



**CITY COUNCIL REGULAR MEETING
MONDAY, JUNE 22, 2026 — 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

AGENDA

To listen to the meeting without providing public comment:

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/29183429449985?p=Gvrc8twB15fSB5KfD6>

Meeting ID: 291 834 294 499 85

Passcode: 8i6sd6sN

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentations

1. Sno-Isle Library Presentation
2. Swearing-in of Police Officers Cody Barnes, Paola Medina, and Alejandro Zapata and Custody Officers Gideon Malychewski and Chen Xiong

Public Comment

Approval of Minutes (Written Comment Only Accepted from Audience)

3. Approval of the June 8, 2026, City Council Meeting Minutes

Consent

4. June 3, 2026, Claims in the Amount of \$2,706,161.42 paid by EFT Transaction Check Numbers 195100 through 195119 and Check Numbers 195120 through 195257 with Check Numbers 150616, 153965, 154274 and 180805 Voided
5. June 10, 2026, Payroll in the Amount of 2,191,102.64 Paid by EFT Transaction Numbers 155183 through 155596 and Check Numbers 36083 through 36094

6. June 10, 2026, Claims in the Amount of \$1,770,142.30 paid by EFT Transaction Check Numbers 195258 through 195264 and Check Numbers 195265 through 195388
7. June 10, 2026, Misc Payroll in the Amount of \$562.14 Paid by EFT Transaction Numbers 155597 through 155598 and Check Number 36095

Review Bids

8. Contract Award – Marysville Middle School - 49th DR NE (south of Grove ST) Safe Routes to School Project
Recommended Motion: I move to authorize the Mayor to sign and execute the Marysville Middle School - 49th DR NE (south of Grove ST) Safe Routes to School Project contract with Northend Excavating Inc. in the amount of \$325,973.75 including sales tax and approve a management reserve of \$32,597.38 for a total allocation of \$358,571.13.

Public Hearing

New Business

9. Supplemental Agreement No. 8 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project
Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 8 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project.
10. A **Resolution** Authorizing the Implementation of a Fee on Credit/Debit Card and ECheck Transactions
Recommended Motion: I move to adopt Resolution No. _____.
11. Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 Engineering, Inc. for the Water System Plan Update
Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 for the Water System Plan Update.
12. Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 Engineering, Inc. for the Sewer Comprehensive Plan Update
Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 Engineering, Inc. for the Sewer Comprehensive Plan Update.
13. Supplemental Agreement No. 1 to the Professional Services Agreement with Gray and Osborne, Inc. for the Storm and Surface Water Comprehensive Plan Update
Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 1 to the Professional Services Agreement with Gray and Osborne, Inc. for the Storm and Surface Water Comprehensive Plan Update.

14. 2026-2027 Property Insurance Renewal
Recommended Motion: I move to authorize the Mayor to sign and execute the annual property insurance renewal.
15. Interlocal Agreement with City of Arlington for Project Cascade
Recommended Motion: I move to authorize the Mayor to sign and execute the ILA with the City of Arlington for the Project Cascade Development.
16. Interlocal Reimbursement Agreement between the City of Everett and City of Marysville Police Department.
Recommended Motion: I move to authorize the Mayor to sign and execute the Interlocal Reimbursement Agreement with the City of Everett.

Legal

Mayor's Business

Staff Business

Call on Councilmembers and Committee Reports

Adjournment/Recess

Executive Session

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.



Agenda Bill

AGENDA ITEM NO. 2.

DATE: June 22, 2026

SUBMITTED BY: Darcy Knutson, Confidential Executive Assistant

PRESENTED BY: Erik Scairpon, Chief

ITEM TYPE: Oath of Office

AGENDA SECTION: Presentations

SUBJECT:

Swearing-in of Police Officers Cody Barnes, Paola Medina, and Alejandro Zapata and Custody Officers Gideon Malychewski and Chen Xiong

SUGGESTED ACTION:

SUMMARY:

Oath of Office for the following:
Police Officer Cody Barnes
Police Officer Paola Medina
Police Officer Alejandro Zapata
Custody Officer Gideon Malychewski
Custody Officer Chen Xiong

ATTACHMENTS:

PO Barnes, PO Medina, PO Zapata, CO Malychewski, CO Xiong



MARYSVILLE POLICE DEPARTMENT
ERIK SCAIRPON, CHIEF OF POLICE



**POLICE OFFICER
OATH OF OFFICE**

MARYSVILLE POLICE DEPARTMENT

I, CODY BARNES, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA; THE LAWS OF THE STATE OF WASHINGTON; AND THE ORDINANCES OF THE CITY OF MARYSVILLE; AND THAT I WILL FAITHFULLY, HONESTLY, AND IMPARTIALLY PERFORM THE DUTIES OF POLICE OFFICER FOR THE CITY OF MARYSVILLE, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

SIGNED THIS 22ND DAY OF JUNE, 2026

CODY BARNES
POLICE OFFICER

ERIK SCAIRPON
CHIEF OF POLICE

JON NEHRING
MAYOR

TINA BROCK
CITY CLERK

501 Delta Avenue, Marysville, Washington 98270
360-363-8300



MARYSVILLE POLICE DEPARTMENT
ERIK SCAIRPON, CHIEF OF POLICE



**POLICE OFFICER
OATH OF OFFICE**

MARYSVILLE POLICE DEPARTMENT

I, PAOLA MEDINA, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA; THE LAWS OF THE STATE OF WASHINGTON; AND THE ORDINANCES OF THE CITY OF MARYSVILLE; AND THAT I WILL FAITHFULLY, HONESTLY, AND IMPARTIALLY PERFORM THE DUTIES OF POLICE OFFICER FOR THE CITY OF MARYSVILLE, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

SIGNED THIS 22ND DAY OF JUNE, 2026

**PAOLA MEDINA
POLICE OFFICER**

**ERIK SCAIRPON
CHIEF OF POLICE**

**JON NEHRING
MAYOR**

**TINA BROCK
CITY CLERK**

501 Delta Avenue, Marysville, Washington 98270
360-363-8300



MARYSVILLE POLICE DEPARTMENT
ERIK SCAIRPON, CHIEF OF POLICE



**POLICE OFFICER
OATH OF OFFICE**

MARYSVILLE POLICE DEPARTMENT

I, ALEJANDRO ZAPATA, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA; THE LAWS OF THE STATE OF WASHINGTON; AND THE ORDINANCES OF THE CITY OF MARYSVILLE; AND THAT I WILL FAITHFULLY, HONESTLY, AND IMPARTIALLY PERFORM THE DUTIES OF POLICE OFFICER FOR THE CITY OF MARYSVILLE, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

SIGNED THIS 22ND DAY OF JUNE, 2026

ALEJANDRO ZAPATA
POLICE OFFICER

ERIK SCAIRPON
CHIEF OF POLICE

JON NEHRING
MAYOR

TINA BROCK
CITY CLERK

501 Delta Avenue, Marysville, Washington 98270
360-363-8300



MARYSVILLE POLICE DEPARTMENT
ERIK SCAIRPON, CHIEF OF POLICE



**CUSTODY OFFICER
OATH OF OFFICE**

MARYSVILLE POLICE DEPARTMENT

I, GIDEON MALYCHEWSKI, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA; THE LAWS OF THE STATE OF WASHINGTON; AND THE ORDINANCES OF THE CITY OF MARYSVILLE; AND THAT I WILL FAITHFULLY, HONESTLY, AND IMPARTIALLY PERFORM THE DUTIES OF CUSTODY OFFICER FOR THE CITY OF MARYSVILLE, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

SIGNED THIS 22ND DAY OF JUNE, 2026

GIDEON MALYCHEWSKI
CUSTODY OFFICER

ERIK SCAIRPON
CHIEF OF POLICE

JON NEHRING
MAYOR

TINA BROCK
CITY CLERK

501 Delta Avenue, Marysville, Washington 98270
360-363-8300



MARYSVILLE POLICE DEPARTMENT
ERIK SCAIRPON, CHIEF OF POLICE



**CUSTODY OFFICER
OATH OF OFFICE**

MARYSVILLE POLICE DEPARTMENT

I, CHEN XIONG, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA; THE LAWS OF THE STATE OF WASHINGTON; AND THE ORDINANCES OF THE CITY OF MARYSVILLE; AND THAT I WILL FAITHFULLY, HONESTLY, AND IMPARTIALLY PERFORM THE DUTIES OF CUSTODY OFFICER FOR THE CITY OF MARYSVILLE, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

SIGNED THIS 22ND DAY OF JUNE, 2026

CHEN XIONG
CUSTODY OFFICER

ERIK SCAIRPON
CHIEF OF POLICE

JON NEHRING
MAYOR

TINA BROCK
CITY CLERK



Agenda Bill

AGENDA ITEM NO. 3.

DATE: June 22, 2026

SUBMITTED BY: Tina Brock, City Clerk

PRESENTED BY: Tina Brock, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: Approval of Minutes (Written Comment Only Accepted from Audience)

SUBJECT:

Approval of the June 8, 2026, City Council Meeting Minutes

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

06082026 Draft Minutes



**CITY COUNCIL REGULAR MEETING
MONDAY, JUNE 8, 2026 — 7:00 PM
501 DELTA AVENUE
MARYSVILLE, WA 98270**

***Draft* MINUTES**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

Associate Pastor Evan Westerfield from Grove Church provided the invocation.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember Perkins, Council President Stevens, Councilmember Richards, Councilmember Muller, Councilmember Norton

Staff: City Administrator Jennifer Stapleton, City Attorney Burton Eggertsen, IS Director Stephen Doherty, Police Chief Erik Scairpon, Parks, Culture and Recreation Director Tara Mizell, Engineering Services Director Jeff Laycock, Utilities and Maintenance Services Director Eric Johnston, Interim Community Development Director Angela Gemmer, Procurement and Contracts Director Theresa Bauccio-Teschlog, Communications Manager Lauren Chomiak, Project Engineer Thadd Zehnder, Emergency Preparedness Manager Sarah Lavelle, IT Analyst Supervisor Will Kaiser, City Clerk Tina Brock

Approval of the Agenda

Motion to approve the Agenda moved by Council President Stevens seconded by Councilmember Perkins.

AYES: ALL

Presentations

1. Recognition of the 2025-2026 Marysville Scholars

Mayor Nehring and Marysville School District Superintendent Dr. Deborah Rumbaugh recognized students with Marysville Scholar awards.

Public Comment

- Connie Jackson, 98270, commented on the Strawberry Festival.
- Mary O'Farrell, 98292, commented on large load data centers.
- Joe Beck, 98271, commented on data centers re: Cascade development and conflict of interest.

Approval of Minutes (Written Comment Only Accepted from Audience)

2. May 26, 2026, City Council Meeting Minutes

Motion to approve May 26, 2026, City Council Meeting Minutes as revised moved by Councilmember Norton seconded by Councilmember Richards.

VOTE: Motion carried 6-0

AYES: Councilmember Condyles, Councilmember James, Councilmember Perkins, Councilmember Richards, Councilmember Muller, Councilmember Norton

ABSTAIN: Council President Stevens

3. June 1, 2026, City Council Work Session Minutes

Motion to approve the June 1, 2026, City Council Work Session Minutes moved by Council President Stevens seconded by Councilmember James.

AYES: ALL

Consent

4. May 22, 2026, Payroll in the Amount of 2,081,378.51 Paid by EFT Transaction Numbers 154776 through 155180 and Check Numbers 36070 through 36081
5. May 20, 2026, Claims in the Amount of \$1,316,992.22 paid by EFT Transaction Check Numbers 194884 through 194886 and Check Numbers 194887 through 195024 with Check Numbers 178140, 178881, 179098, 179886, 180419 and 194509 Voided
6. May 22, 2026, Misc Payroll in the Amount of 857.08 Paid by EFT Transaction Check Numbers 155181 through 155182 and Check Number 36082

7. May 27, 2026, Claims in the Amount of \$2,443,611.88 paid by EFT Transaction Check Numbers 195025 through 195032 and Check Numbers 195033 through 195099 with Check Numbers 180600 and 192267 Voided

Motion to approve Consent Items 4-7 moved by Councilmember Condyles seconded by Councilmember Perkins.

AYES: ALL

Review Bids

8. Contract Award - 2026 Pavement Preservation

Engineering Services Director Jeff Laycock presented the item.

Motion to authorize the Mayor to sign and execute the 2026 Pavement Preservation Project contract with Reece Construction Company in the amount of \$4,550,000.00 and approve a management reserve of \$455,000.00 for a total allocation of \$5,005,000.00 moved by Councilmember Norton seconded by Councilmember Condyles.

AYES: ALL

Public Hearing

There were none.

New Business

9. Project Acceptance - WWTP Near-Term Tertiary Improvements

Project Engineer Thadd Zehnder presented the item.

Motion to authorize the Mayor to accept the Near-Term Tertiary Improvements Project, starting the 60-day lien filing period for project closeout moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

10. Project Acceptance – Cascade Safe Routes to School

Project Engineer Thadd Zehnder presented the item.

Motion to authorize the Mayor to sign and execute the Local Agency Agreement Supplement No. 2 and Local Agency Federal Aid Project Prospectus with WSDOT to obligate construction funds for the 88th ST NE Corridor Improvement — Phase 1 project moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

11. Local Agency Agreement Supplement No. 2 and Local Agency Federal Aid Project Prospectus with WSDOT for the 88th St NE Corridor - Phase 1 Project

Engineering Services Director Jeff Laycock presented the item.

Motion to authorize the Mayor to sign and execute the Local Agency Agreement Supplement No. 2 and Local Agency Federal Aid Project Prospectus with WSDOT to obligate construction funds for the 88th ST NE Corridor Improvement — Phase 1 project moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

12. Senior Centers Grant with Snohomish County Human Services
Parks, Culture, and Recreation Director Tara Mizell presented the item.

Motion to authorize the Mayor to sign and execute the Senior Center Grant Agreement with Snohomish County Human Services for the Marysville Community Center Project moved by Councilmember Perkins seconded by Councilmember James.

AYES: ALL

13. A **Resolution** Adopting the Memorial Sign Program Policy
Parks, Culture, and Recreation Director Tara Mizell presented the item.

Motion to adopt Resolution 2583 moved by Councilmember Condyles seconded by Councilmember Perkins.

AYES: ALL

14. A **Resolution** Adopting the 2026 Hazard Mitigation Plan
Item presented by Emergency Preparedness Manager Sarah Lavelle.

Motion to Adopt Resolution 2584 moved by Councilmember James seconded by Councilmember Condyles.

AYES: ALL

15. An **Ordinance** Amending the Fire Code MMC 9.04.510.5.4, Regarding Third Party Testing
Assistant Chief/Fire Marshal Tom Maloney presented the item.

Motion to Adopt Ordinance 3379 moved by Council President Stevens seconded by Councilmember Norton.

AYES: ALL

16. Indigent Defense Services (Conflict Counsel) Agreement with SCPDA
City Administrator Jennifer Stapleton presented the item.

Motion to authorize the Mayor to sign and execute the Indigent Defense Services (Conflict Counsel) agreement with SCPDA moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Legal

Mayor's Business

He commented on the Poochella event, Tulalip Dick's Drive-In groundbreaking, and the Coffee Klatch.

Staff Business

City Administrator Jennifer Stapleton provided Council with an update and summary on the Parks Recreation and Open Space Master Plan.

Parks, Culture, and Recreation Director Tara Mizell provided information on upcoming America 250 events. The grand opening of the new turf field at Strawberry Fields will be on Wednesday.

Call on Councilmembers and Committee Reports

Councilmember Condyles congratulated the students who were awarded. Commented on several events he had recently attended. He thanked the residents who attended for keeping Council honest and stated he has the best interest of the city.

Councilmember James commented on the Mayor's Coffee Klatch and Marysville Scholars.

Councilmember Perkins commented on the Mayor's Coffee Klatch and congratulated the awarded students but all students and especially graduates. Also, commented on the upcoming Strawberry Festival.

Council President Stevens thanked the Mayor for letting Council be a part of the Scholar awards and commented on the upcoming America 250 events.

Councilmember Richards thanked Councilmember Condyles for planning the trivia event and the comments he made earlier. He congratulated the students. He stated during the Coffee Klatch data centers came up and asked if the city will have an Ordinance so there is something in place.

Councilmember Muller thanked Councilmember Condyles for trivia night and for his comments. He mentioned he was unable to attend the Coffee Klatch because he had lost a good friend and longtime resident of Marysville.

Councilmember Norton congratulated the Marysville Scholars and is looking forward to the Strawberry Festival. She mentioned she is happy and proud of the staff, community groups, Historical Society, American Legion, and all other groups who have been involved in making this year special for America 250.

Adjournment/Recess

Motion to Adjourn the meeting at 8:31 p.m. moved by Council President Stevens seconded by Councilmember Perkins.

AYES: ALL

Approved by City Council on _____

Prepared by:

Tina Brock

Tina Brock, City Clerk



Agenda Bill

AGENDA ITEM NO. 4.

DATE: June 22, 2026

SUBMITTED BY: Shauna Crane, Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Claims

AGENDA SECTION: Consent

SUBJECT:

June 3, 2026, Claims in the Amount of \$2,706,161.42 paid by EFT Transaction Check Numbers 195100 through 195119 and Check Numbers 195120 through 195257 with Check Numbers 150616, 153965, 154274 and 180805 Voided

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

060326

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
	PCARD ONE TIME PAY	NW CLERK PROFESSIONAL DEVELOPMENT TRAINING	CITY CLERK	-1,478.38
	PCARD ONE TIME PAY	BOOK STORES	COMPUTER SERVICES	-743.91
	PCARD ONE TIME PAY	RETURN/REFUND	WATER RESERVOIRS	-475.16
	PCARD ONE TIME PAY	CANCELLATION IACP CONFERENCE	POLICE ADMINISTRATION	-375.00
	PCARD ONE TIME PAY	CANCELLATION IACP FALL	POLICE ADMINISTRATION	-375.00
	PCARD ONE TIME PAY	CREDIT TO IACP REGISTRATION	POLICE ADMINISTRATION	-375.00
	PCARD ONE TIME PAY	PATROL TRAINING REGISTRATION CREDIT	POLICE TRAINING-FIREARMS	-199.00
	PCARD ONE TIME PAY	CREDIT FOR HOTEL	POLICE ADMINISTRATION	-141.25
	PCARD ONE TIME PAY	CREDIT FOR RETURN	OPERA HOUSE	-55.78
	PCARD ONE TIME PAY	CREDIT	RECREATION SERVICES	-47.23
	PCARD ONE TIME PAY	EASC MEETING REFUND	EXECUTIVE ADMIN	-45.00
	PCARD ONE TIME PAY	CREDIT SUBSCRIPTION CHARGE	POLICE INVESTIGATION	-16.40
	PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	OFFICE OPERATIONS	-15.63
	PCARD ONE TIME PAY		OFFICE OPERATIONS	-11.27
	PCARD ONE TIME PAY	K9 TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	1.99
	PCARD ONE TIME PAY	AWS	COMPUTER SERVICES	2.25
	PCARD ONE TIME PAY	GOVERNMENT / TULALIP TRIBES MEETING	EXECUTIVE ADMIN	2.29
	PCARD ONE TIME PAY	MOWER SUPPLIES	PARK & RECREATION FAC	2.30
	PCARD ONE TIME PAY	MISC. FASTENERS	RECREATION SERVICES	3.29
	PCARD ONE TIME PAY	FIRST AID KIT RESTOCK SUPPLIES	PERSONNEL ADMINISTRATION	4.76
	PCARD ONE TIME PAY	GOOD TO GO FEES	UTIL ADMIN	5.00
	PCARD ONE TIME PAY	IRRIGATION SUPPLIES	PARK & RECREATION FAC	5.67
	PCARD ONE TIME PAY	FED EX RECORDS	OFFICE OPERATIONS	5.72
	PCARD ONE TIME PAY	TRAINING MISCELLANEOUS	POLICE TRAINING-FIREARMS	5.98
	PCARD ONE TIME PAY	JAIL CORD COVERS	DETENTION & CORRECTION	6.13
	PCARD ONE TIME PAY	BASKETS	CUSTODIAL SERVICES	6.56
	PCARD ONE TIME PAY	SPECIAL EVENTS SUPPLIES	OPERA HOUSE	7.41
	PCARD ONE TIME PAY	BADGE LANYARDS	CITY CLERK	9.00
	PCARD ONE TIME PAY	INVESTIGATIONS REGISTRATION	POLICE TRAINING-FIREARMS	9.26
	PCARD ONE TIME PAY	OFFICE SUPPLIES	FINANCE-GENL	9.34
	PCARD ONE TIME PAY	SUPPLIES FOR SPECIAL EVENTS	RECREATION SERVICES	9.72
	PCARD ONE TIME PAY	CUSTODIAL SUPPLIES	CUSTODIAL SERVICES	9.89
	PCARD ONE TIME PAY	LAG BOLTS FOR MOUNT	COMPUTER SERVICES	10.24
	PCARD ONE TIME PAY	INK	FINANCE-GENL	10.67
	PCARD ONE TIME PAY	BIKE TRAINING BEVERAGES	POLICE TRAINING-FIREARMS	10.87
	PCARD ONE TIME PAY	TRIMMER SUPPLIES	PARK & RECREATION FAC	10.92
	PCARD ONE TIME PAY	HERBICIDE SPRAYER FITTINGS	STORM DRAINAGE	10.93
	PCARD ONE TIME PAY	SOCCER SUPPLIES	RECREATION SERVICES	10.93
	PCARD ONE TIME PAY	RATCHET STRAPS	PARK & RECREATION FAC	10.94
	PCARD ONE TIME PAY	GROCERY STORES	PROBATION	11.59
	PCARD ONE TIME PAY	GROUT CLEANER	CUSTODIAL SERVICES	12.01
	PCARD ONE TIME PAY	OFFICE SUPPLIES	UTILITY BILLING	12.11
	PCARD ONE TIME PAY	ADMIN OFFICE SUPPLIES	UTIL ADMIN	12.31
	PCARD ONE TIME PAY	MARYSVILLE BUSINESS AWARDS	PLANNING & COMMUNITY DEV	12.49
	PCARD ONE TIME PAY	REFRESHMENTS FOR NATIONAL POLICE WEEK	POLICE ADMINISTRATION	12.79
	PCARD ONE TIME PAY	JAIL WIREMOLD	DETENTION & CORRECTION	13.05
	PCARD ONE TIME PAY	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	13.12
	PCARD ONE TIME PAY	OFFICE SUPPLIES	FINANCE-GENL	13.44
	PCARD ONE TIME PAY	TILE CLEANER	CUSTODIAL SERVICES	13.76
	PCARD ONE TIME PAY	STARLINK	COMPUTER SERVICES	13.87
	PCARD ONE TIME PAY	INTERPRETER SERVICES	LEGAL - PROSECUTION	13.97
	PCARD ONE TIME PAY	SINK SUPPLY LINES	WASTE WATER TREATMENT PLNT	14.07
	PCARD ONE TIME PAY	MUSIC UNLIMITED	RECREATION SERVICES	14.21
	PCARD ONE TIME PAY	SUPPLIES	RECREATION SERVICES	14.21
	PCARD ONE TIME PAY	BANNER	HOTEL/MOTEL PARKS	14.82
	PCARD ONE TIME PAY	MARKETING	HOTEL/MOTEL PARKS	15.00
	PCARD ONE TIME PAY	PARKING	PERSONNEL ADMINISTRATION	15.00
	PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	15.00
	PCARD ONE TIME PAY	PARKING	PERSONNEL ADMINISTRATION	15.00
	PCARD ONE TIME PAY	SHRED-IT -DOCUMENT	EXECUTIVE ADMIN	15.06
	PCARD ONE TIME PAY		LEGAL - PROSECUTION	15.06
	PCARD ONE TIME PAY		COMMUNITY DEVELOPMENT-GENL	15.06
	PCARD ONE TIME PAY		UTILITY BILLING	15.06
	PCARD ONE TIME PAY	SUPPLIES	PERSONNEL ADMINISTRATION	15.28
	PCARD ONE TIME PAY	CSO DESK SUPPLY	POLICE COMMUNITY SERVICES	15.31
	PCARD ONE TIME PAY	SENIOR COFFEE SUPPLIES	RECREATION SERVICES	15.35
	PCARD ONE TIME PAY	SAFETY SUPPLIES	PARK & RECREATION FAC	15.58
	PCARD ONE TIME PAY	SAWZALL BLADES	STORM DRAINAGE	15.58
	PCARD ONE TIME PAY	POST SUPPLIES	PARK & RECREATION FAC	15.62
	PCARD ONE TIME PAY	CORPORAL ASSESSMENT MISCELLANEOUS	POLICE ADMINISTRATION	15.99
	PCARD ONE TIME PAY	ADVERTISING	COMMUNITY DEVELOPMENT-GENL	16.18
	PCARD ONE TIME PAY	DESK SUPPLY	POLICE COMMUNITY SERVICES	16.31
	PCARD ONE TIME PAY	HOOKS	CUSTODIAL SERVICES	16.41
	PCARD ONE TIME PAY	OFFICE SUPPLIES	FINANCE-GENL	16.62
	PCARD ONE TIME PAY	BENCH INSTALL SUPPLIES	PARK & RECREATION FAC	17.02
	PCARD ONE TIME PAY	OFFICE SUPPLIES	CITY CLERK	17.06

PCARD ONE TIME PAY	FILER FOLDER	WASTE WATER TREATMENT PLNT	17.38
PCARD ONE TIME PAY	FELT PADS	CUSTODIAL SERVICES	17.48
PCARD ONE TIME PAY	CSO SUPPLIES	POLICE COMMUNITY SERVICES	17.64
PCARD ONE TIME PAY	FINANCE CHARGE	PERSONNEL ADMINISTRATION	17.66
PCARD ONE TIME PAY	WATER	RECREATION SERVICES	17.68
PCARD ONE TIME PAY	BADGE LANYARDS	LEGAL - PROSECUTION	18.00
PCARD ONE TIME PAY		LEGAL-GENL	18.00
PCARD ONE TIME PAY	SAFEWAY	LEGAL - PROSECUTION	18.57
PCARD ONE TIME PAY	ADVERTISING	COMMUNITY DEVELOPMENT-GENL	18.77
PCARD ONE TIME PAY	WELLNESS SUPPLIES	POLICE ADMINISTRATION	18.99
PCARD ONE TIME PAY	SHASTA RIDGE PROJECT	PARK & RECREATION FAC	19.11
PCARD ONE TIME PAY	MARYSVILLE BUSINESS AWARDS	PLANNING & COMMUNITY DEV	19.70
PCARD ONE TIME PAY		PLANNING & COMMUNITY DEV	19.70
PCARD ONE TIME PAY		PLANNING & COMMUNITY DEV	19.70
PCARD ONE TIME PAY	SEATTLE TIMES SUBSCRIPTION	EXECUTIVE ADMIN	19.96
PCARD ONE TIME PAY	CLIENT CELLPHONE	EMBEDDED SOCIAL WORKER	20.00
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	20.08
PCARD ONE TIME PAY	SHELTER EXERCISE	EXECUTIVE ADMIN	20.11
PCARD ONE TIME PAY	SUPPLIES	POLICE ADMINISTRATION	20.14
PCARD ONE TIME PAY	WATERING SUPPLIES	PARK & RECREATION FAC	20.51
PCARD ONE TIME PAY	SIGN SUPPLIES	PARK & RECREATION FAC	21.39
PCARD ONE TIME PAY	SOCIAL WORKER SUPPLIES	EMBEDDED SOCIAL WORKER	21.51
PCARD ONE TIME PAY	COFFEE SUPPLIES	PERSONNEL ADMINISTRATION	21.66
PCARD ONE TIME PAY	INVESTIGATIONS SUPPLIES	POLICE INVESTIGATION	21.78
PCARD ONE TIME PAY	SQUEEZE WASH BOTTLES	CUSTODIAL SERVICES	21.85
PCARD ONE TIME PAY	REFRESHMENTS COFFEE	UTIL ADMIN	21.88
PCARD ONE TIME PAY	REFRESHMENTS COFFEE	UTIL ADMIN	21.88
PCARD ONE TIME PAY	COFFEE TRAVELER	UTIL ADMIN	21.88
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	POLICE TRAINING-FIREARMS	22.42
PCARD ONE TIME PAY	ADMIN OFFICE SUPPLIES	UTIL ADMIN	22.86
PCARD ONE TIME PAY	CORPORAL ASSESSMENT MISCELLANEOUS	POLICE ADMINISTRATION	22.86
PCARD ONE TIME PAY		POLICE ADMINISTRATION	22.86
PCARD ONE TIME PAY	ADVERTISING	COMMUNITY DEVELOPMENT-GENL	23.13
PCARD ONE TIME PAY	SUPPLIES	HOTEL/MOTEL PARKS	23.35
PCARD ONE TIME PAY	FRAMES	UTIL ADMIN	23.61
PCARD ONE TIME PAY	SHELTER EXERCISE	EXECUTIVE ADMIN	23.88
PCARD ONE TIME PAY	VACUUM BAGS	CUSTODIAL SERVICES	24.01
PCARD ONE TIME PAY	LAPTOP STAND	FINANCE-GENL	24.06
PCARD ONE TIME PAY	MEALS	POLICE INVESTIGATION	24.14
PCARD ONE TIME PAY	WRAPPING PAPER	PERSONNEL ADMINISTRATION	24.59
PCARD ONE TIME PAY	ADVERTISING	COMMUNITY DEVELOPMENT-GENL	24.69
PCARD ONE TIME PAY	FRUIT TRAY	UTIL ADMIN	24.99
PCARD ONE TIME PAY	UBER	EMBEDDED SOCIAL WORKER	25.00
PCARD ONE TIME PAY	MEMBERSHIP RENEWAL	GIS SERVICES IS	25.00
PCARD ONE TIME PAY	SHASTA PLAYGROUND REPAIR	PARK & RECREATION FAC	25.14
PCARD ONE TIME PAY	OFFICE SUPPLIES	LEGAL-GENL	25.25
PCARD ONE TIME PAY		CITY CLERK	25.97
PCARD ONE TIME PAY	WATER HEATER REPAIR	PARK & RECREATION FAC	26.14
PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	26.37
PCARD ONE TIME PAY	SPECIAL EVENTS SUPPLIES	HOTEL/MOTEL PARKS	26.58
PCARD ONE TIME PAY	CUSTODIAL SUPPLIES	CUSTODIAL SERVICES	26.65
PCARD ONE TIME PAY	PATROL SUPPLIES	POLICE PATROL	26.66
PCARD ONE TIME PAY	CLAY BAR	CUSTODIAL SERVICES	26.78
PCARD ONE TIME PAY	CLIENT FOOD	EMBEDDED SOCIAL WORKER	27.86
PCARD ONE TIME PAY	CERT TRAINING	EXECUTIVE ADMIN	27.99
PCARD ONE TIME PAY	BADGE LANYARDS	CITY CLERK	28.80
PCARD ONE TIME PAY	EVENT SUPPLIES	RECREATION SERVICES	29.09
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	29.19
PCARD ONE TIME PAY	"RECEIVED" STAMP	EXECUTIVE ADMIN	29.43
PCARD ONE TIME PAY	PATROL ROOM SUPPLIES	POLICE PATROL	29.47
PCARD ONE TIME PAY	WELLNESS SUPPLIES	POLICE ADMINISTRATION	29.53
PCARD ONE TIME PAY	PERSONNEL ASSOC	GIS SERVICES IS	30.00
PCARD ONE TIME PAY	SHRED-IT -DOCUMENT	PERSONNEL ADMINISTRATION	30.11
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	30.62
PCARD ONE TIME PAY	SAFETY SUPPLIES	PARK & RECREATION FAC	31.16
PCARD ONE TIME PAY	T/STAT FOR SIGN SHOP	ROADWAY MAINTENANCE	31.62
PCARD ONE TIME PAY	STILLY TREATMENT PLANT T/STAT	MAINT OF GENL PLANT	31.70
PCARD ONE TIME PAY	WATERING SUPPLIES	PARK & RECREATION FAC	32.11
PCARD ONE TIME PAY	SCREEN PROTECTORS	COMPUTER SERVICES	32.60
PCARD ONE TIME PAY		COMPUTER SERVICES	32.70
PCARD ONE TIME PAY	OFFICE SUPPLIES	GENERAL SERVICES - OVERHEAD	33.42
PCARD ONE TIME PAY	MAIL PACKAGE	EMBEDDED SOCIAL WORKER	34.00
PCARD ONE TIME PAY	GMTCC BBH REGISTRATIONS	CITY COUNCIL	35.00
PCARD ONE TIME PAY		EXECUTIVE ADMIN	35.00
PCARD ONE TIME PAY	SUPPLIES FOR PERFORMERS	OPERA HOUSE	35.41
PCARD ONE TIME PAY	MANHOLE BOLTS, TAP KITS	SEWER MAIN COLLECTION	35.73
PCARD ONE TIME PAY		STORM DRAINAGE	35.74

PCARD ONE TIME PAY	FIRST AID KIT SUPPLIES	PERSONNEL ADMINISTRATION	36.07
PCARD ONE TIME PAY	TRAFFIC SUPPLIES	POLICE PATROL	36.08
PCARD ONE TIME PAY	GRAVEL JENNINGS	PARK & RECREATION FAC	36.68
PCARD ONE TIME PAY	SUPPLIES	RECREATION SERVICES	37.55
PCARD ONE TIME PAY	VARIETY STORES	MUNICIPAL COURTS	37.83
PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	38.39
PCARD ONE TIME PAY	SAFETY SUPPLIES	RECREATION SERVICES	40.46
PCARD ONE TIME PAY	OFFICE SUPPLIES	EXECUTIVE ADMIN	40.77
PCARD ONE TIME PAY	PAPER	PERSONNEL ADMINISTRATION	41.46
PCARD ONE TIME PAY	OFFICE SUPPLIES	GENERAL SERVICES - OVERHEAD	42.45
PCARD ONE TIME PAY	TV MOUNT	MAINT OF GENL PLANT	42.64
PCARD ONE TIME PAY	GRAFFITI SUPPLIES	PARK & RECREATION FAC	42.83
PCARD ONE TIME PAY	INVESTIGATIONS TRAINING SNACKS	PARK & RECREATION FAC	42.83
PCARD ONE TIME PAY	LITTER PICKERS	POLICE INVESTIGATION	42.95
PCARD ONE TIME PAY	CSO SUPPLIES	ROADSIDE VEGETATION	43.72
PCARD ONE TIME PAY	PAPER	POLICE COMMUNITY SERVICES	43.74
PCARD ONE TIME PAY	OFFICE SUPPLIES	POLICE PATROL	44.39
PCARD ONE TIME PAY	PHONE LINES	OFFICE OPERATIONS	44.40
PCARD ONE TIME PAY	PAPER	OFFICE OPERATIONS	45.00
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	POLICE INVESTIGATION	45.29
PCARD ONE TIME PAY	PHONE LINES	RECREATION SERVICES	45.30
PCARD ONE TIME PAY	JIGSAW PUZZLES	DETENTION & CORRECTION	45.74
PCARD ONE TIME PAY	OFFICE SUPPLIES	OFFICE OPERATIONS	45.86
PCARD ONE TIME PAY	SPECIAL EVENT SUPPLIES	PERSONNEL ADMINISTRATION	46.35
PCARD ONE TIME PAY	BATTERIES	OPERA HOUSE	46.39
PCARD ONE TIME PAY	OFFICE SUPPLIES	ENGR-GENL	46.80
PCARD ONE TIME PAY	GRAFFITI PAINT SUPPLIES	RECREATION SERVICES	47.23
PCARD ONE TIME PAY	PRV LID BOLTS	POLICE ADMINISTRATION	47.34
PCARD ONE TIME PAY	PW OFFICE SUPPLIES	POLICE PATROL	48.52
PCARD ONE TIME PAY	UNIFORM - KEEFE	PARK & RECREATION FAC	48.81
PCARD ONE TIME PAY	EASC MEETING REGISTRATION	WATER DIST MAINS	48.92
PCARD ONE TIME PAY	EASC MEETING REGISTRATION	UTIL ADMIN	49.21
PCARD ONE TIME PAY	ORCA CARD REFILL	UTIL ADMIN	49.73
PCARD ONE TIME PAY	RECRUITMENT FAIR	EXECUTIVE ADMIN	49.87
PCARD ONE TIME PAY	STARLINK	CITY COUNCIL	49.87
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	EMBEDDED SOCIAL WORKER	50.00
PCARD ONE TIME PAY	EVENT SUPPLIES	POLICE ADMINISTRATION	50.00
PCARD ONE TIME PAY	CUSTODY SUPPLIES	COMPUTER SERVICES	50.00
PCARD ONE TIME PAY	TRIMMER SUPPLIES	POLICE TRAINING-FIREARMS	50.15
PCARD ONE TIME PAY	PAPER	RECREATION SERVICES	50.47
PCARD ONE TIME PAY	NEW WINDOW BLINDS	DETENTION & CORRECTION	51.39
PCARD ONE TIME PAY	MEAL	PARK & RECREATION FAC	51.49
PCARD ONE TIME PAY	SUBSCRIPTION	EXECUTIVE ADMIN	51.51
PCARD ONE TIME PAY	RATCHET STRAPS	UTIL ADMIN	52.30
PCARD ONE TIME PAY	PARTY SUPPLIES	POLICE INVESTIGATION	52.46
PCARD ONE TIME PAY	PRINTER PAPER	UTIL ADMIN	52.51
PCARD ONE TIME PAY	SHELTER SUPPLIES	WASTE WATER TREATMENT PLNT	53.40
PCARD ONE TIME PAY	OFFICE SUPPLIES	OPERA HOUSE	53.54
PCARD ONE TIME PAY	FUEL	UTIL ADMIN	53.60
PCARD ONE TIME PAY	NAMEPLATE HOLDERS	PARK & RECREATION FAC	53.60
PCARD ONE TIME PAY	COPY PAPER	PERSONNEL ADMINISTRATION	53.80
PCARD ONE TIME PAY	EQUIPMENT SUPPLIES	POLICE PATROL	54.61
PCARD ONE TIME PAY	SUPPLIES	UTIL ADMIN	54.68
PCARD ONE TIME PAY	APPRECIATION WEEK LUNCH	FINANCE-GENL	54.69
PCARD ONE TIME PAY	COFFEE SUPPLIES	PARK & RECREATION FAC	56.87
PCARD ONE TIME PAY	BADGE LANYARDS	PLANNING & COMMUNITY DEV	56.88
PCARD ONE TIME PAY	PATROL ROOM SUPPLIES	POLICE ADMINISTRATION	57.21
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	PERSONNEL ADMINISTRATION	57.55
PCARD ONE TIME PAY	RECRUITMENT/ADVERTISING SUPPLIES	LEGAL - PROSECUTION	57.60
PCARD ONE TIME PAY	APPRECIATION LUNCH	LEGAL-GENL	57.60
PCARD ONE TIME PAY	SIDEBOARD SUPPLIES	POLICE PATROL	57.75
PCARD ONE TIME PAY	KLEENEX	OFFICE OPERATIONS	57.95
PCARD ONE TIME PAY	SUPPLIES	POLICE ADMINISTRATION	58.96
PCARD ONE TIME PAY	SHRED-IT-DOCUMENT	POLICE ADMINISTRATION	59.07
PCARD ONE TIME PAY	BATTERIES	STORM DRAINAGE	60.09
PCARD ONE TIME PAY	ORCA CARDS	UTIL ADMIN	60.16
PCARD ONE TIME PAY	RETURN TICKET	PERSONNEL ADMINISTRATION	60.22
PCARD ONE TIME PAY	RETURN TRIP	POLICE ADMINISTRATION	60.24
PCARD ONE TIME PAY	MOTHER'S DAY SUPPLIES	POLICE INVESTIGATION	60.24
PCARD ONE TIME PAY		POLICE PATROL	60.24
PCARD ONE TIME PAY		DETENTION & CORRECTION	60.24
PCARD ONE TIME PAY		OFFICE OPERATIONS	60.24
PCARD ONE TIME PAY		POLICE PATROL	62.88
PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	63.00
PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	63.00
PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	63.00
PCARD ONE TIME PAY		OPERA HOUSE	63.18

PCARD ONE TIME PAY	SPRAY PARK SUPPLIES	PARK & RECREATION FAC	63.23
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTIL ADMIN	63.42
PCARD ONE TIME PAY	COFFEE AND EVENT SUPPLIES	RECREATION SERVICES	63.86
PCARD ONE TIME PAY	SUPPLIES	OPERA HOUSE	64.07
PCARD ONE TIME PAY	SUPPLIES	HOTEL/MOTEL PARKS	64.65
PCARD ONE TIME PAY	OFFICE SUPPLIES	SEWER MAIN COLLECTION	65.36
PCARD ONE TIME PAY		STORM DRAINAGE	65.37
PCARD ONE TIME PAY	CSO AND TRAINING SUPPLIES	POLICE TRAINING-FIREARMS	65.53
PCARD ONE TIME PAY	MANHOLE BOLTS, TAP KITS	SEWER MAIN COLLECTION	65.53
PCARD ONE TIME PAY		STORM DRAINAGE	65.53
PCARD ONE TIME PAY	COFFEE AND EVENT SUPPLIES	RECREATION SERVICES	65.65
PCARD ONE TIME PAY	BENCH INSTALL SUPPLIES	PARK & RECREATION FAC	65.83
PCARD ONE TIME PAY	ADVERTISING	POLICE ADMINISTRATION	66.30
PCARD ONE TIME PAY	SUN MULLETS	GENERAL SERVICES - OVERHEAD	67.62
PCARD ONE TIME PAY	FITTINGS FOR AIR/POWER MONITORING	SUNNYSIDE FILTRATION PLANT	67.64
PCARD ONE TIME PAY	JIGSAW PUZZLES	HOTEL/MOTEL PARKS	67.82
PCARD ONE TIME PAY	FOLDERS FOR FLEET	EQUIPMENT RENTAL	67.92
PCARD ONE TIME PAY	TRAIL SUPPLIES	PARK & RECREATION FAC	68.00
PCARD ONE TIME PAY	LUNCH FOR DT INSTRUCTORS	POLICE TRAINING-FIREARMS	68.01
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	68.27
PCARD ONE TIME PAY	ANEMOMETER	WATER DIST MAINS	69.44
PCARD ONE TIME PAY		WATER RESERVOIRS	69.45
PCARD ONE TIME PAY	ADVERTISING	POLICE ADMINISTRATION	70.00
PCARD ONE TIME PAY		POLICE ADMINISTRATION	70.00
PCARD ONE TIME PAY	SCSPCA MEETING COFFEE	POLICE ADMINISTRATION	70.64
PCARD ONE TIME PAY	AERIFICATION SUPPLIES	PARK & RECREATION FAC	70.65
PCARD ONE TIME PAY	EVENT SUPPLIES	OPERA HOUSE	70.96
PCARD ONE TIME PAY	TACO LUNCH	PERSONNEL ADMINISTRATION	72.30
PCARD ONE TIME PAY	TRAIL SUPPLIES	PARK & RECREATION FAC	73.37
PCARD ONE TIME PAY		PARK & RECREATION FAC	73.37
PCARD ONE TIME PAY	TRAIL SUPPLIES	PARK & RECREATION FAC	73.37
PCARD ONE TIME PAY	OFFICER APPRECIATION LUNCH	POLICE ADMINISTRATION	73.56
PCARD ONE TIME PAY	SAFETY SUPPLIES	PARK & RECREATION FAC	74.05
PCARD ONE TIME PAY	CHARITABLE/SOCIAL SERVICE	PROBATION	75.00
PCARD ONE TIME PAY		PROBATION	75.00
PCARD ONE TIME PAY	PHONE LINES	TRAFFIC CONTROL DEVICES	75.24
PCARD ONE TIME PAY	OFFICE SUPPLIES	PERSONNEL ADMINISTRATION	75.51
PCARD ONE TIME PAY	PHONE LINES	STREET LIGHTING	75.83
PCARD ONE TIME PAY	CSO TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	76.50
PCARD ONE TIME PAY	CSO AND TRAINING SUPPLIES	POLICE COMMUNITY SERVICES	76.53
PCARD ONE TIME PAY	MALWAREBYTES RENEWAL	COMPUTER SERVICES	76.56
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	77.55
PCARD ONE TIME PAY	OFFICER APPRECIATION LUNCH	POLICE ADMINISTRATION	77.62
PCARD ONE TIME PAY	OFFICE SUPPLIES	LEGAL - PROSECUTION	78.02
PCARD ONE TIME PAY	OFFICE SUPPLIES	COMPUTER SERVICES	79.99
PCARD ONE TIME PAY	PHONE LINES	STREET LIGHTING	81.04
PCARD ONE TIME PAY	REFILL MINUTES	EMBEDDED SOCIAL WORKER	81.26
PCARD ONE TIME PAY	PATROL ROOM SUPPLIES	POLICE PATROL	81.47
PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	81.80
PCARD ONE TIME PAY	REFRESHMENTS OFFICERS WEEK	POLICE ADMINISTRATION	81.92
PCARD ONE TIME PAY	DRIVER'S LICENSE RENEWAL	EMBEDDED SOCIAL WORKER	83.43
PCARD ONE TIME PAY	CADET MEMBERSHIP DUES	POLICE COMMUNITY SERVICES	85.00
PCARD ONE TIME PAY	DEF FOR VEHICLES	SEWER MAIN COLLECTION	85.26
PCARD ONE TIME PAY		STORM DRAINAGE	85.27
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	85.64
PCARD ONE TIME PAY	CORPORAL ASSESSMENT MISCELLANEOUS	POLICE ADMINISTRATION	86.74
PCARD ONE TIME PAY	PHONE LINES	OPERA HOUSE	86.99
PCARD ONE TIME PAY	WELLNESS SUPPLIES	POLICE ADMINISTRATION	87.30
PCARD ONE TIME PAY	CORPORAL ASSESSMENT MISCELLANEOUS	POLICE ADMINISTRATION	87.51
PCARD ONE TIME PAY	APPLICATIONS - WEBSITE WIDGETS	EXECUTIVE ADMIN	87.52
PCARD ONE TIME PAY	OFFICE SUPPLIES	RECREATION SERVICES	87.59
PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	RECREATION SERVICES	88.43
PCARD ONE TIME PAY	REFRESHMENTS	POLICE ADMINISTRATION	88.52
PCARD ONE TIME PAY	SHRED-IT-DOCUMENT	ENGR-GENL	88.87
PCARD ONE TIME PAY		UTIL ADMIN	88.88
PCARD ONE TIME PAY	PRV MAINT	WATER DIST MAINS	89.30
PCARD ONE TIME PAY	PHONE LINES	STREET LIGHTING	90.24
PCARD ONE TIME PAY	SHRED-IT-DOCUMENT SHREDDING	MUNICIPAL COURTS	90.34
PCARD ONE TIME PAY	OFFICE SUPPLIES	RECREATION SERVICES	90.61
PCARD ONE TIME PAY	DISPLAY PORT ADAPTERS	MUNICIPAL COURTS	91.70
PCARD ONE TIME PAY	PHONE LINES	POLICE PATROL	94.53
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	94.90
PCARD ONE TIME PAY	BUS TICKET	EMBEDDED SOCIAL WORKER	96.14
PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	96.14
PCARD ONE TIME PAY		EMBEDDED SOCIAL WORKER	96.14
PCARD ONE TIME PAY	FUEL	POLICE ADMINISTRATION	96.19
PCARD ONE TIME PAY	ADVERTISING	COMMUNITY DEVELOPMENT-GENL	97.21

PCARD ONE TIME PAY	WHITEBOARD	COMPUTER SERVICES	97.40
PCARD ONE TIME PAY	POSTAGE MACHINE LEASE	EXECUTIVE ADMIN	98.08
PCARD ONE TIME PAY		FINANCE-GENL-	98.08
PCARD ONE TIME PAY		COMMUNITY DEVELOPMENT-GENL	98.08
PCARD ONE TIME PAY		POLICE ADMINISTRATION	98.08
PCARD ONE TIME PAY		PARK & RECREATION FAC	98.08
PCARD ONE TIME PAY		LEGAL-GENL	98.08
PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	98.08
PCARD ONE TIME PAY		UTILITY BILLING	98.08
PCARD ONE TIME PAY		UTIL ADMIN	98.08
PCARD ONE TIME PAY		COMPUTER SERVICES	98.08
PCARD ONE TIME PAY		MUNICIPAL COURTS	98.13
PCARD ONE TIME PAY	DUCT PULLER	WATER SERVICES	98.23
PCARD ONE TIME PAY	PROBE STICKS	STORM DRAINAGE	98.41
PCARD ONE TIME PAY	WORKING DINNER	PLANNING & COMMUNITY DEV	98.59
PCARD ONE TIME PAY	UPS DUI TESTS	POLICE PATROL	99.63
PCARD ONE TIME PAY	WA MUNICIPAL CLERK ASSOCIATION	CITY CLERK	100.00
PCARD ONE TIME PAY	SENIOR LUNCH SUPPLIES	RECREATION SERVICES	100.71
PCARD ONE TIME PAY	OPERATING SUPPLIES	COMPUTER SERVICES	101.80
PCARD ONE TIME PAY	T/STAT LOCK BOXES	MAINT OF GENL PLANT	102.47
PCARD ONE TIME PAY	EBEY/COMEFORD BATHROOM REPAIR	PARK & RECREATION FAC	102.50
PCARD ONE TIME PAY	PHONE LINES	SUNNYSIDE FILTRATION PLANT	103.06
PCARD ONE TIME PAY		WASTE WATER TREATMENT PLNT	104.45
PCARD ONE TIME PAY	LANDSCAPING SUPPLIES	PARK & RECREATION FAC	105.51
PCARD ONE TIME PAY	SUPPLIES FOR PARKS	HOTEL/MOTEL PARKS	107.14
PCARD ONE TIME PAY	BENCH INSTALLATION SUPPLIES	PARK & RECREATION FAC	108.56
PCARD ONE TIME PAY	PHONE LINES	PARK & RECREATION FAC	108.76
PCARD ONE TIME PAY		COMPUTER SERVICES	108.76
PCARD ONE TIME PAY	HAPPY PARK SUPPLIES	RECREATION SERVICES	109.35
PCARD ONE TIME PAY	COPY PAPER	FINANCE-GENL	109.38
PCARD ONE TIME PAY	COMMUNICATIONS SUPPLIES	EXECUTIVE ADMIN	110.69
PCARD ONE TIME PAY	PHONE LINES	STREET LIGHTING	110.72
PCARD ONE TIME PAY		MAINT OF GENL PLANT	110.72
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	111.56
PCARD ONE TIME PAY	SCREEN PROTECTORS	COMPUTER SERVICES	113.62
PCARD ONE TIME PAY	SERVICE KITS	STORM DRAINAGE	114.25
PCARD ONE TIME PAY	LICENSE TRANSFER	EMBEDDED SOCIAL WORKER	114.33
PCARD ONE TIME PAY	PARTS	WATER DIST MAINS	114.85
PCARD ONE TIME PAY	HAZMAT DISPOSAL	NON-DEPARTMENTAL	115.00
PCARD ONE TIME PAY	CORPORAL ASSESSMENT MISCELLANEOUS	POLICE ADMINISTRATION	115.16
PCARD ONE TIME PAY	SIGN SUPPLIES	PARK & RECREATION FAC	115.96
PCARD ONE TIME PAY	EVENT SUPPLIES	OPERA HOUSE	117.06
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	118.69
PCARD ONE TIME PAY		POLICE PATROL	118.69
PCARD ONE TIME PAY	SCSPCA MORNING SNACKS	POLICE ADMINISTRATION	119.29
PCARD ONE TIME PAY	PATROL AND CUSTODY SUPPLIES	POLICE PATROL	119.90
PCARD ONE TIME PAY		DETENTION & CORRECTION	119.90
PCARD ONE TIME PAY	CANVA SUBSCRIPTION	EXECUTIVE ADMIN	119.99
PCARD ONE TIME PAY	SHELVES	PERSONNEL ADMINISTRATION	120.33
PCARD ONE TIME PAY	TOOL HOOK	SOLID WASTE OPERATIONS	122.09
PCARD ONE TIME PAY	CUSTODY SUPPLIES	DETENTION & CORRECTION	122.72
PCARD ONE TIME PAY	SENIOR COFFEE AND SUPPLIES	OPERA HOUSE	123.90
PCARD ONE TIME PAY	OFFICE SUPPLIES	CODE ENFORCEMENT UNIT	125.00
PCARD ONE TIME PAY	NATL. INST. OF GOVT. PROCUREMENT	EXECUTIVE ADMIN	125.00
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	126.38
PCARD ONE TIME PAY	LUBRICANT	STORM DRAINAGE	126.86
PCARD ONE TIME PAY	PW DEBRIS DUMP	PARK & RECREATION FAC	128.00
PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	130.00
PCARD ONE TIME PAY	WASHINGTON PUBLIC RECORD OFFICER	CITY CLERK	130.00
PCARD ONE TIME PAY	OFFICER CELEBRATION	POLICE ADMINISTRATION	130.78
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	131.04
PCARD ONE TIME PAY	UNIFORM - SEASONAL SARAH	PARK & RECREATION FAC	131.87
PCARD ONE TIME PAY	CERT TRAINING	EXECUTIVE ADMIN	132.09
PCARD ONE TIME PAY	ALL HANDS REFRESHMENTS	UTIL ADMIN	133.12
PCARD ONE TIME PAY	PATROL ROOM SUPPLIES	POLICE PATROL	133.99
PCARD ONE TIME PAY	GOVERNMENT / TULALIP TRIBES MEETING	EXECUTIVE ADMIN	138.48
PCARD ONE TIME PAY	FLAGGER CERTIFICATION CLASS	GENERAL SERVICES - OVERHEAD	139.00
PCARD ONE TIME PAY	NO SHOW FEE FOR HOTEL	POLICE ADMINISTRATION	141.25
PCARD ONE TIME PAY	MANHOLE BOLTS, TAP KITS	SEWER MAIN COLLECTION	142.22
PCARD ONE TIME PAY		STORM DRAINAGE	142.23
PCARD ONE TIME PAY	PW NAMEPLATES	UTIL ADMIN	145.40
PCARD ONE TIME PAY	ALL HANDS COMMITTEE REFRESHMENTS	UTIL ADMIN	146.23
PCARD ONE TIME PAY	PHONE LINES	FACILITY MAINTENANCE	146.58
PCARD ONE TIME PAY	FIRST AID KIT SUPPLIES	PERSONNEL ADMINISTRATION	147.36
PCARD ONE TIME PAY	MISC SERVICES/ FLEET SERVICES	EQUIPMENT RENTAL	150.00
PCARD ONE TIME PAY	COFFEE AND EVENT SUPPLIES	RECREATION SERVICES..	150.25
PCARD ONE TIME PAY	EVENT SUPPLIES	OPERA HOUSE	152.52

PCARD ONE TIME PAY	PRINTER INK CARTRIDGES	WASTE WATER TREATMENT PLNT	153.15
PCARD ONE TIME PAY	RECRUITMENT/ADVERTISING	POLICE ADMINISTRATION	153.16
PCARD ONE TIME PAY	BACKFLOW TEST KIT	SOURCE OF SUPPLY	158.00
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	159.48
PCARD ONE TIME PAY	POND MAINT. SUPPLIES	STORM DRAINAGE	163.48
PCARD ONE TIME PAY	LIGHT BULBS	PARK & RECREATION FAC	163.52
PCARD ONE TIME PAY	PHONE LINES	MUNICIPAL COURTS	164.37
PCARD ONE TIME PAY	FIRST AID KIT	PERSONNEL ADMINISTRATION	167.81
PCARD ONE TIME PAY	LANDSCAPING SMALL TOOL	PARK & RECREATION FAC	168.37
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	POLICE TRAINING-FIREARMS	170.65
PCARD ONE TIME PAY	SHELF FOR COMPLIANCE FILES	WATER QUAL TREATMENT	173.47
PCARD ONE TIME PAY	BANNERS	HOTEL/MOTEL PARKS	175.47
PCARD ONE TIME PAY	PRESSURE WASHING SUPPLIES	PARK & RECREATION FAC	175.82
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	OFFICE OPERATIONS	179.24
PCARD ONE TIME PAY	ADOPT A DRAIN PROGRAM	STORM DRAINAGE	183.78
PCARD ONE TIME PAY	WEED EATER BLADES, HOSE	STORM DRAINAGE	185.43
PCARD ONE TIME PAY	OFFICE SUPPLIES	UTILITY BILLING	187.41
PCARD ONE TIME PAY	T/STAT FOR SAMPLE FRIDGE	WATER QUAL TREATMENT	187.63
PCARD ONE TIME PAY	DRINKING FOUNTAIN SUPPLIES	PARK & RECREATION FAC	189.88
PCARD ONE TIME PAY	VACUUM CLEANER	RECREATION SERVICES	192.02
PCARD ONE TIME PAY	PHONE LINES	WATER FILTRATION PLANT	195.59
PCARD ONE TIME PAY	POND MAINT. SUPPLIES	STORM DRAINAGE	196.86
PCARD ONE TIME PAY	ADVERTISING SERVICES	HOTEL/MOTEL PARKS	197.77
PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	199.00
PCARD ONE TIME PAY	TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	200.00
PCARD ONE TIME PAY		POLICE TRAINING-FIREARMS	200.00
PCARD ONE TIME PAY	GLUE	NON-DEPARTMENTAL	202.00
PCARD ONE TIME PAY	WATER SYSTEM REPAIR PARTS	DETENTION & CORRECTION	202.52
PCARD ONE TIME PAY	PHONE LINES	FACILITY MAINTENANCE	207.81
PCARD ONE TIME PAY	SHRED-IT-DOCUMENT SHREDDING	FINANCE-GENL	207.85
PCARD ONE TIME PAY	OFFICER'S WEEK CELEBRATION	POLICE ADMINISTRATION	208.71
PCARD ONE TIME PAY	PMI MEMBERSHIP	COMPUTER SERVICES	209.42
PCARD ONE TIME PAY	HYPO LINE REPAIR SUPPLIES	WATER FILTRATION PLANT	211.54
PCARD ONE TIME PAY	CANOPY FOR PRV WORK	WATER DIST MAINS	216.99
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	218.79
PCARD ONE TIME PAY	MOTHER'S DAY CELEBRATION SUPPLIES	OPERA HOUSE	227.17
PCARD ONE TIME PAY	LUNCH FOR SCRABBLE STEPS	PERSONNEL ADMINISTRATION	227.82
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	DETENTION & CORRECTION	228.75
PCARD ONE TIME PAY	NEW OFFICE CHAIR	WATER QUAL TREATMENT	229.73
PCARD ONE TIME PAY	PHONE LINES	COMPUTER SERVICES	236.42
PCARD ONE TIME PAY	JIGSAW PUZZLES	OPERA HOUSE	243.52
PCARD ONE TIME PAY	SUPPLIES	POLICE COMMUNITY SERVICES	244.95
PCARD ONE TIME PAY	TRAFFIC TRAINING LODGING	POLICE TRAINING-FIREARMS	245.74
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	POLICE TRAINING-FIREARMS	246.80
PCARD ONE TIME PAY	HEADLAMPS/LIGHTS	GENERAL SERVICES - OVERHEAD	246.94
PCARD ONE TIME PAY	VIEWPORT SWITCH	COMPUTER SERVICES	249.36
PCARD ONE TIME PAY	IDENTIFIX	SMALL ENGINE SHOP	249.43
PCARD ONE TIME PAY	CORPORAL ASSESSMENT LODGING	POLICE ADMINISTRATION	255.76
PCARD ONE TIME PAY	PHONE LINES	OPERA HOUSE	255.91
PCARD ONE TIME PAY	PW BIN DEBRIS DUMP	PARK & RECREATION FAC	256.00
PCARD ONE TIME PAY		PARK & RECREATION FAC	256.00
PCARD ONE TIME PAY	SUPPLIES FOR OPERA HOUSE	OPERA HOUSE	261.38
PCARD ONE TIME PAY	FOOD & SUPPLIES	PERSONNEL ADMINISTRATION	267.57
PCARD ONE TIME PAY	UNIFORMS & EQUIPMENT	POLICE PATROL	268.02
PCARD ONE TIME PAY		POLICE PATROL	268.02
PCARD ONE TIME PAY	OFFICE & OPERATING SUPPLIES	OFFICE OPERATIONS	268.05
PCARD ONE TIME PAY	JAIL- LINT SCREENS	DETENTION & CORRECTION	274.10
PCARD ONE TIME PAY	DUO	COMPUTER SERVICES	275.00
PCARD ONE TIME PAY	BACKFLOW KIT/GAUGE CALIBRATION	WATER QUAL TREATMENT	278.00
PCARD ONE TIME PAY	HOSE FOR FLUSHING	WATER DIST MAINS	282.16
PCARD ONE TIME PAY	UNIFORM - DESI	PARK & RECREATION FAC	282.41
PCARD ONE TIME PAY	FLUKE CALIBRATION	WATER DIST MAINS	284.00
PCARD ONE TIME PAY	PARTS	WATER DIST MAINS	284.42
PCARD ONE TIME PAY	BIN DEBRIS DUMP	PARK & RECREATION FAC	285.12
PCARD ONE TIME PAY	PRV MAINT	WATER DIST MAINS	287.82
PCARD ONE TIME PAY	PHONE LINES	SUNNYSIDE FILTRATION PLANT	292.87
PCARD ONE TIME PAY	MNW OPENING PREP	PARK & RECREATION FAC	293.48
PCARD ONE TIME PAY	PW BIN DEBRIS DUMP	PARK & RECREATION FAC	315.85
PCARD ONE TIME PAY	MNW LANDSCAPES	PARK & RECREATION FAC	318.71
PCARD ONE TIME PAY	PESTICIDE APPLICATION EQUIPMENT	STORM DRAINAGE	323.78
PCARD ONE TIME PAY	INVESTIGATIONS TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	325.00
PCARD ONE TIME PAY	K9 TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	326.99
PCARD ONE TIME PAY	BACKPACK SPRAYER/ WEED WHACKER	STORM DRAINAGE	329.68
PCARD ONE TIME PAY	HOTEL - PALMER	POLICE TRAINING-FIREARMS	336.14
PCARD ONE TIME PAY	COMPUTER SOFTWARE STORES	COMPUTER SERVICES	348.31
PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	351.36
PCARD ONE TIME PAY	LITTER PICKERS	ROADSIDE VEGETATION	367.29

PCARD ONE TIME PAY	SMALL TOOLS	COMPUTER SERVICES	367.52
PCARD ONE TIME PAY	PD ENTRY GRAPHICS	POLICE PATROL	370.60
PCARD ONE TIME PAY	AERIFICATION SUPPLIES	PARK & RECREATION FAC	371.96
PCARD ONE TIME PAY	MNW LANDSCAPES	PARK & RECREATION FAC	381.90
PCARD ONE TIME PAY	FIREARMS/TRAINING MATERIAL	POLICE TRAINING-FIREARMS	384.94
PCARD ONE TIME PAY	CSO TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	399.00
PCARD ONE TIME PAY	GEOSPATIAL PROF. NETWORK	GIS SERVICES IS	400.00
PCARD ONE TIME PAY	MANUAL	STORM DRAINAGE	404.06
PCARD ONE TIME PAY	PW NAMEPLATES	UTIL ADMIN	407.12
PCARD ONE TIME PAY	CEDAR CREST PUMP GASKETS	PUMPING PLANT	427.03
PCARD ONE TIME PAY	CROSS CONNECTION TRAINING	UTIL ADMIN	430.00
PCARD ONE TIME PAY	INVESTIGATIONS TRAINING LODGING	POLICE TRAINING-FIREARMS	430.74
PCARD ONE TIME PAY	WSHNA TRAINING LODGING	POLICE TRAINING-FIREARMS	438.75
PCARD ONE TIME PAY		POLICE TRAINING-FIREARMS	438.75
PCARD ONE TIME PAY	INVESTIGATIONS TRAINING REGISTRATION	POLICE TRAINING-FIREARMS	450.00
PCARD ONE TIME PAY	PLANNING OF WASHINGTON MEMBERSHIP	COMMUNITY DEVELOPMENT-GENL	450.00
PCARD ONE TIME PAY	SUBSCRIPTION	ENGR-GENL	450.00
PCARD ONE TIME PAY	RELAYS	WATER RESERVOIRS	454.14
PCARD ONE TIME PAY	BUFFER	WATER QUAL TREATMENT	456.28
PCARD ONE TIME PAY	STUMP GRINDING GUARD	ROADSIDE VEGETATION	470.41
PCARD ONE TIME PAY	RELAYS	WATER RESERVOIRS	475.16
PCARD ONE TIME PAY	ROLLS PLOTTER PAPER	GIS SERVICES IS	479.31
PCARD ONE TIME PAY	PRO-ACT TRAINING LODGING	POLICE TRAINING-FIREARMS	487.68
PCARD ONE TIME PAY		POLICE TRAINING-FIREARMS	487.68
PCARD ONE TIME PAY	OFFICE SUPPLIES	MUNICIPAL COURTS	503.77
PCARD ONE TIME PAY	BACKPACK SPRAYER/WEED WHACKER	STORM DRAINAGE	522.25
PCARD ONE TIME PAY	PD EVIDENCE BUILDING	OFFICE OPERATIONS	530.23
PCARD ONE TIME PAY	HAND TOOLS	STORM DRAINAGE	544.71
PCARD ONE TIME PAY	EXTERNAL DRIVE	COMPUTER SERVICES	552.46
PCARD ONE TIME PAY	PRO-ACT TRAINING LODGING	POLICE TRAINING-FIREARMS	555.68
PCARD ONE TIME PAY		POLICE TRAINING-FIREARMS	555.68
PCARD ONE TIME PAY		POLICE TRAINING-FIREARMS	555.68
PCARD ONE TIME PAY	ANTENNA	COMPUTER SERVICES	560.79
PCARD ONE TIME PAY	IRRIGATION SUPPLIES	PARK & RECREATION FAC	565.72
PCARD ONE TIME PAY	OFFICE CHAIRS	TRANSPORTATION MANAGEMENT	590.73
PCARD ONE TIME PAY	WALL MOUNT SANITARY DISPOSAL	CUSTODIAL SERVICES	597.17
PCARD ONE TIME PAY	SHORT SCHOOL TRAINING	UTIL ADMIN	600.00
PCARD ONE TIME PAY	OFFICER CELEBRATION WEEK	POLICE ADMINISTRATION	661.44
PCARD ONE TIME PAY	HOTEL WASPC	POLICE ADMINISTRATION	672.27
PCARD ONE TIME PAY	TRAINING LODGING	POLICE TRAINING-FIREARMS	672.28
PCARD ONE TIME PAY	FAIRMONT HOTEL CONFERENCE	LEGAL-GENL	677.85
PCARD ONE TIME PAY	TRAINING EXAM	UTIL ADMIN	684.00
PCARD ONE TIME PAY	SCHOOLS/EDUCATIONAL	PROBATION	750.00
PCARD ONE TIME PAY	MAINT. SUPPLIES	PARK & RECREATION FAC	766.02
PCARD ONE TIME PAY	HARD DRIVES	COMPUTER SERVICES	789.87
PCARD ONE TIME PAY	CUSTODY TRAINING LODGING	POLICE TRAINING-FIREARMS	794.57
PCARD ONE TIME PAY	SUPPLIES	SIDEWALK MAINTENANCE	796.47
PCARD ONE TIME PAY	DRONE OPERATOR EQUIPMENT	POLICE PATROL	809.97
PCARD ONE TIME PAY	PRESSURE SENSOR	WATER RESERVOIRS	842.24
PCARD ONE TIME PAY	THOMSON REUTERS RESEARCH	LEGAL - PROSECUTION	858.90
PCARD ONE TIME PAY		LEGAL-GENL	858.90
PCARD ONE TIME PAY	EMPLOYMENT PROFESSIONAL SERVICES	POLICE ADMINISTRATION	900.00
PCARD ONE TIME PAY	SHORT SCHOOL TRAINING	UTIL ADMIN	900.00
PCARD ONE TIME PAY	RENEWAL FOR LIVE STREAMING	COMPUTER SERVICES	905.70
PCARD ONE TIME PAY	STANDING DESK	WATER QUAL TREATMENT	979.09
PCARD ONE TIME PAY	FAIRMONT HOTELS	LEGAL-GENL	1,016.78
PCARD ONE TIME PAY	DEF- SANITATION	SOLID WASTE OPERATIONS	1,136.88
PCARD ONE TIME PAY	REPAIR/LOANER MACHINE CHARGE	PERSONNEL ADMINISTRATION	1,181.54
PCARD ONE TIME PAY	ICMA MEMBERSHIP/REGISTRATION	NON-DEPARTMENTAL	1,200.00
PCARD ONE TIME PAY	MISC EQUIPMENT	WATER DIST MAINS	1,213.09
PCARD ONE TIME PAY	DECHLOR FOR FLUSHING	WATER DIST MAINS	1,214.01
PCARD ONE TIME PAY	HOOTSUITE RENEWAL	COMPUTER SERVICES	1,299.67
PCARD ONE TIME PAY	TACOS AND CONDIMENTS	PERSONNEL ADMINISTRATION	1,310.75
PCARD ONE TIME PAY	DOG PARK SHED	PARK & RECREATION FAC	1,312.79
PCARD ONE TIME PAY	CUMMINS RENEWAL	COMPUTER SERVICES	1,837.92
PCARD ONE TIME PAY	BOOK STORES	COMPUTER SERVICES	1,912.18
PCARD ONE TIME PAY	GARLON 4 ULTRA HERBICIDE	STORM DRAINAGE	1,915.54
PCARD ONE TIME PAY	250TH ANNIVERSARY CHALLENGE COINS	POLICE ADMINISTRATION	1,919.97
PCARD ONE TIME PAY	EQUIPMENT INSTALL - V097	EQUIPMENT RENTAL	4,390.90
PCARD ONE TIME PAY	EQUIPMENT INSTALL - V098	EQUIPMENT RENTAL	4,390.90
PCARD ONE TIME PAY	EQUIPMENT INSTALL - V099	EQUIPMENT RENTAL	4,390.90
PCARD ONE TIME PAY	EQUIPMENT INSTALL - V100	EQUIPMENT RENTAL	4,390.90
PCARD ONE TIME PAY	EQUIPMENT INSTALL - V101	EQUIPMENT RENTAL	4,390.90
PCARD ONE TIME PAY	ZOOM RENEWAL	COMPUTER SERVICES	7,892.33
PCARD ONE TIME PAY	POLY ALUMINUM CHLORIDE	WASTE WATER TREATMENT PLNT	28,919.89
PCARD ONE TIME PAY	DRIVING ABSTRACT	PERSONNEL ADMINISTRATION	15.00
PCARD ONE TIME PAY		PERSONNEL ADMINISTRATION	30.00

195100 ACH LICENSING, DEPT OF
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	DELL		IS REPLACEMENT ACCOUNTS	2,064.31
195148	DMH INDUSTRIAL	PUMP REBUILD	STORM DRAINAGE	1,588.06
195149	E&E LUMBER	TOOLS	TRANSPORTATION MANAGEMENT	35.37
	E&E LUMBER	MURIATIC ACID	SUNNYSIDE FILTRATION PLANT	38.69
	E&E LUMBER		SUNNYSIDE FILTRATION PLANT	38.69
	E&E LUMBER	CONCRETE BAGS	SIDEWALK MAINTENANCE	275.69
	E&E LUMBER		SIDEWALK MAINTENANCE	319.45
195150	EAGLE FENCE	TEMP FENCE RENTAL	PARK & RECREATION FAC	444.88
	EAGLE FENCE	SPLIT RAIL FENCE	PARK & RECREATION FAC	4,456.35
195151	ED'S TRANSMISSION EX	TRANSMISSION REPAIR/SERVICE	EQUIPMENT RENTAL	5,311.53
195152	ELECTRONIC BUSINESS	GIS PLOTTER SUPPLIES	GIS SERVICES IS	38.29
195153	ERICKSON, REBECCA	REFUND - PHOTOGRAPHY	PARKS-RECREATION	50.00
195154	EVERETT HYDRAULICS	HYDRAULIC CYLINDER ASSEMBLY	EQUIPMENT RENTAL	663.88
195155	EVERETT TIRE & AUTO	TIRES	ER&R	626.65
195156	EVERETT, CITY OF	ADMINISTRATIVE FEES	POLICE COMMUNITY SERVICES	5,600.00
195157	EWING IRRIGATION	HERBICIDE MATERIAL	ROADSIDE VEGETATION	964.17
195158	FERRELLGAS	PROPANE	TRAFFIC CONTROL DEVICES	35.09
	FERRELLGAS		ROADWAY MAINTENANCE	35.10
	FERRELLGAS		ROADWAY MAINTENANCE	51.88
	FERRELLGAS		TRAFFIC CONTROL DEVICES	51.89
195159	FIRESTONE	TIRES	EQUIPMENT RENTAL	556.14
	FIRESTONE		EQUIPMENT RENTAL	1,011.65
195160	FOOT WORKS	INSTRUCTOR PAYMENT	RECREATION SERVICES	560.00
195161	GALLS, LLC	CUSTODY UNIFORM PIECES	DETENTION & CORRECTION	9.18
	GALLS, LLC		DETENTION & CORRECTION	9.18
	GALLS, LLC		DETENTION & CORRECTION	19.69
	GALLS, LLC		DETENTION & CORRECTION	128.65
	GALLS, LLC	UNIFORMS - DETECTIVE UNIT	DETENTION & CORRECTION	128.65
	GALLS, LLC	CUSTODY UNIFORM PIECES	POLICE INVESTIGATION	536.67
	GALLS, LLC		DETENTION & CORRECTION	914.89
195162	GAUTHIER, LEAH	REFUND - BABYSITTING BASICS	DETENTION & CORRECTION	1,311.19
195163	GEISE, DONNA	INSTRUCTOR PAYMENT	PARKS-RECREATION	40.00
	GEISE, DONNA		RECREATION SERVICES	84.00
195164	GRAINGER	HANDPUMP	RECREATION SERVICES	147.00
195165	GRAY AND OSBORNE	PROFESSIONAL SERVICE	EQUIPMENT RENTAL	769.13
195166	GREENSHIELDS INDS	HYDRAULIC HOSE FITTINGS	SURFACE WATER CAPITAL PROJECT	19,079.40
	GREENSHIELDS INDS	HYDRAULIC HOSES	ER&R	713.82
195167	GREGCO EXCAVATING	HYDRANT METER DEPOSIT REFUND	ER&R	4,100.05
	GREGCO EXCAVATING		WATER-UTILITIES/ENVIRONMNT	-50.00
195168	HARRINGTON INDUST.	PIPE	WATER/SEWER OPERATION	1,150.00
195169	HD FOWLER COMPANY	HYPO PIPING MODIFICATION	WATER FILTRATION PLANT	55.70
	HD FOWLER COMPANY	CEDARCREST VISTA BYPASS PIPING	WASTE WATER TREATMENT PLNT	35.35
	HD FOWLER COMPANY	PIPE DRAIN FILTER	SEWER LIFT STATION	228.80
195170	HERC RENTALS INC	RENTAL STUMP GRINDER	WASTE WATER TREATMENT PLNT	403.85
195171	HOUSING AUTHORITY	AHA ASSESSMENT - FY27	SPECIAL EVENTS & PROJECTS	1,176.05
195172	HOWELL, AMY	REFUND - RENTAL DEPOSIT OPERA HOUSE	NON-DEPARTMENTAL	11,449.00
195173	HYATT, KATIE	REFUND - BABYSITTING BASICS	GENERAL FUND	500.00
195174	HYLARIDES, LETTIE	INTERPRETER SERVICE	PARKS-RECREATION	40.00
195175	INFORMATION SERVICES	ENTERPRISE INFRASTRUCTURE, GIS SERVICE	COURTS	130.00
	INFORMATION SERVICES		GIS SERVICES IS	4,882.50
195176	INTRADO LIFE & SAFET	E911 SERVICE	CENTRAL SERVICES	10,821.38
195177	IRON DIAMOND MEDIA	WEDDING MAGAZINE AD	COMPUTER SERVICES	400.00
195178	J & B TOOLS, LLC	SOCKET SET, ADAPTERS	HOTEL/MOTEL PARKS	1,100.00
	J & B TOOLS, LLC	ADAPTERS, FUSES	EQUIPMENT RENTAL	274.76
195179	JALILI, BIJAN	JUDICIAL SERVICE	EQUIPMENT RENTAL	541.46
	JALILI, BIJAN		MUNICIPAL COURTS	185.00
195180	JUSTFOIA, INC.	JUSTFOIA SERVICE PACKAGE	MUNICIPAL COURTS	370.00
195181	KANEHEN, GREGORY	CHAPLAIN STIPEND MAY 26	COMPUTER SERVICES	1,500.00
195182	KINDLER, RUSSELL	INSTRUCTOR SERVICE	POLICE ADMINISTRATION	750.00
195183	KITSAP TRACTOR	MOWER CONTROL ARM, FUEL PUMP	RECREATION SERVICES	264.60
195184	LAWSON PRODUCTS, INC	SCREWS, WASHERS AND ANCHORS	EQUIPMENT RENTAL	1,221.57
195185	LES SCHWAB TIRE CTR	TIRE REPAIR - J068	TRANSPORTATION MANAGEMENT	32.81
	LES SCHWAB TIRE CTR	TIRES	EQUIPMENT RENTAL	172.69
	LES SCHWAB TIRE CTR		ER&R	803.79
195186	LIBERTY TIRE RECY	CLEAN SWEEP TIRE RECYCLING	ER&R	1,467.66
195187	LOOMIS	ARMORED CAR SERVICE	PROTECTIVE INSPECTIONS	1,154.70
	LOOMIS		UTILITY BILLING	176.32
	LOOMIS		MUNICIPAL COURTS	176.32
	LOOMIS		POLICE ADMINISTRATION	176.33
	LOOMIS		COMMUNITY DEVELOPMENT-GENL	176.33
195188	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES	GOLF ADMINISTRATION	397.62
195189	MAIR, DEREK	REFUND - TAI CHI	POLICE PATROL	130.78
195190	MALAKOOTI TRANSLATIN	INTERPRETER SERVICE	PARKS-RECREATION	15.00
195191	MARYSVILLE-FIRE	EMERGENCY TRANSPORT	COURTS	214.38
195192	MARYSVILLE, CITY OF	3907 82ND AVE NE	DETENTION & CORRECTION	1,084.28
	MARYSVILLE, CITY OF	4123 71 ST NE	PARK & RECREATION FAC	49.52
			SUNNYSIDE FILTRATION PLANT	143.86

	MARYSVILLE, CITY OF	4202 59 DR NE	PARK & RECREATION FAC	203.44
	MARYSVILLE, CITY OF	4020 71 AVE NE	SUNNYSIDE FILTRATION PLANT	356.97
195193	MILLER, LORI JO	UB REFUND	GARBAGE	55.88
195194	MIZELL, TARA	REIMBURSEMENT OPENING SUPPLIES	RECREATION SERVICES	45.98
195195	MODDEJONGE, KARA	REFUND - TAI CHI	PARKS-RECREATION	15.00
195196	MPAC.	INSTRUCTOR PAYMENT	RECREATION SERVICES	320.40
195197	NAPA AUTO PARTS	AIR FILTER - J038	EQUIPMENT RENTAL	11.94
	NAPA AUTO PARTS	AIR FILTER - V054	EQUIPMENT RENTAL	11.94
	NAPA AUTO PARTS	DRAIN PLUG/TAP - J038	EQUIPMENT RENTAL	15.25
	NAPA AUTO PARTS	TIE ROD PARTS - J038	EQUIPMENT RENTAL	226.11
	NAPA AUTO PARTS	SPARK PLUGS, IGNITION COILS	EQUIPMENT RENTAL	278.20
195198	NASH CONSULTING INC	COACHING/CONSULTATIONS	SOLID WASTE OPERATIONS	1,560.00
	NASH CONSULTING INC		COMMUNITY DEVELOPMENT	8,000.00
	NASH CONSULTING INC	LEADERSHIP COACHING	PERSONNEL ADMINISTRATION	10,892.23
	NASH CONSULTING INC		PERSONNEL ADMINISTRATION	27,177.52
195199	NATIONAL BARRICADE	CUSTOM SIGN	TRANSPORTATION MANAGEMENT	144.56
195200	NAVIA BENEFIT	PARTICIPANT FEE - APRIL 26	PERSONNEL ADMINISTRATION	296.70
195201	NCSI	BACKGROUND SCREENING	PERSONNEL ADMINISTRATION	222.00
	NCSI	BACKGROUND SCREENINGS	PERSONNEL ADMINISTRATION	370.00
195202	NELSON'S NOXIOUS	WEED SPRAYING SERVICES	STORM DRAINAGE	1,115.50
195203	NIELSEN, DANA	REFUND - CROCHET	PARKS-RECREATION	15.00
195204	NORTH COAST ELECTRIC	CREDIT FOR INV S014955198.001	WATER FILTRATION PLANT	-61.26
	NORTH COAST ELECTRIC	TERMINAL BLOCKS	WATER FILTRATION PLANT	25.40
	NORTH COAST ELECTRIC		WATER FILTRATION PLANT	25.40
	NORTH COAST ELECTRIC		WATER FILTRATION PLANT	61.26
	NORTH COAST ELECTRIC	ANALOG INPUT MODULE	WATER DIST MAINS	623.72
	NORTH COAST ELECTRIC	FUSES, BREAKERS, TERMINAL BLOCKS	WATER FILTRATION PLANT	766.05
	NORTH COAST ELECTRIC	ISOLATED RELAY MODULE	WATER FILTRATION PLANT	2,113.28
195205	NORTHWEST SALES	RESTRAINT GEAR RACK	EQUIPMENT RENTAL	387.67
195206	OCCUPATIONAL HEALTH	PRE-EMPLOYMENT EXAM/AUDIOGRAM	PERSONNEL ADMINISTRATION	92.00
	OCCUPATIONAL HEALTH		PERSONNEL ADMINISTRATION	92.00
	OCCUPATIONAL HEALTH	VACCINE	PERSONNEL ADMINISTRATION	182.00
	OCCUPATIONAL HEALTH	EXAM/AUDIOGRAM	PERSONNEL ADMINISTRATION	184.00
	OCCUPATIONAL HEALTH		UTIL ADMIN	282.00
	OCCUPATIONAL HEALTH	VACCINES, AUDIOGRAM	PERSONNEL ADMINISTRATION	283.00
	OCCUPATIONAL HEALTH	PRE-EMPLOYMENT EXAM/AUDIOGRAM	POLICE ADMINISTRATION..	1,607.00
195207	ONEILL, CAROLINE	REFUND - TAI CHI	PARKS-RECREATION	15.00
195208	O'REILLY AUTO PARTS	POWER STEERING HOSE - 967	EQUIPMENT RENTAL	32.38
	O'REILLY AUTO PARTS	HEADLIGHTS - P140	EQUIPMENT RENTAL	102.66
	O'REILLY AUTO PARTS	BRAKE PADS - V054	EQUIPMENT RENTAL	202.38
	O'REILLY AUTO PARTS	OIL CAP, CONTROL ARM - 967	EQUIPMENT RENTAL	203.47
195209	OWEN EQUIPMENT	SHAFT SEAL KIT - H008	EQUIPMENT RENTAL	393.41
195210	PACIFIC POWER BATTER	BATTERY	SEWER LIFT STATION	21.38
195211	PAPE MACHINERY	ENGINE BOLT/SEAL - H008	EQUIPMENT RENTAL	54.68
	PAPE MACHINERY	WASHERS, SCREWS AND CAPS	EQUIPMENT RENTAL	765.98
195212	PATTERSON, JENNIFER	REFUND - TAI CHI	PARKS-RECREATION	15.00
	PATTERSON, JENNIFER		PARKS-RECREATION	15.00
195213	PETROCARD SYSTEMS	FUEL CONSUMED	COMPUTER SERVICES	51.94
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	98.92
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	99.75
	PETROCARD SYSTEMS		UTIL ADMIN	132.08
	PETROCARD SYSTEMS		ENGR-GENL	133.74
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-GENL	173.00
	PETROCARD SYSTEMS		CUSTODIAL SERVICES	180.49
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	190.95
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	224.72
	PETROCARD SYSTEMS		ENGR-GENL	280.64
	PETROCARD SYSTEMS		CUSTODIAL SERVICES	328.56
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-GENL	330.55
	PETROCARD SYSTEMS		DEVELOPMENT SERVICES	342.32
	PETROCARD SYSTEMS		DEVELOPMENT SERVICES	377.65
	PETROCARD SYSTEMS		PARK & RECREATION FAC	2,934.48
	PETROCARD SYSTEMS		PARK & RECREATION FAC	3,384.46
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERHEAD	4,416.93
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERHEAD	4,818.78
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	8,949.49
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	12,894.20
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	13,386.06
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	14,401.02
	PETROCARD SYSTEMS		POLICE PATROL	14,446.19
	PETROCARD SYSTEMS		POLICE PATROL	14,501.02
	PETROCARD SYSTEMS		UTIL ADMIN	264.12
195214	PHILLIPS SAFETY	SAFETY GLASSES	SOURCE OF SUPPLY	15.01
195215	PLATT ELECTRIC	EDWARDS SCREEN HOUSE PARTS	NON-DEPARTMENTAL	30.42
	PLATT ELECTRIC	PARTS FOR SHED	SOURCE OF SUPPLY	77.97
	PLATT ELECTRIC	PARTS FOR SCREEN HOUSE	SOURCE OF SUPPLY	96.56
	PLATT ELECTRIC	PARTS FOR PRV VAULT		

195216	PLATT ELECTRIC	POND PUMP PARTS	PARK & RECREATION FAC	735.57
195217	PLITMAN, VLADISLAV	INTERPRETER SERVICE	COURTS	187.94
	POLICE & SHERIFFS PR	ID BADGE	GENERAL FUND	-1.88
	POLICE & SHERIFFS PR		POLICE ADMINISTRATION	21.88
195218	PUBLIC SAFETY TESTIN	TESTING FEES	DETENTION & CORRECTION	1,778.00
	PUBLIC SAFETY TESTIN		POLICE ADMINISTRATION	6,543.75
195219	PUD	ACCT #204933311	PUMPING PLANT	50.30
	PUD	ACCT #200998532	PARK & RECREATION FAC	54.25
	PUD	ACCT #222871949	PARK & RECREATION FAC	55.61
	PUD	ACCT #202791166	PUMPING PLANT	58.96
	PUD	ACCT #201046380	PARK & RECREATION FAC	59.21
	PUD	ACCT #202220760	GOLF ADMINISTRATION	59.40
	PUD	ACCT #201610185	TRANSPORTATION MANAGEMENT	64.16
	PUD	ACCT #201380995	PUMPING PLANT	66.87
	PUD	ACCT #224162602	PARK & RECREATION FAC	67.60
	PUD	ACCT #202178158	SEWER LIFT STATION	68.30
	PUD	ACCT #202140489	TRANSPORTATION MANAGEMENT	74.06
	PUD	ACCT #202368536	TRANSPORTATION MANAGEMENT	78.11
	PUD	ACCT #220153100	TRANSPORTATION MANAGEMENT	80.45
	PUD	ACCT #202102190	TRANSPORTATION MANAGEMENT	81.35
	PUD	ACCT #220792733	STREET LIGHTING	87.92
	PUD	ACCT #200827277	TRANSPORTATION MANAGEMENT	89.00
	PUD	ACCT #202183679	TRANSPORTATION MANAGEMENT	90.72
	PUD	ACCT #224636050	TRAFFIC CONTROL DEVICES	90.93
	PUD	ACCT #202143111	TRANSPORTATION MANAGEMENT	94.76
	PUD	ACCT #200869303	TRANSPORTATION MANAGEMENT	100.18
	PUD	ACCT #203231006	TRANSPORTATION MANAGEMENT	100.24
	PUD	ACCT #220298624	STREET LIGHTING	102.57
	PUD	ACCT #201670890	TRANSPORTATION MANAGEMENT	106.82
	PUD	ACCT #202572327	STREET LIGHTING	107.56
	PUD	ACCT #202490637	SEWER LIFT STATION	110.16
	PUD	ACCT #202294336	STREET LIGHTING	112.04
	PUD	ACCT #202689105	WASTE WATER TREATMENT PLNT	131.56
	PUD	ACCT #224248013	STREET LIGHTING	132.35
	PUD	ACCT #202463543	SEWER LIFT STATION	136.84
	PUD	ACCT #202030078	TRANSPORTATION MANAGEMENT	143.45
	PUD	ACCT #220731285	STREET LIGHTING	147.31
	PUD	ACCT #200084150	TRANSPORTATION MANAGEMENT	158.87
	PUD	ACCT #202557450	STREET LIGHTING	162.18
	PUD	ACCT #220838882	TRAFFIC CONTROL DEVICES	169.10
	PUD	ACCT #201147253	PUMPING PLANT	217.84
	PUD	ACCT #221100092	NON-DEPARTMENTAL	335.76
	PUD	ACCT #200303477	WATER FILTRATION PLANT	458.02
	PUD	ACCT #223521238	STORM DRAINAGE	467.71
	PUD	ACCT #201639630	GOLF ADMINISTRATION	612.40
	PUD	ACCT #200223857	PARK & RECREATION FAC	690.64
	PUD	ACCT #202689287	WASTE WATER TREATMENT PLNT	954.42
	PUD	ACCT #201577921	PUMPING PLANT	6,918.72
195220	REECE TRUCKING	ROCKS FOR SHOULDER REPAIR	ROADWAY MAINTENANCE	790.66
	REECE TRUCKING		ROADWAY MAINTENANCE	978.11
	REECE TRUCKING		ROADWAY MAINTENANCE	1,770.19
195221	RH2 ENGINEERING INC	PROFESSIONAL SERVICE	SEWER CAPITAL PROJECTS	1,131.86
	RH2 ENGINEERING INC		SEWER CAPITAL PROJECTS	1,668.05
	RH2 ENGINEERING INC		SEWER CAPITAL PROJECTS	2,105.86
	RH2 ENGINEERING INC		SEWER CAPITAL PROJECTS	6,184.33
195222	SCHNEIDER, P DIANE	INTERPRETER SERVICE	COURTS	180.45
195223	SEATTLE PUMP & EQUIP	JETTER HOSE SWAGE MACHINE	STORM DRAINAGE	1,770.86
	SEATTLE PUMP & EQUIP		SEWER MAIN COLLECTION	1,770.86
195224	SENN, ESTATE OF PAUL	UB REFUND	WATER/SEWER OPERATION	143.12
195225	SHERWIN WILLIAMS	PAINT TIPS	TRAFFIC CONTROL DEVICES	355.11
195226	SIGMAN, MICHAEL	MEDICARE PREMIUM REIMBURSEMENT	POLICE ADMINISTRATION	811.60
195227	SISKUN POWER-EQUIPME	SMALL EQUIPMENT	EQUIPMENT RENTAL	122.65
195228	SIX ROBBLEES INC	RATCHET STRAP FOR SPRAYER	EQUIPMENT RENTAL	105.90
195229	SNOHOMISH COUNTY E	HYDRANT METER DEPOSIT REFUND	WATER-UTILITIES/ENVIRONMNT	-197.00
	SNOHOMISH COUNTY E		WATER/SEWER OPERATION	1,150.00
195230	SOUND SAFETY	UNIFORM - MILLER	UTIL ADMIN	207.77
195231	SOUTHARD, JODY	UB REFUND	WATER/SEWER OPERATION	221.01
195232	SPRAGUE PEST Solutio	PEST CONTROL - DELTA	POLICE PATROL	132.37
	SPRAGUE PEST Solutio	PEST CONTROL - STATE	POLICE PATROL	165.47
195233	SPRINGBROOK NURSERY	TREE BRANCH DISPOSAL	STORM DRAINAGE	64.00
	SPRINGBROOK NURSERY		STORM DRAINAGE	64.00
195234	STEPHENS, DENNIS	UB REFUND	WATER/SEWER OPERATION	241.97
195235	STILLWATER 2 LLC	HYDRANT REFUND	WATER-UTILITIES/ENVIRONMNT	-88.50
	STILLWATER 2 LLC		WATER/SEWER OPERATION	1,150.00
195236	SUMMIT LAW GROUP	GENERAL LABOR	PERSONNEL ADMINISTRATION	3,129.00
195237	SUPERIOR RESTROOMS	PORTABLE RESTROOM SERVICE	WATER DIST MAINS	71.11
	SUPERIOR RESTROOMS		ROADSIDE VEGETATION	142.22



Agenda Bill

AGENDA ITEM NO. 5.

DATE: June 22, 2026

SUBMITTED BY: Shannon Early, Senior Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Payroll

AGENDA SECTION: Consent

SUBJECT:

June 10, 2026, Payroll in the Amount of 2,191,102.64 Paid by EFT Transaction Numbers 155183 through 155596 and Check Numbers 36083 through 36094

SUGGESTED ACTION:

Recommended Motion:

SUMMARY:

ATTACHMENTS:

None



Agenda Bill

AGENDA ITEM NO. 6.

DATE: June 22, 2026

SUBMITTED BY: Shauna Crane, Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Claims

AGENDA SECTION: Consent

SUBJECT:

June 10, 2026, Claims in the Amount of \$1,770,142.30 paid by EFT Transaction Check Numbers 195258 through 195264 and Check Numbers 195265 through 195388

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

061026

**CITY OF MARYSVILLE
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195258	LAKE STEVENS SCHOOL	MITIGATION FEES	SCHOOL MITIGATION FEES	82,380.00
195259	DELTA DENTAL OF WA	CLAIMS POLICE	DENTAL W/ ORTHO	3,340.19
	DELTA DENTAL OF WA	CLAIMS NONREP	DENTAL CLAIMS	5,264.10
195260	PREMERA BLUE CROSS	CLAIMS PAID	MEDICAL CLAIMS	94,197.92
195261	FIELDTURF USA, INC	STRAWBERRY FIELDS TURF	GMA-PARKS	551,829.82
195262	BOYD, RAE	ASSESSMENTS/BLOOD DRAWS	DETENTION & CORRECTION	4,504.52
	BOYD, RAE	NURSE/MOUD CONTRACT	DETENTION & CORRECTION	15,435.06
	BOYD, RAE		DETENTION & CORRECTION	31,972.44
195263	LAKE STEVENS SCHOOL	MITIGATION FEES	SCHOOL MITIGATION FEES	27,460.00
195264	STATE AUDITOR'S OFFICE	AUDIT PERIOD 2025	UTIL ADMIN	16,769.73
	STATE AUDITOR'S OFFICE		NON-DEPARTMENTAL	16,769.74
195265	A & A LANGUAGE SERV	INTERPRETER SERVICE	COURTS	170.00
	A & A LANGUAGE SERV		COURTS	220.75
195266	ALEX TREE SERVICE LL	RETAINAGE RELEASE	WATER/SEWER OPERATION	5,962.30
195267	AMERICAN CLEANERS	DRY CLEANING	POLICE ADMINISTRATION	75.97
	AMERICAN CLEANERS		DETENTION & CORRECTION	133.53
	AMERICAN CLEANERS		POLICE PATROL	214.15
195268	ARLINGTON, CITY OF	ACCT #700033.31	WATER FILTRATION PLANT	41.05
195269	AVERY, SUZANNA	REFUND - UKULELE	PARKS-RECREATION	16.00
195270	BAYSHORE CONCRETE	67TH AVE NE	GMA - STREET	43,907.00
195271	BECK, SHELBY	UB REFUND	WATER/SEWER OPERATION	11.66
195272	BENDER, JULIA	REFUND - UKULELE	PARKS-RECREATION	16.00
	BENDER, JULIA		PARKS-RECREATION	16.00
195273	BILLING DOCUMENT	BILL PRINTING SERVICE	UTILITY BILLING	7,115.65
195274	BIO CLEAN, INC	CELL DECONTAMINATION	DETENTION & CORRECTION	547.00
	BIO CLEAN, INC		DETENTION & CORRECTION	547.00
	BIO CLEAN, INC		DETENTION & CORRECTION	547.00
	BIO CLEAN, INC	CSO VEHICLE CLEANING	POLICE COMMUNITY	547.00
195275	BIOTECH SCREENING	CUSTODY SCREENING SUPPLIES	DETENTION & CORRECTION	922.38
195276	BOMAR, RICK	INSTRUCTOR PAYMENT	RECREATION SERVICES	715.40
195277	BRILL, JENNIFER	REFUND - METEOROLOGY	PARKS-RECREATION	60.00
	BRILL, JENNIFER		PARKS-RECREATION	60.00
195278	BUENAVENTURA, EMEL	REFUND - OPERA HOUSE	PARKS-RENTS & ROYALTIES	250.00
195279	CARD, DAVE & SHARON	UB REFUND	WATER/SEWER OPERATION	11.58
195280	CARSON-BLAKESLEY,VET	INSTRUCTOR PAYMENT	RECREATION SERVICES	792.00
195281	CERTERRA NORTHWEST	PROFESSIONAL SERVICE	GMA - STREET	2,279.00
	CERTERRA NORTHWEST		GMA-PARKS	4,317.05
195282	CHRISTENSEN, JADYN	REFUND - METEOROLOGY	PARKS-RECREATION	60.00
195283	CLEARY, BRENDAN	REFUND - CHARGE PAID IN ERROR	GENL FUND-OTHER MISC REV	40.00
195284	CNR, INC.	MAINTENANCE CONTRACT	COMPUTER SERVICES	1,365.78
195285	COCKRELL & ASSOCIATE	INSURANCE RECOVERY PAYMENT	SURFACE WATER CAPITAL	3,635.14
195286	COMCAST	ACCT #8498310021752089	COMPUTER SERVICES	599.07
195287	COUNTRY SUPPLIER	FENCE REPAIR	SEWER LIFT STATION	26.20
195288	CRAWFORD, SHANON	INSTRUCTOR PAYMENT	RECREATION SERVICES	1,481.99
195289	DATA QUEST LLC	PRE EMPLOYMENT SCREENING	POLICE ADMINISTRATION	27.35
195290	DICKS TOWING	TOWING SERVICE	POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36
	DICKS TOWING		POLICE PATROL	126.36

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195291	DMH INDUSTRIAL	MOTORS FOR AERATORS	WASTE WATER TREATMENT	5,757.66
195292	DXP ENTERPRISES, INC	SEAL	SEWER LIFT STATION	317.11
	DXP ENTERPRISES, INC	REBUILD KIT	SUNNYSIDE FILTRATION	3,863.68
195293	EAGLE FENCE	FENCE REPAIR	PARK & RECREATION FAC	3,035.85
195294	ELITE SPARKS ELECTRIC	REFUND - PERMIT OUTSIDE LIMITS	COMMUNITY DEVELOPMENT	238.00
195295	ENVIRONMENTAL SCIENCE	PROFESSIONAL SERVICE	SURFACE WATER CAPITAL	9,517.32
195296	FELDMAN & LEE P.S.	PUBLIC DEFENSE CONTRACT	PUBLIC DEFENSE	10,687.50
	FELDMAN & LEE P.S.		PUBLIC DEFENSE	84,312.50
195297	FIELD TURF NORTHWEST	BOUY CONCRETE PAD	GMA-PARKS	6,360.35
195298	FRENCH, KATIE	REFUND - ON THE ROAD CLASS	PARKS-RECREATION	80.00
195299	GALLS, LLC	UNIFORM - CUSTODY PIECES	DETENTION & CORRECTION	7.96
	GALLS, LLC	UNIFORM - PATROL PIECES	POLICE PATROL	9.39
	GALLS, LLC	UNIFORM - CUSTODY PIECES	DETENTION & CORRECTION	19.69
	GALLS, LLC	UNIFORM - PATROL PIECES	POLICE PATROL	143.26
	GALLS, LLC	UNIFORM - CUSTODY PIECES	DETENTION & CORRECTION	145.58
	GALLS, LLC	PATROL UNIFORM PIECES	POLICE PATROL	148.78
	GALLS, LLC	CUSTODY UNIFORM PIECES	DETENTION & CORRECTION	214.90
	GALLS, LLC	UNIFORM - CUSTODY PIECES	DETENTION & CORRECTION	283.35
	GALLS, LLC	UNIFORM - PATROL PIECES	POLICE PATROL	283.35
	GALLS, LLC		POLICE PATROL	283.35
	GALLS, LLC		POLICE PATROL	283.35
	GALLS, LLC		POLICE PATROL	283.35
	GALLS, LLC	UNIFORM - DETECTIVE	POLICE INVESTIGATION	436.51
	GALLS, LLC	UNIFORM - PATROL PIECES	POLICE PATROL	436.51
	GALLS, LLC	UNIFORM - TRAFFIC	POLICE PATROL	436.51
	GALLS, LLC	UNIFORMS - DETECTIVE UNIT	POLICE INVESTIGATION	436.51
	GALLS, LLC	UNIFORM - CUSTODY PIECES	DETENTION & CORRECTION	585.99
	GALLS, LLC		DETENTION & CORRECTION	678.39
	GALLS, LLC	UNIFORM - ADMIN	POLICE ADMINISTRATION	1,468.04
	GALLS, LLC	UNIFORM - PROACT PIECES	PRO ACT TEAM	1,468.04
	GALLS, LLC	UNIFORMS - DETECTIVE UNIT	POLICE INVESTIGATION	1,468.04
	GALLS, LLC	UNIFORM - DETECTIVE	POLICE INVESTIGATION	2,004.71
	GALLS, LLC	UNIFORM - PROACT PIECES	PRO ACT TEAM	2,004.71
195300	GMP CONSULTANTS	CD CONSULTING SERVICE	STORM DRAINAGE	435.21
	GMP CONSULTANTS		COMMUNITY DEVELOPMENT	1,740.84
	GMP CONSULTANTS		COMMUNITY	2,176.04
195301	GOGA ELECTRIC	REFUND - TEMP POLE PERMIT	COMMUNITY DEVELOPMENT	357.00
195302	GOSSETT, BRETT & SHA	UB REFUND	WATER/SEWER OPERATION	6.81
195303	GPS GOLF AS-BUILT DE	GOLF COURSE REPAIRS	GOLF CAPITAL OUTLAY	58,992.77
195304	GRAY AND OSBORNE	PROFESSIONAL SERVICE	SURFACE WATER CAPITAL	2,729.50
	GRAY AND OSBORNE		GOLF CAPITAL OUTLAY	3,362.46
	GRAY AND OSBORNE		GOLF CAPITAL OUTLAY	7,602.53
195305	GUIDON, MATURADA	REFUND - UKULELE	PARKS-RECREATION	16.00
195306	GUPTA, PREMCHAND	INTERPRETER SERVICE	COURTS	300.00
195307	HAMLIN UNIVERSITY	ADOPT-A-DRAIN LICENSE	STORM DRAINAGE	4,593.60
195308	HARRIS, ARON	REIMBURSEMENT - EXAM FEE	UTIL ADMIN	108.00
195309	HD FOWLER COMPANY	BRASS WATER SERVICE PARTS	WATER/SEWER OPERATION	1,331.56
195310	HDR ENGINEERING	PROFESSIONAL SERVICE	SEWER CAPITAL PROJECTS	537.70
	HDR ENGINEERING		WATER CAPITAL PROJECTS	537.70
	HDR ENGINEERING		GMA - STREET	52,867.99
195311	HERC RENTALS INC	EXCAVATOR RENTAL	PARK & RECREATION FAC	2,237.23
195312	HERNANDEZ, RUBEN	INSTRUCTOR PAYMENT	RECREATION SERVICES	768.00

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195313	HUMAN SERVICES	1ST QTR LIQUOR BOARD PROFIT/TAXES	NON-DEPARTMENTAL	5,311.70
195314	HUTCHISON LAW, LLC	CONFLICT COUNSEL	PUBLIC DEFENSE	450.00
	HUTCHISON LAW, LLC		PUBLIC DEFENSE	450.00
	HUTCHISON LAW, LLC		PUBLIC DEFENSE	450.00
195315	HYLARIDES, LETTIE	INTERPRETER SERVICE	COURTS	130.00
	HYLARIDES, LETTIE		COURTS	187.50
195316	ITS PLUS, INC.	POLE MOUNT, INPUT CHANNEL	TRANSPORTATION	6,963.85
195317	JACKSON, GREGORY	UB REFUND	WATER/SEWER OPERATION	210.44
195318	JULZ ANIMAL HOUZ	K9 KONA SUPPLIES	K9 PROGRAM	9.51
	JULZ ANIMAL HOUZ	MOLLY SUPPLIES	POLICE ADMINISTRATION	25.04
	JULZ ANIMAL HOUZ	K9 KONA SUPPLIES	K9 PROGRAM	93.09
195319	KPFF CONSULTING	PROFESSIONAL SERVICE	GMA - STREET	6,595.85
195320	LANGUAGE EXCHANGE	INTERPRETER SERVICE	COURTS	528.00
195321	LASTING IMPRESSIONS	T-SHIRTS	RECREATION SERVICES	43.86
195322	LEXIPOL LLC	ANNUAL SERVICE	POLICE ADMINISTRATION	2,045.18
195323	LINT, BECKY	REFUND - METEOROLOGY	PARKS-RECREATION	60.00
195324	LUCKEY, MYRA E	UB REFUND	GARBAGE	14.22
195325	MACLEOD RECKORD, PLLC	BAYVIEW TRAIL	GMA-PARKS	40,777.63
195326	MAKERS	INSTRUCTOR PAYMENT	RECREATION SERVICES	54.00
195327	MALAKOOTI TRANSLATIN	INTERPRETER SERVICE	COURTS	214.38
195328	MALLORY SAFETY & SUP	SAND FILTER PLENUM AIR BLOWER	WASTE WATER TREATMENT	1,046.56
195329	MARYSVILLE FIRE	EMERGENCY TRANSPORT	DETENTION & CORRECTION	1,409.28
	MARYSVILLE FIRE		DETENTION & CORRECTION	1,409.28
	MARYSVILLE FIRE		DETENTION & CORRECTION	1,409.28
195330	MARYSVILLE PICKLEBALL	REFUND - PICKLEBALL SHELTER	PARKS-RECREATION	300.00
	MARYSVILLE PICKLEBALL	REFUND - PICKLEBALL	PARKS-RECREATION	440.00
195331	MARYSVILLE, CITY OF	2323 172 ST NE IRRIGATION	ROADWAY MAINTENANCE	222.23
	MARYSVILLE, CITY OF	16324 TWIN LAKES AVE	PARK & RECREATION FAC	279.05
	MARYSVILLE, CITY OF	6302 152 ST NE IRRIGATION	PARK & RECREATION FAC	568.82
	MARYSVILLE, CITY OF	6302 152 ST NE	PARK & RECREATION FAC	714.45
	MARYSVILLE, CITY OF	15524 SMOKEY POINT BLVD	PARK & RECREATION FAC	1,146.27
195332	MENDOZA, TERESA TINA	INSTRUCTOR PAYMENT	RECREATION SERVICES	252.00
195333	MIRIAM TECHNOLOGIES	WEBCHECK SERVICE	UTILITY BILLING	1,197.92
195334	NORTH CENTRAL	LAB SUPPLIES	WASTE WATER TREATMENT	518.29
195335	NORTH SOUND EMERG	INMATE ER CARE	DETENTION & CORRECTION	677.00
195336	NYGARD, BRANDON	REFUND - UKULELE	PARKS-RECREATION	16.00
	NYGARD, BRANDON		PARKS-RECREATION	16.00
195337	ONE WAY PLUMBING	REFUND - BUILDING PERMIT	NON-BUS LICENSES AND	421.55
195338	ORELLANA, MARCOS LOP	UB REFUND	WATER/SEWER OPERATION	840.38
195339	OTAK	PROFESSIONAL SERVICE	SURFACE WATER CAPITAL	14,888.17
195340	PATHWAY VET ALLIANCE	K9 KONA MEDICAL	K9 PROGRAM	57.80
	PATHWAY VET ALLIANCE	EMERGENCY VET CARE	POLICE COMMUNITY	308.67
	PATHWAY VET ALLIANCE	EMERGENCY VET CARE	POLICE COMMUNITY	1,550.56
195341	PETAJA, HOLLY	REFUND - UKULELE	PARKS-RECREATION	16.00
	PETAJA, HOLLY		PARKS-RECREATION	16.00
195342	PGC INTERBAY LLC	PAYROLL REIMBURSEMENT - GOLF	PRO-SHOP	17,352.03
	PGC INTERBAY LLC	PAYROLL REIMBURSEMENT	PRO-SHOP	17,506.47
	PGC INTERBAY LLC		MAINTENANCE	19,173.69
	PGC INTERBAY LLC	PAYROLL REIMBURSEMENT - GOLF	MAINTENANCE	19,845.00
195343	PLATT ELECTRIC	AERATOR PARTS	WASTE WATER TREATMENT	638.11
195344	POLICE & SHERIFFS	ID BADGE	GENERAL FUND	-1.88
	POLICE & SHERIFFS		POLICE ADMINISTRATION	21.88

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195345	POSTAL SERVICE	PERMIT #80 - STANDARD MAIL	RECREATION SERVICES	8,709.53
195346	PRIMO BRANDS	WATER SERVICE	RECREATION SERVICES	135.72
195347	PRODUCT AIR HEATING	REFUND - LNI PERMIT	COMMUNITY DEVELOPMENT	119.00
195348	PUD	ACCT #205283641	STREET LIGHTING	11.68
	PUD	ACCT #205026479	STREET LIGHTING	16.04
	PUD		STREET LIGHTING	25.10
	PUD	ACCT #204584361	STREET LIGHTING	25.28
	PUD	ACCT #224678714	PARK & RECREATION FAC	30.00
	PUD	ACCT #204584361	STREET LIGHTING	33.52
	PUD	ACCT #202177861	PUMPING PLANT	49.96
	PUD	ACCT #221303498	STREET LIGHTING	67.25
	PUD	ACCT #223286667	METER READING	70.66
	PUD	ACCT #220339238	TRAFFIC CONTROL DEVICES	91.35
	PUD	ACCT #200800704	STREET LIGHTING	92.79
	PUD	ACCT #204879134	TRAFFIC CONTROL DEVICES	95.67
	PUD	ACCT #202368197	PUMPING PLANT	161.31
	PUD	ACCT #222592917	PARK & RECREATION FAC	186.74
	PUD	ACCT #200812808	PUMPING PLANT	227.75
	PUD	ACCT #203344585	STREET LIGHTING	281.74
	PUD	ACCT #200164598	SOURCE OF SUPPLY	349.02
	PUD	ACCT #202576112	STREET LIGHTING	500.53
	PUD	ACCT #202461554	SEWER LIFT STATION	574.42
	PUD	ACCT #201098969	PUMPING PLANT	1,770.44
	PUD	ACCT #202604203	STREET LIGHTING	2,521.61
	PUD	ACCT #202576112	STREET LIGHTING	3,074.72
	PUD	ACCT #202604203	STREET LIGHTING	3,782.42
	PUD	ACCT #202882098	STREET LIGHTING	15,078.11
	PUD		STREET LIGHTING	18,428.82
195349	PUGET SOUND ENERGY	ACCT #220002768939	NON-DEPARTMENTAL	14.73
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	79.35
	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	79.35
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	85.15
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	98.22
	PUGET SOUND ENERGY	ACCT #200023493808	ADMIN FACILITIES	112.66
	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	114.22
	PUGET SOUND ENERGY	ACCT #200004804056	RECREATION SERVICES	167.75
	PUGET SOUND ENERGY	ACCT #220009207345	OPERA HOUSE	167.99
	PUGET SOUND ENERGY	ACCT #220026412746	NON-DEPARTMENTAL	246.51
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	302.57
	PUGET SOUND ENERGY	ACCT #220026419946	NON-DEPARTMENTAL	448.29
195350	RADIA INC PS	INMATE ER CARE	DETENTION & CORRECTION	100.00
	RADIA INC PS		DETENTION & CORRECTION	125.00
	RADIA INC PS		DETENTION & CORRECTION	281.60
195351	REECE TRUCKING	PAVEMENT PRESERVATION/RETAINAGE	MARYSVILLE TBD	-3,032.95
	REECE TRUCKING	52ND ST NE/58TH ST NE/RETAINAGE	GENERAL FUND	-528.89
	REECE TRUCKING	84TH ST NE/55TH AVE NE	GENERAL FUND	-437.49
	REECE TRUCKING		TRANSPORTATION	9,572.23
	REECE TRUCKING	52ND ST NE/58TH ST NE/RETAINAGE	TRANSPORTATION	10,577.82
	REECE TRUCKING	PAVEMENT PRESERVATION/RETAINAGE	GENL GVRNMNT SERVICES	60,659.07
195352	RESTORICAL RESEARCH	INSURANCE RECOVERY PAYMENT	SURFACE WATER CAPITAL	2,520.08
195353	RIGDON, ROBIN	REFUND - UKULELE	PARKS-RECREATION	16.00
	RIGDON, ROBIN		PARKS-RECREATION	16.00

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 6/10/2026 TO 6/10/2026

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
195354	RODMAN, ESTATE OF SC	UB REFUND	WATER/SEWER OPERATION	599.12
195355	SAFEWAY INC.	INMATE SUPPLIES	DETENTION & CORRECTION	30.76
195356	SECURUS TECHNOLOGIES	CIRCUIT MAINTENANCE FEE	DETENTION & CORRECTION	115.00
195357	SHARP ELECTRIC	REFUND - PERMIT WITHDRAWN	COMMUNITY DEVELOPMENT	178.50
195358	SHEIMO, KASSIM IBRAH	UB REFUND	WATER/SEWER OPERATION	1,435.31
195359	SKAGIT SHOOTING	TRAINING RANGE RENTAL	POLICE TRAINING-FIREARMS	312.51
	SKAGIT SHOOTING		POLICE TRAINING-FIREARMS	312.51
195360	SMARSH INC	TEXT MESSAGE ARCHIVING	COMMUNITY	7.85
	SMARSH INC		YOUTH SERVICES	7.85
	SMARSH INC		CRIME PREVENTION	7.85
	SMARSH INC		PROPERTY TASK FORCE	7.85
	SMARSH INC		GENERAL SERVICES -	7.85
	SMARSH INC		EQUIPMENT RENTAL	7.85
	SMARSH INC		FACILITY MAINTENANCE	7.85
	SMARSH INC		ENGR-GENL	15.70
	SMARSH INC		CITY COUNCIL	15.70
	SMARSH INC		FINANCE-GENL	15.70
	SMARSH INC		RECREATION SERVICES	15.70
	SMARSH INC		UTILITY BILLING	15.70
	SMARSH INC		SEWER MAIN COLLECTION	15.70
	SMARSH INC		MUNICIPAL COURTS	23.55
	SMARSH INC		CITY CLERK	23.55
	SMARSH INC		PERSONNEL ADMINISTRATION	23.55
	SMARSH INC		POLICE COMMUNITY	31.40
	SMARSH INC		CUSTODIAL SERVICES	31.40
	SMARSH INC		COMMUNITY	39.25
	SMARSH INC		GIS SERVICES IS	39.25
	SMARSH INC		LEGAL - PROSECUTION	47.10
	SMARSH INC		OFFICE OPERATIONS	47.10
	SMARSH INC		PARK & RECREATION FAC	47.10
	SMARSH INC		POLICE COMMUNITY	47.10
	SMARSH INC		WATER QUAL TREATMENT	54.95
	SMARSH INC		STORM DRAINAGE	54.95
	SMARSH INC		GENERAL SERVICES -	102.05
	SMARSH INC		POLICE INVESTIGATION	109.90
	SMARSH INC		DETENTION & CORRECTION	109.90
	SMARSH INC		EXECUTIVE ADMIN	117.75
	SMARSH INC		POLICE ADMINISTRATION	117.75
	SMARSH INC		WASTE WATER TREATMENT	117.75
	SMARSH INC		SOLID WASTE CUSTOMER	133.45
	SMARSH INC		UTIL ADMIN	149.15
	SMARSH INC		ENGR-GENL	188.40
	SMARSH INC		POLICE PATROL	541.65
	SMARSH INC		COMPUTER SERVICES	964.59
195361	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	637.82
195362	SNO CO TREASURER	2026 SRDTF ILA FEES	POLICE ADMINISTRATION	20,264.00
195363	SNOHOMISH CO 911	DISPATCH FOR JUNE 2026	COMMUNICATION CENTER	103,992.09
195364	SPRAGUE PEST SOLUTION	EXTERIOR RODENT SERVICE	SOLID WASTE OPERATIONS	90.13
	SPRAGUE PEST SOLUTION		MAINT OF GENL PLANT	90.14
	SPRAGUE PEST SOLUTION	PEST CONTROL SERVICE	PARK & RECREATION FAC	136.75
195365	STATE PATROL	FINGERPRINTING	INTERGOVERNMENTAL	168.00
195366	STORK, JAMES	UB REFUND	WATER/SEWER OPERATION	52.84

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 6/10/2026 TO 6/10/2026

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
195367	STRONG, STEVE	REFUND - PARK BARN	PARKS-RECREATION	110.00
195368	SUPERIOR RESTROOMS	PORTABLE RESTROOM SERVICE	PARK & RECREATION FAC	375.00
	SUPERIOR RESTROOMS	PORTABLE RESTROOM RENTAL	RECREATION SERVICES	1,095.55
195369	TRANSPO GROUP	PROFESSIONAL SERVICE	GMA - STREET	6,997.42
	TRANSPO GROUP	MIDDLE HOUSING PARKING STUDY	COMMUNITY	9,800.00
	TRANSPO GROUP		COMMUNITY	10,395.00
195370	TRANSUNION RISK & AL	INVESTIGATIVE TOOL	POLICE INVESTIGATION	493.03
195371	TRITON GROUP EHM	PROFESSIONAL SERVICE	PROBATION	303.32
	TRITON GROUP EHM		PROBATION	1,574.84
195372	USA BLUEBOOK	GLOVES	WASTE WATER TREATMENT	100.95
195373	VERIZON	AMR LINES	METER READING	483.60
195374	VESTIS GROUP INC.	LINEN SERVICE	OPERA HOUSE	129.74
	VESTIS GROUP INC.		OPERA HOUSE	129.74
195375	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	INTERGOVERNMENTAL	663.00
	WA STATE TREASURER		GENERAL FUND	37,023.04
195376	WASTE MANAGEMENT	LATE FEE - INV 0069357-2588-4	WASTE WATER TREATMENT	109.74
	WASTE MANAGEMENT	SPECIAL SOLID WASTE SERVICE	WASTE WATER TREATMENT	7,217.21
195377	WATCH SYSTEMS	COMMUNITY MAILER NOTIFICATIONS	POLICE INVESTIGATION	292.58
	WATCH SYSTEMS	COMMUNITY MAILER NOTIFICATION	POLICE INVESTIGATION	385.59
195378	WATER QUALITY & TRAI	UTILITIES DIRECTOR SERVICE	EQUIPMENT RENTAL	347.80
	WATER QUALITY & TRAI		FACILITY MAINTENANCE	347.80
	WATER QUALITY & TRAI		OVERHEAD	695.60
	WATER QUALITY & TRAI		STORM DRAINAGE	695.60
	WATER QUALITY & TRAI		SOLID WASTE OPERATIONS	695.60
	WATER QUALITY & TRAI		PARK & RECREATION FAC	695.60
	WATER QUALITY & TRAI		UTIL ADMIN	3,478.00
195379	WATTERS, JASMINE	INSTRUCTOR PAYMENT	RECREATION SERVICES	660.00
195380	WEISER, LISA D		RECREATION SERVICES	345.60
195381	WEISS, SHARON	REFUND - UKULELE	PARKS-RECREATION	16.00
195382	WET RABBIT EXPRESS	CAR WASHES - POLICE	POLICE PATROL	811.17
195383	WHITE CAP	CREDIT FOR INV 10021383372	WATER SERVICES	-552.45
	WHITE CAP	SPRAY PARK SUPPLIES	PARK & RECREATION FAC	311.19
	WHITE CAP	BMP'S - 152ND PROJECT	ROADWAY MAINTENANCE	319.05
	WHITE CAP	SPRAY PARK SUPPLIES	PARK & RECREATION FAC	921.52
195384	WILSON ENGINEERING	PROFESSIONAL SERVICE	SURFACE WATER CAPITAL	36,024.00
195385	ZENDER, DENNIS	UB REFUND	WATER/SEWER OPERATION	284.48
195386	ZIPLY FIBER	ACCT #3601971148 TWIN LAKES	PARK & RECREATION FAC	550.00
195387	ZIPLY FIBER	REFUND - CHARGE PAID ERROR	GENL FUND-OTHER MISC REV	40.00
195388	ZIPLY FIBER	ANNUAL POLE RENTAL	CENTRAL SERVICES	47.07
	ZIPLY FIBER		TRANSPORTATION	894.33

WARRANT TOTAL: 1,770,142.30

WARRANT TOTAL: \$1,770,142.30



Agenda Bill

AGENDA ITEM NO. 7.

DATE: June 22, 2026

SUBMITTED BY: Karen Kussy, Senior Accounting Technician

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Payroll

AGENDA SECTION: Consent

SUBJECT:

June 10, 2026, Misc Payroll in the Amount of \$562.14 Paid by EFT Transaction Numbers 155597 through 155598 and Check Number 36095

SUGGESTED ACTION:

SUMMARY:

ATTACHMENTS:

None



Agenda Bill

AGENDA ITEM NO. 8.

DATE: June 22, 2026

SUBMITTED BY: Nick Loutsis, Project Engineer

PRESENTED BY: Jeff Laycock, Engineering Services Director

ITEM TYPE: Bid Award

AGENDA SECTION: Review Bids

SUBJECT:

Contract Award – Marysville Middle School - 49th DR NE (south of Grove ST) Safe Routes to School Project

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the Marysville Middle School - 49th DR NE (south of Grove ST) Safe Routes to School Project contract with Northend Excavating Inc. in the amount of \$325,973.75 including sales tax and approve a management reserve of \$32,597.38 for a total allocation of \$358,571.13.

SUMMARY:

The Marysville Middle School (now Liberty Elementary School) - 49th DR NE (south of Grove ST) Safe Routes to School Project will provide safe pedestrian and bicycle access to and from the school. The project includes construction of a 10' wide concrete shared use path, curb extensions and curb ramps to meet ADA standards; a landscape buffer and bioinfiltration system for stormwater, pavement markings, minor utility adjustments, restoration and other work.

The project was advertised for a June 9, 2026 bid opening. The City received 8 bids as shown on the attached bid tabulation. The low responsive bidder was Northend Excavating Inc. at \$325,973.75. The engineer's estimate was \$428,045.00. References have been checked and found to be satisfactory. Staff therefore recommend award to the apparent low bidder, Northend Excavating Inc., in the amount of \$325,973.75, and to authorize a ten-percent (10%) management reserve of \$32,597.38, for a total allocation of \$358,571.13.

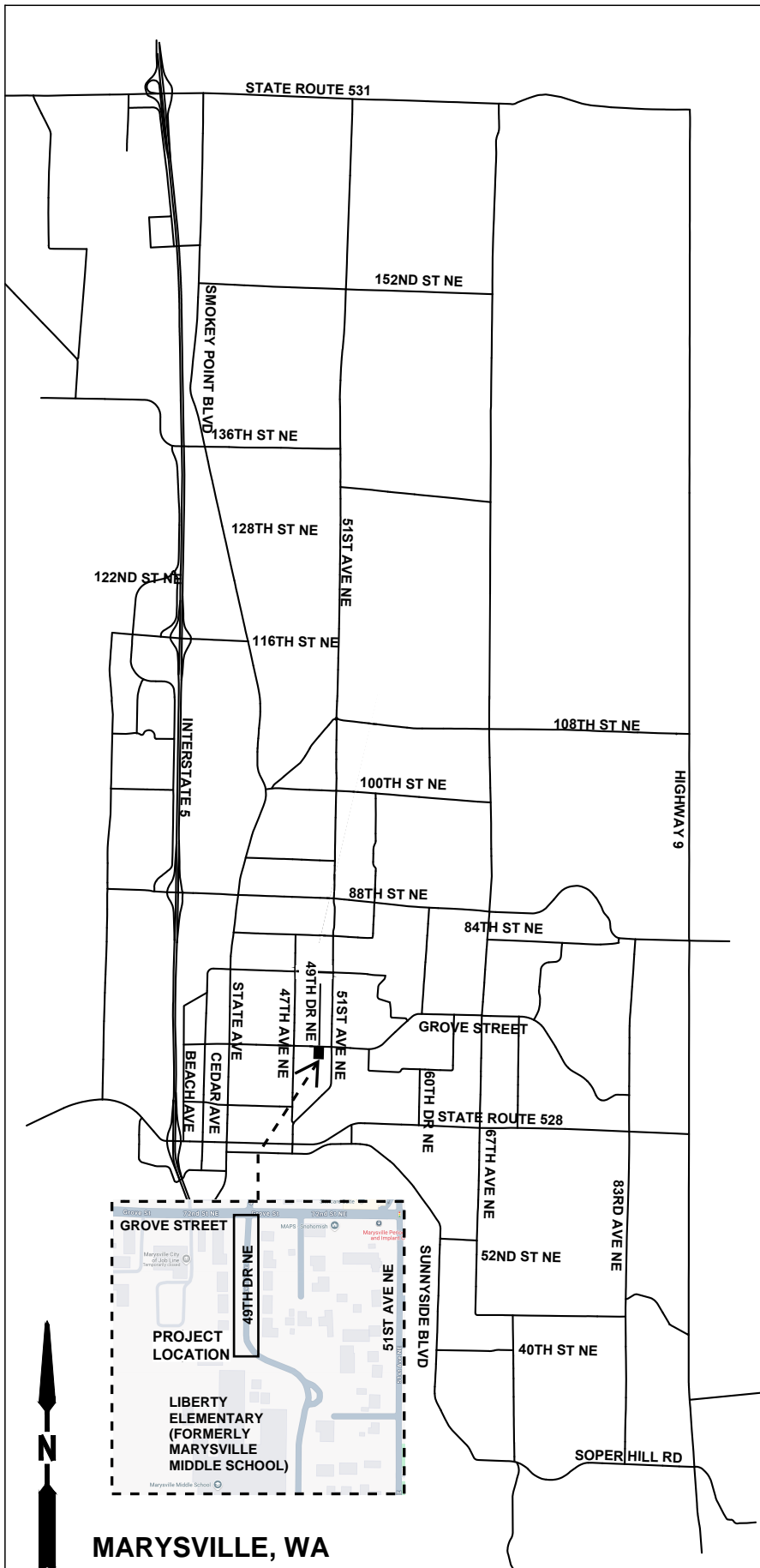
The project is funded in part by the Washington State Department of Transportation Safe Routes to School (SRTS) program. In addition to \$53,836.00 toward project design, the agreement reimburses up to \$358,904.00 of the Contract Bid amount. The total anticipated construction cost to the City is as follows:

Contract Bid: \$325,973.75
Management Reserve: \$32,597.38
Total Construction Allocation: \$358,571.13

WSDOT SRTS Grant Agreement: \$358,904.00

ATTACHMENTS:

Vicinity Map, Contract Template, Bid Tabulation_R2502



MARYSVILLE, WA

VICINITY MAP

N.T.S.

PUBLIC WORKS CONTRACT

THIS PUBLIC WORKS CONTRACT (the “Contract”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (the “City”) and Northend Excavating Inc. , a Profit Corporation, organized under the laws of the State of Washington, located and doing business at 10014 149TH AVE NE GRANITE FALLS WA 98252-9282, (the “Contractor”).

WITNESSETH:

Whereas, the City desires to have certain public work performed as hereinafter set forth, requiring specialized skills and other supportive capabilities; and

Whereas, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform the services set forth in this Contract.

NOW, THEREFORE, in consideration of the terms, conditions, and agreements contained herein, the parties hereto agree as follows:

- I. SCOPE OF WORK.** The Contractor agrees to do all work and furnish all labor, tools, materials, equipment, and supplies required to build and construct and to build and construct in a workmanlike manner the work, improvements, and appurtenances in order to accomplish the following project:

Marysville Middle School - 49th DR NE (South of Grove ST) Safe Routes to School

All such work, labor, tools, materials, equipment, and supplies to be procured and furnished in accordance with the following documents (the “Contract Documents”) which are incorporated by reference and are hereby made a part of this Contract:

- A. This Contract;
- B. The Call for Bids, Information for Bidders, and Bidder’s Checklist;
- C. 2025 Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction as modified by all amendments thereto as of the date of the Contractor’s bid;
- D. Special Provisions
- E. Plans, Drawings, Project and Technical Specifications;
- F. Addenda (if any)
- G. Contractor's Proposal/Bid
- H. Payment Bond and Performance Bond; and
- I. All provisions required by law whether set forth and reproduced herein or not.

and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

The Contractor shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract, except as may otherwise be provided in the Contract Documents.

The Contractor shall guarantee said materials and work for a period of one year after completion of this Contract.

- II. TIME FOR COMPLETION & LIQUIDATED DAMAGES.** Physical completion shall be achieved within Fourty (40) working days of the effective date of the Notice to Proceed. If said work is not completed within the time specified, the Contractor agrees to pay the City liquidated damages as provided in Section 1-08.9 of the Standard Specifications.

- III. COMPENSATION AND METHOD OF PAYMENT.** The lump sum/total itemized amount of the Contract is Three Hundred and Twenty Five Thousand Nine Hundred Seventy Three Dollars and Seventy Five Cents (\$325,973.75) including Washington State Sales Tax. The total Project cost includes all costs associated with the Project work, including, but not limited to labor, materials, overhead, sales and use taxes, profit, subcontractors, consultants, professional services, and administrative, permit, and regulatory costs, unless otherwise agreed in writing. The Project cost is based on the proposal/bid submitted by the Contractor dated June 9th, 2026. The basis for final payment will be the actual amount of work performed and payments, whether partial or final, will be made according to the Contract Documents.

- IV. ATTORNEY FEES.** Should either the City or the Contractor commence any legal action relating to the provisions of this Contract, or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses and reasonable attorney fees.

- V. INDEMNIFICATION.** In addition to any other obligations contained in the Contract Documents,
 - A. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

 - B. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials,

employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

C. The Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW, as provided in RCW 4.24.115. The indemnification obligation under this Contract shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers compensation acts, disability benefits acts, or other employee benefits acts; provided the Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against the Contractor by the City and does not include, or extend to, any claims by the Contractor's employees directly against Contractor. The obligations of Contractor under this subsection have been mutually negotiated by the parties hereto, and Contractor acknowledges that the City would not enter into this Contract without the waiver thereof of Contractor.

_____ (City initials) _____ (Contractor initials)

D. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

VI. CONTRACT ADMINISTRATION.

This Contract shall be administered Todd Zuanich on behalf of the Contractor and by Bryan Milligan on behalf of the City. Any written notices required by the terms of this Contract shall be served or mailed to the following addresses:

Contractor:
Northend Excavating Inc.
Attn: Todd Zuanich
10014 149th Ave NE
Granite Falls, WA 98252

City:
City of Marysville
Public Works – Attn: Bryan Milligan
501 Delta Ave
Marysville, WA 98270

VII. PREVAILING WAGES. The Contractor shall comply with all state and federal laws relating to the employment of labor and wage rates to be paid.

VIII. DEBARMENT. By signing this contract, Contractor certifies that it is not presently debarred or proposed for debarment, suspended, or otherwise excluded by any state or federal department or agency from participating in transactions. Contractor agrees to refrain from hiring any subcontractor or employee who is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions. Contractor must immediately notify the City if it or any subcontractor or employee is proposed for debarment or is debarred during the term of this Contract. The City may terminate this Contract if the Contractor, a subcontractor, or employee is debarred, proposed for debarment, suspended, or otherwise excluded by a state or federal department or agency from participating in transactions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

DATED _____

CITY OF MARYSVILLE

By: _____

Jon Nehring, Mayor

DATED _____

_____(CONTRACTOR)

By: _____

_____(Name)

Its: _____ (Title)

Attested/Authenticated:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

City of Marysville
 Certified Bid Tabulation
 Marysville Middle School - 49th DR NE (South of Grove
 ST) Safe Routes to School

Bid Opening: June 9, 2026 at 9:00 a.m.

Apparent Low Bidder

ITEM NO.	ITEM	QUANTITY	UNIT	Engineer's Estimate		OMA		Earthwork Solutions		SRV		North End		Gregco		Welwest		Colocurcio		In-Depth	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Minor Changes	1	EST	\$20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2	Construction Surveying	1	LS	\$7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00	\$ 8,334.00	\$ 8,334.00	\$ 6,200.00	\$ 6,200.00	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 7,000.00	\$ 7,000.00	\$ 6,500.00	\$ 6,500.00	\$ 10,450.00	\$ 10,450.00
3	Record Drawings (Minimum Bid \$2000.00)	1	LS	\$1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,942.80	\$ 4,942.80	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,650.00	\$ 1,650.00
4	SPCC Plan	1	LS	\$500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,200.00	\$ 2,200.00
5	Mobilization	1	LS	\$85,000.00	\$ 85,000.00	\$ 38,888.00	\$ 38,888.00	\$ 43,000.00	\$ 43,000.00	\$ 30,000.00	\$ 30,000.00	\$ 55,000.00	\$ 55,000.00	\$ 24,245.00	\$ 24,245.00	\$ 20,000.00	\$ 20,000.00	\$ 35,000.00	\$ 35,000.00	\$ 13,200.00	\$ 13,200.00
6	Project Temporary Traffic Control	1	LS	\$20,000.00	\$ 20,000.00	\$ 35,000.00	\$ 35,000.00	\$ 24,000.00	\$ 24,000.00	\$ 39,000.00	\$ 39,000.00	\$ 2,500.00	\$ 2,500.00	\$ 7,125.00	\$ 7,125.00	\$ 20,000.00	\$ 20,000.00	\$ 35,000.00	\$ 35,000.00	\$ 2,750.00	\$ 2,750.00
7	Clearing and Grubbing	1	LS	\$10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 19,594.80	\$ 19,594.80	\$ 8,800.00	\$ 8,800.00	\$ 2,000.00	\$ 2,000.00	\$ 5,135.00	\$ 5,135.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,202.00	\$ 4,202.00
8	Sawcut	755	LF	\$6.00	\$ 4,530.00	\$ 8.00	\$ 6,040.00	\$ 4.20	\$ 3,171.00	\$ 5.00	\$ 3,775.00	\$ 2.00	\$ 1,510.00	\$ 0.01	\$ 7.55	\$ 4.00	\$ 3,020.00	\$ 8.00	\$ 6,040.00	\$ 11.00	\$ 8,305.00
9	Removal of Structures and Obstructions	1	LS	\$10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 12,000.00	\$ 12,000.00	\$ 1,500.00	\$ 1,500.00	\$ 8,000.00	\$ 8,000.00	\$ 6,785.00	\$ 6,785.00	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,500.00	\$ 5,500.00
10	Removal of Sidewalk	130	SY	\$55.00	\$ 7,150.00	\$ 25.00	\$ 3,250.00	\$ 8.34	\$ 1,084.20	\$ 22.00	\$ 2,860.00	\$ 25.00	\$ 3,250.00	\$ 61.00	\$ 7,930.00	\$ 29.00	\$ 3,770.00	\$ 20.00	\$ 2,600.00	\$ 22.81	\$ 2,965.30
11	Removal of Curb and Gutter	130	LF	\$14.00	\$ 1,820.00	\$ 20.00	\$ 2,600.00	\$ 8.42	\$ 1,094.60	\$ 19.00	\$ 2,470.00	\$ 15.00	\$ 1,950.00	\$ 6.15	\$ 799.50	\$ 15.00	\$ 1,950.00	\$ 6.00	\$ 780.00	\$ 21.71	\$ 2,822.30
12	Removal of Asphalt	440	SY	\$21.00	\$ 9,240.00	\$ 40.00	\$ 17,600.00	\$ 18.01	\$ 7,924.40	\$ 19.00	\$ 8,360.00	\$ 12.00	\$ 5,280.00	\$ 14.50	\$ 6,380.00	\$ 25.00	\$ 11,000.00	\$ 10.00	\$ 4,400.00	\$ 14.48	\$ 6,371.20
13	Roadway Excavation Incl. Haul	55	CY	\$60.00	\$ 3,300.00	\$ 150.00	\$ 8,250.00	\$ 34.50	\$ 1,897.50	\$ 84.00	\$ 4,620.00	\$ 65.00	\$ 3,575.00	\$ 33.50	\$ 1,842.50	\$ 70.00	\$ 3,850.00	\$ 80.00	\$ 4,400.00	\$ 84.80	\$ 4,664.00
14	Unsuitable Foundation Excavation, Incl. Haul	10	CY	\$50.00	\$ 500.00	\$ 100.00	\$ 1,000.00	\$ 38.40	\$ 384.00	\$ 30.00	\$ 300.00	\$ 20.00	\$ 200.00	\$ 0.01	\$ 0.10	\$ 70.00	\$ 700.00	\$ 80.00	\$ 800.00	\$ 121.33	\$ 1,213.30
15	Crushed Surfacing Top Course	185	TON	\$60.00	\$ 11,100.00	\$ 105.00	\$ 19,425.00	\$ 72.38	\$ 13,390.30	\$ 32.00	\$ 5,920.00	\$ 45.00	\$ 8,325.00	\$ 60.00	\$ 11,100.00	\$ 48.00	\$ 8,880.00	\$ 57.00	\$ 10,545.00	\$ 140.46	\$ 25,985.10
16	Crushed Surfacing Base Course	50	TON	\$60.00	\$ 3,000.00	\$ 100.00	\$ 5,000.00	\$ 72.38	\$ 3,619.00	\$ 47.00	\$ 2,350.00	\$ 45.00	\$ 2,250.00	\$ 60.00	\$ 3,000.00	\$ 48.00	\$ 2,400.00	\$ 57.00	\$ 2,850.00	\$ 294.17	\$ 14,708.50
17	HMA Cl. 1/2" PG 58H-22	60	TON	\$220.00	\$ 13,200.00	\$ 285.00	\$ 17,100.00	\$ 303.60	\$ 18,216.00	\$ 328.00	\$ 19,680.00	\$ 225.00	\$ 13,500.00	\$ 297.00	\$ 17,820.00	\$ 275.00	\$ 16,500.00	\$ 285.00	\$ 17,100.00	\$ 236.50	\$ 14,190.00
18	Bio Infiltration Swale / Trench	1	LS	\$75,000.00	\$ 75,000.00	\$ 40,000.00	\$ 40,000.00	\$ 57,236.05	\$ 57,236.05	\$ 35,500.00	\$ 35,500.00	\$ 16,000.00	\$ 16,000.00	\$ 20,250.00	\$ 20,250.00	\$ 70,000.00	\$ 70,000.00	\$ 55,000.00	\$ 55,000.00	\$ 27,973.00	\$ 27,973.00
19	CPEP Storm Sewer Pipe 12 In. Diam. (Incl. Bedding)	30	LF	\$200.00	\$ 6,000.00	\$ 75.00	\$ 2,250.00	\$ 113.06	\$ 3,391.80	\$ 72.00	\$ 2,160.00	\$ 80.00	\$ 2,400.00	\$ 65.00	\$ 1,950.00	\$ 100.00	\$ 3,000.00	\$ 80.00	\$ 2,400.00	\$ 76.49	\$ 2,294.70
20	CPEP Storm Sewer Pipe 6 In. Diam. (Incl. Bedding)	24	LF	\$125.00	\$ 3,000.00	\$ 70.00	\$ 1,680.00	\$ 101.25	\$ 2,430.00	\$ 65.00	\$ 1,560.00	\$ 50.00	\$ 1,200.00	\$ 66.00	\$ 1,584.00	\$ 90.00	\$ 2,160.00	\$ 75.00	\$ 1,800.00	\$ 56.10	\$ 1,346.40
21	Yard Drain	1	EA	\$1,500.00	\$ 1,500.00	\$ 1,200.00	\$ 1,200.00	\$ 1,812.30	\$ 1,812.30	\$ 800.00	\$ 800.00	\$ 750.00	\$ 750.00	\$ 1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 838.20	\$ 838.20
22	Catch Basin Type 1	1	EA	\$2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,217.06	\$ 3,217.06	\$ 2,450.00	\$ 2,450.00	\$ 2,500.00	\$ 2,500.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,954.60	\$ 2,954.60
23	Adjust Catch Basin	1	EA	\$700.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00	\$ 1,511.40	\$ 1,511.40
24	Solid Cover	1	EA	\$750.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00	\$ 637.20	\$ 637.20	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00	\$ 700.00	\$ 700.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00
25	Connection to Drainage Structure	1	EA	\$1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 2,238.96	\$ 2,238.96	\$ 750.00	\$ 750.00	\$ 800.00	\$ 800.00	\$ 5,700.00	\$ 5,700.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,236.40	\$ 1,236.40
26	Adjust Meter Box	1	EA	\$500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00	\$ 550.00	\$ 550.00	\$ 400.00	\$ 400.00	\$ 900.00	\$ 900.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 550.00	\$ 550.00
27	Relocate Existing Water Service	2	EA	\$1,250.00	\$ 2,500.00	\$ 5,000.00	\$ 10,000.00	\$ 6,582.00	\$ 13,164.00	\$ 3,000.00	\$ 6,000.00	\$ 1,000.00	\$ 2,000.00	\$ 9,500.00	\$ 19,000.00	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00	\$ 1,650.00	\$ 3,300.00
28	Erosion Control and Water Pollution Prevention	1	LS	\$10,000.00	\$ 10,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 5,000.00	\$ 5,000.00	\$ 2,200.00	\$ 2,200.00	\$ 140.00	\$ 140.00	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 6,600.00	\$ 6,600.00
29	Property and Roadside Restoration	1	LS	\$10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 6,600.00	\$ 6,600.00	\$ 10,600.00	\$ 10,600.00	\$ 2,500.00	\$ 2,500.00	\$ 24,000.00	\$ 24,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 12,023.00	\$ 12,023.00
30	Cement Conc. Traffic Curb and Gutter	645	LF	\$10.00	\$ 6,450.00	\$ 45.00	\$ 29,025.00	\$ 75.85	\$ 48,923.25	\$ 60.00	\$ 38,700.00	\$ 42.00	\$ 27,090.00	\$ 49.00	\$ 31,605.00	\$ 36.00	\$ 23,220.00	\$ 52.00	\$ 33,540.00	\$ 39.60	\$ 25,542.00
31	Biofiltration Swale Curb Cuts	8	EA	\$468.60	\$ 3,748.80	\$ 1,000.00	\$ 8,000.00	\$ 356.40	\$ 2,851.20	\$ 400.00	\$ 3,200.00	\$ 400.00	\$ 3,200.00	\$ 550.00	\$ 4,400.00	\$ 475.00	\$ 3,800.00	\$ 280.00	\$ 2,240.00	\$ 412.50	\$ 3,300.00
32	Cement Concrete Driveway Entrance	270	SY	\$10.00	\$ 2,700.00	\$ 95.00	\$ 25,650.00	\$ 75.00	\$ 20,250.00	\$ 100.00	\$ 27,000.00	\$ 100.00	\$ 27,000.00	\$ 128.00	\$ 34,560.00	\$ 92.00	\$ 24,840.00	\$ 92.00	\$ 24,840.00	\$ 93.70	\$ 25,299.00
33	4 Foot High Chain Link Fence	100	LF	\$55.00	\$ 5,500.00	\$ 40.00	\$ 4,000.00	\$ 84.00	\$ 8,400.00	\$ 42.00	\$ 4,200.00	\$ 40.00	\$ 4,000.00	\$ 48.00	\$ 4,800.00	\$ 52.00	\$ 5,200.00	\$ 50.00	\$ 5,000.00	\$ 38.50	\$ 3,850.00
34	4 Foot High Double 14 Ft. Chain Link Gate	1	EA	\$1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,000.00	\$ 2,000.00	\$ 2,200.00	\$ 2,200.00	\$ 2,300.00	\$ 2,300.00	\$ 2,200.00	\$ 2,200.00	\$ 1,925.00	\$ 1,925.00
35	4 Foot High Double 20 Ft. Chain Link Gate	1	EA	\$1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,200.00	\$ 2,200.00	\$ 2,580.00	\$ 2,580.00	\$ 3,000.00	\$ 3,000.00	\$ 2,900.00	\$ 2,900.00	\$ 2,750.00	\$ 2,750.00
36	Cement Conc. Sidewalk	415	SY	\$100.00	\$ 41,500.00	\$ 65.00	\$ 26,975.00	\$ 58.26	\$ 24,177.90	\$ 83.00	\$ 34,445.00	\$ 85.00	\$ 35,275.00	\$ 98.00	\$ 40,670.00	\$ 75.00	\$ 31,125.00	\$ 64.00	\$ 26,560.00	\$ 63.61	\$ 26,398.15
37	CEMENT CONCRETE CURB RAMP - PERPENDICU	4	EA	\$2,350.00	\$ 9,400.00	\$ 3,500.00	\$ 14,000.00	\$ 1,914.00	\$ 7,656.00	\$ 3,000.00	\$ 12,000.00	\$ 3,250.00	\$ 13,000.00	\$ 3,000.00	\$ 12,000.00	\$ 2,300.00	\$ 9,200.00	\$ 2,300.00	\$ 9,200.00	\$ 2,612.50	\$ 10,450.00
38	Detectable Warning Surface	12	SF	\$43.00	\$ 516.00	\$ 20.00	\$ 240.00	\$ 31.20	\$ 374.40	\$ 31.00	\$ 372.00	\$ 75.00	\$ 900.00	\$ 65.00	\$ 780.00	\$ 58.00	\$ 696.00	\$ 30.00	\$ 360.00	\$ 64.17	\$ 770.04
39	Relocate Existing Mailbox	8	EA	\$250.00	\$ 2,000.00	\$ 250.00	\$ 2,000.00	\$ 600.00	\$ 4,800.00	\$ 700.00	\$ 5,600.00	\$ 250.00	\$ 2,000.00	\$ 422.00	\$ 3,376.00	\$ 200.00	\$ 1,600.00	\$ 400.00	\$ 3,200.00	\$ 550.00	\$ 4,400.00
40	RRFB Push Button Assembly	1	LS	\$12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,080.00	\$ 13,080.00	\$ 13,100.00	\$ 1										



Agenda Bill

AGENDA ITEM NO. 9.

DATE: June 22, 2026

SUBMITTED BY: Steven Miller, Senior Project Manager

PRESENTED BY: Jeff Laycock, Engineering Services Director

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Supplemental Agreement No. 8 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 8 to the Professional Services Agreement with HDR Engineering, Inc. for the 88th ST NE Corridor Improvement Project.

SUMMARY:

Council approved a professional services agreement (PSA) with HDR Engineering, Inc. (HDR) for design of the 88th Corridor Improvement project in May 2018. The current PSA, as supplemented, expires on June 30. Phase 1 between State Avenue and 55th Avenue will be out to bid soon. This Supplemental Agreement No. 8 to the PSA is a no-cost, time extension only through December 31, 2026. The additional time is needed for HDR to continue to provide engineering support through bidding. Staff are currently working with HDR on a scope and fee to provide for construction management and inspection services, and will plan to present another supplemental agreement to Council along with the proposed award of the construction contract.

ATTACHMENTS:

2026-06-01_HDR supplement 8_88th PH 1



Supplemental Agreement Number _____		Organization and Address	
Original Agreement Number		Phone:	
Project Number	Execution Date	Completion Date	
Project Title	New Maximum Amount Payable		
Description of Work			

The Local Agency of _____ desires to supplement the agreement entered in to with _____ and executed on _____ and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement. The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: _____

III

Section V, PAYMENT, shall be amended as follows:

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: _____

Consultant Signature

By: _____

Approving Authority Signature

Date



Agenda Bill

AGENDA ITEM NO. 10.

DATE: June 22, 2026

SUBMITTED BY: Heide Brillantes, Finance Director

PRESENTED BY: Heide Brillantes, Finance Director

ITEM TYPE: Resolution

AGENDA SECTION: New Business

SUBJECT:

A **Resolution** Authorizing the Implementation of a Fee on Credit/Debit Card and ECheck Transactions

SUGGESTED ACTION:

Recommended Motion: I move to adopt Resolution No. _____.

SUMMARY:

The Resolution authorizes the City to implement fees on credit/debit card and eCheck transactions in order to recover costs the City incurs for processing these payments. As transaction volumes have continued to grow, the City will discontinue absorbing these processing expenses and will instead require customers to pay the associated fees, either directly to the payment processor or to the City.

The Resolution authorizes the Finance Director to implement these fees, negotiate and prepare agreements with banks and third-party payment processors, and ensure that such agreements are executed by the Mayor under the City's contracting authority. Fee amounts will be determined individually for each provider based on their annual average processing cost, and the Finance Director will review and adjust the fees annually to maintain full cost recovery.

The Resolution authorizes the City Administrator to determine which departments may accept credit/debit card and eCheck payments and to direct the Finance Director to establish financial policies governing their use.

ATTACHMENTS:

Credit-Debit Card and eCheck Fees Resolution

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, AUTHORIZING THE IMPLEMENTATION OF A FEE ON
CREDIT/DEBIT CARD AND ECHECK TRANSACTIONS.**

WHEREAS, offering credit/debit card and eCheck as a form of payment for the City's customers provides convenient, safe and quick receipt of payment on charges for services; and

WHEREAS, the volume of credit/debit card and eCheck transactions has grown considerably; and

WHEREAS, the City incurs significant costs associated with processing credit/debit card and eCheck transactions; and

WHEREAS, the City currently incurs on average \$41,744 a month in fees for accepting credit/debit card and eCheck payments; and

WHEREAS, the City will discontinue absorption of the costs associated with processing credit/debit card and eCheck transactions by way of customers paying these fees, either directly to the payment processor or to the City through a processing fee to off-set these costs to the City; and

WHEREAS, in connection with the consideration and adoption of a Master Fee Schedule, the City Council included a provision authorizing the implementation of a credit/debit card and eCheck fee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE:

Section 1. Authorization to Implement Fee.

The Finance Director is authorized to implement a fee on credit/debit card and eCheck transactions to offset the cost of processing such payments. The Finance Director is further authorized to negotiate and prepare agreement(s) with banks and third-party service providers for the acceptance of credit/debit card and eCheck payments. Such agreement(s) shall be executed by the Mayor in accordance with the City's contracting authority and approval procedures.

Section 2. Authorized Fee Amount.

The fee shall be implemented for each bank and third-party provider based on its respective annual average processing cost. Because rates differ among providers, the fee shall be calculated individually to ensure appropriate cost recovery.

Section 3. Fee Adjustment.

The Finance Director shall monitor credit/debit card and eCheck transaction processing costs and adjust the fees annually, as necessary, for the City to collect the amount necessary to offset credit card processing costs incurred by the City.

Section 4. Credit/Debit and eCheck Payment Acceptance Policies

The City Administrator is authorized, at his or her discretion, to allow City departments to accept credit/debit card and eCheck for the payment of City charges for services and shall direct the Finance Director to establish financial policies concerning the acceptance of credit/debit card and eCheck payments by City departments.

ADOPTED by the City Council at an open public meeting this 22nd day of June, 2026.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
CHARI TABER, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY



Agenda Bill

AGENDA ITEM NO. 11.

DATE: June 22, 2026

SUBMITTED BY: Marcy Manibusan, Administrative Services Supervisor

PRESENTED BY: Eric Johnston, Utilities & Maintenance Services Director

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 Engineering, Inc. for the Water System Plan Update

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 for the Water System Plan Update.

SUMMARY:

Council approved the original Professional Services Agreement (PSA) with RH2 Engineering, Inc. on July 24, 2023, and approved Supplemental No. 1 on February 9, 2026. At this time, more work remains to be done on this study. This amendment would extend the agreement for one year, expiring June 30, 2027, at no additional cost.

ATTACHMENTS:

RH2 Water System Plan Supplemental No. 2, Water System Master Plan Original Agreement

**SUPPLEMENTAL AGREEMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND RH2 ENGINEERING, INC.**

THIS SUPPLEMENTAL AGREEMENT NO. 2 (“Supplemental Agreement No. 2”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and RH2 Engineering, Inc. a for profit corporation licensed in the State of Washington, organized under the laws of the state of Washington, located and doing business at 22722 29th Drive SE, Suite 210, Bothell, WA 98021 (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for professional services associated with the update to the City’s Water System Plan (the “Original Agreement”), said Original Agreement being dated August 1, 2023; and

WHEREAS, both parties desire to supplement the Original Agreement, by extending the term of the Original Agreement;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, “TERM”, is amended to provide that the term will terminate at midnight on June 30, 2027.
2. Each and every provision of the Original Agreement for Professional Services dated August 1, 2023, shall remain in full force and effect, except as modified herein.

DATED _____

CITY OF MARYSVILLE

By _____

Jon Nehring, Mayor

DATED _____

RH2 ENGINEERING, INC.

By _____

Michele Campbell, P.E.

Its: Director

ATTEST/AUTHENTICATED:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND RH2 ENGINEERING, INC.**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and RH2 Engineering, Inc., a corporation organized under the laws of the state of Washington, located and doing business at 22722 29th Drive SE, Suite 210, Bothell WA 98021 (“Consultant”).

WHEREAS, the parties previously executed an agreement with an effective date of August 1, 2023, for professional services associated with the update of the City’s Water System Master Plan; and

WHEREAS, the parties inadvertently allowed the agreement to expire; and

WHEREAS, the parties intended to extend the agreement.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, the parties agree as follows:

1. The agreement dated August 1, 2023, and any amendments, is ratified and will be in full force and effect upon execution of this Agreement.
2. **TERM.** This Agreement shall terminate on midnight June 30, 2026.
3. All other terms and conditions of the agreement dated August 1, 2023, shall remain in full force and effect except as modified by this Agreement.
4. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.
5. **AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

\\
\\
\\
\\

DATED this _____ day of _____ 3/6/2026 _____, 2023.

CITY OF MARYSVILLE

By DocuSigned by:
Jon Nehring
A8AE51528DE9478...
Jon Nehring, Mayor

DATED this _____ day of _____ 3/5/2026 _____, 20_____.

RH2 ENGINEERING, INC.

By DocuSigned by:
Michelle Campbell
C966F1BDD88D4B7...
Michelle Campbell
Its: Director

ATTEST/AUTHENTICATED:

Signed by:
Chari Taber
78D418697C9F0463...
Chari Taber, Deputy City Clerk

Approved as to form:

Signed by:
Jon Walker
786AB5A2684C462...
Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND RH2 ENGINEERING, INC.**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and RH2 Engineering, Inc., a profit corporation licensed in the state of Washington, organized under the laws of the state of Washington, located and doing business at 22722 29th Drive SE, Suite 210, Bothell, WA 98021 (“Consultant”).

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

- 1. SCOPE OF SERVICES.** The Consultant shall provide the work and services described in the attached **EXHIBIT A**, incorporated herein by this reference (the “Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.
- 2. TERM.** The term of this Agreement shall commence on Notice to Proceed and shall terminate at midnight on December 31, 2025. The parties may extend the term of this Agreement by executing a written supplemental amendment.
- 3. COMPENSATION.** The Consultant shall be paid by the City for Services rendered under this Agreement as described in **EXHIBIT A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **Three Hundred Sixty-Five Thousand One Hundred Seventy-Nine Dollars (\$365,179.00)** within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City. Such payment shall be full compensation for the Services and for all labor, materials, supplies, equipment, incidentals, and any other expenses necessary for completion.

The Consultant shall submit a monthly invoice to the City for Services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

4. CONSULTANT’S OBLIGATIONS.

4.1 MINOR CHANGES IN SCOPE. The Consultant agrees to accept minor changes, amendments, or revisions to the scope of the Services, as may be required by the City, when such

changes, amendments, or revisions will not have any impact on the cost of the Services or the proposed delivery schedule.

4.2 ADDITIONAL WORK. The City may desire to have the Consultant perform additional work or services which are not identified in the scope of the Services. If the parties agree to the performance of additional work or services, the parties will execute a written supplemental amendment detailing the additional work or services and compensation therefore. In no event will the Consultant be compensated for preparing proposals for additional work or services. In no event shall the Consultant begin work contemplated under a supplemental amendment until the supplemental amendment is fully executed by the parties.

4.3 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the Services shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the Services, the work product, and all documents produced under this Agreement, even though the Services have been accepted by the City.

In the event that the Consultant defaults on this Agreement or in the event that this Agreement is terminated prior to the completion of the Services or the time for completion, all work product and all documents and other materials produced under this Agreement, along with a summary of work as of the date of default or termination, shall become the property of the City. The summary of Services provided shall be prepared at no additional cost to the City. Upon request, the Consultant shall tender the work product, all documents, and the summary to the City within five (5) business days. Tender of said work product shall be a prerequisite to final payment under this Agreement.

The Consultant will not be held liable for reuse of work product or documents produced under this Agreement or modification of the work product or documents for any purpose other than those identified in this Agreement without the written authorization of the Consultant.

4.4 PUBLIC RECORDS ACT. Consultant acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the "PRA"). All records owned, used, or retained by the City are public records subject to disclosure unless exempt under the PRA, whether or not the records are in the possession or control of the City or Consultant. All exemptions to the PRA are narrowly construed.

a. **Confidential Information.** Any records provided to the City by the Consultant which contain information that the Consultant in good faith believes is not subject to disclosure under the PRA shall be marked "Confidential" and shall identify the specific information that the Consultant in good faith believes is not subject to disclosure under the PRA and a citation to the statutory basis for non-disclosure.

b. **Responding to Public Records Requests.** The City shall exercise its sole legal judgment in responding to public records requests.

- (1) The City may rely upon the lack of notification from the Consultant in releasing any records that are not marked “Confidential.”
- (2) If records identified as “Confidential” by the Consultant are responsive to a PRA request, the City will seek to provide notice to Consultant at least ten (10) business days before the date on which the City anticipates releasing records. The City is under no obligation to assert any applicable exemption on behalf of the Consultant. The Consultant may seek, at its sole cost, an injunction preventing the release of information which it believes is protected. In no event will the City have any liability to Consultant for any failure of the City to provide notice prior to release.
- (3) If the City, in its sole legal judgment, believes that the Consultant possesses records that (1) are responsive to a PRA request and (2) were used by the City, the City will request the records from the Consultant. The Consultant will, within ten (10) business days:
 - i. Provide the records to the City in the manner requested by the City;
 - ii. Obtain a court injunction, in a lawsuit involving the requester, covering all, or any confidential portion of, the records and provide any records not subject to the court injunction; or
 - iii. Provide an affidavit, in a form acceptable to the City Attorney, specifying that the Consultant has made a diligent search and did not locate any requested documents.

c. **Indemnification.** In addition to its other indemnification and defense obligations under this Agreement, the Consultant shall indemnify and defend the City from and against any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorneys fees and litigation expenses), suits, judgments, or damages (collectively “Damages”) arising from or relating to any request for records related to this Agreement, to the extent such Damages are caused by action or inaction of the Consultant. This indemnification and defense obligation shall survive the expiration or termination of this Agreement.

4.5 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit.

Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4.6 INDEMNITY.

a. Indemnification and Hold Harmless. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. The provisions of this Section 4.6 shall survive the expiration or termination of this Agreement.

d. The Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of the indemnity contained in subpart "a" of this Section 4.6. This waiver has been mutually negotiated by the parties.

M (City Initials)

MRC (Contractor Initials)

4.7 INSURANCE.

a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types and coverage described below:

- (1) Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the Services performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- (3) Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

e. **Other Insurance Provision.** The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. **Verification of Coverage.** The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

h. **Notice of Cancellation.** The Consultant shall provide the City with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

i. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j. **Insurance to be Occurrence Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy. Professional liability insurance may be written on a "Claims-made" basis if it is maintained for a period of three (3) years following completion of the services.

k. **City Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

4.8 LEGAL RELATIONS. The Consultant shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement. The Consultant represents that it and all employees assigned to perform any of the Services under this Agreement are in full compliance with the statutes of the State of Washington governing the Services and that all personnel to be assigned to the Services are fully qualified and properly licensed to perform the work to which they will be assigned.

4.9 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the Services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the Services required under this Agreement. The Consultant shall not make

a claim of City employment and shall not claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work to the Services that the Consultant performs under this Agreement.

d. Prior to commencement of Services, the Consultant shall obtain a business license from the City.

4.10 EMPLOYMENT.

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while performing any Services under this Agreement, shall be considered employees of the Consultant only and not of the City. The Consultant shall be solely liable for: (1) and any and all claims that may or might arise under the Workman’s Compensation Act, Title 51 RCW, on behalf of any said employees while performing any Services under this Agreement, and (2) any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while performing any Services under this Agreement.

c. The Consultant represents, unless otherwise indicated below, that all employees of the Consultant that will perform any Services under this Agreement have never been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please use initials to indicate No or Yes below.)*

 MRC No, employees performing the Services have never been retired from a Washington state retirement system.

 Yes, employees performing the Services have been retired from a Washington state retirement system.

In the event the Consultant checks “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, the Consultant hereby agrees to save, indemnify, defend and hold the City harmless from and against all expenses and costs, including reasonable attorney fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event the Consultant checks “yes” and affirms that an employee providing work has ever retired from a Washington State retirement system, every said employee shall be identified by the Consultant and such retirees shall provide the City with all information required by the City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

4.11 NONASSIGNABLE. Except as provided in **EXHIBIT B**, the Services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

4.12 SUBCONTRACTORS AND SUBCONSULTANTS.

a. The Consultant is responsible for all work or services performed by subcontractors or subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors or subconsultants the Consultant directly hires meet the responsibility criteria for the Services. Verification that a subcontractor or subconsultant has proper license and bonding, if required by statute, must be included in the verification process. If the parties anticipate the use of subcontractors or subconsultants, the subcontractors or subconsultants are set forth in **EXHIBIT B**.

c. The Consultant may not substitute or add subcontractors or subconsultants without the written approval of the City.

d. All subcontractors or subconsultants shall have the same insurance coverage and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4.13 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant’s client base and shall obtain written permission from the City prior to providing services to third parties when a conflict or potential conflict of interest exists. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

4.14 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate, or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or the Services provided to the City.

4.15 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against any client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; or rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth its nondiscrimination obligations. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

4.16 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

5. CITY APPROVAL REQUIRED. Notwithstanding the Consultant's status as an independent contractor, the Services performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if the Services have been completed in compliance with the Scope of Services and City requirements.

6. GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE
Kim Bryant, Water Utility Manager
80 Columbia Ave
Marysville, WA 98270

Notices to the Consultant shall be sent to the following address:

RH2 ENGINEERING, INC.

Michele Campbell
22722 29th Drive SE, Suite 210
Bothell, WA 98021

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Consultant. As per Section 6.1, the Consultant is deemed to have received the termination notice three (3) calendar days after deposit of the termination notice in the U.S. mail with proper postage and address. The termination notice is deemed effective seven (7) calendar days after it is deemed received by the Consultant.

If this Agreement is terminated by the City for its convenience, the City shall pay the Consultant for satisfactory Services performed through the date on which the termination is deemed effective in accordance with payment provisions of Section 3, unless otherwise specified in the termination notice. If the termination notice provides that the Consultant will not be compensated for Services performed after the termination notice is received, the City will have the discretion to reject payment for any Services performed after the date the termination notice is deemed received.

6.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

6.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with exhibits, attachments, and addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by a written supplemental amendment properly signed by both parties.

6.5 SEVERABILITY.

a. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

b. If any part, term, or provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that part, term, or provision shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.6 NONWAIVER. A waiver by either party of a breach by the other party of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

6.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

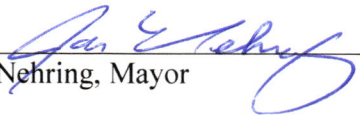
6.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

6.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.


DATED this 1st day of August, 2023.

CITY OF MARYSVILLE


By 
Jon Nehring, Mayor

DATED this 19th day of July, 2023.

CONSULTANT

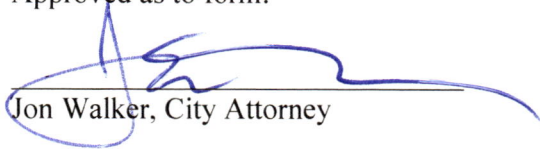
By 
Michele R. Campbell (Name)
Its: Director (Title)

ATTEST/AUTHENTICATED:



Genevieve Erddis, Deputy City Clerk

Approved as to form:



Jon Walker, City Attorney

EXHIBIT A
Scope of Work
City of Marysville
Water System Plan Update
July 2023

Background

RH2 Engineering, Inc., (RH2) completed the City of Marysville’s (City) most recent Water System Plan (WSP), which was approved by the Washington State Department of Health (DOH) in May 2017. Based on the current planning requirements of Chapter 246-290 Washington Administrative Code (WAC), the City’s WSP must be updated every 10 years.

This Scope of Work describes the tasks necessary to update the City’s WSP and address new regulatory requirements so that the City’s water system is capable of meeting the needs of existing and future customers throughout the 20-year planning period. Available resources from the previous planning work will be utilized to minimize the level of effort for this WSP update. Enclosed as **Exhibit B** is a list of data to be provided by the City prior to the commencement of the activities contained in this Scope of Work.

The supplemental tasks to perform a more detailed evaluation of the existing water system will support the development of an accurate and cost-effective Capital Improvement Program (CIP) for the WSP. These tasks will document the existing conditions of the pumps, perform water supply optimization analyses, prepare a water treatment plant condition assessment, and develop a seismic performance assessment.

Project Assumptions

- *This Scope of Work is based on published regulatory requirements for water system plans known at the time of this writing. If new or expanded regulatory requirements are published during the course of this project, a contract amendment, along with a scope of work and fee estimate, can be provided for the additional work needed to satisfy the requirements.*
- *It is anticipated that the WSP will be completed in conjunction with the City’s General Sewer Plan (GSP) update. Efficiencies related to these joint planning efforts are reflected in the Scope of Work and Fee Estimate for this project.*
- *RH2 will use and rely upon the data, information, and materials prepared or provided by the City or others in relation to these efforts.*
- *Subtasks that will be coordinated directly with the GSP effort are identified as such. RH2 assumes that Task 12 – Rate Study for the Water Utility will be completed at the same time as the sewer and stormwater rate studies that are included under the GSP contract. If they are prepared at different timeframes, a contract amendment, along with a scope of work and fee estimate, will be mutually determined by the City and RH2 for the additional process tasks (e.g., council meetings, review meetings, report, etc.)*

- *Deliverables will be provided in MS Word, PDF, GIS, and Google Earth format as appropriate and requested by the City.*
- *RH2 will perform the services described up to the amounts included in the attached Fee Estimate. If additional effort is needed, that extra work will be mutually determined by the City and RH2.*

Task 1 – Project Management and Agency Coordination

Objective: Manage the RH2 project team, files and records. Monitor the Scope of Work and budget and provide monthly invoices. Assist the City in collecting data for the water system planning process. Coordinate with Snohomish County (County) and DOH throughout the development of the WSP.

Approach:

- 1.1 Review work for consistency with this Scope of Work, monitor budget spent, and manage the RH2 team.
- 1.2 Prepare monthly invoices indicating work performed and budget status. Attend monthly project update meetings via Microsoft Teams with the City project manager.
- 1.3 Maintain project records and files.
- 1.4 Attend a pre-planning conference with the City, County, and DOH staff.
- 1.5 Coordinate with City staff during the data collection and WSP development process. This includes coordinating via telephone, submitting the requested list of data, and reviewing data provided by the City.
- 1.6 Coordinate with the County and DOH throughout the planning process to provide schedule and progress reports towards the completion of the WSP.

RH2 Deliverables:

- Monthly invoices, project manager meetings, and record filing. RH2 team coordination.
- Attendance at one (1) meeting with the City, County, and DOH staff, and coordination via telephone and email with DOH.

Task 2 – Introduction and Existing System Description

Objective: Update the description of the existing water system.

Approach:

- 2.1 Visit each facility with City staff to collect field information, observe equipment layouts and existing conditions, and obtain maintenance staff input/complaints regarding the existing water system.
- 2.2 Update Chapters 1 and 2 based on changes to the existing facilities, pressure zones, the Joint Operating Agreement and the operation of the water system.
- 2.3 Update the following color figures:

- Existing Water System
- Existing System Hydraulic Profile
- Service Area and Adjacent Systems

RH2 Deliverables:

- Chapter 1 – Introduction for City review and comment.
- Chapter 2 – Water System Description for City review and comment.

Task 3 – Land Use and Population

Objective: Review planning-related documents and identify impacts on the City’s water system for use in the WSP. Coordinate the effort to prepare the projections with the GSP for consistency and efficiency.

Approach:

- 3.1 Review updated planning documents, including the City and County’s *Comprehensive Plans* and the City of Arlington’s *Comprehensive Water System Plan*, and summarize the impacts or constraints on the water system.
- 3.2 Complete DOH’s Consistency Statement Checklists for each planning agency with which the WSP must be consistent, including local and County planning jurisdictions.
- 3.3 Update the section regarding the Urban Growth Area (UGA) based on UGA boundary changes using the section included in the City’s GSP.
- 3.4 Update the land use sections of the 2017 WSP based on the City’s updated *Comprehensive Plan*.
- 3.5 Update the description of the housing and employment trends within the City’s service area based on available information from City staff, as well as County and state population data.
- 3.6 Prepare 10-year and 20-year population and employment projections for both the City and the water service area that comply with the Growth Management Act using information from the City’s updated *Comprehensive Plan*, buildable lands report, and new population allocations based on Puget Sound Regional Council Vision 2050 projections. Coordinate this effort with the effort to develop projections for the City’s GSP project. Population and employment projections developed in this WSP effort will be incorporated into the City’s GSP.
- 3.7 Update the figure of the City’s land use to be used in this WSP update and the City’s GSP.

RH2 Deliverables:

- Chapter 3 – Land Use and Population for City review and comment.

Task 4 – Water Demands

Objective: Review historical water use and forecast future water demands of the system.

Approach:

- 4.1 Tabulate monthly totals of metered consumption for each customer class and the average number of accounts in service for each year from 2015 through 2022 based on available information provided by the City. Identify the seasonal variations in consumption for each customer class and variations in demand patterns due to the COVID-19 epidemic and the projected variations in the future.
- 4.2 Tabulate ten (10) to twenty (20) of the largest water users and the total water use of each for the year 2022.
- 4.3 Tabulate monthly and yearly totals of water supply from each supply facility from 2015 through 2022. Calculate the system average day demand (ADD) based on the yearly water supply data from 2015 through 2022.
- 4.4 Evaluate, describe, and prepare a graphic or table to demonstrate the seasonal variations in consumption patterns for each customer class and the seasonal variations in supply sources.
- 4.5 Tabulate total demand within each pressure zone based on the hydraulic model and the parcel-consumption database provided by the City.
- 4.6 Review telemetry data and estimate the system’s maximum day demand (MDD) and peak hour demand (PHD).
- 4.7 Identify the total amount of distribution system leakage (DSL) from 2015 through 2022. Calculate the 3-year rolling average of DSL.
- 4.8 Calculate per capita demands based on the ADD and water system population data from 2015 through 2022.
- 4.9 Calculate the number of Equivalent Residential Units (ERUs) within the system based on the water consumption and supply data.
- 4.10 Document the current and past efforts for water use efficiency (WUE) and their impact on water demand over the past 6 years. Describe the City’s WUE improvements.
- 4.11 Discuss existing and future changes in large water user demand.
- 4.12 Discuss existing and future changes in the Tulalip Tribe’s demand.
- 4.13 Document the historical demands from 2015 through 2022. Describe the basis for and results of the existing and future water demand evaluation.
- 4.14 Develop annual demand projections for the first ten (10) years and projections for year twenty (20) based on projected water system population data and historical per capita demands. Demand projections will be tabulated with and without additional water use reductions from the proposed WUE Program and climate change. Demand projections also will be tabulated for

each pressure zone or other development areas to assist in the future demand allocation in the hydraulic model.

- 4.15 Document the impact of climate change on the City's future demand projections.
- 4.16 Document the results of the demand analysis in summary tables and the chapter text.
- 4.17 Attend one (1) conference call with City staff regarding the developed demand projections.
- 4.18 Coordinate with the City to provide data to conduct the WUE public forum. *The City will conduct the meeting to satisfy the public forum requirements of the WUE program and to present the WUE goals for adoption by the City Council.*

RH2 Deliverables:

- Attendance at one (1) conference call with City staff.
- Chapter 4 – Water Demands for City review and comment.

Task 5 – Regulations, Policies, and Design Criteria

Objective: Review existing regulations, policies, and design criteria and recommend, as requested, changes to these policies.

Approach:

- 5.1 Incorporate Chapter 5 (Policies and Design Criteria) from the 2017 WSP into the updated WSP.
- 5.2 Describe changes to the City's water system policies and design criteria in Chapter 5 since the completion of the previous WSP, including service area and connection policies. Recommend revisions to the City's current policies and design criteria, as requested.

RH2 Deliverables:

- Chapter 5 – Policies and Design Criteria for City review and comment.

Task 6 – Water Source and Quality

Objective: Identify the City's water quality monitoring requirements and results of recent monitoring, and prepare an inventory of existing water sources and water rights.

Approach:

- 6.1 Update the 2017 WSP water rights evaluation that compares current water rights with demands based on the updated demand projections. Prepare Water Rights Self-Assessment tables based on existing water use and future projections. Describe water supply characteristics and the anticipated potential effects of climate change on the City's sources.
- 6.2 Incorporate the 2017 WSP water quality elements into the updated WSP. Review new and anticipated future water quality regulations and update the water quality sections as requested. Document the City's efforts to meet the requirements of the Lead and Copper Rule Improvements.

- 6.3 Summarize the results and compliance status of recent source and distribution system water quality monitoring.

RH2 Deliverables:

- Chapter 6 – Water Source and Quality for City review and comment.

Task 7 – Hydraulic Model Update and Calibration

Objective: Update and calibrate the current hydraulic model of the City’s existing water system.

Approach:

- 7.1 Update the City’s WaterGEMS hydraulic model with recent water system improvements. Review the model with current water system mapping to check for consistency and completeness.
- 7.2 Update the hydraulic model node diagram of the City’s water system. Coordinate with the City to review water system facilities shown in the node diagram and update the model as necessary based on input from the City.
- 7.3 Compute pipe roughness coefficients from available pipe material and age data using routines to accomplish initial calibration.
- 7.4 Allocate the existing (2022) demand data among the nodes in the model using a parcel-consumption database provided by the City and customized routines.
- 7.5 Update facility data into the model for supply sources, reservoirs, inerties, and pressure reducing valve stations. Establish facility settings to reflect current settings and those to be used for the analyses.
- 7.6 Perform preliminary hydraulic analyses to identify targeted locations, where the distribution system may have had significant improvements since the completion of the previous WSP or did not calibrate previously, for field pressure and hydrant flow tests and check potential performance at each site. Prepare a template that lists field test locations and data to be collected at each test location. Coordinate with the City to confirm methods and recordkeeping for field tests.
- 7.7 Attend two (2) days of hydrant flow tests to confirm that the pressure and flow test objectives are met for the purpose of calibrating the hydraulic model. *City staff will operate hydrants, valves, and other water system facilities as directed by RH2. RH2 will provide calibrated pitot and pressure gauges for use during the hydrant flow tests and will record the results of the tests. Operational status of facilities will be provided by City staff (in real-time or from the City’s telemetry system following field testing), including flows into the system from supply sources and reservoir levels at the start and end of the tests.*
- 7.8 Perform hydraulic analyses to calibrate the model from the field flow and pressure test data for the purposes of steady-state and extended period hydraulic analyses.

- 7.9 Coordinate with the City to identify sources of inconsistencies between the field calibration data and the modeled results. Inconsistencies may be the result of unknown closed valves in the system or incorrect diameter of water main shown on system mapping or as-builts. *Since this item is highly variable in nature, an initial allocation of twenty-four (24) hours of a water modeling specialist's time has been included for this subtask. If generally accepted industry standards for hydraulic model accuracy cannot be achieved within this initial allocation, RH2 will coordinate with the City to determine the next steps. This may include a contract amendment to assist the City in performing additional field flow tests and model calibration analyses.*
- 7.10 Update the current land use classifications into the model and assign a general planning-level fire flow requirement, or specific fire flow requirement if available, to each node for comparison of fire flow results.
- 7.11 Input future demand data into the hydraulic model's nodes using the results from the future water demand evaluation. Demand distribution shall be based on estimates of future growth allocations.

RH2 Deliverables:

- Calibrated WaterGEMS hydraulic water model for use in steady-state analyses.
- Hydraulic model node diagram, to be included as an appendix.
- Hydrant flow testing.
- Coordination with the City to review accuracy of the hydraulic water model.

Task 8 – Water System Analyses

Objective: Evaluate each water system component to identify deficiencies and recommend improvements. Utilize the hydraulic model of the City's water system to perform pressure and fire flow hydraulic analyses.

Approach:

- 8.1 Examine each of the existing pressure zones and identify areas of low and high pressures. Update the table showing each existing zone, its maximum and minimum service elevation, and service pressures (at static conditions).
- 8.2 Calculate the quantity of water supply required for the existing and future conditions, and compare those requirements to the system's existing supply capability. Identify and describe supply facility deficiencies.
- 8.3 Calculate the quantity of water required from booster pump stations (BPSs) for the existing and future system and compare to the existing BPS capacities. Identify and describe BPS deficiencies.
- 8.4 Calculate the quantity of water storage required for the existing and future system based on the requirements contained in WAC 246-290-235 and the current DOH *Water System Design*

- Manual* and compare those requirements to the existing storage capacity of the system. Identify and briefly describe storage deficiencies.
- 8.5 Document the hydraulic analysis criteria and hydraulic model settings for the distribution system analyses.
 - 8.6 Perform a steady-state hydraulic analysis using the hydraulic model of the existing system while simulating existing PHD conditions with no fire flows to determine the pressures and flow distribution.
 - 8.7 Perform a steady-state fire flow analysis for each node in the system while simulating existing MDDs to determine the capability of the existing system to provide adequate flows and pressures and identify existing system deficiencies.
 - 8.8 Identify and input proposed water system improvements for the 10-year and 20-year CIP into the model based on the results of the existing system hydraulic analysis and identification of deficiencies.
 - 8.9 Perform a steady-state hydraulic analysis for each node in the system while simulating future PHDs to check that the proposed improvements address existing system deficiencies and are sized properly to accommodate anticipated growth based on meeting the City's policies and design criteria. Analyses will be performed for the 10-year and 20-year demand projections.
 - 8.10 Perform a steady-state fire flow analysis for each node in the system while simulating future maximum day demands to check that the proposed improvements address existing system deficiencies and are sized properly to accommodate anticipated growth based on meeting the City's policies and design criteria. Analyses will be performed for the 10-year and 20-year demand projections.
 - 8.11 Prepare figures that summarize the results of the existing system and future system pressure and fire flow analyses.
 - 8.12 Identify and describe distribution system deficiencies and the results of the hydraulic analyses.
 - 8.13 Evaluate and identify non-capacity related deficiencies for the water facilities and telemetry and supervisory control system. *An initial allocation of twenty-four (24) hours of a corrosion specialist's time has been included in this subtask to evaluate identified concerns with water main corrosion.*
 - 8.14 Perform an existing system, 10-year, and 20-year system capacity analysis to determine the unused, available system capacity expressed in ERUs. Prepare a 10-year and 20-year projected system capacity analysis with proposed improvements. Document the criteria and results of the analyses.
 - 8.15 Meet with City staff to discuss the system analyses, deficiencies, and recommended improvements.
 - 8.16 Document the results of the system analyses in summary tables and the chapter text.

RH2 Deliverables:

- Chapter 7 – Water System Analyses for City review and comment.
- Attendance at one (1) meeting with City staff.

Task 9 – Operations and Maintenance

Objective: Document the water system’s operations and maintenance (O&M) program.

Approach:

- 9.1 Incorporate Chapter 8 – Operations and Maintenance from the 2017 WSP into the updated WSP.
- 9.2 Describe any changes to the City’s O&M strategy or asset management program in Chapter 8 since the completion of the previous WSP. Update the organizational chart and personnel certification.

RH2 Deliverables:

- Chapter 8 – Operations and Maintenance for City review and comment.

Task 10 – Capital Improvement Program

Objective: Describe and schedule improvements to address deficiencies identified in the water system analyses. Prepare planning-level cost estimates for each project identified. Coordinate the effort to prepare the CIP with the GSP for consistency and efficiency.

Approach:

- 10.1 Briefly describe water system improvements that have been completed since the last WSP update.
- 10.2 Prepare an updated list of proposed water system improvements based on the results of the existing system and proposed system analyses. Briefly describe each group of related improvements and the purpose/benefit of the improvements.
- 10.3 Update the planning-level approximate cost estimate for each improvement based on current industry prices.
- 10.4 Update the CIP project prioritization and schedule of improvements. Coordinate the WSP CIP schedule with the GSP CIP schedule as appropriate.
- 10.5 Prepare a table of improvements that includes an improvement identification number, a brief description of each improvement, the associated cost estimate, and the scheduling of the improvements on an annual basis for the first ten (10) years and for the 20-year planning period.
- 10.6 Update the section regarding the criteria and procedures used for prioritizing and scheduling improvements.
- 10.7 Document the CIP prioritization analyses in summary tables and the chapter text.
- 10.8 Prepare the following color figures.

- Proposed Water System Improvements
- Proposed Improvements Hydraulic Profile

10.9 Meet with City staff to discuss the water system improvements and the proposed schedule of implementation.

RH2 Deliverables:

- Draft CIP tables and figures for City review and comment.
- Chapter 9 – Water System Improvements for City review and comment.
- Attendance at one (1) meeting with City staff.

Task 11 – Financial Analysis

Objective: Prepare a financial analysis of the water utility. This Task will be performed by FCS Group, LLC, (FCS Group) as a subconsultant to RH2. Coordinate the effort to prepare the financial analysis with the GSP for consistency and efficiency.

Approach:

- 11.1 Review financial data for support of the financial analyses.
- 11.2 Review the City’s current fiscal policies for operating and capital reserves, system reinvestment funding, debt management, and debt service coverage and recommend changes if warranted.
- 11.3 Evaluate capital funding options and develop a capital financing plan for the 10- and 20-year CIPs for the water utility. The analysis will include a forecast of capital funding needs, potential borrowing requirements, and associated cash flows and cash balances over the study period. Evaluate and recommend an appropriate balance of funding from cash, capital improvement charges, bonds, low interest loans and/or other available funding sources.
- 11.4 Develop an operating forecast for the City’s water utility. The City’s current water operating budget or prior year actuals will be used as the baseline for forecasting ongoing O&M costs. Other costs (debt service) also will be forecast over the 10- and 20-year study periods. Economic forecast factors and engineering planning growth estimates will be applied to operating expenses and revenues. Operating increases identified as part of the plan will be incorporated.
- 11.5 Develop an operating cash flow projection for the 10- and 20-year study period integrating fiscal policies, operating forecast, and capital financing impacts. Compare forecasted financial requirements against forecasted revenue under existing rates to determine annual and cumulative revenue adjustments for financial sustainability over time.
- 11.6 Develop a rate forecast for the 10-year period. Apply annual rate adjustments to the City’s existing rate structures across-the-board by adjusting each rate class and rate charge (fixed and variable) equally. FCS Group also will perform an affordability test as an indication of a residential customer’s ability to pay the existing and forecasted rates including an analysis and comparison of the water system’s existing and forecasted average residential bills to 2 percent

of the median household income. This test will be conducted for the 10- and 20-year study periods.

11.7 Draft the financial chapter for City review.

11.8 Attend one (1) meeting with City staff to review the draft financial analysis results.

RH2 Deliverables:

- Chapter 10 – Financial Analysis (prepared by FCS Group, formatted by RH2).
- Attendance at one (1) meeting with City staff.

Task 12 – Rate Study for the Water Utility

Objective: Prepare a rate study for the water utility. This Task will be performed by FCS Group as a subconsultant to RH2. Coordinate the effort to prepare the rate study with the GSP for consistency and efficiency. *This Scope of Work and the associated Fee Estimate assumes that the sewer and stormwater rate studies would also be completed within a similar time period. If not, a budget amendment would be needed to cover the anticipated process tasks (e.g., council meeting, review meetings, report).*

Approach:

12.1 Attend an initial project meeting to confirm the goals and objectives of the overall rate study and focus efforts. Identify project objectives, expectations, and deliverables, and outline the project schedule and key milestones during the meeting.

12.2 Provide a list of data needs encompassing historical and projected financial, water use, operational, billing, and planning information.

12.3 Develop a cost of service rate model. Coordinate with the City to determine how the model is intended to be used, what answers need to be generated by the tool, and what user interface will be most effective.

12.4 Perform a revenue requirement analysis of annual cash flow needs by identifying expenses incurred to operate and manage the system, including cost increases resulting from changes in staffing and/or enhanced programs or initiatives, capital repair/replacement needs, existing and potential new debt payment obligations, and fiscal policy achievement. Develop alternative rate strategies to consider operational changes, capital prioritization, and overall asset management funding approaches for long-term capital needs.

12.5 Perform the cost of service analysis (COSA) to identify the cost to serve each customer classification within the system. New customer classifications identified as part of the study process will be evaluated independently for equity.

12.6 Perform a rate design to determine how the target level of revenue will be generated from the fixed and variable charges from each customer class. *The rate design will consider both the level (amount of revenue that must be generated) and structure (how the revenue will be collected,*

or bill assessed). Coordinate with City staff to determine if there are rate structure changes or specific policy objectives.

12.7 Perform a capital improvement charge (CIC) update to reflect existing and future capital costs associated with providing service to new connections as identified in within the City’s current water planning documents. Incorporate the results of the CIC into the revenue requirement, as revenue from these fees will help offset capital costs.

12.8 Attend five (5) project meetings at key milestones with City staff to review key assumptions and outcomes.

- a) One (1) meeting to review revenue requirement findings and alternatives.
- b) One (1) meeting to review COSA findings.
- c) One (1) meeting to review rate design findings and final recommendations.
- d) One (1) meeting to review CIC recommendations.
- e) One (1) meeting to review final recommendations and present rate study.

Attend two (2) City Council meetings to discuss the rate study findings and recommendations. Work with the City to determine the best communication strategy, medium, and format to assist with customer education.

12.9 Prepare a draft and final report documenting the rate study process, methodology, key assumptions, results, and recommendations.

RH2 Deliverables:

- Attendance at initial project meeting with City.
- Attendance at five (5) project review meetings and two (2) City Council meetings.
- Customer communication materials.
- Chapter 10 – Financial Analysis (prepared by FCS Group, formatted by RH2).

Task 13 – Executive Summary

Objective: Prepare an executive summary to describe the key elements of the WSP.

Approach:

13.1 Identify the purpose of the WSP and summarize the major system characteristics and significant changes that have occurred since the previous WSP was completed. Briefly describe the key issues in the WSP.

RH2 Deliverables:

- Executive Summary chapter for City review and comment.

Task 14 – Appendices and State Environmental Policy Act Checklist

Objective: Prepare miscellaneous appendices for inclusion in the WSP.

Approach:

- 14.1 Prepare the State Environmental Policy Act Checklist for use by the City. Obtain the Determination of Non-Significance from the City to include in the appendices.
- 14.2 Obtain new service area and intertie agreements from the City to include in the appendices.
- 14.3 Obtain copies of new or revised City resolutions/ordinances and include in the appendices.
- 14.4 Include a copy of the current Water Facilities Inventory form.
- 14.5 Include a copy of the most recent Consumer Confidence Report.
- 14.6 Include copies of current/relevant O&M documents.
- 14.7 Include a copy of current City water system construction standards
- 14.8 Include copies of current/relevant City Water Rights information.
- 14.9 Include copies of consistency statement checklists and agency review comments.

RH2 Deliverables:

- Miscellaneous appendices for inclusion in the WSP.

Task 15 – Cross-Connection Control Plan

Objective: Document the City’s existing cross-connection control plan.

Approach:

- 15.1 Update the Cross-Connection Control Plan from the 2017 WSP to be included in the updated WSP. Describe current and future activities.

RH2 Deliverables:

- Cross-Connection Control Plan, to be included in the WSP as an appendix, for City review and comment.

Task 16 – Water Quality Monitoring Plan

Objective: Document the City’s existing water quality monitoring requirements and procedures. Update the City’s existing Coliform Monitoring Plan and prepare an E. coli Response Plan.

Approach:

- 16.1 Update the water quality monitoring plan from the 2017 WSP.
- 16.2 Document source water quality monitoring requirements and procedures.
- 16.3 Document distribution system water quality monitoring requirements and procedures, including a schedule for coliform monitoring and an E. coli Response Plan.

16.4 Update the source monitoring schedule table.

16.5 Update the Coliform Monitoring Plan table and color figure. Coordinate with the City and prepare an E. Coli Response Plan.

RH2 Deliverables:

- Water Quality Monitoring Plan, to be included in the WSP as an appendix, for City review and comment.

Task 17 – Water Use Efficiency Program

Objective: Update the City’s WUE Program and WUE goals for the water system.

Approach:

17.1 Update the background and program requirements from the WUE Program in the 2017 WSP.

17.2 Update the water supply characteristics from the WUE Program in the 2017 WSP.

17.3 Assist the City in establishing WUE goals for its public process as required by the DOH’s WUE Rule.

17.4 Identify and evaluate WUE measures for appropriateness and cost-effectiveness.

17.5 Prepare a schedule for implementation of the WUE measures and cost estimates for each measure.

Assumptions:

- *The City will present the developed WUE goals to the public.*

RH2 Deliverables:

- WUE Program, to be included in the WSP as an appendix, for City review and comment.

Task 18 – Watershed Control and Wellhead Protection Plan

Objective: Document the City’s existing efforts toward watershed control and wellhead protection.

Approach:

18.1 Incorporate the Watershed Control and Wellhead Protection Plan from the 2017 WSP into the updated WSP. Describe current and future activities.

18.2 Update the inventory of potential contaminant sources and activities using available databases maintained by the Washington State Department of Ecology (Ecology) and the U.S. Environmental Protection Agency, and document the results of the inventory findings. The inventory will include site locations and owners/operators.

18.3 Update list of owners and operators of known and potential sources of water contamination, businesses, regulatory agencies and local governments, emergency response agencies, and City customers that must be notified of the City’s wellhead protection program.

RH2 Deliverables:

- Watershed Control and Wellhead Protection Plan, to be included in the WSP as an appendix, for City review and comment.

Task 19 – Finalize, Print, and Present Draft WSP

Objective: Prepare a final draft of the WSP and submit it to review agencies and adjacent water purveyors.

Approach:

- 19.1 Develop a cover format that includes the WSP name and revision date.
- 19.2 Transmit electronic copies of the draft WSP documents to the City for review and comment.
- 19.3 Revise the WSP based on City review comments.
- 19.4 Attend one (1) meeting to present the completed WSP to City staff, City Council, and the public.
- 19.5 Bind the final WSP documents and print up to five (5) sets of the WSP and color figures.
- 19.6 Create an electronic PDF document, including all chapters, appendices, and figures of the WSP. The electronic WSP will contain bookmarks and an organizational format. Provide up to five (5) copies of the electronic plan on USB drives.
- 19.7 Submit the final WSP to adjacent water systems in electronic format for their review and comment.
- 19.8 Submit the final WSP to the County and DOH for their review.

RH2 Deliverables:

- Up to five (5) sets of the final WSP in three-ring binder format and five (5) copies in electronic PDF on USB drives.
- Attendance at one (1) meeting to present the final draft WSP to City staff, City Council, and the public.

Task 20 – Water Supply Operational Strategy

Objective: Perform water supply analyses and identify improvements to implement the recommended operational strategy. Estimate cost savings and develop an operational strategy report.

Approach:

- 20.1 Coordinate with the City to obtain updated estimated costs for producing water from each of the City-owned sources and for purchasing water from the City of Everett.
- 20.2 Perform extended period simulations and steady-state analyses in the hydraulic model to identify up to four (4) optimized alternative operational strategies for the water system. *The analyses will refine and build upon optimization analyses recently performed by RH2.* Prepare

figures summarizing the results of the analyses. The analyses will consider the following elements.

- Source blending recommendations.
- Results of source of supply evaluations and recommendations from previous analyses and this WSP.
- Source production capacity limitations from sources owned by the City.
- Pump condition and energy efficiency evaluation.
- Capital and O&M costs.
- Water supply, fire flow, and minimum pressure requirements for City customers and the Tulalip Tribe under the Joint Operating Agreement.
- Maximizing water usage for each individual source.
- Improving water quality.
- Redundancy in source of supply to individual pressure zones.
- Consideration for adjustment to the north/south water system boundary.

20.3 Identify improvements to implement the alternative operational strategies, which may include new equipment or modifications to existing facilities, pressure zone reconfigurations, or system setpoint adjustments.

20.4 Estimate cost savings potential of implementing the alternative operational strategies for the existing, 10-year, and 20-year water system.

20.5 Meet with the City to review the alternative operational strategies. Select a preferred alternative.

20.6 Prioritize recommended improvements for the preferred alternative based on their cost effectiveness and the project need and prepare a phasing plan for the improvements.

20.7 Prepare a draft technical memorandum summarizing the operational strategy analyses and recommendations. Submit draft to City staff for review and comment. Incorporate City comments and finalize technical memorandum.

RH2 Deliverables:

- Meeting with City to present the results of the analyses.
- Draft operational strategy technical memorandum for City review.
- Final operational strategy technical memorandum in electronic PDF and one (1) hard copy.

Task 21 –Detailed Wellhead Protection Planning

Objective: Perform site-specific hydrogeologic analysis at each source to refine and improve wellhead protection planning and implementation. Evaluate groundwater flow, recharge areas, and infiltration pathways at each source using available hydrogeologic information.

Approach:

- 21.1 Compile available hydrogeologic and groundwater information for each groundwater source.
- 21.2 Use hydrogeologic analysis to more precisely calculate and delineate wellhead protection areas around each source to update current simplified wellhead protection areas.
- 21.3 Update basic wellhead protection plan in Task 18 with refined analysis.

Assumptions:

- *RH2 will rely on City-provided groundwater data and publicly available groundwater and hydrogeologic data.*
- *Contaminant inventory will be revised based on updated wellhead protection areas.*

RH2 Deliverables:

- Updated Wellhead Protection Plan in Task 18 with additional hydrogeologic analysis and updated wellhead protection areas.

DOH and Agency Review Revisions

At the completion of Tasks 1 through 21, the WSP will be in a final format, ready for review by the regulatory agencies and adjacent water purveyors. The number of comments, number of meetings, and amount of required WSP modifications from review by the regulatory agencies and adjacent water purveyors are difficult to predict. Therefore, RH2 will prepare a separate Scope of Work and Fee Estimate to address review comments, review meetings, and final WSP modifications upon receipt of all review comments from the County, DOH, Ecology, and adjacent water systems.

At the completion of the project, a copy of the computer files of the WSP Word documents, water model, and AutoCAD and GIS figures will be provided to the City.

Project Schedule

It is the goal of all parties that this Scope of Work shall be completed within eighteen (18) months of contract execution (not including Agency approvals), assuming RH2 receives all data within ten (10) weeks of contract execution. The schedule for this project may be modified as mutually agreeable to RH2 and the City.

EXHIBIT A-1

City of Marysville Water System Plan Update Data to be Provided by the City

The following list contains the information and data to be provided by the City of Marysville (City) that is needed to update the City’s Water System Plan (WSP). The available resources from previous planning work will be utilized to minimize the level of effort necessary. Only data in this list that has changed since the previous WSP was prepared and information that was not available during the development of the previous WSP needs to be provided. It is anticipated that the WSP will be completed in conjunction with the City’s General Sewer Plan (GSP). Several of the data items requested on this list also will be utilized in the development of the GSP.

The following list is organized according to the Scope of Work activities. The engineering Fee Estimate for the project is based on this information being provided within ten (10) weeks of contract execution. RH2 is entitled to rely upon the accuracy and completeness of any data, information, or materials provided by the City or others in relation to this work.

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
Task 1 – Project Management and Agency Coordination			
Task 2 – Introduction and Existing System Description			
1. Current pressure reducing station setpoints (utilize GC Systems, Inc., to obtain this information).	H		
2. Current booster pump station operational setpoints.	H		
3. List of any new check valves and zone valves (closed isolation valves between pressure zones) in the distribution system.	H		
4. Copy of most recent Washington State Department of Health (DOH) Sanitary Survey.	H		
Task 3 – Land Use and Population			
1. Copy of the City’s and Snohomish County’s Comprehensive (Land Use) Plans as they become available.	M		
2. Provide 10-year, 20-year, and build-out population projections for the City and Urban Growth Area (UGA) as the information becomes available.	H		
3. List of planned developments. Provide name of development, type of development, number of units, and development schedule.	M		

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
4. Summary of the City’s efforts and involvement in regional water system planning.	M		
5. Copy of map or GIS file showing existing retail and future retail service area boundaries if different than those shown in Figure 2-3 of the 2017 WSP.	H		
6. Copy of map or GIS file showing existing and future land use and the UGA.	H		
Task 4 – Water Demands			
1. Hourly and daily reservoir level records (telemetry data, circular charts, data sheets, etc.) from each storage facility for 2015 through 2022 (to be used to determine the system’s peaking factors).	H		
2. Hourly and daily water supply records from each source of supply for 2015 through 2022 (to be used to determine the system’s peaking factors).	H		
3. Monthly water production totals from each source of supply from 2015 through 2022.	H		
4. Monthly (or bi-monthly) and yearly metered water consumption totals for each customer class from 2015 through 2022.	H		
5. Average number of connections for each month for each customer class from 2015 through 2022.	H		
6. Total number of multi-family units served in 2015 through 2022.	H		
7. List of customers (approximately ten [10] to twenty [20]) that used the most water in 2022 (as measured by individual meters), customer address, and amount of consumption of each customer for the year.	H		
8. List of buildings with the largest fire flow requirements in the service area (provide at least three in each pressure zone). Provide name of building, address, and fire flow requirement for each building.	M		
9. General level of service fire flow requirements and duration for all land use classifications if different than shown in Table 4-13 of the 2017 WSP.	M		

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
10. Is water usage for construction projects, fire department activities, and water main flushing recorded? If so, provide total annual amounts from 2015 through 2022.	H		
Task 5 – Regulations, Policies, and Design Criteria			
1. Provide any significant edits to Chapter 5 from the 2017 WSP.	L		
Task 6 – Water Source, Supply, and Quality			
1. Copy of any recent reports and studies not prepared by RH2 for the sources of supply.	H		
2. Copy of past lead and copper monitoring results (2015 through 2022).	M		
3. Copy of asbestos monitoring results (2015 through 2022).	M		
4. Copy of source water quality monitoring results (2015 through 2022) for volatile organic chemicals, synthetic organic chemicals, inorganic chemical and physical substances, and radionuclides.	M		
5. Summarize the results of past (2015 through 2022) coliform monitoring. Indicate if monitoring results indicated levels above the regulatory limits. For each situation where the regulatory requirements were not met, describe the source of the problem and the follow-up procedures that corrected the problem.	M		
6. Summarize the results of past (2015 through 2022) disinfectant concentration monitoring. Indicate if monitoring results did not meet the regulatory requirements. For each situation where the regulatory requirements were not met, describe the source of the problem and the follow-up procedures that corrected the problem.	M		
7. Summarize the results of past (2015 through 2022) disinfectants and disinfection byproduct monitoring and Initial Distribution System Evaluation.	M		
8. List of routine and repeat coliform sampling sites, if different than those listed in previous WSP (identify address of each routine sampling site	M		

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
and addresses of repeat upstream and downstream sampling sites). Indicate source of sample (house faucet, dedicated sample station, etc.).			
9. Sampling rotation schedule for coliform monitoring, if different than that listed in previous WSP.	M		
10. List of water source sampling sites, if they have changed since the 2017 WSP.	M		
11. Copy of the most recent Consumer Confidence Report(CCR).	M		
12. Provide procedures for accomplishing a 24-hour notice, if one was required. Identify a public information office or other individual (with contact information) who would speak on behalf of the City.	L		
13. Copy of 2015 through 2022 Water Quality Monitoring Reports from DOH.	M		
Task 7 – Hydraulic Model Update and Calibration			
1. Copy of GIS file showing location of normally closed zone valves and hydrants in the system.	H		
2. As-builts for recent water system improvements not contained in the existing hydraulic model.	H		
Task 8 – Water System Analyses			
1. List of known low or high water pressures areas not already identified in the previous WSP. Provide address and recorded pressure for each.	M		
2. List of known water system deficiencies and unsuitable pipe materials not already identified in the previous WSP.	M		
3. List of past (2015 through 2022) water main breaks. Provide address and date that each occurred.	L		
4. List of facilities that have emergency power supply connections or standby emergency generator sets if changes have been made since the previous WSP.	M		

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
5. Normal operating range of each reservoir (water elevation that source or control valve is called to fill reservoir or the normal drawdown in each reservoir).	H		
Task 9 – Operations and Maintenance			
1. Provide any significant edits to Chapter 8 from the 2017 WSP, including updated organizational chart and personnel certification.	L		
Task 10 – Capital Improvement Plan			
1. List of desired water system improvements not contained in previous CIP.	M		
2. List of projects completed since the 2017 WSP. List can be descriptive or map based.	M		
3. Copy of the City’s most recent 10-year Capital Facilities Plan. If not available, provide a list of all road and utility improvements currently planned by the City for the next ten (10) years to assist in coordinating the timing of water improvements with other capital improvements.	M		
4. Provide bid tabulations from water system projects completed during the past five (5) years.	M		
Task 11 – Financial Analysis and Rate Study Coordination			
1. Copy of Financial Analysis chapter and Rate Study for inclusion in the WSP.	L	To be provided at a later date.	
Task 12 – Rate Study for Water, Sewer, and Stormwater Utilities			
Task 13 – Executive Summary			
Task 14 – Appendices and State Environmental Policy Act Checklist			
1. State Environmental Policy Act (SEPA) determination, publication, and agency review coordination.	L	To be provided at a later date.	
2. Signed copy of the final SEPA Checklist, determination, affidavits of publication, agency review, comments, and responses, as applicable.	L	To be provided at a later date.	
3. Copy of any updated Retail Water Service Agreements as contained in the 2017 WSP Appendix B.	H		

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
4. Copy of any new water resolutions or ordinances not contained in the 2017 WSP Appendix R.	L		
5. Copy of most recent Water Facilities Inventory form.	H		
6. Consistency Statement Checklist from City (to be provide upon completion of final draft WSP).	L		
7. Copies of relevant operations and maintenance documents.			
Task 15 – Cross-Connection Control Plan			
1. Summary of the current status of the Cross-Connection Control Program (annual inspection compliance rates). Summarize any future cross-connection control activities.	L		
2. Copy of the latest Cross-Connection Control Program summary report that is submitted annually to DOH.	L		
Task 16 – Water Quality Monitoring Plan			
1. Copy of existing Coliform Monitoring Program.	M		
2. Copy of monitoring waivers and related DOH correspondence.	M		
Task 17 – Water Use Efficiency Program			
1. Summary of water use efficiency (WUE) efforts completed since last WSP.	H		
2. Has leak detection been performed in the distribution system in the past? If so, indicate date, description of areas tested, and findings. Provide a copy of the leak detection report.	M		
3. Water use reduction goals in percentage terms for the years 2015 through 2022. Water use reduction goals beyond 2020, if available.	H		
4. Describe what, if any, previous WUE efforts will be discontinued. Identify why continuation of these efforts would be ineffective or describe that the program had a prescribed end date or savings level.	M		
5. Describe any available or potential sources of reclaimed water. Identify opportunities for the use of reclaimed water (i.e. irrigation for parks or schools, construction purposes, or street cleaning) and an estimated annual volume for each use.	M		

Scope of Work/Information Needed	Priority	Notes	Status/ Delivered
6. Amount budgeted for each individual WUE measure that is part of the WUE program.	M		
Task 18 – Watershed Control and Wellhead Protection Plan			
1. Summarize the City’s past efforts towards protection of its well sources.	L		
2. Provide a list of current and future wellhead protection activities.	L		
Task 18 – Finalize, Print, and Present Draft WSP			
Task 20 – Water Supply Operational Strategy [Optional Task]			
1. Estimated costs for producing water from each City-owned source.	M		
2. Estimated cost of purchasing water from the City of Everett.			
Task 21 – WTP Condition Assessment [Optional Task]			
1. Last twelve (12) months of existing WTP process data.	H		
2. WTP as-builts and any relevant maps, reports, studies, emails, permits, surveys, or other documents pertaining to the plants.	H		
3. Water level and metering data for City-owned wells and spring collectors.			
4. Laboratory and field water quality results from water produced by each well source and spring collector.			
Task 22 – Seismic Resilience Plan [Optional Task]			
1. Available geotechnical data on facilities to be evaluated. Available well logs.	L		
2. Assumed locations of emergency water distribution centers.	L		
3. As-built data for the critical facilities identified.			
4. List of critical customers.			
Task 23 – DOH and Agency Review Revisions			

EXHIBIT B

Subcontractors/Subconsultants

Below is a list of approved subcontractors/subconsultants. If left blank, there are no approved subcontractors or subconsultants.

FCS Group _____

EXHIBIT C
Fee Estimate
City of Marysville
Water System Plan Update
Jul-23

Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
Task 1 Project Management and Agency Coordination	130	\$ 28,888	\$ -	\$ 874	\$ 29,762
Task 2 Introduction and Existing System Description	72	\$ 14,584	\$ -	\$ 818	\$ 15,402
Task 3 Land Use and Population	42	\$ 8,090	\$ -	\$ 555	\$ 8,645
Task 4 Water Demands	91	\$ 18,487	\$ -	\$ 467	\$ 18,954
Task 5 Regulations, Policies, and Design Criteria	10	\$ 1,982	\$ -	\$ 53	\$ 2,035
Task 6 Water Source and Quality	50	\$ 10,536	\$ -	\$ 285	\$ 10,821
Task 7 Hydraulic Model Update and Calibration	160	\$ 28,692	\$ -	\$ 4,712	\$ 33,404
Task 8 Water System Analyses	196	\$ 39,841	\$ -	\$ 3,113	\$ 42,954
Task 9 Operations and Maintenance	13	\$ 2,243	\$ -	\$ 58	\$ 2,301
Task 10 Capital Improvement Program	128	\$ 23,673	-	\$ 2,015	\$ 25,688
Task 11 Financial Analysis	26	\$ 5,262	\$ 8,096	\$ 133	\$ 13,491
Task 12 Rate Study for Water Utility	54	\$ 12,664	\$ 51,169	\$ 318	\$ 64,151
Task 13 Executive Summary	12	\$ 1,955	-	\$ 51	\$ 2,006
Task 14 Appendices and SEPA Checklist	27	\$ 4,417	-	\$ 127	\$ 4,544
Task 15 Cross-Connection Control Plan	7	\$ 1,201	-	\$ 32	\$ 1,233
Task 16 Water Quality Monitoring Plan	32	\$ 5,936	-	\$ 438	\$ 6,374
Task 17 Water Use Efficiency Program	13	\$ 2,356	-	\$ 61	\$ 2,417
Task 18 Watershed Control and Wellhead Protection Plan	24	\$ 4,548	-	\$ 156	\$ 4,704
Task 19 Finalize, Print, and Present Draft WSP	78	\$ 14,427	-	\$ 2,723	\$ 17,150
Task 20 Water Supply Operational Strategy	206	\$ 44,674	-	\$ 2,604	\$ 47,278
Task 21 Detailed Wellhead Protection Planning	44	\$ 11,550	-	\$ 317	\$ 11,867
PROJECT TOTAL	1,415	\$ 286,006	\$ 59,265	\$ 19,908	\$ 365,179

EXHIBIT D
RH2 ENGINEERING, INC.
2023 SCHEDULE OF RATES AND CHARGES

RATE LIST	RATE	UNIT
Professional I	\$167	\$/hr
Professional II	\$183	\$/hr
Professional III	\$207	\$/hr
Professional IV	\$223	\$/hr
Professional V	\$240	\$/hr
Professional VI	\$255	\$/hr
Professional VII	\$274	\$/hr
Professional VIII	\$284	\$/hr
Professional IX	\$284	\$/hr
Technician I	\$131	\$/hr
Technician II	\$143	\$/hr
Technician III	\$158	\$/hr
Technician IV	\$174	\$/hr
Technician V	\$191	\$/hr
Technician VI	\$208	\$/hr
Technician VII	\$226	\$/hr
Technician VIII	\$238	\$/hr
Administrative I	\$86	\$/hr
Administrative II	\$100	\$/hr
Administrative III	\$121	\$/hr
Administrative IV	\$143	\$/hr
Administrative V	\$162	\$/hr
CAD/GIS System	\$27.50	\$/hr
CAD Plots - Half Size	\$2.50	price per plot
CAD Plots - Full Size	\$10.00	price per plot
CAD Plots - Large	\$25.00	price per plot
Copies (bw) 8.5" X 11"	\$0.09	price per copy
Copies (bw) 8.5" X 14"	\$0.14	price per copy
Copies (bw) 11" X 17"	\$0.20	price per copy
Copies (color) 8.5" X 11"	\$0.90	price per copy
Copies (color) 8.5" X 14"	\$1.20	price per copy
Copies (color) 11" X 17"	\$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	\$0.6550	price per mile (or Current IRS Rate)
Subconsultants	10%	Cost +
Outside Services	at cost	

Rates listed are adjusted annually.

RH2 EQUIPMENT RENTAL RATES

SYSTEM FLOW AND PRESSURE TESTING EQUIPMENT		
EQUIPMENT	RATE	UNIT
Pressure Data Logger	\$ 30	\$/Day
	\$ 120	\$/Week
	\$ 360	\$/Month
Set of 2 Hose Monster Assemblies	\$ 50	\$/Day
	\$ 200	\$/Week
	\$ 600	\$/Month
Set of 6 Pressure Data Loggers	\$ 180	\$/Day
	\$ 720	\$/Week
	\$ 2,160	\$/Month
Set of 2 Hose Monster Assemblies w/ 6 Pressure Data Loggers	\$ 230	\$/Day
	\$ 920	\$/Week
	\$ 2,760	\$/Month
Set of 2 Hose Monster Assemblies w/ 9 Pressure Data Loggers	\$ 320	\$/Day
	\$ 1,280	\$/Week
	\$ 3,840	\$/Month

SPECIAL EQUIPMENT - PUMP AND MOTOR TESTING		
EQUIPMENT	RATE	UNIT
Coco-80 w/ 4 Accelerometers	\$ 80	\$/Pump
	\$ 320	\$/Day
	\$ 960	\$/Week
ITIG-II Model C w/ test probes	\$ 90	\$/Pump
	\$ 360	\$/Day
	\$ 1,080	\$/Week
ITIG-II and Power Pack w/ test probes	\$ 190	\$/Pump
	\$ 760	\$/Day
	\$ 2,280	\$/Week
PowerSight 3500 w/ test probes	\$ 15	\$/Pump
	\$ 60	\$/Day
	\$ 180	\$/Week
FLIR E8 WIFI Thermal Camera	\$ 15	\$/Pump
	\$ 60	\$/Day
	\$ 180	\$/Week

CORROSION EQUIPMENT		
EQUIPMENT	RATE	UNIT
Articulating Boroscope	\$ 200	\$/Day
Thru-Coat Thickness Gauge	\$ 200	\$/Day
Dry Film Thickness Gauge	\$ 50	\$/Day
Wenner 4-Pin Method	\$ 200	\$/Day
AWWA Soil Testing	\$ 150	\$/Sample
Rectifier	\$ 135	\$/Day
	\$ 540	\$/Week
	\$ 1,620	\$/Month

SPECIAL EQUIPMENT - DRONES		
EQUIPMENT	RATE	UNIT
Drone with Operator at Professional Rate not Included	\$ 50	\$/Hr
	\$ 100	\$/Day
	\$ 400	\$/Week



Agenda Bill

AGENDA ITEM NO. 12.

DATE: June 22, 2026

SUBMITTED BY: Marcy Manibusan, Administrative Services Supervisor

PRESENTED BY: Eric Johnston, Utilities & Maintenance Services Director

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 Engineering, Inc. for the Sewer Comprehensive Plan Update

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 2 to the Professional Services Agreement with RH2 Engineering, Inc. for the Sewer Comprehensive Plan Update.

SUMMARY:

Council approved the original Professional Services Agreement (PSA) with RH2 Engineering, Inc. on November 13, 2023, and approved Supplemental No. 1 on February 9, 2026. At this time, more work remains to be done on this study. This amendment would extend the agreement for one year, expiring June 30, 2027, at no additional cost.

ATTACHMENTS:

RH2 Sanitary Sewer Comprehensive Plan Update Supplemental No. 2, Sanitary Sewer Comprehensive Plan Update Original Agreement

**SUPPLEMENTAL AGREEMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND RH2 ENGINEERING, INC.**

THIS SUPPLEMENTAL AGREEMENT NO. 2 (“Supplemental Agreement No. 2”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and RH2 Engineering, Inc. a for profit corporation licensed in the State of Washington, organized under the laws of the state of Washington, located and doing business at 22722 29th Drive SE, Suite 210, Bothell, WA 98021 (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for professional services associated with the update to the City’s Sanitary Sewer Comprehensive Plan (the “Original Agreement”), said Original Agreement being dated November 29, 2023; and

WHEREAS, both parties desire to supplement the Original Agreement, by extending the term of the Original Agreement;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, “TERM”, is amended to provide that the term will terminate at midnight on June 30, 2027.
2. Each and every provision of the Original Agreement for Professional Services dated November 29, 2023, shall remain in full force and effect, except as modified herein.

DATED _____

CITY OF MARYSVILLE

By _____

Jon Nehring, Mayor

DATED _____

RH2 ENGINEERING, INC.

By _____

Michele Campbell, P.E.

Its: Director

ATTEST/AUTHENTICATED:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND RH2 ENGINEERING, INC.**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and RH2 Engineering, Inc., a corporation organized under the laws of the state of Washington, located and doing business at 22722 29th Drive SE, Suite 210, Bothell WA 98021 (“Consultant”).

WHEREAS, the parties previously executed an agreement with an effective date of November 29, 2023, for professional services associated with the update of the City’s Sewer System Master Plan; and

WHEREAS, the parties inadvertently allowed the agreement to expire; and

WHEREAS, the parties intended to extend the agreement.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, the parties agree as follows:

1. The agreement dated November 29, 2023, and any amendments, is ratified and will be in full force and effect upon execution of this Agreement.
2. **TERM.** This Agreement shall terminate on midnight June 30, 2026.
3. All other terms and conditions of the agreement dated November 29, 2023, shall remain in full force and effect except as modified by this Agreement.
4. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.
5. **AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

\\
\\
\\
\\

DATED this _____ day of _____ 3/6/2026 _____, 2023.

CITY OF MARYSVILLE

By DocuSigned by:
Jon Nehring
A8AE51538DE9478...
Jon Nehring, Mayor

DATED this _____ day of _____ 3/5/2026 _____, 20_____.

RH2 ENGINEERING, INC.

By DocuSigned by:
Michelle Campbell
C956F1BDDB8D4B7...
Michelle Campbell
Its: Director

ATTEST/AUTHENTICATED:

Signed by:
Chari Taber
78D1E58129F0463...
Chari Taber, Deputy City Clerk

Approved as to form:

Signed by:
Jon Walker
1786AB512684C462
Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND RH2 ENGINEERING, INC.**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and RH2 Engineering, Inc., a for profit corporation licensed in the State of Washington, organized under the laws of the state of Washington, located and doing business at 22722 29th Drive SE, Suite 210, Bothell, WA 98021 (“Consultant”).

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

- 1. SCOPE OF SERVICES.** The Consultant shall provide the work and services described in the attached **EXHIBIT A**, incorporated herein by this reference (the “Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.
- 2. TERM.** The term of this Agreement shall commence on Notice to Proceed and shall terminate at midnight on December 31, 2025. The parties may extend the term of this Agreement by executing a written supplemental amendment.
- 3. COMPENSATION.** The Consultant shall be paid by the City for Services rendered under this Agreement as described in **EXHIBIT A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **Three Hundred Thirty One Thousand Six Hundred Sixty Two Dollars and Zero Cents (\$331,662.00)** within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City. Such payment shall be full compensation for the Services and for all labor, materials, supplies, equipment, incidentals, and any other expenses necessary for completion.

The Consultant shall submit a monthly invoice to the City for Services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

4. CONSULTANT’S OBLIGATIONS.

4.1 MINOR CHANGES IN SCOPE. The Consultant agrees to accept minor changes, amendments, or revisions to the scope of the Services, as may be required by the City, when such

changes, amendments, or revisions will not have any impact on the cost of the Services or the proposed delivery schedule.

4.2 ADDITIONAL WORK. The City may desire to have the Consultant perform additional work or services which are not identified in the scope of the Services. If the parties agree to the performance of additional work or services, the parties will execute a written supplemental amendment detailing the additional work or services and compensation therefore. In no event will the Consultant be compensated for preparing proposals for additional work or services. In no event shall the Consultant begin work contemplated under a supplemental amendment until the supplemental amendment is fully executed by the parties.

4.3 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the Services shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the Services, the work product, and all documents produced under this Agreement, even though the Services have been accepted by the City.

In the event that the Consultant defaults on this Agreement or in the event that this Agreement is terminated prior to the completion of the Services or the time for completion, all work product and all documents and other materials produced under this Agreement, along with a summary of work as of the date of default or termination, shall become the property of the City. The summary of Services provided shall be prepared at no additional cost to the City. Upon request, the Consultant shall tender the work product, all documents, and the summary to the City within five (5) business days. Tender of said work product shall be a prerequisite to final payment under this Agreement.

The Consultant will not be held liable for reuse of work product or documents produced under this Agreement or modification of the work product or documents for any purpose other than those identified in this Agreement without the written authorization of the Consultant.

4.4 PUBLIC RECORDS ACT. Consultant acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the "PRA"). All records owned, used, or retained by the City are public records subject to disclosure unless exempt under the PRA, whether or not the records are in the possession or control of the City or Consultant. All exemptions to the PRA are narrowly construed.

a. **Confidential Information.** Any records provided to the City by the Consultant which contain information that the Consultant in good faith believes is not subject to disclosure under the PRA shall be marked "Confidential" and shall identify the specific information that the Consultant in good faith believes is not subject to disclosure under the PRA and a citation to the statutory basis for non-disclosure.

b. **Responding to Public Records Requests.** The City shall exercise its sole legal judgment in responding to public records requests.

- (1) The City may rely upon the lack of notification from the Consultant in releasing any records that are not marked “Confidential.”
- (2) If records identified as “Confidential” by the Consultant are responsive to a PRA request, the City will seek to provide notice to Consultant at least ten (10) business days before the date on which the City anticipates releasing records. The City is under no obligation to assert any applicable exemption on behalf of the Consultant. The Consultant may seek, at its sole cost, an injunction preventing the release of information which it believes is protected. In no event will the City have any liability to Consultant for any failure of the City to provide notice prior to release.
- (3) If the City, in its sole legal judgment, believes that the Consultant possesses records that (1) are responsive to a PRA request and (2) were used by the City, the City will request the records from the Consultant. The Consultant will, within ten (10) business days:
 - i. Provide the records to the City in the manner requested by the City;
 - ii. Obtain a court injunction, in a lawsuit involving the requester, covering all, or any confidential portion of, the records and provide any records not subject to the court injunction; or
 - iii. Provide an affidavit, in a form acceptable to the City Attorney, specifying that the Consultant has made a diligent search and did not locate any requested documents.

c. **Indemnification.** In addition to its other indemnification and defense obligations under this Agreement, the Consultant shall indemnify and defend the City from and against any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorneys fees and litigation expenses), suits, judgments, or damages (collectively “Damages”) arising from or relating to any request for records related to this Agreement, to the extent such Damages are caused by action or inaction of the Consultant. This indemnification and defense obligation shall survive the expiration or termination of this Agreement.

4.5 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit.

Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4.6 INDEMNITY.

a. **Indemnification and Hold Harmless.** The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. The provisions of this Section 4.6 shall survive the expiration or termination of this Agreement.

d. The Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of the indemnity contained in subpart "a" of this Section 4.6. This waiver has been mutually negotiated by the parties.

AM (City Initials)

MRC (Contractor Initials)

4.7 INSURANCE.

a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types and coverage described below:

- (1) Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the Services performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- (3) Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

e. **Other Insurance Provision.** The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. **Verification of Coverage.** The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

h. **Notice of Cancellation.** The Consultant shall provide the City with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

i. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j. **Insurance to be Occurrence Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy. Professional liability insurance may be written on a "Claims-made" basis if it is maintained for a period of three (3) years following completion of the services.

k. **City Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

4.8 LEGAL RELATIONS. The Consultant shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement. The Consultant represents that it and all employees assigned to perform any of the Services under this Agreement are in full compliance with the statutes of the State of Washington governing the Services and that all personnel to be assigned to the Services are fully qualified and properly licensed to perform the work to which they will be assigned.

4.9 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the Services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the Services required under this Agreement. The Consultant shall not make

a claim of City employment and shall not claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work to the Services that the Consultant performs under this Agreement.

d. Prior to commencement of Services, the Consultant shall obtain a business license from the City.

4.10 EMPLOYMENT.

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while performing any Services under this Agreement, shall be considered employees of the Consultant only and not of the City. The Consultant shall be solely liable for: (1) any and all claims that may or might arise under the Workman’s Compensation Act, Title 51 RCW, on behalf of any said employees while performing any Services under this Agreement, and (2) any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while performing any Services under this Agreement.

c. The Consultant represents, unless otherwise indicated below, that all employees of the Consultant that will perform any Services under this Agreement have never been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please use initials to indicate No or Yes below.)*

 MRC No, employees performing the Services have never been retired from a Washington state retirement system.

 Yes, employees performing the Services have been retired from a Washington state retirement system.

In the event the Consultant checks “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, the Consultant hereby agrees to save, indemnify, defend and hold the City harmless from and against all expenses and costs, including reasonable attorney fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event the Consultant checks “yes” and affirms that an employee providing work has ever retired from a Washington State retirement system, every said employee shall be identified by the Consultant and such retirees shall provide the City with all information required by the City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

4.11 NONASSIGNABLE. Except as provided in **EXHIBIT B**, the Services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

4.12 SUBCONTRACTORS AND SUBCONSULTANTS.

a. The Consultant is responsible for all work or services performed by subcontractors or subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors or subconsultants the Consultant directly hires meet the responsibility criteria for the Services. Verification that a subcontractor or subconsultant has proper license and bonding, if required by statute, must be included in the verification process. If the parties anticipate the use of subcontractors or subconsultants, the subcontractors or subconsultants are set forth in **EXHIBIT B**.

c. The Consultant may not substitute or add subcontractors or subconsultants without the written approval of the City.

d. All subcontractors or subconsultants shall have the same insurance coverage and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4.13 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant’s client base and shall obtain written permission from the City prior to providing services to third parties when a conflict or potential conflict of interest exists. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

4.14 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate, or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or the Services provided to the City.

4.15 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against any client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; or rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth its nondiscrimination obligations. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

4.16 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

5. CITY APPROVAL REQUIRED. Notwithstanding the Consultant's status as an independent contractor, the Services performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if the Services have been completed in compliance with the Scope of Services and City requirements.

6. GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE
Adam Benton, Project Engineer
80 Columbia Avenue
Marysville, WA 98270

Notices to the Consultant shall be sent to the following address:

RH2 ENGINEERING, INC.

Michele Campbell, P.E., Director

22722 29th Drive SE, Suite 210

Bothell, WA 98021

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Consultant. As per Section 6.1, the Consultant is deemed to have received the termination notice three (3) calendar days after deposit of the termination notice in the U.S. mail with proper postage and address. The termination notice is deemed effective seven (7) calendar days after it is deemed received by the Consultant.

If this Agreement is terminated by the City for its convenience, the City shall pay the Consultant for satisfactory Services performed through the date on which the termination is deemed effective in accordance with payment provisions of Section 3, unless otherwise specified in the termination notice. If the termination notice provides that the Consultant will not be compensated for Services performed after the termination notice is received, the City will have the discretion to reject payment for any Services performed after the date the termination notice is deemed received.

6.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

6.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with exhibits, attachments, and addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by a written supplemental amendment properly signed by both parties.

6.5 SEVERABILITY.

a. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

b. If any part, term, or provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that part, term, or provision shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.6 NONWAIVER. A waiver by either party of a breach by the other party of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

6.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

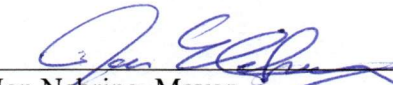
6.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

DATED this 29th day of November, 2023.

CITY OF MARYSVILLE

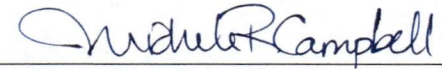
By


Jon Nehring, Mayor

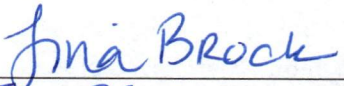
DATED this 22nd day of November, 2023.

RH2 ENGINEERING, INC.

By

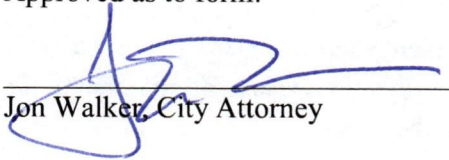

Michele Campbell, P.E.
Its: Director

ATTEST/AUTHENTICATED:



Tina Brock Deputy City Clerk

Approved as to form:



Jon Walker, City Attorney

EXHIBIT A
Scope of Services

EXHIBIT A
Scope of Work
City of Marysville
2024 Sanitary Sewer Comprehensive Plan Update
November 2023

Background

The City of Marysville (City) is a municipal corporation that is responsible for providing sanitary sewer service to its service areas within Snohomish County (County). The City provides services to areas within and outside of the City limits.

The City last completed a sewer comprehensive plan in 2011. Since this time, the City has experienced significant development activity and Snohomish County released updated population and employment growth targets. New targets currently are being developed; however, these will not be available for consideration as part of this planning effort. Additionally, the Washington State Department of Ecology (Ecology) will be issuing a nutrient general permit for dischargers to Puget Sound as part of the ongoing Puget Sound Nutrient Reduction Project. The initial iteration of this permit will require the City to increase monitoring of nutrients, optimize its current processes for nutrient removal, and plan for how the City will meet pending limits on total inorganic nitrogen (TIN). The City has already identified and evaluated preliminary alternatives for upgrading its wastewater treatment plant (WWTP) to meet likely TIN limits with the completion of the 2020 *WWTP Improvement Plan*.

This Scope of Work includes tasks necessary to update the City's Sanitary Sewer Comprehensive Plan (SSCP) and excludes work that was performed under the 2021 SSCP contract. The SSCP update will evaluate the ability of the City's sewer system to meet the needs of existing and currently projected future customers throughout the build-out planning period. The City has selected RH2 Engineering, Inc., (RH2) to update the SSCP to reflect changes since the 2011 *Sewer Comprehensive Plan* was completed. BHC Consultants, LLC (BHC) will be a subconsultant to RH2 and will be primarily responsible for updating and calibrating the existing hydraulic model of the collection system and using the calibrated model to evaluate the collection system hydraulic capacity and capital improvement program. BHC also will confirm the applicability of the WWTP improvements recommended in the 2020 *WWTP Improvement Plan* based on updated flow and load projections and revise the recommended improvements accordingly.

This Scope of Work also includes tasks to perform a comprehensive rate study for the City's sewer, and surface water utilities. The rate study will identify the financial requirements, key policy decisions, and multi-year rate recommendations for each utility. FCS GROUP (FCS) will be a subconsultant to RH2 and will perform these analyses to develop a pricing structure and financial plan that satisfies the long-term obligations of each utility and targets equitable cost recovery from customers conforming to legal constraints, City policies, and community values.

Available resources from previous planning work will be utilized to reduce the level of effort necessary for this SSCP update. It is anticipated that the City's Water System Plan will be completed

in conjunction with this project, under a separate contract. Efficiencies related to these joint planning efforts are reflected in the Scope of Work and Fee Estimate. RH2 will use and rely upon the data, information, and materials prepared or provided by the City or others.

Deliverables will be provided in MS Word, PDF, and GIS format as appropriate and requested by the City. *It is assumed all meetings, unless otherwise stated, will be virtual, requiring no travel.*

Task 1 – Project Management, Data Collection, and Agency Coordination

Objective: Manage the project team, files, and records. Monitor the Scope of Work and budget and provide monthly invoices. Coordinate with Ecology throughout the development of the SSCP.

Approach:

- 1.1 Prepare, monitor, and update the project schedule on a monthly basis.
- 1.2 Review work performed for consistency with this Scope of Work, monitor budget, prepare monthly invoices and monthly progress reports, and manage the RH2 team.
- 1.3 Maintain project records and files.
- 1.4 Coordinate with Ecology to discuss potential future water quality requirements and permit updates.

RH2 Deliverables:

- Monthly schedule updates.
- Invoices documenting monthly progress of work completed and earned value compared to contract value.

Task 2 – Land Use and Planning Criteria

Objective: Review planning-related documents and develop population projections to identify their impacts on the City’s sewer system.

Approach:

- 2.1 Identify current and projected future housing and employment trends and household sizes within the City’s service areas based on available information from City staff, as well as County and state population data.
- 2.2 Develop a table of 10-year, 20-year, and build-out population and employment projections for both the City and the sewer service areas that comply with the GMA.
- 2.3 Meet with the City to confirm future land use condition and population and employment projections.

RH2 Deliverables:

- Attendance at meeting to confirm future land use designations and population and employment projections.
- Draft Land Use and Planning Criteria chapter and color figures for City review and comment.

Task 3 – Wastewater Flow and Load Analyses

Objective: Develop build-out planning projections for flow and loads. Projections will be used in the analyses of the collection system, lift stations, and WWTP.

Approach:

- 3.1 Evaluate historical wastewater flow rate and load data, system-wide infiltration and inflow (I/I) rates, and peaking factors based on information provided by the City. Historical data will include average dry weather, average annual, maximum month, peak day, and peak hour flows. Typical influent ammonia and total nitrogen values will be used to estimate average annual and maximum month loads if sufficient influent data is not available for these constituents.
- 3.2 Collect and compile available existing data for metered water usage, precipitation, average daily temperatures and wastewater flows for 2019 through 2021 as required to update the previous evaluation of infiltration and inflow (I/I) based on US Environmental Protection Agency's (EPA) guidelines.
- 3.3 Estimate wastewater flow and loads for the 10-year, 20-year, and build-out projections based on information provided by the City on proposed developments, population and employment growth, and historical per capita wastewater flow rate and load data.
- 3.4 Develop future wastewater flow and load allocations for each sub-basin.
- 3.5 Meet with the City to review calculated flow rates and water quality loading projections.
- 3.6 Prepare a description of the design storm modeling and analysis of the resulting I/I.

Assumptions:

- *The build-out scenario will be based on a developable land use analysis provided by the City.*
- *The City will not expand the urban growth area during the planning period.*
- *Delineation of basins and sub-basins will remain as defined in the 2011 Sewer Comprehensive Plan.*

RH2 Deliverables:

- Attendance at meeting with the City.
- Draft Wastewater Flow and Load Analyses chapter for City review and comment.

Task 4 – Regulations, Policies, and Design Criteria

Objective: Review existing policies and design criteria and recommend, as necessary, changes to these policies so that planned facilities can meet design standards. This will include a summary of the anticipated discharge criteria from Ecology.

Approach:

- 4.1 Review and document current National Pollutant Discharge Elimination System (NPDES) permit, federal, and state regulations. Document existing water quality requirements and known deficiencies. Document potential future criteria.
- 4.2 Review the City’s existing policies and ordinances, including the pretreatment City Code, and recommend additional or revised policies and design criteria as necessary so that planned future City facilities can meet minimum and acceptable design standards and criteria. Use Ecology, U.S. Environmental Protection Agency, American Water Works Association, and standard engineering practices as the basis for identifying policies, criteria, and requirements.
- 4.3 Summarize each policy and design criteria.
- 4.4 Review the City’s existing construction standards and recommend additional or revised standards, as necessary. Include a copy as an appendix of the SSCP.
- 4.5 Describe the process for responding to requests for new sewer service (individual and group services), including timeframes.
- 4.6 Describe the process for determining if the system’s capacity is adequate to provide sewer service requests for new service.
- 4.7 Describe the procedures for granting or requesting extensions of time during a project with a new sewer service request. Describe the procedures for handling disputes and appeals when requests are denied.
- 4.8 Describe exception policies for extensions of sewer service outside of boundaries.

RH2 Deliverables:

- Draft Regulations, Policies, and Design Criteria chapter for City review and comment.

Task 5 – Existing System Description

Objective: Provide a description of each component of the existing sewer system.

Approach:

- 5.1 Present the WWTP’s performance based on existing design and operating data. Summarize the current capacity and performance of treatment, effluent disposal, sludge handling, and disposal methods.
- 5.2 Provide updated descriptions and figures of the WWTP, including a site plan, schematic diagram, and hydraulic profile.

- 5.3 Develop color figures showing the City's treatment and disposal systems using existing GIS files provided by the City.

Assumptions:

- *The level of effort show in the Fee Estimate for this Task assumes that the most recent SSCP contains the information required to complete this Task with limited effort by RH2 to update.*

RH2 Deliverables:

- Draft Existing System Description chapter and figures of existing system components for City review and comment.

Task 6 – Sewer Model Update and Calibration

Objective: Update the current sewer model of the City's existing sewer system. Evaluate existing collection system deficiencies. This Task will be performed with assistance from BHC and a surveyor as a subconsultant to RH2.

Approach:

- 6.1 Develop the model parameters and inputs necessary to simulate I/I rates based on selected rain events, including the peak rainfall event of record. I/I simulation in the model will be calibrated to available collection system flow meter data, lift station data, and WWTP flow data. I/I will be simulated by inputting rainfall data for the calibration period into the model and adjusting rainfall-dependent parameter values that simulate I/I. Parameter values will be adjusted in an iterative manner until an acceptable peak wet weather flow match with recorded data is achieved. Once a reasonable calibration is achieved for the peak storm event, model validation runs will be conducted for additional storms to check for sufficient model accuracy. Model results also will be validated against areas of known surcharging.
- 6.2 Run the calibrated and validated model to determine collection system deficiencies under current peak flow conditions (design storm). Discuss with the City whether the criteria for deficiency utilized in the 2011 *Sewer Comprehensive Plan* will be retained or modified.
- 6.3 Attend a meeting to review the results of the hydraulic model calibration and deficiencies under current conditions. Discuss and establish criteria for collection system capacity deficiencies and discuss identified areas of concern or question in the current model.

Assumptions:

- *The smaller lift stations not currently included in the hydraulic model and associated force mains will not be added to the hydraulic model or evaluated.*
- *Only select 8-inch gravity sewers will be added to the model as identified in this Task.*

RH2 Deliverables:

- InfoSWMM model for use in analyzing the existing and projected system.

- List of current collection system deficiencies.
- Attendance at meeting with the City.

Task 7 – Sewer Collection System Analyses

Objective: Evaluate the existing collection system and lift stations for projected growth conditions to identify deficiencies and recommend improvements. Assess the overall reliability and vulnerability of the existing system. This Task will be performed by BHC as a subconsultant to RH2.

Approach:

- 7.1 Create future model scenarios for 10 years, 20 years, and build out. For each scenario, update the sub-basin flows based on the sub-basin population, employment, and hydraulic loading projections.
- 7.2 Run hydraulic model simulations for the 10-year, 20-year, and build-out conditions to determine collection system deficiencies under peak flow (design storm) conditions.
- 7.3 Based on deficiencies identified through the hydraulic modeling of the future scenarios, prepare a preliminary list of recommended collection system improvements to address current and future deficiencies. Recommended improvements will consider needs under build-out conditions so that improvements will not need to be upgraded again to accommodate build out.
- 7.4 If there are deficiencies triggered by growth in commercial/industrial areas, test the capacity of the system to determine what extent of growth in the commercial/industrial areas of concern could be accommodated without deficiencies. Up to three (3) different scenarios will be analyzed as follows:
 - One (1) scenario will determine current available hydraulic capacity within a defined commercial area of interest.
 - The remaining two (2) scenarios could involve a similar analysis for a different commercial area and/or examining level of improvements needed for different types of developments.
- 7.5 Attend a meeting to review the identified deficiencies under projected 10-year, 20-year, and build-out conditions. Discuss identified areas of concern and potential improvements.
- 7.6 Prepare a summary of the model scenarios, analyses, and identified deficiencies. Prepare figures identifying deficiencies for the current, 10-year, 20-year, and build-out conditions.

RH2 Deliverables:

- List of collection system deficiencies under 10-year, 20-year, and build-out conditions.
- Preliminary list of recommended collection system improvements.
- Attendance at meeting with the City.
- Draft Sewer Collection System Analyses chapter for City review and comment.

Task 8 – WWTP Evaluation

Objective: Review the analysis of the WWTP and recommend improvements from the 2020 *WWTP Improvement Plan*. Update planning-level costs for recommended improvements. This Task will be performed with assistance from BHC as a subconsultant to RH2.

Approach:

- 8.1 Update the process capacity spreadsheet prepared for the 2020 *WWTP Improvement Plan*, which compares operating parameters to typical design values using projected flows and loads for current, 10-year, 20-year, and build-out conditions.
- 8.2 Review the preliminary sizing of the recommended improvements as documented in the 2020 *WWTP Improvement Plan*. This will include running the BioWin process model for the recommended improvements under the updated flow and load projections to confirm performance with adjusted sizing.
- 8.3 Update the capital and operation and maintenance (O&M) costs for the recommended improvements based on adjustments to process sizing. In accordance with the Association for the Advancement of Cost Engineering (AACE), costs have an expected accuracy of -30 percent to +50 percent as Class 4 planning-level estimates.
- 8.4 Identify deficiencies in WWTP capacity prior to the assumed timeline for construction of the improvements recommended in the 2020 *WWTP Improvement Plan*. Identify short-term targeted improvements to increased capacity to address these deficiencies until the recommended improvements are planned to be constructed.
- 8.5 Prepare a summary of the alternatives and evaluations included in the 2020 *WWTP Improvement Plan*, which will be included as an appendix to the SSCP. This will include discussion of any adjustments to the sizing, layout, and costs of the recommended improvements. This also will include discussion of identified short-term deficiencies and related improvement recommendations, as well as associated capital costs.
- 8.6 Attend a meeting to review the adjustments to recommended WWTP improvements and short-term deficiencies and potential associated improvements.

Assumptions:

- *Discussions of water reuse and biosolids management from the 2011 Sewer Comprehensive Plan are still relevant to the current WWTP and will be incorporated into this chapter with minor updates, as required (e.g., information on recent biosolids quality and quantities).*
- *It is assumed that changes in projected flows and loads and subsequent sizing of WWTP-related improvements will not be so large as to necessitate revisiting the evaluation and comparison of alternatives included in the 2020 WWTP Improvement Plan.*
- *This project will not require preparation of an engineering report for approval by Ecology that would serve as the necessary precursor to design of improvements recommended from this Scope of Work.*

- *This project will not include conducting an updated mixing zone study.*
- *This project will not include any permitting preparation other than the State Environmental Policy Act (SEPA) Checklist for the SSCP. This includes, but is not limited to, State Environmental Review Process (SERP), cultural resources survey, biological assessment, and environmental permitting. It is assumed that if these are required for regulatory acceptance or to meet funding application requirements, they will be performed concurrent with or immediately following preparation of an engineering report.*

RH2 Deliverables:

- Updated sizing, layout, and costs for recommended WWTP improvements.
- List of short-term deficiencies, targeted improvements, and associated capital costs.
- Attendance at meeting with the City.
- Draft WWTP Evaluation chapter for City review and comment.

Task 9 – Capital Improvement Plan

Objective: Describe, prioritize, and schedule improvements to address deficiencies identified in the sewer system analyses and WWTP alternatives analyses. Prepare planning-level cost estimates for each project identified. Combine schedule and cost estimates into a Capital Improvement Plan (CIP) for the sewer utility.

Approach:

- 9.1 Briefly describe sewer collection system and WWTP improvements that have been completed since the last SSCP update.
- 9.2 For the list of proposed sewer pipeline replacements/rehabilitations and WWTP improvements from Tasks 7 and 8, briefly describe the purpose/benefit of the improvements.
- 9.3 Prepare a list of proposed sewer lift station improvements for the existing system based on the results of the existing system and proposed system analyses. Briefly describe the purpose/benefit of the improvements.
- 9.4 Prepare a list of recommended sewer system improvements not related to capacity and briefly describe the purpose/benefit of the improvements.
- 9.5 Perform modeling revisions to the initial recommendations for collection system improvements to provide information on required pipe and pump sizing to meet capacity requirements. *An allocation of up to twelve (12) hours has been assumed for this subtask.*
- 9.6 Review and make recommendations, as necessary, for changes to the City's existing standards for system replacements, rehabilitations, and extensions.
- 9.7 Prepare a planning-level cost estimate for each improvement identified based on current industry prices. In accordance with AACE, costs have an expected accuracy of -30 percent to +50 percent as Class 4 planning-level estimates.

- 9.8 Coordinate with City staff to establish criteria for prioritizing and scheduling improvements. *Prioritization and scheduling may consider other scheduled CIPs developed for transportation and other utilities, sewer main video inspection results, and O&M costs for pipe segments.*
- 9.9 Schedule improvements based on the results of the prioritization.
- 9.10 Prepare a table of improvements that includes an improvement identification number, a brief description of each improvement, the associated cost estimate, and the scheduling of the improvements on an annual basis for the first 10 years and the 20-year planning period.
- 9.11 Describe the criteria and procedures used for prioritizing and scheduling improvements.
- 9.12 Provide tables documenting the development of the CIP and integrate them within the chapter text.
- 9.13 Prepare color figures of Proposed Sewer System Improvements for the 10-year, 20-year, and build-out planning periods.
- 9.14 Prepare GIS files of the existing system and proposed CIP for transmittal to the City. GIS layers will include a field to indicate flushing status and date for each pipe.
- 9.15 Meet with City staff to discuss the sewer system and WWTP improvements and the proposed schedule of implementation.

RH2 Deliverables:

- Draft CIP chapter, tables, and figures for City review and comment.
- GIS files of the existing system and proposed CIP.
- Attendance at one (1) meeting with City staff.

Task 10 – Operations and Maintenance

Objective: Document the sewer system’s O&M program for use in the SSCP.

Approach:

- 10.1 Evaluate staffing requirements and document recommendations.
- 10.2 Obtain the Operations and Maintenance chapter from City staff and incorporate staffing requirements. Review, format, and finalize the chapter for incorporation into the SSCP.

Assumptions:

- *City staff will prepare and provide a draft copy of the operations and maintenance chapter for inclusion into the SSCP. Minor formatting will be provided by RH2.*

RH2 Deliverables:

- Evaluation and recommendations of staffing requirements.
- Incorporation of the City’s existing operations and maintenance program chapter into the SSCP.

Task 11 – Financial Analysis

Objective: Prepare a financial analysis of the existing and projected future sewer utility. This Task will be performed with assistance from FCS as a subconsultant to RH2.

Approach:

- 11.1 Provide a list of data needs encompassing the necessary financial data to complete the study.
- 11.2 Review the City’s current fiscal policies for operating and capital reserves, system reinvestment funding, debt management, and debt service coverage and recommend changes if warranted.
- 11.3 Evaluate capital funding options and develop a capital financing plan for the 10-year and 20-year CIP for the sewer utility, including a forecast of capital funding needs, potential borrowing requirements, and associated cash flows and balances over the study period. Evaluate and recommend an appropriate balance of funding from cash, capital improvement charges, bonds, low interest loans, and/or other available funding sources.
- 11.4 Forecast ongoing O&M costs based on the current sewer operating budget or prior year actuals. Apply economic forecast factors and engineering planning growth estimates to the operating expenses and revenues.
- 11.5 Develop an operating cash flow projection for the 10-year and 20-year study period integrating fiscal policies, operating forecast, and capital financing impacts. Compare forecasted financial requirements against forecasted revenue under existing rates to determine annual and cumulative revenue adjustments needed to ensure financial sustainability over time.
- 11.6 Develop a rate forecast for the 10-year period. Apply annual rate adjustments to the City’s existing rate structures “across-the-board,” meaning each rate class and rate charge (fixed and variable) will be adjusted equally. Perform an affordability test as an indication of a residential customer’s ability to pay the existing and forecasted rates.
- 11.7 Attend one (1) review meeting with City staff to review assumptions and results of financial analysis and chapter.
- 11.8 Prepare the draft financial chapter for City staff review. Incorporate changes, as appropriate, into final version of the financial chapter.
- 11.9 Review the financial chapter prepared by FCS, format the document for consistency with other chapters, and incorporate the financial chapter into the SSCP.

RH2 Deliverables:

- Attendance at meeting with City.
- Draft financial chapter and tables for City review and comment.
- Incorporation of the financial analysis chapter into the SSCP.

Task 12 – Rate Study for Sewer and Stormwater Utilities

Objective: Prepare a rate study for the sewer and stormwater utilities to be included as an appendix of the SSCP. This Task will be performed with assistance from FCS as a subconsultant to RH2 and coordinated with the Water System Plan rate study effort for consistency and efficiency.

Approach:

- 12.1 Attend an initial project meeting to confirm the goals and objectives of the overall rate study and focus efforts. Meeting will identify project objectives, expectations, and deliverables, and outline the project schedule and key milestones.
- 12.2 Provide a list of data needs encompassing historical and projected financial, sewer use, operational, billing, and planning information.
- 12.3 Develop a cost of service rate model. Coordinate with the City to determine how the model is intended to be used, what answers need to be generated by the tool, and what user interface will be most effective.
- 12.4 Perform a revenue requirement analysis of annual cash flow needs by identifying expenses incurred to operate and manage the system, including cost increases resulting from changes in staffing and/or enhanced programs or initiatives, capital repair/replacement needs, existing and potential new debt payment obligations, and fiscal policy achievement. Develop alternative rate strategies to consider operational changes, capital prioritization, and overall asset management funding approaches for long-term capital needs.
- 12.5 Perform the cost of service analysis (COSA). The COSA will identify the cost to serve each customer classification within the system. Any new customer classifications identified as part of the study process will be evaluated independently for equity.
- 12.6 Perform a rate design to determine how the target level of revenue will be generated from the fixed and variable charges from each customer class. The rate design will consider both the level (amount of revenue that must be generated) and structure (how the revenue will be collected, or bill assessed). Coordinate with City staff to determine if any rate structure changes are warranted or if specific policy objectives need to be satisfied.
- 12.7 Perform a capital improvement charge (CIC) update to reflect existing and future capital costs associated with providing service to new connections as identified in the City's current surface water planning documents and the SSCP that is being drafted. Incorporate the results of the CIC into the revenue requirement, as revenue from these fees will help offset capital costs.
- 12.8 Attend five (5) project meetings at key milestones with City staff to review key assumptions and outcomes.
 - One (1) meeting to review revenue requirement findings and alternatives.
 - One (1) meeting to review COSA findings.
 - One (1) meeting to review rate design findings and final recommendations.

- One (1) meeting to review CIC recommendations.
- One (1) meeting to review final recommendations and present rate study.

Attend two (2) City Council meetings to discuss the rate study findings and recommendations. Work with the City to determine the best communication strategy, medium, and format to assist with customer education.

12.9 Prepare a draft and final report documenting the rate study process, methodology, key assumptions, results, and recommendations.

RH2 Deliverables:

- Attendance at initial project meeting with City.
- Attendance at five (5) project review meetings and two (2) City Council meetings.
- Communication materials.
- Incorporation of the rate study appendix into the SSCP.

Task 13 – Appendices

Objective: Prepare miscellaneous appendices for inclusion in the SSCP.

Approach:

13.1 Incorporate a SEPA Checklist prepared by the City that discusses the proposed improvements and associated environmental impacts.

13.2 Obtain service area agreements from the City to include in the appendices.

13.3 Obtain copies of new or revised City resolutions/ordinances and include in the appendices.

13.4 Include a copy of the NPDES Waste Discharge Permit.

13.5 Include a copy of City construction standards.

Assumptions:

- *City staff will prepare a SEPA Checklist for this SSCP update.*

RH2 Deliverables:

- SEPA, prepared by the City, incorporated into the SSCP.
- Miscellaneous appendices for inclusion in the SSCP.

Task 14 – Executive Summary and Introduction

Objective: Prepare an executive summary and introduction to describe the key elements of the SSCP.

Approach:

14.1 Identify the purpose of the SSCP and summarize the major system characteristics and significant changes that have occurred since the previous SSCP was completed.

14.2 Briefly describe the key issues in the SSCP for the executive summary, including the following:

- Policies and design criteria.
- Population and wastewater flow and load projections.
- Collection system and WWTP evaluation and deficiencies.
- Recommended improvements.
- Financial status and recommendations.

14.3 Prepare a description of the sewer system ownership and management. Include the contact person and address.

14.4 Prepare an introduction that summarizes the contents of the SSCP.

RH2 Deliverables:

- Draft Executive Summary and Introduction chapters for City review and comment.

Task 15 – Final Plan Review and Submittal

Objective: Prepare a final draft of the SSCP and submit it to Ecology for review.

Approach:

15.1 Develop a cover format that includes the SSCP name and revision date.

15.2 Revise the SSCP per City review comments.

15.3 Perform internal quality assurance and quality control (QA/QC) review on the final draft of the SSCP.

15.4 Bind up to three (3) sets of the SSCP with Professional Engineer stamps and signatures in three-ring binders.

15.5 Create an electronic PDF version of the SSCP with Professional Engineer stamps and signatures.

15.6 Submit the draft SSCP to Ecology for review and comment.

Assumptions:

- *City staff will present the SSCP to the City Council and process adoption of the SSCP by the City Council.*

RH2 Deliverables:

- Up to three (3) sets of the SSCP in three-ring binders for agency review.
- One (1) electronic PDF version of the SSCP for agency review.

Task 16 – Ecology and Agency Review Revisions

Objective: Revise the SSCP per Ecology review comments.

16.1 Modify the cover, title sheet, table of contents, chapters, and figures to reflect the final SSCP.

- 16.2 Revise the SSCP to address review comments provided by Ecology.
- 16.3 Prepare a response letter to Ecology to summarize how each comment was addressed and the location of the associated responses in the update to the SSCP.
- 16.4 Prepare PDFs for the final SSCP document with Professional Engineer stamps and signatures. Produce USBs of the digital SSCP for transmittal to the City.
- 16.5 Produce copies of the revised SSCP pages with Professional Engineer stamps and signatures for inclusion with the draft SSCP sent to Ecology. Prepare three (3) complete hard copies of the final SSCP for the City. Transmit the final SSCP insertion pages to Ecology.

Assumptions:

- *The number of review comments are difficult to predict and highly variable. An initial allocation of \$12,000 has been included for Task 16 for revisions to the SSCP chapters based on agency review comments. This allocation is based on typical levels of review comments received for SSCP efforts. If an unusual number of comments are received, or the scope of the comments are excessive, RH2 will coordinate with the City to determine the next steps. This may include a scope amendment to address the comments.*
- *Ecology acceptance of the SSCP is beyond the control of RH2 and the City, and no date is warranted or implied for Ecology response or SSCP approval.*

RH2 Deliverables:

- USB containing the digital version of the final SSCP.
- Three (3) hard copies of the final SSCP for the City's use.
- Insertion pages for the final SSCP transmitted to the review agencies.

At the completion of the project, a copy of the computer files of the SSCP Word documents, sewer model, and AutoCAD® and GIS figures will be provided to the City.

Project Schedule

It is the goal of all parties that this Scope of Work shall be completed within eighteen (18) months of contract execution. The schedule for this project may be modified as mutually agreeable to RH2 and the City.

Potential Future Tasks

The Scope of Work for future phases may include the following at the City's request:

- Addition to the model and evaluation of the smaller lift stations not currently included in the hydraulic model and associated force mains.
- Addition of all 8-inch gravity sewers to the hydraulic model. Only select 8-inch gravity sewers will be added to the model as identified in the Scope of Work herein.
- Condition assessment of existing lift stations.

EXHIBIT B

Fee Estimate

City of Marysville

Sanitary Sewer Comprehensive Plan Update

Nov-23

Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
Task 1 Project Management, Data Collection and Agency Coordination	63	\$ 16,023	\$ -	\$ 402	\$ 16,425
Task 2 Land Use and Planning Criteria	38	\$ 7,645	\$ -	\$ 549	\$ 8,194
Task 3 Wastewater Flow and Load Analyses	59	\$ 11,654	\$ 1,694	\$ 596	\$ 13,944
Task 4 Regulations, Policies, and Design Criteria	26	\$ 5,622	\$ -	\$ 142	\$ 5,764
Task 5 Existing System Description	26	\$ 5,042	\$ 6,369	\$ 550	\$ 11,961
Task 6 Model Calibration	6	\$ 1,524	\$ 11,570	\$ 93	\$ 13,187
Task 7 Sewer Collection System Analyses	17	\$ 3,643	\$ 47,588	\$ 105	\$ 51,336
Task 8 WWTP Evaluation	51	\$ 13,923	\$ 27,799	\$ 350	\$ 42,072
Task 9 Capital Improvement Plan	141	\$ 26,257	\$ 4,312	\$ 2,126	\$ 32,695
Task 10 Operations and Maintenance	13	\$ 2,305	\$ -	\$ 59	\$ 2,364
Task 11 Financial Analysis	8	\$ 1,658	\$ 18,530	\$ 43	\$ 20,231
Task 12 Rate Study for Sewer and Stormwater Utilities	42	\$ 9,574	\$ 61,014	\$ 239	\$ 70,827
Task 13 Appendices	8	\$ 1,190	\$ -	\$ 32	\$ 1,222
Task 14 Executive Summary and Introduction	17	\$ 3,116	\$ -	\$ 80	\$ 3,196
Task 15 Final Plan Review and Submittal	79	\$ 14,533	\$ 9,020	\$ 2,692	\$ 26,245
Task 16 Ecology and Agency Review Revisions	41	\$ 6,606	\$ 3,806	\$ 1,588	\$ 12,000
PROJECT TOTAL	635	\$ 130,315	\$ 191,701	\$ 9,646	\$ 331,662

EXHIBIT B
Subcontractors/Subconsultants

Below is a list of approved subcontractors/subconsultants. If left blank, there are no approved subcontractors or subconsultants.

BHC Consultants, LLC

FCS Group

EXHIBIT C
RH2 ENGINEERING, INC.
2024 SCHEDULE OF RATES AND CHARGES

RATE LIST	RATE	UNIT
Professional I	\$175	\$/hr
Professional II	\$191	\$/hr
Professional III	\$216	\$/hr
Professional IV	\$233	\$/hr
Professional V	\$252	\$/hr
Professional VI	\$268	\$/hr
Professional VII	\$292	\$/hr
Professional VIII	\$302	\$/hr
Professional IX	\$321	\$/hr
Technician I	\$138	\$/hr
Technician II	\$150	\$/hr
Technician III	\$166	\$/hr
Technician IV	\$183	\$/hr
Technician V	\$201	\$/hr
Technician VI	\$218	\$/hr
Technician VII	\$237	\$/hr
Technician VIII	\$250	\$/hr
Administrative I	\$90	\$/hr
Administrative II	\$105	\$/hr
Administrative III	\$127	\$/hr
Administrative IV	\$150	\$/hr
Administrative V	\$170	\$/hr
CAD/GIS System	\$27.50	\$/hr
CAD Plots - Half Size	\$2.50	price per plot
CAD Plots - Full Size	\$10.00	price per plot
CAD Plots - Large	\$25.00	price per plot
Copies (bw) 8.5" X 11"	\$0.09	price per copy
Copies (bw) 8.5" X 14"	\$0.14	price per copy
Copies (bw) 11" X 17"	\$0.20	price per copy
Copies (color) 8.5" X 11"	\$0.90	price per copy
Copies (color) 8.5" X 14"	\$1.20	price per copy
Copies (color) 11" X 17"	\$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	\$0.655	price per mile (or Current IRS Rate)
Subconsultants	10%	Cost +
Outside Services	at cost	

Rates listed are adjusted annually.



Agenda Bill

AGENDA ITEM NO. 13.

DATE: June 22, 2026

SUBMITTED BY: Marcy Manibusan, Administrative Services Supervisor

PRESENTED BY: Eric Johnston, Utilities & Maintenance Services Director

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:

Supplemental Agreement No. 1 to the Professional Services Agreement with Gray and Osborne, Inc. for the Storm and Surface Water Comprehensive Plan Update

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute Supplemental Agreement No. 1 to the Professional Services Agreement with Gray and Osborne, Inc. for the Storm and Surface Water Comprehensive Plan Update.

SUMMARY:

Council approved the original Professional Services Agreement (PSA) with Gray and Osborne, Inc. on November 25, 2024. At this time, more work remains to be done on this study. This amendment would extend the agreement for one year, expiring June 30, 2027, at no additional cost.

ATTACHMENTS:

Gray & Osborne Storm & Surface Water Comprehensive Plan_Supplemental No. 1,
Gray & Osborne Original Agreement

**SUPPLEMENTAL AGREEMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND GRAY AND OSBORNE, INC.**

THIS SUPPLEMENTAL AGREEMENT NO. 1 (“Supplemental Agreement No. 1”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and Gray and Osborne, Inc., a corporation licensed in the State of Washington, organized under the laws of the state of Washington, located and doing business at 1130 Rainier Avenue South, Suite 300, Seattle, WA 98144 (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for professional services associated with the update to the City’s Storm and Surface Water Comprehensive Plan (the “Original Agreement”), said Original Agreement being dated December 3, 2024; and

WHEREAS, both parties desire to supplement the Original Agreement, by extending the term of the Original Agreement;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement, “TERM”, is amended to provide that the term will terminate at midnight on June 30, 2027.
2. Each and every provision of the Original Agreement for Professional Services dated December 3, 2024, shall remain in full force and effect, except as modified herein.

DATED _____

CITY OF MARYSVILLE

By _____

Jon Nehring, Mayor

DATED _____

GRAY AND OSBORNE, INC.

By _____

Mike Johnson, P.E.

Its: President

ATTEST/AUTHENTICATED:

Chari Taber, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND GRAY AND OSBORNE, INC**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”), and Gray and Osborne, Inc., a corporation licensed to do business in Washington State, organized under the laws of the state of Washington, located and doing business at 1130 Rainier Avenue South, Suite 300, Seattle, WA 98144 (“Consultant”).

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

- 1. SCOPE OF SERVICES.** The Consultant shall provide the work and services described in the attached **EXHIBIT A**, incorporated herein by this reference (the “Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.
- 2. TERM.** The term of this Agreement will commence upon last date of signature below and will terminate at midnight on **June 30, 2026**, or on the day final payment is received by the Consultant if before **June 30, 2026**, unless sooner terminated by either party as provided in this Agreement. The parties may extend the term of this Agreement by written amendment.
- 3. COMPENSATION.** The Consultant shall be paid by the City for Services rendered under this Agreement as described in **EXHIBIT A** and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **Three Hundred Forty Nine Three Hundred Fifty Eight Dollars and Zero Cents (\$349,358)** within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City. Such payment shall be full compensation for the Services and for all labor, materials, supplies, equipment, incidentals, and any other expenses necessary for completion.

The Consultant shall submit a monthly invoice to the City for Services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

4. CONSULTANT’S OBLIGATIONS.

- 4.1 MINOR CHANGES IN SCOPE.** The Consultant agrees to accept minor changes,

amendments, or revisions to the scope of the Services, as may be required by the City, when such changes, amendments, or revisions will not have any impact on the cost of the Services or the proposed delivery schedule.

4.2 ADDITIONAL WORK. The City may desire to have the Consultant perform additional work or services which are not identified in the scope of the Services. If the parties agree to the performance of additional work or services, the parties will execute a written supplemental amendment detailing the additional work or services and compensation therefore. In no event will the Consultant be compensated for preparing proposals for additional work or services. In no event shall the Consultant begin work contemplated under a supplemental amendment until the supplemental amendment is fully executed by the parties.

4.3 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the Services shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the Services, the work product, and all documents produced under this Agreement, even though the Services have been accepted by the City.

In the event that the Consultant defaults on this Agreement or in the event that this Agreement is terminated prior to the completion of the Services or the time for completion, all work product and all documents and other materials produced under this Agreement, along with a summary of work as of the date of default or termination, shall become the property of the City. The summary of Services provided shall be prepared at no additional cost to the City. Upon request, the Consultant shall tender the work product, all documents, and the summary to the City within five (5) business days. Tender of said work product shall be a prerequisite to final payment under this Agreement.

The Consultant will not be held liable for reuse of work product or documents produced under this Agreement or modification of the work product or documents for any purpose other than those identified in this Agreement without the written authorization of the Consultant.

4.4 PUBLIC RECORDS ACT. Consultant acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the "PRA"). All records owned, used, or retained by the City are public records subject to disclosure unless exempt under the PRA, whether or not the records are in the possession or control of the City or Consultant. All exemptions to the PRA are narrowly construed.

a. **Confidential Information.** Any records provided to the City by the Consultant which contain information that the Consultant in good faith believes is not subject to disclosure under the PRA shall be marked "Confidential" and shall identify the specific information that the Consultant in good faith believes is not subject to disclosure under the PRA and a citation to the statutory basis for non-disclosure.

b. **Responding to Public Records Requests.** The City shall exercise its sole legal judgment in responding to public records requests.

- (1) The City may rely upon the lack of notification from the Consultant in releasing any records that are not marked “Confidential.”
- (2) If records identified as “Confidential” by the Consultant are responsive to a PRA request, the City will seek to provide notice to Consultant at least ten (10) business days before the date on which the City anticipates releasing records. The City is under no obligation to assert any applicable exemption on behalf of the Consultant. The Consultant may seek, at its sole cost, an injunction preventing the release of information which it believes is protected. In no event will the City have any liability to Consultant for any failure of the City to provide notice prior to release.
- (3) If the City, in its sole legal judgment, believes that the Consultant possesses records that (1) are responsive to a PRA request and (2) were used by the City, the City will request the records from the Consultant. The Consultant will, within ten (10) business days:
 - i. Provide the records to the City in the manner requested by the City;
 - ii. Obtain a court injunction, in a lawsuit involving the requester, covering all, or any confidential portion of, the records and provide any records not subject to the court injunction; or
 - iii. Provide an affidavit, in a form acceptable to the City Attorney, specifying that the Consultant has made a diligent search and did not locate any requested documents.

c. **Indemnification.** In addition to its other indemnification and defense obligations under this Agreement, the Consultant shall indemnify and defend the City from and against any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorneys fees and litigation expenses), suits, judgments, or damages (collectively “Damages”) arising from or relating to any request for records related to this Agreement, to the extent such Damages are caused by action or inaction of the Consultant. This indemnification and defense obligation shall survive the expiration or termination of this Agreement.

4.5 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit.

Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.


4.6 INDEMNITY.

a. **Indemnification and Hold Harmless.** The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant’s liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant’s negligence.

c. The provisions of this Section 4.6 shall survive the expiration or termination of this Agreement.

d. The Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of the indemnity contained in subpart “a” of this Section 4.6. This waiver has been mutually negotiated by the parties.

^{DS}
 (City Initials)

^{Initial}
 (Contractor Initials)

4.7 INSURANCE.

a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation.** Consultant’s maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City’s recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types and coverage described below:

- (1) Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the Services performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- (3) Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

e. **Other Insurance Provision.** The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. **Verification of Coverage.** The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

h. **Notice of Cancellation.** The Consultant shall provide the City with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

i. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j. **Insurance to be Occurrence Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy. Professional liability insurance may be written on a "Claims-made" basis if it is maintained for a period of three (3) years following completion of the services.

k. **City Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

4.8 LEGAL RELATIONS. The Consultant shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement. The Consultant represents that it and all employees assigned to perform any of the Services under this Agreement are in full compliance with the statutes of the State of Washington governing the Services and that all personnel to be assigned to the Services are fully qualified and properly licensed to perform the work to which they will be assigned.

4.9 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the Services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the Services required under this Agreement. The Consultant shall not make

a claim of City employment and shall not claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work to the Services that the Consultant performs under this Agreement.

d. Prior to commencement of Services, the Consultant shall obtain a business license from the City.

4.10 EMPLOYMENT.

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while performing any Services under this Agreement, shall be considered employees of the Consultant only and not of the City. The Consultant shall be solely liable for: (1) and any and all claims that may or might arise under the Workman’s Compensation Act, Title 51 RCW, on behalf of any said employees while performing any Services under this Agreement, and (2) any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while performing any Services under this Agreement.

c. The Consultant represents, unless otherwise indicated below, that all employees of the Consultant that will perform any Services under this Agreement have never been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below.)*

 x No, employees performing the Services have never been retired from a Washington state retirement system.

 Yes, employees performing the Services have been retired from a Washington state retirement system.

In the event the Consultant checks “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, the Consultant hereby agrees to save, indemnify, defend and hold the City harmless from and against all expenses and costs, including reasonable attorney fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event the Consultant checks “yes” and affirms that an employee providing work has ever retired from a Washington State retirement system, every said employee shall be identified by the Consultant and such retirees shall provide the City with all information required by the City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

4.11 NONASSIGNABLE. Except as provided in **EXHIBIT B**, the Services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

4.12 SUBCONTRACTORS AND SUBCONSULTANTS.

a. The Consultant is responsible for all work or services performed by subcontractors or subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors or subconsultants the Consultant directly hires meet the responsibility criteria for the Services. Verification that a subcontractor or subconsultant has proper license and bonding, if required by statute, must be included in the verification process. If the parties anticipate the use of subcontractors or subconsultants, the subcontractors or subconsultants are set forth in **EXHIBIT B**.

c. The Consultant may not substitute or add subcontractors or subconsultants without the written approval of the City.

d. All subcontractors or subconsultants shall have the same insurance coverage and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4.13 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant’s client base and shall obtain written permission from the City prior to providing services to third parties when a conflict or potential conflict of interest exists. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

4.14 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate, or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or the Services provided to the City.

4.15 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against any client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; or rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth its nondiscrimination obligations. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

4.16 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

5. CITY APPROVAL REQUIRED. Notwithstanding the Consultant's status as an independent contractor, the Services performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if the Services have been completed in compliance with the Scope of Services and City requirements.

6. GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF MARYSVILLE

Adam Benton

501 Delta Avenue

Marysville WA, 98270

Notices to the Consultant shall be sent to the following address:

GRAY AND OSBORNE, INC.

Stacey Clear, P.E.

3710 168th Street NE, Bldg. B Suite 210

Arlington, WA 98223

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Consultant. As per Section 6.1, the Consultant is deemed to have received the termination notice three (3) calendar days after deposit of the termination notice in the U.S. mail with proper postage and address. The termination notice is deemed effective seven (7) calendar days after it is deemed received by the Consultant.

If this Agreement is terminated by the City for its convenience, the City shall pay the Consultant for satisfactory Services performed through the date on which the termination is deemed effective in accordance with payment provisions of Section 3, unless otherwise specified in the termination notice. If the termination notice provides that the Consultant will not be compensated for Services performed after the termination notice is received, the City will have the discretion to reject payment for any Services performed after the date the termination notice is deemed received.

6.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

6.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with exhibits, attachments, and addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by a written supplemental amendment properly signed by both parties.

6.5 SEVERABILITY.

a. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining parts, terms, or provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

b. If any part, term, or provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that part, term, or provision shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.6 NONWAIVER. A waiver by either party of a breach by the other party of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

6.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

6.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

DATED 12/3/2024

CITY OF MARYSVILLE

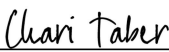
By DocuSigned by:
Jon Nehring
A8AE51528DE9478...
Jon Nehring, Mayor

DATED 12/3/2024

GRAY AND OSBORNE, INC.

By Signed by:
Michael B. Johnson, P.E.
00DD797FDF6D425...
Mike Johnson
Its: President

ATTEST/AUTHENTICATED:

Signed by:

78D1E8FDC9F0463...
Chari Taber, Deputy City Clerk

Approved as to form:

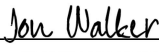
Signed by:

786AB5A2684C462...
Jon Walker, City Attorney

EXHIBIT A
Scope of Services

EXHIBIT A
SCOPE OF WORK
CITY OF MARYSVILLE
STORM AND SURFACE WATER COMPREHENSIVE PLAN

The City of Marysville Storm and Surface Water Comprehensive Plan (Plan) was last updated in 2016, and the City is now seeking professional services to revise and update the Plan and assist with the planning and development of capital projects, operations and maintenance activities and costs, and provide a financial review. The Plan will incorporate guidance for water quantity and quality control contained in the Washington State Department of Ecology's *2019 Stormwater Management Manual for Western Washington*. The organization of the Plan will be as follows.

- Executive Summary
- Chapter 1 – Introduction
- Chapter 2 – Drainage Area Characterization
- Chapter 3 – Stormwater System Analysis
- Chapter 4 – Water Quality
- Chapter 5 – Regulatory (National Pollutant Discharge Elimination System Permit, Standards, and Code)
- Chapter 6 – Operation and Maintenance
- Chapter 7 – Capital Improvement Plan
- Chapter 8 – Financial Review

The estimated cost to do this work is based upon the hours and rates provided in Exhibit B and upon completion of the following identified specific Tasks.

TASK 1 – PROJECT MANAGEMENT AND QUALITY ASSURANCE/QUALITY CONTROL

Provide overall project management and oversight services to include the following.

- A. Procuring sufficient staff resources to dedicate to the project.
- B. Managing and controlling the project budget and schedule.
- C. Managing and providing monthly Progress Reports and invoices.
- D. Coordinating with City staff. Bi-weekly check-in meetings will be held virtually with staff through the compilation of the Draft Document.

- E. Conduct periodic (50 percent and 90 percent) quality assurance/quality control reviews of the Plan Documents to check accuracy, completeness, and conformance with project criteria. Provide this review by both project and non-project Engineers, experienced in similar comprehensive plans. Document the review comments and revise the documents to incorporate these comments.

TASK 2 – STORMWATER INFRASTRUCTURE MAPPING

Gray & Osborne will coordinate with the City to update the City’s stormwater mapping information (if necessary) by surveying up to 4 days, identified by City staff. This surveyed stormwater information will be incorporated into the City’s existing GIS-based stormwater base map. Where public or private information is available, As-built Plans provided by the City will be used to incorporate locations and elevations of stormwater facilities into the mapping if necessary. This Scope assumes two site visits to gather miscellaneous drainage-related information.

Based on readily available topographic information (i.e., LIDAR), rainfall data, soil information, land use, and other associated GIS-based data, delineation of the drainage basins within the City will be verified. In addition, a description and inventory of existing storm water facilities will be prepared based upon available mapping.

Deliverables

- 1. Updated GIS-based stormwater base map including existing stormwater facilities and drainage basins, including survey information for identified problem areas.

TASK 3 – DRAINAGE AREA CHARACTERIZATION

Gray & Osborne will review City-provided Stormwater Site Plans, existing studies, and reports regarding the physical characteristics of the City that have a bearing on stormwater management policies and facilities. The information will be supplemented with that collected in Task 2 and included within the Drainage Area Characteristics chapter to include the following information,

- A. Drainage basins
- B. Frequently flooded areas/areas of drainage complaints
- C. Waterways and waterbodies
- D. Water quality
- E. Topography
- F. Geology
- G. Soils
- H. Climate/precipitation data

- I. Known critical areas
- J. Existing and future land use and zoning
- K. Regulatory requirements and ordinance review

Deliverables

- 1. Drainage Area Characterization (Chapter 2)

TASK 4 – EXISTING DRAINAGE SYSTEM ANALYSIS

Gray & Osborne will conduct a stormwater system analysis of the existing drainage facilities within the City.

Subtask 4.1 – Stormwater Modeling Analysis

Using information from the previous Stormwater Plan, the City’s existing GIS data, field surveys, and interviews, Gray & Osborne will work with City staff to identify portions of the drainage network that are not capable of conveying the selected design storm (i.e., 100-year storm). As directed, selected areas shall be analyzed using an event-based (Santa Barbara Urban Hydrograph) hydrologic/hydraulic model, using the XPStorm software program, with the rainfall amount increased by 10 percent to account for climate change. For the purposes of this Task, it is assumed that up to eight specific areas will be modeled. The following specific analyses will be completed.

- A. Using inventory information developed in Task 2, Gray & Osborne will prepare a hydrologic/hydraulic model of the existing system for the City-specified areas of interest, up to approximately 12 areas.
- B. Gray & Osborne will evaluate the capacity of the existing conveyance systems in the areas of interest to convey peak 100-year storm events (plus 10 percent, due to climate change) under current and future land use conditions. For those areas determined to have inadequate conveyance capacity, recommended conveyance facility upgrades will be identified.

Subtask 4.2 – Condition Assessment

Using existing information within the City’s GIS system, as-builts, and a 2007 inventory previously used for a City rate study, Gray & Osborne will provide an assessment of stormwater pipes based on the age of pipe and material. Staff will work with the City to determine a prioritized replacement schedule based on the results of the condition assessment. This Scope assumes that Gray & Osborne staff will “join” the age of approximately half of the City’s existing stormwater pipes based upon the 2007 inventory, while the remaining half will be hand-entered, based upon as-built information.

Subtask 4.3 – Underground Injection Control (UIC) Assessment

The City would like to see an assessment of existing UIC systems, per the Washington State Department of Ecology (Ecology) requirements. This Task involves the following.

- A. Determine where UICs are, via City GIS information.
- B. Review locations of facilities in comparison to groundwater/wellhead protection areas.
- C. For all identified UICs, review if the best management practice (BMP) treatment is located prior to, or in the facility (i.e., the sand layer beneath the trench). This will be done by reviewing As-built Plans. This Scope assumes that City staff will also provide any nearby available geotechnical information to assist with the assessment.
- D. For those that do not have known treatment systems associated with the UIC and/or do not have appropriate geotechnical information to justify leaving the system as is, Gray & Osborne will work with a Geotechnical Engineer (PanGEO, Inc.) to check the groundwater depth and vadose zone treatment capacity of up to approximately 12 sites, to determine whether the UIC needs to be retrofitted.
- E. The UICs that are determined to need retrofitting will be incorporated into the Capital Improvement Plan (CIP).

Subtask 4.4 – North City Development Assessment

In light of recent development activity in the north end, the City has been concerned with development in areas having high groundwater that are adding fill to meet infiltration requirements. Gray & Osborne will assist in assessing these practices and determine the potential for alternative methods of meeting flow control requirements, such as utilizing detention with a stormwater pump.

Deliverables

- 1. Hydrologic/hydraulic modeling files and figures depicting the areas modeled.
- 2. Stormwater System Analysis chapter (Chapter 3), including a condition assessment of all known pipes, as well as a UIC retrofitting assessment.

TASK 5 – IDENTIFICATION OF WATER QUALITY PROBLEMS

Subtask 5.1 – General Water Quality Issues

Gray & Osborne will work with staff to identify potential sources of runoff pollution. These sources may include general items such as yard care practices, erosion control practices and enforcement at construction sites, roadways, and outfall erosion, but may also include more specific items such as existing commercial and industrial activities (source control). Prior water quality studies and testing conducted by the State or County

for the surface water bodies within the City will be reviewed. Gray & Osborne will distinguish point and non-point sources of pollution.

Gray & Osborne will document the findings regarding runoff pollution to include the following.

- A. A discussion of broadly known adverse impacts related to stormwater runoff pollution, including water quality degradation, stream channel destabilization, habitat protection and restoration, and fish habitat modification.
- B. Reference current City Ordinances and procedures for the inclusion of stormwater BMPs and water quality preservation measures.
- C. A discussion of measures intended to avoid or mitigate identified impacts, including the following.
 - 1. Facilities to collect, convey, treat, detain, and discharge stormwater runoff.
 - 2. Stormwater management program activities, such as the following.
 - i. Construction site inspection.
 - ii. Stormwater permanent facility inspection (both public and private).
 - iii. Maintenance, repair, and retrofitting of existing facilities.
 - iv. Program administration.
 - v. Data management.
 - vi. Planning.
 - 3. Land use and zoning policies and regulations.
 - 4. Land development regulations.

Subtask 5.2 – Regional Downtown Stormwater Treatment Facility

Gray & Osborne will work with City staff to review areas that currently flow to the new regional stormwater facility near 1st Street, and assess the applicability of the facility to be used for future infill/development purposes within the downtown region. City staff will provide the previous Design Report for the facility which discusses the sizing of the facility. This will then be utilized to aid Gray & Osborne in determining a specific area that can be drawn to accommodate a future treatment area for the purpose of determining a cost per acre for treatment of future development property. Likewise, this area will be assessed for conveyance capacity issues, so that City staff will use the results from this specified basin planning effort to determine what conveyance upgrades may be needed, as redevelopment occurs within the specific delineated downtown area. The final result of the assessment will include an estimated cost per acre for both conveyance and

treatment purposes related to any new development or redevelopment within the basin area.

Deliverables

1. Water Quality chapter identifying existing or potential water quality problem areas (Chapter 4).

TASK 6 – IDENTIFY POTENTIAL CONVEYANCE AND WATER QUALITY-RELATED SOLUTIONS

Identify potential structural and non-structural solutions to correct the conveyance system and water quality problems as identified in Tasks 4 and 5, including the following.

- A. Propose conveyance facility improvements based on City input, condition assessment, and hydraulic modeling results, including detailed description of the problems, the solutions, and costs.
- B. Propose water quality facility improvements, including detailed description of the problems, the solutions, and costs.

Deliverables

1. Stormwater System Analysis (Chapter 3) and Water Quality chapters (Chapter 4).
2. Provide exhibits, pictures, handout materials, etc., for public/council workshops.

TASK 7 – NPDES PHASE II PROGRAM

Gray & Osborne will review the City’s NPDES Phase II Permit Program and assess it against the upcoming Permit requirements anticipated to begin August 2024. Elements needing to be addressed will be identified and an estimated effort to complete these elements will be discussed. Many of these will also be addressed throughout the appropriate chapters within the Plan.

Deliverables

1. Chapter 5 – Summary of the NPDES Phase II Program Elements (projected for August 2024).

TASK 8 – REVIEW OF STORMWATER ENGINEERING STANDARDS AND CODES

Subtask 8.1 – Review Stormwater Engineering Standards

Gray & Osborne will review the City’s existing stormwater standards for applicability to today’s standard practices and compatibility with the City’s Municipal Code. For areas of concern, Gray & Osborne will recommend markups/revisions for the City’s consideration and will work with staff to prepare a final stormwater chapter. This Scope

assumes that the City will provide original AutoCAD details so that Gray & Osborne can revise these drawings and include them in the final product.

Subtask 8.2 – Review Current Stormwater Related-Municipal Code

A review will be conducted of the City’s stormwater-related Municipal Code Sections MCC 14.15 through MCC 14.18. Gray & Osborne will review to ensure appropriate measures are being implemented and/or addressed concerning design, development, inspection, and maintenance of stormwater facilities in the City. Any recommendations will be provided in the form of redlined Sections of the Code.

Deliverables

1. Chapter 5 – Summary of Engineering Standards and Code Revisions.
2. Updated Stormwater Chapter of the Engineering Standards.
3. Redlined Code recommendations for MMC 14.15 -14.18.

TASK 9 – OPERATION AND MAINTENANCE PROGRAM

Gray & Osborne will review the current operation and maintenance procedures with staff and provide recommendations as necessary. The following specific Tasks will be completed.

- A. Identification of the current level of maintenance and effectiveness of publicly and privately-owned systems through discussions with maintenance personnel.
- B. Review/development of a maintenance schedule (including justification for a 4-year facility inspection cycle) and associated costs for performing and/or enhancing public facility maintenance, including the need for additional staff, if necessary.
- C. Create an Enhanced Maintenance Plan which will associate baseline maintenance practices against proposed future maintenance activities and how these relate to water quality today, versus in the future, after proposed activities are implemented.

Deliverables

1. Recommended an operation and maintenance program, including staffing and budget.
2. Operation and Maintenance chapter (Chapter 6).
3. Enhanced Maintenance Plan (EMP) to be added as an Appendix.

TASK 10 – CAPITAL IMPROVEMENT PLAN

Subtask 10.1 – Develop Capital Improvement Plan

Based on the improvements recommended in previous Tasks, current projects, and previous Stormwater Management Action Plan (SMAP) recommended projects, Gray & Osborne will propose a schedule and priority of capital improvements for the 10-year and 20-year planning horizon. The priorities will be based upon a ranking system developed jointly by Gray & Osborne and City staff.

Subtask 10.2 – Develop Online Map for Public Input

Gray & Osborne will prepare a GIS-based story map for the City’s review, which will show the preliminary CIP projects and allow for the public to provide comments on the potential projects.

Deliverables

1. Capital Improvement Plan (Chapter 7), including recommended structural and non-structural projects, estimated costs, and schedule.
2. A story map showing potential CIPs.

TASK 11 – FINANCIAL REVIEW

Gray & Osborne will work with the City’s financial Subconsultant to review the current and expected Stormwater Utility revenue and expenses, to assist the City in developing a 10-Year Plan for funding capital projects and operations and maintenance costs.

Subtask 11.1 – Provide General Facility Charge Assistance

In light of updating a potential stormwater general facility charge, Gray & Osborne will assist the financial Consultant by providing a replacement cost of the stormwater facilities within the City’s existing inventory. This information will be based on material and ages, as researched in previous Tasks.

Subtask 11.2 – Incorporate Financial Analysis into Plan

It is assumed that the City will provide a financial Consultant under a separate Contract with current financial information, number of residential, commercial, and industrial equivalent residential units (ERUs), current fund balances, rates, charges, non-rate revenues, expenses, debts, and other information for past years. The utility rate review will include the following.

- A. Incorporate the 10-year rate model (cash-based) for the stormwater utility, based on the CIP and operation and maintenance costs.
- B. Identify costs for additional staff and equipment.
- C. Incorporate the impact to existing rates of the various alternatives for financing the CIP.

- D. Provide final recommendations for a percent rate adjustment, if necessary, to adequately fund the utility, and identify grant or loan opportunities to be used in funding the program.
- E. Work with the financial Consultant to review methodology and implementation of connection fee charges.

Gray & Osborne will provide a discussion of alternatives available for financing the projects as identified in the CIP.

Deliverables

- 1. Inventory and associated replacement costs for replacing all existing stormwater utilities.
- 2. A Financial Plan (Chapter 8) incorporating the financial Consultant’s rate model and discussion of potential funding scenarios for capital improvements and utility operation.

TASK 12 – COMPILE SEPA CHECKLIST

Gray & Osborne will compile the planning-level SEPA Checklist and will provide this as an Appendix to the Report.

Deliverables

- 1. One electronic copy (in pdf and MS Word format) of the SEPA Checklist.

TASK 13 – COMPILE DRAFT STORMWATER PLAN

Gray & Osborne will compile the work performed under Tasks 1 through 10, to develop a Draft Stormwater Plan for review by City staff.

Deliverables

- 1. One electronic copy (in pdf, GIS, CAD, and other file and formats utilized in the development of the Plan).

TASK 14 – FINALIZE STORMWATER COMPREHENSIVE PLAN

Gray & Osborne will assist the City in preparing presentation materials related to the Draft Plan assuming that City staff will present the Draft to City Council, the Planning Commission, and the public. This work assumes Gray & Osborne staff will be present for one meeting for the Planning Commission and up to two meetings for the City Council/Public. Gray & Osborne will discuss comments received from the public and council with the staff and generate a response. Following receipt of comments from the City, Gray & Osborne will prepare a Final Plan for Council consideration of adoption.

Deliverables

1. One complete version (in pdf format) of the Final Storm and Surface Water Comprehensive Plan. All electronic copies must be included in but not limited to, pdf, GIS, CAD, and other files and formats as utilized in the development of the Plan.

SCHEDULE

We anticipate the following timeframe for completion of the aforementioned Tasks; however, this is subject to the City staff’s availability to review documents and provide background information. The following is prepared with the goal of having financial information available by June 2025.

Notice to Proceed	November 26, 2024
Milestone 1 – Regulatory (Chapter 5) and Operations and Maintenance (Chapter 6)	March 31, 2025
City Review of Milestone 1	April 15, 2025
Milestone 2 – Stormwater System Analysis (Chapter 3) and Water Quality (Chapter 4).....	April 30, 2025
City Review of Milestone 2	May 15, 2025
Milestone 3 – Capital Improvement Plan (Chapter 7).....	May 31, 2025
City Review of Milestone 3	June 15, 2025
Milestone 4 – Introduction (Chapter 1) and Drainage Area Characterization (Chapter 2) Revised With Figures.....	June 30, 2025
City Review of Milestone 4	July 15, 2025
Milestone 5 – Financial Review (Chapter 8).....	July 31, 2025
City Review of Milestone 5	August 15, 2025
Draft Plan.....	September 15, 2025
City Review of Draft Plan.....	September 30, 2025
Plan Adoption	October 30, 2025

ASSUMPTIONS FOR CITY RESPONSIBILITIES

This Scope of Work assumes the following.

1. The City will provide pertinent information such as parcels, zoning, land use, base map GIS information, prior stormwater modeling files (if available), record drawings of stormwater improvements, and other stormwater reports completed, etc.
2. The City will provide a map indicating approximately twelve areas for modeling focus and analysis in the Plan.
3. The City will provide complete and timely reviews (2 weeks) of all work submitted.
4. The City will provide the presentations of the Plan to City Council and the Planning Commission, while Gray & Osborne staff will be present to assist with questions if they arise.

EXHIBIT A - (continued)

**ENGINEERING SERVICES
SCOPE AND ESTIMATED COST**

City of Marysville - Storm and Surface Water Comprehensive Plan

Tasks	Project Manager	Project Engineer Hours	Civil Engineer Hours	Engineer-In-Training Hours	AutoCAD/ GIS Technician/ Engineer Intern Hours	Professional Land Surveyor Hours	Field Survey (Two Person) Hours
1 Project Management and Quality Assurance/Quality Control	36	8	32	8			
2 Stormwater Infrastructure Mapping			4		32	16	32
3 Drainage Area Characterization	2		8				
4 Existing Drainage System Analysis							
4.1 Stormwater Modeling Analysis	12	32	40	320	16		
4.2 Condition Assessment	8	4	40	40	16		
4.3 Underground Injection Control Assessment		16	150				
4.4 North City Development Assessment			10				
5 Identification of Water Quality Problems							
5.1 General Water Quality Issues			4				
5.2 Regional Downtown Stormwater Treatment Facility	8		40		4		
6 Identify Potential Conveyance and Water Quality-Related Solutions	24		48		4		
7 NPDES Phase II Program			24				
8 Review of Stormwater Engineering Standards and Codes							
8.1 Review Stormwater Engineering Standards	4		32		32		
8.2 Review Current Stormwater-Related Municipal Code	4		24				
9 Operation and Maintenance Program (Including Enhanced Maintenance Plan)	8		40	120			
10 Capital Improvement Plan							
10.1 Develop Capital Improvement Plan	8		16		8		
10.2 Develop Online Map for Public Input	4		4		32		
11 Financial Review							
11.1 Provide General Facility Charge Assistance	4		4	24			
11.2 Incorporate Financial Analysis into Plan	4		16				
12 Compile SEPA Checklist			2				
13 Compile Draft Stormwater Plan	16		28				
14 Finalize Stormwater Comprehensive Plan	4		32				
Hour Estimate:	146	60	598	512	144	16	32
Fully Burdened Billing Rate Range:*	\$148 to \$265	\$130 to \$200	\$115 to \$190	\$105 to \$180	\$65 to \$180	\$125 to \$208	\$200 to \$315
Estimated Fully Burdened Billing Rate:*	\$235	\$200	\$170	\$160	\$160	\$208	\$300
Fully Burdened Labor Cost:	\$34,310	\$12,000	\$101,660	\$81,920	\$23,040	\$3,328	\$9,600

Total Fully Burdened Labor Cost: \$ 265,858
 Direct Non-Salary Cost:
 Mileage & Expenses (Mileage @ current IRS rate) \$ 1,000
 Subconsultant:
 Geotechnical (PanGEO, Inc.) \$ 75,000
 Subconsultant Overhead (10%) \$ 7,500
TOTAL ESTIMATED COST: \$ 349,358

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

EXHIBIT B
Subcontractors/Subconsultants

Below is a list of approved subcontractors/subconsultants. If left blank, there are no approved subcontractors or subconsultants.

PanGEO, Inc. (Geotechnical)



Agenda Bill

AGENDA ITEM NO. 14.

DATE: June 22, 2026

SUBMITTED BY: Jennifer Stapleton, City Administrator

PRESENTED BY: Jennifer Stapleton, City Administrator

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:
2026-2027 Property Insurance Renewal

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the annual property insurance renewal.

SUMMARY:

The annual property insurance renewal for the period July 1, 2026 - July 1, 2027 covers a total insured property value of \$228,039,569. This renewal also includes the City's cyber and pollution liability. The renewal premium is \$434,251.16, a reduction of 4.78% from last year's premium of \$456,052.28.

ATTACHMENTS:

2026-2027 APIP PROPOSAL -City of Marysville



City of Marysville



Alliant Property Insurance Program

Presented on June 5, 2026 by:

Kevin Miller, ARM
First Vice President

Jamie Arnoldi
Account Executive

Brian A. White
Senior Vice President

Anne Shackelford
Senior Vice President

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

July 1, 2026 – July 1, 2027

EXECUTIVE SUMMARY

The key goals for the 2026/27 APIP renewal are to maintain financial efficiency, to provide comprehensive coverage, and to ensure program stability. Maintaining the balance between these goals along with the underwriting discipline provided by Alliant Underwriting Services has allowed APIP to thrive for over 30 years. As part of this renewal, the program continues to provide the core benefits that support stability, consistency, and long-term value for its Insured's.

As most Insureds are aware, the property insurance market has continued to soften in 2026, creating an environment of improved pricing and coverage terms. The result is that most APIP Insured's will see a rate reduction at the 2026/27 renewal. Individual underwriting will be necessary for insureds that have large increases in exposure or are loss challenged.

For the 2026/27 renewal, Berkshire Hathaway Specialty Insurance (BHSI) leads the first \$50,000,000 of the program. The program limit will be at least \$1,250,000,000 and up to \$1,500,000,000 this year. The program is placed with worldwide markets rated at A.M. Best A- VII or higher.

Insureds should note the following items for this year's renewal:

- Boiler & Machinery coverage for participating insureds of the APIP Boiler Program is placed with Hartford Steam Boiler (HSB), who will also perform required jurisdictional inspections.
- Vehicles/Contractor's Equipment – it is important to note on the attached proposal whether the vehicle and/or contractors equipment valuation is Replacement Cost (new) or Actual Cash Value (ACV). If Replacement Cost (new) valuation is needed, the insured must submit a schedule of vehicles or a vehicle valuation reporting form (provided in the pre-renewal packet) and vehicles must be valued at today's Replacement Cost (new). If values are not reported at Replacement Cost (new), the vehicle/contractor's equipment valuation basis will be ACV.
- Alliant Business Services (ABS) continues to play a significant role, not only in providing a wide range of loss control services, but also by offering appraisal services, business interruption assessments, valuation, consulting, and infrared testing. Please refer to our program brochure inserts for further details of our ABS services.

Please review important Disclosure and Loss Notification information included in your renewal materials. Your review and acknowledgement of these documents are required via your signature once you authorize a request to bind coverage with your Alliant representative. Although this proposal packet is as complete as possible, program negotiations will continue up to the 7/1/2026 effective date. We will endeavor to provide any known material changes prior to renewal. All coverage items currently under review with APIP markets to be effective on 7/1/2026, are listed at the end of each coverage proposal being quoted.

ADDITIONAL COVERAGES REMAIN AVAILABLE FOR THOSE WHO WISH TO PURCHASE:

- Cyber (Privacy Liability) Coverage (1st and 3rd parties) for eligible insureds. Please refer to coverage as outlined in the following proposal which includes a summary of proposed changes for this renewal. Additional excess options are available, if requested for insureds with good security controls in place. **Please note claims reporting time limit limitations for this coverage**
- Pollution Coverage (1st and 3rd parties) for eligible insureds. Please refer to coverage as outlined in the following proposal which includes a summary of proposed changes for this renewal. **Please note claims reporting time limit limitations for this coverage**

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
July 1, 2026 – July 1, 2027
EXECUTIVE SUMMARY

The annual renewal premium summary for the Alliant Property Insurance Program (APIP) effective 7/1/2026 is outlined in the below table which depicts key financial statistics relative to last year:

Year-over-Year Rate and Premium Comparison

<u>City of Marysville</u>	<u>2025-2026</u> (at 01/23/2026)	<u>2026-2027</u>	<u>Variance</u>
Total Insurable Values (TIV):	\$ 222,542,704	\$ 228,039,569	2.47%
Earthquake TIV:	Not Applicable	Not Applicable	N/A
Earthquake Limit:	Not Covered	Not Covered	N/A
*Property Annual Cost:	\$ 445,703.61	\$ 423,190.48	-5.05%
Cyber Liability Annual Cost:	\$ 8,026.46	\$ 8,681.18	8.16%
Pollution Liability Annual Cost:	\$ 2,322.21	\$ 2,379.50	2.47%
Total Account Rate (\$/100):	0.2049280	0.1904280	-7.08%
**Total Annual Cost:	\$ 456,052.28	\$ 434,251.16	-4.78%

*Property Annual Cost includes: all premiums, underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes

** Total Annual Cost is inclusive of all listed coverage premiums and applicable taxes and fees

Thank you for your continued partnership and trust in our team. As reflected in the annual premium summary above, our objective remains to provide a stable, competitive insurance program that balances cost and long-term risk solutions.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

PROPERTY PROPOSAL

TYPE OF INSURANCE: Insurance Reinsurance

NAMED INSURED: City of Marysville

DECLARATION: 5-Cities 5

POLICY PERIOD: July 1, 2026 to July 1, 2027

COMPANIES: See Attached List of Companies

**TOTAL INSURED
VALUES:** \$ 228,039,569 as of June 05, 2026

**ALL RISK
COVERAGES &
SUB-LIMITS:**

\$	200,000,000	Per Occurrence: all Perils, Coverages (subject to policy exclusions) and Subject to \$1,250,000,000 all Named Insureds (as defined in the policy) combined, per Declaration, regardless of the number of Named Insureds, coverages, extensions of coverage, or perils insured, subject to the following per occurrence and/or aggregate sub-limits as noted below.
\$	25,000,000	Flood Limit - Per Occurrence and in the Annual Aggregate (for those Named Insured(s) that purchase this optional dedicated coverage).
\$	1,000,000	Per Occurrence and in the Annual Aggregate for scheduled locations in Flood Zones A & V (inclusive of all 100 year exposures). This Sub-limit does not increase the specific flood limit of liability for those Named Insured(s) that purchase this optional dedicated coverage.
	Not Applicable	Per Occurrence for losses to locations in Tier 1 and/or Tier 2 Counties and resulting from a Named Windstorm.
	Not Covered	Earthquake Shock - Per Occurrence and in the Annual Aggregate (for those Named Insured(s) that purchase this optional dedicated coverage).
\$	200,000,000	Combined Business Interruption, Rental Income and Tuition Income (and related fees). However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc., this sub-limit amount is limited to \$500,000 per Named Insured subject to maximum of \$2,500,000 Per Occurrence, Per Declaration for Business Interruption, Rental Income and Tuition Income combined. Coverage for power generating plants is excluded, unless otherwise specified.
\$	100,000,000	Extra Expense.

ALL RISK COVERAGES & SUB-LIMITS: (continued)	\$ 25,000,000	Miscellaneous Unnamed Locations for Named Insureds excluding Earthquake Shock coverage for Alaska and California locations. If Flood coverage is purchased for scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.
	180 days	Extended Period of Indemnity
	See Policy Provisions	\$50,000,000, or a Named Insured's Policy Limit of Liability if less than \$50,000,000, Automatic Acquisition for 120 days except: <ul style="list-style-type: none"> - \$25,000,000 Automatic Acquisition for 90 days for new sub-member and/or entity of an existing Pools, JPA or Group; - \$25,000,000 Automatic Acquisition for 90 days for Vacant properties; - \$10,000,000 Automatic Acquisition for 120 days for Licensed Vehicles; - \$2,500,000 Automatic Acquisition for 60 days for additional property and/or interests in Tier 1 Wind Counties, Parishes and Independent Cities for the states of Virginia, North Carolina, South Carolina, Georgia, Alabama, Mississippi, Louisiana, Texas and/or situated anywhere within the states of Florida and Hawaii; - The peril of Earthquake Shock is excluded for the states of Alaska and California; - If Flood coverage is purchased for all scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.
	\$ 1,000,000	Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf; however, replacement of trees, plants and shrubs will be limited to the actual size of the destroyed plant, tree or shrub at the time of the loss up to a maximum size of 25 gallons per item but not to exceed \$25,000 per item for existing Named Insureds excluding Earthquake Shock coverage for Alaska and California locations. If Flood coverage is purchased for scheduled locations, this extension includes Flood coverage for any location not situated in Flood Zones A or V.
	\$ 5,000,000	or 110% of the scheduled values, whichever is greater, for Scheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf; however, replacement of trees, plants and shrubs will be limited to the actual size of the destroyed plant, tree or shrub at the time of the loss up to a maximum size of 25 gallons per item but not to exceed \$25,000 per item.
	\$ 5,000,000	or 120% of the scheduled values, whichever is less, for Scheduled Landfills (as more fully defined in the policy).
	\$ 50,000,000	Errors & Omissions - This extension does not increase any more specific limit stated elsewhere in this policy or Declarations.
	\$ 25,000,000	Course of Construction and Additions (including new) for projects with completed values not exceeding the sub-limit shown. Projects valued greater than \$15,000,000 require underwriting approval and a premium charge.

ALL RISK COVERAGES & SUB-LIMITS: (continued)	\$	500,000	Money & Securities for named perils only as referenced within the policy, however fraudulent impersonation, fraudulent instruction or similar events are excluded.
	\$	2,500,000	Unscheduled Fine Arts.
	\$	250,000	Accidental Contamination per occurrence and annual aggregate per Named Insured with \$500,000 annual aggregate for all Named Insureds per Declaration. Coverage shall not attach or become insurance upon any property which at the time of loss is more specifically described and covered under any other policy form until the liability of such other insurance has first been exhausted and shall then cover only the excess of value of such property over and above the amount payable under such other insurance, whether collectible or not.
	\$	1,000,000	Unscheduled infrastructure including but not limited to tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets, sidewalks, culverts, channels, levees, dikes, berms, embankments, landfills (as more fully defined in the policy), docks, piers, wharves, street lights, traffic signals, meters, roadway or highway fencing (including guardrails), and all similar property unless a specific value has been declared. Unscheduled infrastructure coverage is excluded for the peril of Earthquake Shock and excluded for Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs.
	\$	100,000,000	Increased Cost of Construction due to building codes/ ordinance or law (includes All Risk and Boiler & Machinery) except \$2,500,000 for vacant properties.
	\$	25,000,000	Transit - Physical Damage only.
	\$	2,500,000	Unscheduled Animals; not to exceed \$50,000 per Animal, per Occurrence.
	\$	2,500,000	Unscheduled Watercraft up to 27 feet.
		Not Covered	Per Occurrence for Off Premises Vehicle Physical Damage.
	\$	25,000,000	Off Premises Services Interruption including Extra Expense resulting from a covered peril at non-owned/operated locations.
	\$	5,000,000	Per Occurrence Per Named Insured subject to an Annual Aggregate of \$10,000,000 for Earthquake Shock on Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts combined for all Named Insured(s) in this Declaration combined that do not purchase optional dedicated Earthquake Shock coverage, and/or where specific values for such items are not covered for optional dedicated Earthquake Shock coverage as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc..

ALL RISK COVERAGES & SUB-LIMITS: (continued)	\$	5,000,000	Per Occurrence Per Named Insured subject to an Annual Aggregate of \$10,000,000 for Flood on Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts combined for all Named Insured(s) in this Declaration combined that do not purchase optional dedicated Flood coverage, and/or where specific values for such items are not covered for optional dedicated Flood coverage as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc..
	\$	3,000,000	Contingent Time Element, Contingent Business Interruption, Contingent Extra Expense, Contingent Rental Values and Contingent Tuition Income separately.
	\$	3,000,000	Tax Revenue Interruption – Per Policy Provisions. However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc., this sub-limit amount is limited to \$1,000,000 Per Occurrence – Per Policy Provisions.
	\$	500,000	Jewelry, Furs, Precious Metals and Precious Stones Separately.
	\$	1,500,000	Claim Preparation Expenses.
	\$	50,000,000	Expediting Expenses.
	\$	100,000	Per Occurrence with a \$1,000,000 Annual Aggregate per Declaration for Mold/Fungus Resultant Damage as more fully defined in the policy.
	\$	100,000,000	Ingress/Egress Per Occurrence, Per Named Insured for the actual loss sustained during the period of time not exceeding 30 days when, as a direct result of physical loss or damage caused by a covered peril(s) specified by this Policy and occurring at property located within a 10 mile radius of covered property, ingress to or egress from the covered property by this Policy is prevented.
	\$	100,000,000	Interruption By Civil Authority Per Occurrence, Per Named Insured for the actual loss sustained during the period of time not exceeding 30 days when, as a direct result of physical loss or damage caused by a covered peril(s) specified by this Policy and occurring at property located within a 10 mile radius of covered property, access to the covered property is specifically prohibited by order of a civil authority.
	\$	10,000,000	Electronic Data Processing Media.
	\$	1,000,000	Personal Property Outside of the USA (including associated Business Interruption).

Not Covered Per Occurrence Per Declaration Upgrade to Green Coverage subject to the lesser of, the cost of upgrade, an additional 25% of the applicable limit of liability shown in the schedule of values or this sub limit.

Not Covered for Communicable Disease.

\$ 100,000 Per Occurrence while in Storage and In Transit coverage subject to \$10,000 Deductible for Unmanned Aircraft as more fully defined in the Policy. Not Covered while in Flight.

See Policy Provisions Scheduled Vacant Building per Conditions in Section IV., Item I

\$ 2,500,000 Unscheduled Vacant Building per Policy Provisions Section IV., Item I

VALUATION:

- Repair or Replacement Cost (RCV)
- Actual Loss Sustained for Time Element Coverages
- Contractor's Equipment /Vehicles either Replacement Cost (RCV) or Actual Cash Value (ACV) as declared by each insured. If not declared, valuation will default to Actual Cash Value (ACV)

**EXCLUSIONS
(Including but not limited to):**

- Seepage & Contamination
- Cost of Clean-up for Pollution
- Mold

Deductibles: If two or more deductible amounts provided in the Declaration Page apply for a single occurrence the total to be deducted shall not exceed the largest per occurrence deductible amount applicable. (The Deductible amounts set forth below apply Per Occurrence unless indicated otherwise).

**“ALL RISK”
DEDUCTIBLE:**

\$ 25,000 Per Occurrence, which will apply in the event a more specific deductible is not applicable to a loss.

**DEDUCTIBLES FOR
SPECIFIC PERILS
AND COVERAGES:**

\$ 250,000 Per Occurrence for Flood Zones A & V (inclusive of all 100 year exposures).

\$ 100,000 All Flood Zones Per Occurrence excluding Flood Zones A & V.

Not Applicable for losses to locations in Tier 1 and/or 2 Counties and resulting from a Named Windstorm.

Not Covered Earthquake Shock: If the stated deductible is a flat dollar amount, the deductible will apply on a Per Occurrence basis, unless otherwise stated. If the stated deductible is on a percentage basis, the deductible will apply Per Occurrence on a Per Unit basis, as defined in the policy form, subject to the minimum deductible per occurrence.

\$ 1,000 Per Occurrence for Specially Trained Animals.

\$	500,000	or the All Risk Basic Deductible, whichever is greater, for Unscheduled infrastructure including but not limited to tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets, sidewalks, culverts, channels, levees, dikes, berms, embankments, landfills (as more fully defined in the policy), docks, piers, wharves, street lights, traffic signals, meters, roadway or highway fencing (including guardrails), and all similar property unless a specific value has been declared. Unscheduled infrastructure coverage is excluded for the peril of Earthquake Shock and excluded for Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs.
\$	10,000	Per Vehicle or Item for Licensed Vehicles, Unlicensed Vehicles and Contractor's Equipment subject to \$100,000 Maximum Per Occurrence, Per Named Insured for the peril of Earthquake Shock for Named Insured(s) who do not purchase dedicated Earthquake Shock limits.
\$	50,000	Per Occurrence Per Named Insured for this Declaration for Fine Arts for the peril of Earthquake Shock for Named Insured(s) who do not purchase dedicated Earthquake Shock limits.
\$	10,000	Per Vehicle or Item for Licensed Vehicles, Unlicensed Vehicles and Contractor's Equipment subject to \$100,000 Maximum Per Occurrence, Per Named Insured for the peril of Flood for Named Insured(s) who do not purchase dedicated Flood limits.
\$	50,000	Per Occurrence Per Named Insured for this Declaration for Fine Arts for the peril of Flood for Named Insured(s) who do not purchase dedicated Flood limits.
	2.5%	of Annual Tax Revenue Value per location for Tax Revenue Interruption.
	Not Covered	Per Occurrence for Off Premises Vehicle Physical Damage. If Off-Premises coverage is included/purchased, the stated deductible will apply to vehicle physical damage both on and off-premises on a Per Occurrence basis, unless otherwise stated. If Off-Premises coverage is not included, On-Premises/In-Yard coverage is subject to the All Risk (Basic) deductible.
\$	5,000	Per Occurrence for Contractor's Equipment.
	Replacement Cost	Contractor's Equipment Valuation Basis

Time Qualifiers

24 Hour	Waiting Period for Ingress/Egress, per Occurrence, as further defined in the Policy Form.
24 Hour	Waiting Period for interruption by Civil Authority, per Occurrence, as further defined in the Policy Form.
24 Hour	Waiting Period for Off Premises Service Interruption per Occurrence, as further defined in the Policy Form.

SPECIAL TERMS AND CONDITIONS:

It is understood and agreed that notwithstanding anything contained herein to the contrary the following shall apply to this Policy:

OPTIONAL STAND-ALONE COVERAGES NOT PROVIDED IN THE “PEPIP U.S.A. FORM NO. 22 MASTER POLICY” ARE SPECIFIED BELOW.

The following optional stand-alone coverages are available for purchase in addition to and separate from the “PEPIP U.S.A. Form No. 22 Master Policy”. If purchased, coverages are confirmed below. Carriers providing these coverages are included in the Schedule of Carriers for Terrorism, Cyber Liability and Pollution Liability.

- \$ 100,000,000 Per Named Insured Per Occurrence subject to \$200,000,000 Annual Aggregate of Declarations 1-14, 18-30, 32-35, 39-40, and 45-46 combined as respects Property Damage, Business Interruption, Rental Income and Extra Expense Combined for Terrorism (Primary Layer).
- \$ 25,000 Per Occurrence Deductible for Primary Terrorism.
- \$ 1,000,000,000 Per Named Insured for Terrorism (Excess Layer) subject to;
- \$ 1,500,000,000 Per Named Insured Per Occurrence subject to \$200,000,000 Annual Aggregate of Declarations 1-14, 18-30, 32-35, 39-40, and 45-46 combined as respects Property Damage, Business Interruption, Rental Income and Extra Expense Combined for Terrorism (Primary Layer).
- \$ 2,000,000,000 Annual Aggregate shared by all Named Insureds combined in Declarations 1-14, 18-21, 23-30, 32-35, 39-40, and 45-46 as respects Property Damage, Business Interruption, Rental Income and Extra Expense combined for Terrorism (Excess Layer).
- \$ 500,000 Per Occurrence Deductible for Excess Terrorism (Applies only if the Primary Terrorism Limit is exhausted).
- Included Information Security & Privacy Insurance with Electronic Media Liability Coverage. See attached Cyber Coverage Summary for applicable Limits. (Cyber Liability) If, insured purchases such coverage.
- \$ 25,000,000 Per Named Insured, Per occurrence subject to an Annual Aggregate of \$50,000,000 combined for Declarations 1-14, 18-30 and 32-35 as respects Personal and Real property for Cyber Attack Resultant Damage.
- Included Pollution Liability Insurance Coverage. See attached Pollution Liability Insurance Coverage Document for applicable limits and deductibles. If, insured purchases such coverage. If, insured purchases such coverage.

TERMS & CONDITIONS:

Sub-limits, terms and conditions are subject to change.

25% Minimum Earned Premium and cancellations subject to 10% penalty

Except Cyber Liability Premium is calculated on a pro-rata basis, unless there is a claim in which case the premium is deemed fully earned. If, insured purchases such coverage.

Except Pollution Liability Premium is 100% Earned at Inception, unless there is a claim in which premium is deemed fully earned. If, insured purchases such coverage.

NOTICE OF CANCELLATION:

90 Days except 10 Days for non-payment of premium

EXPIRING/RENEWAL OPTION 1	
	Annual Cost*
Total Property Premium:	\$ 407,626.00
Excess Boiler:	\$ 2,786.00
Cyber Liability Premium:	\$ 8,486.00
Pollution Liability Premium:	\$ 2,326.00
ABS Fee:	\$ 3,339.00
SLT&F's (Estimate)	\$ 9,688.16
Broker Fee:	\$ 0.00
TOTAL COST †: (Including Taxes and Fees)	\$ 434,251.16
<p>*Premiums are based on valid selectable options and the TIV's above. Changes in TIV's will require a premium adjustment. Please refer to invoice for new lock box remittance for address and account information.</p> <p>† TOTAL COST includes: premiums, underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes (excluding the Cyber Enhancement premium - should you have elected to purchase this coverage)</p>	

PRINT DATE: June 5, 2026

QUOTE VALID UNTIL: July 1, 2026

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
License No. 0C36861

Kevin Miller, ARM
First Vice President

Brian A. White
Senior Vice President

Anne Shackelford
Senior Vice President

Jamie Arnoldi
Account Executive

NOTES:

- ***Some coverage, limits, sub-limits, terms and conditions will change, as negotiations are ongoing. Changes will be documented and accompany the Binder Confirmation for July 1, 2026 bound terms. Coverage outlined in this Proposal is subject to the terms and conditions being negotiated with the policy. To be finalized and presented at Program Inception.***
- ***The program expects to continue purchasing Cyber Resultant Physical Damage cover which is provided to insureds purchasing Terrorism within the program – limits to be determined.***
- ***This proposal is based on the current loss experience and is subject to change if this insured's loss ratio deteriorates further and/or if the markets suffer a catastrophic event***
- ***Change in Total Insurable Values will result in adjustment in premium***
- ***Each line of coverage is rated separately. Increases in TIV's on highly rated coverages such as Vehicles, CE, EQ or 100 year Flood Zones, etc. may increase the insured's average account rate.***
- ***The flood zones provided on the Schedule of Values (SOVs) are for rating purposes only. The actual flood zone will be determined at the time of loss.***
- ***Please refer to invoice for new lock box remittance for address and account information.***

APIP SUMMARY OF PROPOSED PROPERTY CHANGES

BELOW IS A SUMMARY OF PROPOSED CHANGES FOR THE 2026-2027 POLICY PERIOD

Coverage	2025-2026	2026-2027	Status
Available Program Boiler & Machinery Limits up to:	\$200,000,000	\$250,000,000	Approved
Extra Expense Sub-limit	\$75,000,000	\$100,000,000	Approved
Miscellaneous Unnamed Locations Sub-limit	\$10,000,000	\$25,000,000	Approved
Combined Business Interruption, Rental Income and Tuition Income (and related fees) Sub-limit	\$100,000,000	\$200,000,000	Approved
Increased Cost of Construction Sub-limit	\$50,000,000	\$100,000,000	Approved
Claims Preparation Sub-limit	\$1,500,000	\$2,500,000	Pending
Address	c/o Alliant Insurance Services, Inc., 325 E. Hillcrest Dr., Suite 250, Thousand Oaks, CA	c/o Alliant Insurance Services, Inc., 18100 Von Karman Ave., 10 th Floor, Irvine, CA 92612	Update
Upgrade to Green limit	\$5,000,000	\$10,000,000	Pending

MASTER POLICY FORM PROPOSED CHANGES

Coverage	2025-2026	2026-2027	Status
Policy Period	July 1, 2025 to July 1, 2026	July 1, 2026 to July 1, 2027	Update
USA Form No.	21	22	Update
Section I, B. Named Insured	As shown on the Declaration page, or as listed in the Declaration Schedule Addendum attached to this Policy.	All Named Insureds of the ALLIANT PROPERTY INSURANCE PROGRAM (APIP) (for their respective rights and interests) as more fully defined in the Schedule of Named Insured's (including Named Insureds added to the program during the term of this policy), and the Broker (Alliant) issued Evidence of Coverage documents held on file in the office of Alliant Insurance Services, Inc., 18100 Von Karman Avenue, 10th Floor, Irvine, CA 92612 and the Company.	Pending
Section I C. Mailing Address of Named Insured	AS PER DECLARATION PAGE	c/o Alliant Insurance Services, Inc.	

		18100 Von Karman Ave., 10 th Floor, Irvine, CA 92612	Update
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MASTER POLICY FORM PROPOSED CHANGES CONTINUED

Coverage	2025-2026	2026-2027	Status
Section I, D. Policy Period	AS PER DECLARATION PAGE	July 1, 2026 to July 1, 2027 at 12:01 AM at the location of the insured property.	Pending
To include Section I, E. Limits of Liability and all subsequent sections	Reference to: Declaration Page	Revised to read: Named Insured's Evidence of Coverage	Pending
Section I, E. 2. Sub-Limits of Liability	3rd sentence: The absence of a sub-limit of liability amount <u>in the Declaration Page means that no coverage is provided for that item.</u>	The absence of a sub-limit amount or where "Not Covered" is indicated for a sub-limit of liability in the Named Insured's Evidence of Coverage, no coverage is provided for that item.	Pending
Section I, E. 2. p.	Increased Cost of Construction due to the enforcement of building codes / ordinance or law.	Increased Cost of Construction due to the of building codes / ordinance or law.	Pending
Section I, E. 2. u.	Separately as respects Contingent Business Interruption, Contingent Extra Expense, Contingent Rental Value, and Contingent Tuition Income;	Contingent Time Element: Separately as respects Contingent Business Interruption, Contingent Extra Expense, Contingent Rental Value, and Contingent Tuition Income;	Pending
Section II, B. 2.	<u>PROPERTY IN COURSE OF CONSTRUCTION AND ADDITIONS</u>	<u>COURSE OF CONSTRUCTION AND ADDITIONS</u>	Pending
Section II. B. 6. Claim Preparation Expenses	Not Present	Added as last sentence: This coverage provided by this clause is sub-limited to USD as per the Named Insured's Evidence of Coverage.	Pending
Section II. B. 9. Building Laws	Reference to: enforcement of	Deleted within this coverage description	Pending
Section II. B. 10. Demolition Cost	Reference to: enforcement of	Deleted within this coverage description	Pending
Section II, D. 6. Library Contents	Expiring values	Values inflated by 2025; 4 th quarter rate of 3.5%	Update
Section II, D. 6. Library Contents	The above valuation is <u>predicated on the values provided by the Library of Congress Dewey Decimal system</u> and adjusted for inflation.	The above valuation is <u>an estimated amount</u> and adjusted for inflation.	Pending
Section II. D. 7.	<u>Actual Cash Value will be applied for vehicles ten years or older.</u>	Deleted in its entirety	Pending
Section III. B. 1. Ingress / Egress	Not Present	Added as last sentence: <u>The coverage provided by this clause is sub-limited to USD as per Named Insured's Evidence of Coverage.</u>	Pending
Section III. B. 2. Interruption by Civil Authority	Not Present	Added as last sentence: <u>The coverage provided by this clause is sub-limited to USD</u>	Pending

		as per Named Insured's Evidence of Coverage.	
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MASTER POLICY FORM PROPOSED CHANGES CONTINUED

Coverage	2025-2026	2026-2027	Status
Section IV, B. Exclusions	Not Present	New <u>23. Money and Securities</u> except for <u>physical loss as a result of Fire, Wind, Hail, Explosion, Smoke, Lightning, Riot, Civil Commotion, Impact by Aircraft or Objects falling there from, Impact by Vehicles, Water Damage and Theft (other than by an employee of the Named Insured(s)).</u>	Pending
Section IV, D. Territorial Limits	This Policy insures Real and Personal Property within the United States of America. Personal Property is extended to Worldwide coverage. The coverage provided by this clause for Personal Property is sub-limited to USD as per <u>Declaration Page.</u>	This Policy insures Real and Personal Property within the United States of America. Personal Property <u>Outside of the USA (including associated Business Interruption)</u> is extended to Worldwide coverage. The coverage provided by this clause for Personal Property is sub-limited to USD as per <u>Named Insured's Evidence of Coverage.</u>	Pending
Section IV, I. Vacant Buildings 4.b.	Paragraph reference to: <u>Declaration Page</u> , and; <u>the enforcement of</u>	Revised to: <u>Named Insured's Evidence of Coverage</u> Deleted: <u>the enforcement of</u>	Pending
Section IX, 2. d. header	Media Coverage	Electronic Data Processing Media and Data Restoration	Clarification
Section IX, 2. f. header	Utility Interruption	Service/Utility/Off Premises Power Interruption	Clarification
Section IX, 2. h. Ordinance or Law	i. Loss to the Undamaged Portion of the Building, meaning loss to the undamaged portion of the building caused by <u>enforcement of</u> any ordinance or law that:	Loss to the Undamaged Portion of the Building, meaning loss to the undamaged portion of the building caused by any ordinance or law that:	Pending
Section IX, 2. h. Ordinance or Law	ii. Demolition Cost meaning the cost to demolish and clear the site of undamaged parts of the building, caused by <u>the enforcement of</u> building, zoning, or land ordinance or use.	Demolition Cost meaning the cost to demolish and clear the site of undamaged parts of the building, caused by building, zoning, or land ordinance or use.	Pending
Section IX, 2. h. Ordinance or Law	iii. ... when the increased cost is a consequence of <u>enforcement of</u> building, zoning or land use ordinance or law.	iii. ...when the increased cost is a consequence of building, zoning or land use ordinance or law.	Pending
Section IX, 2. h. Ordinance or Law	iii. second set of alpha numeric identifiers a. and b.	iii. second set of alpha numeric identifiers revised to: c. and d.	Pending
Section IX, 2. h. Ordinance or Law	iii. second set of alpha numeric identifier a. Costs associated with <u>the enforcement of</u> any ordinance or law which requires any Named Insured or others to test for, monitor, clean up, remove, contain, treat, detoxify, or neutralize, or in any way respond to, or assess the effects of substances declared to be hazardous to health by a governmental agency; or	iii. second set of alpha numeric identifier c. Costs associated with any ordinance or law which requires any Named Insured or others to test for, monitor, clean up, remove, contain, treat, detoxify, or neutralize, or in any way respond to, or assess the effects of	Pending

		substances declared to be hazardous to health by a governmental agency; or	
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Endorsement 7	Pollution, Contamination, Debris Removal Exclusion	Deleted in its entirety	Pending
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**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

BOILER & MACHINERY PROPOSAL

NAMED INSURED: City of Marysville

POLICY PERIOD: July 1, 2026 to July 1, 2027

COMPANIES: See Attached List of Companies

TOTAL INSURED VALUES: \$ 228,039,569 as of June 5, 2026

STATUS/RATING: See Attached List of Companies

COVERAGES & LIMITS:

\$	200,000,000	Boiler Explosion and Machinery Breakdown, (for those Named Insureds that purchase this optional dedicated coverage) as respects Combined Property Damage and Business Interruption/Extra Expense (Including Bond Revenue Interest Payments where Values Reported and excluding Business Interruption for power generating facilities unless otherwise specified). Limit includes loss adjustment agreement and electronic computer or electronic data processing equipment with the following sub-limits:
	Included	Jurisdictional and Inspections.
\$	10,000,000	Per Occurrence for Service/Utility/Off Premises Power Interruption.
	Included	Per Occurrence for Consequential Damage.
\$	10,000,000	Per Occurrence for Electronic Data Processing Media and Data Restoration.
\$	2,000,000	Per Occurrence, Per Named Insured and in the Annual Aggregate per Declaration for Earthquake Resultant Damage for Named Insureds who purchase Dedicated Earthquake Shock Coverage.
\$	10,000,000	Per Occurrence for Hazardous Substances.
	Included	Per Occurrence for Machine or Apparatus used for Research, Diagnosis, Medication, Surgical, Therapeutic, Dental or Pathological Purposes.

NEWLY ACQUIRED LOCATIONS: \$ 25,000,000 Automatic Acquisition for Boiler & Machinery values at newly acquired locations. Values greater than \$25,000,000 or Power Generating Facilities must be reported within 120 days and must have prior underwriting approval prior to binding

VALUATION: Repair or Replacement except Actual Loss sustained for all Time Element coverages

EXCLUSIONS

- (Including but not limited to):**
- Testing
 - Explosion, except for steam or centrifugal explosion
 - Explosion of gas or unconsumed fuel from furnace of the boiler

OBJECTS EXCLUDED:

- (Including but not limited to):**
- Insulating or refractory material
 - Buried Vessels or Piping

NOTICE OF

CANCELLATION: 90 days except 10 days for non-payment of premium

DEDUCTIBLES:	\$ 25,000	Except as shown for Specific Objects or Perils.
	\$ 25,000	Electronic Data Processing Media.
	\$ 25,000	Consequential Damage.
	\$ 25,000	Objects over 200 hp, 1,000 KW/KVA/Amps or Boilers over 5,000 square feet of heating surface.
	\$ 50,000	Objects over 350 hp, 2,500 KW/KVA/Amps or Boilers over 10,000 square feet of heating surface.
	\$ 100,000	Objects over 500 hp, 5,000 KW/KVA/Amps or Boilers over 25,000 square feet of heating surface.
	\$ 250,000	Objects over 750 hp, 10,000 KW/KVA/Amps or Boilers over 75,000 square feet of heating surface.
	\$ 350,000	Objects over 25,000 hp, 25,000 KW/KVA/Amps or Boilers over 250,000 square feet of heating surface.
	\$ 10 per foot / \$2,500 Minimum	Deep Water Wells.
	24 Hour Waiting Period	Utility Interruption.
	24 Hours	Business Interruption/Extra Expense Except as noted below.
	30 Days	Business Interruption - Revenue Bond.
	5 x 100% of Daily Value	Business Interruption - All objects over 750 hp or 10,000 KW/KVA/Amps or 10,000 square feet heating surface.
	5 x 100% of Daily Value	Business interruption - All Objects at Waste Water Treatment Facilities and All Utilities.

	Annual Cost
COST:	Cost is included on Property Proposal

PRINT DATE: June 5, 2026

PROPOSAL VALID UNTIL: July 1, 2026

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
License No. 0C36861

Kevin Miller, ARM
First Vice President

Brian A. White
Senior Vice President

Anne Shackelford
Senior Vice President

Jamie Arnoldi
Account Executive

NOTES:

- ***Some coverage, limits, sub-limits, terms and conditions will change, as negotiations are ongoing. Changes will be documented and accompany the Binder Confirmation for July 1, 2026 bound terms. Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy.***
- ***Please refer to the Policy for specific terms, conditions, and exclusions.***
- ***This proposal is based on the current loss experience and is subject to change if this insured's loss ratio deteriorates further and/or if the markets suffer a catastrophic event.***
- ***Change in Total Insurable Values will result in adjustment in premium.***

**ALLIANT INSURANCE SERVICES, INC.
 ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
 CYBER INSURANCE PROPOSAL
 CORE COVERAGE**

TYPE OF COVERAGE: Information Security & Privacy Insurance with Electronic Media Liability Coverage

PROGRAM: Alliant Property Insurance Program (APIP) inclusive of Public Entity Property Insurance Program (PEPIP), and Hospital All Risk Property Program (HARPP), and Special Property Insurance Program (SPIP)

NAMED INSURED: APIP Cyber and Pollution Programs, Inc. which may include any member(s), entity(ies), agency(ies), organization(s), enterprise(s) and/or individual(s), attaching to each Declaration insured under the ALLIANT PROPERTY INSURANCE PROGRAM (APIP), inclusive of PUBLIC ENTITY PROPERTY INSURANCE PROGRAM (PEPIP) and HOSPITAL ALL RISK PROPERTY PROGRAM (HARPP) and SPECIAL PROPERTY INSURANCE PROGRAM (SPIP) as their respective rights and interests may appear which now exist or which hereafter may be created or acquired and which are owned, financially controlled or actively managed by the herein named interest, all jointly, severally or in any combination of their interests, for account of whom it may concern (all hereinafter referred to as Member(s) / Entity(ies)).

DECLARATION: Various Declarations as on file with Insurer

POLICY PERIOD: July 1, 2026 to July 1, 2027

TERRITORY: WORLD-WIDE

RETROACTIVE DATE: APIP/PEPIP
For new members – the retro active date will be the date of addition
 July 1, 2026 For new members included on the July 1, 2026/27 policy
 July 1, 2025 For new members included on the July 1, 2025/26 policy
 July 1, 2024 For existing members included on the July 1, 2024/25 policy
 July 1, 2023 For existing members included on the July 1, 2023/24 policy
 July 1, 2022 For existing members included on the July 1, 2022/23 policy
 July 1, 2021 For existing members included on the July 1, 2021/22 policy
 July 1, 2020 For existing members included on the July 1, 2020/21 policy
 July 1, 2019 For existing members included on the July 1, 2019/20 policy
 July 1, 2018 For existing members included on the July 1, 2018/19 policy
 July 1, 2017 For existing members included on the July 1, 2017/18 policy
 July 1, 2016 For existing members included on the July 1, 2016/17 policy
 July 1, 2015 For existing members included on the July 1, 2015/16 policy
 July 1, 2014 For existing members included on the July 1, 2014/15 policy
 July 1, 2013 For existing members included on the July 1, 2013/14 policy
 July 1, 2012 For existing members included on the July 1, 2012/13 policy

INSURER: Lloyd’s of London - Beazley Syndicate: Syndicates 2623 - 623 - 100%
 2026-2027 Alliant Property Insurance Program (APIP) Cyber Liability Proposal Page 1 of 9
 City of Marysville

Liberty Surplus Insurance Corporation (Ironshore)
 Associated Industries Insurance Company, Inc. (AmTrust Financial)
 Westchester Surplus Lines Insurance Company (Chubb)
 100% MRS 457 at Lloyd's (Munich RE)

COVERAGES & LIMITS:	Ai.	\$	75,000,000	Annual Policy and Program Aggregate Limit of Liability (subject to policy exclusions) for all Insureds/Members combined (Aggregate for all coverages combined, including Claims Expenses), subject to the following limits and sub-limits as noted.
	Aii.	\$	2,000,000	Insured/Member Annual Aggregate Limit of Liability (subject to policy exclusions) for each Insured/Member, within the Annual Policy and Program Aggregate Limit of Liability (Aggregate for all coverages combined, including Claim Expenses) subject to the following limits and sub-limits as noted.

BREACH RESPONSE

Breach Response Costs:	\$	500,000	Aggregate Limit of Liability for each Insured/Member (Limit is increased to \$1,000,000 if Beazley Nominated Services Providers are used)
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FIRST PARTY LOSS

Business Interruption and Dependent Business Interruption Aggregate Sublimit	\$	750,000	Aggregate Limit of Liability for each Insured/Member
Business Interruption Loss Resulting from Security Breach:	\$	750,000	*Aggregate Limit of Liability for each Insured/Member (Within the \$750,000 Business Interruption and Dependent Business Interruption Aggregate Sublimit)
Business Interruption Loss Resulting from System Failure:	\$	500,000	*Aggregate Limit of Liability for each Insured/Member (Within the \$750,000 Business Interruption and Dependent Business Interruption Aggregate Sublimit)
Dependent Business Loss Resulting from Security Breach:	\$	750,000	Aggregate Limit of Liability for each Insured/Member (Within the \$750,000 Business Interruption and Dependent Business Interruption Aggregate Sublimit)
Dependent Business Loss Resulting from System Failure:	\$	100,000	Aggregate Limit of Liability for each Insured/Member (Within the \$750,000 Business Interruption and Dependent Business Interruption Aggregate Sublimit)
Cyber Extortion Loss:	\$	750,000	*Aggregate Limit of Liability for each Insured/Member
Data Recovery Costs:	\$	750,000	*Aggregate Limit of Liability for each Insured/Member

Data & Network Liability:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses
Regulatory Defense & Penalties:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Penalties and Claims Expenses
Payment Card Liabilities & Costs:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all PCI Fines, Expenses and Costs
Media Liability:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses

***Contingent Security Controls Endorsement:**

If, at the time of loss, the insured implemented both an End Point Protection Platform and Multi Factor Authentication across the insured network, the following sublimits (as described above) are increased to \$2,000,000:

- Business Interruption Loss from Security Breach
- Business Interruption Loss from System Failure
- Cyber Extortion Loss
- Data Recovery Loss

eCRIME

Fraudulent Instruction:	\$	100,000	Aggregate Limit of Liability for each Insured/Member
Funds Transfer Fraud:	\$	100,000	Aggregate Limit of Liability for each Insured/Member
Telephone Fraud:	\$	100,000	Aggregate Limit of Liability for each Insured/Member

CRIMINAL REWARD

Criminal Reward:	\$	25,000	Aggregate Limit of Liability for each Insured/Member
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COVERAGE ENDORSEMENT(S)

Reputation Loss:	\$	200,000	Aggregate Limit of Liability for each Insured/Member
Claims Preparation Costs for Reputation Loss Claims Only:	\$	50,000	Aggregate Limit of Liability for each Insured/Member

Computer Hardware Replacement Costs:	\$	200,000	Aggregate Limit of Liability for each Insured/Member
Invoice Manipulation:	\$	100,000	Aggregate Limit of Liability for each Insured/Member
Cryptojacking:	\$	50,000	Aggregate Limit of Liability for each Insured/Member
RETENTION:	\$	50,000	Per Incident, Claim, or Loss for each Member/Insured with Total Insured Value (TIV) up to \$250,000,000 at the time of policy inception 8 Hour waiting period for Dependent/Business Interruption Loss
	\$	100,000	Per Incident, Claim, or Loss for each Member/Insured with Total Insured Value (TIV) greater than \$250,000,000 and up to \$750,000,000 at the time of policy inception 8 Hour waiting period for Dependent/Business Interruption Loss
	\$	250,000	Per Incident, Claim, or Loss for each Member/Insured with Total Insured Value (TIV) greater than \$750,000,000 at the time of policy inception 8 Hour waiting period for Dependent/Business Interruption Loss

NOTICES: Policy coverage of this policy provides coverage on a claims made and reported basis; except as otherwise provided, coverage under noted coverage applies only to claims first made against the Insured/Member and reported to underwriters during the policy period. Claims expenses shall reduce the applicable limit of liability and are subject to the applicable retention.

This is a shared limit policy among the Named Insureds. The per Insured/Member policy limits are on a per Insured/Member basis. Sub-limits listed are aggregated per Insured/Member and are within the total Insured/Member aggregate limit. In the event of a claim/incident with multiple Insureds/Members exhausting the program aggregate limit provided by the Insurer to Insureds/Members, payment to all Insureds/Members for the claim/incident will be determined by the Insurer. Where coverages are aggregated, sub-limit and limits apply to all Insureds/Members for the entire Policy Period unless specifically stated otherwise. The policy aggregate limit is not per Insured/Member maximum limit.

EXTENDED REPORTING PERIOD: For Named Insured - To be determined at the time of election (additional premium will apply)

SPECIFIC COVERAGE PROVISIONS: A. **Breach Response** indemnifies the Insured Organization for Breach Response Costs incurred by the Insured Organization because of an actual or reasonably suspected Data Breach or Security Breach that the Insured first discovers during the Policy Period.

B. First Party Loss

Business Interruption Loss indemnifies the Insured Organization for a Business Interruption Loss sustained as a result of a Security Breach or System Failure that the Insured first discovers during the Policy Period.

Dependent Business Interruption Loss indemnifies the Insured Organization for a Dependent Business Interruption Loss sustained as a result of a Dependent Security Breach or a Dependent System Failure that the Insured first discovers during the Policy Period.

Cyber Extortion Loss indemnifies the Insured Organization for a Cyber Extortion Loss incurred as a result of an Extortion Threat first made against the Insured Organization during the Policy Period.

Data Recovery Costs indemnifies the Insured Organization for Data Recovery Costs incurred as a direct result of a Security Breach that the Insured first discovers during the Policy Period.

C. Liability

Data & Network Liability pays Damages and Claims Expenses, which the Insured is legally obligated to pay because of any Claim first made against any Insured during the Policy Period for a Data Breach, a Security Breach, the Insured's failure to timely disclose a Data Breach or Security Breach, or failure of the Insured to comply with the part of a Privacy Policy that specifically:

(a) prohibits or restricts the Insured Organization's disclosure, sharing or selling of Personally Identifiable Information; (b) requires the Insured Organization to provide individual access to Personally Identifiable Information or to correct incomplete or inaccurate Personally Identifiable Information after a request is made; or (c) mandates procedures and requirements to prevent the loss of Personally Identifiable Information.

Regulatory Defense & Penalties pays Penalties and Claims Expenses, which the Insured is legally obligated to pay because of a Regulatory Proceeding first made against any Insured during the Policy Period for a Data Breach or a Security Breach.

Payment Card Liabilities & Costs indemnifies the Insured Organization for PCI Fines, Expenses and Costs which it is legally obligated to pay because of a Claim first made against any Insured during the Policy Period.

Media Liability pays Damages and Claims Expenses, which the Insured is legally obligated to pay because of any Claim first made against any Insured during the Policy Period for electronic Media Liability.

D. eCrime indemnifies the Insured/Member for any direct financial loss sustained resulting from:

- *Fraudulent Instruction*
- *Funds Transfer Fraud*
- *Telephone Fraud*

That the Insured first discovers during the Policy Period.

E. Criminal Reward indemnifies the Insured/Member for Criminal Reward Funds.

**Coverage
Endorsement(s)**

Reputational Loss indemnifies the Insured Organization for Reputation Loss that the Insured Organization sustains solely as a result of an Adverse Media Event that occurs during the Policy Period, concerning: a Data Breach, Security Breach, or Extortion Threat that the Insured first discovers during the Policy Period; or if this policy is a Renewal, a Data Breach, Security Breach, or Extortion Threat that the Insured first discovers during the last 90 days of the prior policy period.

Computer Hardware Replacement Costs are part of the Extra Expense coverage. Extra Expense means reasonable and necessary expenses incurred by the Insured Organization during the Period of Restoration to minimize, reduce or avoid Income Loss, over and above those expenses the Insured Organization would have incurred had no Security Breach, System Failure, Dependent Security Breach or Dependent System Failure occurred; and includes reasonable and necessary expenses incurred by the Insured Organization to replace computers or any associated devices or equipment operated by, and either owned by or leased to, the Insured Organization that are unable to function as intended due to corruption or destruction of software or firmware directly resulting from a Security Breach

Invoice Manipulation indemnifies the Insured Organization for Direct Net Loss resulting directly from the Insured Organization's inability to collect Payment for any goods, products or services after such goods, products or services have been transferred to a third party, as a result of Invoice Manipulation that the Insured first discovers during the Policy Period. Invoice Manipulation means the release or distribution of any fraudulent invoice or fraudulent payment instruction to a third party as a direct result of a Security Breach or a Data Breach.

Cryptojacking indemnifies the Insured Organization for any direct financial loss sustained resulting from Cryptojacking that the Insured first discovers during the Policy Period. Cryptojacking means the Unauthorized Access or Use of Computer Systems to mine for Digital Currency that directly results in additional costs incurred by the Insured Organization for electricity, natural gas, oil, or internet.

Other Insurance Amendment Endorsement the insurance under this policy will apply in excess of any other valid and collective insurance available to any insured unless such other insurance is written only as specific excess insurance over this policy.

Contingent Security Controls Endorsement if an insured/member has at the time of loss Multi-Factor Authentication for all Remote Access to the Insured's network and an Endpoint Protection Platform implemented across the insured enterprise the following will be increased to \$2,000,000 per member aggregate: Business Interruption from Security Breach and System Failure, Cyber Extortion, and Data Recovery.

EXCLUSIONS:
(Including but not limited to)

Coverage does not apply to any claim or loss from:

- Bodily Injury or Property Damage
- Trade Practices and Antitrust
- Gathering or Distribution of Information
- Prior Known Acts & Prior Noticed Claims
- Racketeering, Benefit Plans, Employment Liability & Discrimination
- Sales or Ownership of Securities & Violation of Securities Laws
- Criminal, Intentional or Fraudulent Acts
- Patent, Software Copyright, Misappropriation of Information
- Governmental Actions
- Other Insureds & Related Enterprises
- Trading Losses, Loss of Money & Discounts
- Media-Related Exposures – Contractual liability or obligation
- Nuclear Incident Exclusion Clause
- Radioactive Contamination Exclusion Clause
- Tribal Exclusion Endorsement
- Amend First Party Loss Exclusion
- Mergers and Acquisitions Clause Amendment Endorsement
- Sanctions Limitation
- War and Cyber War Exclusion with Single Entity Carve Back
- Asbestos, Pollution and Contamination Exclusion Endorsement
- First Party Loss – with respects: 1. seizure, nationalization, confiscation, or destruction of property or data by official order of any governmental or public authority; 2. costs or expenses incurred by the Insured to identify or remediate software program errors or vulnerabilities or update, replace, restore, assemble, reproduce, recollect or enhance data or Computer Systems to a level beyond that which existed prior to a Security Breach, System Failure, Dependent Security Breach, Dependent System Failure or Extortion Threat; but solely with respect to Business Interruption Loss, this exclusion will not apply to the extent that such costs or expenses are less than or equal to such costs or expenses incurred to restore the Computer System to the same or equivalent condition that existed immediately prior to a Security Breach or System Failure; 3. failure, interruption, or malfunction of Financial Market Infrastructure, Digital and Internet Infrastructure, power, water, oil, gas, electrical, sewage, or other utilities, or mechanical infrastructure or services, that are not under the Insured Organization’s direct operational control; or 4. fire, flood, earthquake, volcanic eruption, explosion, lightning, wind, hail, tidal wave, landslide, act of God or other physical event.
- Website Tracking Exclusion Endorsement specific to hospitals as defined by: Hospitals defined as institutions that comprise all the following: A health facility with overall administrative and professional responsibility and an organized medical staff that provides 24-Hour inpatient care, including the following services: Medical, nursing, surgical, anesthesia, laboratory, pharmacy, and dietary services.

NOTICE OF CLAIM:

- **IMMEDIATE NOTICE** must be made to Beazley NY of all potential claims and circumstances (assistance, and cooperation clause applies)
- Claim notification under this policy is to:
Beazley Group
Attn: Cyber and Tech Claims Group
45 Rockefeller Plaza, 16th Floor
New York, NY 10111
bbr.claims@beazley.com
[Toll-Free 24-Hour Hotline 866-567-8570](tel:866-567-8570)

**NOTICE OF
CANCELLATION:
OTHER SERVICES**

10 days for non-payment of premium

Unlimited Access to Beazley Breach Solutions website
<https://www.beazley.com/en-us/cyber-customer-centre/cyber/>

BROKER:

ALLIANT INSURANCE SERVICES, INC.

License No. 0C36861

NOTES:

- ***Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy.***
- ***Please refer to Policy for specific terms, conditions and exclusions***
- ***Premium is noted on the Property Proposal***

SUMMARY OF CYBER INSURANCE CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2026-2027 POLICY TERM

Coverage	2025-2026 Expiring	2026-2027 Proposed Changes
Beazley Breach Response Endorsement	Boost option increased the Business Income from Security Breach and System Failure, Data Recovery, and Cyber Extortion to full limit.	Boost Option is no longer available. Increased limits offered program wide with new *Contingency Control Endorsement outlined above.
Retention Buy Down	Coverage is offered to new and existing members; underwriting required	Coverage is offered to new and existing members; underwriting required
New members of APIP Cyber Core-Mid Term Transactions	All Members requesting core coverage are required to complete the Beazley Ransomware Supplemental in the application portal, along with a statement of no losses and a signed AFB Warranty	All Members requesting core coverage are required to complete the Beazley Ransomware Supplemental in the application portal, along with a statement of no losses and a signed AFB Warranty.
ECrime Coverage Update	25-26 Ecrime Sub-limits Fraudulent Instruction: \$75,000 Funds Transfer Fraud: \$75,000 Telephone Fraud: \$75,000	26-27 Ecrime Sub-limits Fraudulent Instruction: \$100,000 Funds Transfer Fraud: \$100,000 Telephone Fraud: \$100,000
Beazley Core Coverage-New Boost offering	By endorsement and included only with the BBR purchase. Open to all members. Provides full limit coverage for some First Party Limits; Business Interruption, Cyber Extortion, and Data Recovery	Boost is deleted and no longer included with the BBR Endorsement. Contingent Security Control Endorsement replaces boost program wide.
New to APIP Cyber Core: Contingency Security Controls Endorsement	Previously covered under "Boost" for BBR Purchasers	Business Interruption from a Security Breach or System Failure, Data Recovery, and Cyber Extortion are now \$2,000,000 per member aggregate with the insureds implementation of an End Point Protection Platform and Multi Factor Authentication at the time of loss.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

POLLUTION LIABILITY PROPOSAL

TYPE OF INSURANCE: Insurance Reinsurance

TYPE OF COVERAGE: Claims Made and Reported Pollution Liability

PROGRAM: **Alliant Property Insurance Program (APIP)**

NAMED INSURED: Any member(s), entity(ies), agency(ies), organization(s), enterprise(s), pool(s), Joint Powers Authority(ies) and/or individual(s) attached to each Declaration insured as per Named Insured Schedule on file with Insurer, listed below.

POLICY PERIOD: July 1, 2026 to July 1, 2027

RETROACTIVE DATE: This coverage shall only apply if the Pollution Incident or Disinfection Event giving rise to the Claim, Loss, Business Interruption Expenses or Extra Expenses commenced, in its entirety, on or after July 1, 2011, or the date that the Insured first joined the Alliant Property Insurance Program (APIP) for environmental or pollution insurance coverage, whichever is later, except for the following coverages:

- July 1, 2021 for Products Pollution and Exposure Liability;
- July 1, 2021 for Contractor’s Pollution
- July 1, 2021 for Mold Matter

COMPANY: Ironshore Specialty Insurance Company

A.M. BEST INSURANCE RATING: A, Excellent, Financial Size Category XV (\$2 Billion or greater)
Effective September 10, 2025

STANDARD & POORS RATING: A (Strong) as of November 19, 2025

ADMITTED STATUS: Non-Admitted in all states.

COVERED PROPERTY: Per the following Statements of Values (SOVs) submitted and on file with carrier:

<ol style="list-style-type: none"> 1. PEPiP DEC 1 – SOVs 2. PEPiP DEC 2 – SOVs 3. PEPiP DEC 3 – SOVs 4. PEPiP DEC 4 – SOVs 5. PEPiP DEC 5 – SOVs 6. PEPiP DEC 11 – SOVs 7. PEPiP DEC 12 – SOVs 8. PEPiP DEC 14 – SOVs 9. PEPiP DEC 19 – SOVs 10. PEPiP DEC 23 – SOVs 11. PEPiP DEC 24 – SOVs 12. PEPiP DEC 26 – SOVs 	<ol style="list-style-type: none"> 13. PEPiP DEC 27 – SOVs 14. PEPiP DEC 28 – SOVs 15. PEPiP DEC 29 – SOVs 16. PEPiP DEC 30 – SOVs 17. PEPiP DEC 32 – SOVs (Excludes SPIP, except as endorsed) 18. PEPiP DEC 33 – SOVs 19. PEPiP DEC 34 – SOVs 20. PEPiP DEC 35 – SOVs 21. PEPiP DEC 39 – SOVs 22. PEPiP DEC 96 – SOVs (Excluding HARPP members)
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**COVERED PROPERTY
(Continued):**

Covered locations are defined as any real property owned, leased, rented, operated or occupied by the Insured as of Policy Inception, including, but not limited to, any subsurface potable water, wastewater or storm water pipelines including any appurtenances that are attached to or part of the pipeline network, owned or operated by a Named Insured, within a one thousand (1,000) foot radius of such Covered Property. Also includes any roads including, but not limited to, any alleys, streets or bridges owned or operated by the Insured, any vacant land, including any parks, open spaces, easements or rights-of-way owned or operated by the Insured any location scheduled to this policy by endorsement.

COVERAGES & LIMITS:

\$25,000,000 **Policy Program Aggregate (all insureds combined)**
\$ 2,000,000 **Per Pollution Incident**
\$ 2,000,000 **Per Named Insured Aggregate**
\$ 2,000,000 **Per JPA/Pool Aggregate – including all members**

LEGAL COSTS:

\$ 1,000,000 **Aggregate Legal Costs Outside of and in Addition to the Policy Limits**

SUB-LIMITS:

\$ 100,000 Disinfection Event Expenses Per Pollution Incident*
 \$ 100,000 Disinfection Event Expenses Program Aggregate*
 \$ 250,000 Image Restoration Expenses Per Pollution Incident*
 \$ 250,000 Image Restoration Expenses Program Aggregate*
 \$ 5,000,000 Mold Matter Loss, Business Interruption and Extra Expense Program Aggregate*
 \$ 1,000,000 Mold Matter Restoration Costs, Business Interruption Expenses and Extra Expenses Program Aggregate*
 \$ 3,000,000 Sewer Backup and Overcharge Program Aggregate*
 \$ 3,000,000 Lead or Lead Containing Materials Program Aggregate – All Claims*
 \$ 250,000 Any Punitive, Exemplary and Multiplied Damages and Civil Fines, Penalties and Assessments*
 \$ 2,000,000 Products Pollution and Exposure Liability Per Pollution Incident*
 \$ 5,000,000 Products Pollution and Exposure Liability Program Aggregate – Biosolid-derived fertilizer*
 \$10,000,000 Products Pollution and Exposure Liability Program Aggregate – Potable Water*
 \$ 1,000,000 Contractor’s Pollution Per Pollution Incident - Herbicide, Insecticide, Pesticide Applications Only*
 \$ 2,000,000 Contractor’s Pollution Program Aggregate - Herbicide, Insecticide, Pesticide Applications Only*
 \$ 2,000,000 Contractor’s Pollution Per Pollution Incident - All other Operations*
 \$10,000,000 Contractors Pollution Program Aggregate* - All other Operations*
 \$ 5,000,000 Wildfire Program Aggregate Sublimit*

*Note: the above sub-limits payable under this coverage do not increase and are not in addition to the applicable limit of liability.

EXTENDED REPORTING PERIOD:

Automatic Extended Reporting Period

The Named Insured shall be entitled to an Automatic Extended Reporting Period for a period of ninety (90) days following the effective date of termination of this Policy for no additional premium. This automatic ERP does not apply if the insured has purchased other insurance to replace the insurance provided by this policy.

SPECIFIC COVERAGE PROVISIONS:

CLAIMS MADE AND REPORTED

Coverage A – Third Party Claims for Bodily Injury, Property Damage or Remediation Expenses:

Coverage for loss that the Insured becomes legally obligated to pay as a result of claims for Bodily Injury, Property Damage or Remediation Expenses directly resulting from a Pollution Incident, provided that the claim is first made against the Insured and reported to the Insurer, in writing, during the policy period.

Coverage B – Onsite First Party Remediation Expenses:

Coverage for Remediation Expenses incurred exclusively for remediation of pollutants that are on, at or under a covered location, provided that the pollution incident is first discovered by the Insured during the policy period, the Insured reports the pollution incident to the Insurer, in writing, during the policy period, and the pollution incident is promptly reported by the Insured to the appropriate governmental authority if and as required by environmental law.

Coverage C – Emergency Response Expenses:

To pay on behalf of the Insured, Emergency Response Expenses incurred by or on behalf of the Insured in response to an imminent and substantial threat to human health or the environment resulting from a Pollution Incident on, at, under or migrating from a Covered Property or arising from Transportation that commences, in its entirety, during the policy period. The Emergency Response Expenses must: (i) be incurred within seven (7) days of the commencement of such Pollution Incident; and (ii) be reported to the Insurer within fourteen (14) days of such commencement. For this Coverage to apply, the Pollution Incident giving rise to the Emergency Response Expenses must be unexpected and unintended from the standpoint of the Insured.

Coverage for Transportation is included in Emergency Response Expenses above.

Coverage D – Business Interruption:

Coverage for the Insured's Business Interruption Expenses and Extra Expenses during the Period of Interruption that directly result from a Pollution Incident on, at or under a Covered Property.

This Coverage shall apply only if the Pollution Incident giving rise to the Business Interruption Expenses or Extra Expenses is first discovered by the Insured and reported to the Insurer, in writing, during the Policy Period, and such Pollution Incident results in Remediation Expenses covered under this Policy. Discovery of a Pollution Incident happens when a Responsible Insured first becomes aware of the Pollution Incident. Further, if the interruption results from a Pollution Incident and any other cause(s), the Company shall only pay that portion of Business Interruption Expenses and Extra Expenses solely attributable to the Pollution Incident. In the event of a Period of Interruption, it is a condition precedent to Coverage that the Named Insured notifies the Company of the interruption within thirty (30) days of its commencement and that the Named Insured resume normal operation of the business as soon as possible and use all reasonable efforts to mitigate any Business Interruption Expenses and Extra Expenses.

**SPECIFIC COVERAGE
PROVISIONS -
CONTINUED:**

Coverage E – Coverage for Disinfection Event Expenses

To pay on behalf of the Insured, Disinfection Expenses that directly result from a Disinfection Event at a Covered Property, provided that the Disinfection Event commences, in its entirety, during the Policy Period; such Disinfection Expenses are incurred within thirty (30) days of the first discovery of such Disinfection Event by a Responsible Insured; and the Insured reports the Disinfection Event to the Insurer, in writing, during the Policy Period and within fourteen (14) days of a Responsible Insured's first discovery of such Disinfection Event.

Disinfection Expenses means reasonable fees and costs incurred by the Insured to retain third party qualified vendors to disinfect the actual presence of bacteria or virus at a Covered Property after a Disinfection Event.

Coverage F – Coverage for Image Restoration Expenses

To pay on behalf of the Insured, Image Restoration Expenses that directly result from an Image Restoration Event, provided that the Pollution Incident giving rise to the Image Restoration Event is on, at, under or migrating from a Covered Property or results from Transportation or Waste Disposal Activities; the Pollution Incident giving rise to the Image Restoration Expenses commenced, in its entirety, during the Policy Period; such Image Restoration Expenses are incurred by the Insured within fourteen (14) days of the first newspaper or magazine publication or television news broadcast associated with the Pollution Incident giving rise to the Image Restoration Event; and the Pollution Incident giving rise to the Image Restoration Expenses is reported to the Company, in writing, during the Policy Period and within fourteen (14) days of a Responsible Insured's first discovery of such Image Restoration Event.

Image Restoration Expenses are defined as reasonable and necessary public relations expenses to restore public reputation and consumer confidence. Image Restoration Expenses shall include fees and expenses incurred by public relations or crisis management firms and reasonable and necessary printing, mailing of materials and travel by directors, officers, employees or agents of the Named Insured at the direction of such firms. Image Restoration Expenses shall not include the costs to purchase advertising on television, in newspapers or in any other media.

Supplemental coverage for Contractors Pollution is included. This coverage covers third-party claims arising out of "your work", provided the claim is first made and reported during the policy period. The Contractor's Pollution must have commenced on or after 7/1/2021.

Supplemental coverage for Products Pollution and Exposure Liability is included. This coverage covers third-party claims arising out of product pollution, provided the claim is first made and reported during the policy period. The Products Pollution must have commenced on or after 7/1/2021.

SPECIFIC COVERAGE
PROVISIONS -
CONTINUED:

Insured's Products are defined as:

- Potable water manufactured, sold, handled or distributed by the Insured or others trading under the Insured's name, and includes containers (other than automobiles, rolling stock, vessels or aircraft), materials, parts or equipment furnished in connection therewith, and includes warranties or representations made at any time with respect to the fitness, quality, durability, performance or use thereof, or the failure to provide warnings or instructions; or
- Biosolid-derived fertilizers manufactured, sold, handled or distributed by the Insured or others trading under the Insured's name, and includes containers (other than automobiles, rolling stock, vessels or aircraft), materials, parts or equipment furnished in connection therewith, and includes warranties or representations made at any time with respect to the fitness, quality, durability, performance or use thereof, or the failure to provide warnings or instructions.

Illicit Abandonment is included in the definition of pollution condition.

Other Insurance Condition

Any Loss covered under any other valid and collectible insurance, whether primary, excess, contingent, self-insurance, deductible or any other basis, including but not limited to any stand-alone policies purchased by a Named Insured, this insurance shall apply in excess of.

Mold matter and Legionella is included in the definition of Pollutant. Mold matter is defined as mold, mildew and fungi, whether or not such microbial matter is living. Legionella means legionella pneumophila.

Wildfire is defined as any hostile fire, wildland fire, forest fire, brush fire, vegetation fire, grass fire, peat fire, bushfire, hill fire, desert fire, veldfire, escaped prescribed fire or escaped wildland fire.

Automatic Acquisition – Automatic coverage for mid-term real property additions, upon the closing date of such acquisition, or the effective date of such lease, management, rental or occupation right or obligation, respectively, for no additional premium. Notice must be provided to the Insurer within 365 days, along with any supporting documentation reasonably requested by the underwriter.

Coverage does not apply to any Remediation Expenses or Emergency Response Expenses incurred for the remediation of Mold Matter at such Acquired Real Property which is the result of any water intrusion or moisture condition prior to the Insured taking title or occupancy of such property. Any water-intrusion or moisture condition shall include, but not be limited to, any roof or building envelope leak, any heating, ventilation and air conditioning (HVAC) system improvement, replacement or upgrade or any plumbing or pipe leak.

To add new members to the program or new sub-members to existing program members, a current statement of values is required for the new member or sub-member and is subject to an additional premium of \$0.00102 per \$100 of Total Insurable Values, pro-rated, with a minimum premium of \$450.

SPECIFIC COVERAGE PROVISIONS CONTINUED: -

Blanket Underground Storage Tank coverage included, with a deductible of \$250,000 for storage tanks less than twenty years old, a deductible of \$375,000 for storage tanks between twenty and thirty years old, and a deductible of \$500,000 for storage tanks which are thirty years old or older.
Note: Does not meet financial assurance requirements.

Loss covered pursuant to any state storage tank fund, state administered insurance program or restoration funding for any underground storage tank(s) whose owners qualify for reimbursement, or any self-insurance fund established for the purpose of funding clean-up costs for pollution conditions from any underground storage tank(s), shall be considered primary insurance, to which the coverage afforded pursuant to this policy shall apply in excess.

Additional Insureds are as follows:

- Any Entity
- If any Named Insured pursuant to this Policy is a Public Entity, the following entities are additional insureds:
 - A governmental agency or subdivision, department, municipal body, commission or board, or a not-for profit corporation which is owned or controlled by any Named Insured;
 - An individual while acting in the capacity as a director of, officer of, trustee of, employee of, temporary or leased worker of, or staff member of, any Named Insured;
 - A volunteer, but solely while acting within the scope of such duties and at the direction of any Named Insured;
 - A paramedic or emergency technician, but solely while acting within the course and scope of employment or while acting as a volunteer pursuant to the direction of any Named Insured;
 - An elective or appointive officer or a member of any such commission, board or agency of any Named Insured but solely while acting within the scope of duties as such; or
 - A joint venture or partnership, including a mutual assistance pact, joint powers agreement or similar association, but only with respect to the conduct of the business of any named Insured on behalf of that entity or association and only to the extent of such Named Insured's participation or interest in that entity or association.

If the Named Insured is an Educational Entity, the following persons or entities are additional insureds, individually and collectively, when acting solely within the scope of their duties, office, or employment for, and pursuant to the supervision of, any Named Insured:

- Members of the School Board;
- Officers;
- Employees;
- Temporary or Leased Workers;
- Authorized individual volunteers; or
- Student Body Organizations pursuant to the jurisdiction of the governing board, but only while pursuant to the supervision required by the governing board.

EXCLUSIONS (including but not limited to):

Coverage does not apply to any claim or loss from:

- Aircraft, Auto or Watercraft – does not apply to Transportation
- Asbestos, PCBs and Lead –
 - Any asbestos, asbestos containing materials, lead, lead containing materials, including but not limited to lead-based paint, polychlorinated biphenyls (PCBs) or materials containing PCBs in, on, at, within or applied to any building, utility, structure or building material. This exclusion does not apply to Claims for Bodily Injury or Property Damage, or Remediation Expenses for the remediation of any soil, groundwater body, surface water body or sediment; or
 - Any asbestos, asbestos containing materials, lead or lead-containing materials, other metals, including but not limited to copper, or metal containing materials in, on or applied to any water supply or collection equipment, system or infrastructure, including but not limited to water service lines; this does not apply to third-party claims for bodily injury or property damage, or for remediation expenses of any groundwater body, surface water body or sediment;

Further, this exclusion shall not apply to Remediation Expenses solely incurred for the remediation of asbestos, asbestos containing materials or lead-based paint which has been inadvertently displaced (not including any displacement associated with demolition, renovation or abatement) by an accident which occurs, in its entirety, during the Policy Period and is demonstrable by the Insured as commencing during the Policy Period, provided that such accident is reported to the Company within thirty (30) days of its commencement. However, there shall be no coverage for any costs incurred to: remove, abate, repair, dispose of or otherwise address any asbestos, asbestos containing materials or lead-based paint that has not been displaced by such accident, or to remove or dispose of any building, construction or demolition debris. Asbestos is fully excluded under Products Pollution and Exposure Liability coverage.

- Contractual Liability – This exclusion does not apply to liability that the Insured would have had in the absence of the contract or agreement or to liability assumed in an Insured Contract.
- Criminal Punishments
- Divested Property – does not apply to any Covered Property owned by an Insured as of Policy Inception which is leased to a third party, even if the Insured has relinquished operation or management control of such Covered Property, provided that such covered property was disclosed to the Insurer.

EXCLUSIONS (including but not limited to, Cont.):

Coverage does not apply to any claim or loss from:

- Employer Liability – This exclusion applies whether the Insured may be liable as an employer or in any other capacity, and to any obligation to share damages with or repay someone else who must pay damages because of such Bodily Injury.
- Insured’s Internal Expenses
- Insured’s Non-Compliance
- Insured vs. Insured
- Insured’s Professional Services – any professional services performed or rendered on behalf of the Insured, including but not limited to, medical services, recommendations, opinions and strategies rendered for architectural, consulting and engineering work, such as drawings, designs, maps, reports, surveys, change orders, plan specifications, assessment work, remedy selections site maintenance and equipment selection, and supervisory, inspection or engineering service.
- Material Change In Use – This exclusion shall not apply if the Insured submits prior written notice no less than thirty (30) days prior to such material change, and the Company approves such material change in an endorsement to this Policy issued within thirty (30) days of such notice.
- Non-Disclosure – does not apply to any Inadvertently Omitted Locations
- Nuclear or Radiological Material
- Property Damage to Conveyances
- War
- Workers Compensation, Unemployment, Social Security, Disability and Similar Laws
- Waste Processing, Treatment or Disposal – does not apply to waste disposal activities at a non-owned disposal site.
- Airports – defined as any airport where enplanement occurs and/o cargo is moved for a fee and storage, transportation and the dispensing of fuel and/or de-icing solution operations are conducted. This exclusion shall not apply to passenger airports with less than 2,500 passenger boardings per year.
- Oil and/or Gas Operations – only applies to oil and/or gas producing and refining facilities
- Firearms, Explosives or Military Weapons
- Activity Use Limitation
- Landfill Closure, Post-Closure and Reclamation Costs – any closure, post closure or reclamation costs or obligations, including but not limited to any costs associated with landfill caps or gas or leachate systems. Does not apply to claims for Bodily Injury or Property Damage.
- Combined Sewer Overflow – defined as any discharge of stormwater and / or wastewater into any body of water, including surface water or groundwater, arising from a sewer system (including but not limited to sewer lines, pipes, pumping stations, appurtenances and treatment plants) that handles both wastewater and stormwater due to the volume of stormwater and / or wastewater exceeding the capacity of such sewer system.

EXCLUSIONS (including but not limited to, Cont.):

Coverage does not apply to any claim or loss from:

- Commercial Ports – Any commercial port where ships load and unload cargo.
- Landfill
- Odor - Solely with respect to any Pollution Incident on, at, under or migrating from any location used (in whole or part) at any time (currently or historically) for the collection, treatment, recycling, management, incineration or disposal of waste materials, any Claim, in whole or part, due to or in any way associated with any odor; any Claim for Bodily Injury or Property Damage due to or associated with any gas or emissions that have migrated beyond the boundaries of a Covered Property; or any Claim for public or private nuisance due to or associated with any odor or any gas or emissions migration.
- Impoundments
- Engineering Controls / Operation and Maintenance (O&M) Costs
- Groundwater and Surface Water Monitoring Costs
- COVID-19
- Capital Improvement – Applies to all locations, also applies to removal, replacement, repair or upgrade of an underground storage tank.
- Voluntary Site Investigation – Applies to all locations.
- Expected or Intended Injury or Damage (Product Pollution and Covered Operations only)
- Known Injury or Damage (Product Pollution and Covered Operations only)
- Product Disposal (Product Pollution Only)
- Products as Waste (Product Pollution Only)
- Transportation (Product Pollution only)
- Damage to the Insured's Product (Product Pollution Only)
- Drinking Water Standards Exceedance (Product Pollution Only)
- Material Change in Potable Water Supply Source (Product Pollution Only)
- Conveyance (Covered Operations only)
- Business Interruption (Covered Operations Only)
- Owned Property (Covered Operations Only)
- Damage to Your Work (Covered Operations Only)

EXCLUSIONS (including but not limited to, Cont.):

Coverage does not apply to any claim or loss from:

- Any perfluorinated compound (PFC) or perfluoroalkyl or polyfluoroalkyl substance, including but not limited to 10:2 fluorotelomer sulfonic acid (10:2 FTS); 11-chloroeicosafluoro-3-oxaundecane-1-sulfonic acid (11CIPF3OUdS); 2H,2H,3H,3H-perfluorodecanoic acid (7:3 FTCA); 2H,2H,3H,3H-perfluorohexanoic acid (3:3 FTCA); 2H,2H,3H,3H-perfluorooctanoic acid (5:3 FTCA); 4,8-dioxa-3H-perfluorononanoic acid (ADONA); 4:2 fluorotelomer sulfonic acid (4:2 FTS); 6:2 fluorotelomer sulfonic acid (6:2 FTS); 8:2 fluorotelomer sulfonic acid (8:2 FTS); 9-chlorohexadecafluoro-3oxanonane-1-sulfonic acid (9CIPF3ONS); n-ethyl perfluorooctane sulfonamido ethanol (NEtFOSE); hexafluoropropylene oxide dimer acid (HFPO-DA or GenX); n-methyl perfluorooctane sulfonamido ethanol (NMeFOSE); n-ethyl perfluorooctanesulfonamidoacetic acid (NEtFOSAA); n-ethyl perfluorooctane sulfonamide (NEtFOSA); n-methyl perfluorooctanesulfonamidoacetic acid (NMeFOSAA); n-methyl perfluorooctane sulfonamide (MeFOSA); nonafluoro3,6-dioxaheptanoic acid (NFDHA); perfluoro(2-ethoxyethane) sulfonic acid (PFEESA); perfluoro-3-methoxypropanoic acid (PFMPA); perfluoro-4-methoxybutanoic acid (PFMBA); perfluorobutane sulfonic acid (PFBS); perfluorobutanoic acid (PFBA); perfluorodecane sulfonic acid (PFDS); perfluorodecanoic acid (PFDA); perfluorododecanoic acid (PFDoA); perfluoroheptane sulfonic acid (PFHpS); perfluoroheptanoic acid (PFHpA); perfluorohexadecanoic acid (PFHxDA); perfluorohexane sulfonic acid (PFHxS); perfluorohexanoic acid (PFHxA); perfluorononane sulfonic acid (PFNS); perfluorononanoic acid (PFNA); perfluorooctadecanoic acid (PFODA); perfluorooctane sulfonamide (PFOSA); perfluorooctane sulfonic acid (PFOS); perfluorooctanoic acid (PFOA); perfluoropentane sulfonic acid (PFPeS); perfluoropentanoic acid (PFPeA); perfluorotetradecanoic acid (PFTA); perfluorotridecanoic acid (PFTrDA); perfluoroundecanoic acid (PFUnA); perfluorododecanesulfonic acid (PFDoS); polytetrafluoroethylene (PTFE); 8:2 fluorotelomer unsaturated carboxylic acid (8:2 FTUCA) or 8:2 polyfluoroalkyl phosphate diester (8:2 diPAP), or any precursor chemicals. PFAS shall include: (i) any PFAS that falls within the structural definition set forth in 40 CFR 705.3, or any additions or amendments thereto; (ii) any anion forms, structural isomers or salts of PFAS associated with their corresponding acid forms, or any processing aids or residual materials contained therein; or (iii) any transformation or degradation compounds of PFAS. Further, PFAS shall also include aqueous film forming foam (AFFF) containing PFAS or any additives or component materials contained therein or degradation by-products thereof.

DEDUCTIBLE: \$ 250,000 Each Pollution Incident After July 1, 2021
 \$ 500,000 Each Pollution Incident Prior to July 1, 2021

Any payments for covered loss paid by other insurance shall also be applied against the deductible amount.

SPECIFIC DEDUCTIBLES:

- \$ 250,000 Disinfection Event Expenses
- \$ 250,000 Image Restoration Expenses
- \$ 250,000 Products Pollution and Exposure Liability
- \$ 250,000 Covered Operations
- \$ 350,000 * Mold Matter (*or \$25,000 per room impacted, whichever is greater, with a \$2,500,000 maximum – a room is considered equal to 250 sq ft of floor space, education, healthcare and hospitality locations only)
- \$ 500,000 Legionella
- \$ 500,000 Sewer Backup and Overcharge deductible
- \$ 250,000 Underground Storage Tanks (less than 20 years old)
- \$ 375,000 Underground Storage Tanks (20-30 years old)
- \$ 500,000 Underground Storage Tanks (more than 30 years old)
- \$ 1,000,000 Wildfire Deductible
- 5 Days Business Interruption Waiting Period

CLAIMS REPORTING NOTICE

PLEASE NOTE THAT POLLUTION LIABILITY POLICIES CONTAIN EXTREMELY STRICT CLAIM REPORTING PROCEDURES. Below please find your policy specific claim reporting requirements - Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

THIS IS A CLAIMS MADE POLICY

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy’s requirements could result in a disclaimer of coverage by the insurer.

LOSS REPORTING REQUIREMENTS:

Written notice of any claim or pollution condition, within seven (7) days of discovery for pollution conditions requiring immediate emergency response. Concurrently, please send to:

1) Ironshore Environmental Claims CSO
 28 Liberty Street, 5th Floor
 New York, NY 10005 Office
 By phone via: 24 Hour Claims Phone Number (888) 292-0249
 FAX to: 646-826-6601
 Email: USClaims@ironshore.com

2) Akbar Sharif
 Alliant Insurance Services, Inc.
 18100 Von Karman Avenue
 10th Floor
 Irvine, CA 92612
 949 260-5088
 949 756-2713 – fax
Akbar.Sharif@alliant.com

NOTICE OF CANCELLATION:

90 days except 10 days for non-payment of premium

REINSTATEMENT PROVISIONS:

Not Provided

POLLUTION LIABILITY COST:

Cost is included in Total Property Premium
 100% Earned Premium at Inception

QUOTE VALID:

July 1, 2026

BROKER:

ALLIANT INSURANCE SERVICES, INC.
License No. 0C36861

NOTES:

- ***This Proposal is based on the current loss experience and is subject to change if this insured's loss ratio deteriorates further and/or if the markets suffer a catastrophic event.***
- ***Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy.***
- ***Please refer to Policy for specific terms, conditions and exclusions.***
- ***Change in Total Insurable Values will result in adjustment in premium.***
- ***Please refer to invoice for new lock box remittance for address and account information.***

SUMMARY OF BOUND CHANGES

THE FOLLOWING ITEMS ARE CHANGES FOR THE 2026-2027 POLICY TERM

Coverage	2025-2026	2026-2027 Changes
Pollution Liability Policy Term	July 1, 2025 to July 1, 2026	July 1, 2026 to July 1, 2027
A.M. Best Insurance Rating	A, Excellent, Financial Category XV (\$2 Billion or greater) Effective August 2, 2024	A, Excellent, Financial Category XV (\$2 Billion or greater) Effective September 10, 2025
Standard and Poors Insurance Rating	A (Strong) as of May 19, 2024	A (Strong) as of April 15, 2026
Covered Property	<p>1. PEEIP DEC 1 – SOVs</p> <p>2. PEEIP DEC 2 – SOVs</p> <p>3. PEEIP DEC 3 – SOVs</p> <p>4. PEEIP DEC 4 – SOVs</p> <p>5. PEEIP DEC 5 – SOVs</p> <p>6. PEEIP DEC 11 – SOVs</p> <p>7. PEEIP DEC 12 – SOVs</p> <p>8. PEEIP DEC 14 – SOVs</p> <p>9. PEEIP DEC 19 – SOVs</p> <p>10. PEEIP DEC 23 – SOVs</p> <p>11. PEEIP DEC 24 – SOVs</p> <p>12. PEEIP DEC 26 – SOVs</p> <p>13. PEEIP DEC 27 – SOVs</p> <p>14. PEEIP DEC 28 – SOVs</p> <p>15. PEEIP DEC 29 – SOVs</p> <p>16. PEEIP DEC 30 – SOVs</p> <p>17. PEEIP DEC 32 – SOVs</p> <p>(Excludes SPIP, except as endorsed)</p> <p>18. PEEIP DEC 33 – SOVs</p> <p>19. PEEIP DEC 34 – SOVs</p> <p>20. PEEIP DEC 35 – SOVs</p> <p>21. PEEIP DEC 96 – SOVs</p> <p>(Excluding HARPP members)</p> <p>Covered locations are defined as any real property owned, leased, rented, operated or occupied by the Insured as of Policy Inception, including, but not limited to, any subsurface potable water, wastewater or storm water pipelines to or from a Covered Location provided that such pipelines are located within a one thousand (1,000) foot radius of such Covered Location. Also includes any roads including, but not limited to, any alleys, streets or bridges owned or operated by the Insured, any vacant land, including any parks, open spaces, easements or rights-of-way owned or operated by the Insured any location scheduled to this policy by endorsement.</p>	<p>1. PEEIP DEC 1 – SOVs</p> <p>2. PEEIP DEC 2 – SOVs</p> <p>3. PEEIP DEC 3 – SOVs</p> <p>4. PEEIP DEC 4 – SOVs</p> <p>5. PEEIP DEC 5 – SOVs</p> <p>6. PEEIP DEC 11 – SOVs</p> <p>7. PEEIP DEC 12 – SOVs</p> <p>8. PEEIP DEC 14 – SOVs</p> <p>9. PEEIP DEC 19 – SOVs</p> <p>10. PEEIP DEC 23 – SOVs</p> <p>11. PEEIP DEC 24 – SOVs</p> <p>12. PEEIP DEC 26 – SOVs</p> <p>13. PEEIP DEC 27 – SOVs</p> <p>14. PEEIP DEC 28 – SOVs</p> <p>15. PEEIP DEC 29 – SOVs</p> <p>16. PEEIP DEC 30 – SOVs</p> <p>17. PEEIP DEC 32 – SOVs</p> <p>(Excludes SPIP, except as endorsed)</p> <p>18. PEEIP DEC 33 – SOVs</p> <p>19. PEEIP DEC 34 – SOVs</p> <p>20. PEEIP DEC 35 – SOVs</p> <p>21. PEEIP DEC 39 – SOVs</p> <p>22. PEEIP DEC 96 – SOVs</p> <p>(Excluding HARPP members)</p> <p>Covered locations are defined as any real property owned, leased, rented, operated or occupied by the Insured as of Policy Inception, including, but not limited to, any subsurface potable water, wastewater or storm water pipelines including any appurtenances that are attached to or part of the pipeline network, owned or operated by a Named Insured, within a one thousand (1,000) foot radius of such Covered Property. Also includes any roads including, but not limited to, any alleys, streets or bridges owned or operated by the Insured, any vacant land, including any parks, open spaces, easements or rights-of-way owned or operated by the Insured any location scheduled to this policy by endorsement.</p>
Coverages & Limits	\$2,000,000 Per JPA/Pool Aggregate	\$2,000,000 Per JPA/Pool Aggregate – Including All Members

SUMMARY OF BOUND CHANGES

THE FOLLOWING ITEMS ARE CHANGES FOR THE 2026-2027 POLICY TERM

Coverage	2025-2026	2026-2027 Changes
Legal Costs	<i><Not Applicable></i>	\$1,000,000 Aggregate Legal Costs Outside of and in Addition to the Policy Limits
Specific Coverage Provisions	Automatic Acquisition – Automatic coverage for mid-term real property additions, upon the closing date of such acquisition, or the effective date of such lease, management, rental or occupation right or obligation, respectively, for no additional premium. Notice must be provided to the Insurer within 365 days, along with any supporting documentation reasonably requested by the underwriter. To the extent that the Insured has a Phase I Environmental Assessment (“Phase I”) for such acquired real property, a copy must be provided to the Insurer’s underwriter, unless the acquired real property is leased, managed or rented.	Automatic Acquisition – Automatic coverage for mid-term real property additions, upon the closing date of such acquisition, or the effective date of such lease, management, rental or occupation right or obligation, respectively, for no additional premium. Notice must be provided to the Insurer within 365 days, along with any supporting documentation reasonably requested by the underwriter.
	<i><Not Applicable></i>	To add new members to the program or new sub-members to existing program members, a current statement of values is required for the new member or sub-member and is subject to an additional premium of \$0.00102 per \$100 of Total Insurable Values, pro-rated, with a minimum premium of \$450.
	Blanket Underground Storage Tank coverage included, with a deductible of \$500,000 for storage tanks less than twenty years old, a deductible of \$375,000 for storage tanks between twenty and thirty years old, and a deductible of \$500,000 for storage tanks which are thirty years old or older. Note: Does not meet financial assurance requirements.	Blanket Underground Storage Tank coverage included, with a deductible of \$250,000 for storage tanks less than twenty years old, a deductible of \$375,000 for storage tanks between twenty and thirty years old, and a deductible of \$500,000 for storage tanks which are thirty years old or older. Note: Does not meet financial assurance requirements.

ALLIANT PROPERTY INSURANCE PROGRAM

2026-2027

NAMED INSURED SCHEDULE

AS OF 06/05/2026

THE NAMED INSURED IS:

City of Marysville
501 Delta Avenue
Marysville, WA 98270

Named Insured shall be deemed the sole agent of each and every Named Insured for the purpose of:

- (1) Giving notice of cancellation,
- (2) Giving instructions for changes in the Policy and accepting changes in this Policy
- (3) The payment of assessments / premiums or receipt of return assessments / premiums.

Member(s), entity(ies), agency(ies), organization(s), enterprise(s) and/or individual(s) for whom the Named Insured has extended coverage is as follows:

NAMED INSURED MEMBER(S)

City of Marysville

LOSS NOTIFICATION REQUIREMENT ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

Claim notifications need to be sent to Robert Frey, Diana Walizada and Sandra Doig. In the event this is a *Cyber* loss please include item III contact, for a *Pollution* loss please include item IV contact in addition to Alliant Insurance Services contacts.

- I. During regular business hours (between 8:30 AM and 5:00 PM PST), First Notice of Claim should be reported to Alliant Insurance Services via telephone, fax, mail or e-mail to our San Francisco Office:

Robert A. Frey, RPA
Senior Vice President,
Regional Claims Director
Voice: (415) 403-1445
Email: rfrey@alliant.com

Diana L. Walizada, AIC, CPIW, RPA, AINS
Vice President, Claims Unit Manager

Voice: (415) 403-1453
Email: dwalizada@alliant.com

Address: Alliant Insurance Services, Inc.
560 Mission Street, 6th Floor
San Francisco CA 94105
Toll Free Voice: (877) 725-7695 Fax: (415) 403-1466

- II. Please be sure to include APIP's Claim Administrator as a CC on all Claims correspondence:

Sandra Doig
McLaren's Global Claims Services
Address: 18100 Von Karman Avenue, 10th Floor
Irvine, CA 92612
Voice: (949) 757-1413 Fax: (949) 757-1692
Email: sandra.doig@mlclarens.com

- III. Cyber Liability Carrier Beazley NY needs to also be provided with Notice of Claim immediately (if purchased):

Beazley Group
Address: 45 Rockefeller Plaza, 16th Floor
New York, NY 10111
Toll Free 24-Hour Hotline: (866) 567-8570
Email: bbr.claims@beazley.com

Address: Donna Peterson, E-mail: donna.peterson@alliant.com
560 Mission Street, 6th Floor
San Francisco, CA 94105
Voice: (415) 403-1458 Fax: (415) 403-1466

- IV. Pollution Liability Carrier Ironshore Specialty Insurance Company (if purchased):

Ironshore Environmental Claims CSO
Address: 28 Liberty Street, 5th Floor
New York, NY 10005
In emergency call: (888) 292-0249
Fax: (646) 826-6601
Email: USClaims@ironshore.com

Akbar Sharif
Claims Advocate
Address: 18100 Von Karman Avenue, 10th Floor
Irvine, CA 92612
Voice: (949) 260-5088 Fax: (415) 403-1466
Email: akbar.sharif@alliant.com

Please include the Insured /JPA name along with the following information when reporting claims:

- Time, date and specific location of property damaged
- A description of the incident that caused the damage (such as fire, theft or water damage)
- Estimated amount of loss in dollars
- Contact person for claim including name, title, voice & fax numbers
- Complete and return the Property Loss Notice for processing.
- Mortgagee or Loss Payee name, address, and account number

APIP Claims Reporting Acknowledgement(s) Receipt Form

The Claims Reporting Forms are being included with your packet to ensure claims reporting procedures are known and available for future reference. Please review the information. We ask that you share these critical documents with all members of your team (and Pool Members and their staffs where applicable.)

We request that you review the items indicated as attached, then complete the bottom portion, sign and submit to your Alliant Insurance Services representative either by a scanned e-mail or mail to have it be included in your insurance records.

- APIP Property Claims Reporting
- Cyber Claims Reporting (*this is a claims made and reported policy*) if coverage is purchased
- Pollution Liability Claims Reporting (*this is a claims made and reported policy*) if coverage is purchased

Acknowledgement for Claims reporting procedures under Alliant Property Insurance Programs In effect: July 1, 2026 until further notice

I have read and been informed about these separate reporting requirements under the coverage parts that apply to our entity as indicated above and provided through APIP by Alliant.

Insured Entity Name: City of Marysville

X

Signature of Authorized Insured Representative

Title

Date

Print / Type Insured Representative Full Name:

Applicable in Arizona

For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

Applicable in Arkansas, Delaware, District of Columbia, Kentucky, Louisiana, Maine, Michigan, New Jersey, New Mexico, New York, North Dakota, Pennsylvania, South Dakota, Tennessee, Texas, Virginia and West Virginia

Any person who knowingly and with intent to defraud any insurance company or another person, files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact, material thereto, commits a fraudulent insurance act, which is a crime, subject to criminal prosecution and [NY: substantial] civil penalties. In DC, LA, ME, TN and VA, insurance benefits may also be denied.

Applicable in California

For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Applicable in Colorado

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in Florida and Idaho

Any person who Knowingly and with the intent to injure, Defraud, or Deceive any Insurance Company Files a Statement of Claim Containing any False, Incomplete or Misleading information is Guilty of a Felony.*

* In Florida - Third Degree Felony

Applicable in Hawaii

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

Applicable in Indiana

A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

Applicable in Minnesota

A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

Applicable in Nevada

Pursuant to NRS 686A.291, any person who knowingly and willfully files a statement of claim that contains any false, incomplete or misleading information concerning a material fact is guilty of a felony.

Applicable in New Hampshire

Any person who, with purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

Applicable in Ohio

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Applicable in Oklahoma

WARNING: Any person who knowingly and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

IN THE EVENT OF A
PROPERTY LOSS:

- 1) *Follow your organization procedures for reporting and responding to an incident*
- 2) *Alert local emergency authorities, as appropriate*
- 3) *Report the incident to Alliant Insurance Services immediately at:*

877-725-7695

All property losses must be reported as soon as practicable upon knowledge within the risk management or finance division of the insured that a loss has occurred.

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

- 4) *Report the incident to McLarens Global Claims Services AND your Alliant representative*

PROPERTY FIRST NOTICE OF LOSS FORM

SEND TO: Alliant Insurance Services, Inc.
 BY MAIL: 560 Mission Street, 6th Floor, San Francisco, CA 94105
 BY FAX: (415) 403-1466
 BY EMAIL: rfrey@alliant.com AND dwalizada@alliant.com
 Carbon Copy APIP Claims Administrator: sandra.doig@mclarens.com and your Alliant representative

Today's Date: _____

Type of Claim: (check all that apply)

- Real Property Vehicles
 Personal Property Other

Insured's Name & Contact Information

Insured's Name: _____ Point of Contact: _____

Address: _____

Phone #: _____ Email Address: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services - Claims Point of Contact: Robert A. Frey & Diana L. Walizada

Address: 560 Mission Street, 6th Floor, San Francisco, CA 94105

Phone #: 877-725-7695 Fax #: 415-403-1466

Policy Information

Reference Number: APIP2026 (Dec 05) Policy Period: July 1, 2026- July 1, 2027

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible: _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____ Signature: _____

Per the Master Policy Wording, Section IV General Conditions;

L. NOTICE OF LOSS

In the event of loss or damage insured against under this Policy, the Insured shall give notice thereof to ALLIANT INSURANCE SERVICES, INC., 560 Mission Street, 6th Floor, San Francisco, CA 94105. TEL NO. (877) 725-7695, FAX NO. (415) 403-1466 of such loss. Such notice is to be made as soon as practicable after the inception of loss.

IN THE EVENT OF A
CYBER LOSS:

- 1) *Follow your organizations procedures for reporting and responding to an incident*
- 2) *Alert authorities, as appropriate*
- 3) *Report the incident to Beazley Group immediately at:*

bbr.claims@beazley.com

(866)567-8570

All Cyber losses must be reported as soon as practicable upon knowledge by the insured that a loss has occurred.

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

- 4) *Report the incident to Alliant Claims Department and your Alliant representative*

SPECIAL NOTE REGARDING PRIVACY NOTIFICATION COSTS:

The policy provides a \$500,000 Aggregate Limit for Privacy Notification Costs. If you utilize a Beazley vendor, the limit is increased to \$1,000,000.

Please contact Beazley for a list of approved vendors.

CYBER FIRST NOTICE OF LOSS FORM

SEND TO: Beazley Group

BY MAIL: 45 Rockefeller Plaza, 16th Floor, New York, NY 10111

BY FAX: (546) 378-4039

BY EMAIL: bbr.claims@beazley.com

CC Alliant Claims Department:

Donna.Peterson@alliant.com and your Alliant representative

Today's Date: _____

Insured's Name & Contact Information

Insured's Name: _____ Point of Contact: _____

Address: _____

Phone #: _____ Email Address: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services – Claims Point of Contact: Donna Peterson

Address: 560 Mission Street, 6th Floor, San Francisco, CA 94105

Phone #: 877-725-7695 Fax #: 415-403-1466

Policy Information

Policy Number: _____ Policy Period: July 1, 2026- July 1, 2027

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____ Signature: _____

A. NOTICE OF CLAIM, LOSS OR CIRCUMSTANCE THAT MIGHT LEAD TO A CLAIM

1. If any **Claim** is made against the **Insured**, the **Insured** shall, as soon as practicable upon knowledge by the **Insured**, forward to the Underwriters through persons named in Item 9.A. of the Declarations written notice of such **Claim** in the form of a telecopy, or express or certified mail together with every demand, notice, summons or other process received by the **Insured** or the **Insured's** representative; provided that with regard to coverage provided under Insuring Agreements I.A. and I.C., all **Claims** made against any **Insured** must be reported no later than the end of the **Policy Period**, in accordance with the requirements of the **Optional Extension Period** (if applicable), or within thirty (30) days after the expiration date of the **Policy Period** in the case of **Claims** first made against the Insured during the last thirty (30) days of the **Policy Period**.
2. With respect to Insuring Agreement I.B. for a legal obligation to comply with a **Breach Notice Law** because of an incident (or reasonably suspected incident) described in Insuring Clause I.A.1 or I.A.2, such incident or reasonably suspected incident must be reported as soon as practicable during the **Policy Period** after discovery by the Insured. For such incidents or suspected incidents discovered by the **Insured** within 60 days prior to expiration of the Policy, such incident shall be reported as soon as practicable, but in no event later than 60 days after the end the **Policy Period**, provided; if this Policy is renewed by Underwriters and covered **Privacy Notification Costs** are incurred because of such incident or suspected incident reported during the 60 day post **Policy Period** reporting period, then any subsequent **Claim** arising out of such incident or suspected incident is deemed to have been made during the **Policy Period**.
3. With respect to Insuring Agreements I.A. and I.C., if during the **Policy Period**, the **Insured** first becomes aware of any circumstance that could reasonably be the basis for a **Claim** it may give written notice to Underwriters in the form of a telecopy, or express or certified mail through persons named in Item 9.A. of the Declarations as soon as practicable during the **Policy Period** of:
 - a. the specific details of the act, error, omission, or **Security Breach** that could reasonably be the basis for a **Claim**;
 - b. the injury or damage which may result or has resulted from the circumstance; and
 - c. the facts by which the **Insured** first became aware of the act, error, omission or **Security Breach**

Any subsequent **Claim** made against the **Insured** arising out of such circumstance which is the subject of the written notice will be deemed to have been made at the time written notice complying with the above requirements was first given to the Underwriters.

4. A **Claim** or legal obligation under section X.A.1 or X.A.2 above shall be considered to be reported to the Underwriters when written notice is first received by Underwriters in the form of a telecopy, or express or certified mail or email through persons named in Item 9.A. of the Declarations of the **Claim** or legal obligation, or of an act, error, or omission, which could reasonably be expected to give rise to a **Claim** if provided in compliance with sub-paragraph X.A.3. above.

POLLUTION LIABILITY

IN THE EVENT OF AN

ENVIRONMENTAL EMERGENCY:

- 1) *Follow your organization procedures for reporting and responding to an incident*
- 2) *Alert local emergency authorities, as appropriate*
- 3) *Report the incident immediately at:*

888-292-0249

- 4] *Report the incident to Alliant*

Akbar Sharif
Claims Advocate
949-260-5088
415-403-1466 – fax
akbar.sharif@alliant.com

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

DO follow your organization's detailed response plan
DO contact your management as well as appropriate authorities
DO ensure anyone who could come in contact with a spill or release is kept away

DO NOT ignore a potential spill or leak
DO NOT attempt to respond beyond your level of training or certification

SEND TO: IRONSHORE ENVIRONMENTAL CLAIMS CSO
BY MAIL: 28 Liberty Street, 5th Floor, New York, NY 10005
BY PHONE: (888) 292-0249
BY FAX: (646) 826-6601
BY EMAIL: USClaims@ironshore.com
CC Alliant Insurance: akbar.sharif@alliant.com and your Alliant Representative

Today's Date: _____

Notice of: (check all that apply)

- Pollution Incident Potential Claim Other _____
 Third-Party Claim Litigation Initiated

Insured's Name & Contact Information

Company Name: _____ Point of Contact: _____

Address: _____

Phone #: _____ Email Address: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services - Claims Point of Contact: Akbar Sharif

Address: 18100 Von Karman Ave., 10th Floor, Irvine, CA 92612

Phone #: 949-260-5088

Policy Information

Policy Number: _____ Policy Period: July 1, 2026- July 1, 2027

Limits of Liability: _____ per _____ agg. Self-Insured Retention/Deductible _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Claimant Name/Address: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____ Signature: _____

ALLIANT INSURANCE SERVICES

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

June 5, 2026

Named Insured: **City of Marysville**

We are required to send you this notice pursuant to federal legislation concerning terrorism insurance. The below is for TRIA coverage as issued by the United States of America and is not tied to or representative of the Terrorism coverage offered in our property insurance program.

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. *As defined in Section 102(1) of the Act:* The term “act of terrorism” means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAYBE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS’ LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

THE PREMIUM CHARGED FOR THIS COVERAGE CAN BE REQUESTED BELOW AND WILL NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

SELECTION OR REJECTION OF THE TERRORISM RISK INSURANCE ACT, as AMENDED (A.K.A.: TRIA, TRIEA, TRIPRA, TRIP OR TRIPA. We refer to these collectively as “TRIA”.)

THIS COVERAGE IS OUTSIDE OF THE PROGRAM'S TERRORISM COVERAGES AND LIMITS. IT IS PROVIDED AND OVERSEEN BY THE U.S. GOVERNMENT.

THIS COVERAGE IS CONSIDERED RESTRICTIVE COMPARED TO THE APIP TERRORISM LIMITS AND COVERAGES AVAILABLE. THIS ACT DOES NOT FOLLOW OUR PROGRAM'S TERRORISM POLICIES.

HOWEVER, IF YOU'D LIKE A QUOTE FOR TRIA COVERAGE, PLEASE CHECK THE “I AM INTERESTED” BOX. OTHERWISE, PLEASE CHECK THE “DECLINE” BOX. YOUR SIGNATURE FOR CONFIRMATION OF RECEIPT IS REQUIRED. ANY QUESTIONS PLEASE CALL YOUR ALLIANT SERVICE TEAM MEMBER.

	I am interested in receiving a quote for Terrorism Risk Insurance Act coverage as required by law to be offered under the last amended Act. Please provide a quote.
	I hereby decline to purchase Terrorism Risk Insurance Act coverage as required by law to be offered under the last amended Act.

Policyholder/applicant signature

Print Name

Date

City of Marysville

Disclosures / Disclaimers

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.AmBest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

New York Regulation 194 and General Broker Compensation Disclosure

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York and other States. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including

the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

Disclosures / Disclaimers Cont.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Declaration Limit Disclosure

Unless stated otherwise, coverage limits of liability and sub-limits of liability are shared across the Named Insured(s) designated in a single Declaration. Exceptions include:

- Terrorism coverage, if purchased by a specific Named Insured, is provided on a combined basis with a sub-limit of liability that is shared across Named Insureds covered under multiple relevant Declarations.
- Flood and Earthquake sub-limits of liability, if purchased by a specific Named Insured and except as indicated below, are dedicated by Named Insured and cannot be reduced by losses sustained by other Named Insureds.

If a single Occurrence causes direct physical loss or damage to property of multiple Named Insureds covered by the same Declaration (or all relevant Declarations as respects Terrorism coverage), it is possible that the applicable shared limit of liability or sub-limit of liability may be insufficient to fully indemnify the physical loss or damage as sustained by multiple Named Insureds.

In the event of a loss or accumulation of losses whereby the amount of loss exceeds the applicable shared limit of liability or sub-limit of liability, the recovery available will be allocated on a proportional basis among individual Named Insureds under the same Declaration (or all relevant Declarations as respects Terrorism coverage). This allocation applies until exhaustion of limits on a per Occurrence basis and on an Annual Aggregate basis (if applicable). If a Named Insured's claim reporting is delayed, such Named Insured's recovery may be reduced or eliminated.

Furthermore, any Annual Aggregate limit of liability or sub-limit that is shared across all Named Insureds covered under a particular Declaration (or all relevant Declarations as respects Terrorism coverage) may be reduced or exhausted by the prior payment of claims arising out of separate Occurrences in the same Policy Period. As a result, it is possible that there may be no remaining limit available to pay a specific Named Insured's claim under the Policy.

To the extent covered, the Annual Aggregate limits are as follows:

- Accidental Contamination
- Mold/Fungus Resultant Damage
- Terrorism
- Flood and Earthquake damage to Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts for Named Insured(s) that do not purchase optional dedicated Earthquake or Flood coverage

Privacy

At Alliant, one of our top priorities is making sure that the information we have about you is protected and secure. We value our relationship with you and work hard to preserve your privacy and ensure that your preferences are honored. At the same time, the very nature of our relationship may result in Alliant's collecting or sharing certain types of information about you in order to provide the products and services you expect from us. Please take the time to read our full Privacy Policy posted at www.alliant.com, and contact your Alliant service team should you have any questions.

FATCA

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Disclosures / Disclaimers Cont.

NRRA

(Applicable if the insurance company is non-admitted)

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Mergers and/or acquisition and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Loss Notification Requirements:

Your policy will come with specific claim reporting requirements. Please make sure your organization understands these obligations and time limitations which are outlined in the attached Loss Notification documents. Contact your Alliant Service Team with any questions.

Binding Requirements Recap

Required with Binding Request:

- Signed and dated Request to Bind Coverage form (below)
- Signed and dated Surplus Lines forms as required by your state and attached to this proposal*
- Signed and dated APIP Claims Reporting Acknowledgement(s) Receipt Form
- Signed and dated Terrorism Risk Insurance ACT

*- only required for coverage in the following states: AR, CA, CT, FL, KS, MA, MT, NE, NY, ND, OH, RI, WV, WY

Request to Bind Coverage

City of Marysville

We have reviewed the proposal and agree to the terms and conditions of the coverages presented.

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers, disclosures, and loss notification requirements including exposures used to develop insurance terms, contained within this proposal.

X

Signature of Authorized Insured Representative

Date

Title

Print / Type Insured Representative Full Name

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*



Agenda Bill

AGENDA ITEM NO. 15.

DATE: June 22, 2026

SUBMITTED BY: Jennifer Stapleton, City Administrator

PRESENTED BY: Jennifer Stapleton, City Administrator
Angela Gemmer, Planning Manager

ITEM TYPE: Agreement

AGENDA SECTION: New Business

SUBJECT:
Interlocal Agreement with City of Arlington for Project Cascade

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the ILA with the City of Arlington for the Project Cascade Development.

SUMMARY:

The purpose of the Interlocal Agreement between the City of Marysville and the City of Arlington for the Project Cascade Development is to address the complexities of a proposed large commercial project which would be located within the jurisdictional boundaries of both cities. Approximately 87% of the project is located in Arlington city limits and 13% would be located in Marysville city limits. The agreement establishes a framework for a joint process to review and issue permits for the development and ongoing permitting and inspections. The agreement also ensures that in the event of all future changes of occupancy and/or use, segregation of the building into multiple tenant spaces, tenant improvements, building/structure remodels and/or site plan revisions, both cities will be notified and have an opportunity to ensure compliance with its applicable city codes and other regulations. The ILA was approved by the Arlington City Council at its June 15, 2026 Council meeting. Staff will provide a presentation on changes made to the ILA since the Council workshop on June 1, 2026.

ATTACHMENTS:

Marysville-Arlington Project Cascade ILA_Final_For Signature

INTERLOCAL AGREEMENT BETWEEN THE CITY OF MARYSVILLE AND THE CITY OF ARLINGTON FOR THE PROJECT CASCADE DEVELOPMENT

I. PARTIES AND CITATIONS

This interlocal agreement (hereinafter "AGREEMENT") is entered into between the City of Marysville (hereinafter "MARYSVILLE") and the City of Arlington (hereinafter "ARLINGTON") pursuant to chapter 36.70A RCW (the Growth Management Act, hereinafter "Act"), Chapter 43.21C RCW (SEPA), Chapter 39.34 RCW (the Interlocal Cooperation Act, hereinafter "ICA") which authorizes jurisdictions to enter into agreements with one another for joint or cooperative action. Individually, MARYSVILLE and ARLINGTON are a "Party" or a "City" and collectively the "Cities" or "Parties".

II. PURPOSE AND RECITALS

A. Panattoni Development has proposed a large commercial project known as CASCADE which would be located within the jurisdictional boundaries of both MARYSVILLE and ARLINGTON. As proposed, CASCADE, will be located on Snohomish County tax parcel numbers 31052700100300 and 31052700400300 in MARYSVILLE, and on Snohomish County tax parcel number 31052700100100 in ARLINGTON (collectively the "Subject Property"). As proposed, approximately 87% of CASCADE will be located in ARLINGTON and 13% will be located in MARYSVILLE. If CASCADE moves forward, the Parties will require the applicant to prepare a survey of the project footprint (building and site improvements) and land area within each jurisdiction prior to the issuance of an occupancy permit for the building. This Agreement is necessary to address the complexity of CASCADE.

B. This Agreement is intended to address several purposes:

1. Because CASCADE is located on multiple parcels across jurisdictional lines, the Parties will need to agree on a method to address (a) building setbacks and (b) the potential for a segregation of one of the parcels in a future sale. This is contemplated to be accomplished through covenants, a boundary line adjustment, variances, or some combination of these methods. After the submission of an application for CASCADE, the Parties will cooperate to determine the appropriate method(s) to address these issues.

2. The Coordinated Water System Plan (CWSP) will need to be amended so that ARLINGTON is designated as the water and sewer utility provider for CASCADE. The Parties agree that any amendment to the CWSP will be after an application for CASCADE and prior to the approval of civil utility plans.

3. This Agreement establishes a framework for a joint process for review, processing, and issuance of permits for the development of CASCADE.
 4. This Agreement establishes processes and procedures for ongoing permitting and inspections that may be required if any changes or improvements are made to the building or site requiring a permit after the issuance of the initial occupancy permit.
- C. MARYSVILLE and ARLINGTON each have responsibility and authority derived from the Washington State Constitution, State laws, and Chapter 35A.12 RCW to plan for and regulate uses of land and resultant environmental impacts, plan for and develop public streets through standards for design and protect the public health and safety through the administration of building construction standards in their respective jurisdictional limits.
 - D. MARYSVILLE and ARLINGTON have adopted zoning, building, utility development codes and standards which apply to all development within their corporate limits.
 - E. MARYSVILLE and ARLINGTON have determined that a unified environmental review, permit review, issuance and inspection process, where feasible, will conserve public resources while maintaining appropriate regulatory oversight of CASCADE.

III. EXISTING ENTITLEMENTS

- A. The predecessor-in-interest to Panattoni Development previously secured entitlements to develop a similar warehouse complex on the Subject Parcel, in addition to other adjacent lands ("Existing Entitlements"), including, but not limited to:
 - i. Development Agreement between NorthPoint Development, LLC, a Missouri limited liability company, and Arlington, dated December 16, 2020, and recorded in the Snohomish County Records as Recording No. 202107260182, and amended by the First Amendment to Development Agreement between NP Arlington MIC Industrial, LLC, a Delaware limited liability company, and Arlington, dated March 25, 2022, recorded as Recording No. 202207010558 (collectively, "Arlington DA");
 - ii. Binding Site Plan, PLN No. 880, approved by Arlington on February 14, 2022 ("Arlington BSP");
 - iii. Development Agreement between NP Arlington MIC Industrial LLC, a Delaware limited liability company, and Marysville, dated June 21, 2021, recorded in the Snohomish County Records as Recording No. 2021207120853 ("Marysville DA"); and
 - iv. Preliminary Binding Site Plan, PA 21-006, approved by Marysville on May 12, 2021 ("Marysville BSP").

IV. PERMITS, REVIEWS AND OTHER ACTIONS ANTICIPATED TO BE REQUIRED

- A. Based on preliminary conversations with representatives of CASCADE, the following are the likely permits and approvals required by MARYSVILLE and ARLINGTON, subject to change based on the actual permit applications by the CASCADE team:
1. Environmental Review - Chapter 43.21C RCW (SEPA).
 2. Pre-application meeting
 3. Site Plan Review/Special Use Permit
 4. Amendment to the existing Binding Site Plan (if needed)
 5. Land Development Activity/Grading permit/Civil (includes Stormwater permit)
 6. More work on traffic impact analysis and distribution and mitigation (SEPA).
 7. Potential Early Grading permit
 8. Right-of-Way permits
 9. Building
 10. Mechanical
 11. Plumbing
 12. Electrical
 13. Fire Sprinkler
 14. Fire Alarm
 15. Exterior Signage
 16. Racking and Storage
 17. ERRCS/ERCES System
 18. Required Special Inspections as required by the Engineer of Record and Chapter 17 of the 2021 IBC.
 19. Amend Water and Sewer Service Boundary
 20. Variance (if needed)
 21. Utility Availability
 22. Utility Service
- B. The Cities agree to explore options to ensure that the parcels are not separated while CASCADE occupies the site and to address any issues the separate parcels may create during permitting and approvals (e.g., setback requirements).

V. OBJECTIVES

- A. Establish a consolidated process for environmental review pursuant to WAC 197-11-932 to establish Arlington as the lead agency for processing SEPA which ensures that all project permits and environmental reviews are consistent with the regulations, policies, and procedures of both MARYSVILLE AND ARLINGTON.
- B. Establish a consolidated process to determine the responsibilities of each agency for the review and issuance of permits related to the Project.

- C. Establish a joint process to determine the applicable permit fees for each jurisdiction, with a procedure for the collection and distribution of these fees to the appropriate jurisdiction.
- D. Ensure that all project permits and environmental reviews are consistent with the regulations, policies and procedures for both MARYSVILLE and ARLINGTON.
- E. Establish a process for review and approval of all future permits which may be required or applied for after the issuance of the initial certificate of occupancy permit for the initial building, so long as the project remains under the jurisdiction of both MARYSVILLE and ARLINGTON.
- F. Establish a process and procedure to resolve any regulatory or policy differences between MARYSVILLE and ARLINGTON prior to the issuance of any environmental determination or development permits.

VI. ROLES AND RESPONSIBILITIES

- A. Lead Agency. The Cities agree that ARLINGTON shall serve as the lead agency for all permits except those identified herein to be issued by MARYSVILLE.
- B. Environmental Review. ARLINGTON shall serve as the SEPA responsible official for the initial permitting for CASCADE. ARLINGTON shall consult with MARYSVILLE during the environmental review process and shall incorporate MARYSVILLE comments and project mitigation measures. To the extent that CASCADE proposes environmental impacts greater than what was analyzed under the existing environmental decisions (MARYSVILLE File No. PA21006, ARLINGTON File No. PLN#796, and ARLINGTON File No. PLN#880), CASCADE shall submit an Environment Checklist as prescribed in WAC 197-11-960 and shall include the following specific information: the projected water, sewer, and electrical demand of the proposed development. If further environmental review is determined to not be necessary, CASCADE shall nevertheless report their projected water, sewer, and electrical demand with their formal land use application and report any significant amendments to said demand.
- C. On-site Permitting. ARLINGTON shall serve as the lead agency for all permits except those identified herein to be issued by MARYSVILLE. Permit reviews shall be subject to the following process and procedures:
 - 1. The Cities acknowledge and agree that each City retains the right to review and comment on a permit applied for by CASCADE, pursuant to the process set forth in this Agreement.
 - 2. The Cities shall prepare a list of each of their code provisions that may be used to review permits submitted by CASCADE and share that list with the other City.
 - 3. The Cities shall prepare and share a designated point of contact from each City for each permit type within 30 days of the signing of this agreement, or upon receipt of the first CASCADE permit application, whichever shall occur first.
- D. Off-site Permitting. MARYSVILLE shall issue the following permits:
 - 1. Right-of-way permits for construction of, including but not limited to curb cuts, utility connections, frontage improvements, etc. within MARYSVILLE rights-of-way.
 - 2. Grading permits within MARYSVILLE'S jurisdiction.

3. Construction permits for any signs or traffic impact improvements within MARYSVILLE rights-of-way.

E. Environmental Review. ARLINGTON will serve as SEPA lead agency.

1. Many and possibly all environmental impacts from CASCADE may have been analyzed and appropriate mitigation required in connection with the Existing Entitlements. Therefore, pursuant to WAC 197-11-600, the Parties agree to utilize the Existing Environmental Documents to address SEPA review to the maximum extent allowed by law. The Parties understand that additional SEPA review may be required to address any impacts not previously analyzed, for example, through an Addendum or some other regulatory mechanism.

F. Interlocal Agreement for traffic impact fees.

1. All conditions of both ARLINGTON and MARYSVILLE Development Agreements referenced in Section III remain in full force and effect regarding all traffic impacts of this proposed development. This includes all evaluation of off-site and proportionate share traffic impacts.
2. Consistent with the traffic concurrency determination for the overall site approved under Marysville Permit PA21-006 based on the traffic impact analyses dated December 2020 and March 19, 2021, CASCADE will submit updated traffic analyses in conjunction with the project and subsequently contribute a proportionate share mitigation payment towards MARYSVILLE'S Traffic Impact Fee program consistent with its vesting for weekday PM peak hour trips to or from the project site and land uses within MARYSVILLE if it is determined that the new traffic impact analyses demonstrates impacts beyond what has already been mitigated. Trips to or from the project site and land uses within ARLINGTON using MARYSVILLE roadways are considered de minimis for proportionate share impacts and will not be used to determine MARYSVILLE Traffic Impact Fees.
3. Consistent with the comprehensive traffic study dated December 2020 under Arlington permit PLN No. 880, CASCADE will submit an updated traffic impact analyses in conjunction with the Project, and subsequently contribute a proportionate share mitigation payment towards ARLINGTON'S Traffic Impact Fee program consistent with its vesting for weekday PM peak hour trips to or from the project site and land uses within ARLINGTON if it is determined that the new traffic impact analyses demonstrates impacts beyond what has already been mitigated. Trips to or from the project site and land uses within MARYSVILLE using ARLINGTON roadways are considered de minimis for proportionate share impacts and will not be used to determine ARLINGTON Traffic Impact Fees.

G. Permit Fee Collection and Sharing.

1. Each City will charge their standard permit fees for any permit that CASCADE applies for in each respective jurisdiction. For any permit that is routed for review by the permitting City ("permitting City") to the reviewing City ("reviewing City"), the reviewing City will charge an hourly staff review fee as established by fee schedule.
2. The reviewing City will invoice CASCADE for the cost spent reviewing the permit, with a cc to the permitting City. Once CASCADE pays the reviewing city's invoice,

the permitting City will issue the permit, assuming all other applicable requirements are met.

H. Permit Review Timeline.

1. For any permit that CASCADE applies for directly from a City, that City will concurrently (i) begin review and (ii) send the application to the other City to review. Both Cities will review and return comments to each other within 21 days of receiving the application. The Cities will then have 14 days from returning their respective comments to review and make any further comments.
2. The permit review timelines established above will be applied to any revision cycles but the cities will endeavor to process revisions submitted by CASCADE as expediently as possible.
3. Conflicts between code provisions that arise will be addressed as follows:
 - i. For land use permits, the Project will be reviewed against the Marysville Design Standards Smokey Point Master Plan Area, adopted under Ord. No. 2922 and the Marysville DA Deviations.
 - ii. For all other permits other than land use permits, the more restrictive code provision will prevail unless the jurisdiction with the more restrictive code agrees to the less restrictive code provision.
4. If no comments are received by the reviewing City within the timelines set forth above, then the reviewing Party will be assumed to have no comments and waive further right to review or comment on that particular permit.
5. If all life/safety items have been approved, a temporary Certificate of Occupancy may be issued upon approval by all departments and/or agencies.
6. Once all permit and code requirements have been completed and passed inspection, and/or any required maintenance bonds have been received and approved by ARLINGTON, a Final Certification of Occupancy may be issued; provided that if a maintenance bond is required for infrastructure in MARYSVILLE, ARLINGTON will obtain approval from MARYSVILLE prior to approving the maintenance bond.

I. Distribution of Construction-Related Local Fees and Taxes.

1. Submittal to State. In determining the amount of local sales taxes to be paid on construction-related activities at the Site, the contractor hired by the CASCADE shall submit to the Washington State Department of Revenue the amount of local sales and/or use taxes to ARLINGTON or MARYSVILLE based on:

- i. the percentage of building square footage that is located within the respective jurisdiction, regardless of where the actual improvements take place; and
 - ii. the percentage of the cost of Site improvements (e.g., streets, utilities, paving, improvements, etc.) that support the buildings on the Site based on the percentage of the Site improvements located within the respective jurisdiction.
2. Submittal to Cities. Documentation of construction sales tax payments for the building shall be submitted to ARLINGTON and MARYSVILLE.

VII. EFFECTIVE DATE, DURATION, ACTIONS AFTER FINAL OCCUPANCY, MODIFICATION, AND TERMINATION

- A. This AGREEMENT shall become effective following the approval of the AGREEMENT by the official action of the governing bodies of each of the parties hereto and the signing of the AGREEMENT by the duly authorized representative of each of the parties hereto.
- B. After the final certificate of occupancy has been issued for CASCADE, the Parties do not anticipate any further action needing to be taken under this Agreement unless CASCADE, or its lawful assign or successor in interest, takes an action that requires a permit or approval from one of the Cities. In the event that CASCADE takes (or proposes to take) an action that could require a permit or approval by one of the Cities, then the City with knowledge of that action will inform the other City within five (5) business days so that the other City may review the action and determine if it would require a permit for the same. The reviewing City shall review the proposed action, and inform the other City within ten (10) days as to whether it requires a permit for that action; in the event that a City determines that a permit is required, then CASCADE shall be required to apply for a permit for the action and the provisions of Section VI.H shall apply to the subsequent permit review process.

By way of example only, the following is a non-exhaustive list of actions that could trigger a need for a permit or approval from the Cities, and thus triggers the requirement for a City to inform the other respective City of that action, as described above:

1. Changes of occupancy and/or use.
2. Segregation of building into multiple tenant spaces.
2. Tenant Improvements.
3. Building/Structure Remodels:
 - a. Increase square footage.
 - b. Increases water usage.
 - c. Increases occupant load.
 - d. Expands area for storage of hazardous materials and similar components.

4. Site plan revisions:
 - a. Increase of impervious surfaces
 - b. Change to storm water collection or distribution
 - c. Changes to site access or circulation patterns
 - d. Changes affecting emergency services access
 - e. Changes affecting rights-of-way
 - f. Changes affecting or changing traffic circulation patterns.

- C. The Cities will process any require future permits or approvals in accordance with the processes and procedures set forth in this AGREEMENT.

- D. This AGREEMENT may be modified or terminated upon mutual agreement of the parties. Any modification shall become effective thirty (30) days following written amendment to the AGREEMENT executed by both parties. Any mutual termination shall become effective ninety (90) days following written amendment to the AGREEMENT executed by both parties. Any amendments and termination shall be in writing and executed in the same manner as provided by law for the execution of this AGREEMENT.

- E. Following any amendment or termination, ARLINGTON and MARYSVILLE are mutually responsible for fulfilling any outstanding obligations under this AGREEMENT incurred prior to the effective date of the amendment or termination, including processing all permit applications and related approvals required to complete construction of and secure Certificate of Occupancy for CASCADE pursuant to the review standards set forth in this AGREEMENT. ARLINGTON and MARYSVILLE agree to follow the terms of this AGREEMENT for any developments submitted prior to the effective date of the amendment or termination.

VIII. INDEMNIFICATION AND LIABILITY

- A. MARYSVILLE shall protect, save harmless, indemnity, and defend, at its own expense, ARLINGTON, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, arising out of MARYSVILLE's or its agents performance of this AGREEMENT, including claims by MARYSVILLE's employees or third parties, except for those damages solely caused by the negligence or willful misconduct of ARLINGTON, its elected and appointed officials, officers, employees or agents.

- B. ARLINGTON shall protect, save harmless, indemnity, and defend, at its own expense, MARYSVILLE, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, arising out of ARLINGTON's or its agent's performance of this AGREEMENT, including claims by ARLINGTON's employees or third parties, except for those damages solely caused by the negligence or willful misconduct of MARYSVILLE, its elected and appointed officials, officers, employees or agents.

- C. In the event of liability for damages of any nature whatsoever arising out of the performance of this AGREEMENT by MARYSVILLE and ARLINGTON, including claims

by MARYSVILLE's or ARLINGTON's own officers, officials, employees, agents, volunteers, or third parties, caused by or resulting from the concurrent negligence of ARLINGTON and MARYSVILLE, their officers, officials, employees and volunteers, each party's liability hereunder shall only be to the extent of that party's negligence.

- D. No liability shall be attached to MARYSVILLE or ARLINGTON by reason of entering into this AGREEMENT except as expressly provided herein. MARYSVILLE shall hold ARLINGTON harmless and defend at its expense any legal challenges to MARYSVILLE'S requested mitigation and/or failure by MARYSVILLE to comply with RCW 82.02.020 or RCW 82.02.070.
- E. No liability shall be attached to MARYSVILLE or ARLINGTON by reason of entering into this AGREEMENT except as expressly provided herein. ARLINGTON shall hold MARYSVILLE harmless and defend at its expense any legal challenges to ARLINGTON's requested mitigation and/or failure by ARLINGTON to comply with RCW 82.02.020 or RCW 82.02.070.
- F. This Agreement is intended solely for the benefit of the Parties and their respective officers, employees, agents, and permitted successors and assigns. No provision of this Agreement is intended, nor shall it be construed, to create any rights in any third party, including but not limited to residents, taxpayers, ratepayers, or other persons or entities within or outside the municipal jurisdiction. No third party shall have any legal or equitable right, claim, or remedy of any kind arising from or relating to this Agreement. The Parties expressly disclaim any intent to create third party beneficiary status under this Agreement, consistent with applicable law in the State of Washington.

IX. COMPLIANCE WITH THE LAW

ARLINGTON and MARYSVILLE shall comply with all applicable federal, state and local laws in performance of this AGREEMENT.

X. EXERCISE OF RIGHTS OR REMEDIES

Failure of either party to exercise any rights or remedies under this AGREEMENT shall not be a waiver of any obligation by either party and shall not prevent either party from pursuing that right at any future time.

XI. RECORDS

Both Parties will follow applicable records retention schedules for records pertaining to this Agreement. If either Party requests records pertaining to this Agreement from the other Party, the records will be provided to the requesting Party promptly and no later than 30 days after the request. Neither Party is required to make a public records request to obtain records that pertain to this Agreement from the other Party.

XII. SEVERABILITY

Should any clause, phrase, sentence or paragraph of this AGREEMENT or its application be declared invalid or void by a court of competent jurisdiction, the remaining provisions of this

AGREEMENT or its application of those provisions not so declared shall remain in full force and effect.

XIII. JOINT BOARD/SEPARATE LEGAL ENTITY

- A. It is not intended that a separate legal entity be established to conduct this cooperative undertaking.
- B. For purposes of this AGREEMENT, each party will appoint an administrator for purposes overseeing their respective jurisdiction's activities pursuant to this AGREEMENT. Each party's respective administrator and contact information is listed in Section XV below.

XIV. DISPUTE RESOLUTION

- A. The Parties agree to work collaboratively and in good faith to resolve any disagreement arising under this Agreement, including disputes related to the interpretation, administration, or implementation of joint land use or building permit processing. In the event a dispute arises, the Parties shall follow the steps below:
 - i. **Informal Staff-Level Resolution**. Upon identification of a dispute, each Party shall designate appropriate staff representatives to meet and attempt to resolve the matter informally. Staff shall make reasonable efforts to resolve the dispute within fifteen (15) business days.
 - ii. **Executive-Level Negotiation**. If the dispute is not resolved at the staff level, the matter shall be elevated to the Parties' chief administrative officers (or their designees). These representatives shall meet and confer in good faith to attempt resolution within thirty (30) calendar days.

B. **Deadlock**.

If, after completing the dispute resolution steps described above, the Parties' executives are unable to reach a mutually acceptable resolution, the matter shall be deemed a **deadlock**. Upon a deadlock, the Parties may take one or more of the following actions:

- a. **Referral to a Joint Committee**. The Parties may establish a joint committee composed of elected officials or senior staff from each jurisdiction to review the issue and provide a non-binding recommendation.
- b. **Referral to a Technical Expert**. For disputes involving technical, procedural, or regulatory matters, the Parties may jointly select a qualified independent expert to review the issue and issue a non-binding written recommendation. Costs shall be shared equally unless otherwise agreed.
- c. **Limited Suspension of Disputed Activity**. The Parties may mutually agree to temporarily suspend only the portion of joint permit processing activities directly affected by the dispute, while continuing all other cooperative functions.

- d. **Modification or Termination.** If the Parties determine that the deadlock cannot be resolved through the options above, either Party may initiate modification or termination of the Agreement in accordance with the AGREEMENT's termination provisions and applicable law.

If the Parties cannot resolve a deadlock, either Party may pursue any available legal remedy.

- C. **Continued Performance.** During the pendency of any dispute or deadlock, the Parties shall continue to perform all obligations under this AGREEMENT that are not directly affected by the disputed matter, unless continuation would compromise public health, safety, or compliance with applicable law.
- D. **Preservation of Statutory Authority.** Nothing in this section shall be construed to limit, waive, or modify the independent regulatory authority of either Party under Washington law, including but not limited to authority under RCW Titles 35, 35A, 36, and 19.27, or any applicable local development regulations.

XV. ENTIRE AGREEMENT

This AGREEMENT constitutes the entire agreement between the parties.

XVI. PROPERTY ACQUISITION, HOLDING, AND DISPOSAL

The parties do not intend to acquire, hold, or dispose of any real or personal property pursuant to this AGREEMENT.

XVII. FINANCE AND BUDGET

No special budget or funds are anticipated, nor shall any be created. The parties are each responsible for their own finances in connection with this AGREEMENT, and nothing in this AGREEMENT shall be deemed or construed otherwise.

XVIII. GOVERNING LAW AND STIPULATION OF VENUE

This AGREEMENT shall be governed by the laws of the State of Washington. Any action hereunder must be brought in the Superior Court of Washington for Snohomish County.

XIX. CONTACTS FOR AGREEMENT

The contact persons for this AGREEMENT are:

City Administrator

City of Marysville
501 Delta Avenue
Marysville, WA 98270
(360) 363-8000

Amy Rusko

CED Director
City of Arlington
18204 59th Ave NE
Arlington, WA 98201
(360) 403-3550

IN WITNESS WHEREOF, the parties have signed this AGREEMENT, effective on the date indicated below.

Dated this _____ day of _____ 2026

CITY OF MARYSVILLE
BY:

Jon Nehring
Mayor


ATTEST:

Tina Brock
City Clerk

Approved as to form:
Office of the City Attorney

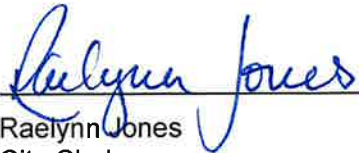
Jon Walker
City Attorney

CITY OF ARLINGTON
BY:



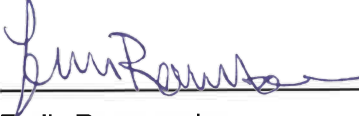
Don E. Vanney
Mayor

ATTEST:



Raelynn Jones
City Clerk

Approved as to form:
Office of the City Attorney



Emily Romanenko
Attorney for the City of Arlington



Agenda Bill

AGENDA ITEM NO. 16.

DATE: June 22, 2026

SUBMITTED BY: Darcy Knutson, Confidential Executive Assistant

PRESENTED BY: Erik Scairpon, Chief

ITEM TYPE: Interlocal Agreement

AGENDA SECTION: New Business

SUBJECT:

Interlocal Reimbursement Agreement between the City of Everett and City of Marysville Police Department.

SUGGESTED ACTION:

Recommended Motion: I move to authorize the Mayor to sign and execute the Interlocal Reimbursement Agreement with the City of Everett.

SUMMARY:

Marysville Police Department (MPD) personnel were called to provide extra security and SWAT overwatch at FIFA World Cup watch parties at Boxcar Park in Everett. The City of Everett will use FIFA World Cup 2026 grant funds to pay MPD for labor costs on an hourly basis based on actual MPD payroll overtime rates for the MPD staff persons provided.

ATTACHMENTS:

Proposed Contract



STAFF COST REIMBURSEMENT AGREEMENT

This Staff Cost Reimbursement Agreement (“**Agreement**”) is effective as of the date of last signature below, and is between the City of Everett, a Washington municipal corporation (“**Everett**”), and the agency identified below (“**Agency**”). In consideration of the covenants, terms and conditions set forth below, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Everett and Agency agree as set forth below:

1. BASIC PROVISIONS

Agency	City of Marysville	
	501 Delta Ave	
	Marysville, WA 98270	
	Agency Project Manager:	Michael Young myoung@marysvillewa.gov
Agency Staff Position(s)	SWAT team members, Marine Operations Unit, Snohomish County Jail staff, and Bomb technicians. This would include sergeants, master police officers, master patrol deputies, deputies, and officers.	
Project	FIFA World Cup 2026 – Everett Watch Party at Port of Everett’s Boxcar Park	
Staff Duties While in Everett	SWAT: Operators will respond to active-shooter, mass casualty, or mass arrest incidents. Marine Unit: Patrol waterway surrounding the event and provide security on Jetty Island. Bomb: Assist with sweeping and security event location and clearing vendor vehicles entering the event. Jail staff: Assist with transport of multiple subjects if mass arrest incident occurs.	
Agency Staff Start Date	06/11/2026	
Agency Staff End Date	06/19/2026	
Funding Source	Grant Title:	FIFA World Cup 2026 Grant Program (FWCGP)

	Granting Agency:	U.S, Dept. Of Homeland Security, via the Washington State Military Department
	Grant Amount:	\$140,000.00

Everett Project Manager	Kevin Fairchild, Captain
	Everett Police Dept.
	3002 Wetmore Ave
	Everett, WA 98201
	Kfairchild@everettwa.gov
Reimbursement Method (must select one)	<input checked="" type="checkbox"/> <u>Standard</u> <p>Everett will pay Agency for labor costs on an hourly basis based on actual Agency payroll overtime rate for the Agency staff person provided.</p> <p>Invoices will need to have staff information (name and pay rates), date and hours worked. Send invoices to Everett PD Budget Office, Attn. Amanda Harper, aharper@everettwa.gov, 425-257-8538.</p> <input type="checkbox"/> <u>Custom</u> <p>Enter description of custom reimbursment arrangement</p>

2. **PURPOSE AND TERM.** The purpose of this Agreement is to allow Agency staff to receive reimbursement from Everett for Agency staff costs while undertaking duties in Everett as described in the Basic Provisions. The term of this Agreement starts on the Agency Staff Start Date in the Basic Provisions and ends on the Agency Staff End Date in the Basic Provisions.

3. **DUTIES.** Agency will provide the staff position(s)/person(s) identified in the Basic Provisions for duties in Everett as stated in the Basic Provisions. Schedule and hours will be as determined by the Everett Project Manager and the Agency Project Manager. Schedule and hours of services are always dependent on Agency staff availability.

4. **INVOICES.** Within 30 days of the Agency Staff End Date in the Basic Provisions, Agency will submit itemized invoices to Everett, which shall identify the Agency Staff Person(s), the dates and hours worked, and the Agency Staff Person(s) overtime rate. Everett shall pay within thirty (30) days after receipt of an invoice.

5. **PERSONNEL.** All Agency employees under this Agreement shall be considered and remain employees of Agency for all purposes. All Agency employees shall at all times be agents or employees of Agency and shall not be considered for any purpose under this Agreement to be an agent or employee of Everett. Agency shall control the conduct of personnel, including standards of performance, discipline and all other aspects of performance. Everett is responsible for the conduct of Everett's employees. Agency is responsible for the conduct of Agency's employees. Agency and Agency Employees under this agreement are not considered by either party to be subrecipients of the grant identified in Funding Source.

6. **OTHER PROVISIONS/SIGNATURE.** This is the entire agreement of the parties regarding the subject matter of this Agreement and supersedes any other agreement, written or oral. No amendment of this Agreement is effective unless in writing and signed by both parties, with the Mayor signing for Everett and an Agency-authorized representative signing for the Agency. Notices to the parties must be to the project managers in the Basic Provisions. AdobeSign or other electronic signature(s) are fully binding.

AGENCY: City of Marysville

Signature: _____

Name of Signer: Jon Nehring

Title of Signer: Mayor

CITY OF EVERETT:

Cassie Franklin, Mayor

Attest:

Office of the City Clerk

