B: Financial Statement: Financial statement for senior center operations.
- C. 7C: Current Audit or Financial Review: Audit or financial review for senior center operations during Contract period.

- D. 7D: Internal Financial Control: Policy (if available) or description of internal financial controls.
- E. 7E: Insurance Coverage Statement: Insurance covering Contract period consistent with Contract requirements.
- F. 7F: Incident Report: Incident Report policy and form.
- G. 7G: Disaster Recovery Plan or Business Continuity Plan: Emergency procedures related to senior center operations.

VIII. STANDARD 8: RECORDS AND REPORTS

The senior center shall keep complete records required to operate, plan, and review its programs including:

- A. 8A: Monthly or Quarterly Reports: Reports as outlined in this Contract.
- B. 8B: Two (2) Year-end Statistical Reports: Not required during this Contract period.
- C. 8C: Participant Form: Participant form(s) for programs offered under this Contract.
- D. 8D: Participant Form For Specific Services: If used, program-specific participant form(s) for programs offered under this Contract.
- E. 8E: Confidentiality Policy: Agency confidentiality policy.
- F. 8F: Policy and Procedures Manual: Policy and procedures manual for senior center operations.

IX. STANDARD 9: FACILITY AND OPERATIONS

A senior center shall establish a facility that promotes effective program operation and provides for the health, safety and comfort of participants, staff, and community. A senior center provides barrier-free access in accordance with applicable laws and is available for use by all residents of Snohomish County during times outlined in this Contract. Applicable standards include:

- A. 9A: Senior Center Picture(s): Upon request by County, images of senior center and spaces within senior center used to provide services under this Contract.

- B. 9B: Transportation Options: Listing of transportation options provided to and/or available to center participants.
- C. 9C: Center Layout: Drawing that shows layout of senior center, including labeling of spaces.
- D. 9D: Safety Procedures: Safety procedures for senior center operations.
- E. 9E: Preventative Maintenance Schedule: Preventative maintenance schedule.
- F. 9F: Rental Policies and Procedures: Not required during this Contract period.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Jim Lawless, Police

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: SNO911 Interlocal Agreement Amendment

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute the SNO911 interlocal agreement amendment.

SUMMARY: This change to the Interlocal agreement provides for expanded contracting authority for the SNO911 board to enter into agreements with both member agencies and third parties serving member agencies. This will allow for SNO911 to support the newly established Snohomish County EMS Agency (SCEMSA) via contracted services (e.g. financial management, HR, and IT). There is no financial impact to the City as a result of this change.

ATTACHMENTS:

[SNO911 Interlocal Agreement 2025 Updates 20250317.pdf](#)

[SNO911-ILA-Changes-Notification 20250328.pdf](#)

**AMENDED AND RESTATED
SNOHOMISH COUNTY REGIONAL PUBLIC SAFETY
COMMUNICATIONS AGENCY
INTERLOCAL AGREEMENT**

**REVISED AUGUST 2, 2018; SEPTEMBER 19, 2019; NOVEMBER 21, 2019;
AUGUST 20, 2020; APRIL 21, 2022, JUNE 20, 2024, MAY 15, 2025**

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AMENDED AND RESTATED SNOHOMISH COUNTY REGIONAL PUBLIC
SAFETY COMMUNICATIONS AGENCY INTERLOCAL AGREEMENT

THIS AMENDED AND RESTATED SNOHOMISH COUNTY REGIONAL PUBLIC SAFETY COMMUNICATIONS AGENCY INTERLOCAL AGREEMENT (this “Agreement”), incorporating all exhibits hereto, is authorized by the parties to the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement effective as of June 20, 2024.

RECITALS

WHEREAS, pursuant to chapters 24.03 and 24.06 of the Revised Code of Washington (“RCW”), the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, deemed adopted and effective as of January 1, 2018, including the exhibits thereto (the “Original Agreement”), and the Articles of Incorporation Due to Consolidation filed on October 18, 2017 (the “Articles of Consolidation”), the governing boards of the Southwest Snohomish County Public Safety Communication Agency, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.03 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SNOCOM”), and the Snohomish County Police Staff and Auxiliary Services Center, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.06 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SNOPAC”), voted to consolidate SNOCOM and SNOPAC into a new single corporation under chapter 24.06 RCW known as the “Snohomish County Regional Public Safety Communications Agency” (“Snohomish County 911”); and

WHEREAS, the governing boards of Snohomish County 911 and the Snohomish County Emergency Radio System, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.06 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SERS”), voted to merge SERS into Snohomish County 911 effective January 1, 2019; and

WHEREAS, Snohomish County 911 provides emergency communication services on behalf of its member agencies throughout Snohomish County; and

WHEREAS, the Original Agreement was amended on August 2, 2018; September 19, 2019; November 21, 2019; August 20, 2020; and April 21, 2022;

WHEREAS, by this Amended and Restated Agreement effective as of the date stated above, the Governing Board of Snohomish County 911 desires to create procedural

efficiencies and remove historical provisions that are no longer applicable from this Agreement;

WHEREAS, this Agreement is authorized by the Interlocal Cooperation Act (chapter 39.34 RCW) and the Nonprofit Miscellaneous and Mutual Corporations Act (chapter 24.06 RCW);

NOW THEREFORE, in consideration of the promises and agreements contained in this Agreement and subject to the terms and conditions set forth herein, it is mutually understood and agreed by the parties as follows:

SECTION 1. CREATION OF SNOHOMISH COUNTY 911; MERGER.

a. Creation of Snohomish County 911. Pursuant to Resolution No. 2017-02 adopted by the SNOCOM Board of Directors on October 12, 2017 and Resolution No. 2017-02 adopted by the SNOPAC Board of Directors on October 12, 2017, at least two-thirds of each Board voted in favor of consolidating SNOCOM and SNOPAC as described in the Original Agreement and approved a plan of consolidation (the “Plan of Consolidation”) as required by chapters 24.03 and 24.06 RCW. Subsequent to such approval, representatives of SNOCOM and SNOPAC executed the Articles of Consolidation and filed such Articles with the Secretary of State. As permitted by RCW 23.95.210, the effective date for the consolidation was January 1, 2018 (the “Consolidation Effective Date”). As of the Consolidation Effective Date:

i. SNOCOM and SNOPAC became a single corporation to be known as “Snohomish County 911.” Snohomish County 911 was organized as a municipal instrumentality of its Principals pursuant to RCW 39.34.030 and as a nonprofit corporation under chapter 24.06 RCW as authorized by chapter 39.34 RCW.

ii. SNOCOM, SNOPAC and each party to the Original Agreement (listed in **Exhibit C** attached hereto) delegated to Snohomish County 911 the authority to provide emergency communication services as provided herein.

iii. The separate existence of SNOCOM and SNOPAC, except as formed as Snohomish County 911, ceased.

iv. As a result, Snohomish County 911 possesses all the rights, privileges, immunities, and franchises, of both a public and private nature, of each of SNOCOM and SNOPAC; and all property, real, personal and mixed, and all debts due on whatever account, and all other choses in action, and all and every other interest, of or belonging to or due to each of SNOCOM and SNOPAC, were

taken and deemed transferred to and vested in Snohomish County 911 without further act or deed; and title to any real estate, or any interest therein, vested in Snohomish County 911.

v. Snohomish County 911 is responsible and liable for all the liabilities and obligations of each of SNOCOM and SNOPAC, and any claim existing or action or proceeding pending by or against any of such corporations may be prosecuted as if such consolidation had not taken place, or Snohomish County 911 may be substituted in its place. Neither the rights of creditors nor any liens upon the property of SNOCOM or SNOPAC shall be impaired by such consolidation.

vi. Snohomish County 911, as successor to SNOCOM and SNOPAC, has all rights, privileges, interest, defenses and indemnity protections of all insurance providers for SNOCOM and SNOPAC, including past and current providers, that existed prior to consolidation.

b. Merger of SERS and Snohomish County 911. Pursuant to Resolution No. 18-01 adopted by the SERS Board of Directors on October 4, 2018 and Resolution No. 2018-17 adopted by the Snohomish County 911 Board of Directors on October 18, 2018, at least two-thirds of each Board voted in favor to merge SERS into Snohomish County 911 as described in this Agreement and approved a plan of merger (the “Plan of Merger”) as required by chapter 24.06 RCW. Subsequent to such approval, representatives of SERS and Snohomish County 911 executed the Articles of Merger and filed such Articles with the Secretary of State. As permitted by RCW 23.95.210, the effective date for the merger was January 1, 2019 (the “Merger Effective Date”). As of the Merger Effective Date:

i. SERS was merged into Snohomish County 911 as provided in the Articles of Merger.

ii. The separate existence of SERS ceased.

iii. Snohomish County 911 thereupon and thereafter possessed all the rights, privileges, immunities, and franchises, of both a public and private nature, of SERS; and all property, real, personal and mixed, and all debts due on whatever account, and all other choses in action, and all and every other interest, of or belonging to or due to SERS, were and shall be taken and deemed to be transferred to and vested in Snohomish County 911 without further act or deed; and the title to any real estate, or any interest therein, vested in Snohomish County 911 shall not revert or be in any way impaired by reason of such merger.

iv. Snohomish County 911 was and shall be responsible and liable for all the liabilities and obligations of SERS, and any claim existing or action or proceeding pending by or against any of such corporation may be prosecuted as if such merger had not taken place, or Snohomish County 911 may be substituted in its place. Neither the rights of creditors nor any liens upon the property of SERS shall be impaired by such merger.

v. Snohomish County 911, as successor to SERS, has all rights, privileges, interest, defenses and indemnity protections of all insurance providers for SERS, including past and current providers, that existed prior to merger.

vi. All amounts held in reserve funds held by SERS as of the Merger Effective Date were transferred to Snohomish County 911 to be placed in a Radio System reserve fund or funds at Snohomish County 911.

vii. The statements set forth in the Articles of Merger shall be deemed to be the articles of incorporation of Snohomish County 911, and shall amend and restate, in their entirety, the Articles of Consolidation.

viii. This Agreement shall govern the Snohomish County 911.

ix. Snohomish County 911 has and shall continue to have all the rights, privileges, immunities and powers and shall be subject to all the duties and liabilities of a nonprofit corporation organized under chapter 24.06 RCW.

SECTION 2. TERM OF AGREEMENT.

This Agreement shall carry forward the initial 6-year term provided for in the Original Agreement. The initial term of this Agreement, therefore, shall be from the Merger Effective Date through December 31, 2023 (the “Initial Term”). Thereafter, this Agreement shall be of infinite duration, subject to termination provisions contained herein. During the Initial Term no Principal may withdraw from this Agreement, provided that a Principal may convert or be converted to Subscriber status as provided in Sections 12 and 14, may annex to or join with another Principal as described in Section 6.q, or may upon action of the Governing Board be terminated from participation in this Agreement as provided in Section 12.

SECTION 3. DEFINITIONS.

Capitalized terms used in this Agreement shall have the following meanings:

a. Additional Services. “Additional Services” are optional services provided by Snohomish County 911 that assist Participating Agencies in the performance of their

emergency services duties but are outside the scope of Emergency Communications Services as defined in Section 4.a., for example and without limitation, managed mobile computer services. Additional Services may be offered to all Participating Agencies ~~Principals and Subscribers and third parties that serve one or more Participating Agencies~~ from time to time by separate contract. Terms of agreement for provision of Additional Services are to be negotiated between Snohomish County 911 and ~~a Participating Agency~~ the other party to the contract and require Simple Majority Vote approval of the Governing Board; except that an agreement with a non-Participating Agency requires a Supermajority Vote. Fees for Additional Services are not part of the Assessment Formula and are not considered User Fees.

b. Agreement. “Agreement” means this Amended and Restated Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, as it may hereafter be further amended or modified from time to time, together with all exhibits and appendices hereto, as they may hereafter be amended or modified.

c. Ancillary Services. “Ancillary Services” are services that are part of the overall array of Emergency Communications Services, and related to the core functioning of Emergency Communications Services, for example and without limitation, Police Records Services and school panic button monitoring. Ancillary Services are provided by Snohomish County 911 to all Principals and Subscribers and the costs of Ancillary Services are incorporated into User Fees and Assessments.

d. Articles of Consolidation. “Articles of Consolidation” mean the Articles of Incorporation Due to Consolidation of Snohomish County 911 as defined in Section 1.

e. Articles of Merger. “Articles of Merger” mean the Articles of Incorporation Due to Merger of Snohomish County 911 as defined in Section 1.

f. Assessments. “Assessments” mean the portion of User Fees charged to Principals for Emergency Communication Services in accordance with the Assessments formula as provided for in **Exhibit B**. Assessments are a subset of User Fees. Changes to the Assessment formula require Supermajority Approval of the Governing Board.

g. Associate Agency. “Associate Agency” is a unit of local government that has agreed to the terms of this Agreement from time to time who is not a Direct Provider and is not Directly Served by Snohomish County 911 but which receives police and/or fire/EMS services through a contract with a Principal or Subscriber of Snohomish County 911. Associate Agencies participate in the selection of a non-voting Governing Board Member as described in **Exhibit A**. A list of the Associate Agencies as of the Merger Effective Date is included in **Exhibit C**.

h. Consolidation Effective Date. “Consolidation Effective Date” means January 1, 2018.

i. Directly Served. “Directly Served” means Principals and Subscribers who receive Emergency Communication Services from Snohomish County 911 and pay User Fees to Snohomish County 911 in exchange for such services. A Principal or Subscriber may operate both fire/EMS service and police service but elect to have only one or the other service Directly Served by Snohomish County 911.

j. Direct Provider. “Direct Provider” means a Participating Agency that provides fire/EMS services and/or police services directly, rather than through contract with another agency.

k. EMS. “EMS” means Emergency Medical Services as described in RCW 84.52.069(5), as now or later amended, including the provision by the Participating Agencies of emergency medical care or emergency medical services, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles and structures needed for the provision of emergency medical care or EMS.

l. Enhanced Police Records Services. “Enhanced Police Records Services” are services in addition to Police Records Services, and include computer searches and actions to enter, modify or delete computer police records associated with: misdemeanor warrants, orders of protection and other orders and directives; stolen property, vehicles, guns or missing persons; performing 20-minute warrant hit confirmations; and serving as the legal holder of records on behalf of a Police Agency for such records.

m. Executive Director. The “Executive Director” is the chief executive officer for Snohomish County 911 appointed by and serving at the pleasure of the Governing Board.

n. Emergency Communication Services. “Emergency Communication Services” mean those services described in Section 4.a.

o. Emergency Public Safety Radio System. The “Emergency Public Safety Radio System” or “Radio System” is the Snohomish County emergency radio system developed, owned and operated by SERS prior to the Merger Effective Date, including all additions, replacement and improvements thereto, and shall include the Emergency Radio System Replacement Project.

p. Emergency Public Radio System Replacement Project. The “Emergency Public Radio System Replacement Project” or “Radio System Replacement Project” is the project to (i) replace and upgrade the Radio System as it exists as of the Merger Effective

Date, including all equipment, improvements and real and personal property necessary to accomplish such project, (ii) provide for an initial replacement of the existing subscriber equipment for public safety agencies within Snohomish County, and (ii) replace the existing alpha-numeric paging system.

q. Fire Agency. A “Fire Agency” is a Principal that is a Direct Provider of fire and/or EMS services.

r. Fire/EMS Technical Advisory Committee. The “Fire/EMS Technical Advisory Committee” is the advisory board composed of Representatives from Principal and Subscriber fire and EMS departments or agencies as described in Section 7.

s. Governing Board. The “Governing Board” is the body described in Section 6 and shall be the governing body of Snohomish County 911.

t. Initial Term. “Initial Term” shall have the meaning set forth in Section 2 of this Agreement.

u. Merger Effective Date. The “Merger Effective Date” is January 1, 2019.

v. Member. A “Member” or “Governing Board Member” is the individual representing a Principal on the Governing Board, or his or her designated alternate.

w. Original Agreement. “Original Agreement” means the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, deemed adopted and effective as of January 1, 2018, including the exhibits thereto. The parties to the Original Agreement were Principals of Snohomish County 911 as of the Consolidation Effective Date and will continue to be Principals of Snohomish County 911 as of the Merger Effective Date. A list of the Principals as of the Merger Effective Date is included in **Exhibit C**.

x. Participating Agencies or Participants. “Participating Agencies” or “Participants” refer to Principals and all Subscribers, as they may be so constituted from time to time, and individually referred to as a “Participating Agency” or “Participant.”

y. Plan of Consolidation. “Plan of Consolidation” means the plan approved by SNOPAC and SNOCOM as required by chapters 24.03 and 24.06 RCW.

z. Plan of Merger. “Plan of Merger” means the plan approved by Snohomish County 911 and SERS as required by chapter 24.06 RCW.

aa. Police Agency. A “Police Agency” is a Principal that is a Direct Provider of policing services.

bb. Police Records Services. “Police Records Services” include performing computer searches and entries to locate and/or clear of public safety database records (WACIC/NCIC) including but not limited to stolen articles, stolen vehicles, stolen guns, missing persons and warrants, as well as entry and dissemination of State ACCESS system administrative messages.

cc. Police Technical Advisory Committee. The “Police Technical Advisory Committee” is the advisory board composed of Representatives from Principal and Subscriber police, sheriff or similar departments or agencies as described in Section 7.

dd. Principal. A “Principal” is a general purpose municipal corporation or government agency, a fire district, a Public Safety Interlocal Operation, a regional fire protection service authority created pursuant to chapter 52.26 RCW, or a State agency created under the laws of State, which is a Direct Provider of police services or fire/EMS services or both, and which is a party to the Original Agreement, has executed this Agreement, or has agreed in writing to the terms of this Agreement. The Principals of Snohomish County 911 as of the Merger Effective Date are listed in **Exhibit C**.

ee. Public Safety Interlocal Operation. “Public Safety Interlocal Operation” includes a joint operation of fire districts and cities for provision of public fire and EMS services entered into and operating pursuant to chapter 39.34 RCW, and may also include a public development authority created pursuant to RCW 35.21.730 et. seq. or a regional fire protection service authority created pursuant to chapter 52.26 RCW, or a nonprofit corporation created for the purpose of facilitating a joint operation between fire districts and cities pursuant to RCW 39.34.030(3).

ff. Radio System. “Radio System” means the Emergency Public Safety Radio System.

gg. Radio Unit. A “Radio Unit” is a mobile (vehicular), portable (handheld) or control station (desktop) radio which has been authorized and programmed to operate on the Emergency Public Safety Radio System.

hh. Representative. “Representative” refers to the individual representing a Principal or a Subscriber on the Police Technical Advisory Committee or Fire/EMS Technical Advisory Committee, or his or her designated alternate.

ii. SERS. “SERS” was the Snohomish County Emergency Radio System agency created pursuant to chapters 39.34 and 24.06 RCW and an interlocal agreement effective July 1, 1999, as thereafter amended.

jj. Simple-Majority Vote. A “Simple-Majority Vote” of the Governing Board means a majority of the votes of the Members present constituting a quorum and voting.

kk. Single-Service Principal. A “Single-Service Principal” is a Principal that is formed as a city or town under the laws of State that (1) directly provides either fire/EMS service or police service, but not both, and (2) receives the service it does not directly provide from a Principal or Subscriber.

ll. SNOCOM. “SNOCOM” was the Southwest Snohomish County Public Safety Communication Agency, formed pursuant to chapters 39.34 and 24.03 RCW.

mm. Snohomish County 911. “Snohomish County 911” refers to the intergovernmental agency formed as of the Consolidation Effective Date pursuant to chapters 39.34 and 24.06 RCW, the Original Agreement (as amended and restated by this Agreement) and the Articles of Consolidation.

nn. SNOPAC. “SNOPAC” was the Snohomish County Police Staff and Auxiliary Services Center formed pursuant to chapters 39.34 and 24.06 RCW.

oo. State. “State” means the state of Washington.

pp. Subscriber. A “Subscriber” is a public or private entity or agency that has agreed to pay Snohomish County 911 for Emergency Communication Services or other services as offered at a rate or rates according to such terms and conditions as may be established by Snohomish County 911 as evidenced by separate contract between Snohomish County 911 and such entity. A “Subscriber” may also be a Principal that is converted to Subscriber status as provided in Sections 12 and 14.

qq. Supermajority Vote. A “Supermajority Vote” means Governing Board approval of an item accomplished by securing affirmative votes of both: (1) not less than seventy percent (70%) of all Members of the Governing Board present constituting a quorum and voting, and (2) not less than one voting Governing Board Member representing a Principal Fire Agency or Agencies.

rr. Technical Advisory Committees. “Technical Advisory Committees” are the Police Technical Advisory Committee and the Fire/EMS Technical Advisory Committee established by Section 7.

ss. User Fees. “User Fees” are fees for service charged to Participating Agencies for all services for Emergency Communication Services provided by Snohomish County 911 whether provided to Principals or Subscribers. User Fees exclude fees for Additional Services and nominal annual membership fees charged to Associate Agencies. User Fees charged to Subscribers may be approved by Simple Majority Vote of the Governing Board.

tt. 911 Calls. “911 Calls” are those calls received or dispatched via the statewide emergency communication network of telephone or via other communications means as described in chapter 38.52 RCW.

SECTION 4. SNOHOMISH COUNTY 911 SERVICES.

a. Snohomish County 911 has the responsibility and authority for providing Emergency Communication Services and all related incidental functions for communicating and dispatching services between the public and Participating Agencies in the furtherance of improved public safety and emergency response, including the following more specifically described services (collectively, “Emergency Communication Services”):

i. Receiving 911 Calls and non-emergency public safety calls for police, fire and medical services;

ii. Notifying, dispatching, directing, supporting and coordinating public safety personnel response, including dispatching emergency police, fire, medical and other special or supporting specialized emergency responses services and resources (for example and without limitation, SWAT response);

iii. Hosting, configuring, and administering public safety technology networks, systems and applications in support of the delivery of Emergency Communications Services;

iv. Updating, maintaining and managing radio communications systems (excluding, unless specifically approved by Governing Board, the Emergency Public Safety Radio System), computer systems, support files and resource materials necessary to accomplish the above;

v. Police Records Services;

vi. Establishing and updating from time to time standard protocols for communications to and from personnel in the field;

vii. Providing certain Ancillary Services; and

viii. Upon a Supermajority Vote of the Governing Board (which approval was received at the time of approval of this Agreement and shall become effective as of the Merger Effective Date), providing services previously provided by SERS together with all necessary or advisable additional services and actions directly related to the Emergency Public Radio System.

b. Beginning January 1, 2022, Enhanced Police Records Services shall be provided as an Additional Service to former SNOCOM Police Agencies in recognition of those agencies' prior receipt of those services from SNOCOM prior to the Consolidation Effective Date.

c. Snohomish County 911 may also, ~~when authorized by a Simple Majority Vote of the Governing Board,~~ provide Additional Services, when authorized by a Simple Majority Vote for services offered directly to Participating Agencies or Supermajority Vote for services offered to third parties that serve one or more Participating Agencies. Additional Services will be offered by separate contract as optional services to Participating Agencies or to third parties that serve one or more Participating Agencies. Charges for Additional Services, if any, shall be accounted for separately and shall not be included in the calculation of User Fees.

SECTION 5. SNOHOMISH COUNTY 911 POWERS.

Snohomish County 911, through its Governing Board, shall have all powers allowed by law for interlocal agencies created under RCW 39.34.030 and chapter 24.06 RCW, as they now exist or may hereafter be amended, and as authorized, amended, or removed by the Governing Board, as provided for in this Agreement, and including but not limited to the following:

- a. Recommend action to the legislative bodies of the Participating Agencies;
- b. Review and approve budgets for Snohomish County 911;
- c. Establish policies for expenditures of budget items for Snohomish County 911;
- d. Review and adopt personnel policies for Snohomish County 911;
- e. Review and approve operating policies and procedures for Snohomish County 911, its programs and Emergency Communication Services provided pursuant to this Agreement;
- f. Establish a fund or special fund or funds as authorized by RCW 39.34.030 for the operation of the Snohomish County 911;

g. Conduct regular and special meetings as may be designated by the Governing Board consistent with the State Open Public Meetings Act (chapter 42.30 RCW);

h. Maintain and manage records in accordance with the State Public Records Act (chapter 42.56 RCW and chapter 40.14 RCW) and other applicable State applicable and federal records laws and regulations;

i. Determine what services (including but not limited to Emergency Communication Services and Additional Services) shall be offered and under what terms they shall be offered;

j. Retain, terminate, direct and supervise the Executive Director;

k. Create committees to review and make recommendations for purposes and duties of committees;

l. Approve strategic plans;

m. Approve the addition of new Principals and Subscribers and the terms of their participation in Snohomish County 911 and receipt of Emergency Communication Services;

n. Enter into agreements with or make purchases from third parties for goods, assets, property and/or services necessary to fully implement the purposes of this Agreement;

o. Establish fees and charges for services provided to Participating Agencies;

p. Direct and supervise the activities of any advisory board or committee established by the Governing Board;

q. Enter into agreements with, and receive and distribute funds, from any federal, state or local agencies;

r. To the extent permitted by law, accept loans or grants of funds from any federal, state, local or private agencies and receive and distribute such funds;

s. Receive all funds allocated to Snohomish County 911 for services provided pursuant to this Agreement;

t. Purchase, take, receive, lease, take by gift, or otherwise acquire, own, hold, construct, improve, use and otherwise deal in and with real or personal property, or any interest therein, in the name of Snohomish County 911;

u. Sell, convey, lease, exchange, transfer, and otherwise dispose of all of its real and personal property and assets;

v. Sue and be sued, complain and defend, in all courts of competent jurisdiction in Snohomish County 911's name;

w. Make and alter bylaws for the administration and regulation of its affairs consistent with this Agreement;

x. Hold radio frequency licenses and software and other licenses to enable Snohomish County 911 to operate radio communications and dispatch systems to meet its public safety responsibilities;

y. Enter into contracts with Subscribers and other relevant parties to provide Emergency Communication Services and Additional Services pursuant to this Agreement;

z. Any and all other acts necessary to further Snohomish County 911's goals and purposes; and

aa. Except as expressly provided above or in Section 13, Snohomish County 911 shall not have the power or authority to issue debt in its own name.

SECTION 6. GOVERNING BOARD: COMPOSITION AND OPERATION.

a. Composition. Snohomish County 911 shall be governed by a Governing Board composed of fifteen (15) voting members. Ten (10) of the Governing Board voting member seats shall be allocated to Police Agencies and five (5) Governing Board voting member seats shall be allocated to Fire Agencies. Governing Board Members and their alternates shall be selected in the manner described in **Exhibit A**.

b. Qualifications to Serve. A Governing Board Member, or his or her alternate must be duly selected in the manner described in **Exhibit A** and must be either: an elected official; chief administrative officer; chief law enforcement officer or fire chief from a Principal, or a person directly-reporting to the chief law enforcement officer or fire chief; or in the case of Snohomish County, the Snohomish County Executive or a person reporting directly to the Snohomish County Executive.

c. Terms of Office. Governing Board Members are elected every two (2) years by caucuses no later than the April Governing Board meeting of that year, as described further in **Exhibit A**. The terms of the newly elected Board Members commence with the first Governing Board meeting in May.

d. Election to Receive Service From Snohomish County 911; Impact on Governing Board Representation. Each Principal shall determine which of its respective public service departments or operations will be Directly Served by Snohomish County 911. The initial election by each Principal as to which of their respective departments or operations will receive services from Snohomish County 911 will be recorded by the submittal by each Principal of a completed service election form. The service election form determines whether a Principal participates in a caucus to select either or both a Police Agency Governing Board Member or a Fire Agency Governing Board Member. Single Service Principals shall also participate in the caucus for the non-voting Governing Board Member. Each Principal shall promptly provide written notice to Snohomish County 911 of any changes in its services impacting its qualification as a Police Agency or Fire Agency.

e. Conditions for Serving on Governing Board. All Governing Board Members and their alternates shall serve without compensation from Snohomish County 911. However, Snohomish County 911 may pay for or reimburse Governing Board Members and alternates for reasonable out-of-pocket costs related to service on the Governing Board. Members may only serve for such time as they meet the qualification of a Governing Board Member for the Principals with which they served of the start date of their then current term on the Governing Board.

f. Alternates. Alternates shall be selected and shall serve in the absence of Governing Board Members in the manner described in **Exhibit A**. Alternates must meet the same qualifications as Governing Board Member.

g. Quorum. A simple majority of the voting Members (or their alternates) in number (excluding any Member that represents a Principal which been terminated by vote of the Governing Board, or which has given notice of withdrawal and is not permitted to vote per terms of Section 17.f) shall constitute a quorum of the Governing Board for purposes of doing business on any issue.

h. Voting. The Board shall strive to operate by consensus. All Board decisions on items not listed in Section 6.i require a Simple Majority Vote for approval. A Governing Board Member may not split his or her vote on an issue and there shall be no weighted voting. No voting by proxies or mail-in ballots is allowed. Voting by a designated alternate is not considered a vote by proxy. A Governing Board Member representing a Principal that has given notice of withdrawal or which has been terminated by vote of the Governing Board shall be authorized to cast votes at the Governing Board only on budget items to be implemented prior to the withdrawal or termination date.

i. Items Requiring Supermajority Vote for Approval. A Supermajority Vote of the Governing Board shall be required in order to approve the following items or actions:

- i. Amendment to the Principals' Assessment formula(s);
 - ii. Approval of a budget that exceeds the prior approved budget by a percentage in excess of the most recently published Consumer Price Index – Urban for the Seattle/ Tacoma/Bremerton metropolitan area, June - June, calculated by the Federal Bureau of Labor Statistics, or its successor index, plus 4% (adjusted as necessary to accomplish the same annual cost increase limitation in the event Snohomish County 911 transitions to a biennial budget).
 - iii. A decision to acquire assets, equipment, real or personal property valued at over \$500,000;
 - iv. Admission of a new Principal (other than admission of an Associate Agency as a Principal, or a Principal created by the merger, consolidation or other process as described in Section 6.r);
 - v. Reinstatement of a Principal that has been converted to Subscriber;
 - vi. Appointing the Executive Director (a Simple Majority Vote is required for removal of the Executive Director);
 - vii. Expansion of the scope of services provided by Snohomish County 911 within the Scope of Section 4.a and 4.b;
 - viii. Adoption or amendment of any bylaws, or amendment of the Articles;
 - ix. Merger, consolidation, sale of all or substantially all assets of the Snohomish County 911 per Section 19;
 - x. Modification of this Agreement (except for those items requiring approval of all legislative bodies of the Principals per Section 18);
 - xi. Termination or dissolution of Snohomish County 911 per Section 20;
 - xii. Approval of debt pursuant to Section 13; and
 - xiii. Any other action requiring a two-thirds or sixty six-percent (66%) supermajority vote under chapter 24.06 RCW.
- j. Officers. The Governing Board shall have four officers, a President and Vice-President, Secretary and Treasurer, who will serve two (2) year terms, coterminous with Governing Board Member elections. It will be the function of the President to preside

at the meetings of the Governing Board. The Vice-President shall assume this role in absence of the President. Immediately following the election of Governing Board Members, at the first meeting of the Governing Board, the officers shall be elected by Simple Majority Vote of the Members. In the event of a vacancy in the President position, the Vice-President shall assume the President position for the balance of the term of the departed President. In the event of a vacancy in the Vice-President position, the Governing Board shall by Simple Majority Vote elect a new Vice-President to serve to the balance of the term of the departed Vice-President. Any officer appointed by the Governing Board may be immediately removed by Simple Majority Vote of the Governing Board, with or without cause, in which event the Governing Board shall promptly elect a new officer who shall serve for the remainder of the unexpired two-year term. The Governing Board may appoint persons to serve as Secretary and Treasurer of Snohomish County 911; provided, that such persons shall not be Members of the Governing Board. The duties of all officers shall be further described in the Snohomish County 911 Bylaws.

k. Staffing. The Executive Director shall assign agency staff to support the Governing Board as he or she deems appropriate.

l. Meetings. The Governing Board shall meet not less than four (4) times per year, at least once each calendar quarter, at a time and place designated by the President of the Governing Board or by a majority of its Members. Regular meetings shall be held pursuant to a schedule adopted by the Governing Board. Special meetings may be called by the President or a majority of Governing Board Members upon giving all other Members notice of such meeting in accordance with chapter 42.30 RCW (which, as of the date of this Agreement, requires written notice to be provided to each Member at least twenty-four (24) hours prior to the meeting). Notwithstanding the foregoing, the President or Members calling a special meeting will, in good faith, attempt to provide at least ten (10) days prior written notice of a special meeting, however, failure to do so will not invalidate any otherwise legal action taken at a meeting where the proper notice was provided in accordance with chapter 42.30 RCW. In an emergency, the Governing Board may dispense with written notice requirements for special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Governing Board Members. Members of the Governing Board may participate in a meeting through the use of any means of communication by which all Members and members of the public participating in such meeting can hear each other during the meeting. Any Governing Board Members participating in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

m. Bylaws. The Governing Board shall be authorized to establish bylaws that govern procedures of the Governing Board.

n. Parliamentary Authority. Robert's Revised Rules of Order shall govern any proceeding of the Governing Board to the extent not inconsistent with this Agreement or the bylaws adopted by the Governing Board.

o. Consultation with Technical Advisory Committees. It is the intent of this Agreement that the Governing Board shall seek the active participation and advice of Participating Agencies in the determination of Snohomish County 911 operating policies. The Technical Advisory Committees shall have the opportunity to provide reports at each regular Governing Board meeting. The Governing Board shall consider input from the Technical Advisory Committees in its deliberations.

p. Boundary Changes or Service Territory Changes. It is the responsibility of each Participating Agency to provide reasonable advance notice to Snohomish County 911 of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason, so that Snohomish County 911 may accurately dispatch calls, accurately track calls for service data and accurately assess User Fees; provided, however, until such time as Snohomish County 911 has sufficiently accurate data (such as an official population estimate from the State) by which to calculate User Fees for the Participating Agencies(s) involved, Snohomish County 911 shall continue to bill each Participating Agency on the basis of Snohomish County 911's most accurate data and the parties involved in the boundary or service territory change shall amongst themselves address any User Fee allocation issues.

q. Service Changes; Merger or Annexation of a Participating Agency; Formation of New Public Safety Interlocal Operation. It is the responsibility of each Participating Agency to provide reasonable advance notice to Snohomish County 911 of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason.

In the event a Participating Agency merges or annexes to a Principal or becomes a member agency of a Public Safety Interlocal Operation that is a Principal, the merged or annexed Participating Agency's rights and obligations under this Agreement shall be assumed in full by the Principal without further action by the Governing Board.

In the event that Participating Agencies, which meet the qualifications of this paragraph, join together to create a new Public Safety Interlocal Operation (for example and without limitation, creation of a new regional fire authority under chapter 52.26 RCW), and as a result of such formation the fire/EMS operation or police operation of such Participating Agencies are no longer Directly Served by Snohomish County 911, then after all of the necessary assignments and agreements are executed related to the creation of the Public Safety Interlocal Operation, the newly created Public Safety Interlocal Operation shall become a Principal and a party to this Agreement without further action of the Governing

Board. At such time the rights and obligations of the forming Participating Agencies shall be assumed by the Public Safety Interlocal Operation. Notwithstanding the foregoing, in order for the newly created Public Safety Interlocal Operation to become a Principal and a party to this Agreement without further action of the Governing Board, each Participating Agency at the time of formation of the newly created Public Safety Interlocal Operation must (i) be a current Principal and party to this Agreement, or (ii) have previously been a member of SNOCOM or SNOFAC and otherwise independently qualifies as a Principal under this Agreement.

Notwithstanding anything in this paragraph to the contrary, if a merged or annexed Principal retains a separate public safety operation that is Directly Served by Snohomish County 911, then that Principal shall maintain its status and shall retain all its rights and obligations under this Agreement with respect to its Directly Served public safety operation.

r. Associate Agencies. Associate Agencies shall be charged a nominal annual membership fee at a level set from time to time by Simple Majority Vote of the Governing Board. An Associate Agency which stops contracting for police and/or fire/EMS services from a Principal and requests to be Directly Served by Snohomish County 911 shall be approved by the Governing Board as a Principal per Section 14.d and shall not be subject to any latecomer fees in making this transition.

SECTION 7. TECHNICAL ADVISORY COMMITTEES.

a. Creation and Membership. Two Technical Advisory Committees shall be created to serve in an advisory capacity to the Governing Board and Executive Director.

i. Police Technical Advisory Committee. The Police Technical Advisory Committee shall consist of the chief or his or her designee from each Principal and Subscriber police department or equivalent agency or operation Directly Served by Snohomish County 911.

ii. Fire/EMS Technical Advisory Committee. The Fire/EMS Technical Advisory Committee shall consist of the chief or his or her designee from each Principal and Subscriber with a Fire/EMS department or equivalent agency or operation Directly Served by Snohomish County 911.

b. Technical Advisory Committee Representatives. Persons serving on either Technical Advisory Committee shall serve without compensation from Snohomish County 911. However, Snohomish County 911 may pay for or reimburse Representatives and alternates for reasonable out-of-pocket costs related to service on the Technical Advisory Committees.

c. Alternates. Each Representative serving on a Technical Advisory Committee may designate one alternate, confirmed in writing, to serve when such Representative is absent or unable to serve provided that such alternates must have operational responsibilities within their respective agencies. Written notice of the appointment of an alternate shall be provided to the Chair the applicable Technical Advisory Committee prior to the alternate serving in the absence of the Representative.

d. Powers. Each Technical Advisory Committee shall meet individually as frequently as their members deem appropriate, but not less than twice each year, for the purpose of promoting interagency collaboration and cooperation, information sharing, discussion and review of agency operating policy and such other matters as the Governing Board may request. The Technical Advisory Committees shall provide advice, information, and recommendations to the Governing Board and the Executive Director.

e. Quorum. One-quarter of the Representatives of each Technical Advisory Committee (or any alternates present and participating in place of a Representative) shall constitute a quorum for meetings of such Committee.

f. Voting. All actions and recommendations of the Technical Advisory Committees shall be approved by majority vote of those present and voting. Each Representative shall have one vote. There will be no weighted voting, proxy voting, or mail-in voting.

g. Officers. Each Technical Advisory Committee shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of his/her respective Technical Advisory Committee, and the Vice-Chair shall assume this role in absence of the Chair. The officers shall be annually elected by vote of the Committee Representatives.

h. Staffing. The Technical Advisory Committees shall be staffed by the Executive Director, or his or her designee, and such additional agency staffing as the Executive Director may deem appropriate.

i. Meetings. All meetings of each Technical Advisory Committee shall be open to the public if and to the extent required by chapter 42.30 RCW. Regular meetings shall be held pursuant to a schedule approved by the Technical Advisory Committee. Special meetings may be called by the Chair of the Technical Advisory Committee or a majority of the Representatives of the Technical Advisory Committee. Members of the Technical Advisory Committees may participate in meetings through the use of any means of communication by which all Representatives and members of the public participating in such meeting can hear each other during the meeting. Any Representatives participating

in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

SECTION 8. ANNUAL AGENCY REPORT.

a. Contents. The Executive Director shall prepare an Annual Agency Report no later than April of each year. The report shall include a description of:

- i. Activities of Snohomish County 911 for the previous calendar year;
- ii. The proposed work program and significant events in the current calendar year; financial condition of Snohomish County 911;
- iii. Results of Governing Board adopted performance benchmarks; and
- iv. The proposed budget policy for the upcoming year.

b. Availability. The Executive Director shall ensure that the Annual Agency Report is distributed to the Governing Board and Principals and made available the general public each year.

SECTION 9. EXECUTIVE DIRECTOR.

The Governing Board shall be responsible for the appointment and termination of the Executive Director. An interim Executive Director may be appointed to serve in such capacity until a permanent Executive Director is appointed by the Governing Board. A Supermajority Vote of the Governing Board is required to appoint the Executive Director of Snohomish County 911.

The Executive Director shall be responsible to the Governing Board and shall advise it from time to time on a proposed budget and other appropriate matters in order to fully implement the purposes of this Agreement. The Executive Director shall administer Snohomish County 911 in its day-to-day operations, including but not limited to: approving and overseeing the administration of all operating procedures and public records management procedures consistent with Governing Board policies; and appointing persons to fill other staff positions in the Snohomish County 911 and overseeing the evaluation and discipline, hiring and firing of employees, and administration of collective bargaining agreements and other personnel contracts consistent with Governing Board policies.

Only the Governing Board shall be authorized to hire or retain legal counsel and independent accountants and auditors. Other consultants or legal counsel for specialized purposes within the Executive Director's signing authority as it may be defined by the Board from time to time may be designated in such manner as the Governing Board may determine subject to Sections 5 and 6.

The Executive Director shall have experience in technical, financial and administrative fields and his or her appointment shall be on the basis of merit only. The Executive Director is an "at will" employee and may be terminated upon the Simple Majority Vote of the Governing Board.

SECTION 10. PERSONNEL POLICY

The Executive Director shall, as necessary from time to time, submit to the Governing Board a proposed personnel policy for the Governing Board's approval, rejection or modification. All modifications or revisions to such personnel policies must be approved by the Governing Board if and to the extent required in such policies.

SECTION 11. OPERATIONAL POLICY AND SYSTEM EVALUATION; RADIO SYSTEM OPERATIONS.

- a. Operational Effectiveness. The Executive Director shall actively consider and evaluate means and opportunities toward the enhancement of operational effectiveness of emergency services. The Executive Director shall present his or her recommendations to the Technical Advisory Committees and the Governing Board from time to time.
- b. Operational Standards for Radio System. The Governing Board shall adopt operation and maintenance standards for the Radio System. The Technical Advisory Committees shall submit to the Governing Board recommendations regarding operation and maintenance standards for the Radio System.
- c. Radio System Use. Each Participating Agency shall use the Radio System exclusively for approved Radio System purposes and in strict accordance with all applicable federal law and regulations. Principals hereby agree, and Subscribers shall agree in their applicable contract to agree, to abide by all Federal Communication Commission rules and regulations concerning the use of shared radio facilities.
- d. Radio System Access Priorities. Principals shall have priority access to the Radio System. Upon approval by the Governing Board, access may be provided by contract to Subscribers in the following priority:

- i. Priority 1: public safety (police, fire and emergency medical services) Subscribers; Subscribers able to interact with control stations in public school districts and public hospitals within Snohomish County; and other public agencies served by compatible radio communication systems;
- ii. Priority 2: other public agencies with emergency response duties; and
- iii. Priority 3: other entities, as determined by the Governing Board.

Emergency Public Safety Radio System Replacement Project. Notwithstanding anything in this Agreement to the contrary, no Participating Agency assumes the obligation to fund capital costs related to the design, development, construction or maintenance of the Radio System Replacement Project, and neither the full faith and credit or taxing power is pledged by a Participating Agency for such purpose, except as such obligation may be agreed to and specifically set forth in a separate agreement between the Participating Agency and Snohomish County. **SECTION 12. BUDGET; ASSESSMENT FORMULA; PAYMENT OF ASSESSMENTS; DELINQUENCIES; RESERVE FUNDS.**

a. Budget Fiscal Year. The Snohomish County 911 budget fiscal year shall be either the calendar year, or two calendar years, as the Governing Board may determine.

c. Budget Approval. The Executive Director shall present a proposed budget to the Governing Board by no later than **August 1** preceding the next budget period and the Governing Board shall approve its budget by no later than **September 25**. Thereafter and in no event later than **September 30**, Participating Agencies shall be advised on the programs and objectives contained in the proposed budget, of any changes in the User Fee formula(e), and of the required financial participation for each Principal and Subscriber for the following year(s) based upon the proposed budget. Participation by each Principal and Subscriber is contingent upon subsequent legislative appropriation for the following fiscal year. Principals and Subscribers shall promptly notify Snohomish County 911 if it does not approve its budget allocation. Any Principal not approving its full budget allocation (Assessment and cost of any Additional Services it has agreed to purchase) shall be automatically converted to Subscriber status effective the first day of the budget year (whether biennial or annual) for which the Principal did not approve its budget allocation, and subject to penalty as described in Section 12.

d. User Fee Formula. The User Fee formula applicable to Principals for Emergency Communications Services referred to as the “Assessment formula”, shall be initially approved as set forth in **Exhibit B** to this Agreement. The Assessment formula(e) may be changed from time to time as part of the budget process, and any such changes shall be approved by Supermajority Vote of the Governing Board in accordance with Section 6.i. Additional Services require only Simple Majority Vote of the Governing

Board to approve. The Assessment formula(e) for Principals may be different from the User Fee formula applicable to Subscribers. It is expressly contemplated that Participating Agencies may become subject to differential User Fee formulae (including differential Assessment formula(e)) over time based upon the benefit conferred to such agencies.

e. Payment of Assessments. Assessments shall be payable not less frequently than quarterly on or before such dates as the Governing Board may determine.

f. Delinquent Assessments. Snohomish County 911 shall, within seven (7) business days of the due date, send notice to any delinquent Principal and provide a 60-day cure period from the original due date of the payment. If such Assessments, are not paid in full within 60 (sixty) days of the original due date, then the Principal delinquent in payment of Assessments shall upon such 60th day be deemed immediately converted to the status of a Subscriber as described in Section 14. In the event a Principal converted to Subscriber status due to non-payment of fees shall not have paid in full all Assessments owing by six (6) months after the original due date, then the Governing Board may terminate services to such Subscriber, which termination shall not absolve the Subscriber of its obligation to pay all Assessments past due, together with all accrued interest, calculated at 1.5% per month from the date the Assessment was originally due.

g. Terms of Subscriber Contracts. Snohomish County 911 may enter into contracts with Subscribers from time to time for the purpose of providing Emergency Communication Services and other services as provided herein. Subscriber contracts may provide for the same or different payment schedules and payment formulas as those which apply to Principals; provided that, a Subscriber which, at the time it determined to become a Subscriber, was qualified to become a Principal but elected not to, shall be subject to payment of a risk premium of not less than six percent of its annual User Fees, or such other greater amount as the Governing Board may determine. Revenues from such risk premium shall be placed in Snohomish County 911 reserves.

Subscriber contracts shall provide that User Fees not paid when due by a Subscriber shall begin to accrue interest on the date the User Fee was originally due and shall continue until the User Fee is paid (together with all accrued interest) in full at the Federal Prime Rate plus 3%. Snohomish County 911 shall, within seven (7) business days of the due date, send notice to any delinquent Subscriber. In the event a Subscriber does not pay in full all User Fees plus accrued interest within six (6) months from the date of initial delinquency, the Governing Board may terminate services to such Subscriber. Any such termination shall not absolve the Subscriber of its obligation to pay any amounts owing to Snohomish County 911, including any accrued interest.

h. Reserve Funds. The Governing Board shall establish capital and operating reserve funds or accounts at the times and in the amounts necessary to ensure funds are

on hand to reasonably address planned and unforeseen capital and operating expenses and to minimize the need for large increases in Assessments and/or User Fees from year to year as a result of acquisition or replacement of capital assets or equipment, and to fund the timely replacement of aging technology, equipment and systems.

SECTION 13. ISSUANCE OF DEBT.

Except as otherwise provided in Section 5, Snohomish County 911 shall not have the power to issue obligations or to incur debt. However, it is anticipated that Snohomish County 911 may require capital funding from time to time to support facilities, technology and equipment needs. Bonds, notes or other evidences of indebtedness may be issued from time to time by one or more Participating Agencies or by another issuer pursuant to a separate agreement between one or more Participating Agencies and Snohomish County 911 in order to provide capital financing for Snohomish County 911 on terms as agreed upon by the parties thereto. The security and sources of payment for any such debt will be determined at the time of issuance, which may include User Fees and/or capital contributions from the Principals. Any User Fees and/or capital contributions for such purposes shall be approved by Supermajority Vote of the Governing Board. Further, in the event that any Principal is obligated to make a capital contribution, such obligation shall be subject to approval by its legislative authority.

To the extent that any bonds or other debt is issued on a tax-exempt basis under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”), the Participating Agencies agree to not (1) make any use of the proceeds from the sale of such bonds or other debt that will cause the bonds or other debt to be “arbitrage bonds” within the meaning of the Code, or (2) act or fail to act in a manner that will cause the bonds or other debt to be considered obligations not described in Section 103(a) of the Code.

Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to amend or otherwise modify any terms or conditions of a separate agreement between a Participating Agency and Snohomish County (or other Participating Agency or Agencies) with respect to capital contributions, guarantees or the repayment of debt.

SECTION 14. CONVERSION OF STATUS OF PARTICIPATING AGENCIES; ADDITION OF NEW PRINCIPALS OR SUBSCRIBERS; PROVISION OF ADDITIONAL SERVICE TO PRINCIPALS.

a. As described in Sections 12.c and 12.f hereof, a Principal may be converted to Subscriber status for failure to approve its share of the budget or for nonpayment or delinquency in payment of User Fees. On the date of such conversion, said former Principal shall:

- i. lose its right to participate in a caucus for selecting a voting Governing Board member;
- ii. lose its right to receive a share of Snohomish County 911 assets upon dissolution of Snohomish County 911;
- iii. become subject to payment of User Fees in accordance with the then applicable User Fee formula for Subscribers; and
- iv. be bound by the terms of the applicable Subscriber service contract(s).

The conversion of a Principal to Subscriber shall not discharge or relieve any Principal of its outstanding obligations to Snohomish County 911.

b. A Principal may alternately elect to convert to Subscriber status effective the first day of the next budget period (whether Snohomish County 911 is operating under an annual or biennial budget) by giving notice of its intent to the Governing Board not less than nine (9) months in advance of such effective date. Such conversion shall be effective as proposed without further action of the Governing Board, barring any basis for terminating the Principal and action thereon by the Governing Board.

c. A governmental entity otherwise meeting the qualifications of a Principal in Section 3 hereof may be admitted as a Principal of Snohomish County 911 upon Supermajority Vote of the Governing Board as required under Section 6.j. Similarly, a Subscriber may apply to the Governing Board to be converted to Principal status. As a condition of becoming a Principal, whether by conversion or new admission, the Governing Board may require payment or other contributions or actions by the new Principal as the Governing Board may deem appropriate, and may set such start date for service as it deems appropriate, it being the intention of this provision that the addition of new Principals shall not cause the then-current Participants to incur additional cost. Upon such conversion or new admission, such new Principal shall execute this Agreement or agree in writing to the term of this Agreement in its capacity as Principal and shall thereafter be subject to all provisions of this Agreement applicable to Principals.

d. Notwithstanding anything to the contrary in this Agreement, an Associate Agency meeting the qualifications of a Principal may become a Principal effective the first day of the next budget year, without making any latecomer payment or contribution, upon giving notice of its intent to the Governing Board not less than nine (9) months in advance of such effective date. Such conversion shall be become effective on such date without further action of the Governing Board.

e. The determination of whether to accept new Subscribers shall be made by the Governing Board in a manner similar, and subject to such terms and conditions, as that for accepting new Principals, it being the intention that the addition of new Subscribers shall not cause pre-existing Participating Agencies to incur additional cost.

f. A Principal wishing to receive service from Snohomish County 911 for an operating department in addition to a department already served by Snohomish County 911 may make application to the Governing Board in the same manner as, and be subject to such conditions and approvals as the Governing Board may deem appropriate for, an entity (other than an Associate Agency) seeking admission as a new Principal.

SECTION 15. RETAINED POWERS OF PARTICIPATING AGENCIES.

Each Participating Agency shall retain the responsibility and authority for its operational departments and for such equipment and services as are required at its place of operation to interconnect to Snohomish County 911's operations. Interconnecting equipment and services necessary to the provision of authorized Snohomish County 911 services may be funded through Snohomish County 911's budget and operational programs.

SECTION 16. INVENTORY AND PROPERTY.

Equipment, vehicles and furnishings for Snohomish County 911's operation shall be acquired as provided by law. If any Participating Agency provides equipment or furnishings for Snohomish County 911's use, title to the same shall rest with the respective local entity unless that equipment or furnishing is acquired by Snohomish County 911. The Executive Director shall maintain and bi-annually update an inventory of equipment and furnishings owned by, leased or temporarily assigned to Snohomish County 911, and the values thereof. In event of dissolution or termination of Snohomish County 911, assigned or loaned items shall be returned to the lending entity and all other items or funds derived from the sale thereof shall be distributed to Principals as described in Section 20.

SECTION 17. WITHDRAWAL BY OR TERMINATION OF PRINCIPAL.

a. Any Principal may withdraw its membership and terminate its participation in this Agreement by providing written notice and serving that notice on the Governing Board on or before June 30 in any year. After providing appropriate notice as provided in this Section, that Principal's membership withdrawal shall become effective on the last day of the calendar year following the year in which the notice is given. A Principal that has given notice of its intent to terminate must meet with the Executive Director or his or her designee to develop a departure plan. The departure plan is intended to ensure an orderly separation of the Principal from New Agency and ensure minimal disruption in 911 Calls response for the public. The departure plan may include the transfer of funds and equipment

or other assets and must be approved by Simple Majority Vote of the Board. Notwithstanding anything herein to the contrary, Principals shall be prohibited from withdrawing their membership and terminating their participation in this Agreement during the Initial Term; provided, a Principal may give appropriate notice of its intent to withdraw pursuant to this Section during the Initial Term, and in such event that Principal's membership withdrawal shall become effective on the last day of the calendar year that coincides with the end of the Initial Term.

b. Notwithstanding the foregoing, a Principal may be terminated at any time by action of the Governing Board for delinquencies of at least six (6) months in payment of Assessments and interest per Section 12.f.

c. Time is of the essence in giving notice of termination and/or withdrawal.

d. A terminating and/or withdrawing Principal is deemed to forfeit any and all rights it may have to Snohomish County 911's personal or real property, or any other ownership in Snohomish County 911, unless otherwise provided by the Governing Board; provided further that this forfeit of rights shall not apply to personal property on loan to Snohomish County 911 from the terminating or withdrawing Principal.

e. The termination and/or withdrawal of a Principal shall not discharge or relieve any Principal of its outstanding obligations to Snohomish County 911.

f. A Governing Board Member representing a Principal that (i) has given notice of withdrawal, or (ii) has been terminated by vote of the Governing Board which termination is effective at a future date, shall be authorized to cast votes at the Governing Board only on budgets items to be implemented prior to the withdrawal or termination date.

SECTION 18. AMENDMENT OF AGREEMENT.

The following terms of this Agreement may only be amended in writing after receipt of the approval of the legislative authorities of all Principals:

- a. Expansion of the scope of services provided by the Snohomish County 911 beyond the scope of Section 4.
- b. The composition of the Governing Board and terms of office as provided in Sections 6.a and 6.d.
- c. Voting rights of Governing Board Members.
- d. Powers of the Governing Board.

- e. Hold harmless and indemnification requirements.
- f. Provisions regarding duration, termination or withdrawal.
- g. The conditions of this Section.

The parties to this Agreement acknowledge and agree that provisions in this Agreement that are not specifically identified in (a) through (g) above reflect the Principals' direction as to the initial operational and administrative policies and procedures to be implemented by the Governing Board. With the exception of the foregoing items that require affirmative approval of the legislative authorities of all Principals, the parties to this Agreement authorize the Governing Board to modify this Agreement from time to time in order to carry out the corporate purposes of Snohomish County 911. Any such modification shall be in writing and executed by the President of the Governing Board after providing not less than thirty (30) days' advance written notice to all Principals of such proposed modification, and upon approval of a Supermajority Vote of the Governing Board.

Nothing in this Section shall be construed to require legislative authority consent for the addition of a new Principal, conversion of an Associate Agency to a Principal, or agreement to serve an additional Subscriber.

SECTION 19. MERGER, CONSOLIDATION OR SALE OF ALL OR SUBSTANTIALLY ALL ASSETS.

Approval of the merger or consolidation of Snohomish County 911 with another entity, or the sale of all or substantially all assets of Snohomish County 911, shall require a Supermajority Vote of the Governing Board.

SECTION 20. TERMINATION OF AGREEMENT; DISSOLUTION.

a. Generally. This Agreement may be terminated upon the approval of a Supermajority Vote of the Governing Board. The termination shall be by direction of the Governing Board to wind up business by a date specified by the Governing Board, which date shall be at least one (1) year following the date of the vote to terminate. Upon the final termination date, this Agreement shall be fully terminated.

b. Distribution of Property on Termination of Agreement. Upon termination of this Agreement, all property acquired during the life of this Agreement remaining in ownership of Snohomish County 911 shall be disposed of in the following manner:

- i. Real or Personal Property. All real or personal property purchased pursuant to this Agreement and all unexpended funds or reserve funds, net of all outstanding Snohomish County 911 liabilities, shall be distributed to those

Principals still participating in the Snohomish County 911 on the day prior to the termination date and shall be apportioned between Principals based on the ratio that the average of each Principals' contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Principals' User Fees paid during such five-year period. The Governing Board shall have the discretion to allocate the real or personal property and funds as it deems appropriate, and the apportionment, determined consistent with the preceding sentence, need not be exact.

ii. Loaned Property. In the event of dissolution or termination of the Snohomish County 911, assigned or loaned assets shall be returned to the lending entity.

iii. Allocation of Liabilities. In the event outstanding liabilities of the Snohomish County 911 exceed the value of personal and real property and funds on hand, all Principals shall contribute to retirement of those liabilities in the same manner as which they would share in the distribution of properties and funds.

c. Notwithstanding the foregoing, this Agreement may not be terminated if to do so would abrogate or otherwise impair any outstanding obligations of the Snohomish County 911, unless provision is made for those obligations.

SECTION 21. DISPUTE RESOLUTION.

a. Whenever any dispute arises between a Principal or the Principals or between the Principals and the Snohomish County 911 (referred to collectively in this Section as the "parties") under this Agreement which is not resolved by routine meetings or communications, the parties agree to seek resolution of such dispute by the process described in this Section, which shall also be binding on Subscribers.

b. The parties shall seek in good faith to resolve any such dispute or concern by meeting, as soon as feasible. The meeting shall include the President of the Governing Board, the Executive Director, and a representative(s) of the Principal(s), if a Principal(s) is involved in the dispute, and/or a person designated by the Subscriber(s), if a Subscriber(s) is involved in the dispute.

c. If the parties do not come to an agreement on the dispute or concern, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days, which may include binding or nonbinding decisions or recommendations (whichever is mutually agreed to). The mediator(s) shall be mutually agreed upon and shall be skilled in the legal and business aspects of the subject matter of

this Agreement. The parties shall share equally the costs of mediation and assume their own costs.

SECTION 22. INSURANCE.

The Governing Board, Executive Director, and Technical Advisory Committees shall take such steps as are reasonably practicable to minimize the liability of the Participating Agencies, including but not limited to the utilization of sound business practice. The Governing Board shall determine which, if any, insurance policies or self-insurance programs for governmental entities authorized in the State of Washington may be reasonably and practicably acquired to cover liability exposures and other potential losses arising from the operations of the Snohomish County 911 and the activities of the parties pursuant to this Agreement (which may include Directors and Officers, Commercial General Liability, Auto, Workers' Compensation, Stop Gap/Employer's Liability, errors and omissions, crime/ fidelity insurance, CyberRisk, property damage or loss), and shall direct the acquisition of same.

SECTION 23. INDEMNIFICATION AND HOLD HARMLESS.

a. Each Principal shall defend, indemnify and hold other Principals, their officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of that Principal's negligent acts or omissions in connection with the performance of its obligations under this Agreement, except to the extent the injuries or damages are caused solely by the acts of a Principal; provided, that if any such Claim is based on the concurrent negligence of more than one Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

b. Each Principal shall defend, indemnify and hold the Snohomish County 911 and its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of that Principal's negligent acts or omissions in connection with the performance of its obligations under this Agreement, except to the extent the injuries and damages are caused solely by the acts of the Snohomish County 911; provided, that if any such Claim is based on the concurrent negligence of Snohomish County 911 and Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

c. As provided in its Articles, the Snohomish County 911 shall defend, indemnify and hold each Principal its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of the Snohomish County 911's acts or omissions in connection with the

performance of its obligations under this Agreement, except to the extent the injuries and damages are caused solely by the acts of any Principal;; provided, that if any such Claim is based on the concurrent negligence of Snohomish County 911 and a Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

d. The Snohomish County 911 will hold harmless, indemnify and defend its officers, officials, employees and volunteers from any and all legal liability, claims or lawsuits of any kind for injuries, damages, losses of any kind occurring to another, including attorney fees, which may arise out of the good faith performance of their duties to the Snohomish County 911 and performed in the scope of their employment or service to the Snohomish County 911, except to the extent the injuries, losses and/or damages are caused by the intentional and knowing wrongful acts of any of the Snohomish County 911's officers, officials, employees or volunteers.

e. Subscribers shall be required to agree to indemnify and hold harmless each Principal and the Snohomish County 911, their officers, officials, employees and volunteers from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of Subscriber's negligent acts or omissions in connection with the receipt of services from Snohomish County 911. To such degree as the Governing Board determines to be reasonable, appropriate, and consistent with applicable law and to be in the best interests of Snohomish County 911, Snohomish County 911 may also indemnify and hold harmless Subscribers.

f. In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of a party hereto and the Snohomish County 911, its officers, officials, employees, and volunteers, the party's liability hereunder shall be only to the extent of the party's negligence. It is further specifically and expressly understood that the indemnification provided in this Section constitutes the party's waiver of immunity under Industrial Insurance Title 51 RCW, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Section shall survive the expiration or termination of this Agreement.

g. Each party shall give the other parties proper notice as provided herein of any claim or suit coming within the purview of these indemnities. Termination of this Agreement, a Principal's withdrawal from the Snohomish County 911, or a Principal's conversion to Subscriber status (collectively for purposes of this subparagraph "Termination"), shall not affect the continuing obligations of each of the parties as indemnitors hereunder with respect to those indemnities and which shall have occurred prior to such Termination.

SECTION 24. INTERGOVERNMENTAL COOPERATION.

The Snohomish County 911 shall cooperate with local, state and federal governmental agencies in order to maximize the utilization of any grant funds for equipment and operations and to enhance the effectiveness of the Snohomish County 911's operations and minimize costs of service delivery.

SECTION 25. NOTICE.

Notices required to be given to Snohomish County 911 under the terms of this Agreement shall be directed to the following unless all Principals are otherwise notified in writing:

President of the Governing Board and Executive Director, Snohomish County 911
c/o Snohomish County 911
1121 S.E. Everett Mall Way, Suite 200
Everett, WA 98208

Notices to Principals, Subscribers, Associate Agencies, Governing Board Members or Representatives required hereunder may be given by mail, overnight delivery, facsimile or email, or personal delivery. Each Principal shall provide the President of the Governing Board written notice of the address for providing notice to said Principal. Any Principal wishing to change its mail or email address shall promptly notify the President of the Governing Board. Notice or other written communication shall be deemed to be delivered at the time when the same is postmarked in the mail or overnight delivery services, sent by facsimile or email (with confirmation of transmission), or received by personal delivery.

SECTION 26. COMPLIANCE WITH LAWS.

During the term of this Agreement, the parties hereto agree to comply with all federal, State, and local laws as necessary to carry out the terms of this Agreement. Further, to the extent that any Emergency Communication Services and/or Additional Services involve the retention, security, confidentiality or other handling of certain "protected" health information under the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations thereunder by the U.S. Department of Health and Human Services and other applicable laws including chapter 70.02 RCW, the Washington Uniform Health Care Information Act, as amended, the parties agree to comply with such laws and execute documents as necessary to implement the requirements under such laws.

SECTION 27. VENUE.

The venue for any action related to this Agreement shall be in the Superior Court in and for Snohomish County, Washington at Everett, Washington, or if applicable, in Federal District Court, Western District of Washington.

SECTION 28. NO THIRD PARTY BENEFICIARIES.

There are no third-party beneficiaries to this Agreement. No person or entity other than a party to this Agreement shall have any rights hereunder or any authority to enforce its provisions, and any such rights or enforcement must be consistent with and subject to the terms of this Agreement. In addition to the foregoing, nothing in this Agreement is intended to create a special relationship or other basis for third party liability.

SECTION 29. SEVERABILITY.

The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this Agreement shall not affect the validity of the remainder of this Agreement.

SECTION 30. RATIFICATION.

All prior acts taken by the Principals and Snohomish County 911 consistent with this Agreement are hereby ratified and confirmed.

SECTION 31. EXECUTION, COUNTERPARTS, AMENDMENT AND RESTATEMENT OF ORIGINAL AGREEMENT, AND EFFECTIVE DATE.

The Original Agreement was executed on behalf of each Principal by its duly authorized representative following approval of the Original Agreement by motion, resolution or ordinance of its legislative authority. Pursuant to the terms of the Original Agreement and except for certain amendments as provided in Section 18 of the Original Agreement, the Original Agreement may be amended from time to time by Supermajority Vote of the Governing Board of Snohomish County 911 without further approval of legislative authorities of the Principals.

Pursuant to Section 4, Section 6.j and Section 18 of the Original Agreement, after giving 30 days' notice to each Principal as required by Section 18 of the Original Agreement, the Governing Board of Snohomish County 911, by Supermajority Vote of its Principals, authorized the amendment and restatement of the Original Agreement by the execution and delivery of this Agreement.

This Agreement shall be deemed adopted and effective as of June 20, 2024, and as of such date, this Agreement shall control the operations and governance of Snohomish County 911. This Agreement shall be filed and/or posted as required by chapter 39.34 RCW.

This Agreement shall be executed by the President of the Governing Board, and attested to by the Secretary of the Governing Board.

IN WITNESS WHEREOF, this Agreement shall be effective as of the date set forth above.

Snohomish County 911

By: _____
Jon Nehring
Board President

Attest:

By: _____
Terry Peterson
Board Secretary

Approved as to Form:

By: _____
Attorney for Snohomish County 911

EXHIBIT A

Process for Selecting Governing Board Members and Alternates

Governing Board Members are selected every two (2) years in April, through the process described below.

If not defined in this **Exhibit A**, capitalized terms have the meaning stated in the Agreement.

As used in this **Exhibit A**:

- **Population Served** means the residential population of all territory Directly Served by a Principal Police Agency or Fire Agency, according to the most recent annual report issued by the State Office of Financial Management each year determining the population of each jurisdiction.
- **Administration and Technology Cost Center** means all costs allocated to this cost center that are not otherwise attributed to another cost center as defined in Exhibit B.

Step 1. Police Agencies are divided into four (4) caucuses

- a. Rank each Police Agency by **the pro rata share of the Administration and Technology Cost Center for each Police Agency** from smallest to largest, *provided, however*, that to avoid double counting, Population Served shall be based on the population for which the Police Agency has general policing responsibilities; contracts for special services (such as bomb squad or SWAT responses only) are not included in the calculation of Population Served.
- b. Snohomish County shall be its own caucus (until and unless it is no longer the largest Police Agency in terms of pro rata share of the Administration and Technology Cost Center, in which case all four caucuses shall be determined as per Subsection c below).
- c. The remaining Police Agencies shall be divided into three roughly equal caucuses based on pro rata share of the Administration and Technology Cost Center, starting from the smallest Police Agency and working up to agencies serving more population. In deciding where to divide caucuses, the following rules shall apply:
 - i. No Police Agency shall be divided into two caucuses.
 - ii. Caucuses with the smallest agencies (the two caucuses with three Governing Board Member seats, referred to as Small and Medium

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Police Agencies on the Police Agencies Table below) shall be sized by rounding up (exceeding the pro rata share target to the extent necessary to completely include the pro rata share target and not divide any Police Agency between caucuses), and the larger Police Agency caucus (two Governing Board Member seats, referred to as Next Largest Police Agencies in the Police Agencies Table below) shall be rounded down.

Step 2. Fire Agencies are divided into three (3) caucuses

- a. Rank each Fire Agency by **Population Served**, from the smallest to the largest, *provided, however*, that to avoid double counting, Population Served shall be based on fire suppression responsibility; contracts for limited services (such as BLS/ALS response/transport) are not included in the calculation of Population Served.
- b. Divide the Fire Agencies into three (3) caucuses based on whether they are small, medium or large agency, defined as follows:
 - i. A Large Fire Agency is defined as an agency serving 14% or more of the total Population Served by all Fire Agencies.
 - ii. A Medium Fire Agency is defined as an agency serving more than 3% and less than 14% of the total Population Served by all Fire Agencies.
 - iii. A Small Fire Agencies is defined as an agency serving 3% or less of the total Population Served by all Fire Agencies.

Step 3. Each Caucus selects Board Members

- a. In April, designated representatives from each Principal in each Police Agency caucus and each Fire Agency caucus shall meet together and select Governing Board Members to represent them on the Governing Board for the next two-year term. Caucuses may determine their own rules for nominating and selecting Governing Board Members, provided that the following rules shall apply:
 - i. Representatives to the caucus shall be designated by the legislative body of the Principal they represent (or by such other person as local codes may require). Designated representatives must be qualified to serve as a Governing Board Member.
 - ii. An individual need not attend the caucus in order to be selected as a Governing Board Member, so long as the person otherwise meet the qualifications of a Governing Board Member.
 - iii. Each Principal within a caucus shall have an equal vote in selecting each Governing Board Member.

- iv. Any Principal who has designated more than one representative to the caucus, and is unable to unanimously decide where to place their vote, at the time the vote is called, shall forfeit their vote.
- v. Voting by proxy will not be allowed.
- vi. No Principal may have an elected official or staff member hold more than one (1) Governing Board seat in a single caucus unless there are more seats than Principals in the caucus.
- vii. The Secretary shall record the votes of the caucus, confirming the individuals to whom the caucus's Board seats are to be allocated for the next term of office. This record shall be included in the next regularly scheduled board meeting packet.

- b. The number of Governing Board Members to be selected by each caucus shall be as follows:

Police Agencies (10 Board Members)

Caucus 1: Largest Agencies (Currently Snohomish County is the only member)	2 Governing Board Members, one of which must be the County Sheriff or an assistant or deputy sheriff directly reporting to the Sheriff – unless or until the County is no longer the Largest Policy Agency (in terms of Population Served), in which case the two board members shall be selected as per Caucus 2.
Caucus 2: Next Largest Police Agencies	2 Governing Board Members, of which one must be operational staff and one must be an elected official
Caucus 3: Medium Police Agencies	3 Governing Board Members, of which one must be an operational staff and one must be an elected official
Caucus 4: Small Police Agencies	3 Governing Board Members, of which one must be an operational staff and one of must be an elected official

Fire Agencies (5 Board Members)

Caucus 1: Large Fire/EMS Agencies	3 Governing Board Members
Caucus 2: Medium Fire/EMS Agencies	1 Governing Board Member
Caucus 3: Small Fire/EMS agencies	1 Governing Board Member

Step 4. Each Caucus Selects a Slate of Designated Alternates, in Priority Order.

- a. Each caucus shall select a slate of designated alternates in a number equal to the number of Governing Board seats allocated to that caucus.
- b. Each caucus shall prioritize its alternates to determine the order in which the alternates are called upon to participate at a Governing Board meeting in the event of an absence of any Governing Board member representing the caucus.

Caucuses may determine their own rules for nominating and selecting Board Alternates, provided that the rules set forth in Step 3.a for selecting of Board Members shall apply.

Vacancies

Any vacancies shall be promptly filled by the appointing caucus, which shall meet either in person or telephonically to select a replacement Board Member and/or Alternate to serve the remainder of the vacant position's unexpired term. Such selection process shall be subject to the rules outlined in **Step 3**.

EXHIBIT B

Principal Assessment Formula

Assessments are calculated and charged separately for each Emergency Communications Service provided for each Principal that has elected to receive such service. A Principal that has elected to receive both Police and Fire/EMS Emergency Communications Services will pay one Assessment for service to its Police agency and one Assessment for service to its Fire/EMS agency. A Principal that has elected to receive only police **or** Fire/EMS Emergency Communications Services from Snohomish County 911 only pays an Assessment for the service so received.

Capitalized terms used in **Exhibit B** not defined in this **Exhibit B** have the meaning set forth in the body of the Interlocal Agreement.

Description of the formula to derive Assessments for individual Principals.

Step 1: Divide the Net Adopted Budget into four cost pools:

- **Administration and Technology**
- **Call Takers**
- **Police Dispatch**
- **Fire Dispatch**

The costs allocable to each cost pool are further defined below (see “Definitions”)

Step 2: Apply Revenues to cost pools according to the following guidelines:

- E-911 Tax Revenues will first be applied to offset all costs associated with the **Call Takers** cost pool. Any E-911 Tax Revenues over and above the amount necessary to fund all costs in the **Call Takers** cost pool will be applied to fund permissible costs for such revenues within the **Administration, Technology, and Wireless Technology** cost pool.
- Emergency Communications and Facility Tax Revenues will be applied to fund permissible costs for such revenues within the Administration, Technology, and Wireless Technology cost pool. Revenues that exceed the Administration, Technology, and Wireless Technology cost pool will be applied to member assessments using the formula assigned to this cost pool.
- The portion of Subscriber Contract revenues attributable to all Emergency Communications Services *except* revenues attributable to the Wireless Technology cost pool will be applied to the **Police Dispatch** and/or **Fire Dispatch** cost pool, based on the services billed to the Subscriber. For example, revenues from a Subscriber contract for Emergency Communications Services with the Stillaguamish Tribe to service its Police Agency will be applied to reduce the size of the Police Dispatch cost pool, except for any increment of such revenue charged for Wireless Technology cost pool items.

- The portion of any Subscriber Contract revenues attributable to Radio System services will be applied to the Administration, Technology, and Wireless Technology cost pool, including but not limited to any revenues attributable to cell tower leases and other non-Assessment revenue attributable to the Radio System.
- Additional Services revenues will be applied to the Administration and Technology, Police Dispatch, Fire Dispatch, and/or Wireless Technology cost pool, based upon where the costs of those services are allocated.

Step 3: Divide the Administration and Technology, Call Taker, Police Dispatch and Fire Dispatch cost pools between Police Agencies and Fire Agencies:

- Amounts in the **Administration and Technology** cost pool will be divided based on the ratio of dispatch workstations assigned to each service (initially, 8 police dispatch stations and 5 fire stations)
 - Police 62%
 - Fire 38%

If the Board approves deployment of an additional dispatch work station to serve Police or Fire Agencies, this ratio will automatically change (the change is not considered a formula change requiring Governing Board approval).

- Amounts in the **Call Taker** cost pool will be divided based on a ratio that reflects an assessment of actual time spent by call takers processing each type of call:
 - Police 75%
 - Fire 25%

A change in this ratio requires Supermajority Vote of the Governing Board.

- Calculate a **Cost per Console** by dividing total Police Dispatch and Fire Dispatch Costs by the total number of dispatch stations.
- Amounts in the **Police Dispatch** cost pool are allocated to Police Agencies and are further separated out on a **Cost-per-Console** basis as between Shared Dispatch Station costs and Dedicated Dispatch Station costs. (In 2017, of the 8 Initial Police Dispatch stations, 5 were shared and 3 were dedicated—1 to Marysville Police, and 2 to Everett Police).
- Amounts in the **Fire Dispatch** cost pool are allocated to Fire Agencies and are further separated out on a **Cost-per-Console** basis as between Shared Dispatch Station costs and Dedicated Dispatch Station costs (In 2017, there were 5 Shared Dispatch Stations in the Fire Dispatch cost pool and no Dedicated Dispatch Stations).

Step 4: Allocate costs to individual Principals, calculating Fire and Police Agency assessments separately as follows:

- **Police Agency Principal Assessments:**

1. Calculate the sum of costs allocated to all Police Agencies in the **Administration and Technology** Cost pool plus the **Call Taker** cost pool, and *subtract* Police Agency Subscriber contract revenues. Allocate the resulting total amount between all Police Agency Principals based on the **Shared Cost Allocation Calculation**. The total Police Agency Principal Assessment for any individual Principal is this amount *plus* the individual dispatch cost allocation derived from *either* item 2 or 3 below as applicable to the individual Principal:
2. **For Principal Police Agencies assigned to Shared Police Dispatch stations:** Each such Principal is allocated a shared of all Shared Police Dispatch Station costs based on the **Shared Cost Allocation Calculation**.
3. **For Principal Police Agencies with Dedicated Police Dispatch stations:** Each such Principal is allocated a cost equivalent to the **Cost per Console** multiplied by the number of dedicated Police Dispatch stations for which they have contracted.

- **Fire Agency Principal Assessments:**

1. Calculate the sum of costs allocated to all Fire Agencies in the **Administration and Technology** Cost pool plus the **Call Taker** cost pool, and *subtract* Fire Agency Subscriber contract revenues. Allocate the resulting total amount between all Fire Agency Principals based on the **Shared Cost Allocation Calculation**. The total Fire Agency Principal Assessment for any individual Principal is this amount *plus* the individual dispatch cost allocation derived from *either* item 2 or 3 below as applicable to the individual Principal.
2. **For Principal Fire Agencies assigned to Shared Fire Dispatch stations:** Each such Principal is allocated a shared of all Shared Fire Dispatch Station costs based on the **Shared Cost Allocation Calculation**.
3. **For Principal Fire Agencies with Dedicated Fire Dispatch stations:** Each such Principal is allocated a cost equivalent to the **Cost per Console** multiplied by the number of dedicated Fire Dispatch stations for which they have contracted.

- **Shared Cost Allocation Calculation:**

Take the total sum to be allocated and divide it up based on three different factors:

1. 54% of total costs are allocated based on the percentage share of a Principal's Calls for Service as compared to total Calls for Service of all such agencies (police or fire—including Principals and Subscribers). Calls for Service shall be calculated as an annual average based on the most recent 8 calendar quarters (see definition of Call Calculation Period).
2. 23% of costs are allocated based on the percentage share of a Principal's Assessed Value as compared to the total Assessed Value of all such agencies (police or fire, Principals and Subscribers).
3. 23% of costs are allocated based on the percentage share of a Principal's Population Served as compared to the total Population of all such agencies (police or fire, Principals and Subscribers).

Principals who were "SERS Phase II" agencies and have a contract with Snohomish County whereby the Principals remit operations and maintenance expenses for SERS to the County to be passed through to SERS will continue to pay operation and maintenance expense of the Radio System under such existing agreements until such agreements are modified to permit direct payment of these charges, or such until such agreements expire, whichever is first.

DEFINITIONS

Fire Agency or Fire Agencies: unless expressly noted otherwise, in this Exhibit these terms include both Principals and Subscribers Directly Providing fire and medical services that are Directly Served by Snohomish County 911.

Police Agency or Police Agencies: unless expressly noted otherwise, in this Exhibit these terms include both Principals and Subscribers Directly Providing police services that are Directly Served by Snohomish County 911.

Cost-Per-Console Total labor costs to staff all police and fire dispatch consoles divided by the number of consoles.

Net Adopted Budget means the budget approved by the Governing Board after action by all individual Principals, applicable in the time period for which the **Assessment** is payable, *less* **Other Revenues**.

Other Revenues mean revenues received by Snohomish County 911 from sources other than User Fees, E-911 tax revenues and Additional Services, including without limitation Associate Agency fees, other miscellaneous revenues, grants, or awards that may be available from time to time to offset the operating and capital costs of Snohomish County 911.

Administration and Technology Costs include all costs associated with providing the supervision, management, facilities costs, insurance, reserve contributions, etc., of running the public safety dispatch center and technologies including wireless technologies, and all other expenditures in the Net Adopted Budget not included in the definition of Call Taker Costs and Dispatch Costs.

Call Taker Costs include all **labor costs** associated with the prescribed number of operational staff assigned to staff the call taking function.

Police Dispatch Costs include all **labor costs** associated with the prescribed number of operational staff assigned to all dispatch workstations designated for serving Police Agencies.

Fire Dispatch Costs include all labor costs associated with the prescribed number of operational staff assigned to all dispatch workstations designated for serving Fire Agencies.

Shared Dispatch Stations are dispatch stations that not dedicated by agreement (as opposed to workload allocation) to serve a single Principal or Subscriber.

Dedicated Dispatch Stations are dispatch stations that are dedicated by agreement to serve a single Principal or Subscriber.

Labor Costs are direct costs of salary and benefits.

E-911 tax revenues mean revenues received by Snohomish County 911 from Snohomish County pursuant to State law.

Calls for Service are defined on Appendix B-1, *provided* that until Snohomish County 911 has been in operation for more than three years, the calculation of the number of **Calls for Service** shall be determined in whole or in part (to the extent necessary to determine the two-year average number of calls for service) based on the number of **Calls for Service** by each **Charged Operation** as reported by the records of the dispatch agency previously serving each **Charged Operation**, and consistent with the definition of **Calls for Service** in **Appendix B-1**.

Charged Operation refers to an individual Principal's fire/EMS agency/operation, being charged under the **Assessment** formula.

The **Call Calculation Period** is defined as the first calendar quarter of the preceding budget year, and the 7 calendar quarters preceding that. (For example, in 2019, the Call Calculation Period be the first quarter of 2018, plus the preceding 7 calendar quarters—all of 2017, and the last three quarters of 2016).

Population Served has the meaning set forth in **Exhibit A**.

Assessed Value is the **Assessed Value** of taxable real property in an individual Principal or Subscriber's or Snohomish County 911 **Service Territory** for the **Charged Operation** (as applicable) for the most recently available tax year, as published by the State Office of Financial Management or Snohomish County Assessor.

"Service Area" means the geographic area of all territory Directly Served by a Principal Police Agency or Fire Agency, with the County's Service Area excluding incorporated areas that are Directly Served by another Police Agency.

Appendix B-1

Definition of “Calls for Service”

The purpose of this Exhibit is to define Calls for Service for purposes of billing/funding calculations.

Snohomish County 911 will bill each Principal based on the User Fee formula, which incorporates consideration of Calls for Service as defined in this Exhibit.

Section 1. Call for Service Defined: Snohomish County 911 defines a Call for Service for workload analysis and User Fee calculation as any request for service or unit initiated activity resulting in creation of a Computer Aided Dispatch System (CAD) incident that requires oversight by or interaction with Snohomish County 911 personnel, with the exception of the following:

- a. Any **mutual aid incident** where another Snohomish County 911 Principal within the same classification (police/fire/medic) is dispatched as the primary responding agency. *For example*, a police department that responds into another police department’s jurisdiction to provide assistance does not constitute a Call for Service charged to the mutual aid responder. However, an incident involving both police and fire/EMS would result in a Call for Service for both classifications. Similarly, any mutual aid request dispatched to a location outside the Snohomish County 911 service area shall not constitute a Call for Service.
- b. Any incident that is a **duplicate** of another Call for Service, or **associated** with another Call for Service. *For example*, multiple calls about a single brush fire incident will result in only one Call for Service for the fire/EMS responder.
- c. Any incident that is **cancelled** by Snohomish County 911 personnel due to an error or similar internal reasons. *This does not include “cleared incidents”*, which are incidents that are cancelled when the requesting party calls back to cancel the response after the incident has been entered into CAD.
- d. Any **informational broadcast** including but not limited to CAD entries type codes of NOTICE, NOTICEP & INFO.
- e. Any **informational incident** used for tracking non police or Fire/EMS activity created by dispatchers solely for the purpose of assisting the dispatcher in tracking such activity, *for example*, utility call-outs.

Section 2: Assignment of CFS: As a general rule, CAD incidents are assigned to a Principal when the incident occurs within its authorized dispatch area (geo-verified location) and service discipline (Police/Fire) with the following exceptions:

- a. **Transit, Fire Marshall, Narcotics Task Force:** these incidents are assigned to the responsible countywide agency regardless of location.

b. **Traffic Stops:** assigned to the initiating agency.

c. **Non-geo verified incidents, in County:** assigned to initiating agency.

If there are significant anomalies in the manner calls have been measured by SNOCOM and SNOPAC, those anomalies shall be adjusted in a manner determined reasonable by the Governing Board (Supermajority Vote item) in order to develop a fair means for determining the number of calls across all agencies.

EXHIBIT C

Principals and Associate Agencies of Snohomish County 911

PRINCIPALS:

SNOHOMISH COUNTY
CITY OF ARLINGTON
CITY OF BRIER
CITY OF EDMONDS
CITY OF EVERETT
CITY OF LAKE STEVENS
CITY OF LYNNWOOD
CITY OF MARYSVILLE
CITY OF MILL CREEK
CITY OF MONROE
CITY OF MOUNTLAKE TERRACE
CITY OF MUKILTEO
CITY OF WOODWAY
MARYSVILLE FIRE DISTRICT
NORTH COUNTY REGIONAL FIRE AUTHORITY
SNOHOMISH REGIONAL FIRE AND RESCUE
SNOHOMISH COUNTY FIRE DISTRICT NO. 4
SNOHOMISH COUNTY FIRE DISTRICT NO. 5
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
SNOHOMISH COUNTY FIRE DISTRICT NO. 16
SNOHOMISH COUNTY FIRE DISTRICT NO. 17
SNOHOMISH COUNTY FIRE DISTRICT NO. 19
SNOHOMISH COUNTY FIRE DISTRICT NO. 21
SNOHOMISH COUNTY FIRE DISTRICT NO. 22
SNOHOMISH COUNTY FIRE DISTRICT NO. 24
SNOHOMISH COUNTY FIRE DISTRICT NO. 25
SNOHOMISH COUNTY FIRE DISTRICT NO. 26
SNOHOMISH COUNTY FIRE DISTRICT NO. 27
SOUTH SNOHOMISH COUNTY FIRE & RESCUE REGIONAL FIRE AUTHORITY

ASSOCIATE AGENCIES:
CITY OF DARRINGTON
CITY OF GOLD BAR
CITY OF GRANITE FALLS
CITY OF SNOHOMISH
CITY OF STANWOOD
CITY OF SULTAN



ACTION REQUESTED for Proposed Amendments to the SNO911 Interlocal Agreement

Date: March 28, 2025
To: Principals of Snohomish County 911
From: Terry Peterson, Deputy Director/Board Secretary
RE: Legislative Action Requested – Updated Interlocal Agreement

Enclosed are proposed amendments to the Snohomish County 911 (SNO911) Interlocal Agreement (ILA). These amendments have been reviewed and approved by the SNO911 Board and now require formal approval from each Principal's legislative body by **May 15, 2025**, unless this authority has been delegated within your jurisdiction.

Summary of Proposed Changes

1. Expanded Contracting Authority:

The amendments authorize the SNO911 board to enter into contracts for Additional Services with both member agencies and third parties (who serve member agencies). This adjustment supports the collaborative efforts of the Snohomish County EMS Joint Task Force.

2. Preparation for Future EMS Partnership:

These changes support the newly established Snohomish County EMS Agency (SCEMSA). Once operational, SCEMSA's governing board is expected to negotiate a Service Level Agreement (SLA) with SNO911 for the provision of: dedicated staff, support services (e.g., financial management, HR, and IT), and office space within SNO911's future headquarters. The changes do not bind SNO911 to enter into the agreement, but allow it to occur if and when the SNO911 Board approves it in the future.

A redlined version of the ILA reflecting these updates is attached for your review.

Action is requested by your legislative body to approve the changes by May 15, 2025.

If you would like to provide comment to the Board, we welcome your participation. This item is on the agenda for discussion at Regular Board Meetings in April 2025. The SNO911 Board Meets Monthly on the third-Thursday of the month at 0830. Meeting notice and details are posted on our website at www.sno911.org.

If your agency has any comments or questions regarding the proposed amendments, you can reach me at tpeterson@sno911.org or (425) 407-3905.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Jim Lawless, Police

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: Region 1 SWAT Interlocal Agreement

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute the interlocal agreement with Region 1 SWAT.

SUMMARY: This agreement will allow for the Marysville Police Department to become an at large member of the Region 1 SWAT Team. This will bring greater resources to those emergency/critical situations requiring specialized training, equipment and staff than can currently (or in the future) be provided by the Marysville Tactical Response Team. Officers from the Marysville Police Department will fill various roles on the team as positions become available. Equipment currently utilized by the Tactical Response Team will continue to be utilized in this new arrangement and the Tactical Response Team will be dissolved.

ATTACHMENTS:

[2025 Region 1 SWAT ILA_CompiledSignaturePages.pdf](#)
[Region 1 SWAT addendum 2_Add Marysville PD.pdf](#)

INTERLOCAL AGREEMENT FOR SPECIAL WEAPONS AND TACTICS TEAM (REGION 1 SWAT) COOPERATION

This INTERLOCAL AGREEMENT FOR SPECIAL WEAPONS AND TACTICS TEAM (“SWAT”) COOPERATION (this “Agreement”) is made and entered into by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, the CITY OF EVERETT, a municipal corporation of the State of Washington, and the CITY OF LAKE STEVENS, a municipal corporation of the State of Washington (collectively referred to as “Participating Agencies”).

RECITALS

- A. The Participating Agencies are public agencies as defined by chapter 39.34 RCW and chapter 10.93 RCW, and are authorized to enter into interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and
- B. Incidents of a serious criminal nature occur which require a specially trained and equipped law enforcement response to effectively respond to the situation. These incidents create demand on the Participating Agencies respective to each party’s resources. The parties believe these resources are economically served by forming a regional Special Weapons And Tactics Team (hereinafter “SWAT”).
- C. Through this Agreement the Participating Agencies intend to combine their respective SWAT resources to form a single regional SWAT Team. The regional SWAT team (hereinafter “Region 1 SWAT”) shall be specially structured, trained and equipped to respond to and resolve high risk criminal activity occurring within each Participating Agency’s jurisdiction.
- D. The Participating Agencies desire to achieve increased operational efficiencies and economies of scale by providing a mechanism for the sharing of material, personnel, knowledge, equipment, and training, all as more fully described by, and pursuant to the terms and conditions contained in this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Participating Agencies agree as follows:

1. TERM

1.1 Initial Term

The initial term of this Agreement shall govern the parties performance beginning on January 16, 2025, (“Effective Date”) and continuing for two (2) years from the Effective Date of this Agreement, provided however that the parties’ obligations after December 31, 2025, are contingent upon local legislative appropriation of the necessary funds for this specific purpose in accordance with each parties’ Charter and applicable law. As provided by RCW 39.34.040, this Agreement shall not take effect unless and until it has (i) been duly executed by the parties, and (ii) either filed with the Snohomish County Auditor or posted on one of the party’s Interlocal Agreements webpages or other electronically retrievable public source.

1.2 Extensions

The term of this Agreement may be extended for up to two (2) additional terms of one (1) year each (respectively, the “First Additional Term” and “Second Additional Term”). Extension of the Agreement shall be automatic unless one of the parties provides written notice of withdrawal/termination as more fully described in Section 15 of this Agreement.

2. ESTABLISHMENT AND PURPOSE OF THE REGION 1 SWAT TEAM

The ability to safely control, contain, and resolve high risk criminal incidents that require the application of specialized equipment, training and tactics, including but not limited to barricaded subjects, hostage situations, high risk felony arrests, high risk search warrants, dignitary protection, as well as other incidents identified by the Urban Area Security Initiative (“UASI”) grant program, has strained the resources of the Participating Agencies. Law enforcement efforts directed at these high-risk criminal incidents have, for the most part, been conducted by law enforcement agencies working independently. A multi-jurisdictional effort to respond to and resolve specific high risk criminal incidents is anticipated to result in more effective pooling of personnel, improved utilization of Participating Agencies funds, reduced duplication of equipment, improved training, development of specialized expertise, and increased utilization/application of a combined special response team. This cooperation results in improved services for the citizens of all participating jurisdictions, increased safety for team members and the community, and improved cost effectiveness. Therefore, the Participating Agencies hereby establish a Region 1 SWAT Team to effectively address the concerns described above.

3. REGION 1 SWAT TEAM BOARD

The parties hereby create the Region 1 SWAT Team Board (hereinafter referred to as the “Board”) to direct the SWAT Team. The Board shall be comprised of the Snohomish County Sheriff and Police Chiefs of Participating Agencies. The Board shall have decision-making

authority and will approve changes to standard operating procedures (“SOP”) and appointments of personnel to Region 1 SWAT. The Board shall also evaluate the performance of the Team and review the annual SWAT budget.

All Board decisions, except those related to the SWAT SOP, shall be made by a majority of voting members of the Board, provided a quorum of three (3) voting Board members are present. The Board will meet at least once annually.

The Snohomish County Sheriff, or their designee, shall have one (1) vote. The Everett Police Chief, or their designee, shall have one (1) vote. The “At Large” agency’s Police Chief, or their designee, shall have one (1) vote. The “At Large” agency is the Participating Agency, other than the Snohomish County Sheriff or Everett Police Department, that has the most personnel actively assigned to the SWAT Team at the time a vote is taken. In the event that two or more Participating Agencies, other than the Snohomish County Sheriff or Everett Police Department, have the same number of personnel actively assigned to SWAT at the time a vote is taken, the At Large agency shall be the agency that became a Participating Agency first. The At Large agency shall seek input from Participating Agencies that do not have a vote, if any exist, before casting its vote.

Nothing in this designation limits the Participating Agencies from independently approving or disapproving any proposed budget or other obligation not resolved in this agreement.

4. REGION 1 SWAT TEAM STRUCTURE

4.1 Region 1 SWAT Team has an operational goal of having a minimum of thirty-six (“36”) total personnel made up of tactical operators, crisis negotiators and support personnel. The SWAT Commander will determine the composition of the team, as delineated in the SWAT SOPs.

4.2 The Board will select a SWAT Team Commander from Participating Agency personnel. The SWAT Commander shall have the following responsibilities:

- 4.2.1 Providing oversight of all SWAT tactical operations and shall be responsible for validating and approving tactical plans and actions.
- 4.2.2 No later than the end of the second quarter of each year, submitting a proposed operational budget for approval to the Board, including anticipated team training and equipment purchase requests for the following year.
- 4.2.3 No later than the end of the first quarter of each year, presenting an annual report to the Board outlining the prior year’s training, missions, personnel changes, and major equipment acquisitions.
- 4.2.4 Recommending appointments for the positions of Deputy SWAT Team Commander and SWAT Team Leader(s) to the Board, which shall have the authority for final appointment approval.

4.3 Participating Agencies agree that personnel selection processes, training standards and requirements will minimally meet the standards outlined in the SOP. Nothing in this Agreement shall prohibit any Participating Agency from requiring additional agency specific qualification standards and/or training requirements beyond those required by the SOP.

4.4 All Participating Agency personnel assigned to SWAT remain employees of their respective agencies when activated as members of the SWAT Team. Each Participating Agency shall be solely and exclusively responsible for the compensation, benefits, and training expenses their personnel. All rights, duties, and obligations of the employer and the employee shall remain with that Participating Agency. Each Participating Agency shall be responsible for ensuring compliance with all applicable laws regarding employees and with any applicable collective bargaining agreements, civil service rules and regulations.

5. TEAM COMMAND: ACTIVATION AND DEPLOYMENTS

5.1 SWAT Commander

5.1.1 The SWAT Commander has overall operational responsibility and tactical command during deployments. The SWAT Commander shall keep the Incident Commander, when such is designated, informed of the status of the incident.

5.2 Deputy SWAT Commander(s)

5.2.1 The Deputy SWAT Commander(s) will report to the SWAT Commander.

5.2.2 The Deputy SWAT Commander will be responsible for developing tactical plans.

5.2.3 In the absence of the SWAT Commander, the Deputy SWAT Commander shall assume the functions/responsibilities of the SWAT Commander.

5.3 Team Leader

5.3.1 The Team Leader is responsible for the deployment of the Team and directing what Team personnel and assets will be required.

5.3.2 The Team Leader is responsible for execution of the tactical plan in the field.

5.3.3 In the absence of the Team Leader, a qualified Squad Leader shall be designated by the SWAT Commander to perform as the Team Leader.

5.4 Nothing in the section shall prohibit or otherwise prevent the parties from sending designated supervisory personnel to any deployment for the purpose of monitoring and/or evaluating their agency's personnel, training, and or equipment. During a deployment, operational command will follow the Standard Operating Procedures (See section 6 following) developed for the SWAT Team.

6. DEVELOPMENT AND REVIEW OF STANDARD OPERATING PROCEDURES

The parties will cooperatively develop Standard Operating Procedures (“SOP”) for the Region 1 SWAT Team. The SOP will be annually reviewed and approved by the Board. At a minimum, the SOP shall address: Selection criteria, appointment to the team, team composition, command structure, and team activation.

7. COST SHARING/BUDGET AND FINANCE

It is the intent of the parties that operational, training, and equipment costs of Region 1 SWAT be shared equitably among the parties. Notwithstanding any contrary provisions of this Agreement between parties, the parties agree to budget and finance provisions for costs incurred by or in connection with the operations of the Team as follows:

7.1 For purposes of general administration, the City of Everett is designated as the Host police department. The City of Everett will coordinate budgetary expenditures with all Participating Agencies.

7.2 The City of Everett will establish a single Region 1 SWAT budget. All direct Region 1 SWAT costs determined by the Board will be expensed from the Region 1 SWAT budget. See Appendix A.

7.3 By the end of the first quarter of each year, the Participating Agencies will provide an amount of money determined by the Board and approved through the budget processes of each Participating Agency’s legislative body, for necessary purchases per calendar year for approved operational expenditures.

7.4 The City of Everett shall maintain a tracking of all SWAT related costs and expenditures made during a calendar year. For purpose of this Agreement, salary and benefits shall not be tracked or considered part of the Region 1 SWAT budget.

7.5 The Participating Agencies agree that any monies remaining in the Region 1 SWAT fund at the end of the year will be held by the City of Everett for the benefit of the Participating Jurisdictions and used to support Region 1 SWAT operations with the approval of the Board.

7.6 During unusual occurrences emergency expenses outside the parameters of the approved SWAT Team operational budget can be approved and by agreement of the Board. These expenses will be incurred only out of operational necessity (i.e., supplies related to a Region 1 SWAT operation).

8. GRANT FUNDING

The Participating Agencies recognize the need to seek financial assistance through various grant programs. The administration and management of the grant, and related equipment obtained from grant funds, shall be the responsibility of the agency which applies for the grant. Grant management includes any matching funds, distribution agreements, audit, and reporting requirements as the recipient or sub-recipient.

9. EQUIPMENT REQUIREMENTS, MAINTENANCE AND OPERATION

For purposes of this Agreement, the term “Equipment” shall refer to any materials, tools, machinery, equipment, supplies, facilities, or other personal property used in performing one or more Region 1 SWAT activities.

9.1 Participating Agency Equipment Requirements

All costs associated with the initial and continued outfitting of a SWAT Team member, including but not limited to, clothing and weapons, shall be the responsibility of the team member’s employing agency. This equipment shall remain the property of the purchasing Participating Agency. The maintenance and replacement of individual team member’s equipment shall be the responsibility of the employing Participating Agency.

The parties do not intend to restrict personnel operating under this Agreement from utilizing any equipment, gear or weapons owned by another Participating Agency as may be directed by the SWAT Commander consistent with the guidelines of the SOP.

9.2 Care and Maintenance of Other Participating Agency Equipment

A party receiving another party’s Equipment shall be responsible for the proper care, use, maintenance, and security of the Equipment from the time the receiving party receives the Equipment until the Equipment is returned to the providing party. Should any Equipment be returned to a providing party in a damaged or deteriorated condition (not attributable to normal wear and tear during proper use), the party that returned the Equipment in a damaged or deteriorated condition shall pay the party that provided the Equipment the costs of repairing or replacing the Equipment at issue.

9.3 Use and Operation

The parties agree that equipment provided under this agreement shall only be used by personnel qualified in its use through appropriate training and/or supervision.

9.4 Equipment Disposition Upon Withdrawal/Termination

In the event a Participating Agency withdraws from this Agreement in accordance with Section 15, Equipment that was paid for and/or provided by that Participating Agency pursuant to this Agreement, including but not limited to vehicles, equipment, firearms, ammunition, and Class C low explosives, shall belong to and shall be returned to the withdrawing Participating Agency. Equipment that was jointly purchased by Participating Agencies will remain with and be available for use by the SWAT Team until such time that the Agreement is terminated in its entirety.

Upon termination of the Agreement, Equipment used and/or in the possession of the SWAT Team pursuant to this Agreement, including but not limited to vehicles, equipment, firearms, ammunition, and Class C low explosives, shall belong to and shall be returned to the Participating Agency that provided or paid for such items. Items that were jointly purchased by the Participating Agencies will be distributed by the Board.

10. COVENANT TO COOPERATE

The Participating Agencies covenant to the other parties to this Agreement that it shall use good-faith efforts to cooperate with the other parties in implementing the intent and furthering the goals of this Agreement.

11. COMPLIANCE WITH LAWS

The Participating Agencies shall at all times exercise their rights and perform their respective obligations under this Agreement in full compliance with all applicable laws, ordinances, rules and regulations of any public authority having jurisdiction.

12. INTERLOCAL COOPERATION ACT (Chapter 39.34 RCW)

The purpose of this Agreement is to establish and maintain a multi-jurisdictional cooperative SWAT Team to effectively respond to high-risk criminal incidents. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by any party in connection with the performance of this Agreement will remain the sole property of such party, and the other parties shall have no interest therein.

13. INDEMNIFICATION

Each party to this Agreement shall indemnify, defend and hold every other party and its agents, employees harmless from and against any and all costs, liabilities, suits, losses, damages, claims, expenses, penalties or charges, including, without limitation, reasonable attorneys' fees and disbursements, that other parties may incur or pay out by reason of any accidents, damages or injuries to persons or property occurring during the term of this Agreement, but only to the extent the same are caused by any negligent or wrongful act of the indemnifying party. The provisions of this Section 13 shall survive the expiration or earlier termination of this Agreement.

Industrial Insurance. For purposes of indemnification only, the parties, by mutual negotiation, hereby waive, as respects the other parties, any immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW.

14. NOTIFICATION OF CLAIMS AND LAWSUITS

In the event that a lawsuit is brought against a Participating Agency, its officers or employees for actions arising out of their conduct in support of SWAT Team operations, it shall be the duty of each said party to notify the other parties that said claims or lawsuit has been initiated.

15. WITHDRAWAL/TERMINATION

Any party may withdraw from and terminate participation in this Agreement for any reason by providing written notice to the other parties sixty (60) days prior to the effective date of withdrawal/termination. Withdrawal during any calendar year shall not entitle the withdrawing party to a reduction or refund with respect to funds budgeted for or otherwise committed with respect to the withdrawing party for any calendar year. Termination of this Agreement and/or withdrawal of party shall not terminate Sections 13 and 14 with respect to the withdrawing party's obligations as to any incident arising prior to the withdrawal of the party.

The Board may terminate this Agreement at any time. Such termination shall be set forth in writing signed by a majority of the Board. Termination of this Agreement shall be effective on the date of the vote, except as provided in this section of the Agreement.

16. RECORDS

16.1 All records relating to the performance of this Agreement shall be available for full inspection and copying by any Participating Agency. Records maintenance and retention shall be in accordance with the Standard Operating Procedures.

16.2 Public Records Requests

Each Participating Agency shall be responsible for retaining and producing the records it creates, owns, or uses, in accordance with applicable public records access and retention laws and regulations. Nothing in this section is intended to require a party to collect or produce records that are not prepared, owned, used, or retained by that agency as defined by the Public Records Act (Chapter 42.56 RCW).

17. NOTICES/ADMINISTRATOR

Each notice, demand, request, consent, approval, disapproval, designation or other communication that is permitted or required to be given by one party to another party under this Agreement shall be in writing and shall be given or made or communicated by (i) United States registered or certified mail, postage prepaid, return receipt requested, (ii) any nationally recognized overnight carrier or express mail service (such as FedEx or DHL) that provides receipts to indicate delivery, (iii) by personal delivery. All such communications shall be addressed to the appropriate Administrator of this Agreement, who are designated as follows:

To the County:	The City of Lake Stevens:	To Everett:
Snohomish County Sheriff's Office 3000 Rockefeller Avenue, M/S 606 Everett, WA 98201 Attention Special Operations Bureau Chief Telephone: (425) 388-3467 Email: contact.sheriff@snoco.org	The City of Lake Stevens 1825 S. Lake Stevens Rd Lake Stevens, WA 98258 Attention Chief of Police Telephone: 425-622-9378 Email: lspd@lakestevenswa.gov	The City of Everett 3002 Wetmore Ave. Everett, WA 98201 Attention Special Operations Lieutenant Telephone: (425) 257-8460 Email: police@everettwa.gov

Any party hereto may, by reasonable notice to the other parties, designate such other address, or telephone number for the giving of notices as deemed necessary. All notices shall be deemed given on the day each such notice is personally delivered, transmitted by facsimile (with evidence of receipt), or delivered by overnight courier service, or on the third business day following the day such notice is mailed if mailed in accordance with this Section.

18. ADDITIONAL PARTIES

Additional governmental entities, including but not limited to, other municipal corporations and/or counties, may, in the future, elect to participate in the Region 1 SWAT Team established by this Agreement by executing an addendum to this

Agreement, substantially in the form attached hereto as Appendix B. In order to become effective, each such addendum must be executed by the party desiring to begin participation in the Region 1 SWAT Team and all current parties to this Agreement. The additional party must file the addendum with the Snohomish County Auditor or post it on the additional party's Interlocal Agreements webpage or other electronically retrievable public source.

19. MISCELLANEOUS

19.1 Entire Agreement

This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document signed by the party against whom such modification is sought to be enforced.

19.2 Governing Law and Venue

This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.

19.3 Interpretation

This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against any of the parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

19.4 Severability

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

19.5 No Waiver

A party's forbearance or delay in exercising any right or remedy with respect to a Default by another party under this Agreement shall not constitute a waiver of the Default at issue. Nor shall a waiver by any party of any particular Default constitute a waiver of any other Default or any similar future Default.

19.6 Assignment

This Agreement shall not be assigned, either in whole or in part, by any party without the express written consent of the other parties, which may be granted or withheld in such party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a Default under this Agreement.

19.7 Warranty of Authority

Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign this Agreement.

19.8 Appendices

The following Appendices, which are attached to this Agreement, are incorporate herein and by this reference made a part of this Agreement:

Appendix A – Identifying Region 1 SWAT Costs

Appendix B – Addendum Adding an Additional Party

19.9 Execution in Counterparts

This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first above written.

THE COUNTY:

Snohomish County, a political subdivision
of the State of Washington

By
Name: Klein, Ken Digitally signed by
Klein, Ken
Date: 2025.02.04
16:52:44 -08'00'
Executive Ken Klein
Executive Director

Recommended for approval:

By
Name: Susanna K Johnson
Sheriff

Name: Barker, Sheila Digitally signed by
Barker, Sheila
Date: 2025.02.03
12:02:52 -08'00'
Risk Management

Approved as to Form:

Downs, Lyndsey Digitally signed by Downs,
Lyndsey
Date: 2025.01.31 08:46:53 -08'00'
Deputy Prosecuting Attorney

Address for Notice:
Snohomish County Sheriff's Office
3000 Rockefeller Avenue M/S 606
Everett, WA 98201

CITY OF EVERETT:

The City of Everett, a Washington
municipal corporation

By 

02/13/2025

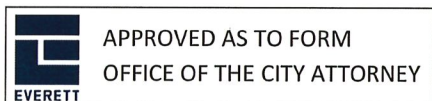
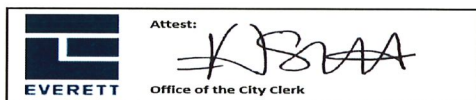
Name: Cassie Franklin

Title: Mayor

Recommended for approval:

John DeRousse

John DeRousse, Chief of Police



Address for Notice:

Chief of Police
Everett Police Department
3002 Wetmore Avenue
Everett, WA 98201

2025 Region 1 SWAT ILA_2-12-2025_SD

Final Audit Report

2025-02-13

Created:	2025-02-13
By:	Ashleigh Scott (AScott@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7CgW9ec5mSjXe5a_QwOBhsJDO1DLefVI

"2025 Region 1 SWAT ILA_2-12-2025_SD" History

-  Document created by Ashleigh Scott (AScott@everettwa.gov)
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-  Document emailed to Tracey Landry (TLandry@everettwa.gov) for approval
 2025-02-13 - 8:27:34 PM GMT
-  Email viewed by Tracey Landry (TLandry@everettwa.gov)
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-  Document approved by Tracey Landry (TLandry@everettwa.gov)
 Approval Date: 2025-02-13 - 8:34:15 PM GMT - Time Source: server
-  Document emailed to Amanda Harper (AHarper@everettwa.gov) for approval
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-  Email viewed by Amanda Harper (AHarper@everettwa.gov)
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-  Document emailed to jderousse@everettwa.gov for signature
 2025-02-13 - 8:38:27 PM GMT
-  Email viewed by jderousse@everettwa.gov
 2025-02-13 - 9:19:00 PM GMT
-  Signer jderousse@everettwa.gov entered name at signing as John DeRousse
 2025-02-13 - 9:19:57 PM GMT
-  Document e-signed by John DeRousse (jderousse@everettwa.gov)
 Signature Date: 2025-02-13 - 9:19:59 PM GMT - Time Source: server

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Approval Date: 2025-02-13 - 10:00:06 PM GMT - Time Source: server

 Agreement completed.

2025-02-13 - 10:00:06 PM GMT

CITY OF LAKE STEVENS:

The City of Lake Stevens, a Washington municipal corporation

By 
Brett Gailey (Feb 18, 2025 15:17 PST)

Name: Brett Gailey

Title: Mayor

Recommended for approval:

By 
Name: Jeffrey Beazizo

Chief of Police

Name: _____

Title: _____

Approved as to Form:


Greg Anstello (Feb 18, 2025 14:32 PST)

City Attorney

Address for Notice:

Chief of Police
Lake Stevens Police Department
1825 S. Lake Stevens Road
Lake Stevens, WA 98258

Signature Page from 2025 Region 1 SWAT ILA

Final Audit Report

2025-02-18

Created:	2025-02-18
By:	Kelly Chelin (kchelin@lakestevenswa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbMiyeZX9APzkHJqkYS_ud3vhws1cIEAI

"Signature Page from 2025 Region 1 SWAT ILA" History

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2025-02-18 - 10:07:07 PM GMT
-  Document emailed to Brett Gailey (bgailey@lakestevenswa.gov) for signature
2025-02-18 - 10:07:11 PM GMT
-  Document emailed to Jeffrey Beazizo (jbeazizo@lakestevenswa.gov) for signature
2025-02-18 - 10:07:11 PM GMT
-  Document emailed to Greg Rubstello (grubstello@omwlaw.com) for signature
2025-02-18 - 10:07:11 PM GMT
-  Email viewed by Jeffrey Beazizo (jbeazizo@lakestevenswa.gov)
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2025-02-18 - 10:32:35 PM GMT
-  Document e-signed by Greg Rubstello (grubstello@omwlaw.com)
Signature Date: 2025-02-18 - 10:32:58 PM GMT - Time Source: server
-  Email viewed by Brett Gailey (bgailey@lakestevenswa.gov)
2025-02-18 - 11:16:51 PM GMT
-  Document e-signed by Brett Gailey (bgailey@lakestevenswa.gov)
Signature Date: 2025-02-18 - 11:17:14 PM GMT - Time Source: server
-  Agreement completed.
2025-02-18 - 11:17:14 PM GMT

Appendix A

For the purpose of developing an annual agency contribution toward Region 1 SWAT, the total current non-labor related costs that include ammunition, specialty munitions, and other range related costs will be apportioned to each participating agency. On an annual basis, the Board will convene to discuss and determine agency contribution rates. Generally, an agency with more than 100 sworn personnel will contribute the highest amount, not to exceed 50% of the fund balance. Agencies with less than 100 sworn personnel will contribute an amount determined by the Board, but not less than 5% of the fund balance.

By the end of the 1st quarter of each year, Participating Agencies will contribute the amount of funds determined by the Board to be deposited into the Region 1 SWAT Fund.

Participating Agencies agree to leave any monies left over from that year in the Region 1 SWAT Fund balance set up by the host agency, which will be held in the account to supplement/augment Region 1 SWAT organizational operations with the approval of the Board.

During the first year of the Agreement, the Board has determined the following contribution rates:

Agency Contribution Rate	
SCSO	47.50%
EPD	47.50%
LSPD	5.00%
	0.00%
	0.00%

Annual SWAT Fund	\$82,500
-------------------------	-----------------

Agency Contribution Rates	
SCSO	\$39,188
EPD	\$39,188
LSPD	\$4,125
	.

SWAT Commander budget request:

By the end of the 2nd quarter of each calendar year, the SWAT Commander will submit a proposed operational budget request for approval to the Board, itemizing anticipated team/specialty training and team equipment purchase requests for the following budget cycle. The list should include items approved by the Board (i.e., specialty munitions, general operating supplies, paper targets, training)

All communications relating to the Region 1 SWAT Fund shall be addressed to the appropriate Administrator or host agency as follow:

Everett Police Department
3002 Wetmore Avenue
Everett, WA 98201
Attention: Accounts Receivable (425) 262-2144
police@everettwa.gov

Appendix B

ADDENDUM TO INTERLOCAL AGREEMENT FOR SPECIAL WEAPONS AND TACTICS TEAM (REGION 1 SWAT) COOPERATION

THIS ADDENDUM TO INTERLOCAL AGREEMENT FOR SPECIAL WEAPONS AND TACTICS TEAM (“SWAT”) COOPERATION (this “Agreement”) is made and entered into as of this ____ day of _____, 20__ (the “Effective Date”), by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, the CITY OF EVERETT, a municipal corporation of the State of Washington, and the CITY OF LAKE STEVENS, a municipal corporation of the State of Washington, and *[INSERT NAME]*, a municipal corporation of the State of Washington (collectively referred to as “Participating Agencies”).

RECITALS

- A. The Participating Agencies are public agencies as defined by chapter 39.34 RCW and chapter 10.93 RCW, and are authorized to enter into interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and
- B. Incidents of a serious criminal nature occur which require a specially trained and equipped law enforcement response to effectively respond to the situation. These incidents create demand on each party’s resources. The parties believe these resources are economically served by combining resources to form a cooperative Special Weapons and Tactics Team (hereinafter “SWAT”).
- C. The regional SWAT team (hereinafter “Region 1 SWAT”) shall be specially trained and equipped to respond to and resolve high risk criminal activity occurring within each Participating Agency’s jurisdiction.
- D. The parties now desire to achieve increased operational efficiencies and economies of scale by providing a mechanism for the sharing of material, personnel, knowledge, equipment, and training, all as more fully described by, and pursuant to the terms and conditions contained in this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Appendix B

1. ADDITION OF PARTY TO THE AGREEMENT

[INSERT NAME] is hereby added as a party to the Agreement, effective as of the date of this Addendum. All references in the Agreement to the term “Participating Agency” shall henceforth be deemed to include *[INSERT NAME]*. All terms and conditions of the Agreement applicable to the Participating Agency shall now also apply to *[INSERT NAME]*.

2. RATIFICATION

Except as expressly modified by this Addendum, the Agreement shall remain in force and effect in accordance with its terms and is hereby ratified and affirmed.

3. EXECUTION IN COUNTERPARTS

This Addendum may be executed in counterparts, each of which shall be an original and all of which shall together constitute one and the same instrument.

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

SECOND ADDENDUM TO INTERLOCAL AGREEMENT FOR SPECIAL WEAPONS AND TACTICS TEAM (REGION 1 SWAT) COOPERATION

THIS SECOND ADDENDUM TO INTERLOCAL AGREEMENT FOR SPECIAL WEAPONS AND TACTICS TEAM (REGION 1 SWAT) COOPERATION (this "Addendum") is entered into as of this ____ day of _____, 20__ (the "Effective Date"), by and among SNOHOMISH COUNTY, a political subdivision of the State of Washington (the "County"), the CITY OF EVERETT, a Washington municipal corporation (the "City"), the CITY OF LAKE STEVENS, a Washington municipal corporation, and the CITY OF MARYSVILLE, a Washington municipal corporation.

RECITALS

- A. The parties are public agencies as defined by chapter 39.34 RCW and chapter 10.93 RCW, and are authorized to entered into interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and
- B. The parties recognize that incidents of a serious criminal nature do occur which require a specially trained and equipped law enforcement response to effectively respond to the situation. These incidents create demand on each party's resources. The parties believe these resources are economically served by combining resources to form a cooperative Special Weapons and Tactics Team (hereinafter "Region 1 SWAT").
- C. The goal of this Agreement is to establish and maintain a multi-jurisdictional Cooperative SWAT Team to effectively respond to high risk criminal occurrences as described below.
- D. The SWAT Team shall be specially trained and equipped to provide a cooperative and joint effort between the municipal entities to respond to and resolve criminal activity of a high risk nature.
- E. The parties now desire to create a collaborative SWAT Team that will facilitate increased operational efficiencies and economies of scale by providing a mechanism for the sharing of material, personnel, knowledge and equipment, and training, all as more fully described by, and pursuant to the terms and conditions contained in, this Agreement.

AGREEMENT

In consideration of the mutual promises of the parties and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. ADDITION OF PARTY TO THE AGREEMENT

The City of Marysville is hereby added as a party to the Agreement, effective as of the date of this Addendum. All references in the Agreement to the term "City" shall henceforth be deemed to include the City of Marysville. All terms and conditions of the Agreement applicable to the City shall now also apply to the City of Marysville.

2. RATIFICATION

Except as expressly modified by this Addendum, the Agreement shall remain in force and effect in accordance with its terms and is hereby ratified and affirmed.

3. EXECUTION IN COUNTERPARTS

This Addendum may be executed in counterparts, each of which shall be an original and all of which shall together constitute one and the same instrument.

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

CITY OF LAKE STEVENS:

The City of Lake Stevens, a
Washington municipal corporation

By _____

Name: _____

Title: _____

Approved as to Form:

City Attorney

THE COUNTY:

Snohomish County, a political subdivision of
the State of Washington

By _____

Name: _____

Title: _____

Approved as to Form:

(name and title)

CITY OF EVERETT

The City of Everett, a Washington
municipal corporation

By _____

Name: _____

Title: _____

Approved as to Form:

CITY OF MARYSVILLE

The City of Marysville, a Washington municipal
corporation

By _____

Name: _____

Title: _____

Approved as to Form:

City Attorney

City Attorney



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Finance Director Jennifer Ferrer-Santa Ines, Finance

ITEM TYPE: Discussion Item

AGENDA SECTION: **New Business**

SUBJECT: A **Resolution** Amending the Policy for The Investment of City Funds and Repealing Resolution 2542

SUGGESTED ACTION: Recommended Motion: I move adopt Resolution No. ____.

SUMMARY: This amendment is to update the policy for The Investment of City Funds and modify the weighted average maturity duration from two years to two and a half years, including housekeeping language changes.

ATTACHMENTS:

[Marysville_Investment_Policy_2025_Resolution_jw_edit_w_Policy.pdf](#)
[Investment Policy Update WAM fr 2 yrs to 2.5yrs.pdf](#)

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MARYSVILLE AMENDING THE POLICY FOR
THE INVESTMENT OF CITY FUNDS AND REPEALING RESOLUTION 2542

WHEREAS, the City Council adopted an investment policy that sets forth guidelines for the investment of all funds of the City, and

WHEREAS, this investment policy should reflect the Council's intent that all funds are invested in a manner that ensures the security of the principal while meeting the daily cash flow demands of the City and the highest investment return, in conformance with federal, state, and other legal requirements, and

WHEREAS, the Marysville City Treasurer (Finance Director) has recommended an investment policy that is consistent with the Council's direction, and

WHEREAS, this investment policy has been written in accordance with the Government Finance Officers Association (GFOA) best practices, and

WHEREAS, the investment policy should be updated in accordance with the City Treasurer's recommendation.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON AS FOLLOWS:

Section 1. The policy for the investment of City funds is set forth in Exhibit A.

Section 2. That Resolution No. 2542 is repealed.

ADOPTED by the City Council at an open public meeting this ____ day of _____, 2025.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

ATTEST:

Deputy City Clerk

APPROVED AS TO FORM:

Jon Walker, City Attorney



City of Marysville

Investment Policy

2025

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1. Introduction

This Investment Policy defines the parameters within which funds are to be invested by the City of Marysville ("City"). This policy also formalizes the framework, of the City's Policy and Procedures to provide the authority and constraints for the City to maintain an effective and judicious management of funds within the scope of this policy.

These policies are intended to be broad enough to allow the Finance Director or authorized designee to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets.

2. Governing Authority

The City of Marysville's investment authority is derived from Chapter 35A.40.050 RCW. The investment program shall be operated in conformance with Washington Revised Statutes and applicable Federal Law. All funds within the scope of this policy are subject to regulations established by the State of Washington.

3. Policy Statement

This policy establishes standards and guidelines for the direction, management and oversight for all of the City of Marysville's investable cash and funds. Funds must be invested prudently to assure preservation of principal, provide needed liquidity for daily cash requirements, and provide a market rate of return. All investments must conform to federal, state, and local statutes governing the investment of public funds.

4. Scope

This policy applies to activities of the City of Marysville with regard to investing the financial assets of the City. The amount of funds expected to fall within the scope of this policy is \$75MM to \$120MM, including all funds under the control and management of the City of Marysville.

1. General Funds
2. Special Revenue Funds
3. Debt Service Funds
4. Capital Projects Funds
5. Special Assessment Funds
6. Enterprise Funds
7. Internal Service Funds
8. Trust and Agency Funds

This investment policy applies to all investment transactions involving the financial assets and related activity of all the foregoing funds.

5. Objectives

All funds will be invested in a manner that is in conformance with federal, state and other legal requirements. In addition, the objectives, in order of priority, of the investment activities will be as follows:

A. Safety

Safety of principal is the primary objective of the City. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. To obtain this objective, funds will be diversified, utilizing highly rated securities, by investing among a variety of securities and financial institutions. The investment portfolio will be invested in a manner that meets RCW statutes and all legal requirements of the City.

B. Liquidity

The investment portfolio will provide liquidity sufficient to enable the City to meet all cash requirements that might reasonably be anticipated. Therefore, the investments shall be managed to maintain a balance to meet daily obligations.

C. Return on Investment

The investment portfolio will be structured with the objective of attaining a market rate of return throughout economic cycles, commensurate with the investment risk parameters and the cash flow characteristics of the portfolio.

6. Standards of Care

A. Delegation of Authority and Responsibilities

i. Governing Body

The ultimate responsibility and authority for the investment of City funds resides with the City Council who have the authority to direct the management of the City investment program.

ii. Delegation of Authority

The overall management responsibility for the investment program is hereby delegated to the Finance Director, or designee, who shall establish written procedures for the operation of the investment program, consistent with this investment policy. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

All participants in the investment process shall seek to act responsibly as custodians of the public trust. No officer or designee may engage in an investment transaction except as provided under the terms of this policy and supporting procedures.

- iii. Finance Committee: A Finance Committee shall meet at least quarterly to review the investment performance and the investment plan.
- iv. Investment Advisor

The City may engage the services of an independent registered investment advisor to assist with the management of the City's investment portfolio in a manner that is consistent with the City's objectives and this policy. Such advisors shall provide recommendations and advice regarding the City investment program including but not limited to advice related to the purchase and sale of investments in accordance with this Investment Policy.

B. Prudence

The standard of prudence to be used by the Finance Director or any designees in the context of managing the overall portfolio is the prudent person rule which states:

Investments will be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs not in regard to speculation but in regard to the permanent disposition of the funds considering the probable income as well as the probable safety of the capital.

The Finance Director and authorized investment officers and employees who act in accordance with the Finance Director's written procedures and the City's Investment Policy, and who exercise due diligence, shall be relieved of personal responsibility for the credit risk or market price change of an investment, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

C. Ethics and Conflicts of Interest

Officers and designated employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Finance Director in writing any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Marysville, particularly with regard to the time of purchases and sales.

Persons authorized to invest shall not accept gifts from the institutions with which the City places investments. Occasional business meals are acceptable and must be reported to the Fiscal Services Director and Finance Committee.

7. Safekeeping, Custody and Controls

A. Delivery vs. Payment

All trades of marketable securities will be executed (cleared and settled) on a delivery vs. payment (DVP) basis to ensure that securities are deposited in the City's safekeeping institution prior to the release of funds.

B. Third-Party Safekeeping

Prudent treasury management requires that all purchased securities be bought on a delivery versus payment (DVP) basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

The City's Finance Director shall designate all safekeeping arrangements and an agreement of the terms executed in writing. All securities will be receipted and recorded based on the terms in the custodial contract. The third-party custodian shall be required to provide a statement to the City listing at a minimum each specific security, book yield, description, maturity date, market value, par value, purchase date, and CUSIP number. The City will have online access through the safekeeping bank for verification of the account holdings and transactions.

All collateral securities pledged to the City for certificates of deposit or demand shall be held in a segregated account at the issuing financial institution that is reporting to the State's Public Deposit Protection Commission (PDPC).

C. Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. Specifics for the internal controls shall be documented in an investment procedures manual.

The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management. The internal controls shall address the following points at a minimum:

- i. Control of collusion
- ii. Separation of transaction authority from accounting and recordkeeping

- iii. Custodial safekeeping
- iv. Avoidance of physical delivery securities of marketable securities
- v. Clear delegation of authority to subordinate staff members
- vi. Written confirmation of transactions for investments and wire transfers
- vii. Dual authorizations of wire transfers
- viii. Staff training and
- ix. Review, maintenance and monitoring of security procedures both manual and automated.

D. External Controls

The Finance Director shall establish an annual process of independent review by an external auditor. This review will assure the policies and procedures are being complied with by providing internal control. Such review may also result in recommendations to change operating procedures to improve internal control.

8. Authorized Financial Dealers

A. Broker/Dealers

The Finance Director shall maintain and review annually a list of all authorized financial institutions and broker/dealers that are approved to transact with the City for investment purposes. All broker/dealers and financial institutions who desire to do business with the City must supply the Finance Director with the following:

- i. Annual audited financial statements.
- ii. Proof of FINRA (Financial Industry Regulatory Authority) certification.
- iii. Proof of registration with the State of Washington.
- iv. A completed Broker/Dealer questionnaire and a certification of having read the City Investment Policy.

B. Investment Advisors

The City may contract with an external investment advisor to assist with the management of the City's investment portfolio in a manner that is consistent with the City's objectives and this policy. Advisors must be registered under the Investment Advisers Act of 1940 and must act in a non-discretionary capacity, requiring approval from the City prior to all transactions.

The Finance Director or designee may utilize the investment advisor's approved broker/dealer list in lieu of the City's own approved list. The advisor must submit the approved list to the City annually and provide updates throughout the year as they occur. The advisor must maintain documentation of appropriate license and professional credentials of broker/dealers on the list. The annual investment advisor broker/dealer review procedures include:

- i. FINRA Certification check
 - Firm Profile
 - Firm History

- Firm Operations
 - Disclosures of Arbitration Awards, Disciplinary and Regulatory Events
 - State Registration Verification
- ii. Financial review of acceptable FINRA capital requirements or letter of credit for clearing settlements.

The advisor may be authorized through the contracted agreement to open accounts on behalf of the City with the broker/dealers on the approved broker/dealer list. The City will receive documentation directly from the brokers for account verification and regulatory requirements.

C. Depositories

The City will only place funds exceeding the current FDIC insurance limits, with banks who are currently participating in the Washington State PDPC program. Compliance/listing with the PDPC will be verified by the designated investment officer annually.

D. Competitive Transactions

Transactions must be executed on a competitive basis and documented, excluding securities and interfund loans issued by the City of Marysville. Competitive prices should be provided from at least three separate brokers, financial institutions or through a national electronic trading platform. If the purchased security is only offered by one broker, then other securities with similar structure may be used for documentation purposes. If an Advisor handles trade executions, then they must provide the competitive documentation as requested.

9. Authorized and Suitable Investments

A. Authorized Investments

All investments of the City are limited by RCW, principally RCW 35A.40.050 and 39.59.020.

Additional Specifications:

- This policy recognizes S&P, Moody's and Fitch as the major Nationally Recognized Statistical Ratings Organizations (NRSRO).
- Minimum credit ratings and percentage limitations apply to the time of purchase.
- All securities must be purchased on the secondary market and may not be purchased directly from the issuer.
- Securities rated in the broad single-A category with a negative outlook may not be purchased. Portfolio holdings of corporate notes downgraded to below single A and portfolio holdings of securities rated single A with their outlooks changed to negative may continue to be held. No additional purchases are permitted.

B. Suitable Investments

The City is empowered to invest in the following types of securities:

U. S Treasury Obligations: Direct obligations of the United States Treasury.

US Agency Obligations: US Government Agency Obligations and US Government Sponsored Enterprises (GSEs) which may include, but are not limited to the following: Federal Farm Credit Banks Funding Corporation (FFCB), Federal Home Loan Bank (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), and Tennessee Valley Authority (TVA).

Supranational Bonds: United States dollar denominated bonds, notes or other obligations that are issued or guaranteed by supranational institutions, provided, that at the time of investment, the institution has the United States as its largest shareholder. These include: International Bank for Reconstruction and Development (IBRD or World Bank); the International Finance Corporation (IFC); the Asian Development Bank (ADB) and the Inter-American Development Bank (IADB).

Municipal Debt Obligations: Bonds of the State of Washington, any local government in the State of Washington, General Obligation bonds outside the State of Washington; at the time of investment the bonds must have one of the three highest credit ratings of a nationally recognized rating agency. Debt of the City of Marysville is not required to be rated.

Corporate Notes: Unsecured debt obligations purchased in accordance with the investment policies and procedures adopted by the State Investment Board. Corporate notes must be rated at least weak single A (A-) or better by all the major rating agencies that rate the note at the time of purchase for inclusion in the corporate note portfolio. The maturity must not exceed 5.5 years and the maximum duration of the corporate note portfolio cannot exceed 3 years. The percentage of corporate notes that may be purchased from any single issuer rated AA- or better by all major rating agencies that rate the note is 3% of the assets of the total portfolio. The percentage of corporate notes that may be purchased from any single issuer rated in the broad single A (A-) category from all the major rating agencies that rate the security is 2% of the total portfolio. The individual country limit of non-U.S. and non-Canadian exposure is 2% of the total portfolio. The exposure is determined by the country of domicile of the issuers of portfolio securities.

Commercial Paper: Commercial paper must be rated with the highest short-term credit rating category of any two major Nationally Recognized Statistical Rating Organizations (NRSROs) at the time of purchase. If the commercial paper is rated by more than two major NRSROs, it must have the highest rating from all of them. Commercial paper holdings may not have maturities exceeding 270 days. Any commercial paper purchased with a maturity longer than 100 days must also have an underlying long-term

credit rating at the time of purchase in one of the three highest rating categories of an NRSRO. The percentage of commercial paper that may be purchased from any one issuer is 3% of the market value of the total portfolio. Issuer constraints will apply to the combined holdings of corporate notes and commercial paper holdings.

Certificates of Deposit: Non-negotiable Certificates of Deposit of financial institutions which are qualified public depositories as defined by RCW 39.58.010(2) and in accordance with the restrictions therein.

Time deposits and Savings Accounts issued by banks: Deposits in PDPC approved banks.

Banker's Acceptance: Bankers' acceptances generally are created based on a letter of credit issued in a foreign trade transaction. They are used to finance the shipment of some specific goods within the United States. They are issued by qualified financial institutions.

Local Government Investment Pool: Investment Pool managed by the Washington State Treasury office.

C. Bank Collateralization

The PDPC makes and enforces regulations and administers a program to ensure public funds deposited in banks and thrifts are protected if a financial institution becomes insolvent. The PDPC approves which banks and thrifts can hold state and local government deposits and monitors collateral pledged to secure uninsured public deposits. Under the act, all public treasurers and other custodians of public funds are relieved of the responsibility of executing tri-party agreements, reviewing pledged securities, and authorizing additions, withdrawals, and exchanges of collateral.

D. Prohibited Investments:

- i. The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program.
- ii. The City shall not invest in mortgage-backed securities.

10. Investment Parameters

A. Diversification

The City will diversify the investment of all funds by adhering to the constraints by issuer type in accordance with the following table:

Total Portfolio Diversification Constraints

Issue Type	Maximum % Holdings	Maximum % per Issuer	Ratings S&P, Moody's or Equivalent	Maximum Maturity
US Treasury Obligations	100%	None	N/A	5.5 years
US Agency Obligations	100%	35%	N/A	5.5 years
Supranational Agency Notes	10%	5%	AA- / Aa3	5.5 years
Municipal Obligations (GO only outside WA)	30%	5%	A- / A3 Short Term**	5.5 years
City of Marysville Debt	10%	None	N/A	N/A
Corporate Notes	25%	3%* for AA- 2%* for A-, A, A+	A- / A3	5.5 years
Commercial Paper		3%*	A1 / P1 Long Term A-/A3	270 days
Certificates of Deposit	25%	10%	Deposits in PDPC approved banks	5.5 years
Bank Time Deposits/Savings Accounts	30%	20%	Deposits in PDPC approved banks	N/A
Banker's Acceptance	20%	5%	N/A	180 days
State LGIP	100%	None	N/A	N/A

*Issuer constraints apply to the combined issues in corporate and commercial paper holdings.

**Short Term Ratings: Moody's - P1/MIG1/VMIG1, S&P - A-1/SP-1, Fitch - F1

Note: Individual country limit of non-U.S./non-Canadian exposure is 2% of total portfolio

B. Investment Maturity

i. Liquidity Funds – Tier 1 – Short Term

Liquidity funds will be defined as those funds that are in the State LGIP City, bank deposits, bank certificates of deposits or money market instruments and will be available for immediate use.

ii. Investment Core Funds – Tier 2 – Longer Term

Investment funds will be defined as the funds in excess of liquidity requirements and invested in authorized investments. The investments in this portion of the portfolio are allowed to have maturities out to five and a half (5.5) years and will be only invested in higher quality and liquid (marketable) securities.

Reserve or Capital Improvement Project monies may be invested in securities exceeding five and a half (5.5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

iii. Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5.5 years	100%
Maturity Constraints	Total Portfolio Maximum
Weighted Average Maturity	2.5 years
Duration of Corporate Note Portfolio	3.0 years
Security Structure Constraint	Maximum % of Total Portfolio
Callable Agency Securities	25%

C. Strategic Allocations:

i. Funds and their Allocation

- a. Liquidity fund for the operating account will be allocated to LGIP, CD's, Bank Deposits, Bankers Acceptances, and Commercial Paper
- b. The structure of the investment core fund will be targeted to a selected market benchmark based on the risk and return objectives of the portfolio.
- c. Longer term funds trust funds will have an identified market benchmark to manage risk and return.

ii. Monitoring and Portfolio Adjustment

The primary investment philosophy of the City is to match investment maturities with expected cash outflows. Securities shall generally be held until maturity, with the following exceptions:

- a. A security with a declining credit may be sold early to protect the principal value of the portfolio.
- b. The portfolio duration or maturity buckets should be adjusted to better reflect the structure of the underlying benchmark portfolio.
- c. A security exchange that would improve the quality, yield and target maturity of the portfolio based on market conditions.
- d. A sell of a security to provide for unforeseen liquidity needs.

11. Reporting Requirements

A. Reporting

The Finance Director shall be responsible for investment reporting. At a minimum, monthly reporting shall be made to the Finance Committee

including but not limited to securities holdings, cash balances, and market values in the investment portfolio will be provided on the month-end reports.

Specific Requirements:

- Book Yield
- Holdings Report including mark to market and security description
- Transactions Report
- Weighted Average Maturity or Duration

B. Performance Standards/Evaluation

- i. The portfolio shall be managed to obtain a fair rate of return and earnings rate that incorporates the primary objectives of protecting the City's capital and assuring adequate liquidity to meet cash flow needs.
- ii. The investment portfolio will be invested into a predetermined structure that will be measured against a selected benchmark portfolio. The structure will be based upon a chosen minimum and maximum duration (average maturity) and will have the objective to achieve market rates of returns over long investment horizons. The purpose of a benchmark is to appropriately manage the risk in the portfolio through interest rate cycles. The investment portfolio is expected to provide similar returns to the benchmark over interest rate cycles but may underperform or outperform in certain periods. The portfolio will be positioned to first protect principal and then achieve market rates of return. The benchmark used will be the US treasury 0-3 year index or US treasury 0-5 year index and comparisons will be calculated monthly and reported quarterly.
- iii. The liquidity component yield will be compared quarterly to the LGIP average yield.

C. Compliance Report

A compliance report will be generated at least quarterly comparing the portfolio positions to this investment policy.

Due to fluctuations in the aggregate surplus funds balance, maximum or minimum percentages for a particular issuer, investment type or minimum maturity constraint may be surpassed at a point in time. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

D. Accounting Method

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including, but not necessarily limited to, the Governmental Accounting Standards Board (GASB).

Pooling of Funds: Except for cash in certain restricted and special funds, the City will consolidate balances from all funds to maximize investment

earnings. Investment income will be allocated to the various funds based on their respective participation in the investment program and in accordance with generally accepted accounting principles.

12. Policy Adoption

The City's Investment Policy shall be adopted by the City Council and reviewed by the Finance Committee as needed but not less than every three years.

This Policy has been adopted by the City Council on October 9, 2023 and replaces the City's previously adopted policy dated September 14, 2020.

Glossary of Terms

Agency Securities: Government sponsored enterprises of the US Government.

Bankers Acceptances: A time draft accepted (endorsed) by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. BAs are short-term non-interest-bearing notes sold at a discount and redeemed by the accepting bank at maturity for full face value.

Bond: An interest-bearing security issued by a corporation, government, governmental agency, or other body. It is a form of debt with an interest rate, maturity, and face value, and specific assets sometimes secure it. Most bonds have a maturity of greater than one year and generally pay interest semiannually. See Debenture.

Broker: An intermediary who brings buyers and sellers together and handles their orders, generally charging a commission for this service. In contrast to a principal or a dealer, the broker does not own or take a position in securities.

Collateral: Securities or other property that a borrower pledges as security for the repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Commercial Paper: Short-term, unsecured, negotiable promissory notes issued by corporations.

Current Maturity: The amount of time left until an obligation matures. For example, a one-year bill issued nine months ago has a current maturity of three months.

CUSIP: A CUSIP number identifies securities. CUSIP stands for Committee on Uniform Security Identification Procedures, which was established under the auspices of the American Bankers Association to develop a uniform method of identifying municipal, U.S. government, and corporate securities.

Dealer: An individual or firm that ordinarily acts as a principal in security transactions. Typically, dealers buy for their own account and sell to a customer from their inventory. The dealer's profit is determined by the difference between the price paid and the price received.

Debenture: Unsecured debt backed only by the integrity of the borrower, not by collateral, and documented by an agreement called an indenture.

Delivery: Either of two methods of delivering securities: delivery vs. payment and delivery vs. receipt (also called "free"). Delivery vs. payment is delivery of securities with an exchange of money for the securities.

Duration: A measure used to calculate the price sensitivity of a bond or portfolio of bonds to changes in interest rates. This equals the sum of the present value of future cash flows.

Full Faith and Credit: Indicator that the unconditional guarantee of the United States government backs the repayment of a debt.

General Obligation Bonds (GOs): Bonds secured by the pledge of the municipal issuer's full faith and credit, which usually includes unlimited taxing power.

Government Bonds: Securities issued by the federal government; they are obligations of the U.S. Treasury; also known as "government securities."

Interest: Compensation paid or to be paid for the use of money. The rate of interest is generally expressed as an annual percentage.

Investment Funds: Core funds are defined as operating fund balance, which exceeds the City's daily liquidity needs. Core funds are invested out the yield curve to diversify maturity structure in the overall portfolio. Having longer term

investments in a portfolio will stabilize the overall portfolio interest earnings over interest rate cycles.

Investment Securities: Securities purchased for an investment portfolio, as opposed to those purchased for resale to customers.

Liquidity: The ease at which a security can be bought or sold (converted to cash) in the market. A large number of buyers and sellers and a high volume of trading activity are important components of liquidity.

Liquidity Component: A percentage of the total portfolio that is dedicated to providing liquidity needs for the City.

LGIP: Local Government Investment Pool run by the State of Washington Treasurer's office established to help cities with short term investments.

Mark to Market: Adjustment of an account or portfolio to reflect actual market price rather than book price, purchase price or some other valuation.

Municipals: Securities, usually bonds, issued by a state, its agencies, by cities or other municipal entities. The interest on "munis" is usually exempt from federal income taxes and state and local income taxes in the state of issuance. Municipal securities may or may not be backed by the issuing agency's taxation powers.

Par Value: The value of a security expressed as a specific dollar amount marked on the face of the security or the amount of money due at maturity. Par value should not be confused with market value.

Portfolio: A collection of securities held by an individual or institution.

Prudent Person Rule: A long-standing common-law rule that requires a trustee who is investing for another to behave in the same way as a prudent individual of reasonable discretion and intelligence who is seeking a reasonable income and preservation of capital.

Quotation or Quote: A bid to buy or the lowest offer to sell a security in any market at a particular time.

Repurchase Agreement: Range in maturity from overnight to fixed time to open end. Repos involve a simultaneous sale of securities by a bank or government securities dealer to an investor with an agreement for the bank or government securities dealer to repurchase the securities at a fixed date at a specified rate of interest.

Treasury Bill (T-Bill): An obligation of the U.S. government with a maturity of one year or less. T-bills bear no interest but are sold at a discount.

Treasury Bonds and Notes: Obligations of the U.S. government that bear interest. Notes have maturities of one to ten years; bonds have longer maturities.

Yield: The annual rate of return on an investment, expressed as a percentage of the investment. Income yield is obtained by dividing the current dollar income by the current market price for the security. Net yield, or yield to maturity, is the current income yield minus any premium above par or plus any discount from par in the purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Yield to Maturity: The average annual yield on a security, assuming it is held to maturity; equals to the rate at which all principal and interest payments would be discounted to produce a present value equal to the purchase price of the bond.

Ratings Table – Long-Term

Three Highest	S&P	Moody's	Fitch	Definition
	AAA	Aaa	AAA	Highest credit quality

	AA+, AA, AA-	Aa1, Aa2, Aa3	AA+, AA, AA-	Very high credit quality
	A+, A, A-	A1, A2, A3	A+, A, A-	High credit quality
	BBB+, BBB, BBB-	Baa1, Baa2, Baa3	BBB+, BBB, BBB-	Good credit quality
	BB+, BB, BB-	Ba1, Ba2, Ba3	BB+, BB, BB-	Non-investment grade

Ratings Table – Short-Term

Highest Rating Category	S&P	Moody's	Fitch	Definition
	A1+, A1	P1+, P1	F1+, F1	Highest credit quality
	Municipal Commercial Paper			
	A-1, A-1+, SP-1+, SP-1	P1, MIG1, VMIG1	F1+, F1	Highest credit quality

MEMO

To: Jennifer Ferrer-Santa Ines and John Nield, City of Marysville
From: Frank McDonnell and Whitney Maher, Government Portfolio Advisors
Date: January 16, 2025
Re: Investment Policy Review and Update 2025

It is a best practice to periodically review and update the City of Marysville Investment Policy. The policy was updated and approved in October 2023, which included several updates to align the policy to statute more closely. After review of the City's policy for this year, we are making the following recommended changes:

- Move Weighted Average Maturity from 2.0 years to 2.5 years to better align to current 0-5 year benchmark.
- Update Language regarding aggregate balances for additional clarity

Maturity Constraints Table – Recommend moving WAM from 2.0 years to 2.5 years.

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5.5 years	100%
Maturity Constraints	Total Portfolio Maximum
Weighted Average Maturity	2.5 years
Duration of Corporate Note Portfolio	3.0 years
Security Structure Constraint	Maximum % of Total Portfolio
Callable Agency Securities	25%

Rationale for increasing WAM from 2.0 to 2.5 years:

1. **Liquidity/Core Flexibility:** Accommodate periods of increased expenses that lead to cash outflows. This policy change will provide flexibility by keeping the portfolio in compliance while the overall portfolio balances normalize, preventing the need to sell longer date maturities.
2. **Potential for Higher Returns:** Allows for investments in longer-term securities, which often offer higher yields compared to shorter-term securities. This can enhance the overall return on the investment portfolio.
3. **Improved Yield Curve Positioning:** Better capture the benefits of a positively sloped yield curve, where longer-term securities yield more than shorter-term ones.
4. **Diversification of Maturity:** Better diversification across different maturities, which can help in managing interest rate risk and reducing the impact of interest rate fluctuations on the portfolio.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Rochelle Barker, Legal

ITEM TYPE: Ordinance

AGENDA SECTION: **New Business**

SUBJECT: An **Ordinance** Declaring Public Use and Necessity for Land and Property to be Condemned for the Purpose of making Improvements to the Intersection at 67th Ave NE and 52nd St NE; and Authorizing the Condemnation, Appropriation, Taking, Damaging and Acquisition of Land and Other Property and Payment from the Transportation Benefit District Fund and General Fund

SUGGESTED ACTION: Recommended Motion: I move to adopt Ordinance No. _____.

SUMMARY: The 67th Ave NE and 52nd St NE Intersection Improvement project is designed to upgrade the existing all-way stop intersection to include a full traffic signal in addition to minor roadway widening, left turn lanes, bike lanes, crosswalks, sidewalks, curbs and gutters, ADA compliant curb ramps, illumination and drainage improvements. The project requires the acquisition and temporary easement for construction and investigation on two parcels. Should the city not be able to reach agreement with the property owner, the city will need to acquire property rights through the use of eminent domain and the determination of just compensation can be determined through an action in superior court.

ATTACHMENTS:

[Ordinance for Condemnation - 67th Ave NE and 52nd St NE.pdf](#)

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON DECLARING PUBLIC USE AND NECESSITY FOR LAND AND PROPERTY TO BE CONDEMNED FOR THE PURPOSE OF MAKING IMPROVEMENTS TO THE INTERSECTION AT 67TH AVE NE AND 52ND ST NE; AND AUTHORIZING THE CONDEMNATION, APPROPRIATION, TAKING, DAMAGING AND ACQUISITION OF LAND AND OTHER PROPERTY AND PAYMENT FROM THE TRANSPORTATION BENEFIT DISTRICT FUND AND GENERAL FUND.

WHEREAS, the City Council of the City of Marysville (hereinafter the "City") finds as follows:

1. The 67th Ave NE and 52nd St NE Intersection Improvement project is designed to upgrade the existing all-way stop intersection to include a full traffic signal in addition to minor roadway widening, left turn lanes, bike lanes, crosswalks, sidewalks, curbs and gutters, ADA compliant curb ramps, illumination and drainage improvements; and

2. The City has conducted preliminary engineering design and traffic studies and determined that it will be necessary to acquire portions properties for the street improvements described in **EXHIBIT A**, attached hereto and incorporated herein by this reference; and

3. The project is necessary to meet the city's goals for improving the capacity and safety of motor vehicle, pedestrian, and bicycle travel; and

4. Efforts are now on-going to acquire the properties necessary for this public use by negotiation; and

5. In the event that negotiated acquisition is not fully successful in advance of the anticipated commencement and construction, it is essential that the City be prepared to initiate condemnation proceedings so that the project can be timely constructed; and

6. Public safety, convenience, use and necessity demand the acquisition and temporary easement for construction and investigation for Vacant Tax Parcel No. 30053500201900 and 6721 52nd St NE, Marysville, Washington; and

7. The entire cost of the acquisition provided by this ordinance shall be paid by the following funds of the City:

TRANSPORTATION BENEFIT DISTRICT FUND
GENERAL FUND

or such other general funds of the City as may be provided by law.

8. The City may be unable to agree with the property owners upon the compensation to be paid for the properties identified in **EXHIBIT A** or it may not be feasible to clear title without condemnation proceedings.

9. The City has authority pursuant to chapter 8.12 RCW to acquire, if necessary, title to real property for public purposes. Improvement of the City's road system and stormwater drainage and conveyance system is a public purpose.

10. The proposed improvement is designed to upgrade the 67th Ave NE and 52nd St NE intersection, an existing all-way stop intersection to include a full traffic signal in addition to minor roadway widening, left turn lanes, bike lanes, crosswalks, sidewalks, curbs and gutters, ADA compliant curb ramps, illumination and drainage improvements, which is a permanent public use and is reasonably necessary for the purposes for which it is sought.

11. Notice of the planned final action authorizing the condemnation of the property described in Exhibit A has been given to the owner(s) of said property and published in the Everett Herald and Snohomish County Tribune in accordance with the provisions of RCW 8.25.290.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. 67th Ave NE and 52nd St NE Intersection Improvement Project is a Public Use. The 67th Ave NE and 52nd St NE Intersection Improvement project is a public use. The improvement will be owned by the City of Marysville and open for vehicle, pedestrian, and bicycle travel by members of the public.

Section 2. Determination of Necessity. Acquisition of the properties legally described in Exhibit A, which is attached and incorporated by this reference (the "Properties"), is necessary to construct the 67th Ave NE and 52nd St NE Intersection Improvement project. If the Properties are not acquired and the project is not constructed, traffic congestion and safety at the 67th Ave NE and 52nd St NE intersection will be negatively impacted. With significant development activity in the Sunnyside and Whiskey Ridge sub-areas, this intersection is nearing a level-of-service failure and will not meet concurrency traffic delay. Connecting to existing infrastructure, this project will help achieve the Transportation Element's Priority Pedestrian System Plan and Bicycle System Plan as adopted in the 2024 City of Marysville Comprehensive Plan.

Section 3. Condemnation. Under the authority of chapter 8.12 RCW, the Properties shall be condemned and acquired by the City of Marysville, after just compensation having been first made or paid into court for the owner(s) in the manner prescribed by law.

Section 4. Authorization. The City Attorney and/or his designees are hereby authorized to commence and prosecute condemnation proceedings for the Properties in the manner provided by law, to determine and make or pay just compensation, and to take such other

steps as they deem necessary to complete the acquisition of the Properties including to enter into settlements to mitigate damages.

Section 5. Compensation. Compensation shall be paid to the owners of the property identified in Exhibit A, and the cost of acquisition and the costs of litigation shall be paid from the City's General Fund.

Section 6. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 7. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 20_____.

CITY OF MARYSVILLE

By _____
JON NEHRING, Mayor

ATTEST:

By _____
CHARI TABER, Deputy City Clerk

Approved as to form:

By _____
JON WALKER, City Attorney

Date of Publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A
PROPERTY DESCRIPTION

PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 30 NORTH, RANGE 5 EAST, W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE MONUMENT AT THE WEST QUARTER CORNER OF SAID SECTION;
THENCE NORTH 89°15'00" EAST FOR 330.97 FEET TO THE SOUTHEAST CORNER OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION;
THENCE CONTINUING ON THE SAME BEARING FOR 35 FEET; THENCE NORTH 00°02'00" WEST FOR 130 FEET;
THENCE WEST PARALLEL TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 365.97 FEET TO THE WEST LINE OF SUBDIVISION;
THENCE SOUTHERLY ALONG SAID WEST LINE TO THE POINT OF BEGINNING;

EXCEPT SOUTH 20 FEET AND WEST 20 FEET FOR ROAD AS CONVEYED TO THE COUNTY OF SNOHOMISH BY DEEDS RECORDED UNDER AUDITOR'S FILE NUMBERS 220118 AND 397211, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

AND

THE NORTH 260 FEET OF THE SOUTH 390 FEET OF, BOTH MEASURED ALONG THE WEST LINE THEREOF, AND PARALLEL TO THE SOUTH LINE THEREOF, THAT PORTION OF THE SW 1/4 OF THE SW 1/4 OF THE NW 1/4 OF SECTION 35, TWP. 30N, R 5 E W.M., LYING WESTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE MONUMENT AT THE WEST 1/4 CORNER OF SAID SECTION;
THENCE NORTH 89°15' EAST 330.97 FEET TO THE SE CORNER OF THE W 1/2 OF THE SW 1/4 OF THE SW 1/4 OF THE NW 1/4 OF SAID SECTION;
THENCE CONTINUE ON SAME BEARING FOR 35 FEET TO THE TRUE POINT OF BEGINNING OF SAID LINE;
THENCE NORTH 0°02' WEST 170 FEET;
THENCE WEST PARALLEL TO SOUTH LINE OF SAID SW 1/4 OF NW 1/4 A DISTANCE OF 47.18 FEET;
THENCE NORTH 0°02 WEST 488.31 FEET TO THE NORTH LINE OF SW 1/4 OF SW 1/4 OF NW 1/4 OF SAID SECTION, AND THE TERMINUS OF SAID LINE DESCRIPTION.

EXCEPT THE WEST 20 FEET THEREOF FOR ROAD;
SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Emily Morgan, Community Development

ITEM TYPE: Ordinance

AGENDA SECTION: **New Business**

SUBJECT: An **Ordinance** Amending Chapter 22D.050 of the Municipal Code Regarding Forest Practices

SUGGESTED ACTION: Recommended Motion: I move to adopt Ordinance No. _____.

SUMMARY: An Ordinance of the City of Marysville amending Chapter 22D.050 of the Municipal Code regarding the City assuming regulatory authority over certain forest practice applications.

ATTACHMENTS:

[FINAL Ordinance - Forest Practices](#)
[PC Recommendation](#)

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, AMENDING CHAPTER 22D.050 OF THE MUNICIPAL
CODE REGARDING FOREST PRACTICES.

WHEREAS, the State Growth Management Act, Chapter 36.70A RCW mandates that cities periodically review and amend development regulations, which include but are not limited to, zoning ordinances and official controls; and

WHEREAS, the code amendments contemplated herein would result in the City assuming regulatory authority over certain forest practices from the Washington Department of Natural Resources, pursuant to Chapter 76.09 RCW and Chapter 222-20 WAC; and

WHEREAS, this assumed authority would apply to Class IV - General and Class IV - Special forest practices, as defined by WAC 222-16-050, for the purpose of potential conversion of certain forest lands to nonforestry use; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's municipal code and development code (MMC Title 22); and

WHEREAS, the Planning Commission, during a public meeting held on March 11, 2025, reviewed a proposed amendment to MMC Chapter 22D.050 which would create a new code section, MMC 22D.050.025 (Forest Practices),(hereafter referred to as the "Proposed Amendments");; and

WHEREAS, the Proposed Amendments would allow local review of Class IV Forest Practice Applications; and

WHEREAS, on March 25, 2025, the Marysville Planning Commission held a duly-advertised public hearing and recommended that the City Council adopt the Proposed Amendments to the City's development regulations; and

WHEREAS, at a public meeting on April xx, 2025, the Marysville City Council reviewed and considered the Marysville Planning Commission's Recommendation and the Proposed Amendments to the City's development regulations; and

WHEREAS, the City of Marysville submitted the Proposed Amendments to the State of Washington Department of Commerce (DOC) for the 60-day Notice of Intent to Adopt Amendment, as required under RCW 37.70A.106; and

WHEREAS, the Proposed Amendments are exempt from State Environmental Policy Act review under WAC 197-11-800(19); and

WHEREAS, the Proposed Amendments are consistent with the following required findings of MMC 22G.010.500:

- (1) The amendments are consistent with the purposes of the comprehensive plan;
- (2) The amendments are consistent with the purpose of Title 22 MMC;
- (3) There have been significant changes in the circumstances to warrant a change;
- (4) The benefit or cost to the public health, safety and welfare is sufficient to warrant the proposed action.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. Adoption of MMC 22D.050.025. A new municipal code section, Section 22D.050.025 MMC, is hereby adopted as set forth in Exhibit A.

SECTION 4. Tracking of Amendments. MMC Section 22A.010.160, entitled “Amendments,” is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City’s Unified Development Code (all unchanged provisions of MMC 22A.010.160 remain unchanged and in effect):

“22A.010.160 Amendments.

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Forest Practices	_____, 2025”

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 5. Corrections. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 6. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2025.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
CHARI TABER, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____
(5 days after publication)

EXHIBIT A

MMC 22D.050.025 Forest Practices

- (1) The purpose of this section is to assume regulatory authority from the Washington Department of Natural Resources over certain forest practices as permitted by Washington State law and pursuant to Chapter 76.09 RCW and Chapter 222-20 WAC. This section ensures that the forest practices described in the following subsections occur in compliance with the Marysville Comprehensive Plan, the Marysville Shoreline Master Program and the regulations of this title.
- (2) The definitions contained in RCW 76.09.020 of the Forest Practices Act and in WAC 222-16-010 and 222-16-050 of the Forest Practices Act's implementing regulations shall apply to all terms used in this section; provided, that the definitions contained in MMC Title 22A shall be applicable where not in conflict with the above-referenced Forest Practices Act and the Forest Practices Act's implementing regulations. In the event of any conflict between the definitions, the definitions in Chapter 222-16 WAC shall prevail.
- (3) This section shall apply to Class IV - General and special forest practices as defined by WAC 222-16-050 for the purpose of conversion to nonforestry use.
- (4) The following activities are exempt from the requirements of this section when located outside of critical areas and their buffers:
 - (a) Class I, II, and III forest practices regulated exclusively by the Washington State Department of Natural Resources pursuant to Chapter 76.09 RCW;
 - (b) The removal of less than 5,000 board feet (about 1 log truck load) of timber (including live, dead, and down material) for personal use in any 12-month period (includes firewood, fence posts, etc.);
 - (c) The removal of trees which have been grown to be sold as Christmas trees or used in landscaping such as trees sold by commercial nurseries;
 - (d) The abatement of an emergency, such as the removal of trees necessary to protect the safety of persons or property from clear and imminent danger;
 - (e) Landscape maintenance or pruning which does not impair the health or survival of trees required to be retained or planted pursuant to this section; and
 - (f) The removal of trees in the public right-of-way as required by the City Engineer for the purpose of public safety or for the maintenance of existing public roads and existing facilities, consistent with Chapter 76.09 RCW.
- (5) A Class IV-General Forest Practices permit shall follow the procedures established in 22G.010.160 Administrative approvals subject to notice process and be required for those forest practices described in WAC 222-16-050 (1) and (2). A forest practices application shall include the following submittal items:
 - (a) A completed State Environmental Policy Act checklist;
 - (b) Written verification from the Washington State Department of Natural Resources that the subject site is not and has not been subject to a notice of conversion to nonforestry use under RCW 76.09.090 during the six-year period prior to submission of the permit application;

- (c) A title report as proof that the parcel is not currently subject to a six-year development moratorium. If the property is subject to a six-year development moratorium, the application will not be accepted until the end of the moratorium or until the moratorium has been lifted;
 - (d) A narrative of the project that describes the existing site conditions and development goals of the proposed work by including:
 - (i) Specific work to be accomplished;
 - (ii) A time schedule for land clearing activities;
 - (iii) Type of equipment to be used;
 - (iv) Measures proposed to protect the site and adjacent properties from potential adverse impacts; and
 - (v) The estimated quantities/area of work involved.
 - (e) A critical areas report identifying wetlands, streams and their associated buffers, if applicable;
 - (f) A drainage and stormwater report, if applicable;
 - (g) A geotechnical and soils report, if applicable;
 - (h) A site plan of the subject property that meets the requirements of Section 22G.120.060(3);
 - (i) Any other materials required by the Community Development Director; and
 - (j) Application fee as established in MMC 22G.030.
- (6) To improve the administration of the forest excise tax created by Chapter 84.33 RCW, the City will report permit information to the Department of Revenue for all approved forest practices permits no later than 60 days after the date the permit was approved. Such notification shall include the following information:
- (a) Landowner's legal name, address, and telephone number;
 - (b) Decision date of permit; and
 - (c) Parcel number and legal description (section, township, and range) of the subject site.
- (7) The Hearing Examiner may consider the removal of a six-year development moratorium established pursuant to Chapter 76.09 RCW when the applicant strictly meets the following requirements:
- (a) Any property owner subject to a moratorium may request a release from the six-year moratorium by filing an application with the Community Development Department for a hearing before the Hearing Examiner.
 - (b) Following such request, the Community Development Department shall set a date for an open record public hearing pursuant to the requirements of Chapter 22G.010 for permits before the Hearing Examiner.
 - (c) The Hearing Examiner shall consider the removal of a development moratorium established pursuant to this section when the following criteria are strictly met:

- (i) The proponent submits an application for removal of the moratorium; and
 - (ii) The proponent proposes corrective actions to bring the violation into compliance with this section and mitigate any existing damage through the submittal of a reforestation plan or mitigation plan, prepared by a qualified professional consistent with Chapter 22E.010.
- (d) Hearing Examiner Authority.
 - (i) The Hearing Examiner shall review requests for removal of a development moratorium, any comments received, and applicable City regulations or policies and may inspect the property before rendering a decision.
 - (ii) The Hearing Examiner may approve the request to remove a development moratorium, approve the request with conditions, require modification of the proposal to strictly comply with specified requirements or local conditions, or deny the request if it fails to comply with requirements of this section.
- (e) Required Written Findings and Determinations. The Hearing Examiner will address the following items as written findings and determinations before issuing a decision:
 - (i) The removal of the six-year development moratorium will not be detrimental to public health, safety, and general welfare.
 - (ii) The removal of the six-year development moratorium will not be injurious to the property or improvements adjacent to the proposal.
 - (iii) The removal of the six-year development moratorium will not result in significant adverse environmental impacts.
 - (iv) The removal of the six-year development moratorium is consistent and compatible with the goals, objectives, and policies of the Comprehensive Plan and the provisions of this section and other applicable municipal codes.

PC Recommendation - Forest Practices - CA 24-006

The Planning Commission of the City of Marysville, having held a public hearing on March 25, 2025, in review of proposed amendments to *MMC Chapter 22D.050 Clearing, Grading, Filling, and Erosion Control*, adding a new section, *MMC 22D.050.025 Forest Practices*, which would allow local review of Class IV Forest Practice Applications, and having considered the exhibits and testimony presented, the Planning Commission does hereby enter the following findings, conclusions and recommendation for consideration to the Marysville City Council:

FINDINGS:

1. Community Development Staff submitted the draft amendments to *MMC Chapter 22D.050 Clearing, Grading, Filling, and Erosion Control*, which would allow local review of Class IV Forest Practice Applications, to the State of Washington Department of Commerce (DOC) for the 60-day Notice of Intent to Adopt Amendment, as required under RCW 37.70A.106
2. The proposal was submitted to the DOC, with acknowledgment of receipt by the agency received on December 6, 2024. The confirmation was provided with the Submittal ID: 2024-S-7831, which acknowledged that the procedural requirement for development regulation amendments have been satisfied.
3. The proposed amendment to the City's development regulations is exempt from State Environmental Policy Act review under WAC 197-11-800(19).
4. The Planning Commission held a public work session to both introduce and review the proposed code amendment as described above, on March 11, 2025.
5. The Planning Commission held a duly advertised public hearing on March 25, 2025.
6. At the public hearing, the Planning Commission reviewed and considered the proposed code amendments to *MMC Chapter 22D.050 Clearing, Grading, Filling, and Erosion Control*.

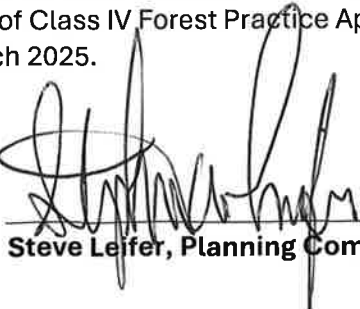
CONCLUSION:

At the public hearing held on March 25, 2025, the Planning Commission recommended **approval** of the proposed code amendments to *MMC Chapter 22D.050 Clearing, Grading, Filling, and Erosion Control*, relating to Class IV Forest Practice Applications.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of approval of the development code amendments to *MMC Chapter 22D.050 Clearing, Grading, Filling, and Erosion Control*, which would allow local review of Class IV Forest Practice Applications, by the Marysville Planning Commission this 25th day of March 2025.

By:



Steve Leifer, Planning Commission Chair



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Kathryn Bird, Community Development

ITEM TYPE: Public Hearing

AGENDA SECTION: **New Business**

SUBJECT: Setting a Public Hearing for an Ordinance Adopting the 2025-2029 Community Development Block Grant Consolidated Plan Pursuant to Title 24 of the Code of Federal Regulations (CFR) Part 91

SUGGESTED ACTION: Recommended Motion: I move to set a public hearing on the 2025-2029 Community Development Block Grant Consolidated plan on April 28, 2025.

SUMMARY:

The City of Marysville is an entitlement community eligible to administer the Community Development Block Grant (CDBG) federal program. In order to administer the CDBG federal program the City of Marysville is required to adopt a Consolidated Plan, consisting of a five-year strategic plan and a one-year action plan. The PY2025 Action Plan is the first annual plan of the five-year plan.

A DRAFT 2025 – 2029 Consolidated Plan describing Marysville’s needs, resources, priorities, strategies, objectives, and proposed activities to be undertaken with respect to HUD programs, including the CDBG programs, was prepared in collaboration with residents, community organizations, and other stakeholders.

The Citizen Advisory Committee (CAC) reviewed the Draft Consolidated Plan and provided a written consensus of a recommendation approval.

ATTACHMENTS:

[DRAFT 2025-2029 Con Plan Draft for 30-Day Comment.pdf](#)
[DRAFT ORD-CDBG 2025-2029 ConPlan.docx](#)
[Executive Summary.pdf](#)

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

The *City of Marysville 2025-2029 Consolidated Plan* provides a framework to guide the City of Marysville in investing Community Development Block Grant (CDBG) funds to address local priority housing and community development needs that primarily benefit low- and moderate-income persons.

The Consolidated Plan (Con Plan) is a comprehensive planning document that the City prepared in collaboration with residents, public and nonprofit agencies, and other stakeholders through consultations and a citizen participation process. The Consolidated Plan was informed by quantitative and qualitative data collected via communications with public and nonprofit agencies and citizens, surveys, public meetings, a public hearing, and general research.

The Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) for receiving and administering CDBG funds. The City is part of a Housing Consortium and is required to contribute to the Consortia's plan. This Con Plan will be in effect from July 1, 2025 through June 30, 2029.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

As the City pursues these strategies and objectives over the next five years, the affordability of decent rental and owned housing units for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aid in the availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents. The completion of public facilities improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate-income residents.

3. Evaluation of past performance

The City has had much success in past Program Years as an entitlement community in assisting underserved populations with household repairs and chores, which enables residents to retain their independence and remain in their homes. Hundreds of individuals have benefited from the CDBG funds

allocated to the agencies which provide minor home repair and chore services to low-income seniors and disabled persons. The agencies are providing a much needed service and acting in a timely manner.

A large number of low-moderate income students as well as low-moderate income senior citizens and disable adults have had food insecurity decreased as a result of two programs funded in part by CDBG funds. One of the programs, which was funded early on in its establishment, has grown from serving one school to serving students in need in all of the schools in Marysville City limits.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, 70 individuals (20+ families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

A number of Capital Improvement projects were also completed which have provided new or improved access to facilities for low-moderate income individuals.

The above mentioned past performances helped guide the City in its establishment of goals and projects for the next five years.

4. Summary of citizen participation process and consultation process

To ensure that all interested and affected parties have an opportunity to participate in development of the Consolidated Plan and 2025 Action Plan, the City solicited input from citizens and the public and nonprofit agencies that serve them, through public meetings, public hearings, surveys, a 30-day public comment period, and general communications. Public meeting and public hearing comments, survey responses, and written public comments were reviewed and incorporated into the Consolidated Plan as appropriate.

5. Summary of public comments

Comments received are also summarized in the Public Participation section of the Consolidated Plan, PR-15. Actual comments have been included in the Citizen Participation Attachment in the Snohomish County Consortium Lead Grantee template.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted, reviewed, and incorporated as appropriate.

7. Summary

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MARYSVILLE	
CDBG Administrator	MARYSVILLE	Community Development

Table 1– Responsible Agencies

Narrative

The City of Marysville’s Community Development Department is the lead agency responsible for preparing the Consolidated Plan in conjunction with the Housing Consortium. The community Development Department is responsible for planning, developing, and implementing the CDBG Program within Marysville City limits. Several key public and nonprofit agencies, as listed in the Annual Action Plan, are expected to administer the programs covered by this plan.

Consolidated Plan Public Contact Information

City of Marysville

Community Development Department

501 Delta Avenue

Marysville WA 98270

Kathryn Bird, Associate Planner

360-363-8232

kbird@marysvillewa.gov

Chris Holland, Planning Manager

360-363-8207

cholland@marysvillewa.gov

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

The public and low-income housing providers, as well as the governmental planning, health, mental health and service agencies, and law enforcement have close working relationships in Marysville and Snohomish County. Snohomish County Community Services Department is the lead agency for homeless housing and behavioral health activities in our community. The City consults regularly with the local Continuum of Care and participates in the Partnership to End Homelessness with a member on the Strategic Planning Committee. The City also consults with the Snohomish County Housing Authority.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

City of Marysville Community Development staff collected quantitative and qualitative data via online research, communications with other agencies, surveys, public meetings, and a public hearing to develop the Consolidated Plan. Staff utilized research gathered from surveys issued directly to low- and moderate- income individuals, to gain a better understanding of the available resources, needs, barriers, and strategies for serving Marysville's low- and moderate-income population. To solicit additional details from all stakeholders, the City held public meetings and a public hearing. Notice of the process and public comment period and public hearings were posted on the City's social media sites.

In preparing the Consolidated Plan, staff consulted with a comprehensive group of public and private housing, health, and social services agencies, including those focused on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless individuals and families. Staff also consulted with agencies focused on homeless strategies and resources and lead-based paint hazards, as well as the local public housing authority and adjacent governments, including those involved with metropolitan-wide planning. Below is a list of the consulted agencies: [KB1]

- Assistance League of Everett
- Boys and Girls Club of Snohomish County
- Catholic Community Services
- Cocoon House
- Compass Health
- Community Transit
- Damascus House
- Domestic Violence Services of Snohomish County
- Goodwill, Job Training Program
- Housing Authority of Snohomish County

- Housing Consortium of Everett and Snohomish County
- Housing Hope
- Marysville Boys and Girls Club
- Marysville Church Coalition
- Marysville Community Food Bank
- Marysville School District Homeless Education
- Marysville YMCA
- Mercy Housing Northwest
- Open Door Theatre
- Quilceda Community Services
- Salvation Army
- Homage Senior Services
- Snohomish Health District Healthy Communities and Assessment
- Snohomish County Legal Services
- Volunteers of America Western Washington
- Washington Low Income Housing Alliance
- Washington Home of Your Own
- WSU Snohomish County Extension, Strengthening Families Program

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

As part of the HOME Consortium with Snohomish County, City of Marysville's staff participated in the County's process to establish a Continuum of Care strategy. City staff sits on the County's Partnership to End Homelessness (PEH). The PEH works to identify barriers and develop strategies to improve outreach and services to those most in need. A five-year strategic plan has been adopted that outlines specific annual goals and milestones and is currently being updated. Annual plans are completed that help ensure that milestones and goals are being met utilizing qualitative, measurable data, and revised to meet changing needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City does not directly receive ESG funds. The City has coordinated with Snohomish County Human Services, and the organizations most responsible for using ESG funds and for administering HMIS for service providers who operate in the County. The City has incorporated Snohomish County Continuum of Care Action Plan and Snohomish County Housing and Community Development Consolidated Plan goals, strategies, activities and outcomes in this Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by	How was the Agency/Group/Organization consulted and what are the anticipated outcomes
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Table 2– Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3– Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

Narrative

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Process (CPP) is designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City of Marysville. The CPP encourages the participation of all citizens within the City of Marysville, including racially and ethnically diverse populations and non-English speaking persons, as well as persons with disabilities. Notices for public meetings and soliciting public comment were included in the local ethnic circulations and translated into multiple languages. The impact on goal setting was based on the feedback received from citizens and is reflected in this plan.

Additionally, refer to Snohomish County Consolidated Plan Consultation and Citizen Participation sections as the City worked collaboratively with the County and the City of Everett in the Consultation and Citizen Participation processes. The City's entire Citizen Participation Plan (CPP) can be reviewed upon request. The information will be made available in a format accessible to persons with disabilities, upon request.

Publication of the Draft 2025-2029 Consolidated Plan and Draft 2025 Annual Action Plan for a 30-day public review and comment period and additional public hearings provided residents with an additional opportunity to comment. Additional comments were received and were taken into consideration prior to adoption of the Final 2025-2029 Consolidated Plan and 2025 Annual Action Plan.

All comments received at public meetings, hearings, and in response to outreach can be found in the Citizen Participation Comments attachment in the County's Template.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A survey was published on the City's website and social media. The survey was also sent to the PY2024 subrecipients for distribution to their contacts. Fourteen responses were received as of March 4, 2025. The full results of the survey may be viewed at the SurveyMonkey link below.	The highest response rates to each option are listed below: The highest public service priorities identified by survey participants were for programs for youth (ages 0-18), disabilities, and mental health. For public facilities, the highest priorities were neighborhood facilities (Community/Senior /Youth Centers, etc) and community partner public facilities (Food Bank, Childcare Facility, etc.). 43% of responses identified housing assistance, i.e. new affordable/supplemental housing (apartments, tiny home communities, etc.) as a priority. For homelessness	All responses received were considered.	https://www.surveymonkey.com/results/SM-kMJuhd30x2j1ASd0jcMv_2FA_3D_3D/

Consolidated Plan

OMB Control No: 2506-0117 (exp. 09/30/2021)

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Table 4– Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Needs Assessment (NA) section of the City of Marysville Consolidated Plan provides information on the housing needs and problems of residents of varying income levels. The section also discusses the needs of persons who are homeless; residents with special needs; and non-housing community development needs. The needs in Marysville have remained largely the same over the last few years, and are consistent with the needs identified countywide.

Much of the data used in the section were prepopulated by HUD; and local data on the rental housing market from HUD Data Sets at <http://www.huduser.org/portal/datasets/pdrdatas.html>. The City has utilized the County's Analysis of Impediments (AI) in the past, and continues to do so.

According to HUD, housing is generally considered affordable when a household pays no more than 30% of its gross income for gross housing costs, including utilities. However, when household income does not increase at the same rate as rising housing costs, households are often forced to spend more than 30% of their income on housing, making it difficult to afford other essential needs like transportation, food, medicine, and internet.

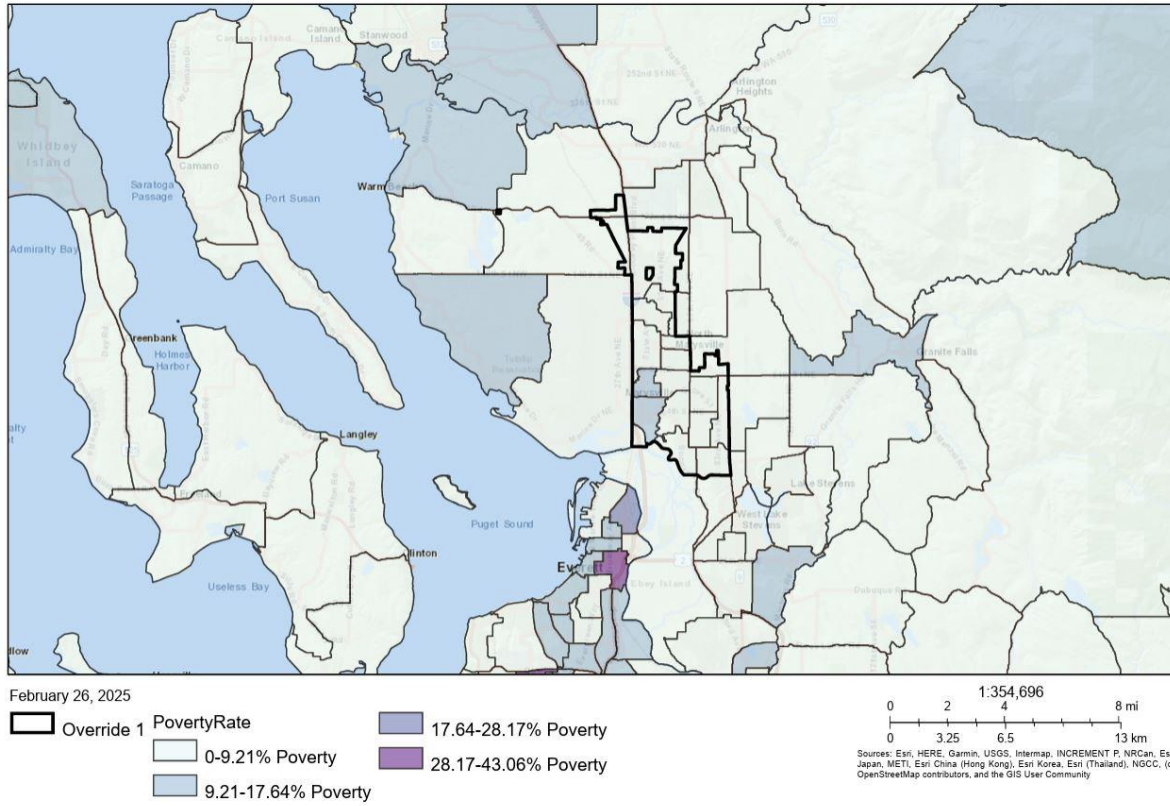
The needs identified were consistent with past needs, and include more affordable housing units for households with incomes at or below 80 percent of area median income. Affordable housing units may be either rental or owner occupied, but making the units available at an affordable rate is the urgent need. As is visible on the attached map, the amount and location of affordable housing in Marysville is limited. On average, there are less than 25% of the rental housing units in Marysville that are affordable to a household with income at 50% AMI.

Severe cost burden continues to be a major housing problem experienced by residents in the City. Rents in Marysville increased 53%, or just over \$650 per unit per month, from 2012 to early 2023. As of early 2023, the average multifamily apartment rent was \$1,685 per unit per month. Around 32% of households in Marysville are cost burdened. Renters are disproportionately cost burdened in Marysville, with 49% of renters spending greater than 30% of gross income on rent. Severe cost burden continues to be a major housing problem experienced by residents in the City. One particular need that addresses affordable housing is housing rehabilitation. Units that are not maintained properly and in a state of disrepair contribute to the overall cost of that unit.

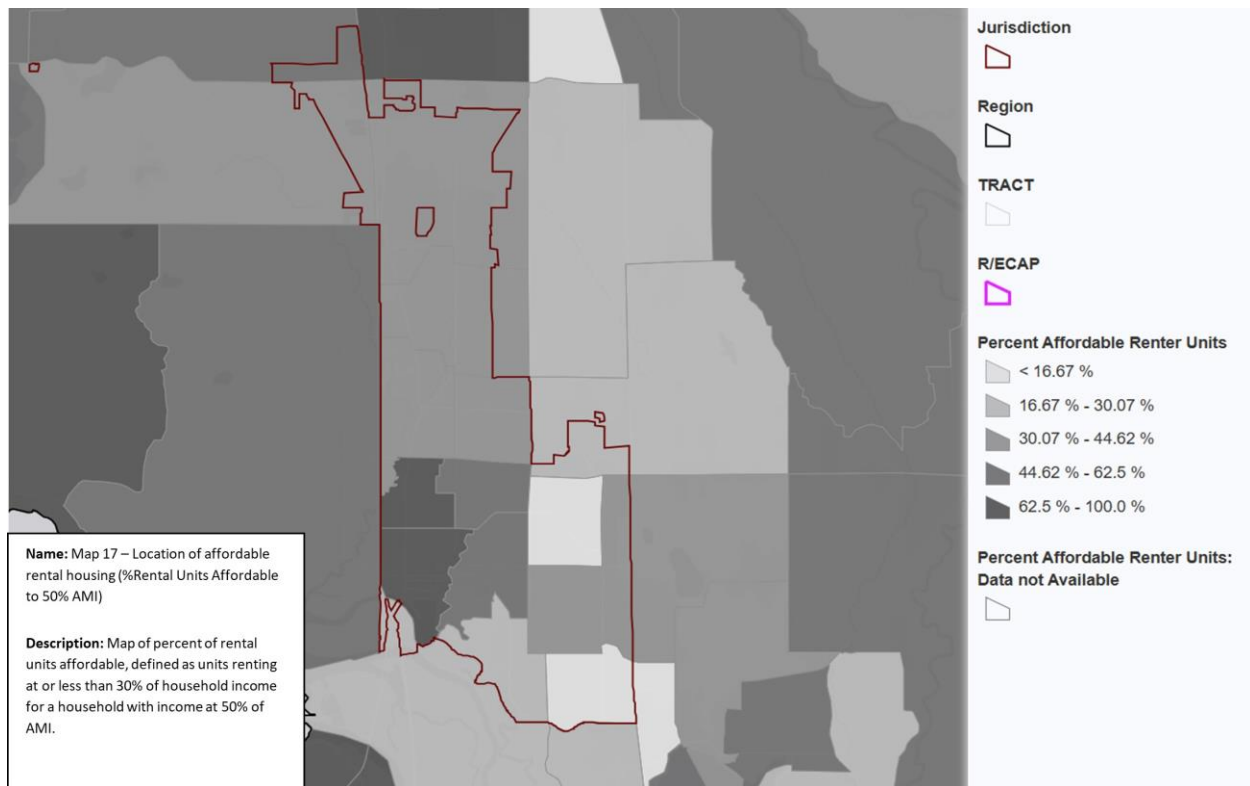
Additionally, there is a need for affordable housing for elderly. The needs of the homeless are also for accessible housing options, including emergency shelter and permanent housing. Community development needs include facilities improvements, access improvements, and public services. Over the next five years, these needs will be consistently evaluated to determine whether they are diminishing,

being eliminated, or increasing. A needs assessment is an ongoing process, and each annual action plan will make adjustments to meet those needs when necessary.

Poverty Tracts - Consolidated Plan and Continuum of Care Planning Tool

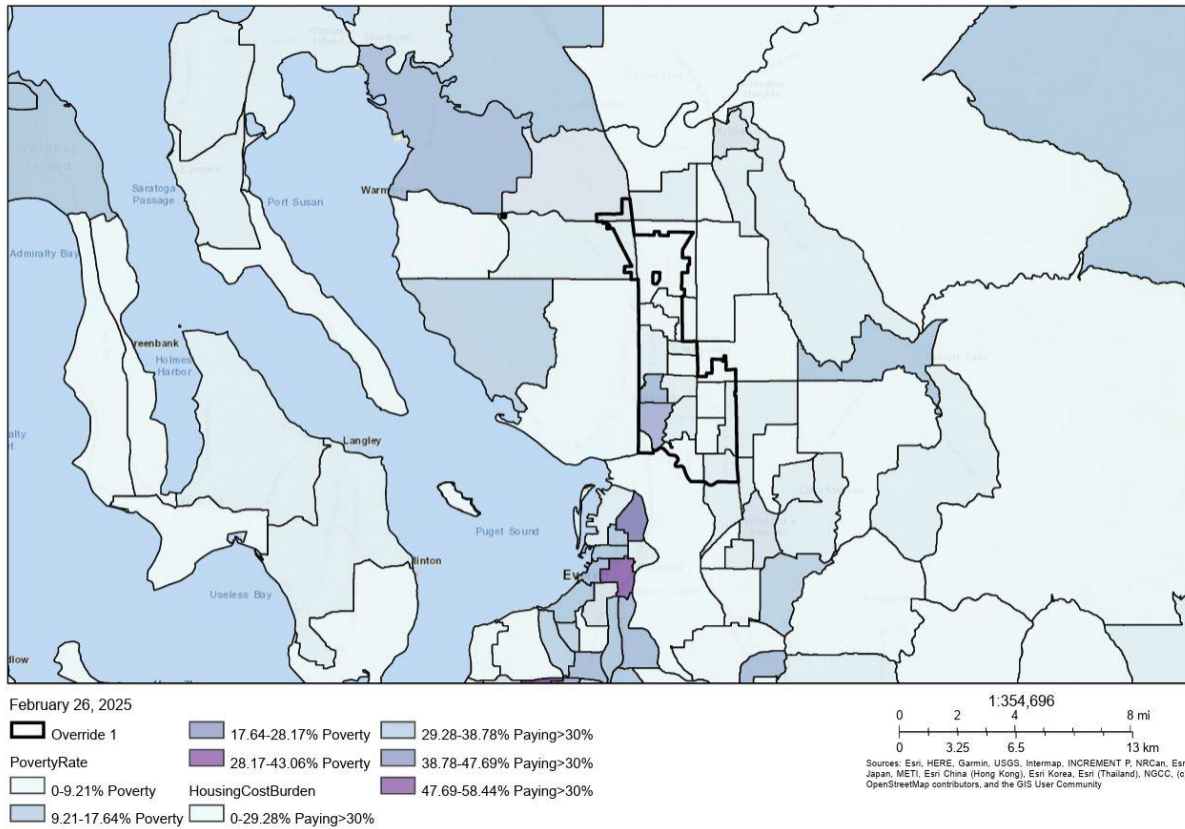


Poverty Tracts Map



Location of Affordable Housing

Housing Cost Burden - Consolidated Plan and Continuum of Care Planning Tool



Housing Cost Burden Map

Exhibit 2: Housing Allocations by Income, City of Marysville, 2044, Method C²

Source: Snohomish County

Income Bracket	Income Range ³	Housing Units
0-30% PSH ⁴	\$0 - \$38,800	2,403 units
0-30% AMI	\$0 - \$38,800	1,281 units
30-50% AMI	\$38,800 - \$64,700	1,076 units
50-80% AMI	\$64,700 - \$95,300	0 units
80-100% AMI	\$95,300 - \$134,600	0 units
100-120% AMI	\$134,600 - \$161,500	2,403 units
>120% AMI	\$161,500 +	7,090 units

Housing Allocations by Income, City of Marysville, 2044

If the PJ will establish a preference for a HOME TBRA activity for persons with a specific category of disabilities (e.g., persons with HIV/AIDS or chronic mental illness), describe their unmet need for housing and services needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2) (ii))

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

The following have been identified as the City's Priority Non-Housing Community Development Public Facilities needs eligible for assistance by CDBG:

- Senior Centers
- Handicapped Centers
- Homeless Facilities
- Youth Centers
- Child Care Centers
- Mental Health Facilities
- Parks and/or Recreation Facilities
- Abused/Neglected Children Facilities

How were these needs determined?

Input gathered from surveys and consultations with local residents, public and non-profit agencies, other stakeholders, elected officials, and city staff guided the determined needs. Priorities were assigned to each category of need based on the level of funding expected, the benefit to low-income and special needs populations (homeless, seniors, persons with disabilities, person with severe mental illness, victims of domestic violence, and youth), and capital improvements considered necessary to address community needs, as identified in the *2025-2044 City of Marysville Comprehensive Plan*.

Describe the jurisdiction's need for Public Improvements:

The following have been identified as the City's Priority Non-Housing Community Development Public Improvement needs eligible for assistance by CDBG:

- Water/Sewer Improvements
- Street Improvements
- Sidewalks/Pedestrian mobility
- Flood Drainage Improvements

How were these needs determined?

Input gathered from surveys and consultations with local residents, public and non-profit agencies, other stakeholders, elected officials, and city staff aided in guiding the greatest need. Priorities were assigned to each category of need based on the level of funding expected, the benefit to low-income

and special needs populations (homeless, seniors, persons with disabilities, person with severe mental illness, victims of domestic violence, and youth)and capital improvements considered necessary to address community needs, as identified in the *2025-2044 City of Marysville Comprehensive Plan*.

Describe the jurisdiction's need for Public Services:

The following have been identified as the City's Priority Non-Housing Community Development Public Services needs eligible for assistance by CDBG:

- Senior Services
- Services for Disabled
- Youth Services
- Food Security
- Child Care Services
- Health Services
- Substance Abuse Services
- Employment/Training Services
- Transportation Services
- Legal Services
- Homelessness Prevention/Assistance

How were these needs determined?

Research, data analysis, input gathered from surveys and consultations with local residents, public and non-profit agencies, other stakeholders, elected officials, and city staff were all utilized when determining needs. Priorities were assigned to each category of need based on the level of funding expected, the benefit to low-income and special needs populations (homeless, seniors, persons with disabilities, person with severe mental illness, victims of domestic violence, and youth).

Based on the needs analysis above, describe the State's needs in Colonias

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The US Census Bureau estimates that as of 2023, Marysville is home to an estimated 72,916 people, representing a 21% increase over its 2010 population of 60,020. The County predicts Marysville will continue to grow at a strong rate, accommodating 99,822 more residents by 2044. The City of Marysville is anticipated to receive 9.4 percent of the County's population growth, 8.5 percent of the housing unit growth, and 10.3 percent of the job growth over the next 20 years. The City has capacity for approximately 40,557 housing units, so can accommodate the 14,253-unit housing allocation assigned to the City by Snohomish County. To meet the City's targeted housing allocation by income band, approximately 4,760 additional rental units will be needed. In addition, 881 more temporary emergency housing beds are needed. Together, 5,641 affordable rental and emergency housing units are needed. Between the commercial zones that have been assigned residential density, and the multi-family zones, there is projected capacity for approximately 8,100 multi-family units.

Marysville's population is aging faster than the County. The median age in Marysville increased by three years from 2011 to 2021, and the City observed the greatest decrease in the share of residents under 20 years of age. Household sizes in Marysville decreased overall while the County's average household size grew. Marysville has the highest share of couple households with no children present (40% of households). The majority (70%) of housing units in Marysville are owner-occupied; however, the City has observed growth in three- and four-person rental households (11%) over the last decade.

Demographics and housing characteristics in Marysville suggest that there are fewer opportunities for first-time home buyers and affordability challenges for families with young children to relocate to Marysville, as compared to previous years. Moreover, the prevalence of larger renter household size in Marysville indicates a higher demand for rental units suitable for individual families, potentially highlighting the need for larger rental units. Another notable trend is the likely increase in the proportion of "empty nesters" in Marysville. In the early 2000s, the City likely served as an affordable housing market for young families, and now their children are moving out. This shift is reflected in the rise of two-person households, a decline in three to four-person households, a decrease in the population under 20, and an increase in households without children.

Marysville Existing Housing and 2044 Housing Need by Income Level

INCOME LEVEL (PERCENT OF AREA MEDIAN INCOME OR AMI)	INCOME RANGE	2020 HOUSING UNITS	ADDITIONAL HOUSING UNITS NEEDED (2020 - 2044)	2044 TOTAL HOUSING UNITS NEEDED
Extremely low (0-30% PSH)	\$0 - 38,800	653	2,403	3,056
Extremely low (0-30%)	\$0 - 38,800	73	1,281	1,354
Very low (30-50%)	\$38,800 - 64,700	4,313	1,076	5,389
Low (50-80%)	\$64,700 - 95,300	7,958	0	7,958
Moderate (80-100%)	\$95,300 - 134,600	6,289	0	6,289
High (100-120%)	\$134,600 - 161,500	2,830	2,403	5,233
Very high (120% or more)	\$161,500+	3,607	7,090	10,697
Total	-	25,723	14,253	39,976

Source: 2021 Snohomish County Housing Characteristics and Needs (HO-5) Report Combined Appendices

Existing Housing and 2044 Housing Need by Income Level

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

Since 2010, the City has had an average annual population growth rate of 1.59 percent which equates to 1,058 additional residents each year. The City's 2023 population is 73,780, and is expected to continue growing at a 1.44 percent average annual rate approaching 100,000 people by 2044. Marysville is characterized as a "bedroom" community, meaning only a minority of the labor force both live and work in Marysville. The mean travel time to work for Marysville residents is 31.4 minutes. Over 94.5 percent of Marysville residents have a high school diploma or greater educational attainment exceeding national (89.9 percent) and Snohomish County (93.5 percent) levels. Over 32 percent of Marysville residents are high school graduates, while 39.1 percent have either some college or an Associates degree. A smaller proportion of Marysville residents have a Bachelor's degree (16.8 percent) or graduate degree (6.1 percent) than in either Snohomish County or nationally. The number of high income earners (>\$150K) has risen by 233%, while the lowest income class, those earning less than \$25K, has decreased by 43%. The main business sectors in Marysville are manufacturing, education and health care services, retail trade, and construction.

Economic Development Market Analysis

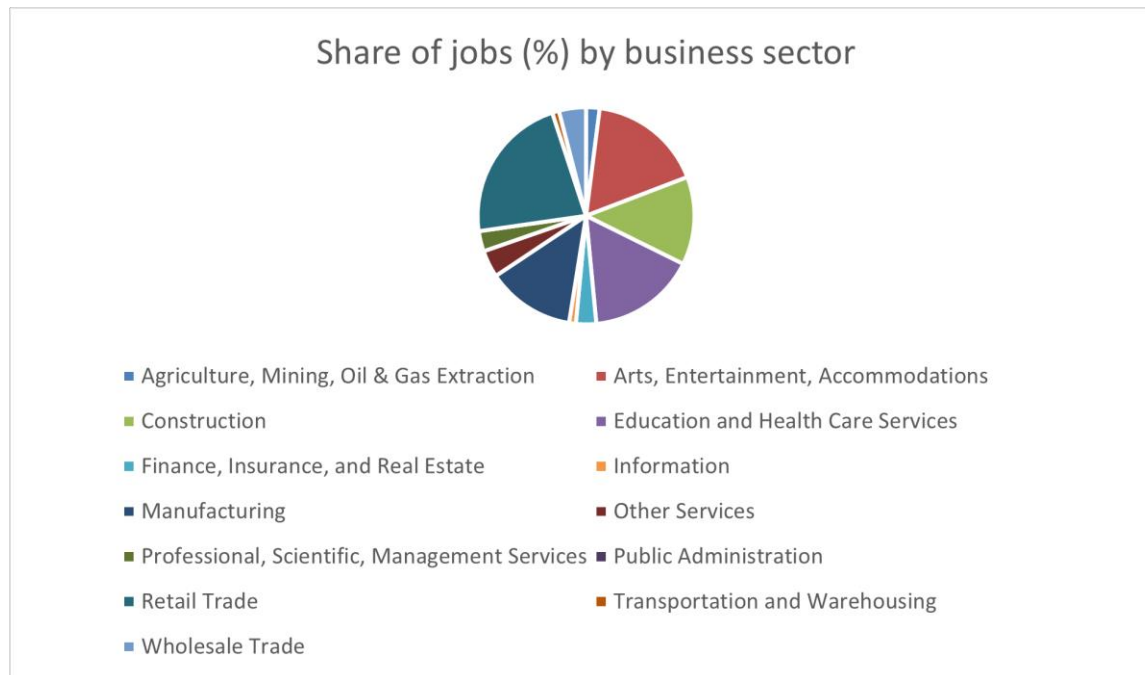
Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	365	189	1	2	1
Arts, Entertainment, Accommodations	2,882	2,009	11	17	6
Construction	3,006	1,545	11	13	2
Education and Health Care Services	3,996	1,887	15	16	1
Finance, Insurance, and Real Estate	1,265	382	5	3	-2
Information	789	168	3	1	-2
Manufacturing	5,566	1,557	21	13	-8
Other Services	974	503	4	4	0
Professional, Scientific, Management Services	1,979	322	7	3	-4
Public Administration	0	0	0	0	0
Retail Trade	3,835	2,554	14	22	8

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Transportation and Warehousing	793	111	3	1	-2
Wholesale Trade	1,200	438	5	4	-1
Total	26,650	11,665	--	--	--

Table 5 - Business Activity

Data Source: 2016-2020 ACS (Workers), 2020 Longitudinal Employer-Household Dynamics (Jobs)



Pie Chart Share of jobs by business sector

Labor Force

Total Population in the Civilian Labor Force	37,048
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Consolidated Plan

MARYSVILLE

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Civilian Employed Population 16 years and over	35,395
Unemployment Rate	4.50
Unemployment Rate for Ages 16-24	8.48
Unemployment Rate for Ages 25-65	3.41

Table 6 - Labor Force

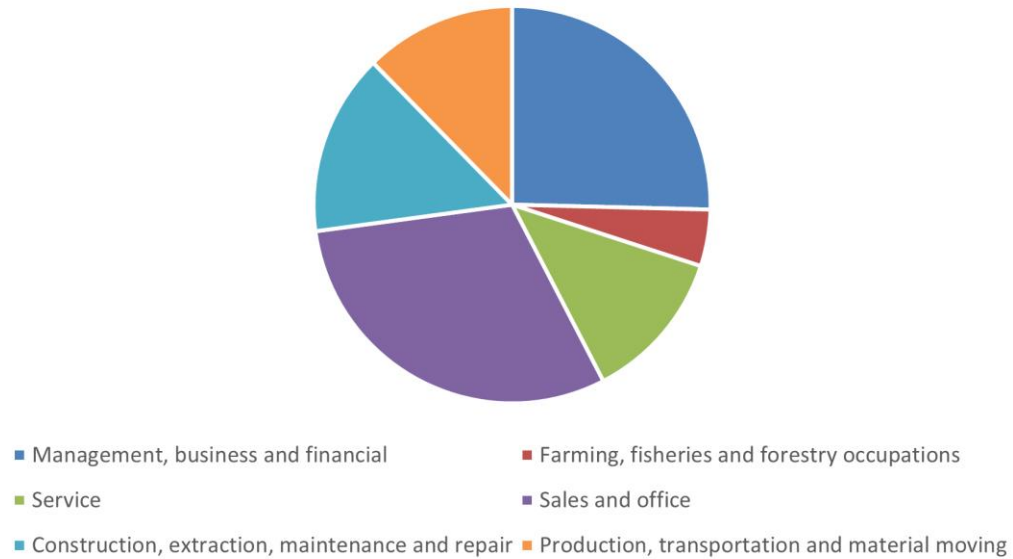
Data Source: 2016-2020 ACS

Occupations by Sector		Number of People
Management, business and financial	7,110	
Farming, fisheries and forestry occupations	1,290	
Service	3,470	
Sales and office	8,530	
Construction, extraction, maintenance and repair	4,144	
Production, transportation and material moving	3,455	

Table 7 – Occupations by Sector

Data Source: 2016-2020 ACS

Proportion of workers by sector



Proportion of workers by sector

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	16,874	51%
30-59 Minutes	11,328	34%
60 or More Minutes	4,793	15%
Total	32,995	100%

Table 8 - Travel Time

Data Source: 2016-2020 ACS



Commuter Time

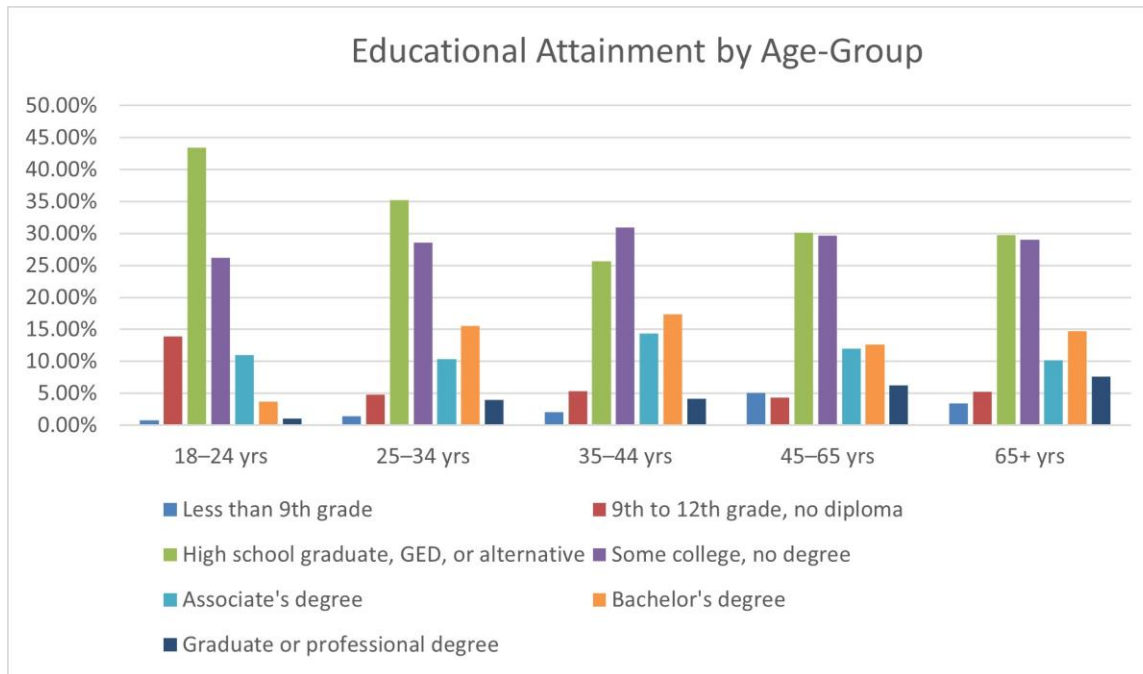
Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	2,050	145	885
High school graduate (includes equivalency)	8,585	350	2,485
Some college or Associate's degree	12,025	515	3,335
Bachelor's degree or higher	6,005	290	1,145

Table 9 - Educational Attainment by Employment Status

Data Source: 2016-2020 ACS



Educational Attainment by Age-Group

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	50	139	205	934	310
9th to 12th grade, no diploma	890	474	530	800	480
High school graduate, GED, or alternative	2,785	3,460	2,545	5,570	2,710
Some college, no degree	1,680	2,800	3,069	5,500	2,644
Associate's degree	705	1,020	1,424	2,219	925
Bachelor's degree	239	1,530	1,720	2,330	1,345
Graduate or professional degree	65	390	410	1,155	693

Table 10 - Educational Attainment by Age

Data Source: 2016-2020 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	75,164
High school graduate (includes equivalency)	150,947
Some college or Associate's degree	153,509
Bachelor's degree	159,271
Graduate or professional degree	191,699

Table 11 – Median Earnings in the Past 12 Months

Data Source: 2016-2020 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

As shown in the table above, the largest employment sectors for Marysville's jobs include Manufacturing (21%), Retail Trade jobs (14%), Education and Health Care Services (15%), and Arts, Entertainment, Accommodations(11%). The City has not seen a dramatic increase in any specific sector over the last few years, rather a consistent increase among all sectors as the total number of jobs increase, however the newly developed Cascade Industrial Center is expected to heavily expand the aerospace and engineering/high-tech manufacturing employment base.

Describe the workforce and infrastructure needs of the business community:

In 2005 the City established a goal of achieving a jobs to housing ratio of 1.0 by 2035 which represented a significant shift in historic patterns of residential and employment growth. A jobs to housing ratio of 1.0 reflects an equal number of employed residents and jobs in Marysville (i.e. no net exportation of jobs). While a balance of employed residents and jobs (i.e. no net commuting) is improbable and unlikely given Marysville's current ratios, a more balanced mix of housing and employment is necessary to enable those who may not have access to personal vehicles to commute to work. Between 2010 and 2020, the jobs to housing ratio improved from 0.42 to 0.6. Improved access transit would allow more of the workforce to utilize public transit and potentially relieve some of the increased congestion the north end of Snohomish County has been

experiencing. Local street improvement projects such as sidewalks and bike lanes are planned or under construction, to allow improved travel and access to local businesses.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The City was recently awarded a Manufacturing Industrial Center (MIC) designation for a large area of industrial zoned land in the north end of the City known as the Cascade Industrial Center (CIC). This is the second-largest MIC in Snohomish County. This designation allows for property tax exemptions of new construction of industrial/manufacturing facilities. The area is also eligible for investment using the Opportunity Zone tax incentive program. The City envisions this becoming a major manufacturing and industrial employment center for the region. This region represents capacity for 77,800 jobs when fully developed. Seventy percent of the jobs created in the CIC will be typically categorized as industrial family wage Aerospace and High Tech engineering and manufacturing employment. Approximately 20% will be service related and 10% will be retail trade supporting the manufacturing employment.

While an increase in the local job base is a likely and desirable effect of the designation, it also means the area is eligible for more federal money for transportation projects, which will likely encourage job growth. The 2018 Arlington-Marysville MIC Subarea Plan indicated that approximately 45 percent of AMMIC (now CIC) employees live less than 10 miles from the CIC, reflecting the appeal of immediate vicinity for employees. Two (2) vocational schools are under construction near the CIC that may help provide the workforce needed for new development.

From 2017 – 2022, the City has invested \$90 million and will be investing \$200 million in the coming 10 years to revitalize the City’s Downtown and transform the Waterfront into a regional recreation and eco-tourism destination. The City has identified 32 projects in its Waterfront Strategic Plan that are “top priority actions...to catalyze improvements in the Downtown and Waterfront areas”.¹⁰⁵ The City has aggregated more than 45 acres in its Downtown Master Plan Area (DMP Area), and completed several catalyst projects including, but not limited to:

- Construction of the Marysville Civic Center and a new community center;
- 2021 Downtown Master Plan update; and
- Construction of the Downtown Stormwater Treatment Facility.

The City was recently selected by the Snohomish County Sports Commission for their multi-million dollar indoor sports tournament complex which is planned for a 30-acre waterfront assemblage and will anchor the approximately 45 acre, City-aggregated land holding. Once funded and completed, this complex is projected to receive up to 185,000 visitors annually and generate enough demand to support a new 130 room hotel and related services. The sports complex is part of a planned development titled Riverwalk that will include expanded park, trail, and river activities. Private development is planned to include the sports facility, hotel, and multi-family residential. A prospective sports complex and hotel will generate significant employment, hotel nights, and millions in consumer spending impacts in the Downtown. The City has made significant investments in infrastructure and will continue these efforts.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

Access to a highly skilled workforce is a key need for the industrial and manufacturing sectors. While the City is home to a skilled workforce, filling the gaps in the manufacturing pipeline, such as in research and development, through partnerships with community colleges, schools and via other strategies, will ensure the City, and CIC, remains an attractive destination for manufacturing jobs.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

Since 2016, the City of Marysville has partnered with the Everett Gospel Mission and local churches to provide housing, known as Micro Extended Shelter House (MESH), for graduates of recovery programs. MESH housing provides supportive housing for clean and sober graduates of the Mission's recovery program. Residents of the MESH housing typically work or volunteer, pay a program fee, and participate in activities in the community and at their church. People transitioning out of homelessness are able to build relationships with friends and mentors in the community and at their local church. Isolation is often the greatest danger for people in recovery; MESH ensures that does not happen by providing strong relationships for residents as well as vocational and life-skills training.

There are currently two (2) vocational schools developed near the CIC that may help provide the workforce needed for new development.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Puget Sound Regional Council's (PSRC) Regional Economic Strategy for the Central Puget Sound Region includes Everett, Marysville, and Snohomish County. The Regional Economic Strategy includes the following goals:

Goal 1 - Open Economic opportunities to everyone

Strategies identified to address regional strengths, weaknesses, opportunities, and threats:

- Provide adequate support for basic education for all
- Coordinate programs in education and training to address workforce gaps and advance economic opportunity
- Encourage economic growth across all parts of the region
- Advance economic development within small cities and rural communities
- Support women and minority owned, disadvantaged businesses

Goal 2 - Compete Globally

Strategies identified to address regional strengths, weaknesses, opportunities, and threats:

- Increase higher education capacity to expand high demand programs and foster world class research
- Sustain and grow commercial air travel connections domestically and globally
- Preserve, protect, and support industrial centers, military installations, and maritime sites
- Build up and sustain ports and other infrastructure to support trade and logistics

- Support and promote international trade
- Strengthen, coordinate, and grow retention, expansion, and recruitment efforts
- Continuously improve the business climate
- Maintain and grow incentives for industry competitiveness
- Sustain and evolve the conditions necessary for innovation

Goal 3 - Sustain a high quality of life

Strategies identified to address regional strengths, weaknesses, opportunities, and threats:

- Improve the region's transportation system
- Ensure a diversity of housing stock that is affordable and connected to jobs
- Focus new growth in urban areas, regional centers, and cities
- Invest in pre-K through 12 education systems that produce, attract, and inspire world class talent
- Embrace, celebrate, and promote the diversity of the region's people
- Ensure an outstanding and healthy natural environment
- Preserve, enhance, and improve access to open space
- Grow access to arts, culture, entertainment, and sports

The Economic Alliance of Snohomish County (EASC), a local Economic Development Agency, is also involved in advocating and implementing economic initiatives for Snohomish County, Everett, Marysville and other cities, business interests and service organizations in the county as well as supporting and advocating the regional initiatives. Regional priority projects identified for 2025 in Marysville include the following:

88th St Corridor improvement

67th Ave Corridor improvement

Swift Gold Line (transit)

The City believes that the goals and initiatives being pursued by the afore-mentioned agencies and advocacy groups will support the goals of this plan and help to encourage economic growth.

Please refer to the Economic Development Element of the City's 2025-2044 Comprehensive Plan for economic development initiatives being undertaken.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

The figure attached shows areas with the highest concentration of Extremely Low Income households with multiple severe housing problems (overcrowding, high housing costs, lack of kitchen facilities, or lack of plumbing facilities).

Concentration is defined as 70% or more of extremely low-income households.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

For the purpose of this plan, Marysville defines areas of concentrated racial and ethnic diversity as those where 30% or more of the residents represent racially or ethnically diverse populations.

Attached figure shows the percentage of white (non-Hispanic) households. Areas of lowest percentage of white households are areas of highest percentage of racial or ethnic minorities.

Attached figure maps the poverty rate.

What are the characteristics of the market in these areas/neighborhoods?

The poverty rate in these areas and neighborhoods has decreased slightly with the economic recovery.

A significant increase in construction jobs was seen in these areas is notable. Unemployment rates are slightly higher and median household income lower, in these areas as well. Expectedly, poverty rates in these areas are generally higher than those with less racial or ethnic diversity.

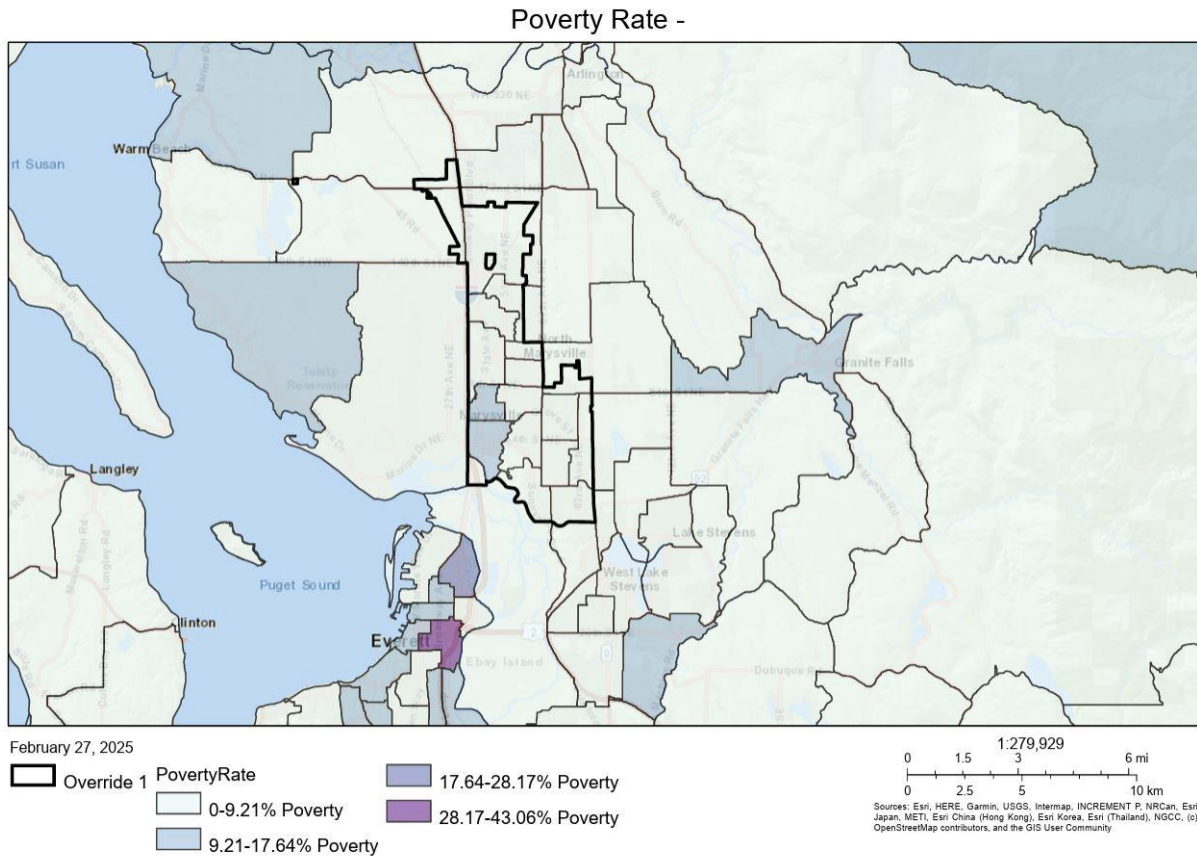
Are there any community assets in these areas/neighborhoods?

Low-income housing, including Beachwood Apartments, a low-income apartment complex for families experiencing or at risk of homelessness, is located within the above listed census tracts. Other assets in these areas include a spray park located in a recently improved public park, providing free recreational activities, as a senior center, and the downtown neighborhood, a focal point for local commerce, employment and recreation. The local baseball field recently upgraded its field and lighting, allowing for improved and increased access to recreation. A new playground was constructed at this location as well.

In 2022, the City completed construction and opened a new Civic Campus in tract 529.03.2 which has provided improved safety, and accessible public services to citizens, as well as upgrading adjacent Comeford Park.

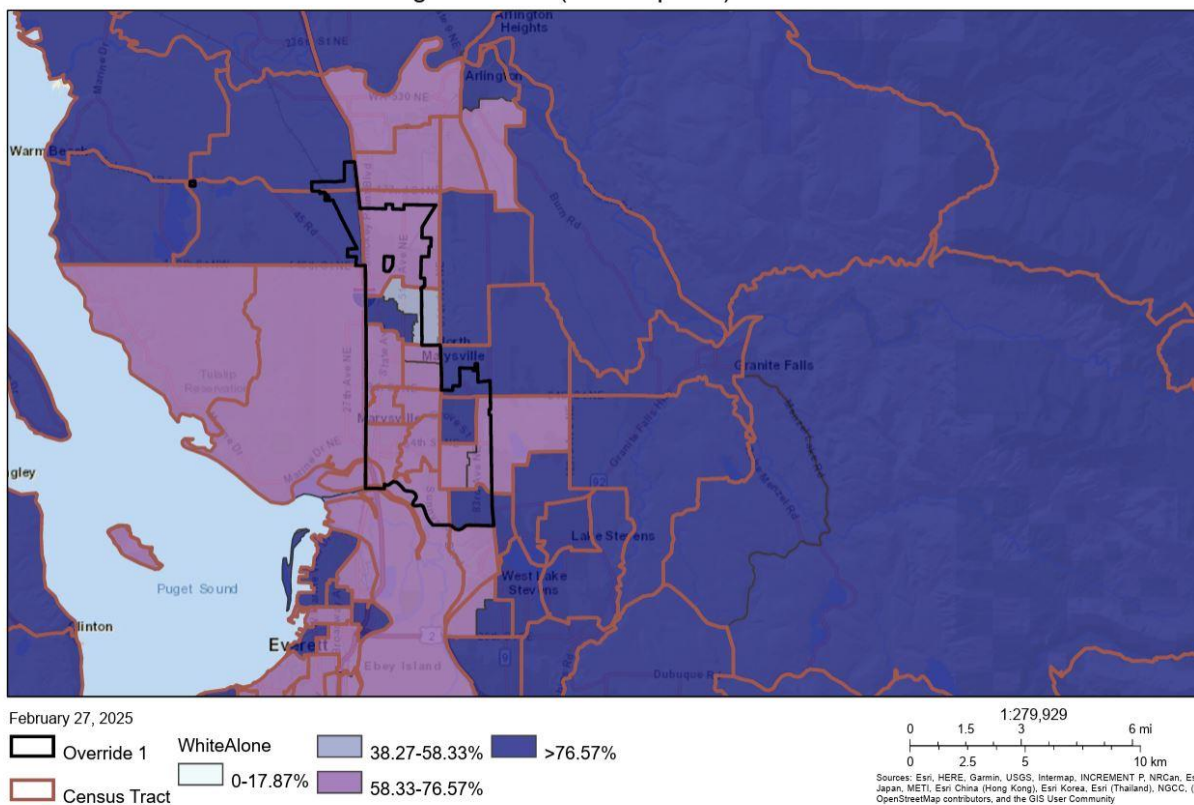
Are there other strategic opportunities in any of these areas?

Opportunities that exist within these areas include low- moderate-income housing rehabilitation, meal delivery services for low-moderate income senior citizens, disabled persons, and students. Resources for homeless or at-risk of homelessness families and individuals in these areas are important as they are close to transit and access to resources. The City plans to address opportunities addressing gaps in infrastructure and accessibility in the downtown area as well as increasing transit services along the State Avenue corridor.



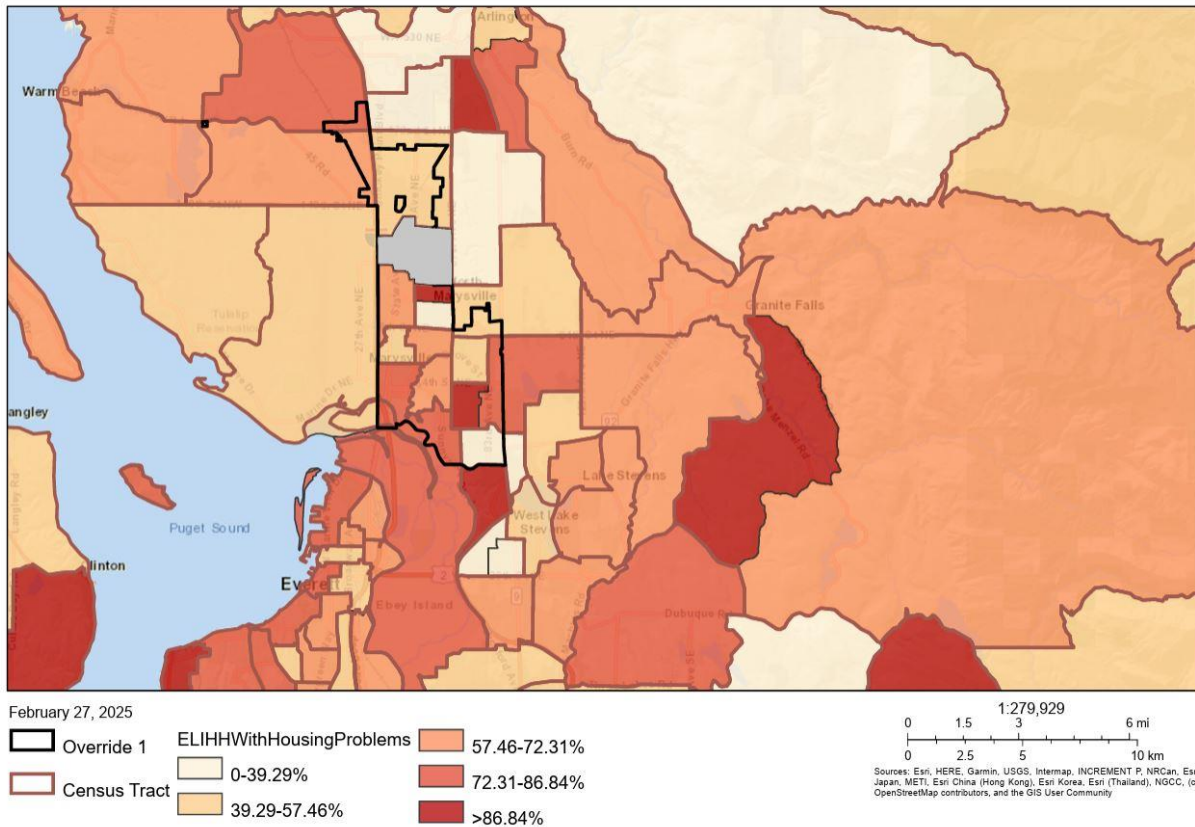
Poverty Rate Map

Percentage of White (non-hispanic) households -



Percentage of White (non-Hispanic) Households

% of ELI Households with any of 4 Severe Housing Problems -



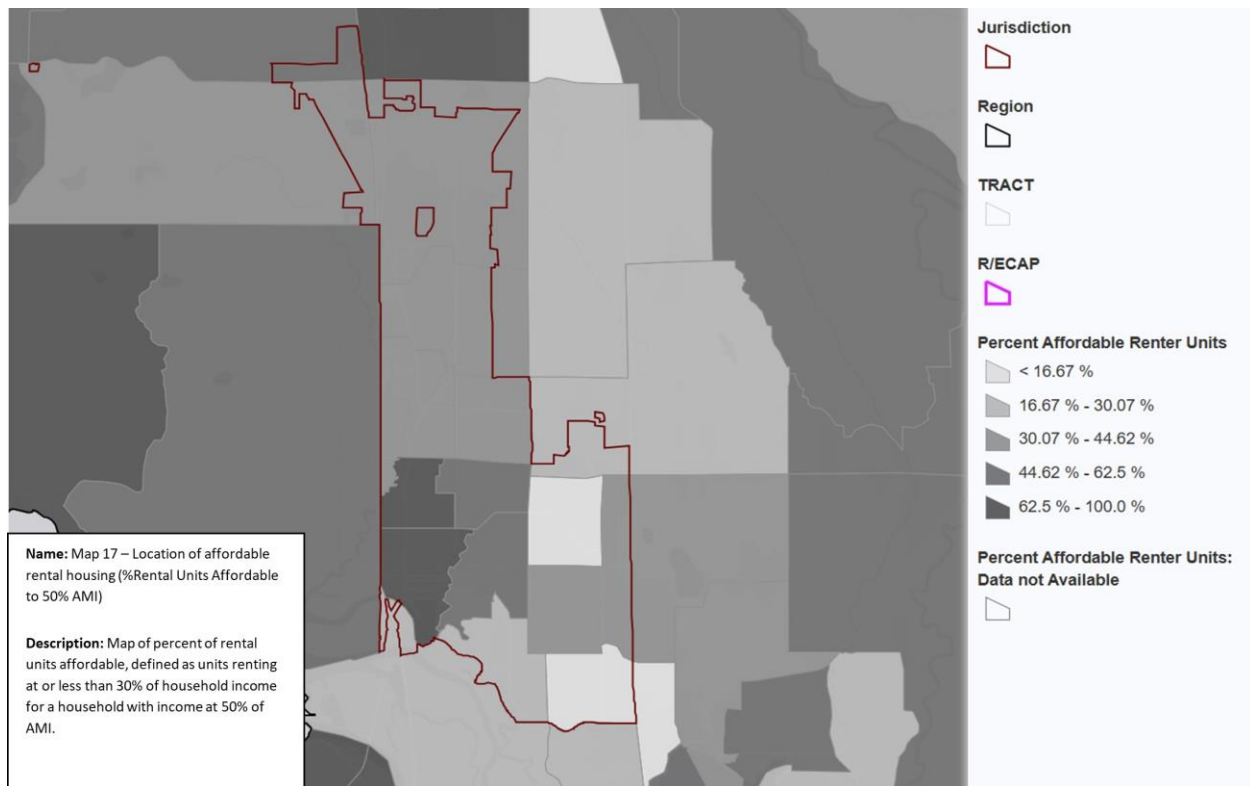
Percent ELI Households with Extreme Housing Problems

Marysville Existing Housing and 2044 Housing Need by Income Level

INCOME LEVEL (PERCENT OF AREA MEDIAN INCOME OR AMI)	INCOME RANGE	2020 HOUSING UNITS	ADDITIONAL HOUSING UNITS NEEDED (2020 - 2044)	2044 TOTAL HOUSING UNITS NEEDED
Extremely low (0-30% PSH)	\$0 - 38,800	653	2,403	3,056
Extremely low (0-30%)	\$0 - 38,800	73	1,281	1,354
Very low (30-50%)	\$38,800 - 64,700	4,313	1,076	5,389
Low (50-80%)	\$64,700 - 95,300	7,958	0	7,958
Moderate (80-100%)	\$95,300 - 134,600	6,289	0	6,289
High (100-120%)	\$134,600 - 161,500	2,830	2,403	5,233
Very high (120% or more)	\$161,500+	3,607	7,090	10,697
Total	-	25,723	14,253	39,976

Source: 2021 Snohomish County Housing Characteristics and Needs (HO-5) Report Combined Appendices

Existing Housing Need by Income Level



Affordable Renter Units Map

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

Broadband availability data in Federal Communications Commission (FCC) indicates that the Broadband is technology of ADSL, Cable, Fiber, Fixed Wireless, Satellite, other providers with a speed of $\geq 25/3$ Mbps. Broadband is the common term used to refer to a high-speed, always on connection to the Internet.

The 2023 ACS estimates indicate that 96.1% of households in Marysville had computers, and the same percent had a broadband internet subscription. Connectivity rates are particularly low among HUD-assisted renter households, who are also more likely to depend exclusively on smartphones and other handheld devices to access the Internet in the home.

Disparate access to the Internet and digital devices corresponds closely with longstanding inequalities in income, education, race and ethnicity, age, immigration status, and geography. Information, services and resources are increasingly moving online. Many public services, as well as employment and educational programs, largely required access with broadband connection.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

The Broadband Internet Service Access law (Second Substitute Senate Bill 5511) established minimum requirements for broadband internet access for businesses and residences throughout Washington State. By 2028, all Washington businesses and residences will have access to at least one service provider with upload and download speeds of at least 150 megabits per second. This legislation also created the Governor's Statewide Broadband Office and a grant and loan program administered by the Public Works Board for financing broadband infrastructure projects.

The FCC Broadband availability data (June 2024) indicates that in Marysville, 100% of the city area has access to three or more providers with $\geq 100/20$ Mbps ability and 99% have access to two or more providers. Currently, there are at least three different broadband providers within City limits. Two serve all areas of the City, while the third is limited to the central and northern portions of the City. The availability of more than one provider allows for competitive pricing and a choice of service types for customers, and the potential for a competitive marketplace for low-cost internet access.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

Southwestern Marysville has a relatively low elevation above sea level and is bordered on the south, southwest by a tidally influenced slough. If sea levels rise, it could cause flooding in low-lying areas. Extreme scenario, as depicted by NOAA, would see a large portion of the downtown area under water by 2100.

There are areas of Geologic Hazards in Marysville as well. These can be seen in the attached map. Again, the areas of moderate to high risk are in the southwestern region of the City.

The City has identified goals and policies in its Comprehensive Plan to address climate change. One of these goals is to work with public and private partners to develop strategies and programs to prepare for and mitigate the potential impacts of climate change. Snohomish County has been a leader in working to address climate change and has engaged in the following planning strategies and efforts to address greenhouse gas emissions and the expected impacts that climate change will have on people, property, the economy, and ecosystems:

- Executive Order 07-48: Order Regarding Climate Change and Sustainability;
- The Snohomish County Green Ribbon Taskforce;
- 2013 Snohomish County Sustainable Operations Action Plan; and
- The Snohomish County General Policy Plan

The following table shows the hazards of concern and risk ranking for Snohomish County, with “1” representing the highest risk and “9” the lowest risk to county residents. Some priorities of county sub-regions varied from that of the county as a whole. These are hazards identified Countywide, but are indicative of what the City can expect.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Some populations experience greater risk from hazard events because of decreased resources and/or physical abilities. Research has shown that people living near or below the poverty line, the elderly (especially older single men), the disabled, women, children, ethnic minorities, and renters all experience, to some degree, more severe effects from disasters than the general population. There is a need for increased awareness of and sensitivity to these demographic differences.

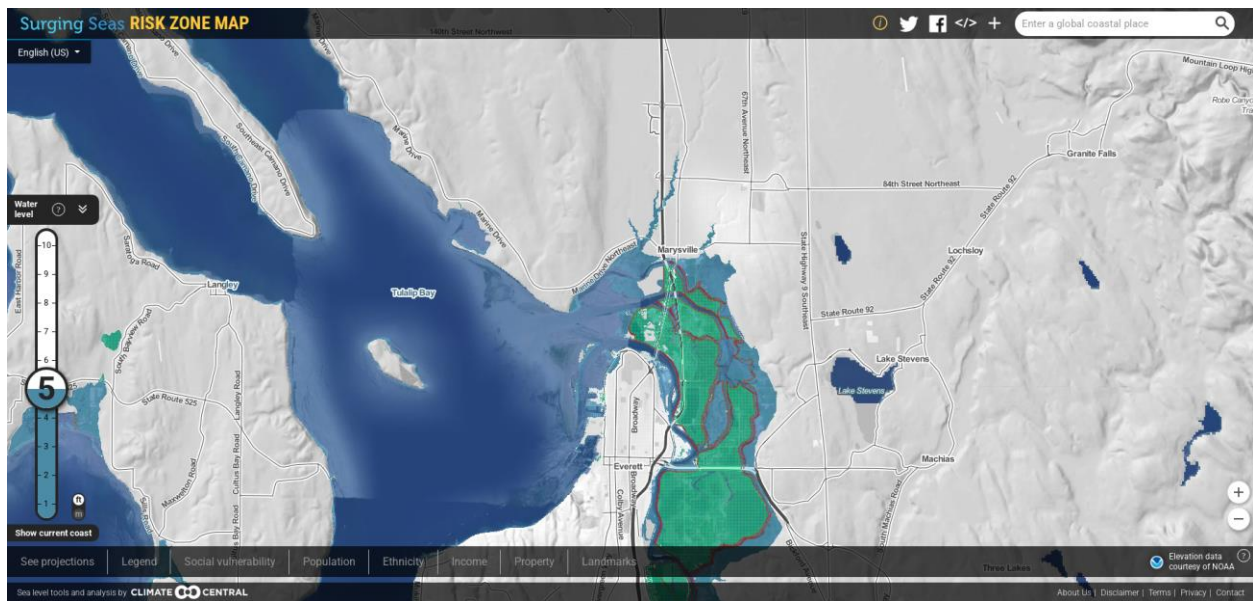
Indicators of vulnerability, such as disability, age, poverty, and minority race and ethnicity, often overlap spatially, and often in the geographically most vulnerable locations. Detailed spatial analysis to locate areas with higher concentrations of vulnerable community members (e.g., people with low incomes, people who are elderly or with disabilities, and people of minority ethnicity) can assist the county in extending focused public outreach and education to these residents.

The areas most susceptible to flooding in Marysville are areas that are occupied by a higher percentage of low-moderate income residents and also with a higher concentration of ethnic diversity. Most low-moderate households would not have the resources to locate new housing if displaced by flooding and would be at greater risk of becoming homeless after a flood event.

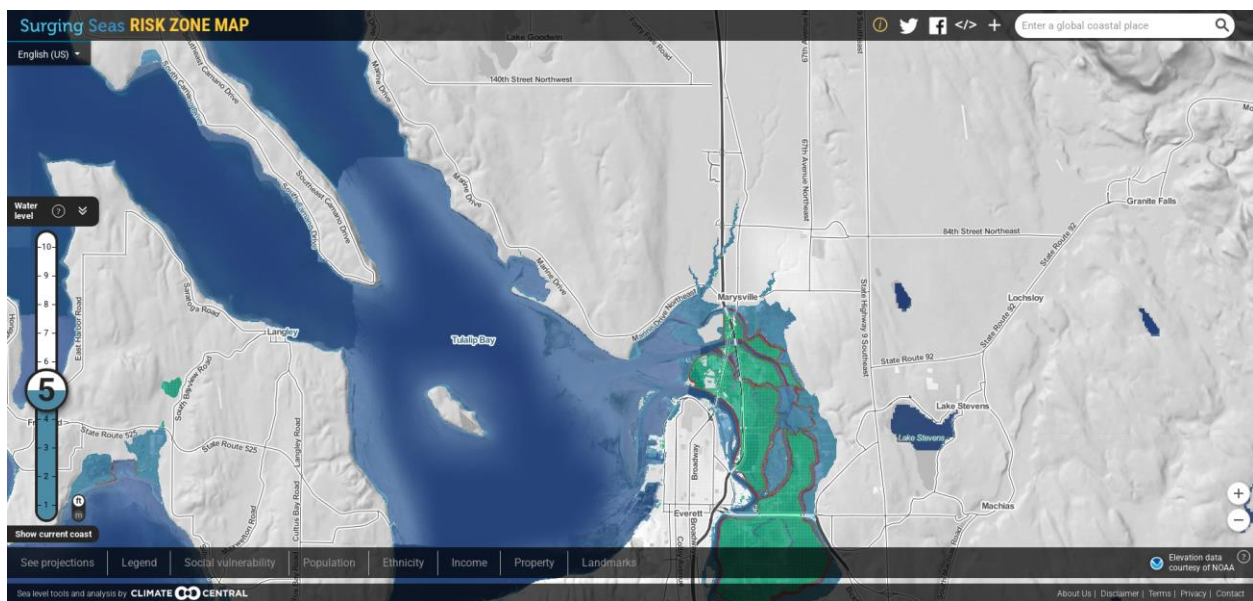
Snohomish County has provided the following resources to assist residents in preparing for, and mitigating disasters:

1. A Natural Hazards Viewer map that allows residents to identify and better understand the hazards that impact their community: [Natural Hazard Viewer Map](#).
2. The Snohomish County Planning and Development Department maintains a Flood Hazard webpage that provides the public with information on the flood hazard insurance program; flood hazard maps, the flood hazard permit process, and Shoreline regulations: [Flood-Hazard](#).
3. And a 2020 Snohomish County Disaster Preparedness Guide: [2020-Herald-Preparedness-Guide](#).

City of Marysville's Emergency Management team offers a disaster training program for citizens called Community Emergency Response Team (CERT). CERT educates community members about disaster preparedness for hazards that could affect their area and trains them in basic response skills - including fire safety, search and rescue, and medical operations. Trained CERT volunteers can help others in their community or workplace following a disaster, particularly when professional emergency responders are not immediately available. Marysville also offers an emergency alert system that notifies citizens via mobile phone alerts. Both CERT and the Emergency alerts are offered in both English and Spanish. The Emergency Management team also offers emergency preparedness workshops for citizens and businesses.



Sea Level Rise - Social Vulnerability Map



Sea Level Rise Water Level Map

Hazard of Concern	1
Earthquake	2
Epidemic	3
Hazardous Materials - Train Accident	4
Weather Events - windstorm, winter storm, drought	5
Flooding	6
Dam Failure	7
Wildfire	8
Cybersecurity threats	9
Mass Earth Movement - landslides and mudslides	10
Active Assailant	11
Aircraft Accident	12
Tsunami	No Ranking

Table 12 - Table 1 - Hazards of Concern and Risk Ranking

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The Strategic Plan presents the City of Marysville’s priority needs, strategies, and objectives to demonstrate how the City will provide new or improved availability/accessibility, affordability, and sustainability of decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income residents. The Strategic Plan will be in effect from July 1, 2025 through June 30, 2029.

The City anticipates receiving continued federal entitlement grants through HUD for the next five years. Priorities for allocating investment among different activities and needs were informed by the citizen participation process, consultations with public and nonprofit agencies, assessment of needs data, and the potential for the greatest benefit considering the limited amount of funding available.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 13 - Geographic Priority Areas

1	Area Name:	City of Marysville
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	City Limits
	Include specific housing and commercial characteristics of this target area.	See needs assessment and housing market analysis section of plan.
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	Consultations and feedback from surveys indicated consistent issues citywide.
	Identify the needs in this target area.	Needs are identified in the Needs Assessment section of the plan, and include the need for more affordable housing and increased local living wage jobs.
	What are the opportunities for improvement in this target area?	See Strategic Plan Goals that include rehabilitation, redevelopment, and improved access to services.
2	Are there barriers to improvement in this target area?	Barriers vary by specific location, see strategic plan.
	Area Name:	Downtown Area
	Area Type:	Revitalization
	Other Target Area Description:	Revitalization
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	

	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	
3	Area Name:	Downtown Marysville
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	Concentrations of Low- and Moderate-Income individuals exist within the downtown area which is bounded on the South by Ebey Slough, to the section line east of Allen Creek, along 72nd/76th Street NE to Quilceda Creek and south along Interstate 5 to the slough.

Include specific housing and commercial characteristics of this target area.	Downtown is a focal point for commerce, employment, recreation, and has a great potential to draw more visitors to the area. The neighborhood is also home to a large amount of low- and moderate- income individuals. Housing is largely made up of multi-family units, many of which were constructed in the 1970's and 1980's. Some rehabilitation of the older units has been experienced. Small retail, restaurants, and professional services are the dominate commercial activities in the area. The City is working on the construction of a Civic Campus, which is expected to dramatically change this target area.
How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
Identify the needs in this target area.	
What are the opportunities for improvement in this target area?	The Downtown Master Plan outlines many strategic opportunities in this area. Construction of the Civic Campus will likely create numerous opportunities for small businesses, recreation, improved access to services, and transit in this area. Redevelopment of the riverfront area, with a number of vacant parcels, the areas east and west of the Town Center Mall, are additional opportunities within this area.
Are there barriers to improvement in this target area?	The greatest barrier to meeting underserved needs is expected to be the availability of adequate financial resources to keep pace with demand, particularly related to affordable housing and services for the growing senior population, persons with disabilities, victims of domestic violence, and homeless persons with mental health and chemical dependency issues.

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

CDBG funds will be targeted to activities benefiting the block groups where at least 51% of the residents have income at or below 80% of the median income, as defined by HUD. The investment of CDBG funds will be based on whether an activity meets all of the following criteria:

- Meets a national objective
- Meets a CDBG objective
- Is an eligible activity according to CDBG entitlement program guidelines
- Is consistent with the priorities and objectives of this plan

Assistance will be primarily directed to the City's areas with a majority of low- and moderate-income residents and concentrations of racial and ethnic diversity. Allocation priorities and investments for the 2025 program year were informed by the priority needs identified in the citizen and consultation processes and general research, as well as the potential for providing the greatest benefit, considering the limited amount of funding available, while meeting CDBG Program requirements.

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 14 – Priority Needs Summary

1	Priority Need Name	Housing
	Priority Level	Low
	Population	Extremely Low Low Moderate Families with Children Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities
	Geographic Areas Affected	Downtown Marysville City of Marysville
	Associated Goals	Housing Planning and Administration
	Description	The following renter and owner households have priority housing needs: elderly, include a person with a disability, small related, and those with income at or below 50% of median income, as determined by HUD. Due to the limited funding available, allocations will focus on the repair and rehabilitation of units and programs that support economic advancement, as opposed to production or acquisition of units.

	Basis for Relative Priority	Priority is given to these groups for the following reasons: - Seniors and adult persons with disabilities often live on a fixed income, tend to have higher health care costs, and can have difficulty renting or remaining in their homes due to an inability to afford rent or costs of home maintenance or repair related to safety and/or accessibility. - Small related families represent more than half of Marysville households and are the largest renter and owner household group with housing problems. Households with income at or below 50% of median income tend to have the highest rates of housing problems and cost burden, and those at or below 30% of median income tend to have the highest rates of severe cost burden. These extremely low-income households are more sensitive to income fluctuations, which places them at-risk for homelessness.
2	Priority Need Name	Homelessness
	Priority Level	High
	Population	Extremely Low Low Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence
	Geographic Areas Affected	Downtown Marysville City of Marysville
	Associated Goals	Homelessness Planning and Administration
	Description	
	Basis for Relative Priority	

3	Priority Need Name	Non-homeless Special Needs
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Families with Children Elderly Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Downtown Marysville City of Marysville
	Associated Goals	Housing Non-homeless Special Needs Planning and Administration
	Description	Housing and supportive service needs of persons who are not homeless but may or may not require supportive housing, such as elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addictions, victims of domestic violence, and youth. These needs are based on the <i>2005 City of Marysville Comprehensive Plan as updated in 2015</i> , consultations with local housing and social services agencies, and general research. CDBG funds will support programs that assist persons with these types of needs.
	Basis for Relative Priority	
4	Priority Need Name	Non-housing Community Development
	Priority Level	High

	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Downtown Marysville City of Marysville
	Associated Goals	Planning and Administration Community Development

	Description	• Clearance of Contaminated Sites • Code Enforcement • Public Facility • Senior CentersHandicapped CentersHomeless FacilitiesYouth CentersChild Care CentersMental Health FacilitiesParks and/or Recreation FacilitiesAbused/Neglected Children Facilities • Infrastructure • Water/Sewer Improvements • Street Improvements • Sidewalks • Flood Drainage Improvements • Public Services • Senior ServicesHandicapped ServicesLegal ServicesYouth ServicesChild Care ServicesTransportation ServicesSubstance Abuse ServicesEmployment/Training ServicesHealth Services • Economic Development • C/I Infrastructure DevelopmentC/I Building Acq/Const/RehabSmall Business Stabilization • Other • Planning
	Basis for Relative Priority	

Narrative (Optional)

In pursuing the strategies and objectives outlined in this plan over the next five years, the City will work to increase the affordability of decent rental and owned housing units for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs. The availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents should increase due to infrastructure and public facilities improvements, support for public services, and support for employment-related public services. Anticipated continued economic development should enhance the availability and accessibility of economic opportunities for those in need. Provide support for the establishment,

stabilization, and expansion of small businesses (including micro-businesses) that are owned by and benefit low- and moderate-income individuals.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

The Strategic Plan presents the City of Marysville's priority needs, strategies, and objectives to demonstrate how the City will provide new or improved availability/accessibility, affordability, and sustainability of decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income residents. The Strategic Plan will be in effect from July 1, 2025 through June 30, 2029.

The City recently adopted Ordinance 3144, in accordance with HB 1406, creating the affordable and supportive housing sales tax credit fund. It is anticipated that implementation of this fund will generate approximately \$90,000 annually for acquiring, rehabilitating, or construction of affordable housing. Funds may also be utilized for the operations and maintenance costs of new units of affordable or supportive housing, or providing rental assistance to tenants. The program will allow the sales tax credit for the afore mentioned uses for a period of 20 years.

CDBG funds will be targeted to activities benefiting the block groups where at least 51% of the residents have income at or below 80% of the median income, as defined by HUD. The investment of CDBG funds will be based on whether an activity meets all of the following criteria:

- Meets a national objective
- Meets a CDBG objective
- Is an eligible activity according to CDBG entitlement program guidelines
- Is consistent with the priorities and objectives of this plan

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	365,000	0	0	365,000	1,460,000	Program year 2025 CDBG final allocation yet to be determined by HUD; estimate is \$365,000. Listed 2024 allocation as an estimate for 2025 and 2026. Zero prior year resources listed, as the 2024 program year is still underway. Estimated funds for "remainder of Con Plan" (2026-2029) - $356,000 * 4 = 1,460,000$

Table 15 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for eligibility for the City's CDBG program, the amount of leveraged funds is reviewed during application process and may play a role in selection of subrecipients. The City anticipates that most major projects will be funded primarily through non-CDBG resources. In previous years, CDBG funds have been used to fill funding gaps in projects. Data required to be collected by subrecipients may assist in securing additional resources.

If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan

N/A

Discussion

Because PY2024 is still underway, un-expended funds are listed as \$0.

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
CITY OF MARYSVILLE	Government	Economic Development Non-homeless special needs Planning neighborhood improvements public facilities public services	Jurisdiction
SENIOR SERVICES OF SNOHOMISH COUNTY	Non-profit organizations	Ownership Rental	Region
HOUSING AUTHORITY OF SNOHOMISH COUNTY		Non-homeless special needs Planning neighborhood improvements public facilities	
Citizen Advisory Committee	Other	Planning	
Planning Commission	Other	Planning	
Marysville City Council	Government	Planning	
SNOHOMISH COUNTY HUMAN SERVICES DEPARTMENT	Government	Planning	

Table 16 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The City anticipates that the system's primary strengths will be the increased focus on the local needs of Marysville's low- and moderate-income population, made possible by the City directly administering CDBG funds, and the experience of many housing and social services agencies operating in Marysville with managing CDBG projects. City staff experience in administering the CDBG grant will also be considered a strength.

According to data, research and based on information collected from Marysville’s nonprofit and public agencies, as well as feedback from the general public, the City expects the greatest gaps in the delivery system to be the following:

1. Shortage of affordable housing for low-income families, seniors, and persons with disabilities;
2. The absence of an emergency shelter in the community; and
3. Inadequate funding for support services for Marysville’s homeless and special needs populations.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X		
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X		
Other			

Table 17 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

Using the CDBG funds available, the City proposes to reduce and work toward ending homelessness in Marysville by providing funds to nonprofit organizations that provide transitional housing with supportive services for families and individuals, including veterans and unaccompanied youth. In recent years, one organization funded by CDBG benefited 70 individuals (20 families) over one program year. This organization provides Case Managers that work with parents to develop goals and step-by-step plans to move families forward, including basic education, access to child support, legal remedies, quality childcare, and preparation for employment. During weekly visits to families in their homes, case managers address daily problems, reinforce successes and offer guidance. The afore mentioned organization also aides persons and families who are homeless or at risk of becoming homelessness.

The City has implemented an embedded social worker program that works with Law Enforcement to reach homeless individuals and families living in encampments and on the street to connect them with many of the services mentioned above. This strategy has proved rather successful in its first years of operation. The goal is to assist individuals out of homelessness rather than incarcerating them and providing the services and tools necessary for them to become self-sustaining.

CDBG funds recently helped to construct a Youth Center for homeless and unaccompanied youth. While the facility is not located within Marysville City limits, it is only a few miles south and on a major transit route. This facility provides not only shelter, but also education and employment programs for youth in the region.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Strengths of Service Delivery:

- Streamlined, centralized, coordination of entry to access providers and their services.
- Acknowledgement of real-life problems and development of programs to address them.
- Collaborative partnerships across systems of care through the local homeless agencies and other service groups.
- Continuum of care and care coordination (primary care, hospital, supportive services organizations).
- Strong client support/advocacy organization.

Gaps of Service Delivery:

- Reaching persons in need where they are.
- A more robust transitional housing program is needed to help people that complete treatment programs get back on their feet. Space may be available in treatment programs, but clients have nowhere to go after. Currently, only about four of these types of facilities exist in Marysville, totaling approximately 12 beds, with minimal vacancy.

- Short Term Rental assistance for people having trouble paying their rent or mortgage for that month. The hope is to keep people in their homes and not have to re-house them.
- Shortage of affordable housing for low-income families, seniors, and persons with disabilities.
- Absence of an emergency shelter in the community.
- Difficulty identifying homeless and at-risk youth.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

In pursuing the strategies and objectives outlined in this plan over the next five years, the City anticipates increasing the affordability of decent rental and owned housing units for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, by continuing to fund organizations that address specific needs of that specific population.

The City continues to work closely with local agencies and service providers to ensure those in need have access to services they need. A City staff member sits on the Partnership to End Homelessness Strategic Planning Committee which aides in development of strategies to address and work towards ending homelessness in Snohomish County and beyond. Participation on this committee allows the City to remain at the forefront of changing needs of at-risk populations and enables staff to make appropriate adjustments when needed.

Outside of CDBG funds, the City has worked to implement an Embedded Social Worker program in order to reach those in need where they are. The program has proved successful in reaching individuals in encampments and connecting them with services in its first couple of years. The City plans to continue to support this program, and is looking to expand it in the future as needed.

The City has opened dialogue with local non-profits and service agencies in response to locating an emergency shelter in the City. While an emergency shelter has not yet been established, the Salvation Army has acquired a space that has been utilized as a cold-weather shelter.

City staff will continue to remain on the forefront of the needs of at-risk individuals and families by staying involved with coalitions, task forces, and agencies serving these populations. Staff anticipates this involvement will allow adjustments and revisions to be made as society and needs evolve in order to overcome and address gaps.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2025	2029	Affordable Housing Public Housing Non-Homeless Special Needs	Downtown Marysville City of Marysville	Housing Non-homeless Special Needs	CDBG: \$550,000	Homeowner Housing Rehabilitated: 325 Household Housing Unit
2	Homelessness	2025	2029	Homeless	Downtown Marysville Downtown Area City of Marysville	Homelessness	CDBG: \$50,000	Homelessness Prevention: 335 Persons Assisted
3	Non-homeless Special Needs	2025	2029	Non-Homeless Special Needs	Downtown Marysville City of Marysville	Non-homeless Special Needs	CDBG: \$223,750	Public service activities other than Low/Moderate Income Housing Benefit: 105600 Persons Assisted
4	Planning and Administration	2025	2029	Planning and Administration	Downtown Marysville City of Marysville	Housing Homelessness Non-homeless Special Needs Non-housing Community Development	CDBG: \$273,750	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Community Development	2025	2029	Non-Housing Community Development	Downtown Marysville City of Marysville	Non-housing Community Development	CDBG: \$727,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted

Table 18 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	

2	Goal Name	Homelessness
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	Goal Description	Priority Homeless Needs The following have been identified as priority homeless needs: • Access to services • Emergency shelter for families • Programs that provide necessities and promote employment and economic advancement Prioritization of these needs is based on assessment of the existing facilities and services available for homeless individuals and families in Marysville, the needs and demographic data collected during the recent Snohomish County PIT, and consultations with public and nonprofit agencies. Due to funding limitations, allocation priority will be given to programs that provide homeless families and individuals with necessities or promote employment and economic advancement. The City will work to encourage an emergency shelter for families and to provide funding for public service activities including, but not limited to, shelter operations, case management, substance abuse and mental health programs. Homeless Strategies/Objectives The City will work to reduce/end homeless by collaborating with local and countywide public and nonprofit agencies to identify gaps in local facilities and services for homeless persons and determine local priority needs. Funding of the Embedded Social Worker Program is expected to continue, and possibly expand. As funding permits, financial support to monitor the effectiveness of programs that do the following, may be given: • Reach out to homeless persons (especially chronically homeless individuals and families and unsheltered persons) and assessing their individual needs (underway with Embedded Social Worker) • Address the emergency shelter and transitional housing needs of homeless persons • Help homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again • Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from publicly funded institutions and systems of care into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) or receiving assistance from public and private agencies that address housing, health, social services, employment, education, or youth needs
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3	Goal Name	Non-homeless Special Needs
	Goal Description	Below is a summary of the priority housing and supportive service needs of persons who are not homeless but may or may not require supportive housing, such as elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addictions, victims of domestic violence, and youth. These needs are based on the <i>2025-2044 City of Marysville Comprehensive Plan</i>, consultations with local housing and social services agencies, and general research. • Elderly and Frail Elderly • Persons with Severe Mental Illness • Persons with Developmental Disabilities • Persons with Physical Disabilities • Persons with Alcohol and Other Drug Addictions • Persons with HIV/ AIDS and their Families • Victims of Domestic Violence • Unaccompanied Youth As previously discussed in the Needs Assessment section, the largest special needs populations in Marysville are estimated to be elderly, frail elderly, and persons with disabilities (mental, developmental, or physical). Other populations that are difficult to estimate but that are likely high are those with alcohol or other drug addictions, victims of domestic violence, and unaccompanied youth. Priority is given to serving elderly, frail elderly, persons with disabilities (mental, developmental, or physical), persons with alcohol or other drug addictions, victims of domestic violence, and unaccompanied youth. Specific Special Needs Objectives – 91.215(e) Special Needs Strategy 1 (SNS-1): Support an environment that allows special needs populations to safely live with dignity and independence Special Needs Objective 1 (SNO-1): Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence

4	Goal Name	Planning and Administration
	Goal Description	
5	Goal Name	Community Development
	Goal Description	Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

Subgrantees have Lead Based Paint Policies and Procedures in place upon application approval. The following outlines the Minor Home Repair Program guidelines for LBP:

1. All homeowners and mobile homeowners residing in pre-1978 housing are to receive the brochure, "Protect Your Family from Lead in Your Home" issued by EPA, HUD and the Consumer Product Safety Commission. The Program participant, upon receiving this pamphlet, will sign a form to verify acceptance. This form will be kept in the client's file.
2. The Minor Home Repair Program falls into the Rehabilitation under \$5,000 category of HUD guidelines. This category assumes that paint will be LBP and rehabilitation will be performed in such a way that does not create lead hazards. Safe work practices must be used and the work, upon completion, will require a clearance test by an EPA/HUD licensed tester.

How are the actions listed above integrated into housing policies and procedures?

Safe work practices are required to be used in all rehabilitation work. Occupants of homes constructed prior to 1978 are informed of the presence and of the hazards of LBP at the time of program application.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Poverty results from factors related to the ability to work, the ability to find employment, the ability to earn a living wage, and the availability of assistance for those who are unable to work. The City's anti-poverty strategy focuses on providing resources for programs that reduce the effects of living in poverty and promote self-sufficiency, such as:

- Education and job training programs;
- Economic development activities and policies that increase the availability of living wage jobs;
- Home improvement activities that assist low- and moderate-income homeowners with needed repairs for health, safety, weatherization, and housing preservation;
- Social services that provide or lessen the cost of necessities, such as food, shelter, clothing, health care, and childcare;
- Transportation projects that improve pedestrian safety and transit access, particularly for seniors and persons with disabilities;
- Outreach activities that promote awareness of housing and social services available for low- and moderate-income residents, accommodating language diversity and persons with limited access to online media

CDBG funding is an essential resource for supporting many of these housing, infrastructure, and social service programs that serve extremely low- and very low-income residents, particularly families, seniors, persons with disabilities, and those who are homeless, at risk of homelessness, or have other special needs. Additional funding under the HOME Program and other federal, state, and local homeless and housing programs administered by the Snohomish County Human Services Department Office of Housing Homelessness and Community Development also assist in addressing poverty in Marysville.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

As with other goals, programs and policies in this Plan, the City continues to coordinate with other jurisdictional, regional and statewide organizations and agencies through a regular communication process. The goals and strategies also align with the Special Needs Housing and Services section of the City's 2025 Comprehensive Plan Update.

Expected economic development with the designation of a manufacturing industrial center will provide living wage jobs within our community, reducing the need for lengthy commutes and reliance on personal vehicles.

Expanding and preserving affordable housing opportunities will assist in reducing the housing cost burden of households living in poverty. Therefore, a portion of the disposable income may be used to

pursue other educational or career goals, as well as for other daily necessities including access to broadband internet.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Projects funded by the City are expected to maintain high standards, and the City plans to monitor its CDBG Program throughout the year. Sub-recipients are informed that failure to comply with contractual requirements and regulations can result in remedial actions and/or the termination of funding. Performance reports will be reviewed by the CAC. Upon project completion, staff reviews outcomes for consistency with the expected goals as well as with the overall goals of this plan and annual action plans. Standards and procedures are further outlined below:

- Quarterly monitoring reports are required to be submitted and are reviewed by staff to ensure timeliness of expenditures and progress towards defined goals.
- City staff will meet with newly funded sub-recipients before and/or during the contract year. Projects will be monitored closely to ensure that sub-recipient staff members have a good understanding of contractual requirements, project and fiscal administration, performance standards, recordkeeping, and reporting. Issues that need clarification will be addressed.
- All projects will be monitored. Projects that need guidance in achieving performance measures or adhering to contractual requirements will receive technical assistance, will be required to attend a meeting with City staff, and/or will receive an on-site monitoring visit.
- Monitoring concerns/findings will be reviewed with sub-recipient staff and documented in writing.
- When applicable, corrective action will be required on a timely basis. Additional time for corrective action may be allowed on a case-by-case basis.
- Sub-recipients will be required to provide supporting documentation verifying that deficiencies have been corrected.

Failure to take corrective action could lead to the withholding or loss of funding to a sub-recipient.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Strategic Plan presents the City of Marysville's priority needs, strategies, and objectives to demonstrate how the City will provide new or improved availability/accessibility, affordability, and sustainability of decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income residents. The Strategic Plan will be in effect from July 1, 2025 through June 30, 2029.

The City recently adopted Ordinance 3144, in accordance with HB 1406, creating the affordable and supportive housing sales tax credit fund. It is anticipated that implementation of this fund will generate approximately \$90,000 annually for acquiring, rehabilitating, or construction of affordable housing. Funds may also be utilized for the operations and maintenance costs of new units of affordable or supportive housing, or providing rental assistance to tenants. The program will allow the sales tax credit for the afore mentioned uses for a period of 20 years.

CDBG funds will be targeted to activities benefiting the block groups where at least 51% of the residents have income at or below 80% of the median income, as defined by HUD. The investment of CDBG funds will be based on whether an activity meets all of the following criteria:

- Meets a national objective
- Meets a CDBG objective
- Is an eligible activity according to CDBG entitlement program guidelines
- Is consistent with the priorities and objectives of this plan

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	365,000.00	0.00	0.00	365,000.00	1,460,000.00	Program year 2025 CDBG final allocation yet to be determined by HUD; estimate is \$365,000. Listed 2024 allocation as an estimate for 2025 and 2026. Zero prior year resources listed, as the 2024 program year is still underway. Estimated funds for "remainder of Con Plan" (2026-2029) - 356,000*4 = 1,460,000

Table 19 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for eligibility for the City's CDBG program, the amount of leveraged funds is reviewed during application process and may play a role in selection of subrecipients. The City anticipates that most major projects will be funded primarily through non-CDBG resources. In previous years, CDBG funds have been used to fill funding gaps in projects. Data required to be collected by subrecipients may assist in securing additional resources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Because PY2024 is still underway, un-expended funds are listed as \$0.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2025	2029	Affordable Housing Public Housing Non-Homeless Special Needs	Downtown Marysville City of Marysville	Housing Non-homeless Special Needs	CDBG: \$110,000.00	Homeowner Housing Rehabilitated: 65 Household Housing Unit
2	Homelessness	2025	2029	Homeless	Downtown Marysville City of Marysville	Homelessness	CDBG: \$10,000.00	Homelessness Prevention: 67 Persons Assisted
3	Non-homeless Special Needs	2025	2029	Non-Homeless Special Needs	Downtown Marysville City of Marysville	Non-homeless Special Needs	CDBG: \$44,750.00	Public service activities other than Low/Moderate Income Housing Benefit: 21120 Persons Assisted
4	Planning and Administration	2025	2029	Planning and Administration	Downtown Marysville Downtown Area City of Marysville	Housing Homelessness Non-homeless Special Needs Non-housing Community Development	CDBG: \$54,750.00	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Community Development	2025	2029	Non-Housing Community Development	Downtown Marysville City of Marysville	Non-housing Community Development	CDBG: \$145,500.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 121300 Persons Assisted

Table 20 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	
2	Goal Name	Homelessness
	Goal Description	Provide affordable housing and comprehensive services to individuals and families experiencing or at-risk of homelessness. Support the implementation of housing for homeless which could include a wide range of housing: shelter, transitional housing, and housing first units to provide a safe place to stay along with services. The goal is to assist homeless in transitioning from shelter to permanent housing and self-sufficiency. This would include addressing the needs related to homelessness
3	Goal Name	Non-homeless Special Needs
	Goal Description	Provide services to low income seniors and disabled adults allowing them to preserve their independence and provide a safe living environment. Services include meal service delivery, which allows low-income seniors citizens and person with disabilities to retain their independence and remain in their homes. Services also include food security programs for homeless and low-income students

4	Goal Name	Planning and Administration
	Goal Description	Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.
5	Goal Name	Community Development
	Goal Description	Using the available CDBG funds, the City proposes assisting individuals by promoting a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons. Funds will also be used to improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities and infrastructure. Funds provide support for the establishment, stabilization, and expansion of small businesses (including micro-businesses) that are owned by and/or benefit low- and moderate-income individuals. 2025 funding is allocated for upgrading sidewalks and lighting at Comeford Park and for a roof-top solar array for the Community Food Bank.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Marysville anticipates receiving \$365,000 in federal funding for the 2025 program year under the CDBG program, along with any unexpended funds (amount TBD) from the 2024 Program Year. The City anticipates that these funds will help leverage funding from other public and private resources.

Capital projects will include activities related to housing, rehabilitation, public facilities, homeless housing, and infrastructure. Public services will include services that meet the needs of homeless and special needs populations, specifically seniors, persons with disabilities, and those with food insecurity. Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

#	Project Name
1	PY2025 CDBG Planning and Administration
2	PY2025 Non-homeless Special Needs
3	PY2025- Affordable Housing
4	PY2025 Homeless Housing and Supportive Services
5	PY2025 Public Facilities

Table 21 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Assistance will be primarily directed to the City's areas with a majority of low- and moderate-income residents and concentrations of racial and ethnic diversity, as identified in the 2025-2029 Consolidated Plan.

Allocation priorities and investments for the 2025 program year were informed by the priority needs identified in the citizen and consultation processes and general research, as well as the potential for providing the greatest benefit, considering the limited amount of funding available, while meeting CDBG Program requirements.

The greatest obstacle to meeting underserved needs is expected to be the availability of adequate financial resources to keep pace with demand, particularly related to affordable housing and services for the growing senior population, persons with disabilities, victims of domestic violence, and homeless persons with mental health and chemical dependency issues.

AP-38 Project Summary

Project Summary Information

1	Project Name	PY2025 CDBG Planning and Administration
	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Planning and Administration
	Needs Addressed	Housing Homelessness Non-homeless Special Needs Non-housing Community Development
	Funding	CDBG: \$54,750.00
	Description	Provides support for planning and administration of CDBG Program, an eligible activity, and meets a National Objective as program Administrative Costs.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	The Marysville Planning Department Administers the CDBG Program and is located at 501 Delta Avenue in Marysville.
	Planned Activities	
2	Project Name	PY2025 Non-homeless Special Needs
	Target Area	Downtown Marysville City of Marysville

	Goals Supported	Non-homeless Special Needs
	Needs Addressed	Non-homeless Special Needs
	Funding	CDBG: \$44,750.00
	Description	Provide services and assistance to elderly and functionally disabled adults at risk of losing their independence or becoming homeless. Provide food security for low-income senior citizens, disabled adults, and low-income school children. Homage Senior Services was awarded \$16,750 for the Meals on Wheels program; and Marysville Community Food Bank was awarded \$23,000 for the Food for Thought Backpack program providing meals for low-income students. \$5,000 was awarded to Catholic Community Services, which provides home-chore and grocery shopping services to the elderly and disabled. The activities in this project are public services, senior citizen services, and meet the National Objective of L/M Income Limited Clientele..
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	All of the above listed projects are administered city-wide.
	Planned Activities	
3	Project Name	PY2025- Affordable Housing
	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Housing Non-homeless Special Needs
	Needs Addressed	Housing Non-homeless Special Needs
	Funding	CDBG: \$110,000.00

	Description	Provide assistance for improving the safety and accessibility of housing units that benefit low-income seniors and persons with physical or developmental disabilities. The activity meets the L/M Income Limited Clientele National Objective as clients must be low-income senior citizens or disable adults in order to qualify for the program. Homage Senior Services was awarded \$110,000 for the Minor Home Repair program that allows low-income seniors and disabled adults to remain safely in their homes and retain independence. It assists in improving the quality and safety of lower income housing.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	75 persons/households. The majority of the clients served by this program live alone.
	Location Description	Project serves residents city-wide. A majority of the customers served live in mobile home parks.
	Planned Activities	
4	Project Name	PY2025 Homeless Housing and Supportive Services
	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Housing Homelessness
	Needs Addressed	Housing Homelessness
	Funding	CDBG: \$10,000.00
	Description	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families. The activity is an eligible public service that provides life skills training and supportive services to homeless or at risk of homelessness individuals and families, meeting the L/M Income Limited Clientele National Objective.
	Target Date	6/30/2026

	Estimate the number and type of families that will benefit from the proposed activities	75 households or approximately 20 people will be served by Housing Hope.
	Location Description	Beachwood Apartments and supportive services are operated by Housing Hope at 1017/1031 Beach Avenue in Marysville.
	Planned Activities	
5	Project Name	PY2025 Public Facilities
	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Community Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$145,500.00
	Description	Improve the safety and livability of low- and moderate-income neighborhoods by increasing access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation. \$75,000 is awarded to City of Marysville Public Works for updating the lighting and widening the sidewalks at Comeford park to make them ADA compliant. Marysville Community Food Bank is awarded \$70,500 to add solar panels to the roof which was replaced under the PY2024 award.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	10,000 people and 500 families are expected to benefit from the upgrades. Comfort Park is centrally located in Downtown Marysville, which has a high density of impoverished households. The park has amenities for families and children. The upgrades will increase accessibility to those with disabilities.
	Location Description	Comfort Park, adjacent to 501 Delta Avenue Marysville, WA 98270
	Planned Activities	This award to be directed to updating the lighting and widening the sidewalks at Comfort park to make them ADA compliant.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The only PY2025 funds directed to a specific target area are those for the Comford Park improvements. The remaining funds are directed to various persons/households city-wide.

Geographic Distribution

Target Area	Percentage of Funds
Downtown Marysville	19
Downtown Area	
City of Marysville	81

Table 22 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The projects that have been targeted in specific neighborhoods/tracts reflect the priority to encourage activities to locate where they are most effective and efficient. The downtown area is predominantly low-moderate income.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with non-profits and service agencies to determine where the greatest underserved needs lie. City staff will continue to serve on the Partnership to End Homelessness Strategic Planning Committee to stay informed of the changing needs of those most vulnerable populations. The City is exploring the possibility of expanding the Embedded Social Worker program to reach more individuals.

Actions planned to foster and maintain affordable housing

The City will work to reduce barriers to affordable housing by awarding CDBG funds to projects that will help develop or maintain decent and safe affordable housing for low-to-moderate income persons in our community. Adoption of Ordinance 3144, in accordance with HB 1406, created the affordable and supportive housing sales tax credit fund. It is anticipated that implementation of this fund will generate approximately \$90,000 annually for acquiring, rehabilitating, or construction of affordable housing. Funds may also be utilized for the operations and maintenance costs of new units of affordable or supportive housing, or providing rental assistance to tenants. The program will allow the sales tax credit for the afore mentioned uses for a period of 20 years.

Actions planned to reduce lead-based paint hazards

The City will pursue the Lead-based Paint Strategy as described in the Strategic Plan to evaluate and reduce the number of housing units containing lead-based paint hazards. All housing rehabilitation efforts on homes that were built before 1978 will include lead-based paint hazard evaluations and education material will be provided to the occupant. All hazards will be addressed, either through abatement or interim controls to minimize the hazards.

Actions planned to reduce the number of poverty-level families

The City provides funding to organizations that provide supportive services to homeless and at risk of homelessness families, including Case Managers that work with parents to develop goals and step-by-step plans to move families forward, basic education, access to child support, legal remedies, quality childcare, and preparation for employment. The City will continue to fund these types of services. The City is working to establish a relationship with non-profit organizations that operate shelters, transitional housing, and housing first units who would provide transitional shelter/housing and services for homeless and those at risk of homelessness. This would include addressing the basic needs of the homeless and transitioning from shelter/treatment to permanent housing.

Actions planned to develop institutional structure

The City will continue to use its citizen participation process to solicit public comments on local priorities and objectives for CDBG funds and to receive feedback on progress made towards meeting the local strategies and objectives. The Citizen Advisory Committee (CAC) for Housing and Community Development enhances the level of guidance from the community, coordination between public and nonprofit agencies, and supports further development of the institutional structure. The City has begun use of, and will continue the use of social media, to reach a greater number of local community members. Continued participation in committees and programs aimed at addressing vulnerable populations will aide in a stronger institutional structure by increasing connections, contacts, and resources.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate and support the efforts of local housing and service agencies. The City is actively participating in the update of the development of the Partnership to End Homelessness' Five Year Strategic Plan, with emphasis on annual goals and attainable milestones. Members from many agencies, both public and private, coordinate on this effort.

Discussion

Many of the greatest needs in Marysville have remained consistent, or increased over the last few years. While the needs might be largely the same, strategies in which to address them are very fluid. Utilizing past experience, data analysis, and coordination with other agencies, the City plans to continue to adapt in ways to address the greatest needs in the community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

Discussion

Appendix - Alternate/Local Data Sources

1	Data Source Name CHAS - City of Marysville
	List the name of the organization or individual who originated the data set. ACS
	Provide a brief summary of the data set. Comprehensive Housing Affordability data
	What was the purpose for developing this data set?
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Data collection based on City population as a whole
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2017-2021
	What is the status of the data set (complete, in progress, or planned)?
2	Data Source Name American Community Survey (ACS)
	List the name of the organization or individual who originated the data set. US Census Bureau
	Provide a brief summary of the data set. Unlike the every-10-year census, this survey continues all year, every year. It randomly samples addresses in every state, the District of Columbia, and Puerto Rico. Answers are collected to form up-to-date statistics used by many federal, state, tribal, and local leaders. Some American Community Survey questions have been asked by the census since it first began in 1790.
	What was the purpose for developing this data set? To obtain data more recent and accurate than that included in the 2010 Census.
	Provide the year (and optionally month, or month and day) for when the data was collected. 2014-2018

	Briefly describe the methodology for the data collection. It uses a series of monthly samples to produce annually updated estimates for the same small areas (census tracts and block groups) formerly surveyed via the decennial census long-form sample. Describe the total population from which the sample was taken. Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. ACS asks about the following when conducting the survey:
3	Data Source Name 2023 Low Income Community Needs Assessment List the name of the organization or individual who originated the data set. Snohomish County Human Services Department; prepared by Crescendo Consulting Group. https://snohomishcountywa.gov/DocumentCenter/View/121337/2023-Low-Income-Community-Needs-Assessment---FINALment Provide a brief summary of the data set. Teh report's target is: • Gaining an understanding of the demographics of the community. • Identifying the communities or populations most impacted by poverty. • Conducting qualitative and quantitative data to assist in identifying local needs. What was the purpose for developing this data set? Provide the year (and optionally month, or month and day) for when the data was collected. Varies. Briefly describe the methodology for the data collection. qualitative interviews and focus groups were conducted. A total of 15 in-person and virtual focus groups were held along with 27 interviews with community service providers and community members. The emphasis of this stage of the project was on community engagement with particular focus on engaging communities that may not have participated in similar projects in the past. Obtaining insights from diverse populations was critical to understanding the varying causes of poverty and needs across the County. Additionally, Crescendo conducted an online survey in seven languages and generated more than 1,000 community respondents. A small number of paper surveys were administered and compiled with those completed online. Results were analyzed, and data tables and graphs were created to illuminate the results found in this report. Describe the total population from which the sample was taken. See Community Needs and Methodology section.

	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. Qualitative interviews and focus groups were conducted. A total of 15 in-person and virtual focus groups were held along with 27 interviews with community service providers and community members. The emphasis of this stage of the project was on community engagement with particular focus on engaging communities that may not have participated in similar projects in the past. Obtaining insights from diverse populations was critical to understanding the varying causes of poverty and needs across the County. See See Community Needs and Methodology section for more information.
4	Data Source Name 2025-2029 Con Plan Survey
	List the name of the organization or individual who originated the data set. Snohomsih County Human Services Department
	Provide a brief summary of the data set. 2025-2029 Con Plan Survey was distributed on October 17th and was open through November of 2024. A total of 39 responses were received. The survey gathered information on the top infrastructure, economic, affordable housing and population needs.
	What was the purpose for developing this data set? To community needs relating to low-moderate income individuals, including quality of life, public services, housing needs, and homelessness.
	Provide the year (and optionally month, or month and day) for when the data was collected. January, 2015
	Briefly describe the methodology for the data collection.
	Describe the total population from which the sample was taken.
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.
5	Data Source Name City of Marysville 2025-2044 Comprehensive Plan
	List the name of the organization or individual who originated the data set. City of Marysville

	Provide a brief summary of the data set. Comprehensive Plan describes demographic trends, the City's expected long-range needs, and outlines the high-level goals to be met in the next 10 years. What was the purpose for developing this data set? How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? What time period (provide the year, and optionally month, or month and day) is covered by this data set? What is the status of the data set (complete, in progress, or planned)? Complete. Adopted December 2024
6	Data Source Name City of Marysville 2025-2024 Con Plan Survey List the name of the organization or individual who originated the data set. City of Marysville Provide a brief summary of the data set. What was the purpose for developing this data set? To collect feedback from community members regarding housing, community services, and public services serving low-moderate income individuals and households. Provide the year (and optionally month, or month and day) for when the data was collected. January 2025-April 2025 Briefly describe the methodology for the data collection. Survey was published via Survey Monkey and posted to the City's website, social media accounts, and distributed directly to current CDBG sub-recipients for re-distribution to individuals they serve. Describe the total population from which the sample was taken. Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.

CITY OF MARYSVILLE

Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, ADOPTING THE 2025 – 2029 COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN PURSUANT TO TITLE 24 OF THE CODE OF FEDERAL REGULATIONS (CFR) PART 91.

WHEREAS, the Community Development Block Grant (CDBG) is a federal program administered by the U.S. Department of Housing and Urban Development (HUD) pursuant to 24 CFR Part 570. The primary objective of this program is to help develop viable urban communities through the provision of decent housing, a suitable living environment, and economic opportunity, principally for low- and moderate-income persons; and

WHEREAS, the City of Marysville is an entitlement community eligible to administer the CDBG federal program; and

WHEREAS, in order to administer the CDBG federal program, a Consolidated Plan consisting of a five-year strategic plan and one-year action plan shall be prepared and approved by HUD in accordance with 24 CFR part 91; and

WHEREAS, a DRAFT 2025 – 2029 Consolidated Plan describing Marysville's needs, resources, priorities, strategies, objectives, and proposed activities to be undertaken with respect to HUD programs, including the CDBG programs, was prepared in collaboration with residents, community organizations, and other stakeholders in accordance with 24 CFR part 91; and

WHEREAS, in order to obtain comments from citizens, public and nonprofit agencies and other interested parties, the DRAFT 2025 – 2029 Consolidated Plan was released for 30-day public review on March 21, 2025, in accordance with 24 CFR part 91; and

WHEREAS, in order to afford a reasonable opportunity to examine and submit comments on the DRAFT 2025 – 2029 Consolidated Plan, a summary of the contents was published in the Everett Herald, sent electronically to the mailing list of interested agencies and persons maintained by the Community Development Department, and copies were made available at the Marysville Civic Campus, City of Marysville's web page, and social media sites. In addition, the DRAFT 2025 – 2029 Consolidated Plan was made available in a format accessible to persons with disabilities, upon request; and

WHEREAS, written comments received during the 30-day public review, and oral comments received during the public hearing, were considered in preparation of the FINAL 2025 – 2029 Consolidated Plan; and

WHEREAS, the Citizen Advisory Committee reviewed the Draft Plan and made a recommendation to the City Council to approve the 2025-2029 Consolidated Plan; and

WHEREAS, a summary of the written and oral comments are included as an attachment to the FINAL 2025 – 2029 Consolidated Plan; and

WHEREAS, on April 28, 2025, the Marysville City Council reviewed the Citizen Advisory Committee's recommendation relating to the adoption of the FINAL 2025 – 2029 Consolidated Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The document entitled "2025 – 2029 Consolidated Plan," is hereby adopted pursuant to 24 CFR Part 91. A copy of said Plan shall be made available for inspection and review at the office of the City Clerk and the office of Community Development.

Section 2. The Director of Community Development is hereby directed to forward the 2025 – 2029 Consolidated Plan to Snohomish County to include as part of the Housing Consortia's Consolidated Plan, which will in turn submit to HUD for approval in accordance with 24 CFR Part 91.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 5. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication as provided by law.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2025.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
TINA BROCK, CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2025-2029 Consolidated Plan and Program Year 2025 Annual Action Plan

City of Marysville

Community Development Department

501 Delta Avenue

Marysville WA 98270

(360) 363-8000

marysvillewa.gov

Executive Summary

The *City of Marysville 2025-2029 Consolidated Plan* provides a framework to guide the City of Marysville in investing Community Development Block Grant (CDBG) funds to address local priority housing and community development needs that primarily benefit low- and moderate-income persons.

The Consolidated Plan is a comprehensive planning document that the City prepared in collaboration with residents, public and nonprofit agencies, and other stakeholders through consultations and a citizen participation process. The Consolidated Plan was informed by quantitative and qualitative data collected via communications with public and nonprofit agencies and citizens, surveys, public meetings, a public hearing, and general research.

The Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) for receiving and administering CDBG funds. This Con plan will be in effect from July 1, 2025 through June 30, 2029.

Evaluation of past performance

There has been great success in assisting underserved populations with household repairs and chores, food security programs, filling gaps infrastructure, and improving public facilities. These services have allowed individuals to retain their independence and remain in their homes, increase food security, and provide increased access to improved facilities. The agencies receiving CDBG funds are providing a much-needed service and acting in a timely manner.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, at least 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

A number of Capital Improvement projects were also completed which improved access to, and improved facilities for low-moderate income individuals.

The above-mentioned past performances, as well as evaluation and performance review, helped guide the City in its establishment of goals and projects for the next five years.

Priority Needs

The City has identified the following Priority Needs in the Consolidated Plan:

- Housing
- Homelessness
- Non-homeless Special Needs
- Non-housing Community Development

- Economic Development

Annual Action Plan Activities

The City was awarded \$365,000 for Program Year (PY) 2025. Funds from 2024 projects that are completed under budget will be included in the final allocation and will be updated once Program Year 2024 concludes.

The following activities were recommended to be awarded PY 2025 funds and are included in the 2025 Annual Action Plan (AAP), which is submitted as part of the 2025-2029 Consolidated Plan:

Organization	Activity	PY2025 CAC Recommendation
CAPITAL PROJECTS		
City of Marysville Parks	Comfort Park sidewalk and lighting	\$75,000
Homage Senior Services of Snohomish County	Minor Home Repair	\$110,000
Marysville Community Food Bank	Roof-top solar array	\$70,500
TOTAL (70%)		\$255,500

Organization	Activity	PY2025 CAC Recommendation
PUBLIC SERVICES (15% maximum)		
Marysville Community Food Bank	Food for Thought Backpack Program	\$23,000
Homage Senior Services of Snohomish County	Meals on Wheels	\$16,750
Housing Hope	"Beachwood Apartment" Supportive Services - Homelessness	\$10,000
Catholic Community Services	Volunteer Chore Services	\$5,000
TOTAL (15%)		\$54,750

Organization	Activity	PY2025 CAC Recommendation
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ADMINISTRATION (20% maximum)		
City of Marysville	Planning and Administration	\$54,750
TOTAL (15%)		\$54,750

2025-2029 Strategic Plan

The five-year strategies and objectives set forth in this Consolidated Plan to help address local priority housing and community development needs are outlined below.

Affordable Housing		
Housing Strategy 1 (AHS-1)		Enable homeowners to remain in their homes, primarily benefiting seniors, persons with disabilities, and very low-income persons
Housing Objective 1 (AHO-1)		Provide assistance for improving the safety and accessibility of housing units that benefit seniors and persons with physical or developmental disabilities
Housing Objective 2 (AHO-2)		Assist very low-, low-, and moderate-income homeowners improve the safety of their homes, with priority given to very low-income households
Housing Strategy 2 (AHS-2)		Preserve and increase the affordable housing stock
Housing Objective 3 (AHO-3)		Provide incentives to public, private, and nonprofit partners to retain, maintain, and/or expand the affordable housing stock
Homeless		
Homeless Strategy 1 (HMS-1)		Work to reduce and end homelessness
Homeless Objective 1 (HMO-1)		Assist persons at risk of becoming homeless by providing support for homeless prevention programs
Homeless Objective 2 (HMO-2)		Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families
Homeless Objective 3 (HMO-3)		Support emergency shelters meeting the needs of homeless Marysville families or runaway youth
Homeless Strategy 2 (HMS-2)		Promote production of a local emergency shelter for families
Non-homeless Special Needs		
Special Needs Strategy 1 (SNS-1)		Support an environment that allows special needs populations to safely live with dignity and independence
Special Needs Objective 1 (SNO-1)		Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence

Community Development	
Community Development Strategy 1 (CDS-1)	Promote a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons
Community Development Strategy 2 (CDS-2)	Promote living wage job creation and retention that benefits low- and moderate-income individuals
Public Facilities Objective 1 (PFO-1)	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities
Public Facilities Objective 2 (PFO-2)	Eliminate blighting influences and the deterioration of property and facilities in low- and moderate-income areas by providing funds for rehabilitation
Public Facilities Objective 3 (PFO-3)	Increase access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation
Infrastructure Objective 1 (INO-1)	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure
Public Services Objective 1 (PSO-1)	Invest in public services concerned with employment, particularly of low- and moderate-income individuals
Public Services Objective 2 (PSO-2)	Support programs that provide homeless, special needs, and low-income populations with basic needs and access to essential services, such as transportation, health care, childcare, case management, and legal assistance
Economic Development Objective 1 (EDO-1)	Provide support for the establishment, stabilization, and expansion of small businesses (including micro-businesses) that benefit low- and moderate-income individuals

As the City pursues these strategies and objectives over the next five years, the affordability of decent rental and owned housing units for Marysville’s low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aid in the availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents. The completion of public facilities improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate-income residents.



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 14, 2025
SUBMITTED BY:	Jesse Birchman, Engineering
ITEM TYPE:	Agreement
AGENDA SECTION:	New Business
SUBJECT:	Cooperative Agreement with WSDOT for Bridge Inspection Support
SUGGESTED ACTION:	<u>Recommended Motion:</u> I move to authorize the Mayor to execute Washington State Department of Transportation Agreement GCC1133.
SUMMARY:	Bridges owned by the City are required to be inspected every two years to comply with National Bridge Inspection Standards. All of the City's bridges are typically inspected from ground surface. Due to the vertical height of State Avenue over Quilceda Creek, this bridge is typically inspected in less detail every two years with a more detailed inspection occurring every sixth year that requires the use of an Under-Bridge Inspection Truck (UBIT). The Washington State Department of Transportation owns and regularly uses this specialized equipment and offers support to local agency bridge inspection by providing the use of a UBIT and their operating staff. The proposed cooperative agreement provides reimbursement for this support for the City's 2025 and 2031 bridge inspections that require the use of a UBIT. Estimated costs of approximately \$1,900 are identified for 2025 with the City responsible for actual direct and related indirect costs. A term of 10 years is proposed to also provide WSDOT's UBIT inspection support in 2031.

ATTACHMENTS:
[WSDOT_Bridge_Inspection_Agreement_-_Executed_by_Contractor.pdf](#)

Bridge Inspection Agreement	Public Agency and Address Name: City of Marysville Address: 80 Columbia Ave City, State Zip: Marysville, WA 98270
Agreement Number GCC1133	Exhibits: A - Scope of Work, B - Cost Rates, C - WSDOT Cost Recovery Estimates

This Agreement (Agreement) is between the Washington State Department of Transportation (WSDOT) and the above-named entity (Agency), also referenced as "Party" and the "Parties."

RECITALS

1. Whereas, the Agency, on a periodic basis, has a need to have certain bridges under its jurisdiction and responsibility regularly inspected, and
2. Whereas, WSDOT has the qualified personnel and equipment and is willing to performing the bridge inspection work as mutually agreed upon,

Now therefore, pursuant to RCW 47.28.140, the above recitals that are incorporated herein as if fully set forth below, and in consideration of the terms, conditions, and provisions contained herein, and the attached Exhibits A and B, which are by this reference made a part of this Agreement, it is hereby agreed as follows:

1. GENERAL TERMS, SCOPE OF WORK, AND TERM

- 1.1 This Agreement provides the terms and conditions for WSDOT periodic bridge inspection work to be performed on Agency-owned bridges at the Agency's request and expense. The bridges to be inspected are listed in Exhibit A, Scope of Work. WSDOT shall initiate the inspections of the bridges listed in Exhibit A when each bridge is due for an inspection unless Agency notifies WSDOT in writing not to inspect a bridge 60 days prior to the bridge's due date. Also included in Exhibit A are the estimated hours to complete each type of inspection on each bridge and the next anticipated dates for their inspection.
- 1.2 The Agency does not guarantee a minimum number of bridge inspection requests, and WSDOT does not guarantee to perform any or all the Agency bridge inspection request(s). Should WSDOT decline to perform a requested bridge inspection for any reason, WSDOT shall not be liable for any costs incurred by the Agency or damages incurred by any third party related to WSDOT's decision to perform a requested bridge inspection.
- 1.3 WSDOT, on behalf of the Agency or in conjunction with the Agency, may perform bridge inspection work for the Agency upon request. Bridge inspection requests for bridges not listed in Exhibit A shall be made in writing. Each request shall identify the bridge to be inspected and the type of inspection. WSDOT will respond in writing to the Agency's request within fifteen (15) calendar days. WSDOT will identify the estimated time for the inspection and the estimated cost. Inspection dates will be mutually agreed upon by the Parties.

- 1.4 For bridge inspections where WSDOT provides the lead bridge inspector along with WSDOT equipment and an operator, WSDOT shall provide a draft bridge inspection report to the Agency's Contract Administrator listed below. WSDOT shall enter the completed inspection report data into the Bridgeworks database. The Agency shall have five (5) business days to review and comment upon the draft bridge inspection report prior to a final bridge inspection report being prepared by WSDOT. The final bridge inspection report shall be prepared within ten (10) business days after receipt of the Agency's comments, if any. Business days for this Agreement are defined as Monday through Friday, excluding Washington State holidays per RCW 1.16.050 and any Party's furlough days.

WSDOT agrees that the Agency may use its own certified lead bridge inspector to work with WSDOT's equipment and operator. Should the Agency choose to provide its own certified lead bridge inspector, the Agency shall be solely responsible for preparing its own bridge report.

Contract Administrator: Jesse Birchman, PE, PTOE
 Title: Transportation Services Manager
 Email address and phone number: jbirchman@marysvillewa.gov, (360) 363-8161
 Mailing address: 80 Columbia Ave
 Marysville, WA 98270

- 1.5 Traffic control, if needed, will be provided by the Agency at its sole cost. Traffic control costs are not included in the WSDOT cost rates.
- 1.6 Term: This Agreement shall remain in effect for ten (10) years from the date of execution, at which time this Agreement shall automatically terminate, unless extended by written amendment according to the conditions in Section 3, Amendment, below.

2. BILLING AND PAYMENT

- 2.1 The Agency agrees to reimburse WSDOT for actual direct and related indirect costs to perform the bridge inspection work as requested by the Agency at the then current WSDOT cost rate. Upon completion of the work, WSDOT shall submit a detailed invoice, identifying the bridge(s) inspected, the inspection hours worked, the type of inspection, the rates to be applied, and the total amount due.
- 2.2 WSDOT's current billing rates are shown in Exhibit B, Cost Rates. It is anticipated that these rates will increase over the life of the Agreement, and the Agency acknowledges and agrees that WSDOT shall bill its current rates at the time the bridge inspection work is performed.
- 2.3 The WSDOT may submit invoices at any time, but not more frequently than once per month. WSDOT shall send appropriately documented invoices for work completed to the following address:

Agency: City of Marysville
 Attention: Jesse Birchman, PE, PTOE
 Address: 80 Columbia Ave
 City, State, Zip: Marysville, WA 98270

- 2.4 The Agency agrees to reimburse WSDOT within thirty (30) calendar days from receipt of an invoice (the "Due Date"). In the event the Agency fails to make payment by the Due Date, the Agency will pay WSDOT interest on outstanding balances at the rate of twelve percent (12%) per annum, or the highest rate of interest allowable by law, whichever is greater. Interest shall be calculated from the Due Date to the date of payment.

If the Agency objects to all or any portion of an invoice, it shall notify WSDOT within twenty (20) calendar days from the date of receipt and shall pay only that portion of the invoice not in dispute. WSDOT and the Agency shall make every effort to settle the disputed portion, and if necessary, utilize dispute resolution provided for in Section 10. No interest shall be due on any portion of an invoice the Agency is determined not to owe following settlement between the Parties or completion of dispute resolution process.

The Agency shall remit all payments to the following address:

Washington State Department of Transportation
CASHIER
P.O. BOX 47305
OLYMPIA, WA 98504-7305

3. AMENDMENT

- 3.1 The Parties may mutually amend this Agreement at any time. The amendments shall not be binding unless they are made in writing and signed by personnel authorized to bind each Party, prior to performing any of the bridge inspection work that would be covered by the amendment.

4. WAIVER

- 4.1 A failure by a Party to exercise its rights under this Agreement shall not preclude that Party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in writing signed by an authorized representative of the waiving Party and attached to the original Agreement.

5. ALL WRITINGS CONTAINED HEREIN

- 5.1 This Agreement contains all of the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties.

6. TERMINATION

- 6.1 Either Party may terminate this Agreement upon thirty (30) calendar days prior written notice to the other Party. If this Agreement is so terminated, the Parties shall be liable only for the performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination, including all non-cancellable obligations.

7. AUDIT AND RECORDS

- 7.1 The Parties to this Agreement shall maintain books, records, and documents, that properly reflect the work and all direct and indirect costs expended in the performance of this Agreement for a period of not less than 6 (six) years from the end date of the Agreement. These records shall be subject to inspection, review, or audit by personnel of both Parties. The Office of the State Auditor, federal authorities, and any persons duly authorized by the Parties shall have full access and the right to examine any of these materials. Each Party shall be responsible for its own costs and fees.

8. LEGAL RELATIONS

- 8.1 WSDOT's relation to the AGENCY shall always be as an independent contractor. Further, WSDOT shall perform the work as provided under this Agreement solely for the benefit of the AGENCY and not for any third party.

9. INDEMNIFICATION

- 9.1 To the fullest extent permitted by law, each Party to this Agreement will protect, defend, indemnify, and save harmless the other Party, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and property), arising out of, or in any way resulting from, each Party's negligent acts or omissions with respect to the provisions of this Agreement. Neither Party will be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and property) is caused by the sole negligence of the other Party. Where such claims, suits, or actions result from the concurrent negligence of the Parties, their agents, officials, or employees, and/or involve those actions covered by RCW 4.24.115, the indemnity provisions provided herein will be valid and enforceable only to the extent of the negligence of the indemnifying Party, its agents, officials, or employees.
- 9.2 The Parties agree that their obligations under this section extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of their officers, officials, employees, or agents. For this purpose, only, the Parties, by mutual negotiation, hereby waive, with respect to each other only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW.
- 9.3 This indemnification and waiver will survive the termination of this Agreement.

10. DISPUTE RESOLUTION

- 10.1 The Parties shall work collaboratively to resolve disputes and issues arising out of, or related to, this Agreement. Disagreements shall be resolved promptly and at the lowest level of hierarchy. To this end, following the dispute resolution process shown below shall be a prerequisite to the filing of litigation concerning any dispute between the Parties:
- 10.1.1 The representatives designated in this Agreement shall use their best efforts to resolve disputes and issues arising out of or related to this Agreement. The representatives shall communicate regularly to discuss the status of the tasks to

be performed hereunder and to resolve any disputes or issues related to the successful performance of this Agreement. The representatives shall cooperate in providing staff support to facilitate the performance of this Agreement and the resolution of any disputes or issues arising during the term of this Agreement.

10.1.2 A Party's representative shall notify the other Party in writing of any dispute or issue that the representative believes may require formal resolution according to section. The representatives shall meet within five (5) working days of receiving the written notice and attempt to resolve the dispute.

10.1.3 In the event the representatives cannot resolve the dispute or issue, the Entity, and WSDOT's Region Administrator, or their respective designees, shall meet and engage in good faith negotiations to resolve the dispute.

10.1.4 In the event the Entity and WSDOT's Region Administrator, or their respective designees, cannot resolve the dispute or issue, the Entity and WSDOT shall each appoint a member to a Dispute Board. These two members shall then select a third member not affiliated with either Party. The three-member board shall conduct a dispute resolution hearing that shall be informal and unrecorded. All expenses for the third member of the Dispute Board shall be shared equally by both Parties; however, each Party shall be responsible for its own costs and fees.

11. VENUE AND ATTORNEY'S FEES

11.1 In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties agree that any action or proceeding shall be brought in a court of competent jurisdiction situated in Thurston County, Washington. Further, the Parties agree that each shall be solely responsible for payment of its own attorney's fees, witness fees, and costs.

12. RIGHT OF ENTRY

12.1 The Agency hereby grants to the WSDOT a right of entry upon all land in which the Agency has interest, within or adjacent to the right of way of the bridge to be inspected for the purpose of accomplishing the work described in this Agreement. Such right of entry shall commence upon execution of this Agreement and shall continue until termination of this Agreement under any applicable provision.

13. SEVERABILITY

13.1 If any term or condition of this Agreement is held invalid, such invalidity shall not affect the validity of the other terms or conditions of this Agreement.

14. ASSURANCES

14.1 The Parties agree that all activity pursuant to this Agreement shall be in accordance with all applicable federal, state and local laws, rules, and regulations as they currently exist or as amended.

15. INTERPRETATION

15.1 This Agreement shall be interpreted in accordance with the laws of the state of Washington. The titles to paragraphs and sections of this Agreement are for convenience only and shall have no effect on the construction or interpretation of any part hereof.

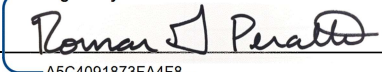
16. AUTHORITY TO BIND

16.1 The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement.

17. COUNTERPARTS AND ELECTRONIC SIGNATURE

17.1 This Agreement may be executed in counterparts or in duplicate originals. Each counterpart or each duplicate shall be deemed an original copy of this Agreement signed by each Party, for all purposes. Electronic signatures or signatures transmitted via e-mail in a "PDF" may be used in place of original signatures on this Agreement. Each Party intends to be bound by its electronic or "PDF" signature on this Agreement and is aware that the other parties are relying on its electronic or "PDF" signature.

In witness whereof, the Parties have executed this Agreement.

Agency	Washington State Department of Transportation
By:	By: Signed by:  A5C4091873FA4F8...
Printed:	Printed: Roman G. Peralta
Title:	Title: Bridge Preservation Engineer
Date:	Date: 4/9/2025
	Approved As to Form on behalf of WSDOT
	Mark F. Schumock
	Date: 5/12/21

Agreement Scope for City of Marysville (GCC1133)

-  Scheduled
-  Ready to Bill
-  Cancelled
-  Billed Not Paid
-  Report in Progress
-  Paid

Structure Id	Bridge No	Bridge Name	Type	Freq.	Last Insp.	Next Insp.	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
08930900	MARY-06	Quilceda Creek Bridge (State Avenue)	2MNU	72		9/1/2025	\$1,889.20 (6.00 Hrs)						\$1,889.20 (6.00 Hrs)			
Total for Year							\$1,889.20						\$1,889.20			
Cumulative Total							\$1,889.20	\$1,889.20	\$1,889.20	\$1,889.20	\$1,889.20	\$1,889.20	\$3,778.40	\$3,778.40	\$3,778.40	\$3,778.40

Exhibit B

Cost Rates Bridge Inspection Estimated Hourly Rate

Type of Inspection	Estimated Hourly Labor Rates	Estimated Hourly OT Labor Rates	Estimated Hourly Equipment Rates
2 MAN UBIT INSPECTION			
1 Bucket Operator & 1 UBIT Driver	\$ 157.86	\$ 202.32	\$ 195.86
Excludes Lead Inspector			
<i>BE3-BE3</i>			
3 MAN UBIT INSPECTION			
1 Lead Inspector, 1 Co-Inspector & 1 UBIT Driver	\$ 256.07	\$ 330.14	\$ 195.86
<i>BE3-BE3-BE5</i>			
ROUTINE/SAFETY INSPECTION			
1 Lead Inspector & 1 Co-Inspector	\$ 177.14	\$ 228.98	\$ 5.52
<i>BE5-BE3</i>			
DECK/TUNNEL/FERRY TERMINALS			
1 Lead Inspector & 1 Co-Inspector	\$ 196.42	\$ 255.64	\$ 14.77
<i>BE5-BE5</i>			
UNDERWATER BRIDGE INSPECTION			
3 Man Dive Team	\$ 294.63	\$ 383.46	\$ 29.48
<i>BE5-BE5-BE5</i>			
UNDERWATER BRIDGE INSPECTION			
4 Man Dive Team	\$ 392.84	\$ 511.28	\$ 29.48
<i>BE5-BE5-BE5-BE5</i>			
Title: Hourly Labor Rates 6/15/2024	Estimated Hourly Rate:	Estimated O/T Hourly Rate:	
Bridge Engineer 3 - Range 64	\$ 78.93	\$ 101.16	
Bridge Engineer 4 - Range 70	\$ 89.90	\$ 116.47	
Bridge Engineer 5 - Range 74	\$ 98.21	\$ 127.82	
Bridge Engineer 6 - Range 78	\$ 107.37	\$ 140.34	
Inspection Vehicles: Rates Assumed 7/1/2024			
Ford	E350 4x4 Van	\$ 5.52	
Ford	F250	\$ 6.02	
Ford	Van F450 - Dive	\$ 13.58	
2019 Munson	26 FT Dive Aluminum	\$ 15.90	
Boat W/Trl & Trailer Tandem Shell	Boat W/Trl	\$ 1.19	
International	UBIT 62 Foot	\$ 190.34	
Notes:			
Actual Labor Rates will be charged			
Fiscal Year 2025 Federal Indirect Cost Rate of 12.67% will be added to Invoices			
Hourly Rates Do Not Include Traffic Control			

Meals Lodging by County

County	Seasonal Lodging Rates	Total Daily Rate Meals & Lodging Without Tax
Adams County		\$ 166.00
Asotin County		\$ 166.00
Benton County		\$ 187.00
Chelan County		\$ 166.00
Clallam County	7/1 - 8/31	\$ 293.00
	9/1 - 6/30	\$ 203.00
Clark County	6/1 - 10/31	\$ 256.00
	11/1 - 5/31	\$ 226.00
Columbia County		\$ 166.00
Cowlitz County	6/1 - 10/31	\$ 256.00
	11/1 - 5/31	\$ 226.00
Douglas County		\$ 166.00
Ferry County		\$ 166.00
Franklin County		\$ 187.00
Garfield County		\$ 166.00
Grant County		\$ 166.00
Grays Harbor County	7/1 - 8/31	\$ 220.00
	9/1 - 6/30	\$ 185.00
Island County		\$ 166.00
Jefferson County	7/1 - 8/31	\$ 293.00
	9/1 - 6/30	\$ 203.00
King County	5/1 - 10/31	\$ 311.00
	11/1 - 4/30	\$ 255.00
Kitsap County		\$ 166.00
Kittitas County		\$ 166.00
Klickitat County		\$ 166.00
Lewis County		\$ 166.00
Lincoln County		\$ 166.00
Mason County		\$ 166.00
Okanogan County		\$ 166.00
Pacific County		\$ 166.00
Pend Oreille County		\$ 166.00
Pierce County		\$ 187.00
San Juan County		\$ 166.00
Skagit County		\$ 166.00
Skamania County	6/1 - 10/31	\$ 256.00
	11/1 - 5/31	\$ 226.00
Snohomish County	6/1 - 8/31	\$ 213.00
	9/1 - 5/31	\$ 190.00
Spokane County		\$ 188.00
Stevens County		\$ 166.00
Thurston County	9/1 - 10/31	\$ 206.00
	11/1 - 8/31	\$ 227.00
Wahkiakum County		\$ 166.00
Walla Walla County		\$ 166.00
Whatcom County		\$ 166.00
Whitman County		\$ 166.00
Yakima County		\$ 166.00

WSDOT Cost Recovery Estimates and Charges for Agreement Services January 2023

The Washington State Department of Transportation (WSDOT) cost recovery for agreement work with local and other state agencies is dictated by RCW 39.34. Interlocal Cooperation Act. WSDOT is required to recover all costs incurred as part of the services we provide subject to regulation by the Director of Financial Management. Recovery rates to include any overhead adjustment, are set by WSDOT and the Office of Financial Management each year and include but not limited to equipment cost, personnel costs, overhead and miscellaneous items pertaining to bridge inspection

Currently, agreements are established for 10-year periods based on OFM provided recovery rates at the time the agreement is established. As the agreement matures, actual recovery rates for each year cannot be anticipated in advance other than to be expected to increase. At the establishment of the agreement, the scope of services is calculated to conservatively estimate actual costs against many variables that may not always be under the control of WSDOT. These variables can include, but are not limited to:

- Weather, Tides, Traffic Control, Railroad Flagging, Allowable Traffic Window, Traffic Restrictions
- Actual length of inspection due to bridge condition or on-site inspectors needs.
- Travel conditions to and from the location relating to traffic, weather, and time of day/night.
- Scheduling issues with WSDOT personnel and equipment availability and overall WSDOT workload
- Contracted agency's scheduling needs,
- Ability to combine agency workloads within each trip.

Estimated Costs for Inspection Tasks

For each bridge inspection type (Task) requested in an agreement, the estimated cost of resources consisting of personnel and equipment is derived from the "Cost Rate Exhibit" in the agreement. These estimates are conservatively based off historical inspection times, assumptions in travel time, number and proximity of structures in each trip, and any per diem. Where possible, bridge inspections (Tasks) are grouped into trips, considered "resource trips" to minimize travel costs within the constraints of WSDOT employee work weeks.

Once the necessary number of trips are assumed, the **Travel Cost** is estimated for the scheduled resources within each trip to include round-trip travel time and any per diem. **Inspection Time Costs** are then estimated separately for each bridge inspection (Task) included within a given trip.

After the **Travel Cost** and **Inspection Time Costs** are estimated for each trip, the **Travel Cost** is divided evenly across each of the grouped inspection Tasks to derive the individual estimated **Task Costs**. Estimates for each **Task Cost** are evaluated at both a straight time and overtime basis. The estimate is finalized using an average or may be adjusted based on the estimator's confidence level in operations and scheduling. **Task Costs** are then multiplied by a mandatory Overhead Adjustment Factor set by OFM to derive the **Final Task Costs** shown in the agreement. Overall agreement costs are a total, estimate only, for the culmination of 10 years of scheduled inspection Tasks over the life of the agreement.

WSDOT will often work to maximize the overall utilization of resources and reduce recovery costs by:

- Working with contracted agencies to consolidate inspections into fewer trips.
- Coordinate inspection of other WSDOT, or outside agency work within a similar area or region allowing a pro-rating or sharing travel time costs and per diem.

Once scheduled work is completed, all recovery costs, to include any report writing is submitted for invoicing.

For any questions or concerns, do not hesitate to contact Greg Seipel at the WSDOT Bridge Preservation Office at 360-57-2525



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Valorie Cross, Engineering

ITEM TYPE: Agreement

AGENDA SECTION: **New Business**

SUBJECT: Local Agency Agreement and Prospectus with WSDOT for the 67th Ave NE (Grove St to 88th St NE) Project

SUGGESTED ACTION: Recommended Motion: I move to authorize the Mayor to sign and execute the Local Agency Agreement and Local Agency Federal Aid Project Prospectus to obligate construction funds for the 67th Ave NE (Grove St to 88th St NE) project.

SUMMARY: The City was awarded \$805,714 in federal construction funds through Puget Sound Regional Council (PSRC) for pavement preservation and ADA facility improvements associated with the 67th Ave NE (Grove St to 88th St NE) project. Federal funds are administered through WSDOT and a Local Agency Federal Aid Project Prospectus are required to obligate federal funds for construction. The Local Agency Agreement ensures that federal funds for the agreed amount are spent in accordance with applicable laws and regulations. The Project Prospectus serves as the support document for authorization of federal funds.

ATTACHMENTS:

[67th Ave NE \(Grove St to 88th St NE\)_CN LAA_04-8-25.pdf](#)
[67th Ave NE \(Grove St to 88th St NE\)_CN Prospectus_04-8-25.pdf](#)



**Washington State
Department of Transportation**

Agency City of Marysville

Address 501 Delta Ave, Marysville, WA 98270

Local Agency Agreement

ALN 20.205 - Highway Planning and Construction

(Assistance Listing Number)

Project Number

Agreement Number

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name 67th Ave NE (Grove St to 88th St NE)

Length 0.69

Termini 88th St NE

Description of Work

This is a preservation project that will include minor pavement repair, grinding and overlay on 67th Ave NE from Grove Street to 88th St NE. The project will also include the necessary ADA ramp upgrades, pavement markings and replacing traffic control loops.

Project Agreement End Date 12/31/2028

Advertisement Date 05/15/2025

Indirect Cost Rate

☐ Yes ☒ No

Type of Work		Estimate of Funding		
		(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE 0 % Federal Aid Participation Ratio(s) for PE	a. Agency	85,500.00	85,500.00	
	b. Other			
	c. Other			
	d. State Services			
	e. Total PE Cost Estimate	85,500.00	85,500.00	0.00
Right of Way 0 % Federal Aid Participation Ratio(s) for RW	f. Agency			
	g. Other			
	h. Other			
	i. State Services			
	j. Total R/W Cost Estimate	0.00	0.00	0.00
Construction 86.5 % Federal Aid Participation Ratio(s) for CN	k. Contract	1,580,300.00	774,500.00	805,800.00
	l. Other			
	m. Other			
	n. Other			
	o. Agency		105,800.00	
	p. State Services			
	q. Total CN Cost Estimate	1,580,300.00	880,300.00	805,800.00
r. Total Project Cost Estimate		1,665,800.00	965,800.00	805,800.00

Agency Official

By

Title

Agency Date

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction cost (line 5, column 2) in the amount of \$ _____ at \$ _____ per month for _____ months.

Local Force or Local Ad and Award

✓ Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on April 14 _____, 2025 _____, Resolution/Ordinance No. _____.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

Instructions

1. **Agency Name and Billing Address** – Enter the Agency of primary interest which will become a party to the agreement.
2. **Project Number** – Leave blank. This number will be assigned by WSDOT. Not including all fund program prefixes (ex. “STBGR”), Project Number is defined as the Federal Award Identification Number (FAIN).
3. **Agreement Number** – Leave blank. This number will be assigned by WSDOT.

4.

- a. **Project Description** – Enter the project name, total length of the project (in miles), and a brief description of the termini. Data entered here must be consistent with the name, length, and termini noted in the STIP and Project Prospectus

Example: (Name) “Regal Road”, (Length) “1.2 miles”, (Termini) “Smith Road to Main Street”

- b. **Description of Work** – Enter a concise statement of the major items of work to be performed. Statement must be consistent with the description of work noted in the STIP and Project Prospectus.

Example: “Overlay Regal Road; install curb, gutter, and sidewalk; illumination; and traffic signal at the intersection of Regal Road and Dakota Avenue.”

- c. **Project Agreement End Date** – Enter the Project Agreement End Date (mm/dd/yy). This date is based on the project's Period of Performance (2 CFR 200.309).

For Planning Only projects – WSDOT recommends agencies estimate the end of the project's period of performance and add three years to determine the “Project Agreement End Date”.

For PE and RW – WSDOT recommends agencies estimate when the phase will be completed and add three years to determine the “Project Agreement End Date”. For Construction – WSDOT recommends agencies estimate when construction will be completed and add three years to determine the “Project Agreement End Date”.

- d. **Advertisement Date** – At construction authorization only, enter the proposed project advertisement date (mm/dd/yy).

- e. **Claiming Indirect Cost Rate** – Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized must be provided with the local agency agreement. Indirect cost rate approval by your cognizant agency or through your agency's self-certification and supporting documentation is required to be available for review by FHWA, WSDOT and /or State Auditor. Check the No box if the agency will not be claiming indirect costs on the project. See section 23.5 for additional guidance.

4. Type of Work and Funding (Round all dollar amounts to the nearest whole dollar)

- a. **PE** – Lines a through d show Preliminary Engineering costs for the project by type of work (e.g., consultant, agency, state services, etc.).

*Federal aid participation ratio for PE – enter ratio for PE lines with amounts in column 3.

- **Line a** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line b & c** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line d** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line e** – Total of lines a + b + c + d.

- b. **Right of Way** – If a Right of Way phase is authorized on the project, the appropriate costs are shown in lines f through i.

*Federal aid participation ratio for RW – enter ratio for RW lines with amounts in column 3.

- **Line f** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line g & h** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line i** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line j** – Total of lines f + g + h + i.

- c. **Construction** – Lines k through p show construction costs for the project by type of work (e.g., contract, consultant, agency, state services, etc.).

*Federal aid participation ratio for CN – enter ratio for CN lines with amounts in column 3.

- **Line k** – Enter the estimated cost of the contract.
- **Lines l, m, & n** – Enter other estimated costs such as utility and construction contracts or non-federally matched contract costs.
- **Line o** – Enter estimated costs of all construction related agency work.
- **Line p** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line q** – Total Construction Cost Estimate. Total of lines k + l + m + n + o + p.

d. Total Project Cost Estimate

- **Line r** – Total Cost Estimate of the Project. Total of lines e + j + q.

*Please remember, if the federal aid participation rate entered is not the maximum rate allowed by FHWA, then the participation rate entered becomes the maximum rate allowed.

6. **Signatures** – An authorized official of the local agency signs the agreement and enters their title and date of signature (mm/dd/yy). **Note:** Do NOT enter a date on the Date Executed line.
7. **Method of Construction Financing** – Choose the method of financing for the construction portion of the project.
 - a. **Method “A”** is used when the state administers the contract for the agency.
 - b. **Method “B”** is also used when the state administers the contract for the agency.
 - c. **Method “C”** is used with projects administered by the local agency. The agency will submit billings monthly through the state to FHWA for all eligible costs. The billings must document the payment requests from the contractor. If state-force work, such as audit and construction engineering, is to receive federal participation, it will be billed to the agency and FHWA simultaneously at the indicated ratio. To show continuous progress agencies should bill monthly until agreement is closed.
8. **Resolutions/Ordinances** – When someone other than the County Executive/Chairman, County Commissioners/Mayor is authorized to sign the agreement, the agency must submit to WSDOT with the agreement a copy of the Resolution/Ordinance designating that individual.



Local Agency Federal Aid Project Prospectus

	Prefix	Route	()	Date	4/8/2025
Federal Aid Project Number				DUNS Number	
Local Agency Project Number		(WSDOT Use Only)		Federal Employer Tax ID Number	

Agency City of Marysville		CA Agency ☒ Yes ☐ No	Federal Program Title ☒ 20.205 ☐ Other		
Project Title 67th Ave NE (Grove St to 88th St NE)		Start Latitude N 48.0643 End Latitude N 48.0752		Start Longitude W -122.1409 End Longitude W -122.1399	
Project Termini From-To Grove St 88th St NE		Nearest City Name Marysville			Project Zip Code (+4) 98270+7700
Begin Mile Post	End Mile Post	Length of Project 0.69		Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad	
Route ID	Begin Mile Point	End Mile Point	City Number 0745	County Number 31	County Name Snohomish
WSDOT Region Northwest Region		Legislative District(s) 38		Congressional District(s) 1	Urban Area Number 1

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	85,500	85,500		June	2024
R/W					
Const.	1,580,300	774,500	805,800	June	2025
Total	1,665,800	860,000	805,800		

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width 42-ft	Number of Lanes 3
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Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

This is a preservation project that will include minor pavement repair, grinding and overlay on 67th Ave NE from Grove Street to 88th St NE. The project will also include the necessary ADA ramp upgrades, pavement markings and replacing traffic control loops.

Local Agency Contact Person Valorie Cross		Title Project Engineer		Phone 360-363-8254	
Mailing Address 501 Delta Ave		City Marysville		State WA	Zip Code 98270
Project Prospectus	By _____ Approving Authority				
	Title Engineering Services Director				Date

Agency City of Marysville	Project Title 67th Ave NE (Grove St to 88th St NE)	Date 4/8/2025
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Type of Proposed Work			
Project Type (Check all that Apply)			Roadway Width 42
☐ New Construction	☐ Path / Trail	☒ 3-R	Number of Lanes 3
☒ Reconstruction	☐ Pedestrian / Facilities	☐ 2-R	
☐ Railroad	☐ Parking	☐ Other	
☐ Bridge			

Geometric Design Data		
Description	Through Route	Crossroad
Federal Functional Classification	☐ Principal Arterial	☒ Principal Arterial
	☒ Urban	☒ Minor Arterial
	☐ Rural	☐ Collector
	☐ NHS	☐ Major Collector
	☐ Local Access	☒ Major Collector
	☐ Minor Collector	☐ Minor Collector
	☐ Local Access	☒ Local Access
Terrain	☒ Flat ☐ Roll ☐ Mountain	☒ Flat ☐ Roll ☐ Mountain
Posted Speed	35	25, 35
Design Speed	35	25, 35
Existing ADT		
Design Year ADT		
Design Year		
Design Hourly Volume (DHV)		

Performance of Work		
Preliminary Engineering Will Be Performed By City of Marysville	Others %	Agency 100 %
Construction Will Be Performed By Low-Bid Contractor	Contract 100 %	Agency %

Environmental Classification	
☐ Class I - Environmental Impact Statement (EIS)	☒ Class II - Categorically Excluded (CE)
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement	☒ Projects Requiring Documentation (Documented CE)
☐ Class III - Environmental Assessment (EA)	
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations
No environmental impacts as no additional impervious area are planned and the existing storm water conveyance will be handled with a SWPPP.

Agency City of Marysville	Project Title 67th Ave NE (Grove St to 88th St NE)	Date 4/8/2025
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Right of Way

☒ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation ☐ Relocation Required
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Utilities

☒ No utility work required ☐ All utility work will be completed prior to the start of the construction contract ☐ All utility work will be completed in coordination with the construction contract

Railroad

☒ No railroad work required ☐ All railroad work will be completed prior to the start of the construction contract ☐ All the railroad work will be completed in coordination with the construction contract
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Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

No major utility relocations are planned, and that irons and monuments will be adjusted/protected.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Marysville

Date

By _____
Mayor/Chairperson



Agenda Bill

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 14, 2025

SUBMITTED BY: Chari Taber, City Clerk

ITEM TYPE: Appointment

AGENDA SECTION: **Mayor's Business**

SUBJECT: Appointment of Raymond Miller to the Community and Housing Development Citizen Advisory Committee

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

[Appointment to CDBG - Miller.doc](#)



Office of the Mayor
Jon Nehring
501 Delta Avenue
Marysville, WA 98270
Phone: 360-363-8000

APPOINTMENT

I, JON NEHRING, Mayor of the City of Marysville, do hereby appoint RAYMOND MILLER as a member of the COMMUNITY AND HOUSING DEVELOPMENT CITIZEN ADVISORY COMMITTEE of the City of Marysville, pursuant to the Marysville Municipal Code 2.92.020; dated this 14th day of APRIL, 2025.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the COMMUNITY AND HOUSING DEVELOPMENT CITIZEN ADVISORY COMMITTEE of the City of Marysville in the manner required by law.

Dated this 14th day of APRIL, 2025

RAYMOND MILLER

This term of appointment expires on TUESDAY, JULY, 22, 2025.